For Reference

Not to be taken from this room

BURLINGTON PUBLIC LIBRARY
Library Regulations

1. People must register for a library card to borrow materials. Identification with name and address is necessary; parents must sign for children under ninth grade.

2. Library cards are free except for people from out-of-state who do not work in Burlington. Massachusetts residents whose local library is not eligible for the state library incentive grant program may not have a Burlington Library card.

3. Burlington residents may have a library card. Residents of communities whose library is an on-line member of the same consortium must acquire a card from that library in order to borrow materials from the Burlington Library. Residents of other eligible Massachusetts communities and other states may have a Burlington Library card.

4. Subject to change, library loan periods are:

4 weeks for compact discs, children's magazines and all books except for reserve books and high demand, very specialized materials;

2 weeks for reserve books, audiocassettes and adult magazines;

1 week for museum passes.

Borrowers are responsible for knowing when materials are due back; the library staff will make every effort to inform borrowers of loan periods.

5. Library materials may be renewed once unless they are very overdue or someone is waiting for them.

6. If library materials are not returned on time, fines shall be assessed for each day the materials are overdue.

7. If library materials are lost or materially damaged, the borrower shall pay for the item.

8. Borrowing privileges may be suspended due to overdue materials, high fines or other costs owed. Privileges shall be reinstated upon satisfactory resolution of these issues.

FOR REFERENCE
Do not take from this room

ANNUAL REPORT
OF THE TOWN OFFICERS OF

BURLINGTON
MASSACHUSETTS



YEAR ENDING
DECEMBER 31
1993

Cover photo by A.C. Nelson

ANNUAL REPORT
OF THE TOWN OFFICERS OF

BURLINGTON
MASSACHUSETTS

REF
974.4
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YEAR ENDING
DECEMBER 31
1993

BURLINGTON PUBLIC LIBRARY
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TABLE OF CONTENTS

NTRODUCTION

ieneral Information 7
'own Government Schedule 8
)fficials Elected 9
'own Meeting Members 10
)fficials Appointed 12
'own Clerk 14
'ital Statistics 15
'oting Statistics 15
oard of Registrars 16

ENERAL GOVERNMENT

oard of Selectmen 17
own Administrator 18
own Counsel 21
olice Department 21
ire Department 32
ublic Works Department 39
- Cemetery Division 39
- Engineering 39
- Central Maintenance Division 40
- Highway Division 40
- Water & Sewer Utilities Division 42

onservation Commission 43
oard of Appeals 46
uilding Inspector 47
'iring Inspector 48
lumbing & Gas Inspector 48
eterans 48
isability Access Commission 50
ommunity Life Center 51
ouncil on Aging 53
epartment of Weights & Measures 54
reasurer/Collector 55
ssessors 57
anning Board 57
ecreation Department 63
oard of Health 67
- Public Health Nurse 67
- Health Agent/Sanitarian 67
- Environmental Engineer 68
- Mosquito Control Project, East Middlesex 68

ublic Library/Board of Selectmen 69
ublic Library 70
ublic Library Board of Trustee 73
storical Commission 73

CHOOL DEPARTMENT

hool Committee 75
perintendent of Schools 77
hools and Departments 78
awsheen Valley Technical High School 91

OTHER 93
B-Line Report 94
Town Beautification Committee 94
Community Farm 95
Housing Authority 96
Metropolitan Area Planning Council

ADDENDA 97
Town Meetings & Elections 118
Financial Report

IN MEMORIAM

1992

James Cooper
Police Officer

Jean Mattson
Library

1993

William T. Bibbey
Fire Department

Walter G. Clark
Water & Sewer Superintendent
Department of Public Works

George Mosnicka
Department of Public Works

Julie Gelinas
Town Clerk's Office

Vincent F. Howard
Board of Appeals
Health Agent
Plumbing & Gas Inspector

John "Jack" Kilmartin
Board of Selectmen

Edward C. McCafferty
Police Chief

Albert G. Vigneau
Treasurer's Office

Catherine "Kay" Hanlon
Memorial School

ANNUAL REPORTS
OF THE
TOWN OF BURLINGTON, MA
1993

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town, February 28, 1799.

Population as of January, 1993: 22,965

Area of Town ~ 7,577 Acres or 11.88 square miles.

Tax Rate FY94	Residential:	$11.20
	Commercial:	$29.90

Elevation at Town Hall — 220 feet above sea level

Governor:	William F. Weld State House Boston, Ma 02133
U.S. Senators:	Edward M. Kennedy John F. Kennedy Federal Bldg., Suite 409 Boston, Ma 02203
	John F. Kerry Transportation Bldg., Suite 3220 10 Park Plaza Boston, Ma 02116
Congressman: 6th District:	Peter Torkildsen 70 Washington St. Salem, Ma 01970
Councillor: 6th District:	Dorothy Kelly Gay State House, Room 184 Boston, Ma 02133
State Senator: 4th Middlesex	Robert A. Havern III State House, Room 506 Boston, Ma 02133
Representative: 23 Middlesex	Marianne Brenton State House, Room 443 Boston, Ma 02133

TOWN GOVERNMENT SCHEDULE

Board of Selectmen	—	Second and fourth Mondays of the month, Burlington High School, 7:00 p.m.
Planning Board	—	First and third Thursdays of the month, Human Services Center, 7:00 p.m.
School Committee	—	Second and fourth Tuesdays of the month, Burlington High School, 7:30 p.m.
Conservation Commission	—	Second and fourth Thursdays of the month, Human Services Center, 7:30 p.m.
Board of Assessors	—	Third Thursday of the month, Town Hall, 1:00 p.m.
Board of Health	—	Second and fourth Tuesdays of the month, Human Services Center, 7:30 p.m.
Board of Appeals	—	First and third Tuesdays of the month, Human Services Center, 8:00 p.m.
Library Trustees	—	Second Wednesday of the month, Library, 7:30 p.m.
Burl. Community Life Center	—	Second Thursday of the month, Human Services Center, 8:00 p.m.
Recreation Commission	—	Second and fourth Mondays, Recreation Dept., 7:00 p.m.
Housing Authority	—	First Tuesday of the month, Tower Hills Apts., 6:30 p.m.
Town Meeting	—	January, May (annual), and September, Fogelberg Auditorium, Burlington High School, 7:30 p.m.

All other scheduled board/committee meetings are posted at Town Hall.

MEETING INFORMATION — 270-1604

TOWN HALL SCHEDULE

Open Daily: All offices	8:30 a.m. — 4:30 p.m., Monday thru Friday 4:30 p.m. — 6:30 p.m. 2nd & 4th Thursday of the month (except Planning, Engineering, Treasurer a Accounting)
Town Clerk:	9:00 a.m. — 12:00 noon 1st and 3rd extended hours Saturdays (except holiday weekends and summer)

Nurse: Walk-in Clinic 2nd and 4th Thursdays from 3:30 p.m. — 6:30 p.m. at Human Services Center.

ELECTED OFFICIALS

Town Clerk:	Jane L. Chew	7 Winn Valley Dr.	1996	
Moderator:	Thomas F. Murphy	3 Lexington St.	1994	
Selectmen:	Joseph A. Impemba	11 Hallmark Grdn. #7	1994	
	George L. Judge, Jr.	6 Spring Valley Rd.	1994	
	Robert P. Marrano	10 Hart St.	1995	
	Richard C. Wilde, Chr.	1A Marion Rd.	1995	
	Gary J. Gianino	11 Thornton Drive	1996	
Treasurer:	Brian P. Curtin	3 Lee Ave.	1995	
Planning Board:	John D. Kelly	14 Oxbow Ln.	1994	
	Ernest Covino, Chr.	1 Marvel Ave.	1995	
	Paul Raymond	1 Dorothy Rd.	1995	
	Alfred D. Laing	1 Irene St.	1996	
	Mark A. Pare	12 Eastern Ave.	1997	
	John DeFrancesco	50 Westwood St.	1997	
	Peter Coppola	2 Garrity Rd.	1998	
School Committee:	John E. Fogelberg	214 Winn St.	1994	
	Lucy M. Damiani, Chr.	7 Hearthstone Dr.	1995	
	Christine M. Monaco	18 Corcoran Rd.	1995	
	John L. Vanella	8 Pearson Circle	1996	
	Thomas J. Murphy, Jr.	21 Sparhawk Dr.	1996	
Assessors:	Timothy Cosgrove, Chr.	56 Beaverbrook Rd.	1994	
	John W. Dillon	6 Goodwin Dr.	1995	
	Neil G. Sheehan	64 Macon Rd.	1996	
Board of Health:	Joan M. Ghio	10 Dearborn Rd.	1994	Resigned 1/93
	James J. Dion	19 Crystal Circle	1994	
	James C. Harrison	37 Freeport Dr.	1994	Apt. 1/93 Elect. 4/93
	Edward J. Weiner	43 Freeport Dr.	1995	
	Douglas J. Hyde	17 Meadowvale Rd.	1995	Apt. 1/93 Elect 4/93
	Robert C. Hogan, Chr.	35 Pontos Ave.	1996	Apt. 4/92 elect 4/93
Housing Authority:	Joseph J. Arena	10 Moss St.	1994	
	Sheila E. Howard	5 Hallmark Grdns. #6	1994	Gov. Appt.
	M. Harrison Graham	19 Bedford St.	1996	
	Robert Matarazzo	9 Overlook Rd.	1997	
	Samuel J. Roberto	4 Dennis Dr.	1998	
Recreation Comm.:	Phillip A. Gallagher	8 Corcoran Rd.	1994	
	Mark Sherwood, Chr.	74 Lexington St.	1995	
	Ed Schuler	20 Tinkham Ave.	1996	
	Peter Coppola	2 Garrity Rd.	1996	Planning Bd. Appt.
	John Vanella	8 Pearson Circle	1996	School Comm. Appt.
Library Trustees:	Dr. Richard Lewis	92 Drake Rd.	1994	
	~~Karen M. Arnold~~	29 So. Bedford St.	1994	GENE ROSI
	Amy Warfield	56 Skilton Ln.	1995	
	Richard Radtke, Chr.	3 Jackson Rd.	1995	
	Julie Michutka	75 Lexington St.	1996	
	Timothy Braceland	9 Partridge Ln.	1996	
Shawsheen Tech:	John P. Miller	1 Holden Ave.	1994	
	Alfred J. Verrier	12 Mohawk Rd.	1996	
Constable (1st):	James A. Russo	18 Leroy Dr.	1995	
Constable (2nd):	Anthony J. Saia	27 Alcine Ln.	1995	

TOWN MEETING MEMBERS

A	C. Joseph Brown	32 Chandler Rd.	1994	
A	David J. Fionda	46 Freeport Dr.	1994	
A	Francis E. Redfern	184 Mill St.	1994	
A	Michelle S. Trousil	2 Lucaya Cir.	1995	
A	Suzanne Trousil	2 Lucaya Circle	1995	
A	Charles J. White	31 Chandler Rd.	1995	
A	Carol A. Casey	8 Redcoat Lane	1996	
A	Garry Feldman	19 Freeport Dr.	1996	Appt. until 1994
A	James C. Harrison	37 Freeport Dr.	1996	RES. 4/93
A	Gilbert Napoleon	18 Freeport Dr.	1996	
B	Lawrence R. Benassi	1 Mooney Rd.	1994	
B	William C. Beyer	67 Peach Orchard Rd.	1994	
B	Thomas L. Callahan	12 Sparhawk Dr.	1994	
B	Patricia M. Hussar	27D Beacon Village	1994	(write-in)1991
B	Marion V. Keating	115 Winn St.	1994	
B	Linda J. Lewis	144 Winn St.	1994	
B	John T. Keating	115 Winn St.	1995	
B	Margaret Merlesena	2 Burton Rd.	1995	
B	Eleanor N. O'Connell	33 Peach Orchard Rd.	1995	
B	Frederick J. Crosdale Jr.	6 Oak St.	1996	
B	Janis A. Giles	5 Hearthstone Dr.	1996	
B	Peter E. Lewis	144 Winn St.	1996	
C	Guy J. DeFilippo	6 Wildmere Ave.	1994	
C	William V. McNamara	61 Mountain Rd.	1994	
C	Ann Louise McNamara	79 Mountain Rd.	1994	
C	Miriam R. Kelly	14 Ox Bow Lane	1995	
C	Francis L. McLaughlin	9A Mountain Rd.	1995	
C	Michael S. Runyan	7A Mountain Rd.	1995	
C	Lucy A. Bramanti	32 Newbridge Ave.	1996	
C	Richard E. Hovasse	16 Edgemere Ave.	1996	(write-in) 1993
C	Richard L. Hovasse	19 Edgemere Ave.	1996	(write-in) 1993
D	Thomas F. Murphy, Jr.	12 Sunset Dr.	1994	
D	Mildred J. Nash	39 Sunset Dr.	1994	
D	Mabel A. Nevins	26 Sunset Dr.	1994	
D	Ruth Danielson	11 Shady Lane Dr.	1995	Elected 1993 2 yrs.
D	John T. Lyons	22 Cormier Rd.	1995	
D	Anne Rowe	94 Muller Rd	1995	
D	Elliot J. Chikofsky	75 Lexington St.	1996	
D	Stella M. Peters	24 Eugene Rd.	1996	
D	Louis P. Rubino	4 Fred St.	1996	
E	Anne P. Coady	8 Woodside Lane	1994	
E	Albert L. Fay Jr.	11 Raymond Rd.	1994	
E	Charles J. McLean	2 Woodside Lane	1994	
E	Kevin J. Sullivan	14 Frothingham Rd.	1994	
E	Frances Heartquist	10 Briarwood Lane	1995	
E	Gene J. Rossi	174 Winn St.	1995	
E	William G. Small	40 Lexington St.	1995	
E	Stephen G. Marchese	4 Sears St.	1996	
E	Paul Valleli	14 Marrett Rd.	1996	(write-in) 1993
E	Elaine I. Zuccaro	2 Theodore Circle	1996	
F	David DiSanto	19 Mohawk Road	1994	Elected 1993 1 yr.
F	Richard E. Madden	13 Hallmark Grdn. #9	1994	
F	Virginia Mooney	28 Mohawk Dr.	1994	Elected 1993 1 yr.
F	Janet M. Towers	28 Humboldt Ave.	1994	

Roderick Arsenault	30 Greenwood Rd.	1995	
James Shea	2 Hallmark Grdn-Bldg. 13	1995	
Martha M. Shea	2 Hallmark Grdn-Bldg. 13	1995	
Daniel J. Coughlin	19 Greenwood Rd.	1996	
James G. Dolan	5 Algonquin Dr.	1996	(write-in) 1993
James G. Killilea	5 Shea Circle	1996	(write-in) 1993
Douglas J. Hyde	17 Meadowvale Rd.	1994	Res. 4/93
Virginia M. Igo	1 Arthur Woods Ave.	1994	
Leo J. Majeski	24 Meadowvale Rd.	1994	Appt. until 1994
James J. Dion	19 Crystal Circle	1995	Res. 4/93
James J. Dion, Jr.	19 Crystal Circle	1995	
Stephen P. Stepanis	23 Paulson Dr.	1995	Appt. until 1994
Phyllis LaMarca	20 Paulson Dr.	1996	
Kevin Pollicelli	3 Gayland St.	1996	(write-in) 1993
Auralie P. Stowey	13 Paulson Dr.	1996	
Joan B. Hastings	14 College Rd.	1994	
Betty M. Bullock	11 Crowley Rd.	1995	
Roberta E. Mills	19 Corcoran Rd.	1995	
Michael A. Prouix	76 Francis Wyman Rd.	1995	
Karen Cooper	69 Francis Wyman Rd.	1996	
Ellen Marie Ferguson	76 Francis Wyman Rd.	1996	
Marjorie A. Smith	105 Francis Wyman Rd.	1996	
Patricia J. Angelo	2 Austin St.	1994	
Hope M. Paulsen	8 St. Mary Rd.	1994	
Richard P. Burkhart	10 Joanne Rd.	1995	
Robert Paulsen	8 St. Mary Rd.	1995	
James F. Ronan	65 Macon Rd.	1995	
Kenneth R. Forte	18 Wing Terrace	1996	
Joanne L. Kinchla	8 Arnold Terrace	1996	
Erinn Sheehan	64 Macon Rd.	1996	
Marie A. Ardito	2 Edsel Drive	1994	Appt. until 1994
Kevin B. McKelvey	4 Allison Dr.	1994	
Gerald W. Mills	22 Alma Rd.	1994	Elected 1993 1 yr.
David J. Ghio	5 Holly St.	1995	
Donald J. Muse	21 Davida Rd.	1995	
Patrick Rutherford	362 Cambridge St.	1995	
James M. Angelo	10 Leroy Dr.	1996	(write-in) 1993
Victoria D. Leary	10 Dennis Dr.	1996	
Kenneth J. Rush Jr.	17 Ivy Lane	1996	
Brian J. McSweeney III	1 Doris St.	1994	
Marie Soda	17 Marjorie Rd.	1994	
Robert T. Goodwin	22 Lisa St.	1995	
Donald A. McGillivray	2 Guild Rd.	1995	
Karen Moyer	7 Kingsdale St.	1995	
Catherine M. Boucher	9 Jackson Rd.	1996	
William F. Callahan	6 Carter Rd.	1996	
Marlene F. Rittenberg	14 Irene St.	1996	
Channing L. Entwistle	62 Beaverbrook Rd.	1994	
Gary J. Gianino	3 Upland Rd.	1994	Res.4/93
Juliet M. Perdichizzi	239 Fox Hill Rd.	1994	Appt. until 1994
Marie R. Saia	27 Alcine Lane	1994	
Barbara A. Brennan	4 Rocky Hill Rd.	1995	
Robert Carroll	226 Fox Hill Rd.	1995	
Glenn Saidah	22 Woodhill Rd.	1995	
Ruthann Covino	1 Marvel Ave.	1996	(write-in) 1993
John E. Hickey	10 Sarah St.	1996	
Robert J. Macdonald	238 Fox Hill Rd.	1996	

APPOINTED OFFICIALS

Town Administrator	David W. Owen
Town Accountant	Patrick J. Mullin
Appraiser/Asst. Assessor	Russell H. Washburn
Fire Chief	Paul L. Thibault, Jr.
Police Chief	William R. Soda
Supt. Public Works	Syamal N. Chaudhuri
Building Inspector	John Clancy
Town Engineer	Pete G. Peters
Environmental Engineer	Todd Dresser
Planning Director	Terry Szold
Conservation Admin.	Brian J. Monahan
Library Director	Marcia Rich
Director of Veterans Services	William J. Lewis
American Disabilities Act. Coord	William J. Lewis
Assistant Town Clerk	Eleanor M. Gelinas
Emergency Services Director	Stephen Duke
Burlington Comm. Life Ctr. Dir.	Wesley Simons
Recreation Director	Donald Roberts
Recreation Maintenance Director	Douglas Gillingham
Health Agent/Sanitarian	Brian Lockard
Council on Aging Coordinator	Jeanne Garrett
BHA Executive Director	Lillian Buckley
Sealer of Weights & Measures	Alfred D. Laing
Animal Control Officer	Denise Bubar
Metro. Area Planning Council	Frank E. Baxter
Town Counsel	Kopelman and Paige, P.C.
Labor Counsel	Philip Collins
Insurance Broker	Edmund Flanagan & Co.
MBTA Advisory Committee	Stephen Nelson

APPOINTED OFFICIALS

Board of Appeals(5)		
Mario Culot	1994	
Charles Rose	1994	2nd Alt.
James Langley	1994	1st Alt.
Edwin P. Kiley	1995	
Jayne Hyde, CHR.	1996	
Vacant	1997	
Franklin E. Pierce	1998	
Board of Registrars(3)		
Jane L. Chew		
Robert Macdonald, CHR.	1994	
Harold Hammond	1995	
Patricia A. Larson	1996	
BCAT (9)		
Larry Rice		
Paula Davis		
Elizabeth Gianino		
Ernest DeMartinis		
John Hofferty		
Mary Culver		
Denzil McKenzie		
Rick Karwan		
Virginia E. Mooney	1994	
BCLC(10)		
Betty Murphy	1994	
Terry Bishop	1994	
Michael Howard	1994	
Mary Cochran	1994	
Ronald J. MacKenize	1994	
Fr. John R. Crispo	1995	
Thelma Iozzo	1995	
M. Viola LeBlanc	1995	
Russell Petersen	1995	
Roberta Mills	1995	
Bylaw Review(5)		
Richard E. Madden, CHR.	1994	
Thomas F. Murphy, Jr.	1994	
Anne P. Coady	1994	
John E. Hickey	1994	
Erin Sheehan	1994	
Cable Advisory(5)		
James Goldstein	1994	
Richard Wilde	1994	
Daniel Dunn, CHR.	1994	
Robert Fahey, Jr.	1994	
Vacant	1994	
Capital Budget(7)		
Patrick Rutherford	1994	
Charles McLean, CHR.	1994	
Kevin McKelvey	1994	
Ken Rush	1995	
Marlene Rittenberg	1995	
Vacant	1996	
Vacant	1996	
Cemetery Oversight(7)		
Leonard Doyle	1994	
George L. Judge	1994	
Kevin McKelvey	1994	
Kevin Sullivan	1994	
John Mooney	1994	
Frank Baxter, CHR.	1994	
Mary McBay	1994	
Conservation Comm.(7)		
Larry Cohen	1994	
Cynthia L. Burkhart	1994	
Constance McElwain	1995	
John A. Crosby	1995	
Catherine LeBlanc, CHR.	1996	

Kerry Melanson	1996	
Gerald McCarthy	1996	
Council on Aging (7)		
Eleanor Bonfanti	1994	
Muriel O'Brien	1994	Alt.
Eleanor Hutchinson	1994	Alt.
Arlene DiRocco	1994	Alt.
Mary Smith	1995	
Paula Torti, CHR.	1995	
Sue Mike	1996	
Gwendolyn Burgess	1996	
Robert Tyler	1996	
Mary Lindley	1996	
Cultural Council (5-22)		
Sandra Pirnie		
Stephen Correia, CHR	1994	
Rosemary Crosby	1994	
Judith Bates	1994	
Diane Bates	1994	
Mary Correia	1994	
Jennifer Howard	1995	
Katalin Spang	1995	
Disabilities Access (9)		
Barbara Adler	1994	
Robert J. Emmert	1994	
Bernice Ferguson	1994	
John Hofferty	1994	
Joseph A. Impemba	1994	
Christine Monaco	1994	
Walter Sullivan	1994	
Kenneth Tigges	1994	
Clifford Ward	1994	
Historical Comm.(5)		
Norman B. Biggart	1995	
Annee L'Heureux	1995	
Pauline R. Keans, CHR.	1996	
Carol Soares O'Hearn	1996	
James Ashworth	1996	
Land Use(13)		
David Fionda	1994	
William C. Beyer	1994	
Richard L. Hovasse	1994	
Mildred J. Nash	1994	
Paul Valleli	1994	
David DiSanto	1994	
Kevin Pollicelli	1994	
Marjorie A. Smith	1994	
James F. Ronan	1994	
Gerald W. Mills	1994	
Catherine M. Boucher	1994	
Juliet M. Perdichizzi	1994	
William G. Small	1994	
Minibus Advisory (12)		
Eleanor Hutchinson	1994	
George L. Judge	1994	
Mildred Nash	1994	
James Picone	1994	
Anne Rowe	1994	
Bruce Silverman	1994	
Patricia Churchill	1994	
Randy Lapides	1994	
Roberta Mills	1994	
Virginia Mooney	1994	
Mabel Nevins	1994	
Gil Frechette	1994	
Recycling Comm.(5)		
George L. Judge	1994	
James Quinn	1994	
Larry Cohen	1994	
Christine Monaco	1994	
Janet Towers	1994	
Rink Oversight (5)		
David Ghio	1994	
Peter Sullivan	1994	
Brian Curtin	1994	
Gary Gianino	1994	
Donald Roberts	1994	
Rules Comm.(13)		
C. Joseph Brown	1994	
Linda J. Lewis	1994	
Michael S. Runyan	1994	
Mabel A. Nevins	1994	
Gene J. Rossi	1994	
Janet M. Towers	1994	
Phyllis LaMarca	1994	
Betty Bullock	1994	
Hope M. Paulsen	1994	
Victoria D. Leary	1994	
Marie Soda	1994	
Robert J. Macdonald	1994	
Ruthann Covino	1994	
Ways & Means (15)		
David J. Ghio	1994	
Joan Hastings	1994	
Roberta Mills	1994	
Sandra W. Madigan	1994	
Stephen G. Marchese	1994	
George R. Cooper	1995	
Stephen A. Nelson	1995	
John T. Lyons, CHR.	1995	
Karen A. Moyer	1995	
John F. Fitzpatrick	1995	
Frank Baxter	1996	
Frances Heartquist	1996	
Lawrence Rittenberg	1996	
Daniel J. Coughlin	1996	
Michael J. Gilberti Jr.	1996	

TOWN CLERK

During 1993, the Town Clerk's Office implemented a microfilming program for town records. The initial phase resulted in eliminating 10 4-drawer filing cabinets and reducing the data storage to a 6"x12" drawer for the Treasurer's payroll records from 1976 through 1989.

Computer hardware and software was upgraded and personnel training was provided. We continually attempt to achieve a high standard of efficiency in records management, retrieval, and public access.

A new dog licensing procedure was established where tags and licenses are issued one time only and residents simply submit a renewal fee thereby reducing staff time and costs.

The Federal Motor/Voter Bill was signed into law and the Secretary of State's office created a Task Force to prepare for its implementation and to propose to the legislature a bill which would bring state registration laws into conformity. I have worked with this Task Force and will continue to work with the Secretary's office to design and implement a Central Registry of Voters to assist in implementing the Motor/Voter Law.

The Town Clerk's Department consists of 2 full-time and 2 part-time personnel (includes the Board of Registrars) resulting in staff time of approximately 21 hours/day. On the average, fourteen (14) hours (64%) were directed to Municipal Services and seve (7) hours (36%) to Intergovernmental Services.

SERVICE OVERVIEW:

Data collected during 1993 indicates that the number c citizen contacts ranged from 80 to 345 per day for an average c 131/day, 630/week, 2,728/month and 32,739/year.

Municipal Services		(*)	(68%)
1)	Census/Voter	(42)	17%
2)	Vital Records	(22)	19%
3)	Recordings	(16)	12%
4)	Licenses	(16)	9%
5)	General	(24)	6%
6)	Public Records	(11)	5%

Intergovernmental Services		(32%
1)	Elections	4%
2)	Town Meetings	5%
3)	Administration	11%
4)	Personnel	1%
5)	Budgets	1%
6)	Records Management	10%

*Average number of daily transactions via phone, mail, count

FINANCIAL DATA:

			Revenues	Expenditures		
Municipal Services				**Salaries**	**Expenses**	**Total**
1)	Census/Voter	=	$260	$16,351	$4,308	$20,659
2)	Vital Records	=	20,373	18,274	100	18,374
3)	Recordings	=	10,536*	11,542	—	11,542
4)	Licenses	=	31,663	8,656	100	8,756
5)	General	=	1,909	5,771	125	5,896
6)	Public Records	=	4,440	4,809	2,550	7,359
	Sub-Total	=	$69,181	$65,403	$7,183	$72,586
				(68%)	(36%)	(62%)
Intergovernmental Services						
1)	Elections	=	N/A	$3,847	$6,332	$10,179
2)	Town Meeting	=	"	4,809	-	4,809
3)	Administration	=	"	10,580	3,695	14,275
4)	Personnel	=	"	962	-	962
5)	Budgets	=	"	962	-	962
6)	Records Mgmt.	=	"	9,618	3,000	12,618
	Sub-Total	=	"	$30,778	$13,027	$43,805
				(32%)	(64%)	(38%
	GRAND TOTAL	=	$69,181	$96,181	$20,210	$116,391

*Does not include fees recorded for site plans, special permits, variances or subdivisions.

FY93 BUDGETS

Department		Salaries	Expenses	Total
Town Clerk		$95,181	$15,902	$111,083
Registrars		$1,000	$4,308	$5,308
Totals		$96,181	$20,210	$116,391
Revenues	=	(72%)		(59%)

FEES COLLECTED

Category	Amount
Dog Licenses/Fines	$25,860
*Fish/Game	243
Business Certificates	4,990
Marriage Licenses	2,850
Certified Copies: Births	1,691
Marriages	1,275
Deaths	14,557
Uniform Commercial Code Filings	10,136
Public Records (lists/databases)	3,259
By-Laws/Maps	1,181
Professional Registrations	160
Voter Identification Cards	260
Raffle/Bazaar Permits	80
Pole/Conduit Recording	400
Gas Permits	330
Non-Criminal Fines	1,795
Miscellaneous	114
Total	$69,181

* $9,228 collected for State
Number of Dogs Licensed: 1,930

VITAL STATISTICS
10 YEAR PROFILE (Adjusted)

	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993
Births	219	245	259	232	220	242	261	302	238	264	221
Marriages	261	260	253	277	240	246	235	240	252	219	217
Deaths	377	386	403	475	432	416	404	472	479	487	500

Received through 1/19/94

VOTING STATISTICS 1983-1993
Votes Cast

TOWN ELECTION	Prec.1	Prec.2	Prec.3	Prec.4	Prec.5	Prec.6	Total
1983	1,443	1,140	1,239	1,149			4,971
1984	1,327	959	1,108	1,062			4,456
1985	1,554	997	1,262	1,126			4,939
1986	1,100	770	942	781			3,593
1987	1,318	791	974	968			4,051
1988	380	362	497	387	392	441	2,459
1989	648	425	587	540	510	577	3,297
1990	998	833	1,058	807	942	1,048	5,686
1991	929	695	886	755	848	937	5,050
1992	914	791	582	738	788	810	4,893
1993	598	517	618	490	545	524	3,292
REFERENDUM 1985	1,492	1,224	1,361	1,277			5,354

REFERENDUM 1985	**1,492**	**1,224**	**1,361**	**1,277**			**5,354**
REFERENDUM 1991	1,234	1,338	1,108	770	930	1,093	6,473
PRESIDENTIAL PRIMARY							
March 1984	797	565	656	716			2,734
March 1988	668	669	775	612	669	759	4,152
March 1992	847	931	861	713	751	836	4,939
STATE PRIMARY							
September 1982	1812	1315	1493	1477			609
September 1984	1314	980	1056	1064			441
September 1986	1395	978	1204	1287			486
September 1988	106	141	145	128	150	125	79
September 1990	1186	1177	1226	1028	1081	1159	685
September 1992	668	602	808	516	647	692	393
STATE/PRES. ELECTION							
November 1982	2567	2057	2105	2200			892
November 1984	3407	2664	2657	2804			1153
November 1986	2298	1770	1884	2069			802
November 1988	2051	1981	2157	1841	1814	2025	1186
November 1990	1921	1958	2021	1677	1737	1908	1122
November 1992	2202	2444	2309	1840	1920	2076	1279

Respectfully submitted,

Jane L. Chew, CMC
Town Clerk

BOARD OF REGISTRARS

The Registrars submitted the proposed new Town Meeting Districts to the State Local Election District Review Commission as required by recent legislation. It was found to exceed population variation requirements due to the required use of Federal Census Blocks.

When redrawing districts, the Registrars had attempted to confine the districts within precinct lines so that there would be conformity between local and state elections. Now only two alternatives presented themselves: 1) have districts cross precinct lines resulting in a dual election process and the subsequent voter confusion and cost, or; 2) eliminate districts and substitute precincts for Town Meeting elections.

The Board chose to recommend substituting precincts for districts. This brought Burlington into conformity with the rest of the State, as Burlington up to this time was the only town which elected Representative Town Meeting by districts.

On May 19, 1993, Town Meeting approved an article to petition the legislature to substitute precincts for districts. The legislature approved the bill as Chapter 160 of the Acts of 1993. As a result, eighteen Town Meeting Members will be elected from each of the six precincts in the 1994 Annual Town Election.

Population/Registered Voters:

Year	Population Jan.		Registered Voters March
1983	23,457		12,734
1984	23,003		12,005
1985	22,981		13,650
1986	23,032		13,016
1987	22,278		11,758
1988	22,148		12,440
1989	22,560		12,813
1990	22,662	(23,302 Fed.)	12,368
1991	22,810		13,139
1992	22,859		13,169
1993	22,965		13,765

Certifications:

Petitions	# Signatures Certified
Campaign Contribution	60
Proposed Grad, Income Tax	56
Rent Control	213
Terms Limit	276
Campaign Finance	138
Student Fees	146
Blue Laws	24
Custody Order 50/50 Prop.	3
Gasoline Tax Revenue	169

Respectfully submitted,

Robert J. Macdonald, Chr.
Board of Registrars

BOARD OF SELECTMEN



Standing — Gary J. Gianino, George L. Judge, Jr.
Seated — Joseph A. Impemba, Richard C. Wilde, Chairman, Robert P. Marrano

Overview

While the local economy began to improve, 1993 was a year in which the town had to continue to exercise fiscal restraint and to make tough decisions. Your Board of Selectmen set the tenor for these trying times by bringing in departmental budgets under the budget guidelines established by the Ways and Means Committee, by demanding limited wage and salary adjustments, both for union and non-union personnel, and by making many other difficult decisions. In spite of these financial limitations, the Board achieved a number of accomplishments during the year, and realized progress on several fronts toward longer term projects and goals.

New Selectman

Another transfer from the Ways and Means Committee occurred this year when Gary J. Gianino was elected to a 3-year term as Selectman in the April Town elections. Selectman Gianino fills the vacancy left by former Selectman Charles "Ted" Ferguson's decision not to seek a second term on the Board. Mr. Gianino previously served on the Ways and Means Committee for 6 years, most recently as its chairman for 2 years. Mr. Gianino joins Selectman Robert P. Marrano as recent "graduates" to the Board of Selectmen from the Ways and Means Committee.

Selectmen's Strategic Planning

A noteworthy achievement this year was that for the first time the Board of Selectmen set aside a full day with a professional facilitator to focus on goals and priorities for the Town of Burlington. This was an outgrowth of the monthly "planning meetings" that the Board had initiated last year and it reflects this Board's understanding that in order to be effective in this complex environment, it is essential to have a game plan. As a result of the "Strategic Planning" session, the Board developed both a mission statement and a prioritized set of goals for both themselves and the town. The Board generally felt highly positive about the outcome and usefulness of this kind of exercise, and hopes to continue this kind of constructive planning process into the future.

MWRA Sewer Rate Relief

Your Board of Selectmen has been very active in pursuing relief for our residents from the massive sewer rate increases imposed by the Massachusetts Water Resources Authority

(MWRA). While Burlington is self-sufficient in terms of water supply, Burlington sends its waste water (sewerage) to the Deer Island Treatment Plant in Boston Harbor. To pay for the federally mandated clean-up of Boston Harbor, Burlington residents and businesses have been hit with an unrelenting series of double-digit sewer rate increases which threatens to make Boston-area water and sewer rates among the nation's highest.

Toward the goal of achieving sewer rate relief, the Board of Selectmen actively lobbied and petitioned both our state and federal legislative delegations. In concert with other MWRA communities, these efforts were ultimately successful in having the state administration include, for the first time, a $30 million line item in the state budget for sewer rate relief. The Board of Selectmen is particularly grateful for the leadership of State Senator Robert Havern in the State Legislature in obtaining this relief. As a result, Burlington received $226,928 of cost reduction in the town's MWRA sewer assessment. This will permit Burlington to abate a portion of residents' sewer bills next year, and should help hold off the need for an increase in the town's sewer rates for at least another year.

The Board also considered joining litigation against the MWRA over its sewer assessment formula. The current formula is population driven rather than being based on actual sewerage flows. This methodology discriminates against suburban communities like Burlington which have invested in improving their sewers to minimize inflow and infiltration. While members of the Board attended a series of meetings with representatives of other communities to discuss litigation against the MWRA, the Board had not joined the litigation yet, preferring to let others bear the costs of it.

Winn Street Construction Begins

At long last, construction on the Winn Street Traffic Safety Improvements project began this summer after years of planning, controversy, and compromise. When construction work began, town officials were hopeful that the project would be completed by early in the fall. However, the project dragged out over the fall months and still was not finalized at year's end despite the Selectmen's efforts to expedite the project. Accordingly, the project's completion is now anticipated this coming spring.

Reactivation of Town Beautification Committee

One of the more positive developments this year was the work done around town by the Town Beautification Committee. This standing By-Laws Committee had lain dormant for a number of years, but was reactivated by the Selectmen with new appointments and a mission to improve the town's appearance. The Committee undertook a wide variety of activities, including arranging for private landscapers to maintain flower beds on town properties and around town buildings, trash containers near town businesses to discourage littering, and many other initiatives that have contributed to the "aesthetics" of our community.

The Board is very appreciative of the work of the Town Beautification Committee during the past year and wishes to acknowledge its contribution. The Committee consists of: George M. Major, Chairman, David J. DiSanto, Davis H. Prato, Michael Runyan and Elaine Zuccaro. The Board commends them for the zeal with which they have approached their job and for their achievements in improving the town's visual appearance. Congratulations on a job well done!

Summary

As I near completion of my second consecutive term as Chairman of the Board of Selectmen and my 14th year as a Selectman, I wish to express my thanks to everyone who made it possible for this Board to fulfill its responsibilities to the town; specifically, I thank my colleagues on the Board, our trustworthy department heads and other town staff, the many dedicated volunteers that serve on town committees and boards, to all our residents who participate in their various ways to this democratic process called "town government".

Respectfully submitted,

Richard C. Wilde, Chairman
Board of Selectmen

TOWN ADMINISTRATOR

Purpose:

Your Town Administrator is appointed by the Board of Selectmen and serves as the Chief Administrative Official (CAO) of the Town under the Board's policy direction. His duties include acting in the following capacities:

- Appointing Authority (Selectmen's Departments)
- Personnel Manager
- Bargaining Agent
- Budget Officer (Selectmen's Departments)
- Chief Procurement Officer

Overview

1993 was a tough, challenging year for your Town Administrator, with many issues and projects competing for his time and attention. Most of the Town Administrator's energies were directed to two primary areas, labor relations and real estate during the past year. As your Town Administrator nears completion of his fifth year of service to the Town of Burlington, he takes satisfaction and pride in what his administration has achieved in Burlington, and looks forward with relish to the continuing challenges involved in serving a complex and dynamic community like Burlington. Some of the specific issues and projects in which your Town Administrator was involved in 1993 follow:



David W. Owen, Town Administrator

Labor Settlements

A new labor contract was finalized with the Firefighters Union, which had been working without a contract since July 1, 1992. The new contract, which was along the same wages settlement pattern as other labor agreements for this period (F.Y. '93 — 0%; F.Y. '94 — 1 1/2%), includes a reorganization of the Fire Inspection services. It also provides for a civilian mechanic in the Fire Department at substantial savings to the town. The Town Administrator wishes to express his appreciation to the Firefighters Executive Committee for their professionalism and patience as we worked through some difficult issues. Ironically, we will be right back to the bargaining table to begin the next round of negotiations.

Unfortunately, negotiations with the Patrolmen's Union, which has also been without a contract since mid-1992, did not result in a settlement during the year. We did, however, agree that, after 29 negotiating sessions, we had arrived at an impasse. The Town and the Burlington Police Patrolmen's Association filed jointly for mediation with the Joint Labor-Management Committee, a state agency which assists municipalities in achieving settlements with their police and fire unions. It is hoped that, with the assistance of a neutral mediator, the town and the patrolmen can reach a voluntary agreement without resorting to arbitration.

Administrative and Professional Salaries Reviewed

In addition to paring down union wage settlements because of economic conditions, it was felt that the Administrative and Professional Pay Plan also needed to be reviewed and revised. This plan covers most department heads and some other professional, non-union positions. This review was undertaken by the Town Administrator in his role as the town's Personnel Manager and with outside consulting assistance from Olney Associates, a firm that specializes in pay and classification studies. As anticipated, the study's findings and recommendations stirred controversy among those employees who would be affected. Ultimately, a new Administrative and Professional Pay and Classification Plan was adopted by the September Town Meeting. It has the effect of reducing most salary ranges, reducing step increase increments, and freezing some salaries. While it was a difficult, emotionally charged process, it needed to be addressed sooner or later.

Early Retirement Program

The town again, for the third year, offered an early retirement incentive program as part of its efforts to realize cost savings through attrition of the town's workforce. However, this time was different. For the first two years, the town simply offered cash incentives to employees who left early. This year, the state legislature approved an Early Retirement Incentive Program which involved employees' eligibility for retirement. The town adopted this program at the February 8, 1993 Town Meeting. When all was said and done 14 employees in general government departments took this early retirement option, and another 18 employees left the school department early. This attrition of senior employees created many opportunities for cost saving and reorganization in Town departments' budgets. Even in those instances where it was determined that a position had to be filled, it was usually with an entry-level employee at substantially less cost. These early retirement offerings contributed greatly to the Town's ability to hold budgets down during a period of economic stress.

DPW Reorganization

One of the more significant reorganizations that grew out of the early retirement program was combining the Department oaf Public Works' Water and Sewer and Water Treatment Plant Divisions into a single Water and Sewer Utilities Division. This reorganization has the effect of reducing the number of divisions in the Public Works Department from 7 to 6. It also reduced the number of foremen in the department by exchanging a foremen's position for another maintenance craftsman position. Patrick Mustoe was appointed to the new Assistant Superintendent's position in charge of the newly combined Water and Sewer Utilities Division. This reorganization also makes possible a number of operational benefits as well as cost savings. It is part of a consistent thrust of this administration to achieve fewer levels of supervision in the Public Works Department.

Lease Negotiations

The town has a number of leased surplus properties which have been generating revenues for town coffers. Several of these leases are approaching the end of their terms, and a substantial amount of effort, both by the town Administrator and the Board of Selectmen, was invested into renegotiating these leases or finding new tenants.

Most notably, Middlesex Community College, which leases the former Francis Wyman Middle School facility, has moved its operation to its new Bedford campus. Consequently, both the town and the college have been busy seeking new tenants for the

building. Two state agencies have taken up tenancy in portions of the building: the Massachusetts Criminal Justice Training Council and the Massachusetts Emergency Telecommunications Board. Major issues concerning maintenance and repair of the facility demanded much attention by the Town Administrator and other town staff throughout the year. This is anticipated to remain a focal point of your Town Administrator's efforts into the future.

A lease on the former Meadowbrook Elementary School is also nearing renewal. A number of meetings have taken place between representatives of the Christian Center, the present tenant, and town officials. These discussions have centered on renewal of the lease for another 10-year period, and the terms and conditions for such lease renewal. It is hoped that these discussions will culminate in a new lease on this surplus school facility within the next year.

Military Housing Acquisition

A major development in the latter half of the year was the town's decision to pursue acquisition of 12 military housing units on South Bedford Street. The owner, the U.S. Department of the Army, decided to dispose of this property as surplus and notified the town that, under federal regulations, it had the option to acquire these housing units at the government's asking price, $990,000. A committee was formed representing members of the Board of Selectmen, Planning Board, and Housing Authority to discuss the possibilities and ultimately it was decided to pursue this acquisition. The program which was developed involves providing four (4) of the units to the Burlington Housing Authority for public housing, and selling the remaining (8) units to first-time home buyers. Another aspect of the acquisition is the donation of $160,000 by a private developer toward the purchase price to meet a zoning obligation to the Burlington Housing Authority. Your Town Administrator has been handling this complex acquisition which he hopes will come to fruition in the new year.

Ambulance Billing Contracted Out

One of the administrative functions of the Selectmen's Office is handling the billing for the town's ambulance service. This function has become increasingly complex and burdensome due to the regulations of insurance companies and government agencies, such as Medicare and Medicaid, and required a substantial commitment of staff time. In an effort to reduce the administrative burden on town staff and to increase the town's ambulance billing revenues, the decision was made this year to contract out for ambulance billing services. After competitive bidding, the contract for ambulance billing services was awarded to Medicompts, Inc. of Canton, MA. This contract award is for a 1-year trial period, after which it will be evaluated and a decision made whether to renew it. The Selectmen's ambulance abatement policies remain in place and will be observed by the contractor.

Library Construction

The construction of a renovated and expanded public library was approved by a Special Town Meeting on June 23, 1993. While this project was initially placed under the control of the Board of Library Trustees, and therefore outside of the Selectmen's or Town Administrator's supervision, your Town Administrator did render whatever assistance he could to the Library Trustees whenever requested. As we all know, the project became embroiled in controversy in November when the walls of the library were demolished down to the foundation. Your Town Administrator was neither involved in making the decision to demolish the walls nor even aware of the decision until shortly before it occurred, yet faced considerable scrutiny for his role in this incident. Now that the Board of Selectmen has voted to accept jurisdiction over the library project, the Town Administrator will be much more involved in it. Having already delivered two quality facilities to the community during his tenure (the Human Services Building and the new Police Station), your Town Administrator is confident that residents will ultimately be highly pleased with and proud of their new public library when completed.

Retirement of Phyllis Rogers

One of the employees to accept the Early Retirement Incentive Program was the Administrative Assistant to the Town Administrator, Phyllis Rogers. Phyllis served the Town of Burlington for 21 years, and served as Administrative Assistant to all three of Burlington's Town Administrators. Phyllis attended to many of the administrative duties in the Selectmen's Office, varying from handling Civil Service appointments to editing these Annual Town Reports. Your Town Administrator frequently referred to Phyllis as the "institutional memory" of the Selectmen's Office because she knew the history of events and where to find everything. She was known for her tact in handling difficult complaints, her patience in explaining town policies and regulations to residents, and for her dedication and selfless service to the town. She will be sorely missed by her co-workers and this Town Administrator.

Summary

As I complete my fifth year of service in Burlington, I remain honored to serve the residents of the Town of Burlington, and to be associated with a group of highly dedicated and skilled department heads, supervisors, and employees. It is my hope that both town officials and residents view our efforts as moving in the direction of improving the quality of life in the community and as addressing residents' needs and wants. I look forward to dealing with the continuing challenges facing the Town of Burlington in the coming year and to working constructively with the town's other elected and appointed officials in those efforts.

Respectfully submitted,

David W. Owen
Town Administrator

TOWN COUNSEL

The year 1993 involved a number of significant legal activities for Town Counsel. In addition to rendering numerous legal opinions, approving contracts as to form, and meeting with the Board of Selectmen and various other Boards, Town Counsel handled a number of unusual matters, as well as some significant litigation.

We are continuing to represent the Town with respect to the Vinebrook Aquifer contamination. During the past year, the Town and the defendants have been negotiating with the Department of Environmental Protection to allow the town to take over the design and construction of the water treatment plant. Discussions with the DEP are still ongoing.

In addition, Town Counsel has been defending against a breach of contract action filed by VCI International which claims that the Town improperly terminated its contract for implementation of a cross-connection control program for the Town's water distribution system. The Town has recently filed a counterclaim against VCI alleging that VCI breached its contract with the Town in a number of respects.

Town Counsel continues to actively represent the Town in a number of construction projects involving claims by the Town and various contractors. The projects involved include the Human Services Center, the Police Station, and the ongoing Library project.

The Town Counsel has also represented the School Committee on a number of matters including two complaints filed against the Town before the Massachusetts Commission Against Discrimination alleging discrimination against School Department employees. We have represented the School Department on numerous procurement and public bidding questions, including litigation arising out of the award of the school bus transportation contract.

Finally, on a number of occasions, we have been requested by the various land use boards, including the Zoning Board of Appeals, the Planning Board, the Conservation Commission, and the Board of Health to undertake enforcement actions to compel compliance with various land use regulations, and to represent the boards in litigation challenging various special permit, variance, and site plan decisions.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation received on all matters from the Board of Selectmen, Town Meeting, Town Administrator, department heads, boards, committees, and other Town personnel. We look forward to working with the members of the Town government in the future.

Respectfully submitted,

Leonard Kopelman, for the
firm of Kopelman and Paige, P.C.
Town Counsel

BURLINGTON POLICE DEPARTMENT

****Department Roster****

Chief of Police
William Soda

Captains

Barry Solomon	George Devlin

Lieutenants

Arnold Christiansen	Alfred Sciuto
Francis Hart	Walter Bevis

Sergeants

Gerald Mills	John Walthall
Ralph Patuto	Carl Boutwell
William Faria	Richard Sheppard
	Thomas Duffy

Patrol Officers

Gerald Crocker	Richard Hovasse
Russell Petersen	Charles Chicarello
Robert Aloisi	Kevin Cooney
Harry Sawyer, Sr.	William Duffey
Richard Glejzer	Frank Nardone
Dennis Thompson	Barry Cosgrove
Thomas Sullivan	Kevin Rogers
Christopher Priest	Michael Joyce
Paul Anderson	Claudell Greear
Robert Healey	Gary Burdick
Michael Bradford	Stephen Cross
Paul O'Meara	Edward Mackey
Spiros Tsingos	Gary Redfern
Michael Debye	Kenneth Reynolds
Richard Hanafin	Harry Sawyer, Jr.
Robert Downer	Timothy McDonough
James Tigges	Charles Ferguson, III
Robert Kirchner	William Preston
Bernard Schipelliti	Thomas Fournier
Daniel Houston	Anne Marie Mele
William Maggio	Michael McDade

Clerical Staff

Ann Johnedis	Barbara Cunningham
	Dolores Schafer

Traffic Supervisors

Helen Bulman	Helen Dignan
Nancy Biddey	Maureen Robillard
Carol Goodwin	Claire Hogaboom
Gail Fay	Carol Santoro
	Karen Petersen

The Police Department is pleased to report that 1993 was another successful year in all areas of our operation. Most of our efforts were focused on maintaining our level of service to the community. It has been an increasingly difficult chore since we have lost four patrol officer positions since 1991. Although the number of calls we handled did not change dramatically, the nature of these calls has changed over the past few years. Calls involve violence on a much more frequent basis. A simple check of the weekly newspaper proves that Burlington is not immune from the crime that once was the exclusive province of the city. In fact, as this report was being prepared, we had a multiple shooting in a local parking lot. Officers also have an increased investigative responsibility due to the focus on such crimes as child abuse, domestic violence and civil rights violations. The reduction in manpower only makes these factors more acute.

Our success continues in several areas. The D.A.R.E. program continues to be a model program for other communities thanks to the efforts of D.A.R.E. officers Paul Anderson and Tom Fournier. Officer Dennis Thompson continues his fine work as the Youth Services Officer. Sergeant William Faria carries on his work in enforcement of the handicapped parking regulations and working regularly with the Town's Handicapped Access Commission.

The year was not without transition. Officer Ronald Glejzer retired after many years of dedicated service and we wish him well in his retirement. Former Chief Edward C. McCafferty passed away during the year. Chief McCafferty was well liked throughout Town and served in that post longer than anyone before or since. He was always interested in helping the community and always tried to make it a safer place for all. He loved his work and was always interested in the future, particularly in the area of law enforcement technology.

In conclusion, I must thank all who helped us during the year, including the Selectmen, the Town Administrator, and Syamal Chauduri and his fine crew at the Public Works Department. The citizens of Burlington are also deserving of recognition for their support of our various programs and for their general support of the Department. Finally, a special thanks to all the employees of the Burlington Police Department who work hard every day to make Burlington as safe as possible.

William R. Soda
Chief of Police

SUMMARY OF ALL COMPLAINTS LOGGED

NOTE: This list shows all complaints logged during calendar year 1993. The total will usually be MORE than the total number of actual calls shown in the log because each call could have multiple complaints. For example, a call about a larceny from a motor vehicle may also have a code for malicious damage to that vehicle.

Total	Description
14	Abandoned Vehicle
1	Accident — Other (Not Traffic)
601	Ambulance Request
33	Animal Complaints — Barking Dogs
17	Animal Complaints — Dog Bites
1	Animal Complaints — Other Animal Bites
345	Animal Complaints — Other Complaints
2	Animal Complaints — Stray Animals
1	Armed Robbery-Attempt-Firearm-Bank
2	Armed Robbery-Attempt-Firearm-Commercial
1	Armed Robbery-Attempt-Firearm-Gas Station
1	Armed Robbery-Oth. Weapon-Commercial House
2	Armed Robbery-Oth. Weapon-Miscellaneous
1	Arson-Explosive Device-Public Building
1	Arson-Incendiary Device-Motor Vehicle
1	Arson-Incendiary Device-Public Building
7	Assault
53	Assault-Aggravated-Hands, Fist, Feet
7	Assault-Deadly Weapon
23	Assault-Domestic Violence
2	Assault-Knife or Cutting Instrument
7	Assault-Other Dangerous Weapon
8	Assist Other Agencies — All Others
109	Assist Other Agencies — Fire Dept.
33	Assist Other Agencies — Other Police
57	Attempted M/V Theft
3	Building/House Checks
1674	Burglary Alarms — Non-Residence
280	Burglary Alarms — Residence
4	Burglary-Attempted Forced Entry-Non-Residence-Day
8	Burglary-Attempted Forced Entry-Non-Residence Night
5	Burglary-Attempted Forced Entry-Non-Residence Unknown
4	Burglary-Attempted Forced Entry-Residence-Day
6	Burglary-Attempted Forced Entry-Residence-Night
2	Burglary-Attempted Forced Entry-Residence Unknown
6	Burglary-Forcible Entry-Non-Residence-Day
38	Burglary-Forcible Entry-Non-Residence-Night
11	Burglary-Forcible Entry-Non-Residence-Unknown
20	Burglary-Forcible Entry-Residence-Day
7	Burglary-Forcible Entry-Residence-Night
7	Burglary-Forcible Entry-Residence-Unknown
1	Burglary-Unlawful Entry-Non-Residence-Night
1	Burglary-Unlawful Entry-Non-Residence-Unknown
1	Burglary-Unlawful Entry-Residence-Unknown
36	Civil Matter
1	Contributing To Delinquency of Minor
2	Counterfeiting
1	Deaths — Accidental Death, Non-Traffic
4	Deaths — Attempted Suicide
1	Deaths — Suspicious Death
2	Deaths — Threat of Suicide
5	Deaths — Unattended Death

Total	Description
159	Disabled Vehicle — Not Towed
132	Disabled Vehicle — Towed
3	Disorderly Conduct-All Other
5	Disorderly Conduct-In Public Places
1	Disorderly Conduct-Loud/Abusive Language
414	Disturbance
1	Drug Laws-Manufacture-Marijuana, Hashish, Etc.
1	Drug Laws-Manufacture-Opium, Coke, Morphine, Heroin
4	Drug Laws-Possession-Marijuana, Hashish, Etc.
1	Drug Laws-Possession-Non-Narc.: Barbs., Amphets., Etc.
4	Drug Laws-Possession-Opium, Coke, Morphine, Heroin
1	Drug Laws-Sale-Marijuana, Hashish, Etc.
7	Escorts
14	Exposer/Flasher
6	False Fire Alarm-Pulling Box
246	Family Problem
4	Family/Child — Child Abuse
1	Family/Child — Other Offenses
40	Fires — All Types (Except M/V)
22	Fires — Motor Vehicles
18	Fireworks-Possession, Sale, Use
1	First Aid Rendered-Poss. Fluid Contact
32	Flim-Flam, Con Games, Etc.
4	Forgery
6	Fraud — Bad Checks
13	Fraud — Fraudulent Credit Cards
5	Gas Leaks and Explosions
14	Hold-Up Alarm (All Locations)
1	Impersonating A Police Officer
2	Kidnapping, Criminal Restraint
140	Larceny-$200 & Over-All Other Theft
9	Larceny-$200 & Over-Bicycles
1	Larceny-$200 & Over-Coin Op Machines, Park. Meters
56	Larceny-$200 & Over-From Autos-Not Parts & Accessories
63	Larceny-$200 & Over-From Autos-Parts & Accessories
29	Larceny-$200 & Over-From Building
2	Larceny-$200 & Over-Pocket Picking
2	Larceny-$200 & Over-Purse Snatching
86	Larceny-$200 & Over-Shoplifting
78	Larceny-$50-200-All Other Theft
17	Larceny-$50-200-Bicycles
1	Larceny-$50-200-Coin Op. Mach., Park. Meters
27	Larceny-$50-200-From Autos-Not parts & Accessories
28	Larceny-$50-200-From Autos-Parts & Accessories
14	Larceny-$50-200-From Building
2	Larceny-$50-200-Pocket Picking
44	Larceny-$50-200-Shoplifting
61	Larceny-Under $50-All Other Theft
8	Larceny-Under $50-From Autos-Not Parts & Accessories
1	Larceny-Under $50-From Autos-Parts & Accessories
3	Larceny-Under $50-From Building
1	Larceny-Under $50-Purse Snatching
17	Larceny-Under $50-Shoplifting
3	Liquor Laws-Other-Juvenile
2	Liquor Laws-Possession-Adult
4	Liquor Laws-Possession-Juvenile
1	Liquor Laws-Sale-Juvenile
2	Littering
1426	Lockout
1	Lost/Found — Found Animal
59	Lost/Found — Found Property
1	Lost/Found — Lost Animal
22	Lost/Found — Lost Property
369	M/V Complaint
4	M/V Theft-Autos-All Other P/Lots
12	M/V Theft-Autos-Driveways
118	M/V Theft-Autos-Shopping Center. P/Lots
81	M/V Theft-Autos-Street/Commercial Area
14	M/V Theft-Autos-Street/Residential Area
1	M/V Theft-Other Vehicles-Shopping Ctr. P/Lots
1	M/V Theft-Other Vehicles-Street/Residential Area
2	M/V Theft-Trucks-Driveways
3	M/V Theft-Trucks-Shopping Ctr. P/Lots
5	M/V Theft-Trucks-Street/Commercial Area
1	M/V Theft-Trucks-Street/Residential Area
32	Malicious Damage-All Other
62	Malicious Damage-Business Building
317	Malicious Damage-Motor Vehicles
4	Malicious Damage-Public Buildings
126	Malicious Damage-Residence
11	Malicious Damage-School Buildings/Grounds
18	Medical Assistance
22	Mental Health Problem
8	Miscellaneous Offenses
11	Missing Person — Female Adult
23	Missing Person — Female Juvenile
10	Missing Person — Male Adult
6	Missing Person — Male Juvenile
58	Motor Vehicle Arrest
19	Neighborhood Problem
196	Noise Complaint
31	Notifications
17	O.U.I. — Alcohol
1	O.U.I. — Drugs
78	Obscene/Annoying Phone Calls
44	Open Door/Window
145	Other Public Services
1	Parental Kidnapping
517	Police Information
14	Police Officer Injured
3	Pollution of Air, Water
2	Possession Burglarious Tools
9	Power Outages
45	Prisoner Release

Total	Description
39	Protective Custody
2	Protective Custody Release
3	Public Nuisance
2	Rape-By Force-Other Forcible Means
3	Receiving Stolen Property
11	Recovered License Plates
12	Recovered Stolen Property (Not M/V)
94	Recovered Vehicle-Stolen Elsewhere, Recovered Here
165	Recovered Vehicle-Stolen Here, Recovered Elsewhere
21	Recovered Vehicle-Stolen Here, Recovered Here
23	Repossession
20	Restraining/P.O. Served
123	Road Hazard
7	Runaways — Juvenile — Female
2	Runaways — Juvenile — Male
8	Sex Offenses-Criminal Sexual Conduct
16	Shots Heard
313	Sick Day
32	Sick Off During Shift
15	Signals Down/Out
12	Soliciting Complaint
77	Stolen License Plate
276	Suspicious M/V
370	Suspicious Person
163	Threats/Harassment
2	Traffic Accident — Cruiser w/ Injury
2	Traffic Accident — Cruiser w/ no Injury
1	Traffic Accident — Fatal
8	Traffic Accident — Hit & Run — P.I.
143	Traffic Accident — Hit & Run — Property
192	Traffic Accident — Personal Injury
704	Traffic Accident — Property Damage
15	Trespassing, Prowler, Peeping Tom
8	Uttering
3	Vacant House/Building
193	Warrant Arrest
33	Water Leaks — Mains, Hydrants, Etc.
3	Weapons Laws-Firearms Use
1	Weapons Laws-Manufacture-All Other Weapons
2	Weapons Laws-Other Weapons Use
5	Weapons Laws-Possession-All Other Weapons
4	Weapons Laws-Possession-Firearms
1	Weapons Laws-Possession-Knives
1	Weapons Laws-Sale-Firearm
24	Wire/Poles Down
360	Youth Complaints
12,788	Total

SUMMARY OF LOCATIONS WHERE CALLS FOR SERVICE ORIGINATED

For this report, the minimum number of calls has been set at 20.

Total	Location
1226	Cambridge St.
1000	Burlington Mall
789	Police Station
600	Middlesex Turnpike
387	Out of Town
273	Mall Road
258	Winn St.
239	Baron Park Lane
174	Middlesex Mall *shop
167	Executive Park
165	Beacon Village
160	Bedford St.
141	Lexington St.
134	Marriott Hotel
119	Blanchard Rd.
117	Ray Av.
110	Wall St.
109	Route 128s
107	Center St.
100	The Arboretum
97	Wilmington Rd.
96	Mill St.
94	S. Bedford St.
88	Route 128n
86	Vinebrook Plaza
82	High School
81	Wheeler Rd.
80	Arboretum Wy.
75	Francis Wyman Rd.
69	Crossroads
66	Lahey Clinic
58	Days Inn
52	Mountain Rd.
51	Locust St.
49	Second Av.
48	A St.
44	Terry Av.
44	Terrace Hall Av.
43	Grant Av.
40	Upland Rd.
39	Hallmark Gardens
38	Third Av.
38	Simonds Park
38	Muller Rd.
36	Camb Mall
36	Skilton Ln.
35	Farms Dr.
35	Peach Orchard Rd.
33	Stonebrook Farms
32	Westwood St.

Total	Location
32	Harriett Av.
32	Fox Hill Rd.
30	Beacon St.
29	Adams St.
29	Burlington Woods
28	Marshall Simonds
27	Van De Graff Dr.
27	Camb Winn
27	Carey Av.
26	Middlesex Bedford
26	Chili's
26	Pine Glen School
26	Camb Wilm
25	Prouty Rd.
25	Bedford Middlesex
25	Wayside Rd.
24	Fox Hill School
24	Susan Av.
24	Wildwood School
24	Chestnut Av.
23	Chandler Rd.
23	Patriot Rd.
23	Washington Av.
23	Mohawk Rd.
23	Donald Rd.
23	Victoria Station
22	Route 3n
22	Beaverbrook Rd.
21	Hillcrest Rd.
21	Arlington Rd.
21	Corcoran Rd.
21	Lantern Ln.
21	Wheatland St.
8,901	Total

TOP LOCATIONS WHERE STOLEN CARS COME FROM

Location	Count
Burlington Mall	105
Mall Rd.	12
Marriott Hotel	12
Cambridge St.	10
Middlesex Tp.	10
Baron Park Ln.	6
Executive Park	6
Chili's	5
Middlesex Mall *shop	5
Victoria Station	5
Beacon Village	4
Lahey Clinic	4
Lexington St.	4
Days Inn	3
Wayside Rd.	3
Wheeler Rd.	3

Location	Count
Bedford St.	2
Burlington Woods	2
Cathy Rd.	2
High School	2
Second Av.	2
Terry Av.	2
Third Av.	2
Wall St.	2
A St.	1
Arboretum Wy.	1
Arborwood	1
Beacon St.	1
Blanchard Rd.	1
Camb Skilton	1
Carey Av.	1
Crossroads	1
Dandelion Green	1
Forbes Av.	1
Fourth Av.	1
Hillside Av.	1
Josephine Av.	1
Keans Rd.	1
Lucy Rd.	1
Mall Lex.	1
Mill St.	1
Park Dr.	1
Peach Orchard Rd.	1
Pine Av.	1
Robert St.	1
Route 128n	1
Skilton Ln.	1
So. Bedford St.	1
Terrace Hall Av.	1
The Arboretum	1
Van De Graff Dr.	1
Vinebrook Plaza	1
Winn St.	1
Total	242

ARRESTEES BY SEX

Sex	Number
F	86
M	377
Total	463

ARRESTS BY SHIFTS

Shift	Total
1	93
2	76
3	294
Total	463

ARRESTS BY DAY

Day	Number
Friday	74
Monday	51
Saturday	83
Sunday	52
Thursday	67
Tuesday	67
Wednesday	67
Total	463

ADULT/JUVENILE ARRESTS

Total JUVENILE arrests	26
Total ADULT arrests	437
Grand Total	463

PROTECTIVE CUSTODY ARRESTS BY SHIFTS

Shift	Total
1	15
2	2
3	32
Total	49

TOP CITIES/TOWNS WHERE ARRESTEES COME FROM

Cities/towns that have produced at least 7 arrestees during the calendar year 1993.

City/Town	Count
Burlington	104
Woburn	46
Billerica	24
Lowell	21
Boston	14
Lawrence	12
Lynn	11
Medford	10
Malden	9
Cambridge	9
Somerville	8
East Boston	7
Revere	7
Tewksbury	7
Chelsea	7
Total	296

ARRESTEE TOTALS

Total Burlington	104
Total all other locations	311
Total ALL Arrestees	415

PERCENTAGES

Percentage Burlington arrestees	25.1%
Percentage Non-Burlington arrestees	74.9%

ARRESTS BY AGE — SORTED IN DESCENDING ORDER BY TOTALS

NOTE: The totals here will not match total arrests because there are always some multiple arrests of the same person during the year.

Age	Count
19	32
18	24
20	23
32	22
21	21
28	19
24	19
16	19
27	17
17	16
23	16
29	15
26	14
33	14
25	13
34	12
30	11
22	10
31	9
36	9
38	8
41	7
40	7
35	6
37	6
45	5
42	5
39	4
44	4
43	4
14	3
15	3
53	2
47	2
51	2
46	1
48	1
13	1
50	1
49	1
12	1
55	1
65	1
75	1
78	1
79	1
81	1

OFFENSES FOR WHICH ARREST WERE MADE

Crime	Number
Unregistered Motor Vehicle	2
Opr. M/V W/O A License	9
Opr. After Suspension	32
Opr. After Revocation For Certain Off.	1
Opr. After Revocation	3
Opr. A M/V With Revoked Reg.	4
Attaching Plates	1
Drinking (Open Container)	1
Failing To Stop For Police While Opr. MV	5
Uninsured Motor Vehicle	1
Marked Lanes	2
Failing To Use Care In Starting, turning	1
Red Light Violation	5
Speeding	2
Failing To Keep Right	1
Fail. To Yield, Veh. Appr. From Opp. Dir.	2
B&E Night, Int. To Commit Felony	5
B&E Day, Intent Fel., Put Person In Fear	2
B&E Day-Int. To Commit Felony	1
Trespass On Land	9
Larceny Of Motor Vehicle Or Trailer	8
Buying, Receiving, Etc. Stolen MV	3
Larceny Of Property, $250 Or less	1
Larceny Of Property, Over $250	44
Larc. Of Prop., $250 +, (variable)	5
Larceny of Prop. Over $250, Single Scheme	2
Shoplifting By Asportation of Merchand.	9
Shoplifting By Concealing Merchandise	29
Larceny By Check	2
Credit Card-Rcv. Stolen Card	6
Credit Cd, Using False Card, $250 Or less	2
Credit Card, Obtaining Gds, False Cd, 250 +	3
Possession Burglarious Tools	8
Receiving Stolen Property, $250 Or Less	5
Receiving Stolen Property, Over $250	16
Forgery	3
Forgery (variable)	1
Uttering A Forged Instrument	3
O.U.I.L.	24
Disorderly Person	9
Disturbing The Peace	20
O.U.I.L., One Prior Offense	2
O.U.I.L., More Than One Prior Offense	1
Opr. Under Infl. Of Drugs	1
Warrant Arrest	126
Burning Contents Of Building	1
Malicious Destruction-Over $250	23
Malicious Destruction, $250 Or Less	11
Assault	2
Assault & Battery	27
Ind. A&B, under 14	2
A&B On Police Officer	4
Opr. Negligently So As To Endanger	2
A & B, Dang. Weapon	9
Leav. Scene After Property Damage	2
Assault By Dang. Weapon	3
Armed Robbery	1
Rape Of Child	4
Kidnapping Minor By Relative	1
Threatening To Commit Crime	3
Poss. Firearm W/O Firearm ID	1
Carrying Firearm W/O License	2
Hypodermic Syringe Or Needle	2
Possess Class B, Int. To Distribute	1
Possess Class B	6
Possess Class D	4
Minor Transporting/Carrying Alcohol	21
Dist. Ct. Rest. Ord. Viol.	19
Probate Ct. Order Viol.	2
Carrying Dang. Weapon, Subsqt. Off.	1
Attempt To Commit A Crime	5
Open And Gross Lewdness	1
Total Number Of Offenses	582

CITATIONS BY STREETS

Street	Total Number Of Citations
Arthur Woods Av.	5
Adams St.	1
Arboretum Wy.	2
Allison Dr.	4
Bedford St.	58
Birchcrest St.	40
Blanchard Rd.	5
Brown Av.	2
Burlington St.	3
Baron Park Ln.	3
Beacon St.	2
Beacon Village	5
Beaverbrook Rd.	6
Cambridge St.	691
Center St.	17
Chestnut Av.	9
Church Ln.	15
Corbett Dr.	1
Couty Rd.	1
Crowley Rd.	19
Donald Rd.	1
Demone Dr.	3
Fox Hill Rd.	2
Francis Wyman Rd.	48
Forest Rd.	1
Foster Rd.	2
Great Pines Av.	1
Garrity Rd.	1
Humboldt Av.	55
High School Lot	2
Keans Rd.	1

Street	Total Number Of Citations
Kinney Av.	3
Leroy Dr.	1
Lexington St.	36
Lisa St.	1
Locust St.	16
Long St.	8
Lantern Ln.	2
Marrett Rd.	2
Meadowvale Rd.	1
Mall Rd.	73
Middlesex Tp.	306
Mill St.	46
Mohawk Rd.	4
Moss St.	3
Mountain Rd.	2
Muller Rd.	8
Meadow Rd.	1
Mall Parking Lot	22
Peach Orchard Rd.	22
Princeton Rd.	2
Prouty Rd.	11
Rahway Rd.	1
Rte. 128	63
Rte. 3	2
September Ln.	2
Skelton Rd.	1
Skilton Ln.	9
So. Bedford St.	21
Stoneybrook Rd.	14
Sandy Brook Rd.	2
Terrace Hall Av.	47
Upland Rd.	6
Violet Rd.	2
Wilmington Rd.	36
Winn St.	154
Wyman St.	1
Wall St.	2
Washington Av.	1
Wellesley Av.	1
Westwood St.	3
Wheeler Rd.	7

CITATION BREAKDOWN BY TYPES

NOTE: Total at bottom of list IS NOT the total number of citations. This number represents the total number of charges written — many citations have multiple charges on them.

Citation Type	Count
Arrest	83
Criminal	126
Non-criminal	759
Warning	947
Total	1,915

ACCIDENTS BY DAYS

Days	Number
Friday	309
Monday	214
Saturday	201
Sunday	163
Thursday	266
Tuesday	258
Wednesday	256
Total	1,667

DRIVERS INVOLVED IN ACCIDENTS

Origin	Number
Out of Town	2,103
Burlington	806
Out of State	209
Unknown	11
Total	3,129

ACCIDENT SUMMARY BY TYPES

Type	Number
Rear End	614
Angle	834
Head On	106
Hit & Run	18
Other	95
Total	1,667

SEVERITY OF INJURIES FROM ACCIDENTS

Severity	Number
Killed	2
Serious Visible Injury	41
Minor Visible Injury	108
Injury Complaint, Not Visible	337
Total	488

ACCIDENTS BY SHIFT

	Shift			
Location	12/8	8/4	4/12	Total
A St	1	1	0	2
A Terr Hall	0	0	1	1
Adams St	0	3	1	4
Anna Rd	0	1	0	1
Arboretum Wy	0	0	2	2
Arnold Tr	0	2	0	2
B St	0	1	0	1
Baron Park Ln	0	1	0	1
Baron Pk Middlesex	0	0	1	1
Beacon Bassett	0	0	1	1
Beacon St	1	3	1	5
Beacon Winn	0	1	0	1

Location	Shift 12/8	8/4	4/12	Total
Beaverbrook Rd	0	1	0	1
Bedford Camb	0	3	4	7
Bedford Colleen	0	1	0	1
Bedford College	0	1	0	1
Bedford Fran Wyman	0	2	3	5
Bedford Garrity	0	2	0	2
Bedford Lex	0	1	0	1
Bedford Middlesex	0	8	4	12
Bedford Old Colony	0	1	0	1
Bedford St	8	24	24	56
Bedford Terr Hall	0	2	1	3
Belmont Rd	0	1	0	1
Bennett Thomas	0	0	1	1
Blanchard Rd	2	3	1	6
Bradlees	1	6	4	11
Building 19	0	3	0	3
Burlington Mall	1	78	44	123
Burlington Woods	0	1	2	3
Camb Bedford	1	7	1	9
Camb Birchcrest	0	1	0	1
Camb Chestnut	0	0	2	2
Camb Church	0	1	1	2
Camb County	0	0	1	1
Camb Forbes	0	2	0	2
Camb Fran Wyman	1	1	0	2
Camb Grt Pines	0	0	1	1
Camb Kinney	0	0	1	1
Camb Leroy	0	2	1	3
Camb Mall	1	10	2	13
Camb Moran	0	0	1	1
Camb Olympia	1	0	0	1
Camb Ray	0	2	1	3
Camb Route 128	1	5	3	9
Camb Skilton	0	6	2	8
Camb Terry	0	3	4	7
Camb Wall	0	3	1	4
Camb Wayside	0	4	2	6
Camb Wilm	1	5	3	9
Camb Winn	1	2	4	7
Cambridge St	22	149	90	261
Carey Av	0	0	2	2
Cathy Caroline	0	1	0	1
Center Birchcrest	0	0	2	2
Center Heather	0	0	1	1
Center St	3	4	2	9
Center Winn	0	3	6	9
Chestnut Av	1	0	0	1
Church Bedford	0	1	0	1
Church Ln	0	1	0	1
College Rd	0	1	0	1
Cormier Rd	0	0	2	2
County Rd	0	0	1	1
Crawford Rd	0	1	0	1
Crossroads	0	5	1	6
Crystal Cr	0	0	1	1
Days Inn	0	0	1	1

Location	Shift 12/8	8/4	4/12	Total
Derryfield Av	0	0	1	1
Donald Hart	0	1	0	1
Donald Rd	0	0	1	1
Douglas Av	1	0	0	1
Dunkin Donuts	0	2	0	2
Erin Ln	1	0	0	1
Evelyn St	0	1	0	1
Executive Park	1	9	2	12
Farms Dr	0	1	2	3
Fernglade Rd	0	1	0	1
Filenes Bsmnt Lot	0	2	1	3
Foster Rd	1	1	0	2
Fourth North	0	1	0	1
Fox Hill Rd	0	2	0	2
Fran Wyman Bedford	0	1	1	2
Fran Wyman Camb	1	0	0	1
Fran Wyman Gloria	0	0	1	1
Francis Wyman Rd	4	9	5	18
Fred St	1	0	0	1
Freeport Dr	0	0	1	1
Freeport Toner	0	1	0	1
Garfield Cr	0	1	0	1
Gedick Rd	0	0	1	1
Glenwood St	0	0	1	1
Grant Av	0	2	0	2
Great Pines Av	0	1	0	1
Harriett Winn	0	1	0	1
Hart St	0	2	1	3
High School Lot	0	3	0	3
Hilltop Dr	0	1	0	1
Holly Cheryl	0	1	0	1
Humboldt Av	0	2	0	2
Janet Fran Wyman	1	0	0	1
Keans Rd	0	1	0	1
Lahey Clinic	0	14	3	17
Lantern Ln	1	1	1	3
Lex Bedford	0	2	0	2
Lex Brown	0	0	1	1
Lex Mall	0	0	1	1
Lex Spruce Hl	0	1	0	1
Lexington St	1	11	5	17
Locust Sparhawk	0	1	0	1
Locust St	3	1	2	6
Lowell St	0	0	3	3
Macon Rd	0	1	0	1
Mall Camb	0	1	0	1
Mall Lex	0	1	2	3
Mall Meadow	1	0	0	1
Mall Middlesex *int	0	4	2	6
Mall Rd	6	49	21	76
Mall So Bed	0	1	1	2
Mall Stoneybrk	0	1	0	1
Marriott Hotel	0	2	0	2
Marshall Simonds	0	1	0	1
Meadow Middlesex	0	0	1	1
Meadow Rd	0	5	0	5

Location	Shift 12/8	8/4	4/12	Total
Meadowvale Bedford	0	1	0	1
Meadowvale Rd	0	0	1	1
Michele Dr	0	1	0	1
Middlesex A	0	1	0	1
Middlesex Abbott	0	1	0	1
Middlesex Adams	0	1	2	3
Middlesex Baron Pk	0	0	2	2
Middlesex Bedford	0	3	3	6
Middlesex Fourth	0	2	2	4
Middlesex Mall *int	1	10	4	15
Middlesex Mall *shop	2	6	1	9
Middlesex Meadow	0	2	1	3
Middlesex Route 128	3	11	9	23
Middlesex Terr Hall	0	5	3	8
Middlesex Tp	14	98	70	182
Middlesex Wheeler	0	2	0	2
Mildred Barbara	0	0	1	1
Mildred Sunset	0	0	1	1
Mill Locust	0	1	1	2
Mill St	3	4	1	8
Mill Winn	1	0	0	1
Mountain Rd	0	5	3	8
Muller Rd	0	3	2	5
Old Colony Rd	0	1	0	1
Olean Rd	0	1	0	1
Pathwood Av	0	0	1	1
Paul St	0	0	1	1
Paula St	1	0	0	1
Paulson Dr	2	0	0	2
Peach Orch Winn	0	1	0	1
Peach Orch Winter	0	1	0	1
Peach Orchard Rd	0	5	3	8
Pine Glen School	0	0	1	1
Ray Av	0	1	1	2
Ray Camb	0	0	1	1
Raymond Rd	0	0	1	1
Rita Camb	0	1	0	1
Route 128 Camb	1	4	2	7
Route 128 Middlesex	0	3	0	3
Route 128 Route 3	4	9	11	24
Route 128 Winn	1	0	3	4
Route 128n	8	16	20	44
Route 128s	10	6	11	27
Route 3 Route 128	2	4	1	7
Route 3n	1	4	1	6
Route 3s	2	3	3	8
Royal Hawaiian	0	1	0	1
Rte. 128	5	26	19	50
Rte. 3	1	9	6	16
Sandy Brook Rd.	0	1	2	3
Sears St	0	1	0	1
Second Av	0	0	1	1
Skelton Macon	0	1	0	1
Skelton Rd	0	1	0	1
Skilton Camb	0	0	1	1
Skilton Ln	0	1	3	4
So Bed Blanchard	0	1	2	3
So Bed Mall	0	2	2	4
So Bed Van De Graff	0	1	0	1
So Bed Wayside	0	1	0	1
So Bedford St	1	5	4	10
Spring Valley Rd	0	0	1	1
Spruce Hill Rd	0	1	0	1
Stephanie St	0	0	1	1
Stoneybrk Mall	0	1	0	1
Stoneybrook Rd	0	1	0	1
Sunset Dr	0	0	1	1
Tami Ln	0	1	0	1
Terr Hall Humboldt	0	1	0	1
Terrace Hall Av	1	3	2	6
Terry Av	0	1	1	2
Terry Camb	0	0	2	2
Third Av	0	1	1	2
Toner Dr	0	1	0	1
Town Line Rd	2	0	0	2
Unknown	2	12	6	20
Upland Rd	0	1	0	1
Vinebrook Plaza	0	3	3	6
Violet Rd	1	0	0	1
Wall Camb	0	0	1	1
Wall St	0	0	1	1
Washington Av	0	1	1	2
Wayside Rd	0	2	0	2
Wayside So Bed	0	1	0	1
Westwood Blackhorse	0	1	0	1
Westwood St	0	1	0	1
Wheatland St	0	1	0	1
Wheeler Middlesex	0	1	0	1
Wheeler Muller	0	2	0	2
Wheeler Rd	1	1	3	5
Wilm Lisa	0	0	1	1
Wilm Park	0	1	0	1
Wilm Prouty	0	0	1	1
Wilm Sandra	0	0	1	1
Wilmington Rd	4	9	5	18
Winn Beacon	2	2	1	5
Winn Camb	0	0	2	2
Winn Center	0	4	3	7
Winn Glen	0	0	2	2
Winn Locust	1	1	4	6
Winn Mill	0	1	0	1
Winn Mountain	0	4	1	5
Winn Peach Orchard	1	6	7	14
Winn Pearson	0	1	1	2
Winn Route 128	0	4	5	9
Winn Sears	0	0	2	2
Winn St	11	52	33	96
Winn Theodore	0	2	0	2
Winn Thomas	0	1	0	1
Winn Valley Dr	0	1	0	1
Winter St	0	1	0	1
Totals	159	911	597	1,667

INJURIES BY STREET

Street	Killed	Serious Visible Injury	Minor Visible Injury	Injury Complaint Not Visible	Total
A Terr Hall	0	0	1	1	2
Baron Pk Middlesex	0	0	0	2	2
Beacon Bassett	0	0	0	1	1
Beacon St	0	0	0	2	2
Bedford Camb	0	0	0	3	3
Bedford College	0	0	0	1	1
Bedford Fran Wyman	0	0	0	1	1
Bedford Middlesex	0	0	0	3	3
Bedford St	1	5	4	12	22
Bedford Terr Hall	0	2	0	1	3
Blanchard Rd	0	1	0	2	3
Bradlees	0	0	0	2	2
Burlington Mall	0	0	1	9	10
Camb Leroy	0	0	0	1	1
Camb Route 128	0	0	1	1	2
Camb Skilton	0	0	1	2	3
Camb Terry	0	0	1	2	3
Camb Wall	0	0	0	3	3
Camb Wayside	0	0	0	3	3
Camb Wilm	0	0	1	2	3
Camb Winn	0	0	0	3	3
Cambridge St.	1	9	22	44	76
Center Heather	0	0	2	0	2
Center Winn	0	0	0	3	3
Church Bedford	0	0	0	1	1
Church Ln	0	1	0	0	1
College Rd	0	0	1	0	1
Cormier Rd	0	0	0	3	3
Crystal Cr	0	0	1	0	1
Donald Hart	0	0	1	0	1
Evelyn St	0	0	0	1	1
Executive Park	0	0	0	3	3
Foster Rd	0	0	1	1	2
Fran Wyman Camb	0	0	0	1	1
Francis Wyman Rd	0	0	2	3	5
Fred St	0	0	1	0	1
Gedick Rd	0	0	1	0	1
Great Pines Av	0	0	1	0	1
Hilltop Dr	0	0	0	1	1
Holly Cheryl	0	1	2	0	3
Humboldt Av	0	0	0	1	1
Lahey Clinic	0	1	0	2	3
Lantern Ln	0	0	2	0	2
Lex Mall	0	0	0	2	2
Lexington St	0	0	1	3	4
Locust St	0	1	1	1	3
Lowell St	0	0	0	2	2
Mall Middlesex *int	0	0	0	2	2
Mall Rd	0	0	6	18	24
Meadowvale Rd	0	0	0	1	1
Middlesex Fourth	0	0	1	0	1
Middlesex Mall *int	0	0	0	4	4
Middlesex Mall *shop	0	0	1	1	2
Middlesex Route 128	0	0	1	7	8
Middlesex Terr Hall	0	0	0	1	1
Middlesex Tp	0	2	9	55	66
Mildred Barbara	0	1	1	0	2
Mill Locust	0	1	0	0	1
Mill St	0	0	0	1	1
Mountain Rd	0	1	0	1	2
Muller Rd	0	1	0	0	1
Peach Orchard Rd	0	1	0	5	6
Route 128 Camb	0	0	0	2	2
Route 128 Middlesex	0	0	0	1	1
Route 128 Route 3	0	0	1	5	6
Route 128 Winn	0	0	1	1	2
Route 128n	0	0	1	11	12
Route 128s	0	1	3	5	9
Route 3 Route 128	0	0	1	2	3
Route 3n	0	0	1	1	2
Route 3s	0	0	0	3	3
Rte. 128	0	0	2	15	17
Rte. 3	0	0	3	2	5
Skilton Ln	0	0	0	1	1
So Bed Blanchard	0	3	0	0	3
So Bed Van De Graff	0	0	0	1	1
So Bedford St	0	1	1	1	3
Tami Ln	0	0	0	1	1
Terr Hall Humboldt	0	0	0	1	1
Terrace Hall Av	0	3	1	3	7
Third Av	0	0	0	1	1
Unknown	0	0	2	2	4
Violet Rd	0	0	1	0	1
Westwood Blackhorse	0	1	0	0	1
Wheeler Muller	0	0	1	0	1
Wilm Prouty	0	0	1	0	1
Wilmington Rd	0	0	0	1	1
Winn Beacon	0	0	0	6	6
Winn Camb	0	0	0	1	1
Winn Center	0	0	2	1	3
Winn Glen	0	0	1	0	1
Winn Locust	0	0	2	4	6
Winn Mill	0	0	0	1	1
Winn Mountain	0	0	0	1	1
Winn Peach Orch	0	0	2	5	7
Winn Route 128	0	0	0	2	2
Winn Sears	0	0	0	1	1
Winn St	0	4	13	26	43
Winn Theodore	0	0	0	2	2
Totals	2	41	108	337	488

PARKING TICKETS

Total Issued	293
Total Fines	$7,680

FIRE DEPARTMENT

DEPARTMENT ROSTER

FIRE CHIEF
Paul Thibault

ASSISTANT FIRE CHIEF
*Leo Pouliot

CAPTAINS

*Kevin Browne	*William Devereaux
*George Clark	*Michael Nolan

LIEUTENANTS

*Alfred Brabant	*George Creamer	*Michael Patterson
Lee Callahan	Paul Gerbrands	Donald Robinson
*Scott Carpenter		*Charles White

ACTING FIRE PREVENTION OFFICER
Captain Edward Costa

ACTING FIRE ALARM INSPECTOR
Firefighter James Fay

PRINCIPAL CLERKS

Joanne Arbing	Mary Fay

FIREFIGHTERS

*Gary Arbing	*Michael Hanafin	*Lawrence Pacios
*Michael Bibbey	James Hapenney	*Robert Paul
Kevin Bibeau	*Richard Hovasse	*Raymond Perry
*Timothy Browne	*John Hunt	*Lucien Pouliot
*William Callahan	Frederick Keene	*John Price
*Gary Cauldwell	*Ronald Kullman	*Michael Runyan
*John Corbett	*Gerard Letendre	*Leonard Sawyer
Thomas Corbett	*Donald MacDonald	*James Sherman
Michael Donahue	*Peter McAnespie	*John Skinner
*Kurt Duprez	*Paul McLaughlin	*James Sorenson
*Michael Fontannay	*Edgar McLean	*David Sullivan
*Gerard Hanafin	*Steven Mclean	*Paul Sullivan
*John Hanfin	John Norden	*Fred Williams
		*Steven Yetman

CIVILIAN DISPATCHERS

Elaine Carpenter	*Andrew Connerty
*Clifford Comeau	Christine Wood

*Department EMT's

FIRE DEPARTMENT

During 1993 the Fire Department experienced changes with personnel and a continued increase in services provided. Training, inspection services and public education programs continue to be a priority.

This past year there were four retirements:

Fire Prevention Inspector Albert Fay retired in November. He had served the Town as a Firefighter since 1960 and as Inspection Officer since 1985. Inspector Fay was well known in the town for his community involvement, as well as his devotion to the fire service. Inspector Fay's expertise and devotion will be greatly missed. We wish him a long and happy retirement and success in his endeavors in his Fire Museum and toy business.

Firefighter/Mechanic Walter DeCost retired in March, having served the Town since 1964. Being the Fire Mechanic for 23 years, he has seen many changes in fire apparatus and specialized equipment. The knowledge he gained over the years will be greatly missed. Best of luck to Walter in his retirement.

Fire Alarm Superintendent Joseph Butler retired in March. He had served the Town since 1964 as Firefighter and was appointed to Fire Alarm in 1970. Superintendent Butler has been responsible for the installation of the town's municipal fire alarm system, valued at over two million dollars. His foresight and expertise in this area has saved the town a great deal of money. His talents in this field will be missed. We wish him well in his retirement.

Fire Lieutenant Joseph Doran retired after 24 years service, having served the town since 1969 as Firefighter and as Lieutenant since 1988. We wish Fire Lieutenant Doran best of luck with a long and happy retirement.

On a sad note, retired Firefighter William Bibbey passed away from a disabling injury. Firefighter Bibbey retired in 1991 with severe lung problems, a reminder to all firefighters of the unseen dangers in the fire service.

With the retirements and vacancies created in 1992, the following new officers were appointed:

Captain Kevin Browne	—	February
Lieutenant George Creamer	—	March
Lieutenant Lee Callahan	—	April

This past year seven new Firefighters were appointed, filling vacancies created in 1992 and 1993:

Kevin Bibeau	Steve McLean
Kurt Duprez	Michael Runyan
F. Michael Fontannay	James Sorenson
John Hanafin	

Andrew Connerty was appointed to the Fire Dispatche position after Dispatcher Michael Runyan's appointment t Firefighter. William Soda was appointed to the new position o Civilian Fire Mechanic, eliminating the positions previously hel by Firefighter/Mechanic Walter DeCost.

In contract negotiations the Department was restructured. The two positions in the Fire Alarm Division were eliminated, with inspection and plan review being delegated to the Fire Prevention Division and the maintenance being contracted out. The Fire Alarm Division previously provided maintenance to the Town's municipal fire alarm system, fire dispatch equipment, fire station control equipment, traffic light repair, as well as providing for plan review, fire alarm code enforcement and fire alarm inspections.

The Fire Prevention Division being restructured will now have two inspection officers, consisting of a Captain and a Lieutenant. The inspection officers will be doing the duties previously handled by Fire Prevention Officer Albert Fay and some of the duties performed by Fire Alarm Superintendent Joseph Butler. During the interim period of the retirement of Fire Alarm Superintendent Joseph Butler (retired March), Firefighter James Fay served in his position. Firefighter James Fay did an excellent job learning and performing his duties. He is to be commended for his work documenting the job and his exceptional ability to perform duties required of him without previous experience. With the changes in union contract the positions previously held by firefighters (Fire Alarm and Fire Prevention) now will be held by Officers, requiring Firefighter James Fay to step down from the position. I thank him for a job well done as the experience and knowledge he gained will be missed.

The May Town Meeting approved $97,000 for a new ambulance. The old 1985 ambulance was scheduled for replacement in fiscal year 1992. The financial state of the town resulted in postponing the replacement for two years. The additional use placed on our two current vehicles has drastically reduced their life expectancy. In particular, the 1989 vehicle, having been run continuously, has again experienced major problems during the last year. Expected delivery of the new ambulance is mid-January 1994 and we are hopeful its service life will be extended as the vehicle has a much heavier gross vehicle weight (GVW), rated twice the GVW of previous vehicles, which were maxed out. We are hopeful that the new vehicle will provide the town with five (5) years of front-line service and five (5) years of reserve and backup service, which is almost twice the life expectancy of our current vehicle.

This past year we experienced a very serious residential fire in which a young man was seriously injured. Thanks to the courage of Lieutenant Lee Callahan, who was off duty, and Jason Dermody, Billy Braceland survived the incident. We all wish him well during his recovery.

I would remind the citizens that fire propagates at a very high rate. A small wastebasket fire can engulf a room in several minutes and a whole house shortly thereafter. When an incident occurs every minute counts in controlling and mitigating the incident. Lives and property are lost through delays in notifying the Fire Department or delays experienced from lack of personnel and available equipment. Another means available which helps in the process of reducing the loss of lives and property is the institution of sprinkler and fire detection systems (smoke detectors and heat detectors). Together, fire alarm systems and sprinklers play a major role in today's society protecting citizens at work and at home. Installing sprinklers in residential occupancies has become a major focus of the fire service. Over the last decade the fire service established programs and sought legislative action to install smoke detectors in all residential occupancies. The smoke detector program proved successful in reducing the loss of lives and property through early warning systems. However, fire alarm systems are only half of the solution as the need exists to establish immediate response on-site, which may be accomplished by installing an INSTANT FIREFIGHTER, (a sprinkler). Sprinklers contain fires and prevent extension to other areas of the dwelling. However, Fire Department response is still required to completely extinguish the fire. While the Fire Department is being notified, and during their response, the sprinklers are saving lives and protecting property.

The Fire Department provides emergency response to all fire alarm boxes and systems that are tied to the Town Municipal Fire Alarm System. This Municipal Fire Alarm System is an integral part of the Town in both residential and commercial areas. Individuals and buildings (tied through automatic alarm) receive emergency response from the Fire Department when the box is pulled. Today the mission of the Fire Department has changed from its previous conception of fire suppression to that of being an emergency services provider. When those fire boxes are pulled, trained personnel respond. These individuals are Certified Firefighters, Emergency Medical Technicians (EMT), Hazardous Materials Technicians, Rescue Technicians and many other specialty personnel that are now encompassed in the emergency response team provided by the fire service. The citizens of Burlington should be aware that if medical aid or other emergency needs arise and a fire box is present, the Fire Department will respond to your needs with personnel to assist you in your emergency.

The program to install priority traffic control for emergency vehicles was started in 1992. This requires emitters being installed in emergency vehicles and controller installation in the traffic signal at each intersection. This year the Fire Department installed six emitters in vehicles through a Federal Grant which saved the Town $10,000. One intersection was completed in 1993 by the Gutierrez Company at Burlington Mall Road and Meadow Road. The Winn Street project started this year will have all new traffic controls installed, with priority systems installed in 1994. There were three other developers committing to install the priority controllers at intersections; General Cinema, Circuit City and Filenes. Thanks to their commitment, the intersections at Middlesex and South Avenue, 128 South and Middlesex, Wheeler Road and Middlesex will all be upgraded in 1994. In the next several years we are hopeful to obtain better than 50% of the intersections with priority controls for emergency vehicles.

I would like to thank the Burlington Selectmen, Planning Board, and other elected and appointed officials along with all the

Town Department Heads and their department members for their assistance in helping us provide service to the community. A special thanks to the business community and the citizens of the town for their donations to the defibrillator fund and thank you to the news media for coverage of events and incidents during the year.

Respectfully submitted,

Paul R. Thibault
Fire Chief



FIRE DEPARTMENT COLOR GUARD — MEMORIAL DAY SERVICES
Color Guard Members: (left to right) Firefighters Robert Paul, Steven Yetman, Captain Kevin Browne, Firefighters Edgar McLean, Gerard Hanafin and Gerard Letendre.

FIRE PREVENTION
Captain Edward Costa

The year 1993 was a very busy one. Underground oil tank removals, in both commercial and residential properties, have been plentiful as were site assessments; all driven by the possibility of soil and water contamination and expensive clean-up following.

Plan reviews, on-site inspections, occupancy permits, oil burner inspections, etc. and all the paperwork associated with these activities makes for a very challenging day for this one-man office.

In-service inspections are ongoing for fire suppression crews and serve the dual purpose of keeping buildings up to code and giving the firefighters an opportunity to review building layouts first hand.

Keeping the community fire safe goes beyond Fire Department activities and I would like to thank all Town departments, as well as the citizens of Burlington for their efforts.

FIRE ALARM DIVISION
Fire Alarm Inspector James Fay

The Fire Alarm Division maintains and services the Municipal Fire Alarm System in the Town of Burlington. This Division also provides inspections, investigations and various services throughout the Town. They are categorized in the following areas:

SMOKE DETECTOR INSPECTIONS — The on-premise inspection of residential construction fire alarm systems.

PLAN REVIEW/CODE ENFORCEMENT — This is the examination of architectural drawings for both residential and commercial construction to determine proper fire alarm protection, coverage, and alarm system required in order to conform with Town, State and Federal codes and regulations.

OCCUPANCY INSPECTIONS — This is the on-premise fire alarm inspection and testing of residential and commercial properties prior to occupancy.

MASTER BOX TESTING AND INSPECTIONS — This is the mandatory quarterly testing on a monitored schedule of all master boxes (fire alarm boxes) to test for their reliability in the event of an emergency. These tests include schools, hotels, condominiums and apartment complexes.

INVESTIGATION OF MALFUNCTION OF ALARMS — Frequently an alarm system will not operate properly for a variety of reasons. These failures may be electrical, mechanical, or human error. These investigations are to determine such causes and correct the situation.

TRAFFIC SIGNAL/SCHOOL CROSSING LIGHTS — Traffic signal lights, lenses and controls are routinely repaired and maintained.

POLE CHANGEOVERS — Routinely telephone poles are replaced due to age, accidents or alterations of roadways. In these situations, all fire alarm cables are relocated to accommodate the changes.

DEPARTMENTAL ASSISTANCE CALLS — These vary in scope from residential or commercial questions regarding the location of fire alarm devices. An on-site evaluation may be required to best determine the location of devices. Many times it is just to reassure a homeowner that all is safe!

The Fire Alarm Division continuously monitors, evaluates and assesses the fire alarm network. This is essential due to the large daytime population and growth of the community and the effect it imposes on the fire alarm network. Balancing of circuits is needed to reduce the load on areas of large expansion. Maintaining the reliability of the fire alarm network is imperative in order to reduce the Town's risk of liability. The fire alarm boxes are a major part of the network and are used not only for an alarm of fire but also for medical emergencies such as motor vehicle accidents or even when a person feels his safety is in jeopardy. It may be a jogger experiencing a medical problem or a passing motorist observing a problem. Always remember the fire alarm box knows its location and we do as well.

It was my pleasure to serve as interim Fire Alarm Inspector or the Fire Department and the Town of Burlington for the past 10 nonths. This assignment was most rewarding to me and my thanks re extended to Chief Thibault and Assistant Chief Pouliot for their onfidence in my abilities.

The number of quarterly inspections for 1993 are as follows:

	Jan-March	April-June	July-Sept	Oct-Dec
moke Detectors	*	83	85	90
lan Review/Code Enforcement	*	61	70	68
ccupancy Permits	*	47	42	61
laster Box Test/ Inspections	*	52	48	44
lalfunction Investigations	*	27	20	24
raffic Signal/Crossing Lights	*	6	24	39
ole Changeovers	*	6	8	18
epartmental Assistance Calls	*	15	31	34

Data not available for first quarter

VEHICLE MAINTENANCE DIVISION
Assistant Chief Leo Pouliot

This fiscal year has seen many changes in the Fire Department Maintenance Division. The retirement of the Fire Department Mechanic in March forced the Department to seek assistance rom the Department of Public Works for repairs to Fire Department apparatus. The DPW was able to supply the Department with mechanic on a limited basis for two or three days a week. Major epairs had to be contracted out due to the unavailability of a ermanent mechanic. Although this put a strain on both departments, emergency repairs were made in order to keep the apparatus n operation.

I would like to take this opportunity to thank the Department f Public Works Superintendent Syamal Chaudhuri and Central laintenance Superintendent Dennis Chase for their cooperation n providing us with a temporary mechanic.

A Civilian Mechanic for the Maintenance Division of the ire Department was appointed by the Town in December, 1993. his will enable us to once again provide routine preventative aintenance for Fire Department equipment and apparatus. I look rward to having a permanent maintenance mechanic on duty ortly.

HAZARDOUS MATERIALS
Captain Michael Nolan

The Burlington Fire Department Hazardous Materials Response Team has just completed its fourth full year of operation, maintaining the same number of team members (16), consisting of firefighters and officers, under the direction of Assistant Chief Leo Pouliot. Training meetings are still held bimonthly, covering science, research, equipment familiarizations, and equipment monitoring. Also included in training are the running of dexterity drills and mock drills, as well as guest speakers and instructors to enhance our training by their expertise.

The team is still meeting and visiting Burlington businesses that use, store, and transport hazardous materials. We are finding that this is working well and is helping both parties in dealing with potential hazardous material accidents. Businesses know what to expect from us, and we know what to expect from businesses, all of which creates a smoother atmosphere.

In keeping up with new training and operating procedures, the Department has called in experts outside the department to raise our level of expertise. We have had Phil McArdle, of the New York City Fire Department, of that city's Hazardous Materials Team, and of the National Fire Academy, to instruct our team in an 80 hour course. This course, entitled "Hazardous Materials Operating, Site Practices" dealt with practices used at a Haz-Mat site. The course consisted of classroom and practical work, along with two mock drills. We found that this two-week course has built up the team's expertise and confidence in dealing with hazardous materials.

There were over 50 hazardous material responses this past year, which included spills, leaks, and investigations of hazardous material emergencies. Fortunately, we didn't have the incidents that we had last year, but I think that's a tribute to our ongoing training programs, which include the business community. In the year ahead, I expect the Haz-Mat team, as well as the whole department, to continue to work with the businesses and the public to maintain a safe environment.

TRAINING PROGRAM
Captain William Devereaux

During the past year, the firefighting force has been participating in extensive weekly training programs coordinated by Captains William Devereaux and Michael Nolan.

Captain Devereaux is assigned to coordinate all fire suppression training. The fire suppression force has recently completed IFSTA 1001 Training Standard. The Department fire suppression force was tested in the Spring of 1993 by the Massachusetts Fire Academy with 70 percent of the fire suppression force now being certified to Firefighters Level I & II, meeting the NFPA Standards. To reach this level the Firefighters had trained for two years, preparing for the written exam and practical exam demonstrating their skills.

In the past year the fire suppression force has also been participating in extensive fire training and rescue courses through combined training with the M.B.T.A., Electric and Gas Compa-

nies. The mission of this training is to acquaint the Department members with fire and rescue problems of an unusual occurrence.

Special thanks to those companies who provided special training and those whose facilities were used for training.

The seven new Firefighters attended the 9-1/2 week Massachusetts Fire Academy Recruit Training Program. Upon graduation, they are certified Firefighters meeting the qualifications of the National Fire Protection Association (NFPA) Standards 1001-Firefighter Professional Qualifications-Firefighter I & II



FF John Hanafin, Chief Paul Thibault, FF Kevin Bibeau



FF Steven McLean, FF Michael Fontannay,
Chief Paul Thibault, FF Kurt Duprez, FF James Sorenson



FF Michael Runyan, Chief Paul Thibault,
Mass. Fire Academy Director Stephen Coan,
Mass. Fire Training Council Chairman Richard Bangs

IN-SERVICE INSPECTIONS

Captain Kevin Browne

The In-Service Inspection Program began approximat three years ago and has become quite an asset to the Burlington F Department and the citizens and businesses it serves. An Service inspection is done when the men on duty go into a busine school, church, or store and conduct a basic fire inspection. T inspection is unlike the inspection that is done when the build first opens which is very thorough and must meet the codes at t time. This inspection is done so that the firefighters can familiar themselves with a particular building and any hazards that may contained therein. It is also done so that if there are any obvious problems or hazards they can be dealt with immediately.

The Town of Burlington has many non-residential buildi within its boundaries. These buildings could be a mall, a manuf turing plant, a hospital, a hotel, a specialty store, or anything e you could imagine. Each and every one of the facilities just lis has its own unique problems or hazards. For example, a manuf turing plant may use a toxic gas in its processes. It is very import that we as firefighters know where this chemical is and what co happen if there is a release. This is just one example of what look for when conducting an inspection.

Other areas we look at are the built-in fire protection syste such as sprinkler or standpipe systems. We make note of t location and check if they are in fact operational. Inside building we look for any hazard areas or high fire load areas make note of them. A check is made to be sure fire extinguish are in the right place and exits are clearly marked. We also tak tour of the building from the outside so that we can make not any overhead wires or where a hydrant may be located. If

ilding is storing a particular hazard, we may want to note where nearest waterway or catch basin is located to prevent any mage to the water supply. We take all the information we mpile from these inspections and put them into the computer stem in our dispatch office. From here it can be easily retrieved the event of an emergency.

Since the program was initiated three years ago we have en to most buildings in town at least twice, some even more than t, if necessary. This year alone we completed over one hundred pections with all the information being entered into our com-ter for future use. This past summer, with the cooperation of Bill utrouba, all the school buildings were toured by all four shifts oughout the summer. This will enable all the firefighters to be niliar with the layout of the schools in the event of a fire or ergency.

The In-Service Inspection Program has a good foundation to ild on and will continue to pay dividends to the Town of rlington. The program has been a productivity booster for the e Department as well as a tremendous preventative program. look forward to continuing this valuable service.

AMBULANCE

Firefighter Donald MacDonald

1993 was, once again, an extremely busy year for the rlington Fire Department ambulances and the Firefighters/ ergency Medical Technicians who man them. Burlington Fire partment responded to 1,470 medical calls in 1993. This was other increase from the previous year of 12.5%. Rescue 1, the wn's primary ambulance, responded to 1,185 calls while Res-2 responded to 253 calls.

The Burlington Fire Department has had another good year ng our defibrillators. EMTS must have quarterly refresher rses and a yearly recertification, with the training provided by efighter Michael Bibbey, Acting Lieutenant Michael Patterson 1 Firefighter Donald MacDonald.

EMT training is done on a weekly in-service program and a re specialized monthly program. Each EMT must meet a State uirement of 28 hours of special emergency training, a 20 hour resher course and completion of a yearly CPR recertification. e Fire Department EMTS now participate in an average of 60 rs training per man on a yearly basis.

The Department has exceeded its goal of certifying citizens C.P.R. this year, averaging 16 persons per class, and has the he goal for 1994. The Burlington Fire Department EMTS have unteered their time to this certification program.

AMBULANCE REPORT

Total Ambulance Responses for 1993
(Rescue 1 = 1,185, Rescue 2 = 253)
(Mutual Aid Responses = 39)
Total 1,470

Patients Transported to Medical Facilities	1,105
Burlington Residents	576
Non-Residents	529
Patients refusing to be treated and/or transported for their injury or illness	570
BURLINGTON LOCATIONS	
Churches/Schools	32
Doctors' Offices	12
Fire Headquarters (walk ins)	8
Hotels	28
Other Locations: (Examples: Street/Highway, Parks, Playgrounds, Fields, Parking Lots)	324
Places of Employment	67
Police Headquarters	25
Residential (Burlington)	613
Stores/Restaurants	153
TYPES OF CALLS	
Accidents	421
Cardiac Arrest	18
Cardiac Disorders	122
C.V.A.	31
Diabetic	31
D.O.A.	9
Illnesses (Various)	169
OB/Gyn	18
Overdose/Poisoning	27
Psychiatric	15
Respiratory	169
Seizures	37
Suicides (Attempted)	0
Trauma	302
Unconscious	75
MUTUAL AID TO	
Billerica	43
Bedford	23
Lexington	4
Wilmington	10
Woburn	38
MUTUAL AID FROM	
Billerica	4
Bedford	7
Lexington	5
Wilmington	4
Woburn	19

1993

RESCUE — FIRE EXPERIENCE RECORD

JANUARY 1, 1993 — DECEMBER 31, 1993

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTA
ACCIDENTS:													
Moter Vehicles	24	27	26	27	18	28	26	34	32	44	29	40	355
Pedestrians	0	1	0	1	1	0	1	0	0	0	0	1	5
ALARMS:													
Accidental	11	14	16	12	20	20	23	14	17	13	17	10	187
False	4	4	5	2	8	6	8	10	3	2	7	6	65
System Malfunction	21	42	30	27	9	16	28	29	39	20	17	32	310
FIRES:													
Apartments	1	2	1	0	1	0	0	1	2	1	0	0	9
Appliances	1	7	1	6	1	6	4	1	4	5	3	4	43
Brush, Grass, Wood	5	0	0	12	15	2	22	6	5	2	2	1	72
Business/Office	3	1	0	0	0	1	1	0	0	2	1	1	10
Church/School	1	0	1	0	0	0	0	0	3	0	0	1	6
Dumpster/Trash	0	1	1	2	2	2	4	1	1	0	3	3	20
Hospital	0	0	0	0	0	0	0	1	0	0	0	0	1
Hotel/Motel	0	1	0	0	0	0	1	0	0	0	0	0	2
Industrial/Manufacturing	1	0	0	0	0	0	2	0	0	2	0	0	5
Motor Vehicle	2	10	10	7	7	11	8	3	10	9	5	5	87
Residential	5	5	2	3	0	2	1	2	2	3	0	0	25
Storage Areas (garage/sheds)	0	1	0	1	1	1	0	0	0	0	0	0	4
Store/Restaurant	4	1	0	0	1	0	1	2	0	0	0	0	9
HAZ-MAT:													
Spill Leaks, Odors, Vapors	5	4	5	6	5	4	2	8	4	4	6	3	56
Wires (arcing, burning, lines down)	2	1	16	1	1	7	9	0	2	1	5	2	47
INSPECTIONS:													
Fire Drills	0	0	0	2	1	1	1	0	0	1	0	1	7
In-Service	19	4	4	7	2	3	6	12	30	9	14	7	117
Investigations	18	15	39	12	13	12	30	19	24	18	16	20	236
Smoke Detectors	14	17	17	33	20	39	34	31	22	21	15	18	281
MEDICAL AID	68	80	101	55	84	65	72	75	68	89	100	69	926
MUTUAL AID	4	5	8	6	1	2	8	5	5	4	7	1	56
RESCUE:													
Entrapments/Lockouts	5	5	1	2	1	1	1	1	1	0	0	2	20
ASSISTANCE	0	12	27	13	7	17	8	3	12	9	6	14	128
TOTAL FIRE RESPONSES:	218	260	311	237	219	246	301	258	286	259	253	241	3089

PUBLIC WORKS

I hereby submit the Annual Report of the Department of ıblic Works for the year ending December 31, 1993

Respectfully Submitted,

Syamal N. Chaudhuri
Superintendent of Public Works

CEMETERY DIVISION

The Cemetery Division personnel conducted 115 burials d sold 98 lots. We also installed 150 foundations for headstones d veterans markers.

The Engineering Department laid out 80 new graves. The metery also purchased a new backhoe. We replaced trees and shes where needed. There were new flower gardens planted in me sections. We also trimmed, weeded, loamed, and seeded the tire cemetery. This also included the Old Burial Grounds.

The Cemetery Division again this year utilized workers from e Veterans Administration in Bedford and also from the DPW mmer help program.

I would like to thank the Veterans Administration, the mmer help, the town officials and departments for their contind help in maintaining both our cemeteries in excellent condition.

A special note, due to an injury I was out for an extended riod of time. I would especially like to thank Paul Cauldwell, chard Reid, and Donna Manning for a job well done in my sence.

Respectfully Submitted,

Harry E. Enos
Assistant Superintendent
Cemetery Division

ENGINEERING DEPARTMENT

Following is a summary of the projects which the Engineer- ; Department has participated in during 1993:

vement Management Program

A total of twenty (20) streets have been improved by grind- ; and paving with binder and 1-1/2" overlay, or paved with 1-1/ overlay only. Drainage improvements were also considered in overlay by crowning the road surface and pitching the gutter es.

An experimental program was implemented in the use of edded tires as a base in the repaving of a street to prevent frost heaves. This was done on Sandy Brook Road between Hilltop Drive and Partridge Lane.

Also as part of this management program, we have commenced a street acceptance program. Of the 442 streets in town, only 200 are accepted as public ways. The others are either partially accepted as public ways or as private ways in public use. The following six (6) streets were accepted as public ways in 1993:

Fowler Terrace	Town Line Road
Lucaya Circle	a portion of Great Meadow Road
Sarah Street	a portion of Freeport Drive

Master Drainage

As part of the master drainage, a collapsed culvert beneath Alcine Lane was replaced with a reinforced concrete culvert and related inlet and outlet improvements. This is part of the Ipswich River Basin. The project was designed and implemented by the Engineering staff.

Phase III of the Lexington Street drainage improvements commenced this past summer, extending from Spruce Hill Road to Stony Brook Road. Included in the design of this system is a modification to the pavement width to make it more uniform. A sidewalk is also part of the design of this project and will be incorporated on the westerly side of Lexington Street.

Stream Cleaning

This program began two years ago and was continued this year. The success of this program is a result of the cooperation between the Conservation Commission and its staff and the Board of Selectmen through the Department of Public Works. The actual stream cleaning was conducted by the Highway Department forces.

Recycling

The Town continued the recycling of Christmas trees by curbside pickup and chipping. This project was accomplished by the Highway Department along with the support of the Recreation Maintenance Department.

Cemetery Development

A Site Plan was made for the new cemetery which will be developed on Bedford Street. Public hearings were held by the Planning Board and Board of Health for approval and Special Permits.

I would like to thank the members of the Engineering Department staff consisting of the following for their assistance and continued support:

Dennis F. Fitzgerald	—	Senior Engineer
Alan C. Nelson	—	Senior Engineer
Ernest J. Spack (Retired 3-1-93)	—	Subdivision Inspector

Richard H. Howard (started 10-1-93)	—	General Development Inspector
Peter A. Bandouveres	—	Part-time Clerk
Daniel J. Mills	—	Co-op Student

Respectfully submitted,

Pete G. Peters, P.E.
Town Engineer

CENTRAL MAINTENANCE

Beginning in January, the town equipment repairs were way above normal due to the harsh winter we experienced. Especially in March when over 34" of snow fell, causing major repair problems for the already tired equipment in the DPW and Recreation.

The Division went through some changes, such as handling the repairs of the Fire Department vehicles when their mechanic retired. Paul Neilson for the most part took care of those repairs from April to December.

Also, with the transfer of two of our mechanics to other divisions, we welcome aboard Mark Gerbrands and John Lee.

I respectfully thank my fellow workers for a job well done under unusual circumstances.

Dennis L. Chase
Asst. Supt. Central Maintenance

WATER AND SEWER UTILITIES DIVISION

The Water and Sewer Division merged with the Treatment Plant, creating one division called the Water and Sewer Utilities Division. As the newly appointed Assistant Superintendent of the Division, I assumed complete responsibilities to make this division more cost effective and self-sufficient.

SPECIAL PROJECTS:

Cross Training of Personnel—One of the newest projects I have implemented is the cross-training program of the division's personnel. This will be most beneficial to the Department and the Town as it will utilize our people more efficiently. This will also lower the cost of contracting out. We hope to bring this to reality in the not too distant future.

Sewer Pump Replacement—Installation of two new 50 H.P. pumps and motors was accomplished by sewer personnel at the Wilmington Road sewer pumping station. Also installed were new check valves and piping. A second pump (5 H.P.) was installed at Lexington Street sewer station with new controls. This installation was also performed by sewer personnel.

Billerica Diversion Station—The Billerica diversion sta tion located on the Shawsheen River near the Shawsheen Techni cal High School is used to fill the Burlington Reservoir, which i our major source of water. Since its construction the Venturi ha never been cleaned or maintained. The Venturi is a device locate in the piping system leaving the Billerica Station, which measure the flow of water. This Venturi was unearthed and rehabilitated b Water and Sewer personnel. All aspects of the job were complete including landscaping and fence repair, saving the town contrac tors' fees.

Blanchard Road Standpipe—Problems have arisen in th past at the Blanchard Road standpipe, resulting in needless tim and labor costs. One problem involved water filling up the p which contains the altitude valve for the standpipe. Using Wate and Sewer personnel we constructed a new dry well and a sum pump was installed, again, saving contractors' fees.

Brush Cutting—To cut down on costs in these toug economic times we utilized our own equipment and highly traine personnel to complete a necessary job no one likes to do. A existing Water Pumping Stations and several Sewer Stations wer mowed by Water and Sewer personnel using a borrowed brus cutter from Park Maintenance, courtesy of Doug Gillingham, to d a clean and neat job. In addition, brush at the Blanchard Road Star Pipe and Billerica Diversion Station was also removed.

Replacement of Hydrants—Hydrants were replaced at th following locations: Colleen Circle, Marshall Simonds, Denn Drive, and Paul Street. Contractors replaced two hydrants o Lexington Street.

Sewer Station Maintenance—Repaired #2 and # Rheostats at Main Sewer Station; also checked valves and pipin Removed all plungers for air pumps at 12 sewer installing statio more dependable replacements. Again upgraded all auxilia equipment for stand-by emergencies. Regular cleaning, scrappi and painting was also performed. Testing of motor starters a pressure controls is done on regular schedule.

Sewer Flushing Program—As in the past, sewer maint nance flushing is done in areas where problems have been d tected. A total of 16,734 ft. of sewer lines were cleaned duri 1993.

Sewer Blocks—During the year a total of 21 sewer bloc were reported. The sewer lines that were cleared of blocka totaled 8,010 ft.

Sewer Emergencies—The number of callbacks for sev emergencies for the year totaled 84. They consisted of power a pump failures.

WATER STATISTICS:

Water Breaks:	22	Old Meters Repaired:	3
New Valves:	26	New Meter:	108
Hydrants Repaired:	87	Water Taps:	4
Hydrants Installed:	6	Locate W/S Services:	113
Hydrants Raised:	2	Water Off and On:	65
Hydrants Flushed:	1,074	Stripped Meters:	45
Hydrants Painted:	172	Gate Raised:	119
Curb Box Raised:	8	New Meters Repaired:	33

WATER TREATMENT

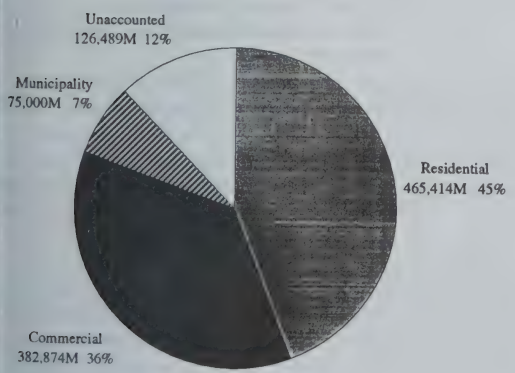
Fluoridation:

On December 28, 1993 the Town of Burlington commenced fluoridation of the Burlington drinking water sources. The installation and equipment was paid for by the State of Massachusetts through a Federal Dental Health grant. The complete design work was done by Fred Barker P.E., of the Department of Public Health. Mr Barker is the director of all fluoridation in the State of Massachusetts and oversees all quality control. The Town Water Quality Lab will insure that the optimum level of fluoride is maintained between .9 and 1.3 mg/L.

SUMMARY SHEET WATER PRODUCTION IN GALLONS-1993

	Wells	SWTP	GWTP	Totals
Jan	17,630,000	50,530,000	Off Line	68,160,000
Feb	15,331,000	46,290,000	Off Line	61,621,000
March	21,005,000	49,829,000	Off Line	70,834,000
April	15,170,000	56,244,000	Off Line	71,414,000
May	10,446,000	79,508,000	Off Line	89,954,000
June	10,273,000	91,488,000	11,700,000	113,462,000
July	16,155,000	94,155,000	14,478,000	124,788,000
August	10,689,000	93,260,000	11,849,000	115,798,000
September	11,461,000	68,066,000	12,009,000	91,536,000
October	20,140,000	53,453,000	13,662,000	87,261,000
November	24,840,000	52,476,000	Off Line	77,361,000
December	28,325,000	53,610,000	Off Line	81,935,000
Total	201,465,000	788,915,000	63,698,000	1,054,078,000

1993 — Town of Burlington, Massachusetts — Water Usage (in millions of gallons)



Total No. Services	7181	
Gallonage Residential	465,414,000	44%
Gallonage Commercial	382,874.000	39%
Gallonage Municipal	75,000,000	7.1%
Water Sold Bedford:	226,000 gal.	
Wilmington:	4,000,000 gal.	
Unaccounted Gallons		12%

Daily Average	2,888,000 MGD	
High Day	5,702,000	7-1-93
High Week	30,826,000	7-12-93 — 7-18-93

BILLERICA DIVERSION STATION
WATER PUMPED TO RESERVOIR IN GALLONS

February	45,705,000
March	47,310,000
April	33,216,000
May	16,288,000
June	37,964,000
July	33,984,000
August	-0-
September	66,060,000
October	79,392,000
November	142,992,000
December	226,465,000
Total	729,376,000

In closing, I would like to thank all the Division's personnel for a job well done.

Respectfully submitted,

Patrick Mustoe
Assistant Superintendent
Water and Sewer Utilities Division

HIGHWAY DIVISION

The Highway Division conducted its regular maintenance of roadways, drainage easements, street signs, fences, guardrails and snow and ice removal for our road surfaces. Burlington experienced 9 storms during 1993. A total of 87" inches of snow fell in the area.

During the winter season the division spent many man hours repairing damage caused by winter plowing, such as replacing mail boxes, fences, installing berms, tree and shrub replacement and installing guardrails.

In January the Christmas tree chipping program began and about 1816 trees were chipped. The remainder of the winter months the Division spent many hours sanding, plowing and making temporary repairs to our road surfaces. The month of April and May were spent sweeping all sidewalks and roadways of debris.

Sign vandalism continues to be a major problem throughout the Town. The cost of replacing vandalized or stolen signs exceeds $25,000. Efforts will continue to devise new methods of sign installation to deter vandalism.

Special projects from June to December included the following:

Flush drain lines of silt and debris
Brush cutting throughout Town
Lane painting and crosswalk painting
Removal of silt and debris from our streams
Installation of driveway aprons on newly paved streets
Cleaning of all catch basins and draining of manholes
Delivery of leaf bags

The following streets were reclaimed and or resurfaced:

Lexington St. from Old Colony to Spruce Hill Rd.
Mill St. from Skilton Ln. to Town Line Rd.
Phillip Ave. from Wilmington Rd. to Cathy Rd.
Birchcrest St. from Cambridge St. to Center St.
Sullivan St. from Birchcrest St. to Dead End.
McIntire from Birchcrest St. to Dead End.
Tami Ln. from Francis Wyman Rd. to Dead End.
Long St. from Terry Ave. to Dead End.
Great Pines Ave. from Cambridge St. to County Rd.
Crystal Cir. from Evergreen Ave. to Dead End.
Kinney Ave. from Cambridge St. to Taylor Ave.
Hart St. from Skilton Ln. to Foxhill Rd.
Elizabeth Ave. from Winnmere Ave. to Dead End.
Mooney Rd. from Birch St. to Dead End.
Sarah St. from Wilmington Rd. to Cathy Rd.
Brookfield Rd. from Skilton Ln. to Cresthaven Dr.
Marion Rd. from Carey Ave. to Dead End.
Margaret St. from Center St. to Dead End.
Four Acre Dr. from Cambridge St. to Dead End.
Sedalia Rd. from Skelton Rd. to Dead End.
Alcine Ln. from Wilmington Rd. to Dead End.
High Pine Ave. from Prouty Rd. to Wilhelmina Ave.
Wilhelmina Ave. entire length of St. Dead End to Dead End.
Marie Cir. from Wilhelmina Ave. to Dead End.
Sandybrook Rd. from Hemlock Ln. to Pine Ridge Rd.
South Bedford St. from Burlington Mall Rd. to Lexington St.
Lexington St. and Bedford St. — A cement rumble strip wa installed.
Sandybrook Rd. — Installed a special 4" rubber base wit gravel on roadway.
Removal of excess fill at Highway Garage
Installed 8 new planters for the Garden Club at Winn St. an Cambridge St.
Maintained 4 dirt road surfaces with Town's new roa grader.

The Division responded to 12 small gasoline and oil spills o our roadways.

Mountain Road — Installed new bike path at Dead End to Wall S
Lexington Street — Reconstructed stone wall in front of #49A.

During the weeks of December sanders were installed an trucks painted for winter plowing and sanding operations.

I would like to thank each of the Highway employees for job well done.

Respectfully submitted,

William Bannon
Assistant Superintendent
Highway Division

CONSERVATION COMMISSION

The Burlington Conservation Commission respectfully submits the following report of their activities during 1993. The Commission is pleased to note that the land management activities, an important part of the Commission's role, were dramatically increased during the year and are a focus of this report. The Commission remains ready to try to serve all of the residents of Burlington through its mandate of protecting important natural resources.



CONSERVATION COMMISSIONERS
Left to right: Back—John Crosby, Gerard McCarthy, Cynthia Burkhart. Front — Kerry Melanson, Larry Cohen, Catherine LeBlanc, Chair, Constance McElwain

Land Management

Although most citizens may be most familiar with the regulatory functions of the Conservation Commission, the legislation on which established commissions included other functions. One of these is the authority to hold land in order to "conserve and properly utilize open spaces."

Since Burlington's first Commission was appointed in 1966, thirteen areas have been designated as conservation land. Some of these were acquired with town and state monies while others were donations from generous individuals and corporations. The Conservation Commission also holds conservation restrictions on several parcels in Burlington.

The land is used primarily for its natural resources. As a result, many conservation areas include streams, wetlands, floodplain, and wildlife habitat. As Burlington becomes increasingly developed, protecting its natural resources is even more important. In addition to natural resource protection, however, the land is open to the public for other uses such as passive recreation and nature study.

Land Management Activities in 1993

The annual Earth Day celebration was held on April 24 at the Sawmill Brook Conservation Area. Events started at 8:30 in the morning with a nature walk led by volunteer Susan Eby and continued throughout the day. Highlights included planting close to 100 trees, including 5 large American Elms donated and planted by Boy Scout Troop #511, raising 6 new bluebird houses (where a pair of bluebirds and numerous pairs of wrens nested over the summer!) built by volunteer high school student Chris Joyce, sharing a picnic lunch, and putting up a new wooden sign made by volunteer Jack Everton and students at the Marshall Simonds Middle School, supervised by Kevin Kille.

Brochures describing each of the conservation areas in town were distributed at public locations throughout town. These were reprinted in May and are currently being redesigned in preparation for another printing. Copies of the current edition may be obtained through the Conservation office.

Over the summer, a trail crew of three worked for twenty days doing maintenance on the properties. One of the members was provided through a federal summer work program which the Commission hopes to work with again in the future. A new trail was laid out and cleared between Fox Hill School and the Sawmill Brook Conservation Area in order to provide easy access to the



Gate and sign put up during the summer as part of the land management program.



Two members of the summer trail crew, Glen Todaro (left) and Dan Lane, installing a sign at the Little Brook Conservation Area.



Wooden sign built by Jack Everton is put up by Mr. Everton, Commissioner John Crosby, and other volunteers.



Selectman Gary Gianino with many of the Earth Day volunteers during the picnic lunch.



Planting trees is one of the ways that Congressional Representative Peter Torkildson helped out.



Joe DiChiara, Boy Scout troop leader, and a member of Troo #511 plant one of five American Elms donated by the Boy Scouts to the Conservation Commission.

ınd for classes from the school. Existing trails were maintained, /hile trash and brush were removed from all of the conservation reas. Numerous signs were posted in order to mark access points.

A land stewardship program was started in October to ıvolve volunteers in maintaining conservation land. Based on a uccessful program in Lexington, this works as an "adopt-a-onservation-area" program. Volunteers are recruited through etters to people with a known interest in conservation and articles ı the local newspapers. Each person then chooses an area to visit egularly and reports any problems to the conservation office. The nly requirement of the program is that each steward must submit wo report forms per year summarizing their observations. By the nd of the year, 24 people had joined the program and were overing ten of the Town's thirteen conservation areas.

For 1994, the Commission plans to continue and strengthen hese activities. There will be another town Earth Day Celebration, ıore summer trail work, and the continuation and expansion of the .and Stewardship Program. The Commission hopes to work with ıthers to enhance the passive recreation opportunities at the Mill 'ond Conservation Area; an area that is crossed with trails and ffers the potential for linkage with other conservation lands. In ddition, the Commission aims to start having its properties urveyed and the boundaries marked, to improve several access oints to the larger conservation areas, and to carry out at least one ducational program involving the land.

Resource Management

Figure I depicts the nature of the different formal proceedngs heard by the Conservation Commission during 1993. In eneral, the Commission did not experience any decline in activities. Applications for single family dwellings within 100 feet of the wetlands continue to increase. Enforcement remains an issue with the Commission and we will be exploring ways to improve this area of activity. Figure II shows the various site inspections made by the Conservation staff during the year. Certain areas required more inspections than normal given the nature of the work and the impact on resource areas protected by the Conservation Commission.

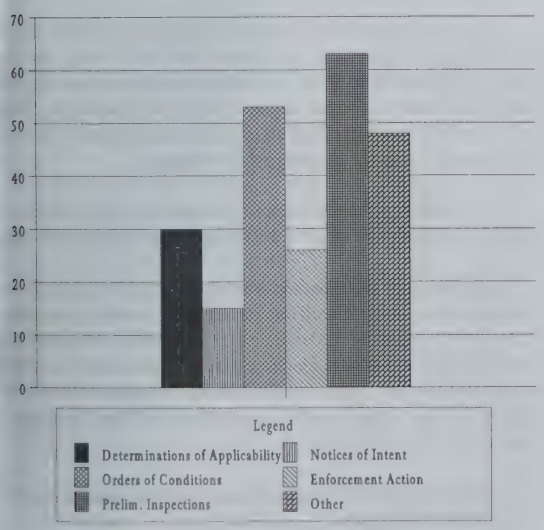


Figure I

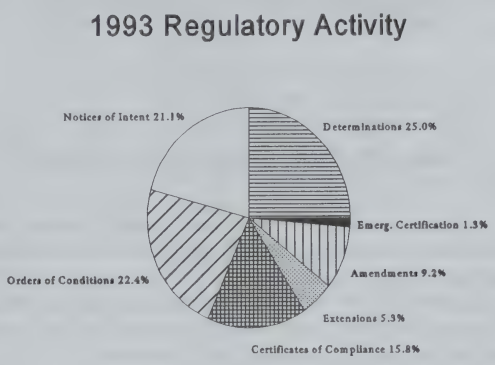


Figure II

One type of resource area that may not be fully understood is the floodplain and land subject to flooding. The floodplain is a calculated area along water bodies, especially streams, that will be flooded in major storm events. The Wetlands Protection Act and Burlington By-law Article 22 seek to assure that activities in these areas will not have an impact on other properties. Educating the public about the importance of preventing or mitigating any filling of the floodplain continues to be an aim of the Commission. It is the Commission's responsibility to protect the vital functions of a resource area, such as the floodplain, from impacts and not to judge development on the merits of the project. Construction in the floodplain is one area where the Commission hopes to help the public get a broader understanding of the need for more protection of the resource area.

Hand stream-cleaning was done for the third year. The Commission provided support to the Board of Selectmen and Department of Public Works in the form of direction for the supervisor and preparation and processing of the proper permits to conduct the activity. Stream cleaning is designed to promote the natural functions of the stream and decrease flooding along the channels. The stream functions are impeded by falling trees, branches and natural debris but more often by the improper disposal of materials by residents. The importance of the streams for both water supply and flood control cannot be understated. The program includes distribution of a letter that tries to emphasize the need to properly dispose of debris, grass clippings, trash, and other material. The removal of sediment is done annually and should some day become the major focus of the stream cleaning program.



Rahanis Park Site: Trash pulled out of stream.

The Conservation Commissioners spent a great deal of time developing options for access to proposed wells in the Vine Brook aquifer. The Commission approved a proposal that would create a bridge over the wetlands to new wells that will be drilled. This type of access protects the water supply and the wetlands while allowing new sources of groundwater to be developed.

Two members left the Commission in 1993, one who relocated and one who chose not to seek re-appointment for a third term. Valorie Tobias and Stanley Murphy were both valuable contributors to the Conservation Commission and will be missed. The Commission welcomes its two newest members, Kerry Melanson and Gerry McCarthy, and wishes them well.

Since January 1993 the Conservation Commission has been very fortunate to have an Intern, Karen Kristiansson, who has been instrumental in bringing the land management role of the Commission to fruition. Karen organized the many activities outlined in the previous portion of this report. She has been a key person in the drafting of an Open Space and Recreation Plan Update that is needed to be eligible for grants and other programs. Her energy, enthusiasm, and ideas are numerous and noteworthy. The Commission salutes her for her efforts and thanks her for all that she has done for the Town of Burlington. Her efforts have also focused a broad range of volunteer activities which serve to enhance the lands of the Town.

The Conservation Commission generally meets the second and fourth Thursdays of every month. This schedule usually changes during November and December. In 1993 the Commission met twenty-two times. All meetings start with a time reserved for any item of concern that is not included elsewhere on the agenda, and residents are welcome to come and meet with the Commission during this time. The Conservation Commission is participating in the trial expanded office hours of the Town Hall and is open on the second and fourth Thursdays of each month fror 4:30 PM to 6:30 PM.

Respectfully Submitted:

Burlington Conservation Commission

Catherine O. LeBlanc, Chair
Constance McElwain, Vice Chair
Cynthia Burkhart, Commissioner
Larry S. Cohen, Commissioner
John A. Crosby, Commissioner
Kerry Melanson, Commissioner
Gerry McCarthy, Commissioner
Brian J. Monahan, Conservation Admin.
Margaret Merlesena, Clerk
Karen Kristianson, Intern

BOARD OF APPEALS

The Board of Appeals of the Town of Burlington is create under Section 9.5.1 of the Zoning By-law, pursuant to Chapter 40. of the Massachusetts General Laws. The two alternate and fiv permanent members of the Board are appointed by the Tow Administrator to unpaid terms of one and five years respectivel Its purpose is to hear and decide appeals from an adverse decisio of the Building Inspector or any Town Board, to make determin tions in Flood Hazard Districts, to hear and decide petitions fc variances, in particular instances to permit signs in a Business c Industrial Zoning District larger than those specified in the Zonin By-law and, to issue comprehensive permits under MGL Chapt 40B.

The vast majority of cases heard by the Board are petitior for variances from strict compliance with the Zoning By-lav After giving notice, by mail, to the abutters of the affected parc and giving notice to all others by newspaper publication, the Boar holds a public hearing to hear all of the evidence either in favor c or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements c the applicable zoning by-law, the Board must find the followin

1. That, owing to circumstances relating to the soil condition shape or topography of such land or structure which is the subje matter of the petition for a variance, and especially affecting suc land or structure, but not affecting generally the zoning district i which it is located, a literal enforcement of the provisions of th zoning by-law would involve substantial hardship, financial c otherwise, to the petitioner.

2. That desirable relief may be granted without substantial detr ment to the public good.

That desirable relief may be granted without nullifying or ıbstantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and annot be taken too lightly because the collective decision that it ıakes will have a lasting effect upon the Town and its citizens. It ; the only Town Board with explicit authority given by the State egislature to actually allow citizens to avoid complying with the ıw, in appropriate situations.

There is no set formula by which the Board can make its ecisions so that every decision appears compatible with the other. Vhat may be a substantial derogation of the intent and purpose of ıe zoning by-law in one petition may not be so in another. 'onsequently, it is difficult to compare any one decision of the ioard with another. Each case must be treated individually and ıust stand on its own merits and not be decided by precedence.

The members of the Board of Appeals are pleased and onored to serve the Town and look forward to another successful ear of dedicated service to its citizens.

Respectfully submitted,

Jayne Hyde-Chairperson
Mario Culot-Vice Chairman
Franklin Pierce-Clerk
Edwin Kiley
James Langley-First Alternate
Charles Rose-Second Alternate
Linda DiPrimo-Secretary

BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year 1993. The building permit activity (including Electrical, Plumbing, and Gas Permits) has increased significantly since last year. The size and scope of work being performed is much larger in nature. The total permit fees collected by this department has increased 34% over last year. The total fees collected by this department for 1993 was $231,123.00 as compared to $172,247.69 for 1992.

In an effort to provide better customer service, the Building Department office has extended its hours on the second and fourth Thursdays of each month until 6:30 P.M. In addition, the Building Department staff is developing literature and pamphlets to better explain such items as the necessity of Building Codes and Zoning By-Laws; also, why permits are required and how they can be obtained.

The total number of permits issued and estimated value of construction are as follows:

Types of Permits	Number of Permits	Estimated Value
New Dwellings	30	$2,634,000.00
Commercial Structures	3	3,790,000.00
Residential Additions	120	2,132,709.35
Commercial Additions	4	4,559,050.00
Residential Alter/Remodel	164	916,653.00
Commercial Alter/Remodel	187	15,979,826.95
Residential Garages	5	91,825.00
Swimming Pools-Inground/Above	20	100,444.05
Signs	93	192,293.00
Miscellaneous (tents, sheds, wood/coal stoves, kiosks, demolitions of structures & interior demolitions)	64	2,021,017.90
Town of Burlington	9	56,051.96
Temporary Mobile Home	2	8,200.00
Foundation Only	2	7,800.00
TOTALS	703	$32,489,871.21

Building permit fees posted	$183,850.82
Reinspection fees & duplicate copy of Occupancy Permit/Bldg Permit 14	$450.00
Applications for Certificate of Inspection	29
Fees collected-Certificates of Inspection	$1,425.00
Total No. of Inspections Made	2,052

In May, 1989 at Town Meeting, the Town of Burlington adopted Massachusetts General Law Chapter 40, Section 21D, entitled "Non-criminal Disposition", empowering the Building Inspector, Plumbing/Gas Inspector, and the Wiring Inspector with the authority to issue set fines on any person or property which

violates the Town of Burlington general by-Laws and the Town of Burlington zoning by-laws.

Non-criminal Tickets Issued	8
Warnings Issued	0
Court Order Dismissals	1
Fines Posted	$700.00
Fines Paid	$200.00
Fines Still Outstanding	$500.00

Respectfully submitted,

John J. Clancy
Inspector of Buildings

WIRING INSPECTOR

I herewith submit my report as Wiring Inspector for the year 1993.

Total Fees Posted	$28,952.00
Number of Permits Issued	649
Total Number of Inspections Made	1,049

Respectfully submitted,

William E. Fairweather
Inspector of Wires

PLUMBING AND GAS INSPECTOR

I herewith submit my report as Plumbing and Gas Inspector for the year 1993

PLUMBING

Total Fees Posted	$11,175.00
Number of Permits Issued	299

GAS

Total Fees Posted	$7,145.00
Number of Permits Issued	269
Total no. of Plumbing and Gas Inspections Made	1,124

Respectfully submitted,

William Callahan
Inspector of Plumbing and Gas

VETERANS SERVICES

RECEIPTS

State reimbursements for 1993	$19,725.50
Federal VA awards for 1993 handled through our office	67,674.00
Number of veterans in Burlington in 1993	2,432

This office provides service in a variety of areas, among which are the following:

1. VETERANS BENEFITS

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans and their dependents food, clothing, shelter and medical care. The costs of these benefits are intended to be temporary in nature and not a full time support system. The definition of veteran is provided in MGL Chapter 6A, Section 7 Clause 43 and in CMR 108, Section 3.03. In certain instances money is recovered from the veteran if he or she later receives compensation settlements, court judgments or other qualified proceeds. These monies are then returned to the Town.

2. VETERANS ADMINISTRATION

U.S. Code, Title 38 directs federal benefits to eligible Burlington veterans and their families. These include pensions disability compensation, final expenses, education, hospitalization, mortgage assistance, outpatient care and domiciliary care Introduction, exploration, evaluation, assistance and counseling are offered at the local level to facilitate access to these programs

3. DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance obtaining burial allowances and markers, and obtaining burial lot in Chestnut Hill Cemetery.

4. GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. Cooperation in this responsibility has always been afforded by the Town's Cemetery Department. Individual markers and wreaths are purchased for the graves and for the twenty commemorative monuments.

5. The Veterans Agent is a member of the Burlington Allied Veterans Council comprised of representatives of the American Legion Post #273, VFW Post #7423, DAV Post #113, and the Burlington Detachment of the Marine Corps League. Much effort is put forth to ensure proper observances of Memorial Day and Veterans Day. The Council further conducts Poppy (Forget-Me-Not) sales through its member organizations at the Town's election sites.

The **Memorial Day 1993** ceremony and parade were highlighted by one of the last appearances of the 18th Army Band from Fort Devens. In December 1993 the 18th Army Band will be deact



Presentation of Burlington Town Flag to the Selectmen of 1993 and 1994 who voted approval of the flag. Also in the picture were those involved with the flag program for the last twenty years. (Photo courtesy of Rick Karwan, Karwan Photos)

vated and gone from New England. Therefore this was one of the premier events of the 1993 Parade. The ceremony started with the flag raising and the placing of the wreaths at the various veterans monuments and squares throughout the Town. The Marine Corps League was the unit in charge of the Parade this year, and they did a fine job of organizing and forming the Parade. The Burlington High School Band was outstanding under the direction of Mr. Matt Lovell. Other groups in the Parade included: the veterans from the American Legion; VFW; DAV; units and color guards from the Marines; the Knights of Columbus; the Citations, Phoenix Drum & Bugle Corps; Girl Scouts and Boy Scouts. We are all proud of our Burlington Town citizens' support for this event.

On **Veterans Day 1993** the observance started with the flag raising ceremony at the Town Common and a cannon salute by the combined Burlington Artillery and the Wilmington "Black Rose" Artillery. The Veterans and Town residents then convened at Bedford and Center Streets to dedicate that corner in honor of Paul J. Arseneault. Colonel William Mark of the Bedford VA Hospital was the featured speaker. Marianne Brenton, State Representative, read a proclamation honoring Paul Arseneault for his many years of service to the Town and the veterans. The Burlington High School Band's musical selections added to the ceremonies.

6. VETERANS AFFAIRS

Numerous consultations with local veterans regarding employment possibilities, rehabilitation through various programs including the State and Federal Outreach Centers, individual problems, effects of new legislative proposals, and updating of existing programs continue to claim a proportionate share of the time spent by this office. The recession in our area has increased the number of veterans out of work and searching for gainful employment. This office is also a member of the Middlesex County Veterans Agents Association which exists to keep its members up to date on the changing rules, regulations and statutes of the State and Federal governments as they pertain to veterans and their dependents.

7. DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the businesses and residents of Burlington. As the representative of the Selectmen to the Commission, this office coordinates, schedules and keeps records of all Disability Access business. This office also serves as the office receiving complaints regarding ADA/disability violations. The DAC has worked with the school department and the Town to ensure accessibility and reasonable accommodations in the Town buildings and schools. Mr. Koutrouba and Mr. Picone of the school department are striving to have all school buildings accessible and with handicap accessible restrooms.

8. HOME IMPROVEMENT LOAN PROGRAM (HILP)

Burlington is a Local Rehabilitation Agency (LRA) of the Massachusetts Housing Finance Agency (MHFA) for the Home Improvement Loan Program (HILP). This means that in Burlington, one-person households with income below $38,000 and two-or-more-person households with income below $43,000 are eligible for a 5% interest loan to improve or rehabilitate their owner-occupied home (does not apply to renters). Loan applications must meet the criteria established by the MHFA.

In 1993 there were three (3) successful applicants for Home Improvement Loans. Two of these are completed and some of the finishing work is being done by the homeowner. Presently there are two applications in process. This program is ongoing, and we expect to see more applicants in the next year.

9. FUEL ASSISTANCE

Eligible residents apply for this State/Federal program through this office. As of December 31, 1993, over 200 families will have received funds for the 1993/1994 fuel season.

10. LABOR SERVICE

The unemployment situation in the Nation and the Commonwealth has led to an increase in the number of people applying

for jobs within the Town of Burlington. The records of this service are maintained in a manual system. This causes some confusion, oversights of some and much time going through the files when a job opening is announced. The computer purchased for the office will enable this office to provide the needed service in a timely, efficient manner.

11. SURPLUS FOOD PROGRAMS

This office, with volunteer help, distributed surplus food products to needy Burlington residents. Flour, corn meal, butter, and other items were received by those who came. Further disbursements were made at Tower Hill and Birchcrest Arms. The offering was made through the Department of Education on a quarterly basis for those needy persons who were income or categorically eligible. The Recreation Department, under the direction of Doug Gilingham, is to be commended for their services to this program by picking up the commodities in Wilmington and getting them here to the recipients. Miriam Malkasian, Paul Christiansen, Harold Smith, George Kepple, and Nancy Halbich as well as others, faithfully assist.

12. PEOPLE HELPING PEOPLE

This office also assists People Helping People, a non-profit organization governed by a Board of Directors and supported by funds and gifts for the greater Burlington Community to assist those less fortunate throughout the year.

13. GENERAL

Our offices are located at the Old Center School, now numbered 61 Center Street — second floor — Room 212. We are pleased that we provide better surroundings for those persons who need our services, particularly those who may be with us to discuss a lost loved one or need counseling. We are located as part of the Human Services Building — Senior Citizens on the first floor, Recreation Department next door, Board of Health, Public Health Nurses and Burlington Community Life Center down the hall.

It is requested that appointments be made if at all possible to allow the most efficient allocation of time to these many programs. This department now has a part time senior clerk in addition to the department head. This requires us to plan carefully to accommodate the various requests for veterans assistance, food distribution, civil service requisitions, etc.

Lastly, thanks again this year to all who have volunteered help in our programs, to the Department of Veterans Affairs, the State Office of Veterans Services, Harry Enos and the Cemetery Department, Doug Gillingham and the Recreation Department, Steve Duke and the Civil Defense, Paul Arseneault and the custodians, Larry Rice and the Burlington Allied Veterans Council.

Respectfully submitted,

William J. Lewis, Director

DISABILITY ACCESS COMMISSION

The Disability Access Commission was established by the Burlington Board of Selectmen in 1991. With the passage of the Americans with Disabilities Act (ADA) on July 26, 1990, it became incumbent upon the town to form a commission to implement the ADA. Since its inception, the Commission has been very active. The Commission is the overseer in town to ensure that all public services come into compliance with ADA.

The questionnaire which was completed in 1992 was very helpful in 1993 in assisting to determine the needs of the physically-challenged residents of Burlington. Two families were helped with wheelchair ramps for their homes by the donation of labor, money, and ramps which were donated by residents who had no further need of them (for various reasons). These donations were much appreciated and the generosity of the townspeople was without measure.

The Commission continues to work with the Police and Sergeant William Faria with regard to handicap parking. However, we need to help in this regard. The Commission is attempting to have decals made to put on the handicap signs. The decal will read "$100.00" fine. This should help to keep handicap spaces available for disabled people. We are still striving to have better enforcement of handicap parking. We are exploring ways other towns and cities are doing this and will make recommendations to the Selectmen.

The Commission is endeavoring to have more public buildings accessible in Town. The Burlington Mall is cooperating in this respect in that the mall doors are being automated so that they will be wheelchair accessible. Doctors' offices are being looked at, since accessibility for disabled is critical in these types of buildings. The Town buildings are under review along with the school buildings to ensure the disabled are able to enter/leave the buildings.

We have had constant interface with the School Department (Mr. James Picone and Mr. William Koutrouba) regarding accessible restrooms and handicap parking. Progress is being made, but like all things, money is an important item. It is hoped that Town Meeting will approve funds to continue the work for the disability access. The ongoing construction is also being monitored.

Our 1994 goals are to:

- Establish a data base of disabled residents and provide this information to the enhanced 911 program.
- Develop plans and solutions to meet the needs of the disabled in a dignified, cost-effective manner.
- Share information with other towns and cities to provide more effective/efficient service to the community.
- Seek information and possible financial grants from government agencies.

- Establish a network of organizations which provide services for the disabled/physically challenged.
- Work with companies in the area to match job opportunities with disabled job seekers.
- Apply to Town Meeting for monies to support the FY/94 programs — via a warrant article.

We look forward to a meaningful, productive year for the physically challenged of Burlington.

Respectfully submitted,

John Hofferty, Co-chairperson
Cliff Ward, Co-chairperson
Barbara Alder
Robert Emmert
Bernice Ferguson
Joseph Impemba
Christine Monaco
Kenneth Tigges
Walter Sullivan
William Lewis, Coordinator

COMMUNITY LIFE CENTER

The Burlington Community Life Center is a Town Department with the responsibility of providing mental health and social services to families with adolescents and young adults. BCLC also provides information and referral services for ALL Burlington residents of any age.

The BCLC has been in operation since 1974, when it became a Town department. In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families. Prior to this, the agency opened under the name of House of Common in 1972.

The BCLC works with adults and young people on such diverse problems as drug and alcohol use, parenting skills, family conflict, marriage and relationship problems, depression and suicide, neglect, and the like. The BCLC is funded by the Town of Burlington to provide these counseling services.

The BCLC offers individual, group, and family therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve these problems, we believe that family therapy is often the most useful and effective means of treatment.

Our services are available by referral or by personal contact with the BCLC staff during its office hours of 9:00 A.M. to 5:00 P.M., Monday through Friday (telephone #270-1961). Evening appointments may be scheduled for working family members, but must be arranged by contacting the BCLC offices during the daytime hours.

During the evening hours and on weekends, the BCLC's telephone answering machine will collect messages for BCLC staff members and refer callers to a 24-hour back-up emergency mental health service if there is an immediate crisis which cannot wait until staff are available.

INTERDEPARTMENTAL/AGENCY COLLABORATION:

BCLC staff work collaboratively with other Town departments and other mental health and social service agencies. This year we have, at the request of the school's health department, provided workshops on depression for sophomore health classes.

Peggi Stallings Durand, BCLC therapist, was again elected as a co-chair of the Town's Drug & Alcohol Task Force for the 93-94 academic year. In June 1993, Marilyn Langley, a very active parent and resident, was elected as co-chair to serve with Ms. Durand.

Again this year, Peggi Durand and Charles Franich have worked very hard with the school department, in particular Ellie Packer, in developing a Peer Alcohol Education Program with over 75 juniors and seniors at the high school. These high schoolers then speak with between 200-250 seventh graders during several sessions in the Spring about the dangers of substance abuse. The goal is that the seventh graders may be receptive in a different way to these issues when hearing them from another youth. The design of this program has been in demand by other schools across the state as a model for those interested in attacking the problems of substance abuse through peer education.

BCLC staff also regularly met with members of the Burlington Clergy Association and were involved in local and regional meetings of agencies and programs concerned with mental health or social services (Department of Mental Health, Department of Social Services, and other adolescent service organizations).

SOCIAL SERVICES:

The BCLC also offers ALL Burlington residents a range of social services including the administration of resources offered through People Helping People, Inc. Wes Simons continued to be involved on the Board of Directors of PHP. This is an umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Burlington Santa, Covenant for Basic Needs, and the Community Pantry. Many residents are already aware that the Santa program helps families during Christmas. However, some other extensions of this program have been to help needy families with summer camperships, back-to-school clothes and the like.

The Covenant for Basic Needs is managed by the PHP Board and works with the Burlington Clergy Association, providing limited help for those residents experiencing financial emergen-

cies. The BCLC staff generally screens those applying for this assistance. In FY 1993, we handled requests which involved 127 residents, an increase of approximately 30% over 1992. This is in addition to the residents already served by the Community Pantry.

Similarly, we helped screen applicants to the Community Pantry for those families experiencing emergency food shortages. The Pantry also provides Thanksgiving food baskets for residents in need.

Several residents have put much time and energy into making this program work. We would again like to make special note here of the tireless efforts and special dedication of Miriam Malkasian for her involvement. Mimi has continued to serve as the chairperson of People Helping People and has provided the backbone for this service organization. Our thanks to Mimi, members of the PHP Board and all those residents who contributed time, talent and money to help PHP through another year.

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that he/she may require. BCLC staff have assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, fostercare and the like. Due to dwindling resources and program cuts, this search has been more difficult and sometimes resources have been unavailable.

STATISTICAL NOTES

An average of over 220 residents per month received counseling.

Caseload Age Distribution (12 months):

163	Adults (26 & older)	44%
55	Young Adults (18-25)	15%
65	High School Age (14-17)	18%
60	Middle School Age (11-13)	16%
20	Elementary Age (5-10)	6%
4	Pre-school (4 & younger)	1%

Treatment Modality:

198	Family Treatment	54%
	78 Adults (15 young adults)	
	69 Adolescents & Children	
87	Individual Treatment	24%
	54 Adults (parent with adolescent in family)	
	33 Young Adults, Adolescents & Children	
31	Team Treatment	8%
	10 Adults (5 young adults)	
	21 Young Adults, Adolescents & Children	
52	Group Treatment	14%
	52 Adolescents	

Referral Sources:

49% of our referrals came from the school department, the bulk of these from the middle school, then the high school.

— 12% referred themselves to BCLC because they were already aware of our services; a majority of these self-referred clients were former clients who returned to deal with new crises or issues and because they were happy with the services provided previously.

— 16% were referred by a friend/family and about 83% of these people had been clients at BCLC and recommended our services.

— 18% referred by the community (police, doctor, crisis team, DMH, DSS, PTO, Town Nurse, court, etc.)

— 5% referred from other sources:
 2 psychiatric hospitals
 15 other therapists or mental health clinics

People Helping People Activity

Covenant for Basic Needs: 127 residents served.

There is evidence of a broad base of support in the community as more people are aware and confident in BCLC's services.

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. The coordination of the FISH program matches residents in need of transportation services with volunteer drivers. Over 164 rides were provided through this service. Also, 158 requests were received for our Rent-A-Kid program. Our secretary, Michele Trigilio, did a great job of coordinating this referral service to residents who wish to hire responsible youths to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as a part of their professional education, as well as to qualified community residents who volunteer their services to the Life Center. BCLC has provided field placement training to graduate students from Boston University, Simmons College, Lesley Graduate School, Tufts University, Antioch University, and Northeastern University.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement during 1993 and I deeply appreciate their help and support. Board members for 1993 included:

Mike Howard, Chairperson	Thelma Iozzo
Betty Murphy, Vice-chair	Viola LeBlanc
Terry Bishop	Ron McKenzie
Mary Cochran	Roberta Mills
Rev. John Crispo	Russ Peterson

SUMMARY

Demand for services continues to be heavy, while other resources in the area continue to diminish. However, the tone and morale among the staff continues to be very positive and we all look forward to another year of service to the families and youth in town. Our thanks to the many in the town who have supported our efforts.

Respectfully submitted,

Wesley M. Simons
Executive Director

COUNCIL ON AGING

The Burlington Council on Aging was formed in September 1967, by a vote of Town Meeting. Burlington residents are appointed by the Selectmen for one and three year terms. They serve as volunteers and set policies and procedures to provide a fuller way of life for seniors sixty and over.

WHERE ARE WE?

We are located in the Human Resource Center, 61 Center Street and are open Monday — Friday from 8:30 to 4:30 pm. Office: 270-1950, Coordinator: 270-1953, Transportation and Senior Citizen Organization: 270-1951 — Lunch Program 270-1952.

MONTHLY MEETINGS

The Council on Aging Board meetings are held on the first Monday of the month at the Senior Center at 5:00 pm in Room 136. The meetings are open to all, with citizen participation encouraged.

MONTHLY BULLETIN

A free informational bulletin is mailed to all persons 60 and over who have registered at the COA Office. The monthly bulletin serves as a most valuable link between the Council and the elderly of the community. The bulletin updates news pertaining to medical and legal issues and provides a monthly calendar of schedules and events, along with the daily lunch menu. The Burlington Senior Citizens Newsletter is also included in the mailing of the bulletin.

SERVICES AVAILABLE

A lunchtime "Eating Together Program" operated by Minuteman Home Care is available Monday through Friday at the Senior Center, providing a nutritious meal and opportunity to socialize with old and new friends. The nutrition program also provides home delivered meals to those Burlington residents who are homebound and in need.

In addition, Minuteman Home Care provides a wide range of supportive services to Burlington residents designated to maintain individuals in their own home and communities. Services include case management, in-home services, money management, nursing home prescreening, companionship and Alzheimer's services.

SHINE

Serving Health Insurance Needs of Elders. Available on each Monday at the Senior Center from 12:30-3:30pm. This service is available to assist and inform elders of their rights and availability of Health Benefits. Nursing Home assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the Department of Elder Affairs and Minuteman Home Care.

ALZHEIMER'S SUPPORT GROUP

The first and third Wednesday afternoon and evening the Alzheimer's Support Group meets in Room 136, at the Senior Center, from 1:00-3:00pm and 7:00-9:00pm. There is no charge for this group.

FUEL ASSISTANCE

Available at the COA Office from October through March in collaboration with the Emergency Fuel and Weatherization Program in Lowell, MA.

LEGAL AID

Available at the COA office once a month. No appointment is necessary. Staff from the Cambridge Somerville Legal Services provide this valuable assistance and information.

TRANSPORTATION

Five days a week for programs and medical appointments within the town. Call COA office for appointment.

TAX ASSISTANCE

Available FREE from February to March. Volunteers are trained and available through the AARP Tax Assistance Program.

PROGRAMS AVAILABLE AT THE SENIOR CENTER

Artist Workshop on Friday mornings — pick the media of your choice, with the talented assistance of a volunteer instructor for this class.

Shape Up and Stay Fit with the Physical Therapist from Lahey Clinic on Monday and Wednesday mornings. Previous to the Fitness class the Weight Loss Group meets informally in the Arts/Crafts Room.

Quilting for beginners, intermediates and advanced students, on Tuesday morning. Registration is necessary.

Bingo, one of the most popular programs, is held every Thursday afternoon, year round in the spacious Murray/Kelly Wing.

Line Dancing on Monday for beginners and Tuesday mornings for advanced students.

Bridge, a new program this year for the beginner, each Monday morning in the Leisure Room.

Cards/Pool are on-going in the Game Room at the Senior Center.

Presentations each month on Long Term Care, Taxes, Health Benefits and Estate Planning.

CELEBRATIONS

May is Senior Citizen Month — Senior Center Open House — Special Programs — Senior Citizen Prom.

Volunteer recognition, holiday parties, summer cook outs and games.

Respectfully submitted,

Paula Torti, Chairman
Gwen Burgess, Vice Chairman
Sue Mike, Treasurer
Eleanor Bonfanti, Secretary
Mary Smith
Robert Tyler
Mary Lindley
Eleanor Hutchinson
Muriel O'Brien
Arlene A. DiRocco
Jeanne A. Garrett, Coordinator

WEIGHTS & MEASURES

The following is an excerpt from my 1983 Annual Report for the Weights & Measures Department:

> "In 1973, two hundred and eighty-three (283) weighing and measuring devices were tested and sealed and a total of $389.50 in fee collected. Ten years later (1983) four hundred and twenty-two (422) units were tested and sealed and $889.00 in fees collected and turned in to the Town's treasury. These figures represent a fifty percent (50%) increase in the number of weighing and measuring devices annually inspected and two hundred and twenty five percent (225%) increase in the amount of fees collected."

For the Calendar Year ending December 31, 1993, there were 502 weighing and measuring devices inspected, sealed or condemned and $2,230.00 in fees turned in to the Town Treasurer's Office.

Although the percentage of increase in the number of inspections for the past ten years is not as great as for the previous ten years, the fees collected have more than doubled because of the new Fee Schedule recommended by this Department and adopted by the Town Meeting in January 1993.

The following is a breakdown of those devices inspected, sealed or condemned in 1993:

Scales under 10 lbs.	13
Scales 10 — 100 lbs.	89
Scales 100 — 1000 lbs.	1
Gasoline/diesel pumps	221
Other devices	188

Respectfully submitted,

Alfred D. Laing
Sealer

TREASURER/COLLECTOR

There was finally good economic news in 1993. After over three years of a declining economy and a two year recession, the fourth quarter of 1993 showed strong indications of an improved economy. Retail sales grew above expected levels, consumer confidence rose to 87.7%, the G.N.P. rose to 5.8% for the fourth quarter and consumers were increasing their installment debt to finance their purchases. Car sales were up, the housing market remained strong with new construction increasing 3.9% in December, rising for the fifth consecutive month and unemployment was down to 6.41%. Despite this good news, at year end the property values continued to decline with the total value of all town property values going from $1,987,127,250 to $1,912,403,000 or a $74,274,250 decrease after a new three year revaluation of all properties. The residential values remained stable and some property values actually showed an increase of new home sales. The commercial/industrial sector continued to lose value, but seems to be moderating.

The Town's total operating budget increased only 0.65% for FY 1994 with fixed expenses rising 1.49%, for a grand total budget increase of 0.84%, which is excellent. This proves that the Ways and Means Committee, Town Meeting, and Department Heads have done their homework and have made the difficult decisions to keep spending down during this recession period.

Under the classification of property, the Town has two rates it uses to allocate the tax burden effectively. Below is the breakdown of taxes levied for FY 1994 for the Town of Burlington. FY 1994 is the third straight year the tax burden has been shifted more to residential. The average tax increase was 3.50%.

SCHEDULE

Class	Levy Percentage	Valuation By Class	Tax Rates	Levy By Class
Residential	37.7146%	1,181,501,600.00	11.20	13,232,817.92
Open Space	0.00%	0.00	0.00	0.00
Commercial	45.1100%	529,352,700.00	29.90	15,827,645.73
Industrial	12.3595%	145,035,100.00	29.90	4,336,549.49
Subtotal	95.1841%	1,855,889,400.00	*****	33,397,013.14
Personal	4.8159%	56,513,600.00	29.90	1,689,756.64
Total	100.0000%	1,912,403,000.00	*****	35,086,769.78

New Car Sales in 1992 and 1993 helped increase the Motor Vehicle Excise Tax commitments for 1993 to $1,734,918 compared to $1,579,946 in 1992 or $154,972 increase in taxes levied. Deputy Collector Paul Kelley collected $93,019 in current and prior year delinquent taxes, which is always helpful in improving the Town Cash position.

The Massachusetts Legislature voted into law Section 48 of Chapter 399 of the Acts of 1992 on January 14, 1993. Town Meeting approved this legislation to allow the Town of Burlington the ability to offer an early retirement incentive plan to its employees effective February 10, 1993. The Selectmen approved the offering and thirty-two employees took advantage of this benefit. The Town only replaced 29.5 of those employees, so effectively 2.5 positions were eliminated. The Town will save a small amount of money in current payroll expenses, but must also amortize the increased benefits given to these retirees over the next fifteen years. The real benefit to the Town was its ability to reorganize certain departments, which will show future savings.

The Treasurer/Collector's Office was able to reorganize to meet the retirement of one of its most valued employees who took advantage of the early retirement incentive plan. I eliminated one full-time position of Clerk/Cashier and moved the total collections of all water and sewer bills, fees, and licenses to the Tax Collector's Office. I also created an additional position in the benefits office to address the increased work load of servicing over 200 retired employees and the additional work load of providing the several health and life insurance programs and pension plans, deferred compensation and tax sheltered annuity benefits that are offered to our seven hundred active employees. There is enough work for another full time position. However, to adhere to the budget guidelines established by Ways and Means, we were able to bring the budget in at 1.6% increase. The Treasurer/Collector's Office

reduced its payroll hours for all positions by eight hours per week with this restructuring. Another significant piece of legislation passed in 1993 that will save the Middlesex County Retirement System and its member units 15 million dollars in FY 1994 was Chapter 291 of the Acts of 1993. This legislation allows Middlesex County Retirement, with the approval of P.E.R.A., to adopt its own funding schedule to fund the retirement system's unfunded pension liability for the future. This legislation was passed through the lobbying efforts of the Middlesex County Retirement Board and its member units who helped write letters and called their representatives and senators for passage. This new funding schedule will save the Town of Burlington $240,000 in FY 1994 assessments due. The unfunded liability for the entire retirement system will be fully funded by the year 2028 and this new funding schedule would save member units over 30 million dollars in contributions over the next five years.

The Town, through negotiations with Unions representing all employees, was able to continue the memorandum of agreement to maintain the same health insurance plans at the same contribution rates through December 31, 1994. The Town was able to maintain less than a 10% increase in its health insurance budget for FY 1995. This was favorable, considering the Town had reduced its health insurance budget by $300,000 in FY 1994. The Town also was able to contract with our payroll service bureau, Automatic Data Processing, for a new complete payroll tax filing service quarterly for Federal and State payroll taxes. This new service will save the Town any incorrect filings and will maintain more automated and precise tax filing records.

The following is the listing of gross and net payroll. Included are the withholdings for the years 1989 through 1993.

	1989	1990	1991	1992	1993
Gross Payroll	$26,990,145.62	$28,184,868.99	$30,558,047.86	$30,373,189.72	$30,992,208.49
WITHHOLDINGS					
Federal Tax	3,781,674.73	3,737,018.39	3,961,540.77	3,819,693.88	3,892,211.30
State Tax	1,284,493.99	1,491,761.32	1,698,842.17	1,550,604.81	1,559,255.36
County Retirement	765,152.60	847,817.48	936,223.32	951,265.38	972,921.95
Teachers's Retirement	666,999.67	696,569.21	769,091.44	793,996.28	841,764.27
Chap 32-B Health Ins.	536,278.80	703,599.16	803,651.69	702,696.21	620,893.63
Credit Union	2,900,240.20	3,074,704.62	3,286,067.58	3,264,219.64	3,272,371.42
Tax Annuities	281,330.90	287,517.69	306,124.75	336,282.92	363,479.86
PEBSCO	480,816.82	476,726.30	559,966.39	568,931.91	582,712.35
Teachers' Association	85,737.63	87,768.68	100,045.00	99,659.57	103,101.00
Union Dues	71,217.87	82,436.96	77,080.85	84,951.50	79,832.50
Suspense	36,290.25	43,959.18	48,692.47	64,576.27	61,053.53
United Way	6,485.32	5,996.66	6,528.65	7,964.35	7,241.85
Life Insurance	37,407.03	61,500.22	79,031.87	74,744.67	89,868.20
MEDEX Hosp. — F.I.C.A.	67,454.28	84,756.04	102,478.38	111,312.75	128,698.77
Social Security			31,969.39	47,438.03	25,592.48
U.S. Savings Bond				6,862.21	27,961.73
TOTAL WITHHOLDINGS	11,001,580.09	11,682,131.91	12,767,334.72	12,485,200.38	12,628,960.20
NET PAYROLL	15,988,565.53	16,502,737.08	17,790,713.14	17,887,989.34	18,363,248.29

Town Meeting voted at a special meeting on June 23, 1993 to raise and appropriate the sum of $2,993,203 for the purpose of reconstructing, remodeling, expanding and renovating the existing Town Library located at Sears Street and renovating the former Police Station located at 23 Center Street, as a temporary library. The financing of the project was delayed in December because of the demolition of the existing library at 22 Sears Street. The Emergency Finance Board in the State must vote approval on projects such as this and they had to amend their previous vote to include the entire $2,993,203 on December 22, 1993 so that the Town would have legal authorization to issue the Bonds for this project. The Bond Sale was finally held on January 20, 1994 and the Town received a very favorable interest rate of 4.7381% which was below the 5.25% that had been budgeted. The Town maintained its AA Bond Rating and actually timed the interest rate market perfectly to make the financing of this project very favorable.

The Town of Burlington must continue to be conservative to ensure a healthy financial picture for the future. Although the residential tax assessments have stabilized, the commercial and industrial values are still decreasing slightly. We must stabilize those values and fill the vacant square footage rental space for lease to reduce the chance of lost revenues. The Town is still looking at a bonded debt financing of approximately four million dollars for school building repairs and renovations in FY 1995 and a water

treatment project of about three million dollars in FY 1996. Although there is adequate tax levy capability unused of two million dollars to fund these projects, we must be careful not to liquidate all our reserves or taxing capacity. Hopefully, with an improved economy, Burlington can continue to enjoy the financial edge it has carved out for itself the last ten years.

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

Staff: Phyllis Van Wart, Barbara Toland, Theresa Smith, Dorothy Pattie, Virginia Gallagher, Madeline Griffin, Andria O'Shea, Mary Whalen, Lynn Pollicelli, Melissa DeAngelis.

BOARD OF ASSESSORS

During calendar year 1993 the Board of Assessors completed the Town's fifth triennial Revaluation of Real and Personal Property for Fiscal Year 1994. All valid sales for 1991, 1992 and three months of 1993 were analyzed to reflect the value as of January 1, 1993 for Fiscal Year 1994. No interior inspection or exterior measurements were performed as this is required every nine years; the last inspection was Fiscal Year 1991. Real Estate Research Consultants, Inc., was contracted to relist all Personal Property within the Town. The values were certified by the State Department of Revenue to be 100% full and fair cash value as of 1/1/93. Since the Town adopted Quarterly Billing, the new values were reflected on the February 1994 tax bill.

In addition to the Fiscal Year 1994 Revaluation, the Assessor's staff processed 522 statutory exemptions, 561 deed transfers, 808 building permits and 24,350+ motor vehicle and trailer excise tax bills. The applications for abatements were read individually and, if necessary, a field review and site visit was done on the property. There were 245 real estate abatement applications and 17 personal property abatement applications received for Fiscal Year 1993. Also there were 625 unpaid water/sewer bills liened against the real estate tax bills.

The Assessors thank their staff, Russell Washburn, Patricia Golden, Rita Arseneaux and Marcia Nonni for their hard work in an ever expanding work load. It is difficult to express our sincere appreciation to these people without whose efforts this office could not function.

Respectfully submitted,

Timothy J. Cosgrove, Chairman
John W. Dillon, Vice Chairman
Neil G. Sheehan, Secretary

PLANNING BOARD



RESPONSIBILITIES

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regular meetings on the first and third Thursdays of each month. As required by the number of applications, the circumstances of a specific application, or the need to consider specific issues or topics, the Planning Board also holds additional special meetings.

The Board is responsible for:

1. **Current Planning:** By State law, the Board is responsible for the exercise of subdivision control law in Burlington and has, in the absence of superseding Court action, final authority regarding subdivisions and Approval Not Required plans, (certification that a land division is not subject to subdivision control law). By authority delegated by Town Meeting through the Zoning Bylaw, the Board is responsible for making decisions on site plans, site plan waivers and special permits. The Planning Board also conducts public hearings and makes recommendations to Town Meeting regarding applications for changes in zoning districts and for amendments to the text of the Zoning Bylaw.

2. **Long Range Planning:** The Planning Board initiates planning studies to identify existing and future land use issues and problems and proposes courses of action to address such issues and problems. To implement the recommendations of planning studies, or in response to changes in state or federal law, the Planning Board directs the preparation of proposed amendments to the Zoning Bylaw and Planning Board Rules and Regulations, and conducts the public hearings required for adoption.

ORGANIZATION AND MEMBERSHIP

As the result of the Annual Town Elections in April 1993, Peter J. Coppola was re-elected to serve a five (5) year term.

The Planning Board's officers and committee appointments following the April 15, 1993 Board reorganization were as follows:

OFFICERS:

Ernest E. Covino, Jr.	Chairman
Mark A. Pare	Vice-Chairman
Paul R. Raymond	Member Clerk

MEMBERS:

Alfred D. Laing
John A. DeFrancesco
John D. Kelly
Peter J. Coppola

COMMITTEE MEMBERSHIP

Alfred D. Laing	representative to Tri-Town Growth Committee.
Alfred D. Laing	representative to Sign Bylaw Committee.
John A. DeFrancesco	representative to Housing
Mark A. Pare, (Alternate)	Partnership Committee.
Peter J. Coppola	representative to Recreation Commission.
John D. Kelly	representative to Land Use Committee.
John D. Kelly	representative to Citizens' Advisory Committee.
Mark A. Pare	representative to Facilities Study
Alfred D. Laing, (Alternate)	Committee.
Paul R. Raymond	Planning Board Designee to the North Suburban Planning Council (of MAPC).

PLANNING BOARD SUBCOMMITTEES

Zoning, Site Plan, and Subdivision Rules and Regulations Revision Subcommittee:

John A. DeFrancesco
John D. Kelly
Paul R. Raymond

Master Plan Subcommittee:

John D. Kelly, Chairman
Peter J. Coppola, (Alternate)
Terry S. Szold (Staff)

PLANNING BOARD STAFF

Terry S. Szold, Planning Director
D. Anthony Fields, Assistant Planner
Diane Andrade, Senior Clerk
Katherine Russell, Recording Clerk (Resigned January 1993)
Elizabeth McDonough, Recording Clerk (2/18/93 through 12/31/93)

MAJOR PLANNING INITIATIVES IN 1993

Master Plan Activities

The Planning Board and Master Plan Committee completed its work on the Goals and Strategies, Land Use, and Economic Development elements of the Master Plan.

The basic philosophy behind each of the plan elements is that the Town should encourage only the highest possible quality of development and re-development, and at the same time nurture its economic base. The plan elements to date represent an effort to harmonize growth management and economic development in a manner which enhances the Town's quality of life and its fiscal well-being. Copies of these documents are available for public review at the Planning Board office, and are also on file at the Burlington Public Library.

At the May, 1993 Annual Town Meeting, Town Meeting appropriated $30,000 to enable the Planning Board and Master Plan Committee to prepare the Transportation and Circulation element of the Master Plan. In the fall of 1993, the Planning Board, in conjunction with the Master Plan Committee, engaged the firm of McDonough & Scully, Inc., to assist the Town with this endeavor. On December 7, 1993, the Planning Board and Master Plan Committee held a public forum on transportation and traffic. The forum was moderated by Master Plan Subcommittee Chairman and Planning Board member, John D. Kelly. Over 55 people attended this meeting, including numerous Town Meeting members. The forum was shown live on BCAT.

The Master Plan process to date has involved a strong cooperation between town boards and officials, residents, and the business community. The Planning Board thanks all those who have participated and invested time in this important town planning initiative.

Expedited Review Policy

The Planning Board prepared and adopted a new expedited review policy for Site Plans and Special Permits involving the reuse of existing building sites. Review of proposals for such sites sets a goal of Planning Board review and action within a 30 day time period. The policy requires the cooperation of other boards, professional staff, and applicants. The policy is designed to help promote town economic development goals, and provide new businesses and property owners a time-certain, expeditious review of filed applications. The Board of Selectmen endorsed a Memorandum of Understanding (MOU) with the Planning Board in support of this process. The Board of Health and Conservation Commission are reviewing the MOU at this time.

The expedited review process is not applicable to major, new development activities, or development involving potential impacts to the Aquifer and Water Resource Districts, municipal infrastructure, or traffic circulation. Proposed uses involving chemical or hazardous materials are also excluded from the expedited review process.

Water Supply Protection Bylaw

Proposed amendments to the Zoning Bylaw to encompass new wellhead protection regulations, mandated by the Massachusetts Department of Environmental Protection (DEP), continued to be developed and reviewed during 1993. These regulations primarily affect uses in the Aquifer and Water Resource Districts of the Town. A meeting between Town officials, business community representatives, and DEP representatives was held in March to discuss a variety of issues concerning the proposed amendments. An outside consultant, working with the Department of Public Works, is continuing its work and research in preparing a revised map of the Aquifer and Water Resource Districts. Upon completion of the new map, the proposed amendments will be presented for adoption by Town Meeting.

Other Planning Initiatives and Activities:

Draft amendments to the Planning Board's Rules and Regulations Governing the Subdivision of Land were developed in 1993. The amendments are designed primarily to provide greater clarity as to the responsibilities of developers, and to facilitate the process for the preparation of necessary materials for the acceptance of streets as public ways by Town Meeting. The proposed amendments are now undergoing final review by various Town departments and are anticipated to be presented for adoption by the Planning Board in the spring of 1994.

DEVELOPMENT APPLICATIONS

Major applications reviewed by the Board in 1993 included the proposal of National Development of New England to construct a 2,400 seat, 10 screen theater complex on South Avenue, to be operated by General Cinema, and the expansion of the Burlington Public Library on Sears Street.

Several applications of significance were filed in December 1993, and will be discussed in 1994. Burlington Ponds Limited Partnership has filed for approval to construct 75 multifamily housing units, pursuant to the Planned Development District concept originally proposed by Trammell Crow. The Gutierrez Company seeks to construct a 50,000 square foot retail center and 10,000 square foot day care center off Old Concord Road, behind the Middlesex Mall. The Burlington Mall seeks to expand by 60,000 square feet, involving the conversion of the former theater space into retail use, and by moving the food court to the second level.

The following is a summary of applications for project approvals received by the Planning Board in 1993:

UNDER SUBDIVISION CONTROL LAW

Preliminary Subdivisions

A preliminary subdivision plan is a division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage.

Six preliminary subdivision plans were filed in 1993:

Residentially Zoned Land
Approved:

— Hancock Street — 2 Building Lots, 1.5 Acres — Hancock Street — (Thomas E. Murray, Jr.)

— Blackberry Hollow — 8 lots, 5.6 Acres — 244 Mill Street — (John Stewart)

Industrially Zoned Land
Approved:

— 43 South Avenue (Lot A) — 2 Lots, 6.8 Acres — 43 South Avenue — (M/A-COM, Inc.)

— 63 South Avenue (Lot B) — 2 Lots, 8.7 Acres — 63 South Avenue — (M/A-COM, Inc.)

— 40 & 62 South Avenue (Lot C) — 2 Lots, 9 Acres — 40 & 62 South Avenue — (M/A-COM, Inc.)

Pending:

— Old Concord Road — 1 Lot, 7.5 Acres — Old Concord Road — (The Gutierrez Company)

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health.

Five definitive subdivision plans were filed in 1993. One was withdrawn and four remain pending. Two industrial subdivision plans filed in 1989 remained pending into 1993. The status of the subdivision plans reviewed in 1993 is as follows:

Residentially Zoned Land
Pending:

— Pattison Estates — 3 Lots, 2.7 Acres — 109-111 Bedford Street — (Robert W. Pattison)

Withdrawn:

— Hancock Street — 1 Lot, 1.4 Acres — Hancock Street — (Frank Sarcia)

Industrially Zoned Land
Pending:

— Northwest Park II — 6 Lots, 16.38 Acres — Between Second Avenue and Middlesex Turnpike — (Nordblom Company) (Filed in 1989)

— Blanchard Park — 2 Lots, 4.4 Acres — 28 Blanchard Road — (28 Blanchard Associates Limited Partnership) (Filed in 1989)

— Andrews Way — 2 Lots, 6.8 Acres — 43 South Avenue — (M/A-COM, Inc.)

— Burbank Way — 2 Lots, 8.7 Acres — 63 South Avenue — (M/A-COM, Inc.)

— Cantebury Lane — 2 Lots, 9 Acres — 40 & 62 South Avenue — (M/A-COM, Inc.)

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan to acknowledge that it is not subject to the full requirements of the subdivision control law.

There were ten "Approval Not Required" (ANR) plans filed with the Board in 1993. Nine of the requests, plus one which was pending from 1992, were approved. One remains pending into 1994.

UNDER THE ZONING BYLAW:

Site Plans

The development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects must be proposed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property.

Eleven site plan applications were filed in 1993. Two pending applications from 1992 were acted upon in 1993. The status of applications reviewed in 1993 is as follows:

Approved:

Applicant	Location	Size of Development Type of Use Proposed
Bob Gaylor, Inc. (1992)	29 Adams Street	3,150 sq.ft. Building Contractor Office
St. Thomas Realty Fund (1992)	101 Cambridge St.	Parking Lot Expansion —Office Use
Cambridge Savings Bank	202-232 Cambridge Street	Facade/Handicapped Improvements
Soterios Diamond	376A Cambridge Street	Reuse of Vacant 2,270 sq.ft. Bldg. Restaurant Use
Natl. Develop. of New England	20 South Avenue	2,400 seat, 10 screen Theater Complex
Town of Burlington	22 Sears Street	17,000 sq.ft Expan. Public Library
Nordblom Company	30 North Avenue	Reuse of Vacant 60,000 sq.ft. Bldg. Office/Research Uses
Douglas Place	209 Cambridge St.	Reuse of Existing 2,200 sq.ft Bldg. Printing Shop
Bank of Boston	33 Center Street	Hanidcapped Access Improvements
Getov Machine, Inc.	78 Blanchard Rd.	Reuse of Vacant 51,905 sq.ft. Bldg. Industrial Use

Pending:

The Gutierrez Company	Old Concord Rd.	60,000 sq.ft. Retail and Day Care Center
Dennis Lukens	40 Ray Avenue	Reuse of Existing 20,000 sq.ft. Bldg Recreational Use

Site Plan Waivers

The property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing properties which need to implement handicapped accessibility improvements when no approved site plan is on file.

The Planning Board received nine requests for site plan waivers in 1993. All nine of the requests, plus two that were pending from 1992, were approved.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements.

The Planning Board received five requests for minor engineering changes in 1993. Four requests were approved, and one remains pending into 1994.

Insignificant Changes

Insignificant changes to an approved plan constitutes the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building.

The Planning Board received nine requests for insignificant changes in 1993. All nine requests were approved.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- certain land uses determined to require conditional review for development throughout the town.
- certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- certain uses and site development which have the potential to adversely affect the aquifer and water resources areas.

Nineteen new special permit applications were filed in 1993, of which eleven were issued, two were withdrawn, and six remain pending. Two special permits applied for in 1992 were issued in 1993. A total of thirteen special permits were issued in 1993. The following table summarizes Board action on Special Permits in 1993:

Section	Description	Appv/	Den/	With/	Pend
4.2.2.4	Cemeteries and related facilities	1			
4.2.2.14	Other than nonprofit educational uses	1			
4.2.2.25	Theaters and cinemas	1			
4.2.5.1	Retail gasoline, oil and lubrications stations...			1	
4.2.6.10	Restaurants	1			3
4.2.6.14	Establishments for contractors...	1			
4.2.7.1	Light manufacturing or processing plants	2			
4.2.7.5	Wholesale trade, warehousing...			1	
4.2.7.9	Hazardous and toxic materials/chemicals	2			
4.3.2.12	Warehousing incidental to a permitted principal...	1			
4.3.2.14	Incidental sale at retail of the same merchandise sold at wholesale			1	
4.3.2.15	Storage and disposal of oils and fuels/petroleum products	3			1
12.1.5	PD Special Permit Requirements				1
TOTAL SPECIAL PERMITS		13	0	2	6

CHANGES IN THE ZONING BYLAW

There are two kinds of zoning amendment actions: (1) the change of zoning district designation for one or more parcels of land (rezoning), and (2) amending the text of the Zoning Bylaw to revise the regulations governing use of property and the procedures for seeking development approval (text amendments). The Planning Board must conduct public hearings on proposed zoning amendments and make recommendations to Town Meeting. Town Meeting has the final responsibility to approve or deny a proposed zoning amendment.

Rezonings:

Five rezoning petitions were received in 1993 by the Planning Board for public hearing and Board recommendation to Town Meeting. Listed below are the rezoning applications which were reviewed:

1) A proposed rezoning from General Industrial (IG) District to General Business (BG) District, submitted by Cohen Realty Trust, for property located at 54 Middlesex Turnpike, received a favorable recommendation from the Planning Board and was adopted at the May, 1993 Town Meeting.
2) A proposed rezoning from One Family Dwelling (RO) District to Limited Business (BL) District, submitted by the Town of Burlington, for property located at 21 and 23 Center Street, received a favorable recommendation from the Planning Board and was adopted at the May, 1993 Town Meeting.
3) A proposed rezoning to remove the Wetlands District designation from a portion of the property located at 3 Marvel Avenue, submitted by Richard Gureghian, received a favorable recommendation from the Planning Board and was adopted at the May, 1993 Town Meeting.
4) A proposed rezoning to remove the Wetlands District designation from a portion of the property located at 5 Marvel Avenue, submitted by Ralph D'Agostino, received a favorable recommendation from the Planning Board and was adopted at the May, 1993 Town Meeting.
5) A proposed rezoning from General Industrial (IG) District to General Business (BG) District, submitted by

Robert W. Murray, Trustee of 14 Cambridge Street Realty Trust, for property located at 14 Cambridge Street, received a favorable recommendation from the Planning Board and was adopted at the September, 1993 Town Meeting.

Text Amendments

The Planning Board held public hearings on the following proposed text amendments to the Zoning Bylaw in 1993:

1) A petition to amend the Zoning Bylaw by deleting subsection 4.2.6.18, "Sale of structural and building supplies", from Article IV, Section 4.2.0 of the Zoning Bylaw received a favorable recommendation from the Planning Board and was adopted at the May, 1993 Town Meeting.
2) A proposal to amend Article IX Section 9.2.0 of the Zoning Bylaw relative to Special Permits, by amending subsection 9.2.2.1, and by adding a new subsection 9.2.2.3 entitled "Special Permit Fees", received a favorable recommendation from the Planning Board and was adopted at the September, 1993 Town Meeting.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. An increase of $24,257.12 or about 114%, was realized over fees collected in 1992. In 1993, the following fees were collected:

Construction Inspection Fees	1,118.42
Subdivisions	5,650.92
Approval Not Required	850.00
Special Permits	21,337.50
Site Plans	11,379.80
Site Plan Waivers	2,450.00
Minor Engineering Changes	1,750.00
Insignificant Changes	900.00
TOTAL FEES COLLECTED	$45,436.64

PEER REVIEW FEES

The Peer Review Fee requirement was established by the Planning Board on November 28, 1990, in accordance with State law. Fees collected are used to fund engineering peer reviews to assist the Planning Board in assessing the impact of major projects on traffic, drainage, and other issues which may be especially critical given the nature of a specific development application. Unused funds are returned to the applicant.

In 1993 the Planning Board collected four peer review fees totaling $17,000.

LITIGATION

Litigation initiated in 1991 by Lahey Clinic Hospital, Inc. and LCF Foundation, Inc., regarding the decisions of the Planning Board to approve a Special Permit pursuant to Section 4.3.2.9 of the Zoning Bylaw, and to approve a Site Plan relevant to such Special Permit application, was resolved in 1993, and the case was dismissed by mutual agreement.

Respectfully submitted:

Ernest E. Covino, Jr., Chairman
Mark A. Pare, Vice Chairman
Paul R. Raymond, Member Clerk
Alfred D. Laing
John A. DeFrancesco
John D. Kelly
Peter J. Coppola

RECREATION DEPARTMENT

For the Recreation Department 1993 was a year of challenge and a year of change. We are happy to report that most challenges were successfully met and that most changes helped the Department enhance recreational opportunities for the residents of Burlington.

The most significant changes during the year were in the makeup of the maintenance division of the Recreation Department. Jim Marchese, who served nearly 30 years as Director of Recreation Maintenance, retired in March. Jim was lauded by the Recreation Commission for his dedicated service to the Town and his contributions to improving the quality of life for the people of Burlington. A truly gifted individual, Jim had a talent for always finding a way to complete a difficult job. Everyone at the Recreation Department will miss Jim very much.

Although we were sorry to see Jim retire, we were pleased that the maintenance director's position was filled by an eminently qualified person — Douglas Gillingham, who had served with distinction as Jim's assistant for many years. Doug has already demonstrated that he has the skills to be a very successful manager, and we wish him the best of luck in his new position.

A second dedicated employee, Connie Sullivan, retired from the Recreation Maintenance division in 1993. A maintenance craftsman for many years, Connie was best known for his painstaking care and workmanship in landscaping and beautifying the Town Common, public buildings, school grounds, parks and playgrounds. Connie's talents will be sorely missed.

Other staff changes in the maintenance division included the appointment of Bill Hayes as a maintenance craftsman and the transfer of Chuck Woods to the Water & Sewer Division of the DPW. We welcome Bill to the Recreation Department team and wish Chuck well in his new position.

The program division of the Recreation Department, directed by Don Roberts, appointed several new summer program directors in 1993: Rachel Connerty, Camp Simonds; Steve Blayer, Wilderness Adventure; Dawn Fields, Regan Park; Doreen Fortini, Pre-School Activity; and Mary Carew Nelson, Summer Program Coordinator.

We are delighted to report that Recreation Supervisor , Karen Coady, was certified as a recreation professional by the Massachusetts Recreation & Park Association in 1993. Karen has certainly contributed a great deal to the professionalism and effectiveness of Burlington's Recreation Department.

The annual "changing of the guard" took place at the Recreation Commission's reorganization meeting on April 12th. Mark Sherwood was elected Chairman of the Board, replacing Phil Gallagher, who provided strong, energetic leadership for the Recreation Department during his one-year term as Chairman. Veteran Commissioner, Ed Schuler, was elected to the Vice-chairman's post. Board members were pleased to have Peter Coppola re-appointed as the Planning Board's representative and John Vanella selected again as the School Committee's representative on the Recreation Commission.

Burlington's first Pride Day in August was a tremendous success because of major changes in focus. The former Muscular Dystrophy Carnival was transformed into a day celebrating pride in our Town; and all proceeds from the event were donated to our own community's People Helping People program. The huge turnout for Pride Day made it the biggest single-day event ever sponsored by the Recreation Department. Pride Day organizer, Bill Boudreau, deserves much of the credit for the success of the event and for encouraging townwide participation. Again Bill showed why he is considered to be one of the best recreation professionals in Massachusetts and such a valuable asset to the Town of Burlington.



Residents of all ages enjoyed Burlington's first annual Pride Day at the Town Common in August.

(Rick Karwan photo)

The Recreation Department faced a number of challenges in 1993, not the least of which was dealing with the impacts of the sluggish economy: many residents unemployed and not able to pay program fees, tight budgets, and shrinking financial resources. Because the Recreation Department is committed to serving all of the people of the community regardless of their ability to pay, the Recreation Commission authorized a substantial increase in camperships and other financial assistance for residents wishing to register for Recreation Department programs and events. The Recreation Department awarded nearly 100 "scholarships" totaling approximately $3,000 during the year. Financial support was also provided by People Helping People, the Burlington Junior Women's Club, and Nashoba Valley Ski area.

In order to meet the ever-increasing recreational needs and demands of the townspeople without further burdening taxpayers, the Recreation Department sought alternative means of financing program expansion and facility improvements. We accomplished a great deal through collaborative relationships, sponsorships, and volunteerism. Following are examples of how the Recreation Department gained as a result of community support and collaborative relationships:

- The Recreation Department, Shawsheen Valley Technical High School, and Marshall Simonds Trust collaborated to complete a renovation project at Simonds Park at little cost to the Town. The restroom facilities were modernized and made accessible to disabled persons, and a beautiful new refreshment stand was constructed. Proceeds from the stand were used to support local youth sports organizations.



Recreation Department workers install playground equipment at Pine Glen School.

(Rick Karwan photo)

- The upper two tennis courts at Simonds Park were resurfaced and repainted as a cooperative venture of the Recreation Department and Department of Public Works.
- The Town's Christmas tree recycling program was a collaborative effort of the Recreation Department's maintenance division and the Department of Public Works.



Children in the Recreation Department's Safeplay program learn telephone safety by using a miniature village.

(Rick Karwan photo)

- The Town Common was decorated by Recreation Department workers with holiday lights donated by local businesses, and the tree lighting ceremony was planned and carried out by the Recreation Department in cooperation with the Selectmen's Office.
- Playground equipment purchased by the Memorial School and Pine Glen School PTO's was installed by the Recreation Department's maintenance staff.
- Use of the Middlesex Community College gym by the Recreation Department was expanded through an agreement negotiated by Town officials, College representatives, and Criminal Justice Training Council staff.
- A cooperative arrangement between the Recreation Department and Lahey Clinic opened new program possibilities for Town employees and Lahey Clinic employees.
- The Knights of Columbus donated $3500 to the Recreation Department in support of Camp Columbus, the Town's summer camp for special needs children.
- The 4-town special needs collaborative (Burlington, Lexington, Winchester, Woburn) continued to expand recre-

ational opportunities for special needs residents of all four communities. A story on the collaborative's director, Drew Bililies, was featured in the Boston Globe in December. Congratulations to Drew for a job well done.

- The Recreation Department staff worked with Town Administrator, David Owen, to publish a brochure for Town employees outlining opportunities and benefits available to them through Town departments and agencies.



aton twirling lessons are fun when taught by Linda Lanni, ne of the most successful baton twirling instructors in merica.

(Rick Karwan photo)

- Space for food storage was provided to People Helping People in one of the Recreation Department's buildings at Overlook Park.
- The North Suburban Emergency Medical Consortium provided first aid training to Recreation Department part-time employees at a reduced rate throughout the year.
- The Recreation Department continued to support cultural opportunities in the community through cooperative relationships with the Burlington Players and the Listening Place Coffeehouse as well as by offering concerts on the Common, theatre trips, and other art-related activities.
- Volunteer opportunities were expanded in 1993, and the Recreation Department's volunteer training program was improved.
- The Park Place program at Regan Park had suffered during the summer of 1992 because of the unacceptable behavior of young people attending the Park. The 1993 program was very positive, and serious behavior problems did not resurface because a plan sensitive to the needs of the children in the neighborhood was developed and carried out by the Recreation Department staff in cooperation with the Burlington Community Life Center and the Burlington Police Department.
- A great deal of progress was made in 1993 on preparation of the Town's Open Space and Recreation Plan Update. Work on the Plan has been a cooperative effort of the Open Space and Recreation Plan Committee, Conservation Commission, and Recreation Commission.
- Many of the Recreation Department's youth basketball coaches volunteered to attend a new "Rookie Coaches" training program prior to the 1993-94 basketball season. Instructors for this unique program were Recreation Commissioner Peter Coppola, Recreation Director Don Roberts, and Recreation Supervisor Karen Coady.
- In ceremonies held at the Town Common in August, the Recreation Commission paid tribute to former State Representative Bob Vigneau, and former Building Inspector Frank Moran, both of whom passed away in 1993 after many years of dedicated service to the Town. Dogwood trees were planted and engraved stones placed on the Town Common so that the memory of these two public servants will live on for many years to come.

With the unflagging support of the Burlington townspeople, the continued cooperation of community service groups, and the generosity of local businesses and industries, the Recreation Department was able to make significant progress during 1993 in developing, improving, and expanding recreation programs, facilities, and services for the citizens of Burlington. Following are the major program-related developments during the year:

- Youth basketball registration reached the highest level in more than two decades — 650 girls and boys.
- The month of May was proclaimed Burlington Physical Fitness and Sports Month, and the Recreation Department offered a number of fitness and nutrition programs for residents of all ages.
- Recreation activities for adults were expanded greatly during the year, including: step aerobics, Jazzercise, line dancing, sailing lessons, workshops, photography, and outdoor golf lessons.
- A Retirees Club was organized by Assistant Recreation Director, Bill Boudreau, and several volunteers. (New members are welcome!)
- Several new programs were added for young people: guitar lessons, Jr. Olympic Archery summer camps, horseback riding, and teen volleyball.
- More special events were organized by the Recreation Department than ever before: Pride Day, Employee Fitness Day, Easter Egg Hunt, Halloween Party, 2-Mile Road Race, tree lighting, and Calling Santa.
- Two of the Recreation Department's most popular summer programs — Gymnastics and Wilderness Adventure — were revised in order to include more children and to make the programs more interesting. The new gymnastics camp format proved to be very popular, and the restructured Wilderness format (one-week sessions) allowed about 100 more middle school youngsters to participate.

The Recreation Department made several customer service improvements over the past year in an attempt to make registrations easier, quicker, and more convenient for our residents:

- The registration process was streamlined.
- Program brochures were improved.
- Gift certificates were offered.
- Office hours were extended.

The Recreation Department's maintenance staff worked very hard during the year to keep up with the extraordinary day-to-day responsibilities of the Department: maintaining and improving all of the Town's parks, playgrounds, and school grounds, as well as taking care of the Town Common, Human Services Center, Recreation Department buildings, athletic fields, and public buildings. In addition, the maintenance division completed a number of improvement projects in 1993:

- More than 400 feet of stone wall at Simonds Park was either repaired or rebuilt.
- A drainage system was added and the infield was sodded at the Simonds Park Little League field. A new outfield fence was also installed.



Modern machinery, such as this sidearm mower, is used by the Recreation Department to maintain public parks and school grounds.

(Rick Karwan photo)

- At the Simonds Park Babe Ruth field, lighting fixtures were rewired and the field partly re-sodded.
- Two special crews completed a beautification project which included trimming shrubs, weeding flower beds, and spreading over 120 yards of bark mulch.
- The Simonds Park wading pool was refurbished, filtration system revamped, and pool surface painted.
- New gas heaters were installed in the Recreation Department's maintenance garage at Overlook Park.
- The gym floors at the Human Services Center and Middlesex Community College were refinished.
- A fully automatic sprinkler system was installed at Marvin Field.

We believe that the Recreation Department brought about needed changes and successfully met the challenges which faced us in 1993, but we also understand that a great deal remains to be accomplished in the coming year if we are to provide the best possible recreational opportunities for the people of Burlington. Our goals for 1994 included the following:

- Establish a credit card system so that residents will be able to pay for Recreation Department programs and services by credit card.
- Determine the feasibility of expanding recreational activities at the Mill Pond Reservoir.
- Further refine the Recreation Department's registration process.
- Complete computer system improvements.
- Increase mainstreaming opportunities for special needs residents.
- Determine the recreation potential of the land-locked parcel.
- Make substantial facilities improvements at Regan Park.
- Complete the Town's Open Space and Recreation Plan Update.

With the continued support of the community, we are confident that the Recreation Department will successfully meet these challenges and others the future will bring.

Respectfully,

Donald Roberts
Director of Recreation
Douglas Gillingham
Director of Recreation Maintenance

BOARD OF HEALTH



BOARD OF HEALTH

Left to right: Standing — James Harrison, James Dion. Sitting — Edward Weiner, Vice Chairman; Robert Hogan, Chairman; and Douglas Hyde.

PUBLIC HEALTH NURSE

I hereby submit my report as Public Health Nurse for the year ending December 31, 1993. A summary of programs and services follows:

In-Home Services	350
Office Services	5,921
Well Elderly Clinic	507
Tuesday Morning Walk-in Clinic	1,419
Thursday Evening Walk-in Clinic	350
Acute Communicable Disease Follow-up	223
Blood Pressure Screening	1,763
Blood Sugar Screening	307
Cholesterol Screening	328
Health/Nutrition Counseling	2,024
Immunizations	239 (Polio, MMR, DPT, Td, HIB)
Immunizations	1,722 (Flu)
Immunizations	43 (Pneumonia)
Lead Poisoning Blood Testing	55
Mantoux Skin Testing for Tuberculosis	304
Weight Monitoring	468

ADDITIONAL PROGRAMS:

Burlington Board of Health/Lahey Clinic
Breast Cancer Health Education
"Brown Bag: Medication Review for Senior Citizens
"Coaching the Mature Driver"
Colo-Rectal Cancer Screening
Employee CPR Training
Employee Health Day
EMT Review Classes
Pre-School Infection Control
Pre-School Lead Testing
Pre-School Safety

As a result of collaboration with the American Heart Association, American Cancer Society, Lahey Clinic, and many other resource agencies, this office has maintained or expanded existing programs and broadened available resources and services while controlling operating costs throughout 1993.

Again, I would like to thank the Board of Health members and staff, and each volunteer for their continued assistance and support in administering a comprehensive community health program to the residents and employees of Burlington.

Respectfully submitted,

Judith E. Baggs, R.N.
Public Health Nurse

HEALTH AGENT/SANITARIAN

I hereby submit my annual report as Board of Health Agent/Sanitarian for the year 1993.

INSPECTIONS

Food Establishments	577
Housing	103
Lead paint	2
Public Swimming Pools	21
Septic Systems, Drainage	111
Occupancy Permits	57
Animal/Kennels	37
Recreation Camps	1
Tanning Salons	6
Nuisances, Illegal Dumping, Investigations	307
Smoking	44

COMPLAINTS

Food Service	49
Miscellaneous	169

OTHER

District Court Hearings	10
Special Sampling/Testing	33

During the year meetings were held with contractors, architects, restaurant owners, and facility managers to review plans for renovation and construction of food establishments. Fourteen (14) establishments were constructed or renovated during 1993. Plan review also included subdivisions, site plans, special permits, sewage/drainage permits, septic systems, and plumbing code variances.

On January 20, 1993, the Board of Health smoking regulation went into effect. Inspections and meetings with restaurants, workplaces, and the malls were conducted to achieve compliance. In October the Board of Health was awarded a grant from the Massachusetts Department of Public Health for a Tobacco Control Program.

An additional issue confronted by the Board of Health was the emergence of the mid-Atlantic raccoon strain of rabies virus. During the year six (6) raccoons and one (1) bat were found to be positive for rabies in Burlington. In conjunction with the Animal Control Officer and the Police Department appropriate measures were taken to deal with any suspected exposures to people and other animals.

Licenses and Permits issued included the following: food establishments (restaurants, retail markets, cafeterias), mobile vendors, drainlayers, septage haulers, kennels, public swimming pools, keeping of animals and fowl, sewer, drainage, recreation camps for children, septic system installer and tanning salons. Additional duties included the dissemination of public health information. I also attended a total of 10 seminars on public health topics.

I wish to thank the members of the Board of Health for their support during the year and, again, I look forward to working with and for the Town of Burlington.

Respectfully submitted,

Brian A. Lockard, C.H.O., R.S.
Health Agent/Sanitarian

ENVIRONMENTAL ENGINEER

An important duty of the Environmental Engineer is to administer and enforce the "Control of Toxic and Hazardous Materials" by-laws. This by-law requires local businesses to annually register their hazardous materials with the Board of Health. During 1993, 143 facilities registered hazardous material inventories with the Board of Health. Of these facilities, 31 were found to maintain hazardous or toxic materials in excess of the reporting requirements established by the federal Emergency Planning and Community Right To Know law and were consequently identified as SARA Title III facilities. As part of these duties, I have also completed 192 compliance inspections in order to verify chemical inventories and to review on-site storage and handling practices.

Additional related activities have included monitoring the assessment and remediation of local contamination sites. These efforts have involved the review of 37 environmental studies as well as numerous consultations with state and federal agencies as well as third party contractors. I responded to 8 hazardous materials incidents involving the release or discovery of hazardous materials. Furthermore, I also investigated 26 environmental complaints which included the following types of complaints; indoor air quality concerns, stream discoloration, and the illegal abandonment of underground storage tanks.

The Burlington Board of Health sponsored another successful household hazardous waste collection day in May 1993. A total of 572 participated in this event which resulted in the collection of 3955 gallons of hazardous waste. That is the largest turnout to date for this event.

An additional duty of the Environmental Engineer is to monitor and protect the quality of the public drinking water supply. As part of these duties, 52 site plans and proposed chemical inventories were reviewed with the purpose of protecting local water sources by recommending potential preventive measures to decrease environmental impact should a chemical release occur.

A final initiative implemented by the Environmental Engineer was a detailed review of the chemical inventory maintained by the High School Science Department. As part of this review, all chemicals known or suspected of causing cancer or genetic damage were scheduled for disposal. As a result, over 2000 pounds of hazardous waste was removed from the Science Department. A similar effort is ongoing at the Marshall Simonds Middle School.

I would like to thank the members of the Board of Health for their support during the year and to encourage all Burlington residents to contact me should they have any environmental concerns.

Respectfully submitted,

Todd H. Dresser
Environmental Engineer

EAST MIDDLESEX MOSQUITO CONTROLPROJECT

The East Middlesex Mosquito Control Project conducts a program in Burlington consisting of mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project participates as a component of the State's Vector Control Plan to Prevent Eastern Equine Encephalitis (EEE).

Mosquito populations in 1993 varied considerably due to changing weather. Melting snow and heavy rains resulted in the worst spring flooding since 1987. The timing of the flooding caused a late May and early June mosquito population that was 237% above normal. Abnormally dry weather beginning in May and extending through August resulted in low mosquito populations for the remainder of the summer. EEE was not a threat in 1993.

The survey program objectives are to identify mosquito breeding sites, drainage problems and to quantify changes in the larval and adult mosquito populations caused by weather. Larval mosquito population data is collected during all larval control operations. Adult mosquito populations are monitored regularly at

4 trap sites around the town.

The Project's larval control program relies on the non toxic, biological larvicide, *Bti* (*Bacillus thuringiensis var. israelensis*). A helicopter was used to apply Bti granules during April over 160 wetland acres of the Vine Brook swamp. Field crews using a truck mounted hydraulic sprayer and portable sprayers applied *Bti* to 4 wetland acres when high densities of larvae were found breeding in the stagnant water.

Adult mosquito control consisted of spraying 3,160 acres using truck mounted aerosol sprayers at night when survey traps indicated high populations of nuisance mosquitoes. The Project uses a formulation of resmethrin to control adult mosquitoes.

The goal of the ditch maintenance program is to reduce the suitability of a wetland to produce mosquitoes. This is accomplished by removing obstructions which have accumulated in a ditch, thereby restoring its flow and reducing the time stagnant water will remain in the wetland.

The Project's public education program is designed to develop an awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases.

Town of Burlington
Financial Statement

Balance as of July 1, 1992		-$5,143.34
Appropriation For Fiscal Year 1993		$19,425.00
Expenditures for Fiscal Year 1993		
Facilities & Administration Charge		$3,677.76
Services		
Adult Mosquito Surveillance	$1,618.92	
Wetland Surveillance	$27.97	
Larval Mosquito Control		
Helicopter Bti Applications	$2,221.95	
Ground Applications	$2,059.58	
Adult Mosquito Control	$2,862.55	
Ditch Maintenance	$4,441.60	
Other Direct Costs	$57.99	
Total Cost of Services		$13,290.56
Capital User Fee		$27.83
Total Costs		$16,996.15
Balance as of 6/30/1993		-$2,714.49

Respectfully submitted,

David M. Henley, Superintendent

LIBRARY REPORT
BOARD OF SELECTMEN

Under Chapter forty-one, Section B, of the Massachusetts General Laws (Town Departments and Reports), the Board of Selectmen of the Town of Burlington, at the request of Town Meeting members and concerned citizens, convened a meeting composed of the Board of Selectmen and the Burlington Library Trustees.

The purpose of the aforementioned meeting was to discuss the circumstances surrounding the razing of the former Library structure and whether or not the Library Trustees had exceeded their authority under the warrant article as approved by Town Meeting, as well as town management involvement or lack thereof in the ultimate destruction of the building.

The results of this meeting are as follows: (1) The matter was referred to both the Attorney General as well as Town Counsel for legal opinions as to whether or not any legal improprieties may have occurred. It was the consensus opinion of Counsel that no such legal improprieties occurred with regard to the actions of the Trustees under the warrant article appropriation as it related to the construction contract and its alternative plan (Alternate One). (2) This meeting also resulted in both the Board of Selectmen and the Library Trustees in agreement that the overall management of the project should be placed under the control and direction of the Board of Selectmen with direct input from the Trustees. This overall event has pointed out the need in the future for a permanent plan of management for such town building projects.

In its later deliberations regarding the actions of employees under the jurisdiction of the Board of Selectmen, the Board concluded as follows: that the Building Inspector acted within his authority in all matters as it related to the stoppage of work at the site (see attached documents and the report of Building Inspector) in particular as the stoppage related to the submission OFAN erroneous building permit as it related to the lack of reference to demolition.*

The Board concludes the matter with the statement that although no legal wrongdoing occurred on the part of town employees during this unfortunate episode, the entire matter would have been rendered moot by a simple intervention, by communicating to the Board of Selectmen by the Town Administrator when the issue of demolition of the building was a known fact far in advance of the actual event. Such an action by the Town Administrator may not have been the resolution to the issue, but surely would have provided the town with a number of options prior to the complete destruction of a valuable town asset.

Respectfully submitted for the Board,

Richard C. Wilde
Chairman

*Documents and report available in Selectmen's office.

PUBLIC LIBRARY

Introduction

The Burlington Public Library offers books, magazines and newspapers, including large print; reference help; audio- and videocassette tapes; compact discs; puppets; toys; puzzles; museum passes; voter registration and special activities. A library card is free; hours are Monday-Thursday, 10-9; Friday, 10-6; Saturday, 10-5, and Sunday, 1-5; the library is closed weekends from mid-June to mid-September. Special library events and holiday closings are announced in local newspapers.

When the library doesn't own materials a borrower needs, the items can usually be obtained from another library via fax or interlibrary delivery system.

The library also offers an extensive selection of federal and state tax forms and is a food collection point for People Helping People, a local emergency assistance organization.

1993 was another year of major change for the Burlington Public Library. Town Meeting approved funds for an expanded facility and the library moved from 22 Sears St. to a temporary location at 23 Center St. Two long-time staff members, Circulations Supervisor Mary Lord and Children's Assistant Anna Papalegis, retired.



Retiring staff members Mary Lord and Anna Papalegis were honored at a Farewell Open House in the spring.
(Photo by Rick Karwan)

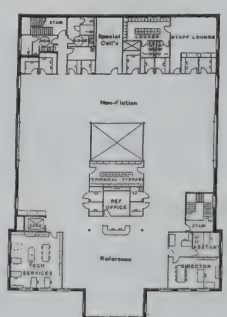
Staff (as of 12/31/93):

Full-time:	
Director	Marcia A. Rich
Assistant Director	Elizabeth Weisberg
Reference Librarian	Ann Cameron
Children's Librarian	Sandy Hoyt
Circulation Supervisor	Debra Hindes
Circulation Assistant	Phyllis Rae
Part-time:	
Cataloger	Lucile Liu
Cataloging Assistants	Barbara Perrault
	M. Brenda Finnegan
Reference Assistant	Brita Flemming
Circulation Assistants	Barbara Valleli
	Christopher Heneghan
Children's Assistants	Ruth Yannetti
	Cara Thissell
Young Adult & Children's Assistant	Marnie Smith
Cataloging & Circulation Assistant	Annmarie McMakin
Library Board Clerk	Elizabeth McDonough
Library Pages	Alicia Doble
	Rachel Howard
	Yvonne Kenney
	Suzann McGillivray
	Jennifer Ross
	Janet Zahora

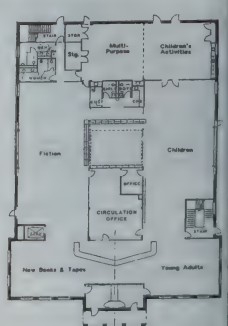
To develop their skills and keep abreast of changes in the library field, staff and trustees participated in area and state meetings.

Building Expansion

Floor plans for the expanded facility are included in this report. The expanded building will address many community needs. In addition to space for long-term collection growth and implementation of current technologies, it will offer quiet study areas, adequate meeting room and staff work areas, expanded parking and complete handicapped accessibility.



SECOND FLOOR PLAN
Burlington Public Library



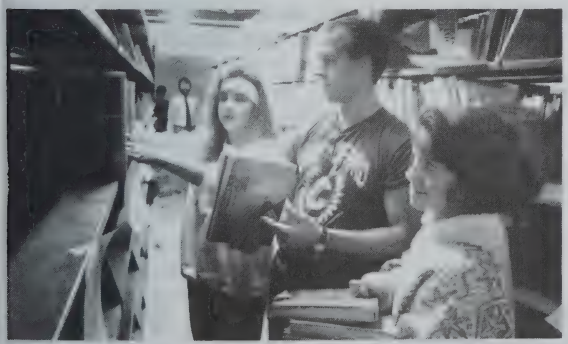
FIRST FLOOR PLAN
Burlington Public Library



Volunteers Patrice Franey and Jemma Rappaport help prepare the former police station for use as the temporary library.

(Photo by Rick Karwan)

Moving a library is a big job; in addition to books, there was shelving, computer equipment, telephone and data communications lines, office furniture, photocopiers and many other items to be packed and/or relocated. Preparations began during the summer months. The staff had been reviewing the collection for months and removing items which were no longer useful; now the same attention was turned to the rest of the building's contents. The move was complicated by the need to store some furniture, some back issues of periodicals and less frequently used reference materials since the temporary location is approximately 5,000 square feet smaller than the original building on Sears St. Donations of approximately 1,000 boxes from several local companies and use of inmates from Billerica House of Corrections to assist with the heavy moving kept moving costs down to about $5,000, roughly $20,000 less than the lowest estimate received from a moving company. With the help of many hardworking volunteers and outstanding efforts by the staff, the library was closed for only three weeks while the move took place.



Lola Pacheco, John Lagase and Gayle DeFrancesco unpack books in the temporary library as part of a class proj ect.

(Photo by Rick Karwan)

Ongoing Programs and Special Activities

GENERAL: Authorfest was held in April. This event is co-sponsored by the library, the two Friends groups and the Burlington Educational Enrichment Program (BEEP). It provides the opportunity for residents of all ages to hear and meet with authors and illustrators at both the library and the schools and adds copies of their materials to local collections. Displays for both children and adults occupied the library's exhibit cases on Sears St. They included artwork, crafts, books and informational displays from individuals, community groups and the library's own collection.

REFERENCE: Demand for reference service continued to be high, with the busiest hours from 2:30 to 6:00 on weekdays. Evenings and Sunday hours were also very popular.

Two services overseen by the reference staff were again particularly popular. One of these was the museum pass program. The library purchases passes to the Children's, Computer, Discovery, Fine Arts, Science and DeCordova Museums, the Aquarium, Drumlin Farms and Boston By Foot with donations from local organizations and library funds. These passes may be reserved and borrowed. Using these passes enables people to go to the museums for free or at significant savings. The other highly popular reference service was the portion of the collection relating to companies, investments and consumer information. Some of the titles in this part of the collection include The Standard & Poors Corporation Records, Dun & Bradstreet's Million Dollar Directory, Value Line Investment Survey, Morning Star Mutual Funds Guide, Consumer Reports and the Automobile Red Book, which contains car pricing information.

CHILDREN'S: On Sears St., library programs were offered to the public at large and to schools and groups, such as the scouts. All programs stressed enjoyment of good books and preschool programs teach reading readiness skills.

The Summer Reading Club, 'Sail on a Sea of Books!' was part of the state-wide program. The 1993 Club had 634 participants, 120 more than 1992. The theme also inspired the decorations of the library's first entry in the annual 4th of July parade, which won second place in the children's category.

Children participated in the library's Fourth Annual Overnight. Nursery schools came for programs and library tours were held. Staff spoke at the middle and elementary schools and to community organizations.

Kits have become extremely popular in the Children's Department. Each kit contains books on the topic and ideas for related activities. Some of the topics include hospitals, new babies, color, moving, families and death. While created with teachers in mind, they are so successful with parents as well that most have circulated about 20 times. New ones are being developed and the reading lists in them are being expanded to include relevant books for adults.

The Friends of the Children's Room sponsored a spring flea market and participated in the large fall book sale. The proceeds from these events and the group's other fund-raising efforts are used for special events and performances and also saved to improve the new children's area of the expanded library.

AUTOMATION: New software for the Merrimack Valley Library Consortium, of which Burlington is a member, was installed at the central site in Andover between December, 1992 and February, 1993. Services were limited during that time but the new software allows for greater customization and will enable consortium members to maintain capabilities in the face of growing circulation. Plans for the consortium for 1994 include adding the abilities to access a) Internet; b) the consortium's holdings database from homes or offices and c) a periodical database through a library's online public access terminals (referred to as 'CL-CATS').

In response to public demand and to improve staff efficiency, two additional terminals with color monitors were purchased and installed after the move to the temporary location. The staff is always ready to assist users who have questions about the CL-CATS menu-driven search process.

Efficient use of staff is critically important to library services. Since 1988, circulation has gone up 41%; it would have gone up even more in 1993 had the library not closed to move. Staff size has increased only 3% since 1988.

Statistics

Many of the statistics and percentages usually included here are not available this year or must be estimated. This is due to the period, covering portions of two calendar years, when the library was circulating materials off-line during the consortium software upgrade and also due to the need to close while the library relocated. The new software has allowed the inclusion of several statistics which were not available before.

Circulation

Adult	Juvenile	Total
93,682	90,630	184,312

New Borrowers Registered	1,162
Total Registered Borrowers	15,511
Reserves Placed	3,901

Interlibrary Loan

Materials Borrowed	2,000 (estimate)
Materials Loaned	944

Children's Programming

	# of Programs	Attendance
Story and/or craft	167	2,148
Special Events	10	713
Total	177	2,861

Materials Added to the Collection

Books

Adult	Juvenile	Total
3,545	1,321	4,866

Non-print

Adult	Juvenile	Total
545	124	669

Materials Withdrawn from the Collection

Books

Adult	Juvenile	Total
3,809	995	4,804

Non-print

Adult	Juvenile	Total
913	85	998

Total Items in Collection 12/31/92*	65,747
Items Added 1993	5,535
Items Withdrawn 1993	5,802
Total Items in Collection 12/31/93	65,480

*Figure revised based on information from consortium

Conclusion

Many ingredients are necessary for a community to have a good library. Among the most important of these is community support. I would like to thank the Friends of the Library and the Friends of the Children's Room for their help and support, both moral and financial; the many businesses, organizations and individuals who have donated time, money, equipment or books; town officials and other departments for their cooperation; Town Meeting Members for their continued support for library services; and most of all, the library staff and trustees for being there when they are needed.

Respectfully submitted,

Marcia A. Rich
Library Director

BOARD OF LIBRARY TRUSTEES

1993 was an eventful year for the Burlington Public Library. Several years of study and planning, and many months of design, culminated in the approval of bonding by Town Meeting for a larger library facility and for renovation of the former police station for use as a temporary library. Construction began in the autumn, and by the very end of the year we had the pleasure of seeing the steel framework rise and outline the new space.

The majority of the Board's time in 1993 was devoted to the building project. Our initial approach to Town Meeting for bonding in May failed by 3 votes. Working with the Capital Building Committee, the Board of Trustees decided to approach Town Meeting again in June, as the May bonding article had failed by a narrow margin with about 30 Town Meeting members absent. We also addressed concerns raised at the May Town Meeting to the extent that we could without redesign of the building (since redesign would have had costs in architect's fees and possibly necessitated re-bid of the project). We decided to eliminate the entire furnishings budget as well, and seek private funding for that, to help bring the amount of money requested below $3 million. Bonding was approved at a special Town Meeting in June by a vote of 75 to 18. Ground-breaking was held on September 18.

Unfortunately, the project did not have a smooth start. A number of town residents were dismayed when the trees in front of the library were felled as part of the reconfiguring of parking and green space. Further controversy arose when all of the old library walls were removed, leaving the foundation and basement. We had decided to pursue this option in order to avoid probable costly change orders when strengthening the old inadequate walls and tying them into the new superstructure. This decision was not adequately publicized, and a number of town meeting members and town residents were angry that they did not know beforehand that all of the old walls were to be removed, instead of the original expectation of removing about 48% of the walls.

The controversy over this issue led to a request by the Board of Selectmen and others that the Library Trustees grant supervision of the project to the Board of Selectmen. In December the Board of Library Trustees decided that it would be in the best interest of public confidence in the library project to let the Board of Selectmen have supervisory authority. The Board of Library Trustees regrets and apologizes for the confusion and anger brought about by our failing to adequately communicate.

At the end of the year, the Board began researching and planning strategies for fund-raising. Much of the Board's time in 1994 will be devoted not only to raising money, but also to developing long-term funding goals, such as developing an endowment, and to planning for our more immediate funding needs of new furnishings. Any Burlington residents are welcome to join us in this endeavor, in any way large or small that they would like to offer time, talents, or expertise.

Finally, we would like to thank all those who helped with the move from the old facility to the temporary facility; a large number of town residents volunteered to pack books, and inmates from the Billerica House of Corrections moved boxes, shelving, and furniture. Many companies, businesses, and individuals generously donated boxes for packing books. Together they kept the expenses of moving to a minimum. We would like to thank the staff for working under out-of-the- ordinary circumstances this fall, during the move; and we would like to thank the library's patrons for their understanding during the disruption of moving. A special and fond thank you to Elizabeth McDonough, who was the clerk for the Board of Trustees these last three years and has left for another job.

Respectfully submitted,

Richard Radtke, chair
Karen Arnold, vice-chair
Timothy Braceland
Richard Lewis, D.M.D.
Julie Michutka
Amy Warfield

HISTORICAL COMMISSION

The Burlington Historical Commission operates under the provisions of Chapter 40, Section 80, of the Massachusetts General Laws.

The first order of my report is to thank each and every person who visited our Museum, the Old West School, and Graveyard; the five artists who so generously displayed their beautiful works at the Museum; the teachers who wisely scheduled a **Burlington History** field trip for their classes; last, but surely not least, the Board members who extended themselves to assure an ongoing program of diverse activities. Again, thank you all for your participation and support.

HISTORICAL MUSEUM

The maintenance of our buildings of necessity is ongoing, with our energies this year focused on the Historical Museum. The Museum received a face-lift — a new coat of paint of a different color. Necessary repairs were made on the front stairs, and the side front door face panel which had rotted out was replaced. Minor repairs were made to the cupola and a number of cracked and broken window panes were replaced. The back stairs had deteriorated and had to be replaced, a top priority. To help defray the cost of this project, Bill Conway generously donated his labor. The stairs were redesigned to a larger size and built with pressure treated wood guaranteed to last at least twenty years. They will never need painting. These stairs are now safe and beautiful. Of course, I may be prejudiced, since I arranged with Mr. Conway to do this work. Again, thank you Bill. This coming year, a new roof and shutters should be given serious consideration.

The Museum's schedule has been changed to Tuesday and Thursday evenings from 7:00 p.m. to 9:00 p.m., from June through September. It was encouraging to note that these new hours attracted an increased number of visitors.

We opened our season with a reception and sponsored a revolving art show, named The Exhibit, featuring fine art and photographic works of local artists. The two photographers featured were June Collins and Al Nelson. The artists who displayed their works were Kay Hogan, Jane Skelton and Bill McNamara. The mediums featured were oil, water colors and acrylic. The Exhibit was viewed and enjoyed by many visitors. It was such a successful first endeavor, we plan to repeat it in the year ahead. We invite local artists who may be interested in participating to get in touch.

BURLINGTON CULTURAL COUNCIL

At the summer concert held on the Common on August 29th, Stephen Correia, Chairman of Burlington's Cultural Council, presented the Commission with a gift of four 16" x 20" hand carved and painted wood carvings by local artist Toni Gisone of Stoneham, to be on permanent display at the Museum. These pieces of art include the historical Givens and Walker homes, the Historical Museum and a replica of a sign, known as the Hens and Chickens, which adorned one of our historical buildings at one time.

PRESERVATION WEEK

To celebrate National Preservation Week at the Museum, Geraldine Guentner, former Library Director in Burlinton, displayed and gave an interesting and informative talk on her collection of old and miniature books. Norman Biggart volunteered as tour guide for the walk and talk about our **Heritage Trail.** At the Old West School, Clint Jackson performed his 17th century schoolmaster skit. These programs were well received and fun for all who attended.

BURLINGTON HISTORY SCHOOL PROJECTS

A successful year was enjoyed by teachers and pupils from both our high school and middle school. Visits were made to the Museum, the West School and our old graveyard, along with any additional stops chosen from the Heritage Trail Map. Annee L'Heureux volunteered to participate in these enrichment programs. Annee assembled booklets on town history geared to each grade, which students were allowed to keep as souvenirs. Annee's animated talk and booklets were a great success and received many favorable comments. Her assistant was Norman Biggart.

OLD WEST SCHOOL

The West School continues to be a favorite place to visit by Girl Scout and Boy Scout troops, due in large part to the fact that Annee assures that these visits will be interesting and fun.

We had our first **Halloween Party** at the West School, hosted by Annee and Neil Gaffey. A cold and rainy night did not deter the many "trick or treaters", of various ages. Again, we received many favorable comments, and this proved to be an event worthy of repeating.

ORAL HISTORY

At long last, we have three people working on a set of oral history tapes covering memories of life here in Burlington and the people involved. Anyone interested in sharing their many memories are encouraged to let us know.

COMMEMORATIVE TABLET

In observance of its fiftieth graduation anniversary, the Class of 1943 donated a beautiful plaque engraved with the names of all students who entered the service during World War II. Tom Kelly arranged for the plaque to be on display at the Somerset Savings Bank branch on Mall Road during the summer months.

HISTORICAL MEMORABILIA

Oliver Sheerin, a long-time resident of Burlington, responded to my request for copies of old Annual Reports, providing copies encompassing the years 1917 to 1939, as well as volumes of old Massachusetts General Laws, and we thank him for his generosity. Old Annual Reports, deeds, photos, postcards, papers displaying our town seal, etc. will be much appreciated. We are in need of old primary school books for use in our **Show and Tell** program at the West School. We plan to focus on our high school in a future exhibit, and would appreciate year books, graduation programs, photos, cups, and other memorabilia. If you prefer, please consider just lending them for the duration of the exhibit. Donations may be dropped off at the Receptionist window at Town Hall. Thank you.

MONETARY DONATIONS

A fund has been started through the generosity of some members as well as visitor's donations. Anyone interested in contributing to this fund may do so by contacting Pauline Keans or Andria O'Shea in the Treasurer's office. Any contribution will be appreciated.

Carol O'Hearn and I were very busy with the new Master Plan Update Committee. Carol continues to attend the meetings of this Committee, while I continue to work on the Open Space and Recreation Update.

Tour guides for our summer hours are badly needed. A commitment of ten hours is required. I may be reached at 272-0606.

Respectfully Submitted,

Pauline R. Keans, Chairperson
Annee' L'Heureux, Secretary
Norman Biggart
Carol O'Hearn
James Ashworth

SCHOOL COMMITTEE



Seated left to rigfht: Christine Monaco, Chairperson Lucy Damiani, Student Representative Mark Stephan. Standing left to right: John E. Fogelberg, Vice Chairperson John Vanella, Thomas Murphy, Jr.

SCHOOL COMMITTEE

	Term Expires
Lucy M. Damiani, Chairperson 7 Hearthstone Drive	1995
John L. Vanella, Vice Chairperson 8 Pearson Circle	1996
John E. Fogelberg 214 Winn Street	1994
Christine M. Monaco 18 Corcoran Road	1995
Thomas J. Murphy, Jr. 21 Sparhawk Drive	1996

The regular meetings of the School Committee are held in the School Committee Room, Open Space A, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

Robert M. Neely — B.A., University of California
M.A., University of California
M.B.A., Boston College

Assistant Superintendent for Business and Finance

James L. Picone — B.S., Salem State College
M.A., Suffolk University
Ed. D., Boston College

Director of Curriculum and Instruction

Avalin Green — A.B., Middlebury College
M.Ed., University of Virginia
Doctoral Candidate, University of Pennsylvania

Director of Pupil Services

J. Kevin Foley — B.S., Boston University
M.Ed., Northeastern University

Director of Buildings and Grounds

William H. Koutrouba — Northeastern U., Engineering
Courses
University of Massachusetts
Housing standards, Inspection & Enforcement
Neighborhood Housing Services of America
Loan, Budget, Creative Lending
Lead/Asbestos Code Enforcement

Monica Curtin, Supervisor of Attendance

Burlington High School Administration

Maynard M. Suffredini, Jr. Principal	B.S., Boston State College M.Ed., Boston State College C.A.G.S., Northeastern University Ed.D., Boston College
Otto M. Contardi Associate Principal	B.S., Northeastern University M.Ed., Northeastern University
Samuel F. Gualtieri Associate Principal	B.A., Middlebury College M.Ed., Salem State College

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University

Elementary Schools

Richard J. Benowitz Fox Hill School	B.S., Temple University M.Ed., Boston University
Paul A. Cabral Wildwood School	B.S., Salem State College M.Ed., Salem State College
Ann L. McNamara Memorial School	B.A., Emmanuel College M.Ed., Northeastern University
Stephen E. Preston Pine Glen School	B.S., Salem State College M.Ed., Northeastern University

SCHOOL COMMITTEE

1993 was a challenging, exciting, and productive year for the Burlington School Committee. It was a year marked by significant changes in areas of personnel, finances, programs, policy and governance, and student enrollment.

The first international teacher exchange occurred in the Spring when two educators from St. Petersburg, Russia spent two weeks in our schools and Eloise Orsini and Carole Breton from the Memorial School returned with them to observe Russian and International schools. This exchange was initiated by parents and staff at Memorial and all four elementaries benefited from visits by Irina Dorogostaiskaia and Elena Tcherepovitsnia and the ongoing exchange of information.

After the April elections, the Committee reorganized. John Mooney had declined to seek re-election. Thomas J. Murphy, Jr. was elected. The Committee elected Lucy Damiani, Chairperson and John Vanella, Vice Chairman.

With the assistance of a consultant from the Mass. Association of School Committees, members participated in two workshops on Committee relationships, roles and responsibilities.

Early retirement incentives enabled an unusually large number of staff to retire. Eighteen support staff took advantage of an offering by the Town in March. Passage of the Massachusetts Education Reform Bill on June 18 gave Burlington the opportunity to participate in the Bill's retirement plan. With the support of Way and Means and the Board of Selectmen, Town Meeting approved the School Committee's proposal on June 23 and 17 professional staff members retired effective August 31.

In late 1992 it became evident there would be a shortfall in available monies for FY 1993. This was largely due to increased electric utility bills for the high school and substitute expenses for seven long-term illnesses. In May the Town Meeting approved $109,000 reserve fund transfer, and when final expenses were posted in June the Ways and Means committee made an additional transfer of $25,770.

In order to conform with guidelines set by Ways and Means, the FY 1994 budget again reflected only a 1.5% increase. This included no money for salary increases, reduction of 2.6 staff at the high school, minimal funding for equipment, supplies, inservice, and maintenance, and elimination of elementary health.

Passage of the Education Reform Bill provided some respite from these financial concerns with the receipt of additional State aid in the amount of $495,780 in August. The Committee designated that sum to fund an additional first grade teacher at Wildwood, inservice training, special education tuition, building maintenance and ADA renovations, supplies and equipment, and the cafeteria account.

Nine months of research and discussion by the Facilities Study Committee culminated in June with the School Committee's approval of a plan to add 6.5 classrooms to Wildwood School and 6 to Memorial School in order to relieve overcrowded conditions in those buildings. The Facilities Committee was aided by Consultant Sally Von Benken from NESDEC. The committee was made up of parents, staff, and representatives of various town boards. At the September Town meeting the Facilities Study Committee was commended by the School Committee for their hard work. The School Committee received an allocation from Town Meeting of $20,000 for the design phase of this project.

In October the School Committee entered into a contract with Honeywell Corp. for maintenance and repair of heating and ventilation system wide. Over the course of seven years Honeywell will provide $1.2 million of equipment and staff.

As a result of the bidding process a ten-year relationship with Fiore Bus Co. ended and A. and F. Bus Co. became our transportation service in September.

Through monies available from the tobacco tax Burlington received a Health Protection Grant of $112,075. A provision of the Grant is the formation of a Health Advisory Council, one of whose jobs will be to review and revise the health curriculum this year.

The Grant, which is awarded for only one year at a time but is expected to be renewed for three years, was used to fund two positions. Health Facilitator Karen Plasse has K-12 responsibilities and Health Resource teacher Margaret Ryan supports staff K-5. Health programs which were necessarily cut have been restored and augmented.

The Education Reform Bill changed governance procedures and amended roles and responsibilities of School Committees and administrators. More responsibility reverts to building principals and the superintendent. Guidelines for School Councils were approved and Councils were elected in the early fall. These councils will have responsibility for determining goals and direction for their building as well as budget recommendations.

Personnel appointments are no longer a School Committee responsibility. This report would be remiss, however, if we failed to note several significant administrative changes. Ann L. McNamara retired this fall as Principal of Memorial School. She is greatly appreciated for the love and dedication with which she served as counselor and principal for many years.

Richard A. Verzone retired as Director of Physical Education and Athletics. He will be remembered for the many dedicated years he worked to improve programs and facilities for Burlington's young athletes.

Ernest DeMartinis also retired. As Director of Media Services he worked enthusiastically to make Burlington a model system for printed and electronic media systems.

The committee continues its frequent Spotlight on Excellence to recognize outstanding efforts by staff and community on behalf of our children. We are additionally appreciative to Jack Rennie and BEST BET for on-going financial support of programs; To Digital Equipment Corp. for consultation and workshop training for administrators; to the Burlington Community Scholarship Foundation for the adopt-a-class program; to those who made $165,000 in scholarships possible for our graduates; and to those who donated food, prizes, time and energy to the All Night Graduation Party.

We are grateful for the contributions to the Committee by Student Representatives Amanda Giordano and Mark Stephan.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE
Lucy M. Damiani, Chairperson
John L. Vanella, Vice-Chairperson
John E. Fogelberg
Christine M. Monaco
Thomas J. Murphy, Jr.

SUPERINTENDENT OF SCHOOLS

The school department continues to work toward fulfilling the mission that we established for ourselves four years ago. That mission is to "help all students acquire organized knowledge, master physical and intellectual skills, understand ideas in ways that foster a positive self-image and lead to life-long learning, self-sufficiency, and responsible. citizenship.

To accomplish the mission the school department developed a curriculum review procedure which is now in its fourth year of implementation. As of this date, we have revised our art and writing curricula which has resulted in better student learning in those areas. We have also begun to review and revise our social studies and health curricula, and shortly we will begin to revise our entire mathematics curriculum.

Staff development is also an important ingredient in helping us to fulfill the mission. This year teachers and administrators have continued professional development activities in peer coaching, literature-based reading, writing process, and a host of other programs which are aimed at improving instructional effectiveness.

There were many changes in our faculty this year because several teachers and administrators decided to take advantage of the Early Retirement Program which was enacted by the legislature last June The teachers who retired were:

Raymond Masse	Ernest DeMartinis	John Keon
Charles Tsoukalas	Dorothy Manning	Marjorie McIntyre
Richard Verzone	Paul Winter	Evelyn Rice
Richard Barrows	Mary Lowe	Ann McNamara
Anna MacDonald	Janet Hannon	Lillian Thibodeau
Rhoda Goldstein		

We will miss these teachers who have given so much to our school system over the past twenty or more years.

These retirements have enabled us to hire several new teachers and administrators who have brought new perspectives to our schools. The new staff members are:

Marjorie Arcand	Home Economics High School
Richard Carlson	Fourth Grade Fox Hill
Janet Curry	Third Grade Memorial
Margaret DeSimone	Third Grade Memorial
Claudia Doerr	Speech/Language Marshall Simonds
Cynthia Dunn	Fourth Grade Fox Hill
Donna Ferruggio	Art Memorial
Elizabeth Griffin	Special Education Pine Glen

Lisa Herlihy	First Grade Wildwood
Mary Kelly	Third Grade Fox Hill
Judith Mack	Fifth Grade Memorial
Ann Marie Miele	First Grade Fox Hill
Muriel Mikulewicz	French/Spanish Marshall Simonds
Jean Perry	First Grade Wildwood
Karen Plasse	Health Facilitator Systemwide
Margaret Ryan	Health Resource Elementary
Constantina Sosnowski	First Grade Memorial
Cinda Stoner	Art Marshall Simonds
Alison Varrell	First Grade Pine Glen

Last spring the state legislature enacted the most far reaching educational reform law in the history of the Commonwealth. The purpose of the new law was to give schools more autonomy and financial support while holding them accountable for results. Some of the immediate changes include: establishing school councils consisting of parents, teachers, and community members that will assist principals in developing school improvement plans, giving principals and superintendents the sole responsibility for hiring all staff members, and increasing and equalizing the amount of funding which various school districts receive. It will be a long time before we see the real impact of the new law, but it should be a major step forward in improving education throughout the Commonwealth.

Another major change this year was the passage of a warrant article at September's Town Meeting which has enabled us to hire the architectural firm of Design Partnership of Cambridge so that we may plan for the expansion of the Memorial and Wildwood schools and for renovating all the elementary schools. With the elementary school population expected to grow by over 250 students within the next three years and with the need for space at the Memorial and Wildwood schools for art, music, and special education, it is essential that our schools be expanded and renovated. The final plans will be presented at Town Meeting in May. If the plans are approved, the new construction will begin shortly afterwards.

We are proud of our school system and the articles that follow will help you to understand why.

Respectfully submitted,

Robert Neely
Superintendent of Schools

CURRICULUM AND INSTRUCTION

Under the Curriculum Review Procedure, areas of learning are being researched and updated on a continuing basis. The Writing Curriculum Committee completed its work. The writing curriculum was presented to the School Committee in May and to the faculty in September. There is an ongoing program of training for teachers on the implementation of the writing curriculum in all areas of study.

The Social Studies Curriculum Committee has completed the research and development phase of the study and is piloting new materials at a number of grade levels. The Committee is in the process of writing a K-12 curriculum for the area of social studies.

In August, we were notified by Department of Education that our proposal for $112,075 from the Health Protection Services Grant had been funded. This grant enabled us to hire two health professionals: a health resource teacher for grades one through five and a health programs facilitator for pre-kindergarten through grade twelve. In addition, a Health Advisory Council was formed in compliance with the Education Reform Act. The Health Advisory Council, a committee of twenty-five including students, teachers, administrators, parents, community health and religious leaders, is charged with developing a comprehensive health curriculum for Burlington. The work of the Health Advisory Council is funded by the Health Protection Services Grant with revenue from the tax on tobacco products.

The Academic Challenge program which trains elementary teachers to provide academic challenges to all students in the regular classroom setting expanded from the pilot for fifth grade teachers to include fourth grade teachers. Program facilitator, Dr. Tina Grotzer, works with fourth grade teachers and fourth grade students to model the inclusion of higher level thinking skills into all areas of the curriculum.

A team of elementary teachers at Memorial School developed, with the help of a consultant, an alternative assessment model for evaluating literacy learning in the early grades. The teachers have field tested and refined the model and are in the process of training colleagues to administer and interpret the assessment instruments.

The kindergarten staff developed an orientation brochure for parents and a booklet on the acquisition of early literacy skills, also for parents. Both publications will be ready by the end of the school year.

An extensive program of professional development was provided for teachers on early release days and through after school and Saturday courses. Professional development is provided in the curriculum areas undergoing change. Courses were offered this year in the teaching of writing, in the use of children's literature in the teaching of reading, in elementary mathematics to

meet the National Standards, in the inclusion of children with special learning needs in the regular classroom, in offering academic challenges for all students and in developing interdisciplinary programs. In addition, a course in peer coaching to enhance teachers' professional growth was offered during the fall term.

Respectfully submitted,

Avalin Green
Director of Curriculum and Instruction

BURLINGTON HIGH SCHOOL

During some rather difficult economic time, Burlington High School continues to provide an extensive and challenging academic and cocurricular program for our students. While many schools have either eliminated or reduced offerings in Art, Music, Home Economics, Industrial Arts and Physical Education, courses in these areas are still available for our students as well as those courses in the major academic curricula.

Two major projects are being worked on at the High School. The first deals with preparing for our reaccreditation visit which will take place in September of 1994, and the second focuses on our interdisciplinary curricula for all department. Work has been extensive in both area and in particular with the latter. Staff from Boston University and Fitchburg State College have been working with our administration and faculty in an effort to develop an interdisciplinary curriculum.

The student population at Burlington High School appears to have leveled off regarding declining enrollment. With a total school enrollment of 937, the several years of prior decline have abated.

Overall student performance continues to improve, not only in academics but also in attendance and student deportment. With approximately 96% of our students pursuing post-secondary education, it is clear that there is an increase in the number of students selecting courses in our major core areas.

Several staff members chose to retire during this year after many years of dedicated service. Those doing so were Mr. John Keon, Mr. James Trentini, Mr. Richard Verzone and Mr. Paul Winter. Obtaining a promotion of English Department Chairperson at Georgetown High School was Mr. Joseph Casey from our English Department. In addition, retiring after long and distinguished service were Mrs. June Flannery, Mrs. Jo Tintle and Mrs. Mary Chiodi, secretarial staff at Burlington High School. Obtaining appointments to these positions were Mrs. Jane Coughlin and Mrs. Carla Ferraguto. New to our staff are Mrs. Marjorie Arcand, Home Economics; Mrs. Lillian Brooks, School Nurse; and Mr. Peter Sullivan, Athletic Director.

Since the passing of the new Education Reform Act of 1993, Burlington High School had its first School Council Formed. Members of the Council are Dr. Maynard Suffredini, Chairperson; Mr. Matthew Sherwood, student; Mr. Anthony DiSimone, parent and co-chairperson; Mrs. Marilyn Langley and Mrs. Lenora Doble, parents; Mr. Donald Roussell and Mrs. Margaret Hallisey, faculty; Dr. Steven Jenkins and Augusto Grace, Esq., community representatives.

Overall we are very pleased with the performance of our students, and the educational experiences continue to increase and improve each year.

Respectfully submitted,

Dr. Maynard M. Suffredini, Jr.
Principal

ART DEPARTMENT

Burlington High School art students received honors in the regional and state Scholastic Art Exhibition. Ms. Sullivan was a member of the Scholastic Advisory Board and Mr. Young was one of the judges for the state exhibition.

In the spring of 1993, the department produced its twentieth annual "Exhibition." Over 800 pieces of work were exhibited in the library and main lobby.

Junior Jon Waisnor was selected to represent Burlington High at the fifth annual Art All-State Festival at the Worcester Art Museum. Burlington High was again a site for the regional interviews for the festival. All-State is jointly sponsored by the museum, The Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education.

The department continued to host visitors from the New England area interested in implementing computers in their art curriculum. The art faculty from the Wilmington Public Schools visited the lab as part of their in-service day, studying the possibility of integrating technology in their program.

Graphic Design III students added two new supergraphics to the building, one in the upper A corridor with a mathematics theme, the other adjacent to the art rooms in the upper B corridor featuring the department's statement of philosophy. A stone sculpture by senior Ron Tauro was added to the permanent collection of student work.

Graduating students were accepted at the Art Institute of Boston, UMass, Amherst, Dartmouth and Lowell, Mass College of Art, University of Arizona, Cooper Union, Pratt and Parsons School of Design.

The department began the self-study necessary for the NAESC evaluation, scheduled for the fall of 1994. Mr. Guadagno and Mr. Little both served on the Philosophy Committee.

Respectfully submitted,

Philip E. Young
Chairman

ENGLISH DEPARTMENT

Staff changes in the department include the departure of Joseph Casey after four years in the system and the transfer of Robert Conceison from the Reading Department to teach two English classes. Sandra Sheppard has substituted for Paul Howard who has been ill since September.

The department has focused on several projects ranging from interdisciplinary education to preparing for the 1994 reaccreditation.

Both the school's literary magazine and newspaper received prestigious awards from Columbia University.

Respectfully submitted,

Robert W. Casey
Department Head

FOREIGN LANGUAGE DEPARTMENT

We continue to offer five foreign languages at Burlington High School: Latin, French, Spanish, German and Italian. Student have the opportunity to study Spanish, French, Latin and Italian for five years. German may be studied for four years.

Approximately five hundred and seventy students, or sixty percent of our student population, study a foreign language. Computers, audio and video tapes, as well as foreign students living in Burlington, are valuable aids used in foreign language acquisition.

Mr. Laurie Smith has taken a year of maternity leave and plans to return in September 1995. Mrs. Maria Walton has returned to full-time status.

In October, a group of Burlington students spent a month in our sister town of Hockenheim, Germany. They attended the local High School (Gymnasium) and went on several field trips, including a four day stay in Munich. Dr. Maynard Suffedini, our Principal, and Mr. Otto Contardi, one of our Vice Principals, were each able to take part in the Exchange Program this year. Mr.. Edward A. Doyle, Chairman of the Department, accompanied the group. The German students will arrive in May with their teacher, Mr. Helmut Beck, for their month long stay in Burlington. Our Program is now sixteen years old.

Mrs. Suzanne Borin, a French teacher, continues to expand our program, in conjunction with the Burlington business community, of rewarding student scholars by giving them discounts at local establishments.

Respectfully submitted,

Edward A. Doyle
Chairman

HEALTH EDUCATION DEPARTMENT

In 1993, the Burlington School Department received a "Health Protection Services Grant" and a "Drug Free Schools Grant" from the Massachusetts Department of Education to expand our health services to all parts of the school and community.

In compliance with the grant, the Burlington School District appointed a Health Advisory Council, consisting of students, parents, teachers, guidance counselors, administrators, and representatives from the community to research and develop a comprehensive K-12 health curriculum for the Burlington school system.

The town also employed a health resource teacher to provide services to the elementary teachers and students based on the model of the Burlington Science Center.

In addition, grant funding assists our community with Project DARE, the SADD Program, the Massachusetts Defensive Driving Course, the SAFE HOMES Project, Alcohol Peer Education, a senior citizen's program and a Drug Free Graduation Evening.

Respectfully Submitted,

Karen Plasse
Health Program Facilitator

MATHEMATICS DEPARTMENT

The Math Department courses continue to meet the needs of all student levels by offering a wide variety ranging from Advanced Placement Calculus, Advance Placement Computers, to Basic Skill Math and Computer selections. The computer programming courses continue to be popular especially Basic, Fortan Lotus, Graphics and Pascal. We expect interest to remain high and in order to meet the need, we must continue to upgrade the equipment.

The Math League Team had another successful year—winning the Division II Tournament in April. The coaches for the team were Jean Saxe and Marlin Kagan. The teams in the competition were Andover, No. Andover, Austin Prep., Marblehead, Wayland, Woburn, Chelmsford, Somerville, Masconomet and Billerica.

Paul Winter retired from the Math Department after twenty-nine extremely successful years and two of the Math Department teachers were listed in the "Who's Who among American Teachers" this past year. They were Janice Sykes and Jean Saxe.

Thanks to "Best Bet," a number of curriculum projects have been undertaken in both Math and Computers.

Respectfully submitted,

James P. Curtin
Department Head

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities.

The Guidance Department hosted representatives from 88 colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school.

The college computer information system (COLLEGE COUNSEL) was utilized by 202 students the past school year. Each participant received a personalized booklet detailing those colleges that appear to best meet their needs, interests and abilities. This information used in conjunction with the expertise of the Guidance Counselors provided the necessary information for each student to make a positive collegiate choice.

The 1993 Burlington High School Scholarship Program produced positive results. One hundred sixty three donors contributed to the 1993 program. Scholarships, totaling $180,100 were distributed to 227 recipients. Our deepest gratitude is extended to the local individuals, civic groups and business organizations who contributed to the scholarship program.

The following is a profile of the Class of 1993:

Size of Class:	243 students
Number of Students Continuing Education:	213 or 88% of Class
Number of Students Seeking Employment:	27 or 11% of Class
Number of Students Entering Military Service:	3 or 1% of Class

Continuing Education Information:

Four Year Baccalaureate Programs:	177 or 73% of Class
Four Year Public Institutions:	80 or 33% of Class
Four Year Private Institutions:	97 or 40% of Class
Two Year Associate Degree Programs:	29 or 12% of Class
Two Year Public Institutions:	23 or 10% of Class
Two Year Private Institutions:	6 or 2% of Class
Educational/Vocational Non-Degree Programs:	7 or 3% of Class

1993 CEEB/SAT Test Summary:
220 students tested out of a Class of 243 students or 91%

Scholastic Aptitude Test Results:
Cumulative Percentages:

	Verbal	Math
Above 700	0%	4%
Above 650	3%	9%
Above 600	6%	17%
Above 550	13%	25%
Above 500	23%	38%
Above 450	45%	56%
Above 400	65%	71%

OF SCORES IN A GIVEN RANGE

	Verbal	Math
750-800	0	4
700-749	1	5
650-699	6	10
600-649	7	18
550-599	16	18
500-549	21	29
450-499	26	39
400-449	43	32
	120	155

Achievement Tests (Mean Scores):

English Composition:	498	Literature:	500
Math Level 1:	542	Physics:	552
Math Level 2:	628	Chemistry:	533
Biology:	483	Spanish:	499
American History:	489	French:	486

Five members of the Class of 1993 were recognized as National Merit Commended Students.

Two members of the Class of 1993 were recognized as finalists in the National Merit Scholarship Program.

One member of the Class of 1993 was recognized as a finalist in the National Achievement Scholarship Program for Negro Students

Two members of the Class of 1993 were recognized as semifinalists in the National Hispanic Scholar Awards Program.

Respectfully submitted,

Thomas Imbriglio
Chairperson

READING

The Reading Specialist continues to coordinate all aspects of reading, study skills and basic skills support services at Burlington High School. These services include testing, diagnosis, evaluation and instruction in all verbal areas. Distinct programs are designed for classes and individuals based on particular needs as determined by test results and other assessment indicators. Referrals are initiated by teachers, counselors, parents and the students themselves.

For the 1993-1994 school year, this program has been reduced from a full-time position to a three-fifths position because of budget restraints.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

SCIENCE DEPARTMENT

Student interest in science courses continues high with an enrollment rate of well over 80% even though the graduation requirement is two courses. Topics of heightened interest to the public today, for example, the environment, astronomy, marine science, genetics and microbiology are addressed in specific elective courses.

In April the Marine Science Club under the direction of Mr. Donald Tocci did a variation on the usual trip to the Carribbean. This year the trip was a cruise rather than going to one place and staying there. Marine Science laboratory experiments were conducted at the Cayman Islands, Jamaica, and The Bahamas, and the results compared.

In May the annual Operation Environment for biology students was held at Harold Parker State Forest under the direction of Mr. Richard Beaumont with assistance from Mr. Tocci. Two seasoned-camper dads volunteered their entire weekend with the students and teachers.

The Science Department in conjunction with the Board of Health, the Environmental Engineer, and the school administration has embarked on a long range program involving an increased awareness of all aspects of laboratory safety in the learning of science in high school. This has involved the removal of old and unneeded chemicals, establishment of a computer based inventory of chemicals, a Safety Committee, a Chemical Hygiene Plan and a move toward micro-chemistry experiment techniques to minimize hazardous waste.

Respectfully submitted,

David L. O'Hearn
Chairman

SOCIAL STUDIES DEPARTMENT

Preparation for reaccreditation has been foremost among the activities of the Social Studies Department during the past year. Each member of the department has been involved in the important and time consuming task of updating and editing our existing course syllabi. Supplementary teaching materials have been surveyed, evaluated, and catalogued. All of our current text books and printed materials have been thoroughly inventoried.

The reaccreditation process also involves extensive self-evaluation committee work. Every faculty member serves on a Learning Area Committee and a Standards Committee. Of the eight individuals who serve on the Social Studies Learning Area Committee, the five from this department include: Mr. Beaudry (liaison from the Steering Committee), Mr. King who has kindly served as chairman, Mr. Costa, Mr. Driscoll, and myself. Several department members have volunteered to serve beyond what is required. Mrs. Weiser and Mr. Beaudry have devoted many hours to the Steering Committee and have evaluated other New England high schools as members of visiting teams. Mr. King served on the School and Community Committee which had to file one of the earliest reports.

Work continues on the K-12 Social Studies Curriculum Committee under the direction of Avalin Green, Director of Curriculum and Instruction. The eighteen member committee comprised of teachers at all levels plus administrators and parents has been meeting monthly. Activities have ranged from guest speakers to evaluation of text books and materials. A philosophy statement has been written and a scope and sequence by grade level has been outlined. Improved articulation of the Social Studies curriculum, from grade to grade, especially at the elementary level will be a major benefit of this project. The members serving from this department are Mrs. Brown, Mr. Beaudry, Mrs. Weiser, and myself.

Each year we continue to enrich our courses with guest speakers, meaningful field trips, and special programs. In January Mr. Beaudry invited Mr. David Caruso, investment counselor for A. G. Edwards, to speak to his honors economics classes about the current investment market. We thank Mr. Caruso for his willing

ness each year to share his knowledge, enthusiasm and expertise with our students.

Our traditional field trips have been conducted with much success. The biannual law field trips to the State House and Suffolk County Court House, conducted by Mr. Driscoll, continue to be popular and very informative. In June, the sophomore United States History field trip to Lexington and Concord was prefaced by a muzzle-loading gun firing demonstration conducted by Mr.. John Nolan, of our Math Department, in full colonial costume with several of his fellow Menotomy Minutemen of Arlington. A further embellishment to the trip, arranged by Mr.. Costa, included tours of the Buckman Tavern, Monroe Tavern, and the Hancock-Clarke House.

In October, another group of sophomore United States History students was taken on a local history tour of Burlington. Part of the transportation for the day was provided by the B-Line and we are indebted to Mrs. Ellie O'Connell, coordinator of the B-Line, for her generous assistance. Many other individuals are to be thanked for their part in making the day memorable: Mrs. Pauline Keans, Chairperson of the Burlington Historical Commission, cooperated in every way; Mrs. Roger L'Heureux Historical Commission member, prepared folders, opened buildings, and provided refreshments; Mr. John Edward Fogelberg spoke to the students at the Museum; Mr. Ashworth and Mr. Biggart assisted at the Museum and at the Burial Ground; Mr. Wayne Higden conducted an expert tour of the Church of Christ; Crystal Sveistys opened the Wyman House; Mr. Harold Smith led an excellent tour of the Wyman House; and Mrs. Jerome Lynch graciously opened her charming home, the Winn House, for our private showing.

Again, in December, Mrs. Brown conducted a World History field trip to the Boston Museum of Fine Arts in conjunction with Mr.. Guadagno, of the Art Department. We also wish to take this opportunity to thank those parents who served as chaperones: Mrs. Levesque, Mrs. Malone, and Mrs. Rogers.

A new and promising field trip experience was started this year by Mr. Costa which combined students from senior sociology and law classes. The program, started in 1964, is titled "Project Youth" and is conducted at Old Colony Correctional Center at Bridgewater. During the well organized 90 minute visit, students experienced the security system of a penal institution, were talked to by a select panel of inmates, had a tour of the facility, and were allowed a question and answer period. For the law students, this completes the last step in their study of the criminal justice system. For the sociology students, the field trip is an extension of the course unit on "Cultural Norms: Criminal Deviance." All agreed that the experience was highly beneficial and should be offered on a regular basis.

In the fall, Mrs. Weiser's honors psychology students assisted Mr. Richard Cavanaugh, school psychologist, in administering the Mesulam Directed Attention Tests to Fox Hill elementary students. Working in pairs, the high school students not only gave the test, but also normed the results which have been used by Mr. Cavanaugh.

In cooperation with the Burlington Historical Society, the Social Studies Department provided student guides for a very successful House Tour conducted on December 12th. Proceeds from the tour went to the Burlington High School Scholarship Fund. Assisting that day were: at the Winn-Lynch House, sophomores Michelle Caruso and Heather Donovan; at the Munroe-Rice-Smith house, juniors Stephen Callahan and Bridget Majeski and sophomore Brian Stebbins; at the Foster-Bruce House, juniors John Gannon and Kevin Slater. It was very generous of these students to give up four hours of their time on a Sunday for community service.

By way of curriculum improvements, we are pleased to report the adoption of a monthly current events publication which is now distributed to every Burlington High School freshman and junior. In keeping with our goal to take a more global approach to our history courses and the constant need to keep abreast of current events, it was thought best to provide the publication, titled WorldWise, to every freshman World History student and junior United States History student. The advantages of this publication are its readability, emphasis on geography (a large map in every issue), and timeliness. We will continue to use the Great Decisions publication but only at the upper levels.

Self-improvement and professional development continue to be encouraged. Mr. Driscoll and Mrs. Weiser have taken a course taught by Dr. Ann Murry titled "Integrated Learning Style Theories" which has been offered through our high school interdisciplinary program and Fitchburg State College. Mrs. Weiser also took a seminar on Group Dynamics sponsored by Career Tracks held in Marlboro and also attended the March meeting of A.S.C.D. in Washington D.C. "Social Justice: Civic Responsibility in a Diverse World" was the theme of the 24th Northeast Regional Conference on the Social Studies, held in March in Boston. Four members of this department were registered to attend: Mr. Costa, Mr. Beaudry, Mr. Driscoll and myself.

Elected as the Burlington delegate and alternate to Massachusetts Student Government Day were Daniel Hanafin and Jomarie Ardito, respectively. The delegate to Girls' State was Carol Botros and the two Boys' State delegates were Mike DiTillio and Marc Patacchiola. The recipient of the D.A.R. Good Citizen Award was Tammy Dodson (nominated by the faculty and elected by the senior class). Two students took the A.F.L/C.I.O Scholarship exam. All of these elections, awards, and programs are administered by the Social Studies Department.

Finally, we are pleased to report that there have been no changes in personnel during the year.

Respectfully submitted,

Jeffrey W. Hoyt
Chairman

MARSHALL SIMONDS MIDDLE SCHOOL

Marshall Simonds Middle School continued to develop a diversity of program initiatives in order to address the academic and developmental needs of the 800 sixth, seventh, and eighth grade students in attendance in 1993. Interdisciplinary curriculum received special emphasis at the middle school Academic and exploratory teachers communicated closely in order to develop common learning themes to motivate students. The sixth grade highlighted immigration, the seventh grade focused on the environment, and the eighth grade displayed a multiplicity of student talent. The annual "Night of Vaudeville" used the theme of Indiana Jones to take their audience on a world-wide geography lesson to see and hear people and places of special significance. M.S.M.S. also continued to recognize excellence at instrumental and vocal music concerts, scholars' brunches, and award assemblies.

1993 was the second year of the school summer enrichment program. Enrollment increased in this four-morning four-week summer offering. Classes in technology education and computers were added to the curriculum that included courses in creative writing, literature, study skills, geography, environmental science, and mathematics.

At the annual "Staff Appreciation Day", five professionals at M.S.M.S. were presented with golden apples to symbolize their extraordinary contributions to the middle school community. This year's deserving winners were: team leader Noreen Abati, special education teacher Elizabeth Griffin, reading teacher Joan Tuttle, and permanent substitutes Michele DeGeorge and Russell Hammond.

BEAM, activity block, cooperative learning, peer coaching, citizens and students of the month, assemblies, CNN, brunches, field days, field trips, a road race, and a multitude of BEST BET projects represent a sampling of the scope of the educational experiences that were offered to middle school students in 1993. Student recognition and involvement continued to grow at M.S.M.S.

Two teachers at the middle school retired in 1993, namely, art teacher Lilian Thibodeau after 22 years of teaching in Burlington, and foreign language instructor Rhoda Goldstein who retired after teaching at Marshall Simonds for 17 years. New additions to the middle school faculty were art teacher Cinda Stoner, foreign language teacher Muriel Mikulewicz, physical education teacher Donna McCarthy, speech and language teacher Claudia Doerr, and instructional assistant Nancy Yellin.

1993 also brought to Massachusetts and to the Town of Burlington the Educational Reform Act of 1993. This new law provides both the vision and resources for the systemic reform of education in the State. The Act provides for a comprehensive strengthening of local school system leadership for school improvement. As a first step in this process Marshall Simonds elected a School Council that will serve as a vehicle for involving more parents and teachers in school decision making and for strengthening the bonds between schools and the communities they serve. The following individuals are members of the School Council at Marshall Simonds Middle School:

Richard Connors	Principal and Co-Chair
James Correia	Parent and Co-Chair
Peter Breton	Teacher
Kimberly Walters	Teacher
James Franey	Parent
Susan Turnquist	Parent
James Dolan	Community Member
Jane Skelton	Community Member

Marshall Simonds continues to be characterized by a dedicated and energetic staff, enthusiastic and talented students, and supportive and involved parents. We look forward to the new year with the expectation that the personal and intellectual growth of the adolescent will remain as our highest priority.

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

The Fox Hill School welcomed the following new staff members in 1993: Ann Marie Miele, first grade teacher; Richard Carlson, fourth grade teacher; Mary Kelly, third grade teacher; Michelle Ferreira, Chapter 1 instructional assistant; and Christine Pendleton, permanent substitute.

Other transitions included the retirements of classroom teachers Anna MacDonald, Raymond Masse, and Dorothy Manning. Lenor Doble, Instructional Tutor, resigned to accept a position in another school system.

Educational priorities this year have been the implementation of the new writing curriculum, incorporation of higher order thinking skills into regular classroom curriculum, and the development of the Fox Hill Code, a document compiled by parents, staff and children that lists every person's rights and responsibilities.

The Fox Hill School was pleased to conduct two successful after school enrichment programs this year. An after school computer program was offered to children in grades 1 through 5, while an after school chess program provided instruction to children in grades 4 and 5.

We are very proud of the children at Fox Hill School for their responsible efforts in contributing to many worthwhile charitable organizations. Displaying exemplary citizenship, students significantly contributed to People Helping People, Boston Community Schools, and the Multiple Sclerosis Society.

Students at Fox Hill also participated in two research projects this year. Their assistance was valuable in helping researchers better understand the development of language processing skills and attentional capacities in young children.

Special recognition is deserved by the Fox Hill Parent Teacher Organization for the time, energy and support they have devoted to the school. In addition to sponsoring outstanding cultural programs and donating generous gifts to the school, they have established a directory of community volunteers that is used by the staff to enrich classroom programs.

The Fox Hill School continues to make a strong commitment to the implementation of the Burlington Public School Mission Statement in an atmosphere of encouragement and respect.

Respectfully submitted,

Richard Benowitz
Principal

MEMORIAL SCHOOL

Many memorable events marked the year ending December 1993. Hard work and creative initiative by the staff continued to generate growth and challenges for the students. Teachers constantly strove to meet the needs of each child and encouraged them to achieve their capacity and beyond. Our specialists, often unsung heroes, deserve a great deal of credit and thanks for the unique contribution they make often above and beyond the call of duty.

One of the most unusual undertakings this year was the establishment of the Russian Teacher Exchange Program. This was due largely to the initiative of one of our parents, Donna Ricker, who acted as the liaison for the endeavor and coordinated various aspects, i.e., inter-governmental requirements, fundraising, transportation and a variety of concomitant activities necessary to bring the project to fruition. The success of this first year indicates continued success of this program. The exchange was done by having two Russian teachers from St. Petersburg, Irina Dorogostaiskaia and Elena Cheropovitsina, spend several weeks in the Memorial School to observe American methods of developmental education and to share some of their culture and backgrounds with our students. In their "free" time they saw as much of the area museums and highlights of culture as they could cram into their relatively short stay. In turn, two Memorial School teachers Carole Breton and Eloise Orsini, traveled to St. Petersburg for three weeks, imbibing as much of the culture and history of Russia as they possibly could. Their days were spent working very hard, long hours in the English speaking schools and in addressing many groups of Russian teachers who were eager to meet them and learn of American teaching methods. Historically, this was an exciting time to be in St. Peterburg, the former Leningrad, since it was so close to the dissolution of the U.S.S.R. Carole and Eloise were filled with enthusiasm for their experience and shared many salient points with groups including staffs from all schools, parents, P.T.O., the School Committee and anyone eager to hear about this wonderful opportunity for them and their students.

Beside the generous support of the P.T.O. for a variety of school events and system wide programs, an ad hoc committee was formed to raise funds for outside playground equipment. With many successful fundraisers, over $11,000 was raised for the initial structures which can be seen from Winn Street. Each year additional units will be purchased. Thanks also to Doug Gillingham and other members of the Recreation Department who worked so hard to set it up. As usual we are grateful for the hard work and support by our P.T.O. board and other parents.

Due to various early retirement incentives, many staff members took advantage of this opportunity, thus creating new positions for present and additional personnel. One sad note must be mentioned. Catherine Hanlon, "Kay," one of our custodians beloved by children and the Memorial Community, retired in March and to everyone's sorrow she died on October 13, 1993. Rest in

Peace. Kenny Ramsdell has replaced Kay as custodian and has been welcomed by all and recognized for his industriousness and initiative. Other members who retired under the Early Retirement Incentive were Janet Hannon, Mary Lowe, Ann McNamara, and Evelyn Rice. Teachers who were hired and started in September are Jean Field, Donna Ferruggio, Carolyn Jennings, Constantina Sosnowski, and Debra Sullivan. The new principal, Jacqueline Kearns, was selected as the result of a search and is due to start on January 3, 1994.

Respectfully submitted,

Ann L. McNamara
Principal

PINE GLEN SCHOOL

Our school celebrated its thirtieth anniversary in January, 1993. Many former teachers, parents and students visited Pine Glen and reminisced about past experiences. The day featured old photos, a time capsule and a huge birthday cake. It was a very special gathering. The building continues to look good despite its thirty years of youngsters and wear and tear. All of us at Pine Glen are looking forward to the renovations that each elementary school is expected to undergo in the near future.

A new play structure was installed by the Recreation Department to replace the structure that was burned by vandals.

One of our veteran teachers, Mr. Richard Barrows, took advantage of the early retirement incentive offered by the Education Reform Bill. We wish Mr. Barrows the very best of health and happiness in his retirement.

The Pine Glen Staff continues to attend all in-service course offerings made available by the School Department. Also, many of our teachers have taken leadership roles in curriculum development and other related areas.

Our P.T.O. continues to be totally committed to supporting the teachers, students and administration in any way possible. We appreciate these special folks.

Respectfully submitted,

Stephen E. Preston, Jr.
Principal

WILDWOOD SCHOOL

The year 1993 proved to be an interesting, exciting, and very productive year at the Wildwood School. Our major problem, lack of space, still plagues us. In an attempt to provide a short term solution to the problem, major renovations were completed in the lower level of the building. A number of old storage rooms have been turned into a large new library and an updated computer room.

Our space problems persist and we are presently working a more permanent solution. The year 1994 should bring us two temporary classrooms to house our needs and we hope a new addition by 1996 to completely solve our housing problems.

During the past year, our staff has also undergone changes. Miss Marge McIntyre, a long time kindergarten teacher, retired and was replaced by Miss Lisa Screnci, one of our present Grade One teachers.

Two new first grade teachers, Mrs. Jean Perry, and Mrs. Lisa Herlihy, were hired to fill vacancies at Grade One. The staff has continued to be trained in the Whole Language, Writing Workshop, and Math Manipulatives. In-service training must be ongoing and consistent to be effective. We are looking forward to bringing in a consultant to work with the staff in the area of children's literature.

Everyone in the Wildwood School community deserves a special commendation for their efforts and dedication to the school during the 1993 school year.

Special thanks to our P.T.O. executive board whose efforts in behalf of the children and teachers continues to be devoted, tireless and successful.

Respectfully submitted,

Paul Cabral
Principal

COMPUTER APPLICATIONS

The investment of the school committee in new technology allowed the placement of a new computer lab at Marshall Simonds Middle School and a writing computer lab at Burlington High School. Additional equipment was purchased to support multimedia applications at the elementary schools' media centers. The use of grants and donations by private citizens provided for increased use of CD ROM and Laser disc technology system-wide. The influx of new technology has begun a long-term plan to update and improve the types of technology which are accessible to students and staff within the Burlington public schools.

The goals of the program are being met and every effort is being made by current staff to maintain and in some cases enhance the equity of access and quality use of technology by students from grades K-12. Current upgrading of the high school media program and bar coding the book collection are complete. An on line book sign out system will be active by the end of the school year. Telecommunication applications use was increased at every level with the largest use coming in the area of the use of Internet and the Kid's National Geographic Network.

The computer program extends its thanks to the administration, school committee and townspeople for their support of this rapidly changing and demanding field of education.

Respectfully submitted,

Arthur Fallon
Computer Applications Coordinator

MUSIC DEPARTMENT

Music faculty personnel remained the same during 1993, unlike recent years when leaves of absence and resignations brought changes. The music department budget also stabilized, and areas like equipment and text were restored, thereby providing Burlington music students with long-awaited instruments and music texts.

As usual, music students throughout the system were involved in a host of activities and performances. Wildwood musicians performed during a DARE graduation ceremony at the school on January 25 and fifth graders presented an enthusiastically received talent show for students and parents during the day on June 18. Wildwood musicians also performed a festive holiday concert for parents and friends on December 15.

At the Fox Hill School, students participated in a DARE graduation on January 25. On May 20, young musicians at the school presented an impressively professional performance of the "Wizard of Oz" to a packed house. Fourth and fifth grade students participated in a talent show during the day on June 17, and third grade recorder performers presented a concert on June 8. Fox Hill first graders displayed their talents during a Care Bear program on June 3 and the year closed with a daytime Winter concert on December 16.

The highlight for Memorial School students was the annual musical show, which took place on May 13 with the presentation of Gilbert and Sullivan's "H.M.S. Pinafore." The cast played to standing room only crowds during daytime and evening performances. In addition, Memorial musicians performed at a DARE graduation and presented an evening Winter Concert on December 7. Young musicians received an added opportunity to display their abilities at a November talent show put on for the whole school.

Students at the Pine Glen School presented a spring concert on June 12 and a holiday concert on December 20. It should also be noted that fourth and fifth grade instrumental student throughout the system received weekly instruction under the direction of Thomas Vento and presented several school-based concerts in the course of the year. Approximately 125 students signed up to begin instrumental study in September, and many other fifth graders continued their instrumental experiences as second year intermediate players.



Pine Glen beginning clarinet students practice during group lesson. (Karwan Photos)

At Marshall Simonds Middle School, musical performances and activities packed the calendar. Six choral and ten instrumental students auditioned for spots in the elite Northeast District Band and Chorus on January 23 at Lincoln-Sudbury High School. Four band and four chorus students were accepted and performed at the Collins Center in Andover on March 13. On March 5 and 10, the MSMS Concert Band participated in a round robin exchange with the Ottason Jr. High Band from Arlington, at which time combined concerts were presented in each school. The MSMS Jazz Band hosted an exchange concert series of their own with the Blanchard Middle School Jazz Band from Westford on March 24 and 26. On April 2 and 7 the Concert Band performed at each of the elementary schools, an annual tour designed to motivate younger instrumentalists to continue musical studies. MSMS band members displayed their talents on May 4 at a Spring Concert featuring the Stage Band, Concert Band, and Select Winds. On May 12, instrumentalists and their families celebrated the year's accomplishments at a Band Awards Banquet. The MSMS Dixieland Band played for parents after the awards dinner. During the course of the school year, a variety of select middle school instrumentalist performed at school functions like scholars' brunches, grade assemblies, the "Night of Vaudeville" variety show, and the grade eight final assemble. Members of the MSMS band also performed in two musical programs taped at B-CAT television studios in May and November, as well as presenting a Winter Concert spotlighting select instrumental ensembles on the evening of January 12.

MSMS Choral students kicked off a busy performance year with a January Winter Concert which featured members of MSMS Chorus and the Grade Eight Select Chorus. Spring activities included a May 4 Spring Concert, a field trip to Whalom Park, and an appearance by select chorus members in the June "Night of Vaudeville" show. The Christmas season found the MSMS Chorus performing at Quincy Market and presenting a special concert performance for retirees at the Gables of Winchester. Chorus members also took part in several television tapings at B-CAT studios during the year.

Members of the Burlington High School Band enjoyed an extremely busy but rewarding performance schedule. The year began with a "recruitment" concert for MSMS eighth graders on January 28. The Senior District Festival Concert also took place on January 9 in Andover, and band member Brent Ranalli and choral students Danielle McLaughlin and Christine Field performed with the elite State level band and chorus. The BHS Band also performed at formal evening concerts on March 25, May 6, and December 16. During the April vacation, the band and associated show squads visited Disneyland in Orlando, and gave a performance at MGM studios. Band members and their families attended award banquets on June 9 and December 9. The last two weeks of August found BHS instrumentalists participating in the annual band camp in preparation for the marching season. During the football season, the BHS Band was one of only three conference bands to perform at all games, both home and away. Other outdoor appearances for the group included Memorial Day, Halloween, and Veteran's Day parades. Other performances took place at pep rallies and the BHS graduation ceremony. (The high school Music Department also proposed plans during the summer vacation to upgrade equipment in the music theory lab in collaboration with the computer department. As of this writing, State funds are awaited which will allow the project to proceed. During the year, choral and instrumental students combined on Fridays preceding vacations to present special recitals for student and faculty audiences featuring soloists, small ensembles, and student compositions. In addition, band member Brent Ranalli and vocalist Danielle McLaughlin appeared with the All State Orchestra and Chorus on March 20 in Springfield, MA, a unique and prestigious accomplishment.)

BHS chorus members played a big role in this year's spring musical, "Pippin", which was presented by the Drama Department on April 1, 2, and 3 to enthusiastic reviews. Other choral performances included concerts on March 25, May 6, and the annual "Spring Sing" on June 2. During the holiday season there was an evening concert on December 16 as well as outside performances at Baldwin Landing, Woburn and Middlesex Mall, the Marriott Hotel, the Rotary Club, and the Senior Center.

The Madrigal Group also taped a holiday program at B-CAT studios which was enjoyed by Burlington cable subscribers throughout the Christmas season. Choral members received recognition for their accomplishments at an awards night on June 9.

During 1993, the Burlington Music Department continued to offer quality classroom music education to students throughout the school system. Elementary and middle school students received two period per week of classroom music instruction, and BHS students were offered electives in Theory I, II, and III, piano lab, voice class, and music drama workshop. The importance of these courses, which afford all Burlington students essential fine arts education, cannot be underestimated and are a vital component in the Burlington School Department's commitment to provide comprehensive and quality education for all students.

Respectfully submitted,

Douglas McIntosh
Music Coordinator

ATHLETICS DEPARTMENT

On December 6, 1993, Burlington High School Athletics began a new era under the leadership of Mr. Peter J. Sullivan. The Athletic Department goal is to develop a highly competitive program but not to lose sight of the educational values of sportsmanship, health and scholastic achievement, and to place the proper emphasis on winning.

The Annual Cahoon Memorial Ice Hockey Tournament was again a great success on December 26 and 27. Four of the best high school hockey programs in Eastern Mass. competed, with Arlington winning the tournament plaque.

The 1993 Interscholastic year for Burlington High School was truly a memorable one. We had four League Champions, those being Ice Hockey, coached by Bob Conceison, Boys Gymnastics, coached by Rick Hayes, Girls Cross County, coached by Kevin Kille, and Boys Golf, coached by Richard Beaumont.

Individual honors went to many of our student athletes and coaches, with Coach Bob Conceison receiving the Daily Times Chronicle Fall Coach of the Year Award.

Respectfully submitted

Peter J. Sullivan
Director of Athletics

PUPIL SERVICES

The Office of Pupil Services, during the past year, continued to provide for the implementation of a wide variety of programs for the students in the Burlington Public Schools. The major programs administered by the Department are Guidance, English as a Second Language, Special Education Laws, Chapter 766 and PL 94-145, Health Services, State Testing Program, Attendance, and Chapter 1.

As a result of changes in the regulations governing Special Education, greater emphasis has been placed on modification of regular education prior to a child being referred for an evaluation. Principals and regular education staff work together to assess areas in the instructional program that can be changed or modified to meet the child's needs. To assist staff in meeting these requirements, a summer training program was developed by the Office of Pupil Services. During July, twelve regular education teachers participated in a week-long workshop in the development of a pre-referral process. They received training in the use of consultation and collaboration for problem solving. In addition, they reviewed various factors that impact teaching environments and how they can develop strategies to impact the classroom. As a result of this workshop, each elementary school has a trained team to work with the principal and staff on pre-referral modification.

The citizens of the Town of Burlington and the School Committee have continued to support quality programs and services to the students of the Burlington Public Schools.

Respectfully submitted,

J. Kevin Foley
Director

SUPERVISOR OF ATTENDANCE

The Supervisor of Attendance has the legal responsibility of insuring that all Burlington residents between the ages of 6 and 16 years receive an education by attending school on a regular basis. Supported by the special programs implemented through the Office of Pupil Services, students are afforded a better opportunity of developing their potential. The attractive features of such programs tend to influence students positively and directly affect their daily school attendance. I'm happy to report that for the 1992-93 school year the Burlington Public Schools had an average daily attendance of 94%.

A student is considered truant if he willingly absents himself from school without the knowledge of his parents or school officials. In such cases parents are notified and administrative action is taken. Habitual tardiness, if not corrected, can become a serious problem for students. It is recommended that parents of elementary, middle and high school students notify the respective schools in the case of their child's absence. This enables the department to handle attendance more efficiently.

LUNCH PROGRAM

The Burlington School System participates in the National School Lunch Program. Students in the elementary grades are able to purchase their lunches for one dollar and 25 cents ($1.25) daily. The middle and high school students can purchase lunches for one dollar and 50 cents ($1.50) daily. If a family finds it difficult to purchase these lunches at the full price, they may apply for free or reduced price meals. The price of a reduced meal is 40 cents daily. Eligibility for this program is determined by income guidelines set down by the federal government. Applications for the program are available at the schools or may be obtained at the Office of Pupil Services. Students may apply to the program at anytime.

WORKING PERMITS

As Supervisor of Attendance for the Burlington Public Schools, I request the cooperation of all citizens in abiding by the rules and regulations established by the Massachusetts Department of Labor and Industries relative to the employment of minors. Every child between the ages of 14 and 18 years must by law have a working permit. This permit is kept on file at the place of employment. Upon termination of employment, the permit is returned to the Office of Pupil Services. A minor is allowed to work only at the job stated on the employment permit. If he or she secures another position, a new permit must be obtained.

A child under the age of 16 years cannot work earlier than 7:00 a.m. and not later than 7:00 p.m. The total number of hours should not exceed 18 hours during school weeks and 40 hours during non-school weeks. A child 16 years and over may work no later than 10:00 p.m., no more than 9 hours per day and no more than 48 hours per week.

Permits may be obtained by the student at the Office of Pupil Services in the Administrative Unit at Burlington High School any weekday between the hours of 8:00 a.m. and 4 p.m.

It is incumbent upon us as educators and members of the community to guide students in achieving a health balance between education and employment.

STATE REPORTS

The Supervisor of Attendance has the responsibility of coordinating the state reports filed with the Department of Education on October 1 and May 1 of each year. The School System Summary Report, Individual School Report, the School-Attending Child and the Educational Census present a total picture of the educational process for the Burlington Public Schools. The Massachusetts Public School Improvement Act of 1985-Chapter 188 has generated the Individual School Student Data Report which is completed by the schools and returned to the Department of Education at the end of every school year.

Respectfully submitted,

Monica J. Curtin
Supervisor of Attendance

SCHOOL PHYSICIAN

All physical exams for the high school are now completed. The physical exams for the middle and elementary schools will begin shortly. I wish to thank all the school nurses for their assistance during the school year in coordinating these sessions in an organized and orderly fashion.

My congratulations to the Varsity Football Team and their coaches for a gallant effort. A special thanks to our trainer Linda for her expertise during the games.

I want to take this opportunity to thank the school and athletic departments for allowing me to participate again this year in their program.

Respectfully submitted,

Gary L. Goldfarb, M.D., F.A.A.P.
School Physician

SCHOOL PODIATRIST

I hereby submit my report as the school podiatrist for the year of 1992.

The foot screenings have been completed at the Marshall Simonds Middle, School, Pine Glen School, Fox Hill School and the High School with the exception of the junior class.

The foot screenings at the Wildwood School and the Memorial School will be completed in January. The junior class screenings will be done at the start of the second semester at the end of January.

I want to take this opportunity to thank the Superintendent of Schools, the principals, the nurses, the teachers, and in particular the Physical Education Department, including the coaches, for their close cooperation and assistance.

Respectfully submitted,

John L. Casey, Jr., DPM
School Podiatrist

BUILDINGS AND GROUNDS

The Department of Buildings and Grounds of the Burlington Public Schools has undergone many improvements during the 1993 school year. Expansion joint repairs were done in many difficult areas at the High School. The gym floors were refurbished, with three coats of polyurethane applied. Water saving faucets were installed in many areas. Curtains in the auditorium were repaired and flame coated. Electrostatic spray paint was used on the lockers and ceilings. Many of the ongoing roof leaks caused by settlement of the buildings were repaired. The gas jets in the Home Economics Department were adjusted for better usage. New spill kits were installed in the science area to meet with Hazardous Waste Standards. In the dark room new waste pipes were installed to meet with Hazardous Waste Standards. Also, a new sink and cabinet were made for use in developing film. The handicapped parking in the auditorium area was enlarged. All bleachers were repaired at varsity field. The varsity field track was restored and relined. Honeywell has started its repairs and maintenance program on the electric, heat and air conditioning units.

The tile in the Music Hall and Office Lobby were replaced at the Marshall Simonds Middle School. Curtains in the auditorium were repaired and made flame-resistant. New curtains were installed in the cafeteria. The gym floors were refurbished, with polyurethane applied. The bleachers in the gym and outside in the field were repaired. Oil tanks were cleaned and checked. A gas line was brought up to the building for the new gas heat system.

New light lens covers were installed at the Pine Glen School. Handicapped unisex bathroom was also installed. Gym floor was refurbished. Ceilings were patched in the hallways. New copper water pipes are in the process of being installed.

The interior of the Memorial School was painted, including all classrooms and gym areas. Ceiling fans were installed in all classrooms. Handicapped unisex bathroom was installed. Handicapped parking has been assigned. Fuel tanks have been cleaned and checked. Gym floor has been refurbished. Tile has been installed in the hallway. A gas line has been brought up to the building for the new heating system.

The tile inside the perimeter of the large hallway has been replaced at the Fox Hill School. The installation of the partition is completed. New dual hot water tanks for the kitchen have been installed. The installation of the unisex handicapped bathroom has been completed. New fans have been installed in all classrooms. Gym floors have been refurbished. A gas line has been brought up to the building for the new heating system.

At the Wildwood School, a new library was installed and new carpeting put in. The computer room was remodeled. A unisex handicapped bathroom was installed. A new tile floor was replaced in hallway and in one classroom. The gym floor has been refurbished. Fuel tanks were cleaned and checked. The area where the fire took place is back to its original condition.

Respectfully submitted,

William H. Koutrouba
Director

SHAWSHEEN VALLEY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

Elected representatives of the Regional school committee are: Anthony R. Mazzone and Mark Trifiro from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Secretary, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; Richard E. Griffin and J. Peter Downing, Treasurer, from Tewksbury' and John M. Gillis and Michael Smith from Wilmington.

As one of twenty-five regional technical school districts in the Commonwealth of Massachusetts, Shawsheen Valley Technical continued to offer comprehensive vocational/technical education for approximately one thousand forty seven high school students and sixty full-time adults. In addition, five hundred adults participated in the part-time Adult Education program; and over two hundred junior high school students participated in the after school Career Education program.

Upon graduation, full-time students receive both a comprehensive academic high school diploma and competency certification in their chosen technical discipline. Over ninety-six percent of the June 1991 graduates either acquired jobs within their skilled professions or pursued higher education at various colleges. Chris Botte of Wilmington, an electrical major and the class valedictorian, was selected as one of the top ten vocational students in the United States and was awarded a full scholarship to Suffolk University. Thirty one percent of Shawsheen's 1993 graduating class went to college. Shawsheen Valley Technical's graduation placement statistics were amongst the highest among the state's Regional Vocational Technical High Schools.

Consistent with the requirements of the recent Educational Reform Legislation, Shawsheen formed, in September 1993, its School Council. Members include: Assistant Superintendent-Director Robert Cunningham, Parents William Bulens and Jean Glejzer of Billerica, Cosmo Ciccariello of Burlington, Community Member Robert Pease of Pease Graphics of Billerica, Teachers Roger Bourgeois and Robert Kanellas, Student Representatives Shauna Welch of Tewksbury, and Katie Trevison of Wilmington.

The School Committee is deeply indebted to the continued contributions of the three hundred area businessmen who serve on Shawsheen Valley Technical's Advisory Committees. Advisory committee members meet twice each year to monitor technical programs guaranteeing curriculum and equipment are up to date while insuring graduating students acquire skills to meet the needs of local businesses.

Many activities took place during 1993 which deserve special recognition:

- The increase of 42 students in the Freshmen class for September 1993 translates to a 15.5% increase over the previous Freshmen class. Overall, school enrollment increased approximately 4% over the previous year. For the first time in several years, Shawsheen has reestablished its waiting list process for ninth grade openings consistent with the policies established by the School Committee.

- In the fall of 1993, 31.4% of the senior class were already employed in co-operative work positions with area businesses.

- The number of students participating in the Peer Leadership Program doubled over the previous year. Peer Leaders provided tutoring and training for fellow students and actively participated in many worthwhile community events including: a feeding program for the homeless project with the Middlesex Shelter; a Christmas memorial ornamentation program with the American Cancer Society; and a welcoming breakfast program for incoming Shawsheen students.

- Shawsheen Valley Technical will continue Project Freedom, an after school program allowing two hundred junior high school students the opportunity to explore six technology programs. This program is funded from a grant from the Massachusetts Department of Education Division of Occupational Education.

- Shawsheen enhanced its participation as an active member of the Merrimack Valley Occupational and Tech-Prep Educators Collaborative. MVOTEC is headquartered at Shawsheen. This nationally recognized program builds bridges from educational institution to the next for students matriculating to college. Shawsheen is a partner with other area vocational technical schools and has developed Articulation Agreements with Merrimack College, Middlesex Community College, and Northern Essex Community College. Shawsheen students receive credit for courses taken during their junior and senior year of high school toward a college degree. Over 157 present Shawsheen Technical students are actively enrolled in this Tech-Prep program.

- Shawsheen Valley celebrated its third year adult Medical Coding program. Students, ranging from 22 to 60 years of age, receive training in medical terminology, anatomy, accounting, computers, and medical coding. The graduating class of 1993 received 100% employment at Lahey Clinic, Harvard Community Health, Winchester Hospital, and local doctor's offices. This ten month full-time program is funded by a grant received from Massachusetts Department of Medical Security. Businesses interested in establishing needed training programs or adults who are either unemployed or underemployed should call Mr. John McDermott, Assistant Superintendent Director for Community Services at (508) 667-2111 for additional information.

- Over two hundred and fifty students participated in the Vocational Industrial Clubs of America yearly district, state, and national competitions. Many Shawsheen Valley Technical students received state awards while seven students participated in the national VICA competition held in June in Louisville, Kentucky.

- The District was selected by the Department of Education to develop a state wide model ninth grade Exploratory Program. The $60,000 grant allowed educators throughout Massachusetts to develop a model exploratory curriculum under the leadership of Mark Small, Shawsheen's Freshmen Guidance Coordinator. During their freshmen year, students learn about and explore the many occupations available to them enabling them to make informed decisions on career opportunities.

- In May of 1993, The Town of Burlington honored staff and students in Shawsheen's construction departments for significant improvements made at Simonds Park in Burlington. Improvements included: enlarging the concessions building; expanding lavatory facilities; ceramic tiling of floors; and remodeling the kitchens. The work was performed by the carpentry, masonry, electrical, and plumbing departments.

- Other community projects completed by Shawsheen Valley Technical Departments included; Culinary Arts students catering a retirement brunch for honored Billerica municipal retirees; Carpentry students building and installing shelving at the Billerica Public library; Plumbing students installing hook-ups at the Burlington Fire department headquarters; Metal Fabrication students fabricating radiator covers for the Tewksbury Town hall and constructing eight goal posts for use by the Billerica Youth Soccer league; Carpentry students rebuilding and remodeling areas in the Wilmington police department headquarters; Masonry and Plumbing students renovating the music/auditorium at the Lane School in Bedford into a regular classroom; Graphic Arts students printing various reports for local school and municipal departments; and Carpentry Students renovating the operations room at the Burlington police department. Shawsheen Valley Technical staff and students supported Billerica's annual Yankee Doodle Parade and Homecoming by constructing various booths and signs. These and other community projects were completed as Shawsheen Valley Technical Students began constructing a three-level garrison colonial home with a two car garage in Andover Heights in Wilmington, Citizens who wish to have a home built by Shawsheen students may participate in the annual House Building Project Lottery.

Please contact Mr. Anthony Bazziontti, Director of Vocational Technical Programs, at (508) 667-2111 extension 143 for eligibility requirements.

- Over three hundred students participated in the district co-ed interscholastic athletic programs Commonwealth Conference. Titles were won by the football, wrestling, and boy's basketball teams. Albert Belanger of Billerica was a State finalist in the 125 pound wrestlers division. David Smith of Bedford was awarded a full football scholarship to Northeastern University.

The aforementioned highlights provide a snapshot of the dynamic programs offered member communities and citizens by the imaginative professional staff employed at Shawsheen Valley Technical. The elected School Committee members remain committed to adequately prepare area youth for excellent employment opportunities for the twenty-first century.

Prospective students and residents are urged to contact the school's Guidance Department at (508) 667-2111 for additional information regarding the various career programs offered to area residents.

The District's continued success is a direct result of the support received from Town Administrators, Boards of Selectmen, Finance Committees, Town Meeting Members, and citizens. We very much appreciate their cooperation and support.

B-LINE REPORT

December concluded the B-Line's fifth year in operation with a continuing upturn in ridership as shown by the chart below:

Year	Total Ridership	Percentage of increase
1992	44,513	
1993	70,532	58.5%

The two largest ridership groups are senior citizens and students with commuters a growing segment among B-Line users. All three buses are completely accessible to the handicapped.

The B-Line system operates five days a week from 8 a.m. to 6:30 p.m. Between Thanksgiving and Christmas buses run on Saturdays from 11 to 6:30 p.m. The charge is 50 cents for adults, 25 cents for seniors and students, with under 6 free. Transfers are free. A three month pass costs $9.00 for seniors and students, $15.00 for adults.

B-Line Committee members this past year have been: Patricia Churchill, Cindy Duncan, Gil Frechette, Eleanor Hutchinson, George Judge, Randy Lapedis, Roberta Mills, Virginia Mooney, Mildred Nash, Pete Peters, Jim Picone, Mabel Nevins, Anne Rowe, Bruce Silverman, and Syamal Chandhuri.

Eleanor O'Connell
B-Line Coordinator

TOWN BEAUTIFICATION COMMITTEE

Since the reactivation of the Burlington Beautification Committee in January 1993, the Committee has established our goals, our initial priorities for those goals, and have actively pursued the completion of our priorities.

The Committee's priorities for the Spring and Summer 1993 were:

1. Improve the Appearance of Key Public Areas.

We ascertained possible locations for aesthetic improvement, solicited Burlington landscaping firms for their support, and how we could best publicize their support. The following list of landscapers were those who participated and who developed and maintained their respective areas throughout the spring, summer and fall. They were recognized by the Committee by arranging for the placement of a small plaque.

Burlington Landscaping
Imperial Services
K&R Tree and Landscaping
Marchese Landscaping
Murray Landscaping
P&J Landscaping
Prato Associates
R.H. Rich Landscaping
Runyan Landscaping

2. Recognize and Award Certifications of Appreciation to those Merchants/Businesses Whose Efforts to Beautify Their Properties were Deserving of Public Recognition.

These awards were presented throughout the spring and summer to the following:

Burlington Shell
Crossroads Plaza Shopping Ctr
Burlington Auto Sales and Serv
D's Shell Station
Marketplace (Spaulding Assoc.)
Hewlett Packard
Landmark Properties
Burlington Medical Clinic
Marriott Hotel
Sullivan Funeral Home
Lahey Clinic
Escadrille Restaurant
Grant's Service Center
Prudential Suburban Realty

3. Reduce Litter Throughout the Business Community

Trash receptacles were purchased, areas were designated by the Committee, and through the efforts of the Department of Public Works and Recreation Maintenance, the receptacles were distributed throughout the Town. To "kick-off" this campaign, we asked our elementary school children to participate in a poster contest depicting the minimization of litter. Those chosen to have the best drawings were:

Meghan Burke a — 2nd grader — Fox Hill School
Amy Davenport a — 3rd grader — Wildwood School
Kristin Miller a — 4th grader — Pine Glen School

Each winner was awarded a Certificate of Appreciation and an indoor plant.

Several other Committee projects took place during the spring and summer:

1. Arranged, through the volunteer efforts of employees of Analysis and Computer Systems Inc., to sweep and clean sand and other debris on and around the traffic islands at Cambridge and Winn Streets.
2. Aided the Burlington Garden Club in planting and maintaining the flower planters located on the islands at Cambridge and Winn Streets.
3. Wrote the column "Green Advice" which appeared weekly in our local newspaper.
4. Developed for approval a by-law to control yard sale, open house and other temporary signs.
5. Conducted several "one-on-one" discussions with certain merchants throughout the town suggesting improvements to their properties.

This report basically summarizes the Beautification Committee's activities during the spring and summer 1993. The Committee's goals for 1994 remain consistent with those goals presented in March 1993.

We will continue to enhance those programs initiated this past spring, recognize more merchants/businesses who improve their exterior properties, work with those in need of improving their properties, and continue to work with Town Departments and officials to improve Burlington's public appearance.

Respectfully submitted,

Town Beautification Committee

David DiSanto
George Major
Davis Prato
Michael Runyan
Elaine Zuccaro

COMMUNITY FARM

Now that we have just about finished our third season, I think the year is best described as one of extremes. The Spring soil was cool and wet from the deep snow which gradually gave way to the driest July I can remember. The dry weather was the single biggest problem. I think it is safe to say that without our sprinkler system the results would have been grim. We also had more than normal problems with weeds, woodchucks, and a squadron of crows.

The total yield was about 7000 pounds this year compared to 9000 pounds last year, and although the tomatoes enjoyed the heat most other crops just did not do as well. The cukes were really poor and the pole beans failed mostly because the soil in that section had too much leaf mulch from the previous fall. Fortunately other crops such as lettuce, swiss chard, peppers, and fall broccoli filled in for us.

In spite of all the problems we actually had a better variety than ever and a steady supply, even in November. Once again Carla Burke's flower and herb section was spectacular, adding not only the beauty of the flowers but also helping with pollination.

The vegetables and flowers brought more supporters than ever to our Saturday farmstand. Bill Beyer ran the stand and gave People Helping People a check for $805.00 which is a real tribute both to Bill and our customers. We were not able to offer as much squash, cukes and beans this year but we had wonderful tomatoes. Bill put out some beautiful displays in August and we received many comments on how good the vegetables are that we offer.

As usual, there is a long list of workers that make this project possible. I realize that much of the work is hard on the back and often we ask ourselves if it wouldn't be better to raise money and simply buy the food. Now that we have the fields cleaned and I look at all the benefits that come from this project, I feel really good about it. Once again, I thank all of you for helping and I am sure that the overall impact of this project is worth every bit of time and effort we put into it. As time goes on, I realize how much fresh produce means to many of the individuals and families that we help. It also happens to be the case that even at $.50 a pound we contribute the equivalent of thousands of dollars and in fact, good produce was expensive this year. I also think our efforts are quietly but constantly visible and tend to raise the awareness of the need in the community. Enjoy your winter holidays and I look forward to another productive year.

Thanks,

Frank P. Monaco

Community Garden Weights April — Nov. 28, 1993

	June	July	Aug	Sept	Oct	Nov	Total Lbs
Peas	144	8					152
Lettuce	48	278	7				333
Beans		192	62	55			309
Smr Squash		125	267	92	33		517
Carrots		39	226	140	35	420	860
Peppers		3	39	104			146
Onions		10	91	146	225		472
Cucumbers			88	108			196
Swiss Chard			50	10			60
Tomatoes			1226	457			1683
Potatoes			523	625	50		1198
Radish				5			5
Acorn				27	466		493
Butternut				60	310		370
Broccoli					22	12	34
Pumpkin					295		295
Total Lbs	192	655	2579	1829	1436	432	7123

BURLINGTON HOUSING AUTHORITY

The Burlington Housing Authority, organized in 1966, operates under the provisions of Chapter 121B of the Massachusetts General Laws; Section VIII, 24CFR (Code of Federal Regulations); Chapter 30B of the State Procurement Law, and State and Federal Codes of Ethics. All State and Federal programs are audited on an annual basis. A five-member Board of Commissioners, consisting of four elected and one State-appointed member, oversees the Authority's policies and procedures. The Executive Director is charged with the administration of these procedures.

The Burlington Housing Authority, originally consisting of 40 units of elderly housing in 1969, is now providing affordable housing for 115 seniors and 195 families. This includes both conventional housing owned by the Authority and leased housing in the private sector. As always, the Authority gives first preference for housing to Burlington residents.

In 1993, the Housing Authority was audited by the State Auditors, and for the fifth consecutive year, the Auditors found that there were no audit findings in any of the Authority's State or Federal programs.

A modernization project at Tower Hill Senior Apartments, which involved the removal and replacement of copper water pipes, was successfully completed in record time with very little disruption to the residents.

The expanded services now offered to Tower Hill senior citizens through Minuteman Home Care has been very successful and has helped many seniors to remain independent and in their own apartments as they encounter problems due to ill health.

The Burlington Housing Authority encourages all seniors to inquire about our senior citizen housing. The Housing Authority office staff is always willing to answer questions about income and asset requirements or any other questions that a potential applicant may have. Preference is given to Burlington residents.

The Authority has not received any more Section 8 Certificates from the Federal Government, and therefore, the Section 8 Waiting List is closed and no applications are being accepted. Although no further applications are being accepted for the Section 8 program, the Burlington Housing Authority administers Section 8 Certificates and Vouchers that come to Burlington from other communities.

The Burlington Housing Authority continues to operate its programs in a financially sound manner.

Board Members	Expiration of Term
Samuel Roberto, Jr., Chairman	April, 1998
Robert Matarazzo, Vice Chairman	April, 1997

M. Harrison Graham, Treasurer	April, 1996
Joseph Arena, Assistant Treasurer	April, 1994
Sheila Howard, State Appointee	July, 1994

Executive Director
Lillian M. Buckley, PHM

Programs Currently Under Management	No. of Families
Section 8 Certificates & Vouchers	147
State MRVP Program	46
Chapter 667 State Elderly Housing	105
Chapter 705 State Family Housing	2
TOTAL	300

METROPOLITAN AREA PLANNING COUNCIL

Throughout the year, MAPC has represented the interests of Burlington and other communities in the region on a number of critical planning issues. In August MAPC initiated and conducted a public information process for review and comment on the Regional Transportation Plan, a long-range planning document that lays out future transportation investments in the region. Working within the Metropolitan Planning Organization (MPO) structure, along with five other agencies, MAPC participated in the development of the Plan, mandated by the ISTEA (Intermodal Surface Transportation Efficiency Act) federal legislation. MAPC's involvement in the Regional Transportation Plan resulted in a final draft that was more reflective of Burlington's needs.

Other transportation planning activities at MAPC on behalf of the communities include coordinating local review of amendments to the TIP (Transportation Improvement Program); the State Implementation Plan (SIP) for Air Quality; and the Program for Mass Transportation (PMT).

MAPC also participated in the federally required reclassification of local roads, hosted an informational forum on the SIP; coordinated and solicited Transportation Demand Management (TDM) and transportation enhancement project development and funding; and participated in an electric vehicle pilot program to demonstrate the viability of alternative fuel vehicles in our area.

As the lead agency for the development of the Overall Economic Development Program (OEDP) for the region, MAPC brought together local officials and the region's business community to develop the OEDP priorities. In January, the Economic Development Administration (EDA) approved MAPC's OEDP qualifying the projects contained in it for public works grants from the EDA. During the year, OEDP project funding by the EDA totaled $1.8 million.

MAPC's Data Center continued to develop and disseminate information on and to the communities in the region. The center developed a 1990 census profile of sample data for each community in the region; surveyed and compiled an inventory of vacant industrial and commercial sites for each community in the region; and developed journey to work data and population and age group forecasts for each community. MAPC also provided specific master plan information from the 1990 Census to the Burlington Planning Department and the Master Plan Consultants.

As a member of the North Suburban Planning Council (NSPC), one of the 8 subregions in metropolitan region, Burlington continued to receive planning support from MAPC in 1993. Staff efforts in this regard focused on facilitating communications between the Mass Highway Department and the NSPC in the design of the Industri-Plex Interchange to allow for easterly access; review and discussion of the Regional Transportation Plan and review and response to MetroGreen, the land resources protection element of MetroPlan 2000. MAPC staff also developed a work program to guide NCSPC agenda items and discussions.

Burlington responded to MAPC's outreach encouraging communities to develop pavement management programs. During the year, MAPC trained Burlington staff in data collection and evaluation of road conditions in the town. MAPC then provided data input services, and condition and financial analysis. MAPC will continue to work with Burlington after the final report, providing annual updates to the database.

Frank E. Baxter
MAPC Representative

TOWN MEETINGS & ELECTIONS

ADJOURNED (FIRST) TOWN MEETING
FOGELBERG AUDITORIUM, B.H.S.
Monday, January 11, 1993

At 7:40 P.M., the Town Meeting Members of Districts B & F assembled to fill the vacancies created by the resignation of Robert Peters and the death of Ed Malone.

Present and voting for Dist. B were: F. Crosdale, L. Benassi, P. Hussar, M. Keating, L. Lewis, T. Callahan, E. O'Connell, and J. Keating.

Nominations: Paula Cappello, 1 Maple St. and Peter Lewis, 144 Winn St.

Each candidate received 4 votes, the vacancy remains unfilled.

Present and voting for Dist. F were: R. Madden, V. Mooney, T. Shea, M. Shea, and R. Arsenault.

Nominations: David DiSanto, 19 Mohawk Rd. Unan. voted (candidate not in attendance).

At 7:50 P.M., a quorum being present, the meeting was called to order with a salute to the flag. The reading of the Warrant and Constable's Report was waived upon unanimous consent. A motion to adjourn to Wed., Jan. 13, 1993 to complete the business of the warrant, if necessary, was moved, seconded and so voted.

The Master Plan Committee presented an update to the meeting.

At 8:20 P.M., the meeting was recessed and the Special Town Meeting was called to order.

SPECIAL TOWN MEETING
MONDAY, JANUARY 11, 1993

The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 1 Re: AFSCME — Burlington Municipal Employees Association Collective Bargaining Agreement

The article as it appeared in the warrant was moved and seconded by the Ways & Means Committee who were 9-0-2 in favor. MAJORITY VOTED to fund the Collective Bargaining Agreement by and between the Town of Burlington and Local 1703 American Federation of State, County and Municipal Employees (BMEA), by transfer from Line #145 (FY'93 Negotiated Settlements) of the Annual Budget as voted in May 1992, the sum of $25,825 to the various full-time and part-time salary accounts, same to be spent under the direction of the appropriate authority.

ARTICLE 2 Re: AFSCME — Burlington Dept. of Public Works Employees Collective Bargaining Agreement

The article as it appeared in the warrant was moved and seconded by the Ways & Means Committee who were 10-0-1 in favor. MAJORITY VOTED to fund the Collective Bargaining Agreement by and between the Town of Burlington and Local 1703 American Federation of State, County and Municipal Employees (BMEA), by transfer from Line #145 (FY'93 Negotiated Settlements) of the Annual Budget as voted in May 1992, the sum of $9,900 to the Department of Public Works full-time salary accounts, same to be spent under the direction of the Board of Selectmen.

At 8:40 P.M., the Special Town Meeting was adjourned and the regular meeting was reconvened.

ARTICLE 1 Re: Reports of Town Officers and Committees

Committee Reports to be heard during the respective article discussion.

ARTICLE 2 Re: Will of Marshall Simonds

The article as it appeared in the warrant was moved and seconded by the Ways & Means Committee who were 9-0-1 in favor. MAJORITY VOTED to accept from the Trustees under the will of Marshall Simonds the sum of $9,500 for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 3 Re: Preparation for Library Expansion

The article as it appeared in the warrant was moved and seconded by the Ways & Means Committee who were 8-2-0 in favor. An amendment to include the words "and the former Police Station' after the words "asbestos in the current library facility" was moved and seconded. Amendment carried. Main motion as amended carried.

MAJORITY VOTED to transfer from free cash the sum of $20,000, for the purpose of (1) design development, including architect's reimbursable costs, for the initial renovation of the former police station so that it may be temporarily used as a library facility while the current library facility is under construction; and (2) investigation of the presence of asbestos in the current library facility and the former Police Station, same to be spent under the direction of the Board of Library Trustees.

ARTICLE 4 Re: NESWC Arbitration Award

The article was moved and seconded by the Ways & Means Committee who were 11-0-0 in favor. UNANIMOUSLY VOTED to transfer from free cash the sum of $369,763 to fund the NESWC arbitration award, same to be spent under the direction of the Board of Selectmen.

ARTICLE 5 Re: Amend Gen. ByLaws, Art. XI, S. 16 — Use of Chlorides

The article was moved and seconded. The ByLaw Review Committee voted 3-0 in favor. MAJORITY VOTED to amend Article XI, Section 16, which now reads:

"The use of chlorides within the Town limits for the control of snow and ice on both public and private parking areas and roadways shall be permitted under the direction of the Board of Selectmen, and no chlorides shall be used in private parking areas or roadways without prior written consent from the Board of Selectmen."

so as to now read:

"The use of sodium chloride is prohibited on private or public ways or parking lots in the Town of Burlington, with the exception of public ways outside of the Aquifer and Water Resource Districts, where a mixture of sodium chloride to sand not to exceed 1:4 may be used. The use of calcium chloride is allowed throughout the Town."

ARTICLE 6 Re: Amend General ByLaws Art. 1 — Awarding Certain Contracts

The article as it appeared in the warrant was moved and seconded. UNANIMOUSLY DEFEATED.

ARTICLE 7 Re: Amend General Bylaws Article VI — Fee Schedule for Weights & Measures

The article as it appeared in the warrant was moved and seconded by the Ways & Means Committee who were 9-1-0 in favor. Bylaw Review Committee voted 3-0 in opposition. MAJORITY VOTED to approve the addition to Article VI, as Section 9.0 to adopt the following new annual sealing fee schedule for each of the following weighing and measuring devices in accordance with Mass. General Laws, Chapter 98, Section 56:

Section 9.0 Fee Schedule — Weights and Measures

BALANCES AND SCALES	
With capacity of over 10,000 lbs	$50.00
With capacity of 5,000 to 10,000 lbs	30.00
With capacity of 1,000 to 5,000 lbs	20.00
With capacity of 100 to 1,000 lbs	10.00
With capacity of more than 10 lbs and less than 100 lbs	6.00
With capacity of 10 lbs or less	5.00
WEIGHTS	
Avoirdupois	.50
Metric	.50
Apothecary	.50
Troy	.50
LIQUID MEASURING METERS	
Gasoline	8.00
Diesel	8.00
Kerosene	8.00
LINEAR MEASURES	
Taxi Meter	8.00
Fabric Measuring	5.00
Wire-Rope-Cordage	5.00
Tapes	1.00
ADJUSTMENT FEES	
Per Device	1.00

ARTICLE 8 RE: Amend Article II General Bylaws, and Chapter 686 of the Acts of 1970 to Allow for Election of Town Meeting Members by Precinct.

The article was moved and seconded. Bylaw Review Committee voted 3-0 in favor.

After some debate, a motion to refer to the Bylaw Review Committee and Town Clerk was moved, seconded and so voted

ARTICLE 9 RE: 1993 Annual Town Election

The article as it appeared in the warrant was moved and seconded. MAJORITY VOTED to set the Annual Town Election for Saturday, April 3, 1993.

At 9:55 P.M., a motion to adjourn was moved, seconded and so voted.

Attest: Jane L. Chew, CMC
Town Clerk

SPECIAL TOWN MEETING
MONDAY, FEBRUARY 8,1993
FOGELBERG AUDITORIUM, BHS

At 7:45 P.M., a quorum being present, the meeting was called to order with a salute to the flag. The reading of the Warrant and Constable's Return was waived upon unanimous consent.

ARTICLE 1 RE: Early Retirement Incentive

The article as it appeared in the warrant was moved and seconded by the Ways & Means Committee who were 7-0-1 in favor. MAJORITY VOTED to accept the provisions of Section 4 of Chapter 399 of the Acts of 1992 which provides an early retirement program for certain categories of municipal employees

At 8:05 P.M. a motion to adjourn was moved, seconded and so voted.

Attest: Jane L. Chew, CMC
Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS
Middlesex SS.

To either of the Constables of the Town of Burlington the county of Middlesex

Greeting.

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Burlington High School (Rubber Gym) in said Burlington on Saturday the third day of April next, at 8:00 o'clock in the forenoon, then and there to act on the following articles:-

To cast their votes in the Annual Town Election for Candidates for:

# of Seats	Office	Term
1	Moderator	1 yr.
1	Selectmen	3 yrs.
1	Planning Board	5 yrs.
2	School Committee	3 yrs.
1	Assessor	3 yrs.
1	Bd. of Health	3 yrs.
1	Bd. of Health	2 yrs.
2	Bd. of Health	1 yr.
1	Housing Authority	5 yrs.
1	Recreation Comm.	3 yrs.
2	Library Trustee	3 yrs.
1	Shawsheen Tech. H.S.	3 yrs.

Town Meeting Members :

Dist.	Seats	Term
A	3	3 yrs.
B	3	3 yrs.
C	3	3 yrs.
D	1	2 yrs.
D	3	3 yrs.
E	3	3 yrs.
F	2	1 yr.
F	3	3 yrs.
G	3	3 yrs.
H	3	3 yrs.
J	3	3 yrs.
K	3	3 yrs.
K	1	1 yr.
L	3	3 yrs.
M	3	3 yrs.

And you are directed to serve this Warrant, by posting up attested copies thereof at Town Hall and Burlington High School in said Town, Burlington, 7 days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this day of in the year of our Lord one thousand nine hundred and

Richard C. Wilde
George L. Judge, Jr.
Robert P. Marrano
Charles T. Ferguson
Joseph A. Impemba
Selectmen

A true copy. Attest:
Anthony J. Saia Constable

ANNUAL TOWN ELECTION
APRIL 3, 1993

The Polls for the Annual Town Election were opened at 8:00 AM at Burlington High School. All precinct workers were sworn in by the wardens. The machines and ballot boxes were all checked. Memory Packs were sealed and the counters all read zero. The Polls closed at 8:00 PM.

		Votes Cast	Registered Voters
Prec. 1	Warden, Mary Louise Rutherford	598	2,388
Prec. 2	Warden, Betty Yetman	517	2,637
Prec. 3	Warden, Paula Davis	618	2,527
Prec. 4	Warden, Patricia Stanford	490	1,943
Prec. 5	Warden, Virginia Igo	545	2,032
Prec. 6	Warden, Elmer Larson	524	2,238
		3,292	13,765 (24%)

The above figures include 172 Absentee Ballots cast by Precinct as follows:
1 — 31, 2 — 24, 3 — 30, 4 — 29, 5 — 33, 6 — 25

Precinct Total Votes Cast Offices/Candidates	1	2	3	4	5	6	Grand Total
MODERATOR (1 yr) (1)							
Blanks	150	136	162	111	132	125	816
Thomas F. Murphy	445	376	451	375	410	395	2,452
Write-ins	3	5	5	4	3	4	24
Total	598	517	618	490	545	524	3,292
SELECTMEN (3 yr) (1)							
Blanks	28	40	34	21	21	27	171
Gary J. Gianino	409	309	367	300	340	297	2,022
Virginia E. Mooney	160	165	216	164	181	199	1,085
Write-ins	1	3	1	5	3	1	14
Total	598	517	618	490	545	524	3,292
PLANNING BOARD (5 yr) (1)							
Blanks	193	175	205	131	152	166	1,022
Peter J. Coppola	403	341	410	354	392	355	2,255
Write-ins	2	1	3	5	1	3	16
Total	598	517	618	490	545	524	3,292
SCHOOL COMM. (3 yr) (2)							
Blanks	182	162	228	157	188	188	1,105
John L. Vanella	371	307	337	263	297	293	1,868
Janet Bellizia-O'Connell	283	239	309	260	299	288	1,678
Thomas J. Murphy, Jr.	357	320	359	291	299	275	1,901
Write-ins	3	6	3	9	7	4	32
Total	598	517	618	490	545	524	3,292
ASSESSOR (3 yr) (1)							
Blanks	150	153	176	113	117	132	841
Neil G. Sheehan	446	363	441	372	424	389	2,435
Write-ins	2	1	1	5	4	3	15
Total	598	517	618	490	545	524	3,292
BOARD OF HEALTH (3 yr) (1)							
Blanks	194	180	217	151	174	156	1,072
Robert C. Hogan	401	335	399	336	371	364	2,206
Write-ins	3	2	2	3	0	4	14
Total	598	517	618	490	545	524	3,292
BOARD OF HEALTH (2 yr) (1)							
Blanks	95	72	80	49	55	66	417
Douglas J. Hyde	358	311	377	330	348	304	2,028
Audrey M. Santini	143	134	161	111	142	152	843
Write-ins	2	0	0	0	0	2	4
Total	598	517	618	490	545	524	3,292
BOARD OF HEALTH (1 yr) (2)							
Blanks	334	305	375	282	284	300	1,880
James J. Dion	210	169	236	211	270	204	1,300
James C. Harrison	312	177	213	191	224	208	1,325
Robert S. Matarazzo	205	237	243	169	198	209	1,261
Francis L. McLaughlin	134	144	168	126	114	125	811
Write-ins	3	2	2	3	0	4	14
Total	598	517	618	490	545	524	3,292
HOUSING AUTH. (5 yr) (1)							
Blanks	210	180	227	169	175	163	1,124
Samuel M. Roberto, Jr.	384	331	389	317	369	358	2,148
Write-ins	4	6	2	4	1	3	20
Total	598	517	618	490	545	524	3,292

Precinct Total Votes Cast Offices/Candidates	1	2	3	4	5	6	Grand Total
							RECREATION
COMM. (3 yr) (1)							
Blanks	161	155	199	141	161	145	962
Edward B. Schuler	435	362	418	347	382	377	2,321
Write-ins	2	0	1	2	2	2	9
Total	598	517	618	490	545	524	3,292
LIBRARY TRUSTEE (3 yr) (2)							
Blanks	411	377	462	347	350	350	2,297
Timothy Braceland	400	339	412	325	372	366	2,214
Julie M. Michutka	379	313	355	302	360	327	2,036
Write-ins	6	5	7	6	8	5	37
Total	598	517	618	490	545	524	3,292
SHAWSHEEN HS (3 yr) (1)							
Blanks	191	171	208	144	163	151	1,028
Alfred J. Verrier	404	346	409	343	381	372	2,255
Write-ins	3	0	1	3	1	1	9
Total	598	517	618	490	545	524	3,292
T.M.M. (3 yr) 1M (3)							
Blanks	455						
John E. Hickey	203						
Robert J. MacDonald	217						
Ruthann Covino (Write-in)	(4)						
Write-in	28						
Total	903						
T.M.M. (3 yr) 1A (3)							
Blanks	239						
Carol A. Casey	219						
James C. Harrison	226						
Gilbert Napoleon	206						
Write-ins	1						
Total	891						
T.M.M. (3 yr) 2B (3)							
Blanks		310					
Frederick J. Crosdale, Jr.		162					
Janis A. Giles		165					
Peter E. Lewis		162					
Write-ins		8					
Total		807					
T.M.M. (3 yr) 2C (3)							
Blanks		541					
Lucy A. Bramanti		172					
Richard E. Hovasse (W/I)		(7)					
Richard L. Hovasse (W/I)		(7)					
Write-ins		37					
Total		750					
T.M.M. (3 yr) 3D (3)							
Blanks			355				
Elliot J. Chikofsky			156				
Stella M. Peters			175				
Louis P. Rubino			178				
Write-ins			3				
Total			867				

Precinct	1	2	3	4	5	6	Grand Total
Total Votes Cast							
Offices/Candidates							
T.M.M. (2 yr) 3D (1)							
Blanks			101				
Ruth E. Danielson			187				
Write-ins			2				
Total			290				
T.M.M. (3 yr) 3E (3)							
Blanks			499				
Stephen G. Marchese			218				
Elaine I. Zuccaro			240				
Paul A. Valleli (W/I)			(4)				
Write-ins			30				
Total			987				
T.M.M. (3 yr) 4F (3)							
Blanks				432			
Daniel J. Coughlin				118			
James G. Dolan (W/I)				(2)			
James G. Killilea (W/I)				(2)			
Write-ins				17			
Total				567			
T.M.M. (1 yr) 4F (2)							
Blanks				154			
David J. DiSanto				113			
Virginia E. Mooney				110			
Write-ins				1			
Total				378			
T.M.M. (3 yr) 4H (3)							
Blanks				275			
Karen Cooper				202			
Ellen Marie Ferguson				210			
Marjorie A. Smith				211			
Write-ins				5			
Total				903			
T.M.M. (3 yr) 5G (3)							
Blanks					470		
Phyllis LaMarca					193		
Auralie P. Slowey					171		
Kevin Pollicelli (W/I)					(5)		
Write-ins					24		
Total					858		
T.M.M. (3 yr) 5J (3)							
Blanks					215		
Kenneth R. Forte					178		
Joanne L. Kinchla					180		
Erinn Sheehan					202		
Write-ins					2		
Total					777		
T.M.M. (3 yr) 6K (3)							
Blanks						492	
Victoria D. Leary						211	
Kenneth J. Rush, Jr.						216	
James M. Angelo (W/I)						(2)	
Write-ins						14	
Total						933	

Precinct	1	2	3	4	5	6	Grand Total
Total Votes Cast							
Offices/Candidates							
T.M.M. (1 yr) 6K (1)							
Blanks						76	
Gerald W. Mills						233	
Write-ins						2	
Total						311	
T.M.M. (3 yr) 6L (3)							
Blanks						150	
William F. Callahan						133	
Marlene F. Rittenberg						120	
Catherine M. Boucher						119	
Thomas C. Killilea						115	
Write-ins						2	
Total						639	

Attest: Jane L. Chew, CMC
Town Clerk

MONDAY, APRIL 26, 1993
TOWN CLERK'S OFFICE

At 7:30 PM the Town Meeting Members from District A, G, and M assembled to fill the vacancies created by the resignation of J. Harrison (A), D. Hyde & J. Dion (G) and G. Gianino (M) who were elected to Townwide offices on April 3, 1993.

Present and voting were: C. Joseph Brown and Gil Napoleon (A), Virginia Igo (G)

Nominations were as follows:

District A — Garry Feldman, 19 Freeport Dr. — Unanimously voted.

District G — 1) Leo J. Majeski, 24 Meadowvale Road — Unanimously voted.

2) no nominations

District M — no nominations

The Meeting will be continued to May 10th to fill the remaining vacancies.

The meeting adjourned at 7:45 PM.

ATTEST: Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEETING
MONDAY, MAY 10, 1993
FOGELBERG AUDITORIUM, BHS

At 7:40 P.M. the Town Meeting Members of Districts G and M assembled to fill the vacancies in their respective districts. Present and voting were (G) V. Igo, P. LaMarca, K. Pollicelli, A. Slowey and (M) C. Entwistle, M. Saia, B Brennan, G. Saidah, R. MacDonald.

There were no nominations from (G). Nominated from (M) was Juliet Perdichizzi of 239 Fox Hill Road. Unanimously voted.

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag.

A motion to adjourn to May 12 to complete the business of the warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Return was waived upon unanimous consent.

The moderator swore in all newly elected Town Meeting Members.

ARTICLE 1 RE: Reports of Town Officers & Committees

The Master Plan Committee presented an update on the committee's activities. Other committee reports will be heard during the respective articles.

ARTICLE 2 RE: Transfer of Funds — FY "93 Various Accounts

M. Nash indicated that she would abstain from voting on articles concerning the School Dept.

The article was moved and seconded at $195,315. The Ways & Means Committee were 5-6 opposed. An amendment to strike $195,315 and substitute the sum of $63,600 thereby eliminating the School Account was moved and seconded. Amendment failed.

An amendment to strike $195,310 and substitute therefor the sum of $172,600 thereby reducing the School Account by 22,715 was moved and seconded. There was a division of the house and tellers were appointed. By a vote of 45 in favor and 33 opposed, the amendment carried. The main motion as amended carried.

MAJORITY VOTED to transfer $60,000 from County Retirement, $100,000 from Chapter 32B, and $12,600 from the Building Dept. Salaries for a total of $172,600 to pay for expenses incurred in Fiscal Year 1993; School Account the sum of $109,000 and DPW Salary Account the sum of $63,600 for a total of $172,600. Same to be spent under the direction of the appropriate authority.

ARTICLE 3 RE: Funding FY '94 Budget

The article as it appears in the warrant was moved and seconded. The Town Meeting Members held the majority of budgets for further discussion. The moderator then declared that each budget would be voted individually.

MAJORITY VOTED to raise and appropriate the following sums to cover the requests of the various departments for Fiscal Year 1994:

TREASURER/COLLECTOR — ITEMS 1-3	
Salaries	252,816
Expenses	5,724
Special Accts. Interest Refund	200
Total	258,740
ASSESSORS — ITEMS 4-5 (Held Over & Voted 5/12/93)	
Salaries	127,418
Expenses	30,050
Total	157,468
TOWN CLERK — ITEMS 6-7	
Salaries	95,181
Expenses	15,902
Total	111,083
MODERATOR — ITEMS 8-9	
Salaries	150
Expenses	75
Total	225
PLANNING BOARD — ITEMS 10-11	
Salaries	114,996
Expenses	7,956
Total	122,952
WAYS & MEANS — ITEMS 12-13	
Salaries	2,010
Expenses	500
Total	2,510
CAPITAL BUDGET — ITEM 14	
Salaries	450
TOWN ADMIN./SELECTMEN — ITEMS 15-17	
Salaries	214,513
Expenses	9,490
Special Accts. Admin/Selectmen	6,500
Total	230,503
LEGAL — ITEMS 18-22	
Legal Fees	90,403
Legal & Appraisal Bellotti Acct.	0
Tax Title	3,000
Collective Bargaining	14,000
Total	107,403
ACCOUNTING — ITEMS 23-24	
Salaries	135,724
Expenses	620
Total	136,344
TOWN MEETING & REPORTS — ITEM 25-26	
Salaries	2,321
Expenses	12,012
Total	14,333
REGISTRAR OF VOTERS — ITEMS 27-29	
Salaries	1,000
Expenses	4,308
Total	5,308
TOWN FACILITIES — ITEMS 30-32	
Salaries	125,075
Expenses	87,685
Total	212,760
CENTRAL ADMINISTRATION — ITEMS 33-47A	
Special Accts.	
Central Supply	75,000
Central Machines	16,649
Chapter 32B	2,100,000
Memorial Day/Vet. Day	2,500
Fourth of July	10,000
Unemployment Comp	50,000
Pension Reimburse	10,000
Surplus Buildings	10
Town Insurance	675,000
Financial Audit	36,000
BMEA Education	2,500
EDP Supplies & Maint	18,000

Contract. Svc. — EDP	34,000
Employees Asst. Prog.	6,498
Medicare	130,000
Center School Occupancy	51,000
Total	3,217,157

BOARD OF APPEALS — ITEMS 48-50

Salaries	6,402
Expenses	200
Special Accts. Advertising & Mailing	4,500
Total	11,102

CONSERVATION COMMISSION — ITEMS 51-52

Salaries	56,280
Expenses	21,180
Total	77,460

HISTORICAL COMMISSION — ITEM 53

Expenses	2,777

SEALERS OF WEIGHTS — ITEMS 54-55

Salaries	4,366
Expenses	1,000
Total	5,366

FIRE — ITEMS 56-65

Salaries	2,869,014
Expenses	163,181
Special Accts.	
Medical Coverage	10,000
Education & tuition	5,000
Clothing	20,800
Recert. of EMT	450
Fire Prevention	3,000
Arson Invest.	1,650
Training	4,500
Hazardous Materials Training & Mgmt.	6,000
Term. buyback	10
Total	3,083,605

EMERGENCY MANAGEMENT SERVICE — ITEMS 66-70

Salaries	2,500
Expenses	18,539
Special Accts.	
Education	200
Surplus Property	10
Emergency Fund	10
Total	21,259

BUILDING INSPECTOR — ITEMS 71-73

Salaries	215,813
Expenses	8,946
Special Accts.	
Hazardous Structures	10
Total	224,769

POLICE — ITEMS 79-89 (Items 74-78 formerly for dog officer)

Salaries	3,073,057
Expenses	177,897
Special Accts.	
Clothing	45,490
Education	10,000
Animal Disposal	1,180
NEMLEC	3,300
Medical	20,000
Medical Exams	0
Personnel Education	0
Traffic Super. Uniforms	1,800
Armorer Quality, Off.	0
Total	3,332,724

DPW — ITEMS 90-103A

Salaries	1,826,274
Expenses	830,084
Special Accts.	
Clothing	14,400
Physical Exams	500
Education	3,010
Highway:	
Highway #1	27,000
Lane Painting	37,222
Snow & Ice	250,000
Tree Care	14,000
Well Cleaning	10,000
Well Pumping	10,000
Mod. of well seal & parco reloc.	0
Rubbish & Garbage	1,827,530
Street Lights	380,000
Local Transportation (held over and voted 5/12/93)	138,820
Total	5,368,840

COMMUNITY LIFE CENTER — ITEMS 104-105

Salaries	215,945
Expenses	13,840
Total	229,785

COUNCIL ON AGING — ITEM 106-112

A motion to add 4,650 to contracted services to reinstate the SET program was moved and seconded. Motion failed.

Salaries	82,567
Expenses	5,855
Special Accts.	
Holiday Baskets	400
Minuteman Homecare	2,619
Emergency Account	391
Birthdays "old-old"	0
Stipend for programs	0
Total	91,832

VETERANS SERVICES — ITEMS 113-115

Salaries	65,981
Expenses	3,443
Special Accts.	
Aids to Veterans	27,600
Total	97,024

At 10:55 P.M., a motion to adjourn was moved, seconded and so voted.

ATTEST: Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEET
WEDNESDAY, MAY 12, 1993
FOGELBERG AUDITORIUM, BHS

At 7:45 P.M., a quorum being present, the meeting was called to order with a salute to the flag. A motion to adjourn to Monday, May 17 to complete the business of the warrant, if necessary, was moved, seconded and so voted.

The meeting was recessed to convene the Special Town Meeting.

SPECIAL TOWN MEETING
WEDNESDAY, MAY 12, 1993

ARTICLE 1 RE: AFSCME — Traffic Supervisors Collective Bargaining Agreement

The article as it appears in the warrant was moved and seconded. Ways & Means voted 11-0-0 in favor. MAJORITY VOTED to fund the Collective Bargaining Agreement by and between the Town of Burlington and Local 1703 American Federation of State, County and Municipal Employees (BMEA), by transfer from Line #145 (FY '93 Negotiated Settlements) of the Annual Budget as voted in May, 1992 the sum of $1,925 to the Police Department Part-time Salary Account, same to be spent under the direction of the Board of Selectmen.

At 7:50 P.M. the meeting was adjourned and the regular meeting reconvened.

ARTICLE 3 — Cont'd

A motion to take the Assessors Budget and DPW Budget Line 103A from the table was moved, seconded and so voted.

ASSESSOR — ITEMS 4-5

Salaries	127,418
Expenses	30,050
Total	157,468

DPW — ITEM 103A

The Advisory Committee presented a report of activities. A motion to move the question was seconded and unanimously voted.

Special Accounts — Local Transportation	138,820

A motion to suspend the rules and take Article 7 and 8 out of order to be discussed as the first items of business on 5/17/93 was seconded and so voted.

BOARD OF HEALTH — ITEMS 116-126

Salaries	181,832
Expenses	18,600
Special Accts	
Community Human Ser.	6,000
Clinics	1,200
T.B. Hospital	10
Premature Babies	10
Home Health Service	2,500
CMARC	8,200
Hospice	500
Mosquito Control	19,425
Hazardous Waste Collection	17,200
Total	255,477

RECREATION DIRECTOR — ITEMS 127-130

Salaries	269,085
Expenses	26,715
Special Accts.	
Transportation	5,460
Self Support Programs	100,428
Total	401,688

RECREATION MAINTENANCE — ITEMS 131-133

Salaries	376,618
Expenses	97,598
Special Acct.	0
Total	474,216

LIBRARY — ITEM 134-136

Salaries	359,745
Expenses	47,976
Special Accts. Books and Periodicals	93,106
Total	500,827

SHAWSHEEN VALLEY SCHOOL — ITEM 137

596,592

LOCAL EDUCATION — ITEM 138

Salaries	15,270,491
Non-Salary	3,650,869
Total	18,921,360

DEBT SERVICE — ITEM 139-141	
Principal	940,000
Interest	764,000
Temporary Interest	0
Total	1,704,000
RESERVE FUND — ITEM 142	200,000
COUNTY RETIREMENT — ITEM 143	2,270,000
STABILIZATION — ITEM 144	0
NEGOTIATED SETTLEMENTS — ITEM 145	100,000
TOTAL OPERATING	32,593,372
TOTAL FIXED	9,954,567
GRAND TOTAL	42,547,939

ARTICLE 4 RE: Capital Budget — FY '94

The article as it appears in the warrant was moved and seconded.

MAJORITY VOTED to transfer from available funds the following: from free cash the sum of $689,409; from the Sale of Graves Acct. the sum of $52,223; from the Stabilization Fund the sum of $62,400; from Chapter 90 Funds the sum of $428,676 (as voted 5/19/93); for a total of $1,232,708 for the items contained within the following proposed Fiscal Year 1994 Capital Budget, same to be spent under the appropriate authorities as indicated:

Project No.	Department	Project Name Description	Spending Authority	Appropriation
94-1	Planning	Master Plan, Phase II	Planning Bd.	$30,000
94-2	Town Clerk	Optech Voting System	Town Clerk	15,127
94-3	Town Clerk	Microfilm Reader/Printer	Town Clerk	5,000
94-4	Police (from stabilization Fund)	Police Cruisers (4)	Selectmen	62,400
94-5	Conservation	Stream Maintenance	Selectmen	20,000

A motion to amend to $15,000 was seconded. Motion failed.
Main motion carried.

94-6	Conservation	Computer	Selectmen	3,725

A motion to amend to $2,500 was seconded. Motion failed.
Main motion carried.

94-7	DPW	Pavement Management	Selectmen	189,280
		from Chapter 90 Funds (voted 5/19/93)		428,676
94-8	DPW	Master Drainage Alcine Lane Culvert	Selectmen	36,000
94-9	DPW	Replacement Sewer Pumps	Selectmen	27,500
94-10	DPW	Replacement Water Diversion Roof, Billerica and Sewer Pumping Station Roof Terrace Hall Avenue	Selectmen	13,860
94-11	DPW	Removing & Disposing Sludge from Sludge Lagoon	Selectmen	$35,000
94-12	DPW	Replacement of DPW Vehicles	Selectmen	92,000
94-13	DPW	Cemetery Backhoe (from Sale of Graves Acct.)	Selectmen	52,223
94-14	DPW	Road Grader	Selectmen	15,000
94-15	Recreation	One Ton Dump Truck with Plow	Recreation	25,000
94-16	Recreation	Repairs Tennis Courts, Simonds Park	Recreation	5,000

A motion to amend to $5,000 was seconded and so voted.
Main motion as amended carried.

Project No.	Department	Project Name Description	Spending Authority	Appropriation
94-17	Recreation	Repairs Wall, Simonds Park	Recreation	7,000

A motion to amend to $7,000 was seconded and so voted.
Main motion as amended carried.

94-18	Recreation	Gas Heaters, Maintenance Garage	Recreation	4,200
94-19	Fire	Ambulance	Selectmen	97,000
94-20	Fire	E 9-1-1 Secondary PSAP	Selectmen	5,000
94-21	School	New Fire Alarm	School Comm.	9,000
94-22	School	Heat Circulation	School Comm.	10,000
94-23	School	Expansion Repairs, BHS	School Comm.	25,000
94-24	School	ADA Renovations	School Comm.	0

A motion to amend to $0 was seconded and so voted.
A motion to postpone indefinitely was seconded and so voted.

94-25	School	Plumbing Upgrade, Wildwood School	School Comm.	9,850
94-26	School	Track Restoration, BHS	School Comm.	9,867

At 11:10 P.M., a motion to adjourn was seconded and so voted.

Attest:
Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEETING
MONDAY, MAY 17, 1993
FOGELBERG AUDITORIUM, BHS

At 7:40 P.M. the Town Meeting Members of District G assembled to fill a vacancy.

Present and voting were V. Igo, L. Majeski, P. LaMarca, K. Pollicelli, A. Slowey.

Nominations were as follows:
Kathleen Stryke, 8 Marion Rd.
Stephen Stepanis, 23 Paulson Dr.
Richard Rhilinger, 42 Paulson Dr.

The members voted by secret ballot. Moderator declared Stephen Stepanis the winner.

At 7:50 P.M., a quorum being present, the meeting was called to order with a salute to the flag.

It was moved, seconded and so voted to adjourn to Wed., May 19 to complete the business of the warrant, if necessary.

ARTICLE 7 RE: Library Renovation & Expansion

The article was moved and seconded. Capital Budget voted 3-2 in favor. Ways & Means voted 7-5 in favor. Capital Buildings Committee reiterated their support for the plan.

After lengthy debate, a motion to move the question was seconded. By a vote of 67 in favor and 8 opposed, the motion carried. By a standing vote of 49 in favor and 29 opposed, the main motion failed. Seven members stood for a role call. BY A ROLE CALL VOTE OF 49 IN FAVOR AND 29 OPPOSED THE MAIN MOTION FAILED TO RECEIVE THE REQUIRED 2/3 VOTE.

ARTICLE 8 RE: Bonding Fees & Legal Counsel Expense for Library Project

A Motion to postpone indefinitely was seconded, and so voted.

A motion to postpone Articles 5 and 6 to Wednesday, May 19 was seconded and so voted.

ARTICLE 9 RE: Custodial Recreation and Other Approved Fees

The article as it appears in the warrant was moved and seconded. Ways & Means voted 11-1-0 in favor. MAJORITY VOTED to transfer from free cash the sum of $20,000, for the

purpose of custodial fees for organizations as previously approved by Town Meeting, same to be spent under the direction of the School Committee.

ARTICLE 10 RE: Drug & Alcohol Task Force

The article as it appears in the warrant was moved and seconded. Ways & Means voted 11-0-1 in favor.

MAJORITY VOTED to transfer from free cash the sum of $2,500 to fund the expenses of the Burlington Drug & Alcohol Task Force, same to be spent under the direction of the Board of Selectmen.

ARTICLE 11 RE: Ice Palace Enterprise Fund

The article was moved and seconded. Ways & Means voted 11-1-0 in favor.

MAJORITY VOTED to transfer from the Burlington Ice Palace Estimated Revenue Account the sum of $563,112 to operate the Burlington Ice Palace, same to be spent under the direction of the Board of Selectmen.

ARTICLE 12 RE: Sewer Services Enterprise Fund

The article as it appears in the warrant was moved and seconded. Ways & Means voted 10-0-0 in favor.

MAJORITY VOTED to transfer from the Burlington Sewer Estimated Revenue Account the sum of $3,096,669 for the Burlington Sewer Enterprise Fund.

ARTICLE 13 RE: Shawsheen Valley Technical High School Grant

The article as it appears in the warrant was moved and seconded. A motion to postpone until Wednesday, May 19 was seconded. Motion failed.

MAJORITY VOTED to accept a $48,352 Equal Educational Opportunity Grant for the Shawsheen Valley Regional Vocational Technical High School District for the 1993-1994 school year.

A motion to reconsider Articles 7 and 8 was presented to the Moderator. A motion to reconsider Article 4, Item 94-7 was seconded.

ARTICLE 14 RE: Will of Marshall Simonds

The article as it appears in the warrant was moved and seconded. Ways & Means voted 12-0-0 in favor.

MAJORITY VOTED to accept from the Trustees under the Will of Marshall Simonds the sum of $9,500 for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 15 RE: Lighting of Athletic Fields

The article as it appears in the warrant was moved and seconded. Ways & Means voted 11-1-0 in favor.

MAJORITY VOTED to transfer from free cash the sum of $7,500 to pay electric bills for lighting of athletic fields used by Burlington youth sports organizations, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 16 RE: Support Committee for Battered Women

The article as it appears in the warrant was moved and seconded. Ways & Means voted 10-0-2 to transfer from free cash the sum of $1,000 for the purpose of assisting the Support Committee for Battered Women, same to be spent under the direction of the Board of Selectmen.

ARTICLE 17 RE: Street Acceptances — Town Line Road, Lucaya Circle, Fowler Terrace, Sarah Street, a portion of Great Meadow Road, and a portion of Freeport Drive

The article as it appears in the warrant was moved and seconded.

UNANIMOUSLY VOTED to accept Town Line Road, Lucaya Circle, Fowler Terrace, Sarah Street, a portion of Great Meadow Road, and a portion of Freeport Drive, as public ways in the Town of Burlington as laid out by the Board of Selectmen as described below:

TOWN LINE ROAD, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the southerly side line of Mill Street,

Thence running along a curve having a radius of 25.00 feet a length of 49.44 feet to a point of tangency,

Thence turning and running S27-47-00E a distance of 213.49 feet to a point of curvature,

Thence turning and running along a curve having a radius of 653.56 feet a length of 123.81 feet to a point of tangency,

Thence turning and running S16-55-45E a distance of 406.01 feet to a point of curvature,

Thence turning and running along a curve having a radius of 1032.84 feet a length of 130.62 feet to a point of tangency,

Thence turning and running S9-41-00E a distance of 102.50 feet to a point of curvature,

Thence turning and running along a curve having a radius of 298.26 feet a length of 130.14 feet to a point of tangency,

Thence turning and running S34-41-00E a distance of 100.00 feet to a point,

Thence turning and running S51-49-18W a distance of 44.08 feet to a point,

Thence turning and running N34-41-00W a distance of 102.69 feet to a point of curvature,

Thence turning and running along a curve having a radius of 342.26 feet a length of 149.34 feet to a point of tangency,

Thence turning and running N9-41-00W a distance of 102.50 feet to a point of curvature,

Thence turning and running along a curve having a radius of 988.84 feet a length of 125.05 feet to a point of tangency,

Thence turning and running N16-55-45W a distance of 406.01 feet to a point of curvature,

Thence turning and running along a curve having a radius of 609.56 feet a length of 115.48 feet to a point of tangency,

Thence turning and running N27-47-00W a distance of 254.00 feet to a point of curvature,

Thence turning and running along a curve having a radius of 25.00 feet a length of 29.10 feet to a point,

Thence turning and running along the southerly sideline of Mill Street N85-32-00E a distance of 102.36 feet to the point of beginning.

Being more fully shown on a Street Acceptance Plan of Town Line Road prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, dated February 23, 1993.

LUCAYA CIRCLE, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the southerly side line of Freeport Drive,

Thence turning and running along a curve having a radius of 22.00 feet a length of 26.63 feet to the point of tangency,

Thence running S36-17-28E a distance of 296.65 feet to a point of curvature,

Thence turning and running along a curve having a radius of 22.00 feet a length of 20.00 feet to the point of compound curvature,

Thence turning and running along a curve having a radius of 50.00 feet a length of 248.41 feet to the point of compound curvature,

Thence turning and running along a curve having a radius of 22.00 feet a length of 20.00 feet to the point of tangency,

Thence turning and running N36-17-28W a distance of 270.90 feet to a point of curvature,

Thence turning and running along a curve having a radius of 22.00 feet a length of 39.16 feet to the point of compound curvature,

Thence turning and running along a curve having a radius of 585.09 feet a length of 88.44 feet to the point beginning.

More fully shown on a Street Acceptance Plan of Lucaya Circle prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, dated February 24, 1993.

FOWLER TERRACE, in the Town of Burlington, Middlesex County, Massachusetts bounded and described:

Beginning at a point on the southerly side line of Terrace Hall Avenue,

Thence running N86-10-30E a distance of 94.00 feet to a point,

Thence turning and running along a curve having a radius of 25.00 feet a length of 39.27 feet to a point,

Thence turning and running S3-49-30E a distance of 195.00 feet to a point of curvature,

Thence running along a curve having a radius of 600.87 feet a length of 103.54 feet to a point of tangency,

Thence turning and running S6-02-53W a distance of 222.42 feet to a point of curvature,

Thence turning and running along a curve having a radius of 122.00 feet a length of 119.01 feet to a point of tangency,

Thence turning and running S61-56-29W 118.46 feet to a point,

Thence turning and running N28-03-31W 44.00 feet to a point,

Thence turning and running N61-56-29E 118.46 feet to a point of curvature,

Thence turning and running along a curve having a radius of 78.00 feet a length of 76.09 feet to a point of tangency,

Thence turning and running N6-02-53E a distance of 222.42 feet to a point of curvature,

Thence turning and running and running along a curve having a radius 556.87 feet a length of 95.96 feet to a point of tangency,

Thence turning and running N3-49-30W 195.00 feet to a point of curvature,

Thence turning and running along a curve having a radius of 25.00 feet a length of 39.27 feet to the point of beginning.

More fully shown on a Street Acceptance plan of Fowler Terrace prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, dated March 4, 1993.

SARAH STREET, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the southerly side line of Wilmington Road,

Thence running along a curve having a radius of 25.00 feet a length of 33.96 feet to the point of tangency,

Thence turning and running S42-20-00E a distance of 1773.88 feet to a point of curvature,

Thence turning and running along a curve having a radius of 20.00 feet a length of 35.50 feet to the point of tangency on the sideline of Cathy Road,

Thence turning and running S35-57-00W along the side line of Cathy Road a distance of 81.70 feet to a point of curvature,

Thence turning and running along a curve having a radius of 20.00 feet a length of 27.33 feet to the point of tangency,

Thence turning and running N42-20-00W a distance of 1770.12 feet to a point of curvature,

Thence turning and running along a curve having a radius of 25.00 feet a length of 44.90 feet to the point of tangency on the sideline of Wilmington Road,

Thence turning and running N34-46-00E along the sideline of Wilmington Road a distance of 92.47 feet to the point of beginning.

More fully shown on a Street Acceptance plan of Sarah Street prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, Dated March 19, 1993

GREAT MEADOW ROAD (a portion of), in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the northerly side line of the Burlington Mall Road,

Thence running along a curve having a radius of 50.00 feet a length of 71.00 feet to the point of tangency,

Thence turning and running N13-36-14W a distance of 398.71 feet to a point of curvature,

Thence turning and running along a curve having a radius of 180.00 feet a length of 213.24 feet to the point of tangency,

Thence turning and running S81-28-50E a distance of 150.19 feet to a point,

Thence turning and running S02-32-46E a distance of 24.16 feet to a point of curvature,

Thence turning and running along a curve having a radius of 220.00 feet a length of 88.88 feet to the point of tangency,

Thence turning and running S13-36-14E a distance of 400.69 feet to a point of curvature,

Thence turning and running along a curve having a radius of 30.00 feet a length of 51.65 feet to the point of tangency at the sideline of the Burlington Mall Road,

Thence turning and running S67-45-07W along the sideline of the Burlington Mall Road a distance of 118.34 feet to the point of beginning.

More fully shown on a Street Acceptance Plan of Great Meadow Road prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, dated March 7, 1993

FREEPORT DRIVE (a portion of) in the Town of Burlington, Middlesex County, Massachusetts bounded and described:

Beginning at a point on the southerly side line of Mill Street,

Thence running along a curve having a radius of 30.00 feet a length of 50.26 feet to a point of tangency,

Thence turning and running S07-17-28E a distance of 223.60 feet to a point of curvature,

Thence turning and running along a curve having a radius of 320.56 feet a length of 167.85 feet to a point of tangency,

Thence turning and running S22-42-32W a distance of 243.00 feet to a point of curvature,

Thence turning and running along a curve having a radius of 585.09 feet a length of 265.50 feet to a point of tangency,

Thence turning and running S48-42-32W a distance of 87.95 feet to a point,

Thence turning and running N22-05-38W a distance of 46.59 feet to a point,

Thence turning and running N48-42-32E a distance of 72.63 feet to a point of curvature,

Thence turning and running along a curve having a radius of 541.09 feet a length of 245.54 feet to a point of tangency,

Thence turning and running N22-42-32W a distance of 243.00 feet to a point of curvature,

Thence turning and running N07-17-28W a distance of 217.58 feet to a point of curvature,

Thence turning and running along a curve having a radius of 30.00 feet a length of 53.72 feet to a point of curvature at the sideline of Mill Street.

Thence turning and running along a curve having a radius of 352.52 feet a length of 114.36 feet along the side line of Mill Street, to point of beginning.

More fully shown on a Street Acceptance Plan of a portion of Freeport Drive, prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, dated March 23, 1993.

ARTICLE 18 RE: Resolution Removing Cap on Lottery Funds

MAJORITY VOTED to instruct its representatives to the General Court to support an amendment to the FY '94 state budget to guarantee that cities and towns receive the full $47 million growth in lottery revenues.

ARTICLE 19 RE: Resolution Increasing Municipal Share of State Gas Revenues

MAJORITY VOTED to instruct its representatives to the General Court to support legislation filed by the Mass. Municipal Association that would establish in state law a Local Roads Fund in order to ensure a fair and predictable share of state gas tax collections for distribution to cities and towns for use on local roads.

At 10:40 P.M., a motion to adjourn was seconded and so voted.

Attest:

Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEETING
WEDNESDAY, MAY 19, 1993
FOGELBERG AUDITORIUM — BHS

A 7:45 P.M., a quorum being present, the meeting was called to order with a salute to the flag.

A motion to suspend the rules to take Articles 23-27 out of order was seconded and so voted.

ARTICLE 23 RE: Rezoning 54 Middlesex Turnpike

The article as it appears in the warrant was moved and seconded. Planning Board voted 5-1-0 in favor. Land Use voted 5-0-0 in favor. UNANIMOUSLY VOTED to amend the Zoning Map to remove the land as described below from a General Industrial (IG) District and to establish same as a General Business (BG) District:

The land in Burlington, Middlesex County, Massachusetts, together with the buildings thereon, situated on the westerly side of Lowell Street, also known as Middlesex Turnpike, bounded and described as follows:

EASTERLY	by said Middlesex Turnpike, as shown on a plan hereinafter mentioned, 150.00 feet;
SOUTHERLY	by land of Isaac Bernstein, shown as Parcel 5 on said plan, 587.00 feet, more or less;
WESTERLY	by other land of said Bernstein, shown as Parcel 6-B on said plan, 100.00 feet, more or less;
NORTHERLY	by land now or formerly of heirs of J. Russell Reed, by courses measuring 70 feet, 30 feet, 140 feet, and 40 feet, all measurements being more or less; and
NORTHERLY	again by land of Helen Saras shown as Parcels 1 and 2 on said plan, 370 feet, more or less,

Said premises are shown as Parcels 3 and 4, containing 2 acres more or less as shown on a plan entitled "Plan of Land in Burlington, Mass., Scale 1 inch = 80 feet, January 26, 1956, surveyed by the Northeastern Engineering Assoc., Burlington, Mass., Douglas P. Forbes, C.E." duly recorded with Middlesex South District Registry of Deeds, Book 8670, Page 483.

Being the same and all of the same premises conveyed to Patrick C. Coen, Trustee of the Coen Realty Company, by Deed dated April 24, 1978 and recorded at the Middlesex South District Registry of Deeds at Book 13442, Page 447.

This property is described as Parcel 11, Tax Assessors Map 56, Town of Burlington, Massachusetts,

Approved by A.G. 6/1/93. Published Burlington News 6/9 & 6/16/93.

ARTICLE 24 RE: Amend Zoning By-Law, Wetlands District Section 8.2.0 and 8.2.2

The article as it appears in the warrant was moved and seconded. Planning Board voted 6-0-0 in favor. Land Use voted 5-0-0 in favor. UNANIMOUSLY VOTED to amend the Zoning By-Law by removing the designation of the Wetlands District from the land commonly known as 3 Marvel Avenue and shown on the Assessors Map 9 Lot 84; and removing the designation of the Wetlands District from the land known as 5 Marvel Avenue and shown on the Assessors Map 9 Lot 85, both lots each containing 20,000 square feet, more or less.

Approved by A.G. 6/1/93. Published Burlington News 6/9 & 6/16/93.

ARTICLE 25 RE: Amend Zoning By-Law — Sale of Structural and Building Supplies

The article as it appears in the warrant was moved and seconded. Planning Board voted 5-1-0 in favor. Land Use voted 5-0-0 in favor.

UNANIMOUSLY VOTED to amend the Zoning By-Laws by deleting subsection 4.2.6.18, "Sale of Structural and Building Supplies," from Article IV, Section 4.2.0.

Approved by A.G. 6/1/93. Published Burlington News 6/9 & 6/16/93.

ARTICLE 26 RE: Amend Zoning from RO to BL, 21-23 Center Street

The article as it appears in the warrant was moved and seconded. A motion to postpone indefinitely was seconded. Motion failed. There was a division of the house and tellers were appointed.

BY A VOTE OF 64 IN FAVOR AND 11 OPPOSED THE TOWN VOTED to amend the Zoning Map to remove the land as described below from One Family Dwelling (RO) District and establish the same as a Limited Business (BL) District: A certain parcel of land situated in the Town of Burlington, Massachusetts, and described as follows:

Beginning at a point on the sideline of Center Street,

Thence running in a Northeasterly direction 63.0 feet to a point,

Thence turning and running in a Northeasterly direction 118.0 feet to a point,

Thence turning and running in a Northwesterly direction 107.0 feet to a Drill Hole,

Thence turning and running in a Northeasterly direction 166 feet to a point,

Thence turning and running in a Northeasterly direction 80 feet to a point,

Thence turning and running in a Northeasterly direction 40 feet to a point at the sideline of Dearborn Road,

Thence turning and running in a Southerly direction along the sideline of Dearborn Road, said boundary includes a length of 110.66 feet along a curve having a radius of 260.22 and a length defined as 93.84 to a point of curvature,

Thence turning and running along a curve having a radius of 9.93 a length of 18.51 along the sideline of said Dearborn Road to a point of tangency at the sideline of Center Street,

Thence turning and running along the Northerly sideline of Center Street in a Northwesterly direction to the point of beginning

More fully shown as parcel #103 on the Town of Burlington's Assessors Map #29.
Containing 86,400 +/- sf.

Approved by A.G. 6/1/93. Published Burlington News 6/9 & 6/16/93.

ARTICLE 27 RE: Amend Certain Terms & Conditions of Planned Development — 100 Cambridge Street

The article was moved and seconded. Planning Board was 7-0-0 in favor. Land Use reported no vote taken. After considerable debate, a motion to move the question was seconded and so voted. There was a division of the house and tellers were appointed.

BY A VOTE OF 49 IN FAVOR AND 20 OPPOSED, THE TOWN VOTED to amend the terms and conditions of the Concept Plan approved by the January 25, 1988 Town Meeting, including the Special Conditions for the Planned Development District ("PD" District) located at 100 Cambridge Street, Burlington, Massachusetts as follows:

I. To amend Article VIII of the Special Conditions for Planned Development District as follows:

"VIII. Affordable Housing Initiatives. The Concept Plan entails the construction of up to 75 units of residential housing. The Developer shall either: (i) convey eight units consisting of a minimum of three (3) units for Phase I, two (2) units for Phase II and three (3) units for Phase III to the Burlington Housing Authority for low and moderate income family housing at such prices as permitted under the federal and/or state program or programs selected by the Developer and the Burlington Housing Authority for the funding of the acquisition; or (ii) contribute to the development of affordable housing or other local initiatives of the Burlington Housing Authority at such sites under the control of the Town and/or Burlington Housing Authority as agreed upon between the Developer and the Burlington Housing Authority. In the event that the Developer and Burlington Housing Authority elect to satisfy the requirements of this Article

VIII pursuant to subclause (ii), above, the Planning Board shall impose a phasing requirement, as a condition of approval of any grant of a PD Special Permit with respect to the seventy-five (75) units of residential housing, to insure that the Developer's obligations with respect to the housing initiatives are satisfied proportionately during the three phases of residential development.

II. To amend the Concept Plan including the Special Conditions for Planned Development District and Planned Development District Zoning Provisions to provide that the owner of the residential portion of the site comprising the Planned Development District may construct up to 125,000 square feet of residential living space in the seventy-five (75) residential dwelling units originally approved as part of the Concept Plan.

III. To amend the Concept Plan including the Special Conditions for Planned Development District approved by the January 25, 1988 Town Meeting to provide that the remaining off-site improvements and responsibilities shall not be required in connection with the planning and construction of the approved seventy-five (75) units of residential housing (except for the requirement that a pedestrian crosswalk be constructed across Cambridge Street at the intersection of the site drive with Cambridge Street in accordance with the Special Conditions).

ARTICLE 5 RE: FY '94 Administrative & Professional Classification & Compensation Plan

The article as it appears in the warrant was moved and seconded. Ways & Means reported no vote taken due to insufficient time to review the plan. A motion to postpone indefinitely was seconded and so voted.

ARTICLE 6 RE: FY '94 Part-time Salary Plan (under 20 hours)

The article as it appears in the warrant was moved and seconded. Ways & Means voted 10-0-0 in favor.

MAJORITY VOTED to adopt the Fiscal Year 1994 Part-time Salary Plan (under 20 hours), same to be spent under the direction of the appropriate authorities.

ARTICLE 20 RE: Amendment Non-Criminal Enforcement of wetlands ByLaw

The article as it appears in the warrant was moved and seconded. ByLaw Review Committee voted 3-2 in favor.

MAJORITY VOTED to amend General Provisions Article 1, Section 4.0 of the Town's General ByLaws relative to the non-criminal disposition of violations to delete the wording "Article XXII, Section 9 Wetlands $50" and to add the wording "Article XXII, Section 9 Wetlands $100".

Approved by A.G. 6/1/93. Published Burlington News 6/9 & 6/16/93.

ARTICLE 21 RE: Amendment Representative Town Meeting ByLaw

The article as it appears in the warrant was moved and seconded.

OVERWHELMING MAJORITY VOTED (one dissenting vote) to amend Article II of the General Bylaws, entitled "Representative Town Meeting" as follows:

A. By striking the words "district" and "districts" wherever the same may appear, and substituting therefore the words "precinct" or "precincts".

B. By striking Section 1.3 in its entirety, and substituting therefore, the following:

1.3 Precinct: The Board of Selectmen pursuant to the provisions of Chapter 54 of the Massachusetts General Laws, shall divide the town into minimum number of precincts.

C. By striking Section 1.4 in its entirety, and substituting therefore, the following:

1.4 Reappointment of Members within Precincts: Every five years beginning in the year 2000, the Registrars of Voters shall determine the number of Town Meeting Members to which each precinct shall be entitled at subsequent elections. The number to which each precinct is entitled of the total of 108 shall be in the same ratio as the population of each precinct bears to the town population as a whole.

Whenever the town is redivided, the terms of office of all Town Meeting Members shall be terminated and the provisions of this section shall apply insofar as applicable.

D. By striking the word "fourteen" from the second paragraph of Section 2.0, and substituting therefore the word "twenty-one".

E. By striking the first four sentences of the fifth paragraph of Section 2.0, and substituting therefore the following:

"At the annual town election of 1994, and at each town election next following a re-division of the town into precincts, eighteen Town Meeting Members shall be elected from each precinct. The six candidates receiving the highest number of votes in each precinct shall be elected to three year terms. The six candidates receiving the next highest number of votes shall be elected to two year terms. The remaining six candidates elected in each precinct shall be elected to one year terms."

Approved by A.G. 6/1/93. Published Burlington News 6/9 & 6/16/93.

ARTICLE 22 RE: Petition General Court to Amend Chapter 686 of the Acts of 1970 Establishing a Representative Town Meeting

The article as it appears in the warrant was moved and seconded.

UNANIMOUSLY VOTED to authorize the Selectmen to petition the General Court to amend Chapter 686 of the Acts of 1970 to incorporate the amendments set forth in Article 21 above.

Approved by General Court . Chapter 160 of Acts of 1993.

It was moved, seconded and so voted to reconsider Article 4, Item 94-7 Pavement Management.

ARTICLE 4 RE: Capital Budget — FY '94

The item was moved and seconded, MAJORITY VOTED to transfer from free cash and Chapter 90 Funds the following:

Project No.	Dept.	Project Name Description	Spending Authority	Appropriation
94-7	DPW	Pavement Mgmt	Selectmen	189,280
		from Chapt. 90 Funds		428,676
Total				617,956

An MWRA Representative was present to take questions and hear concerns from the membership.

At 10:00 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew, CMC
Town Clerk

SPECIAL TOWN MEETING
WEDNESDAY, JUNE 23, 1993
FOGELBERG AUDITORIUM, BHS

At 7:40 P.M., a quorum being present, the meeting was called to order with a salute to the flag. The reading of the Warrant and Constable's Return was waived upon unanimous consent.

A motion to suspend the rules to take Article 3 out of order was seconded and so voted.

ARTICLE 3 RE: Early Retirement Incentive — School Dept.

The article as it appears in the warrant was moved and seconded. Ways & Means voted 7-0-0 in favor.

MAJORITY VOTED to accept the provisions of Section 83 of the Educational Reform Act of 1993 relating to the early retirement incentive for professional employees.

ARTICLE 1 RE: Library Renovation & Expansion

The article was moved and seconded. Ways & Means voted 7-5-0 in favor. Selectmen voted 3-2 in favor. After considerable debate, a motion to move the question was seconded and so voted. A motion to amend the figure to read $2,850,000 was declared by the moderator to be out of order.

There was a division of the house and tellers were appointed.

BY A VOTE OF 75 IN FAVOR AND 18 OPPOSED the town voted to raise and appropriate the sum of $2,993,203 for the purpose of remodeling, expanding and renovating the existing Town Library located at 22 Sears Street and the former Police Station located at 23 Center Street, as a temporary library, and to meet the appropriation, the Treasurer is authorized, with the approval of the Board of Selectmen, to borrow $2,993,203 under Massachusetts General Laws, Chapter 44, Section 7 (3A), same to be spent under the direction of the Library Trustees.

ARTICLE 2 RE: Bonding Fees & Legal Counsel Expense for Library Project

The article as it appears in the warrant was moved and seconded. Ways & Means voted 7-5-0 in favor. MAJORITY VOTED to transfer from free cash the sum of $30,450 for the cost of issuance of the bonds authorized under Article 1, including financial advising fee and Bond Counsel fees and other expenses, same to be spent under the direction of the Library Trustees.

At 10:00 P.M., a motion to adjourn was seconded and so voted.

Attest:

Jane L. Chew, CMC
Town Clerk

ADJOURNED (THIRD) TOWN MEETING
MONDAY, SEPTEMBER 13, 1993
FOGELBERG AUDITORIUM, BHS

At 7:40 P.M., the Town Meeting Members of Districts G and K assembled to fill the vacancies created by S. Liang and M. Schultz. Present and voting were: (G) S. Stepanis, A. Slowey, P. Lamarca; and (K), D. Ghio, D. Muse, V. Leary, K. Rush.

Nominations were as follows: (G) Richard Rhilinger, 42 Paulson Dr. Unan. voted.

(K) Marie Ardito, 2 Edsel Dr. Unan. voted.

At 7:45 P.M., a quorum being present, the meeting was called to order with a salute to the flag. A motion to adjourn to Monday, Sept. 20, 1993 to complete the business of the warrant, if necessary, was moved, seconded, and so voted. The reading of the Warrant and Constable's Return was waived upon unanimous consent.

ARTICLE 1 RE: Reports of Town Officers & Committees

Reports of committees will be heard during the respective article discussion.

ARTICLE 2 RE: FY '94 Administrative & Professional Classification & Compensation Plan

The article as it appears in the warrant was moved and seconded. (Stella Peters 3D abstained from voting.) Ways & Means voted 11-0-1 in favor. A motion to amend the plan by striking the Asst. Fire Chief from level 15 and inserting in level 16 and by striking the Veteran's Director from level 11 and inserting in level 12 was seconded. Motion failed.

A motion to grandfather the current Asst. Fire Chief (Leo Pouliot) at his current level of 16 was seconded and so voted. A motion to grandfather the current Veteran's Director at his current level of 12 was seconded, motion failed. The main motion as amended carried.

MAJORITY VOTED to adopt the Fiscal Year 1994 Administrative and Professional Classification and Compensation Plan, same to be spent under the direction of the appropriate authorities.

ARTICLE 3 RE: Design Study for Additions & Renovations at Memorial & Wildwood Schools & Renovations at the other schools

The article as it appears in the warrant was moved and seconded. (M. Nash 3D abstained from voting.) Ways & Means voted 9-3-0 in favor. A motion to strike the figure of $20,000 and substitute therefor the figure $100 was seconded, motion failed. The main motion carried.

MAJORITY VOTED to transfer from free cash the sum of $20,000 for the purpose of a design study for additions and renovations to the Memorial and Wildwood Schools and renovations at the other schools, same to be spent under the direction of the School Committee.

ARTICLE 4 RE: Distribution of Additional State Aid Money

The article as it appears in the warrant was moved and seconded. Ways & Means voted 12-0-0 in favor.

MAJORITY VOTED to appropriate from Chapter 70 State Aid the sum of $495,780 for the purpose of distributing additional state aid money under the Education Reform Act of 1993, same to be spent under the direction of the School Committee.

ARTICLE 5 RE: Sears Street Sidewalk

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 6 RE: Fire Alarm Relocation — Winn St. Improvements

The article was moved and seconded. Ways & Means voted 10-1-0 in favor.

MAJORITY VOTED to transfer from free cash the sum of $32,350 for the purpose of relocating the Fire Alarm system along a portion of Winn Street, same to be spent under the direction of the Board of Selectmen.

ARTICLE 7 RE: 1994 Annual Town Election

The article as it appears in the warrant was moved and seconded.

MAJORITY VOTED to set the date for the 1994 Annual Town Election as Saturday, April 9, 1994.

ARTICLE 8 RE: Amend General ByLaws Article XXI-Litter Control

The article as it appears in the warrant was moved and seconded. A motion by the ByLaw Review Committee to strike the proposed sections 2.2 and 2.2.1 and combine them in one new section 2.2.1 which reads "Yard sale signs, open house signs, and any other signs or notices posted to advertise a specific event cannot be posted sooner than two (2) days prior to the event, and such signs and/or notices must be removed from all places of posting no later than 24 hours after the conclusion of the event. Failure to comply with these guidelines will make the person(s) or organization responsible for holding the event subject to fines as stated under Article XXI, Section 10.1 Enforcement Authorization and Fines" was seconded. Amendment carried. The main motion as amended carried.

MAJORITY VOTED to amends Article XXI — Litter Control, Section 2.0 Pedestrians and Motorists, by adding a new Section 2.2.1 as follows:

2.2.1 "Yard sale signs, open house signs, and any other signs or notices posted to advertise a specific event cannot be posted sooner than two (2) days prior to the event, and such signs and/or notices must be removed from all places of posting no later than 24 hours after the conclusion of the event. Failure to comply with these guidelines will make the person(s) or organization responsible for holding the event subject to fines as states under Article XXI, Section 10.1 Enforcement Authorization and Fines". App. A.G. 11/23/93 Adv. 12/9 & 16, 93.

ARTICLE 9 RE: Amend Article IX, Section 9.2.2 — Special Permit Fees

The article as it appears in the warrant was moved and seconded. Way & Means voted 7-4-1 in favor. The Planning Board gave a favorable report. There was a division of the house and tellers were appointed.

BY A VOTE OF 55 IN FAVOR AND 6 OPPOSED THE TOWN VOTED to amend Article IX Section 9.2.2 of the Zoning ByLaw, by deleting the existing subsection 9.2.2.1 and replacing it with a new subsection 9.2.2.1 which reads:

9.2.2.1 Any person desiring a Special Permit shall submit an application to the Town Clerk, together with a filing fee as specified in Section 9.2.2.3, and twelve (12) copies of a Site Plan and/or other supporting documentation. The Town Clerk shall

within three (3) days transmit the original application and four (4) copies of the plan and any supporting documentation to the Planning Board, and one (1) copy each of the application, plan, and supporting documentation to the Inspector of Buildings, the Board of Selectmen, the DPW, the Town Engineer, the Board of Health, the Conservation Commission, the Fire Chief, and the Police Chief, who shall consider the application and submit a report thereon with recommendations to the Planning Board. The Planning Board shall not make a finding and determination upon the application until it has received the reports from the Inspector of Buildings, the Board of Selectmen, the Board of Health, the Fire Chief or designated representative, the Police Chief or designated representative, the Town Engineer, and the Conservation Commission or until thirty-five (35) days shall have elapsed without such reports being submitted and until a public hearing has been held.

And further to add a new Section 9.2.2.3 entitled "Special Permit Fees" to read as follows:

9.2.2.3 Special Permit Fees

Where Special Permits are required for uses pursuant to this ByLaw, filing fees shall be as shown in the table below:

Section	Uses	Application Fee
4.2.1	Residence uses.	100.00
Except for the following specific uses:		
4.2.1.3	Motels, hotels, motor hotel.	750.00
4.2.2	Institutional and Recreational Uses.	300.00
Except for the following specific uses:		
4.2.2.16	Billiard rooms, bowling alleys, dance halls, tennis clubs,...	500.00
4.2.2.19	Hospitals, sanitoria.	750.00
4.2.2.20	Convalescent, rest homes, and nursing homes.	750.00
4.2.2.21	Clinics.	750.00
4.2.2.25	Theaters and cinemas.	750.00
4.2.3	Agricultural & Animal Husbandry Uses.	
4.2.3.4	Commercial raising, boarding, breeding or keeping of animals.	500.00
4.2.3.5	Manure storage.	500.00
4.2.3.6	Pesticide herbicide fungicide application, outdoor storage.	500.00
4.2.4	Office Uses (in the BN District.)	300.00
4.2.5	Automotive Sales and Service Uses.	750.00
Except for the following specific uses:		
4.2.5.1	Retail gasoline...	1,200.00
4.2.5.2	Automotive repair shops	1,000.00
4.2.6	Retail, Consumer and Trade Uses.	500.00
Except for the following specific uses:		
4.2.6.9	Fast order food establishments.	1,000.00
4.2.6.10	Restaurants.	1,000.00
4.2.6.16	Funeral parlors...	750.00
4.2.6.17	Diagnostic medical labs...	750.00
4.2.7	Industrial Uses.	500.00
Except for the following specific uses:		
4.2.7.9	Hazardous and toxic materials/ chemicals use, storage, transport, disposal or discharge.	1,200.00
4.3.1	Uses Normally Accessory to Residential Principal Uses.	100.00
4.3.2	Uses Normally Accessory to Nonresidential Principal Uses.	300.00
Except for the following specific uses:		
4.3.2.2	Retail uses such as cafeterias...	750.00
4.3.2.3	Retail uses in support of a hotel...	750.00
4.3.2.4	Delicatessens, lunch counters,...	750.00
4.3.2.9	Parking garages...	1,000.00
4.3.2.15	Storage and disposal of oils and fuels/petroleum products.	1,200.00
4.3.2.17	Off-street outdoor overnight parking of freight-carrying or material-handling vehicles and equipment containing toxic and hazardous materials/chemicals.	1,200.00
4.4.1	Principal Uses in the Wetlands District.	300.00
8.4.0	Open Space Residential District.	500.00 plus any fees specified by the Planning Board in its Rules and Regulations.
12.1.0	Planned Development District	500.00 plus any fees specified by the Planning Board in its Rules and Regulations.
13.1.0	Residential 2 (R2) District.	500.00 plus any fees specified by the Planning Board in its Rules and Regulations.

App. A.G. 11/23/93. Adv. 12/9 & 16, 93.

ARTICLE 10 RE: Rezoning Certain Property Located at 14 Cambridge Street

The article as it appears in the warrant was moved and seconded. Planning Board voted unanimously in favor. Land Use Committee voted 4-3 in favor.

UNANIMOUSLY VOTED to amend the Zoning Map to remove the land as described below from a General Industrial (IG) District and to establish the same as a General Business (BG) District:

A certain parcel of land situated in Burlington, Middlesex County, Massachusetts shown as Lot A on a plan entitled "Plan of Land in Burlington, Mass., Scale 1" = 40', December 4, 1968, owned by: Graham Associates, Inc." recorded with Middlesex South Registry of Deeds as Plan No. 362 of 1969 in Book 11670, Page 207 and more particularly bounded and described as follows:

SOUTHWESTERLY by Cambridge Street, as shown on said plan, 100.00 feet;

NORTHWESTERLY by land now or formerly of Neilson, as shown on said plan, 200.01 feet;

NORTHEASTERLY by land or formerly of Graham Associates, Inc., as shown on said plan, 97.71 feet;

SOUTHEASTERLY by Lot B, as shown on said plan, 200.00 feet.

Containing 19,771 square feet according to said plan.

This property is described as Parcel 3-2, Tax Assessor's Map 54, Town of Burlington, Massachusetts. App. A.G. 11/23/93. Adv. 12/9 & 16, 93.

At 10:10 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew, CMC
Town Clerk

TOWN ACCOUNTANT

SUBJECT: Financial Statements Fiscal 1993

Enclosed are the audited financial statements of the Town of Burlington for the year ending June 30, 1993.

These statements have been prepared by this office and our independent auditor Arthur Andersen & Company.

Patrick J. Mullin
Town Accountant

REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

ARTHUR ANDERSEN & CO.

REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

To the Honorable Board of Selectmen
Town of Burlington, Massachusetts:

We have audited the accompanying general purpose and combining financial statements of the various funds and account group of the Town of Burlington, Massachusetts (the Town) as of June 30, 1993 and for the year then ended, as listed in the foregoing index. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Consistent with the practice of most municipalities in the Commonwealth of Massachusetts, the Town has neither capitalized the cost of general fixed assets in a General Fixed Asset Account Group (see Note 1(f)) nor has it reported in the General Long-term Obligations Account Group its unfunded pension liability, as determined by an acceptable actuarial cost method (see Note 3), as required by generally accepted accounting principles. The amounts which should be recorded in the General Fixed Asset Account Group and the General Long-term Obligations Account Group are not readily determinable.

In our opinion, except for the effects on the general purpose financial statements of: (1) not capitalizing general fixed assets in a General Fixed Asset Account Group and (2) not reporting the unfunded pension liability, as determined by an acceptable actuarial cost method, in the General Long-term Obligations Account Group, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Burlington, Massachusetts as of June 30, 1993, and the revenues, transfers, expenditures and changes in fund balances and the results of its operations and its cash flows of the Enterprise Fund and Nonexpendable Trust Funds for the year then ended, in conformity with generally accepted accounting principles.



Boston, Massachusetts
September 16, 1993

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1993

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-term Obligations	Combined Total (Memorandum Only)
ASSETS:							
Cash, including interest-bearing accounts of $783,678	$ 899,992	$ 122,910	$ -	$ 113,420	$ 179	$ -	$ 1,136,501
Temporary investments	4,621,826		-	-	682,206	-	5,304,032
Investments in marketable securities	-	-	-	-	148,666	-	148,666
Property taxes receivable–							
Current year's levy	1,102,803	-	-	-	-	-	1,102,803
Prior years' levies	986,962	-	-	-	-	-	986,962
	2,089,765	-	-	-	-	-	2,089,765
Other receivables and tax titles–							
Motor vehicle excise	359,430	-	-	-	-	-	359,430
Water and sewer	885,815	-	-	-	-	-	885,815
Tax titles, possessions and other liens	1,216,221	-	-	-	-	-	1,216,221
Federal and state grants	520,004	66,433	-	-	-	-	586,437
Departmental, interest and other	40,787	-	-	-	-	-	40,787
	3,022,257	66,433	-	-	-	-	3,088,690
Due from (to) other funds	(1,797,516)	142,532	362,639	33,880	1,258,465	-	-
Property, plant and equipment, net of accumulated depreciation of $110,689	-	-	-	1,482,436	-	-	1,482,436
Amount to be provided for the payment of sick leave benefits	-	-	-	-	-	1,035,469	1,035,469
Amount to be provided for the retirement of debt from tax levy	-	-	-	-	-	11,815,000	11,815,000
Amount to be provided for payment of environmental settlement	-	-	-	-	-	1,189,000	1,189,000
Total assets	$ 8,836,324	$ 331,875	$ 362,639	$ 1,629,736	$ 2,089,516	$ 14,039,469	$ 27,289,559

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1993

(Continued)

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-term Obligations	Combined Total (Memorandum Only)
LIABILITIES AND RESERVES:							
Warrants payable	$ 181,692	$ -	$ -	$ -	$ -	$ -	$ 181,692
Accrued payroll, payroll withholdings and other liabilities	2,033,993	20,944	-	-	1,473,855	-	3,528,792
Accrued vacation and sick leave benefits	550,785	-	-	-	-	1,035,469	1,586,254
Reserve for abatements	481,101	-	-	-	-	-	481,101
Deferred revenue	4,377,831	-	-	-	-	-	4,377,831
Bonds payable	-	-	-	1,505,000	-	11,815,000	13,320,000
Environmental settlement payable	-	-	-	-	-	1,189,000	1,189,000
Total liabilities and reserves	7,625,402	20,944	-	1,505,000	1,473,855	14,039,469	24,664,670
COMMITMENTS AND CONTINGENCIES							
FUND/EQUITY BALANCES:							
Unreserved	1,145,823	-	-	-	-	-	1,145,823
Reserved	-	310,931	-	-	615,661	-	926,592
Continued appropriations	65,099	-	362,639	-	-	-	427,738
Municipal contributed capital	-	-	-	152,580	-	-	152,580
Accumulated deficit	-	-	-	(27,844)	-	-	(27,844)
Total fund/equity balances	1,210,922	310,931	362,639	124,736	615,661	-	2,624,889
	$ 8,836,324	$ 331,875	$ 362,639	$ 1,629,736	$ 2,089,516	$ 14,039,469	$ 27,289,559

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND CHANGES IN FUND BALANCES—
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 1993

	Governmental Fund Types				
	General Fund	**Special Revenue Funds**	**Capital Projects Funds**	**Expendable Trust Funds**	**Combined Total (Memorandum Only)**
REVENUES:					
Property taxes	$ 33,546,974	$ -	$ -	$ -	$ 33,546,974
Motor vehicle excise taxes	1,620,459	-	-	-	1,620,459
Water and sewer	4,005,721	-	-	-	4,005,721
Intergovernmental	4,527,300	837,189	225,495	3,703	5,593,687
Interest and dividends	156,903	1,035	-	8,072	166,010
Departmental and other	2,712,286	1,783,253	-	16,383	4,511,922
	46,569,643	2,621,477	225,495	28,158	49,444,773
TRANSFERS (TO) FROM OTHER FUNDS	791,890	(954,447)	175,054	-	12,497
EXPENDITURES:					
Education	20,151,112	1,343,967	-	3,097	21,498,176
Public safety	6,762,706	-	-	-	6,762,706
Health and human services	681,137	-	-	-	681,137
Public works	7,097,887	34,408	-	-	7,132,295
Recreation	1,393,631	196,270	-	8,427	1,598,328
Debt service	1,776,000	-	-	-	1,776,000
Pension costs	2,097,044	-	-	-	2,097,044
General government	8,089,443	-	-	-	8,089,443
State and county assessments	747,954	-	-	-	747,954
Other	-	276,996	-	-	276,996
Capital outlay	-	-	647,324	-	647,324
	48,796,914	1,851,641	647,324	11,524	51,307,403
Excess (deficiency) of revenues and transfers over expenditures	(1,435,381)	(184,611)	(246,775)	16,634	(1,850,133)
FUND BALANCES, BEGINNING OF YEAR	2,646,303	495,542	609,414	267,560	4,018,819
FUND BALANCES, END OF YEAR	$ 1,210,922	$ 310,931	$ 362,639	$ 284,194	$ 2,168,686

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES— BUDGET AND ACTUAL—GENERAL FUND—BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 1993

	General Fund	
	Budget	**Actual***
REVENUES:		
Property taxes	$ 33,603,042	$ 33,654,679
Motor vehicle excise taxes	1,483,000	1,916,627
Water and sewer	4,310,600	4,253,243
Intergovernmental	4,294,842	3,865,914
Interest and dividends	361,000	156,903
Departmental and other	2,301,000	2,670,164
	46,353,484	46,517,530
OTHER SOURCE OF FUNDS:		
Transfers from other funds	758,731	791,890
Surplus revenue (free cash)	572,664	572,664
	1,331,395	1,364,554
EXPENDITURES:		
Education	19,946,062	19,970,022
Public safety	6,861,832	6,762,649
Health and human services	662,009	644,398
Public works	6,226,359	7,008,966
Recreation	1,405,707	1,393,631
Debt service	1,776,000	1,776,000
Pension costs	2,098,000	2,097,044
General government	7,943,851	8,041,239
State and county assessments	765,059	747,954
	47,684,879	48,441,903
Deficiency of revenues and other sources of funds over expenditures	$ -	$ (559,819)

*Actual amounts also include amounts expended from June 30, 1992 continued appropriations.

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, EXPENSES, TRANSFERS AND CHANGES IN FUND/EQUITY BALANCES—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1993

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
OPERATING REVENUES:		
Skating revenues	$ 567,245	$ -
Other revenues	87,110	7,770
Total operating revenues	654,355	7,770
OPERATING EXPENSES:		
Depreciation	37,877	-
Insurance	35,436	-
Repairs and maintenance	19,372	-
Salaries	122,974	-
Utilities	119,128	-
Other expenses	123,935	-
Total operating expenses	458,722	-
OPERATING INCOME	195,633	7,770
NONOPERATING INCOME (EXPENSE):		
Interest and investment income	-	12,601
Interest expense	(104,228)	-
Total nonoperating income (expense)	(104,228)	12,601
Income before transfers	91,405	20,371
TRANSFERS TO OTHER FUNDS	-	(12,497)
Net income	91,405	7,874
ACCUMULATED DEFICIT/FUND BALANCE, BEGINNING OF PERIOD	(119,249)	323,593
ACCUMULATED DEFICIT/FUND BALANCE, END OF PERIOD	$ (27,844)	$ 331,467

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF CASH FLOWS—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1993

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
CASH FLOWS FROM OPERATING ACTIVITIES:		
Operating income	$ 195,633	$ 7,770
Adjustments to reconcile operating income to net cash provided by (used in) operating activities–		
Depreciation	37,877	-
Transfers to other funds	-	(12,497)
Decrease in due from other funds	4,424	-
Net cash provided by (used in) operating activities	237,934	(4,727)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Repayment of bonds	(45,000)	-
Interest paid on bonds	(104,228)	-
Capital equipment for ice rink	(43,125)	-
Net cash used in capital and related financing activities	(192,353)	-
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest and investment income	-	12,601
Net cash provided by investing activities	-	12,601
NET INCREASE IN CASH AND CASH EQUIVALENTS	45,581	7,874
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	67,839	174,927
CASH AND CASH EQUIVALENTS, END OF YEAR	$ 113,420	$ 182,801

The accompanying notes are an integral part of these financial statements.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town of Burlington, Massachusetts (the Town) are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town. The statements exclude transactions involving the Burlington Housing Authority, the Middlesex County Retirement System and the Simonds Park Trust, which are activities independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or account group:

1. The General Fund reflects the financial transactions related to general governmental activities that are not otherwise accounted for in another fund. The water and sewer department activities are recorded as part of the General Fund because the Town's policy is to fund the operations of the water and sewer department through a combination of user charges and property tax levies. Water and sewer rates are approved by the Board of Selectmen.

 Included within the General Fund is the unreserved fund balance (surplus revenue), which is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.

2. Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. These sources include gifts and grants from outside sources, which must be expended in accordance with the provisions of the grants and funds related to specific activities of the Town and which are available to fund future operations as prescribed by the Town.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(b) Fund Accounting (Continued)

3. The Capital Projects Funds account for the financial resources used in the acquisition of or improvements to capital facilities. Capital facility expenditures are distinguished as capital project expenditures if at least two of the following conditions are met:

 - Financing is provided in whole or in part by the issuance of bonds.
 - Expenditures are made during more than one fiscal year.
 - Expenditures are "project-oriented" and, thus, are not a part of the ongoing operations of the Town.

 Other capital facility expenditures are reflected as expenditures in the General Fund.

3. The Enterprise Fund reflects the revenues and expenditures pertaining to the operations and maintenance of the Town's public ice skating rink.

4. The Trust and Agency Funds account for money and securities received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies. Trust and Agency Funds also include, under the custody of the Town Treasurer, monies appropriated by the Town to fund supplemental contributions to the Middlesex County Retirement System.

 Trust and Agency Funds are classified as expendable or nonexpendable, depending on whether the principal portion of the fund balance may be expended for the specified purpose or whether only investment income may be used.

5. The General Long-term Obligations Account Group reflects the liabilities for accumulated sick leave benefits (see Note 1 (d)), long-term debt (see Note 4) and an environmental settlement payable (see Note 6). The balance payable is offset by resources to be provided through taxation or user fees in future years.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Accounting for Revenues

Real estate and personal property taxes and other governmental receipts such as excise taxes, departmental fees and federal and state grants are recognized on a modified accrual basis, whereby receipts during the July 1 to August 31 period allocable to the preceding fiscal year are reflected as revenue for that year.

Revenues from the Enterprise Fund activities and interest on investments are recorded on the accrual basis.

(d) Accounting for Expenditures

General Fund expenditures are recorded on the modified accrual basis. Disbursements for material and supply inventories are considered expenditures rather than assets at the time of purchase. Except for prepaid retirement plan contributions, prepayments are recorded as expenditures when paid. Interest cost is recognized when due and is not accrued over time. The repayment of governmental fund debt is recorded as an expenditure of the General Fund when paid.

Expenditures from Enterprise Fund activities are recorded on the accrual basis.

Employees earn vacation and, in certain cases, sick leave pursuant to collective bargaining agreements as they provide services to the Town. Accrued vacation benefits can exceed 12 months of an individual's entitlement and are fully vested and payable upon retirement or termination. Accumulated sick pay benefits are vested in that they are payable upon retirement, but are forfeited if the employee terminates employment prior to normal retirement age. The obligation for earned vacation not yet taken is accounted for as a liability in the General Fund. Estimated sick pay benefits at June 30, 1993 (calculated assuming no forfeitures for early retirements or terminations) are presented as a liability in the General Long-term Obligations Account Group.

(e) Temporary Investments

Temporary investments consist of investments in money market accounts and are stated at cost, which approximates market value.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Accounting for Fixed Assets

With the exception of the Enterprise Fund, the Town does not record general fixed assets in an asset account in the Town's general ledger at the time of acquisition. Fixed asset acquisitions are recorded as expenditures at the time purchases are made. Fixed asset purchases for the Town's ice rink are capitalized and accounted for in the Enterprise Fund. The ice skating rink is being depreciated on a straight-line basis over its estimated 20-year useful life.

(g) Budgetary—GAAP Reporting Reconciliation

Accounting principles applied for purposes of developing data on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis follows:

Deficiency of revenues and transfers over expenditures—budgetary basis	$ (559,819)
Effect of use of modified accrual method for recognizing revenue	52,113
Timing differences in recognizing expenditures	(355,011)
Surplus revenue (free cash)	(572,664)
Deficiency of revenues and transfers over expenditures—GAAP basis	$ (1,435,381)

Massachusetts law does not require preparation of a budget for capital projects or for grants accounted for in the Special Revenue Funds. Since capital projects and grants are not budgeted, budgetary comparisons with actual results of operations are not presented in the accompanying financial statements.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Presentation of Combined Totals

Total columns on combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Nor are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of these data.

(i) Statement of Cash Flows

For the purpose of the accompanying statement of cash flows, the Enterprise Fund and Nonexpendable Trust Funds consider all highly liquid investments (including restricted assets) with a maturity of three months or less to be cash equivalents.

(j) Restatements

Certain restatements of the 1992 information have been made in order to conform such information with the 1993 presentation.

(2) DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

The Town's assets include cash and investments that are available for use by all funds. In addition, operating cash and investments are separately held by various funds of the Town. Each fund type's portion of cash and investments is presented on the combined balance sheet under "Governmental Fund Types" as cash and investments.

(a) Deposits

At year-end, the carrying amount of the Town's deposits of $1,136,501 differed from bank balances totaling $2,255,580 because of outstanding checks and other normal reconciling items. Of the total bank balances, $1,219,240 was not covered by federal depository insurance. Due to the volume of property tax collections in certain months of the year, the deposit balances of those months not covered by federal depository insurance were higher than the uninsured balance at June 30, 1993.

(2) DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (Continued)

(b) Investments

State statutes authorize the Town to invest public funds in term deposits or certificates of deposit of trust companies, national banks, savings banks or banking companies, or in obligations issued or unconditionally guaranteed by the United States Government or an agency thereof and having a maturity of less than one year. The statutes also authorize the Town to invest in repurchase agreements and in participation units in a combined investment fund.

Funds that are the result of a grant, gift or trust must be invested in accordance with the terms of such grant, gift or trust. Trust funds can be placed in interest-bearing accounts at national banks or at savings, trust or FDIC banking companies that are incorporated under the laws of the Commonwealth. Funds can also be invested in participation units in a combined investment fund or in bonds, notes or securities which are legal investments for savings banks.

The Town's investments are categorized below to give an indication of the level of risk assumed by the entity at year-end. Category 1 includes investments that are insured or registered or for which the securities held by the Town or its agent are in the Town's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent, but not in the Town's name.

	Carrying Amount				
	Category 1	Category 2	Category 3	Total	Market Value
U.S. Government and corporate bonds	$ 148,666	$ -	$ -	$ 148,666	$ 148,666
Money market investments	1,793,872	2,308,445	-	4,102,317	4,102,317
	$ 1,942,538	$ 2,308,445	$ -	4,250,983	4,250,983
Investments held in state treasurer's investment pool				1,201,715	1,201,715
Total investments				$ 5,452,698	$ 5,452,698

(3) RETIREMENT PLANS

Teachers, certain administrative personnel and other professional employees of the Town's school department individually participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

Substantially all other Town employees participate in the Middlesex County Retirement System (the System). Contributions to provide benefits under the System are made under the "pay-as-you-go" method by annually contributing the amount determined by the State Division of Public Employee Retirement Administration (PERA).

Contributions are calculated as the amount necessary to provide for the following year's retirement benefits. The active Town employees contribute 5%, 7% or 8% (depending upon date of employment) of their regular compensation, as defined. Members joining the System after January 1, 1979 must contribute an additional 2% in salary rates in excess of $30,000 annually. The Town also contributes the amount necessary for the System's administrative expenses. The Town's actual contributions were approximately $2,097,000 for 1993 and $1,960,000 for 1992 which represented 19.6% and 18.2% of annual covered payroll in 1993 and 1992, respectively. The Town's payroll for employees covered by the System for the year ended June 30, 1993 was approximately $10,729,000, which was 41.4% of the total Town payroll.

Massachusetts Contributory Retirement System benefits are uniform from system to system. The system provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, level of compensation and group classification.

Members become vested after 10 years of creditable service. A superannuation retirement allowance may be received upon the completion of 20 years of service or upon reaching the age of 55 with 10 years of service. Normal retirement for most employees occurs at age 65 (for certain hazardous duty and public safety positions, normal retirement is at age 55).

A retirement allowance consists of two parts: an annuity and a pension. A member's accumulated total deductions and a portion of the interest generated constitute the annuity. The differential between the total retirement benefit and the annuity is the pension. The average retirement benefit is currently approximately 80% to 85% pension and 15% to 20% annuity.

(3) RETIREMENT PLANS (Continued)

The "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the System on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due and make comparisons among public employee retirement systems and employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the System. The System does not make separate measurements of assets and pension benefit obligations for individual employers.

The pension benefit obligation was computed for the Middlesex County Retirement System as a whole, as part of the most recent actuarial valuation performed as of January 1, 1993. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8-1/2% per year and (b) a projected salary increase rate of 6% per year.

The total unfunded pension benefit obligation for the System, as a whole, was $235,216,175 at January 1, 1993, as follows:

Pension benefit obligation–	
Retirees and beneficiaries receiving benefits and terminated employees not yet receiving benefits	$ 224,404,769
Current employees–	
Accumulated employee contributions, including allocated investment earnings	115,088,299
Employer-financed, vested	71,062,622
Employer-financed, nonvested	88,947,649
Total pension benefit obligation	499,503,339
Net assets available for benefits, at market value	264,287,164
Unfunded pension benefit obligation	$ 235,216,175

The contribution made by the Town in 1993 represented 7.7% of total contributions made by all participating entities.

(3) RETIREMENT PLANS (Continued)

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is as follows:

	Sources of Funds				*Uses of Funds*			
Calendar Year	Employee Contributions	Employer Contributions	Investment Earnings*	Total	Benefits	Administrative Expenses	Refunds	Total
1983	$ 5,876,529	$ 11,894,905	$ 7,547,320	$ 25,318,754	$ 14,641,633	$ 454,942	$ 1,359,359	$ 16,455,934
1984	6,453,041	14,022,988	8,473,342	28,949,371	14,917,543	424,713	1,340,061	16,682,317
1985	7,286,165	12,940,894	11,379,673	31,606,732	16,453,244	414,250	1,982,830	18,850,324
1986	8,107,198	15,050,713	12,818,284	35,976,195	18,482,084	448,653	2,207,833	21,138,570
1987	8,977,520	18,668,926	6,464,493	34,110,939	19,177,666	560,822	2,076,615	21,815,103
1988	10,400,416	19,564,609	15,134,989	45,100,014	21,277,930	551,539	2,369,740	24,199,209
1989	11,557,826	18,607,041	20,934,981	51,099,848	23,039,032	541,320	2,286,191	25,866,543
1990	12,348,592	23,527,323	2,751,481	38,627,396	22,723,284	597,046	3,296,327	26,616,657
1991	13,059,160	27,273,517	35,425,060	75,757,737	26,980,911	640,320	2,147,789	29,769,020
1992	13,837,353	27,369,704	18,622,596	59,829,653	28,222,360	745,446	2,411,942	31,379,748

* Investment earnings includes net unrealized appreciation on investments of $5,549,804 and $20,742,635 in 1992 and 1991, respectively

(3) RETIREMENT PLANS (Continued)

Date of Actuarial* Valuation and Data Provided	(1) Net Assets Available for Plan Benefits	(2) Pension Benefit Obligation	(3) Percentage Funded (1) ÷ (2)	(4) Unfunded Pension Benefit Obligation (2) – (1)	(5) Annual Covered Payroll	(6) Unfunded Pension Benefit Obligation as a Percentage of Covered Payroll (4) ÷ (5)
January 1, 1987	$ 119,999,000	$ 329,035,000	36.5%	$ 209,036,000	$ 118,575,000	176.3%
January 1, 1988	131,621,000	339,919,000	38.7	208,298,000	128,109,000	162.6
January 1, 1991	189,848,540	433,523,249	43.8	243,674,709	169,144,813	144.1
January 1, 1992	235,837,000	461,667,000	51.1	225,830,000	174,107,000	129.7
January 1, 1993	264,287,164	499,503,339	52.9	235,216,175	182,151,809	129.1

**Actuarial valuations are not available for 1984, 1985, 1986, 1989 and 1990.*

In addition, the Town has provided supplemental funding under Chapter 559 of the Acts of 1977 and Chapter 661 of the Acts of 1983 to reduce the Town's actuarial past service cost. As of June 30, 1993, the Town had available supplemental funding amounting to $163,705.

(a) Other Postemployment Benefits

In addition to providing pension benefits, the Town provides certain health care and life insurance benefits for retired employees and their spouses. Substantially all Town employees may become eligible for these benefits if they reach normal retirement age while working for the Town. The costs of providing these benefits are shared by the Town and the members receiving the benefits. The Town recognizes its share of these costs by expensing the annual insurance premiums as they are paid. For the year ended June 30, 1993, the Town's share of these costs was approximately $523,373. At June 30, 1993, 377 retired employees were receiving health care benefits and 309 retired employees were receiving life insurance benefits.

(4) LONG-TERM DEBT

The following is a summary of long-term debt transactions for the year ended June 30, 1993:

Long-term debt as of July 1, 1992	$ 14,305,000
Long-term debt additions	-
Long-term debt retired	(985,000)
Long-term debt as of June 30, 1993	$ 13,320,000

As of June 30, 1993, the Town had the following outstanding long-term debt:

	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1993
Inside Debt Limit:					
Land acquisition bonds #1	01/15/90	2010	$ 8,200,000	6.80%	$ 6,970,000
Land acquisition bonds #2	04/15/90	2005	1,700,000	7.17	1,355,000
Ice palace	12/15/91	2012	1,550,000	6.17	1,505,000
Police station	12/15/91	2012	2,725,000	6.17	2,580,000
Total inside debt limit			14,175,000		12,410,000
Outside Debt Limit:					
Wastewater debt–					
Sewerage #1	07/15/66	1996	1,740,000	4.10	180,000
Sewerage #2	03/15/67	1996	3,235,000	3.80	330,000
Sewerage #3	02/01/68	1997	3,000,000	4.20	400,000
Total outside debt limit			7,975,000		910,000
Total debt			$ 22,150,000		$ 13,320,000

(4) LONG-TERM DEBT (Continued)

Debt service for future years consists of the following:

For the Year Ending June 30,	Annual Debt Service	*Cumulative Liability*		
		Total	Principal	Interest
1994	$ 1,842,427	$ 18,997,777	$ 12,335,000	$ 6,662,777
1995	1,786,502	17,211,275	11,345,000	5,866,275
1996	1,729,794	15,481,481	10,350,000	5,131,481
1997	1,503,338	13,978,143	9,525,000	4,453,143
1998	1,357,894	12,620,249	8,795,000	3,825,249
1999	1,316,086	11,304,163	8,060,000	3,244,163
2000	1,273,586	10,030,577	7,320,000	2,710,577
2001	1,220,386	8,810,191	6,585,000	2,225,191
2002	1,177,222	7,632,969	5,845,000	1,787,969
2003	1,133,442	6,499,527	5,100,000	1,399,527
2004	1,089,142	5,410,385	4,350,000	1,060,385
2005	1,049,312	4,361,073	3,590,000	771,073
2006	893,632	3,467,441	2,935,000	532,441
2007	855,318	2,612,123	2,275,000	337,123
2008	815,438	1,796,685	1,610,000	186,685
2009	783,110	1,013,575	935,000	78,575
2010	742,001	271,574	255,000	16,574
2011	271,574	-	-	-

The Town has been authorized to issue bonds of $7,600,000 to assist in funding the construction of a proposed water treatment plant and to issue bonds of $2,900,000 to assist in funding the library expansion. As of September 16, 1993, none of these authorized bonds have been issued.

(5) 1994 BUDGET

The Town has authorized a fiscal 1994 operating and capital budget totaling $48,023,008. There are additional expenditures of $1,887,268 for state reimbursable items, state and county assessments, and fiscal 1994 overlay, which are not subject to Town Meeting authorization. The total expenditures will be financed from the following sources:

1994 tax levies, state grants, departmental receipts, etc.	$ 48,564,218
Surplus revenue	803,209
Other	542,849
	$ 49,910,276

(5) 1994 BUDGET (Continued)

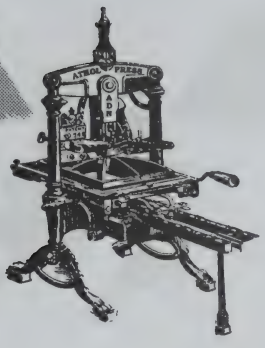
In addition, the Town has carried forward appropriations totaling $427,738 from 1994 and prior years for projects authorized by the Town Meeting but not yet completed. Amounts carried forward include General Fund appropriations of $65,099 and Capital Projects Funds appropriations of $362,639.

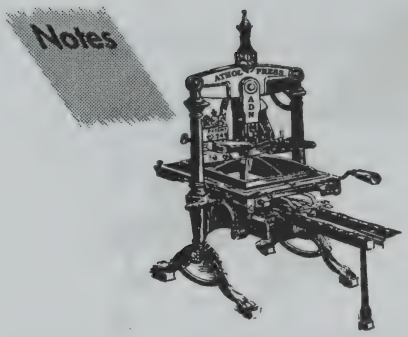
(6) COMMITMENTS AND CONTINGENCIES

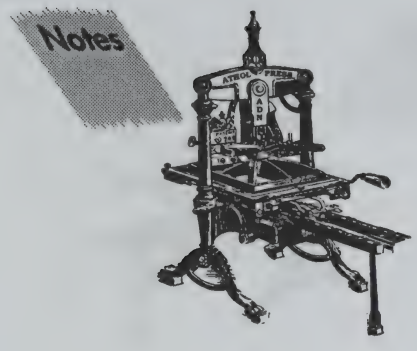
The Town and other municipalities were named as third-party defendants in a lawsuit filed by the United States of America and the Commonwealth of Massachusetts against a trucking company and others. The towns were alleged to have arranged with the trucking company and others for the transportation, disposal, storage or treatment of hazardous substances and materials at the trucking company's landfill. The Town has agreed to settle this lawsuit. The Town's portion of the settlement, less recovery from insurance companies, is $1,189,000, which will be paid over 10 years at 4% interest per annum. The annual payments will be raised and appropriated each year. This estimated liability is reflected in the accompanying financial statements in the general long-term obligations account group.

The Town has been named a defendant in a number of lawsuits at June 30, 1993. In the opinion of Town management and legal counsel, the ultimate resolution of these legal actions will not result in a material loss to the Town.

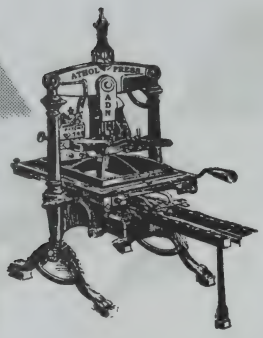
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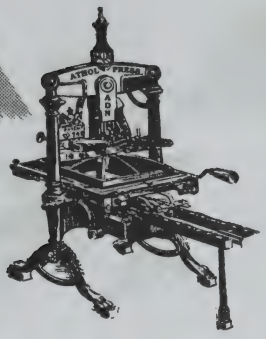

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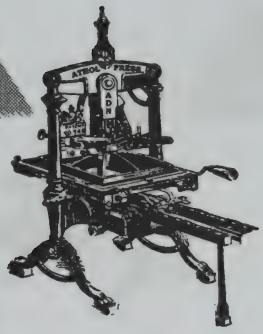
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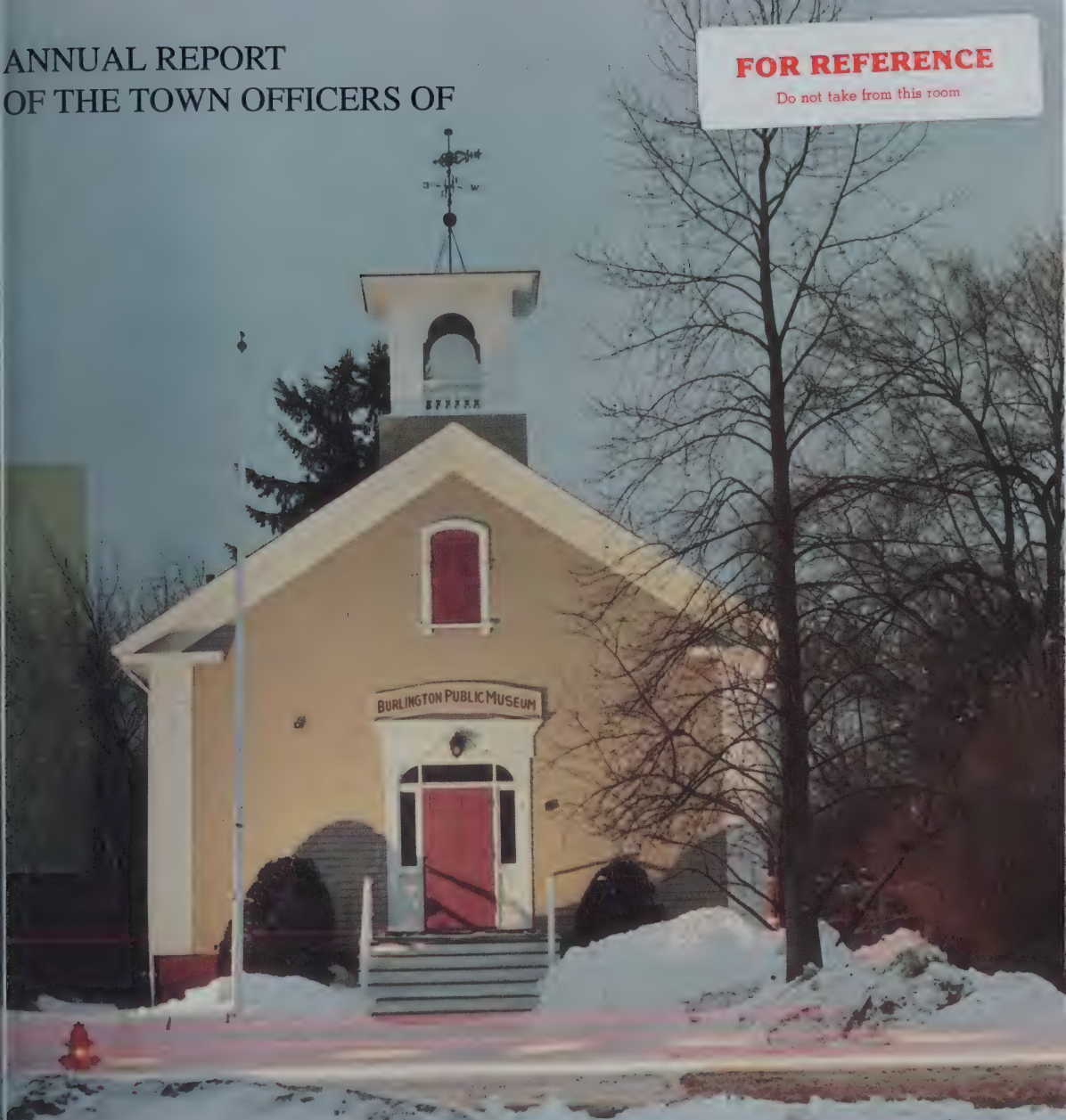


TOWN OF BURLINGTON
TELEPHONE DIRECTORY

DEPARTMENT	
TOWN OF BURLINGTON	
Information/Connecting All Departments	270-1600
TDD for the Deaf (Info Only)	270-1934
Burlington Public Meeting Information	270-1604
Accounting	270-1610
Assessors	270-1650
Board of Health	
Public Health Nurse	270-1957
Sanitarian/Environmental Engineer	270-1954
Building Inspector	270-1615
Community Life Center	270-1961
Conservation Commission	270-1655
Council on Aging	270-1950
C.O.A. Lunch Order Line	270-1952
Dog Pound	270-1698
Emergency Management Agency	270-1632
Fire	
Emergency/Ambulance	911
TDD for the Deaf	270-1913
Business	270-1925
Library	270-1690
Mini Bus Coordinator	270-1965
Planning Board	270-1645
Police	
Emergency	911
TDD for the Deaf	270-1913
Business	270-1914
Public Works	270-1670
Cemetery	270-1685
Central Maintenance	270-1678
Engineering	270-1640
Garage	270-1676
Water & Sewer Utilities Division	
Water & Sewer	270-1683
Water Treatment Plant	270-1680
Recreation	
Office	270-1695
Garage	270-1697
Selectmen	270-1630
School Department	270-1800
Burlington High School	270-1800
Fox Hill School	270-1791
Marshall Simonds	270-1781
Memorial School	270-1721
Pine Glen School	270-1712
Wildwood School	270-1701
Tax Collector	270-1625
Town Administrator	270-1635
Town Clerk	270-1660
Treasurer	270-1620
Veterans' Agent	270-1959

FOR REFERENCE
Do not take from this room

ANNUAL REPORT
OF THE TOWN OFFICERS OF



BURLINGTON
MASSACHUSETTS

YEAR ENDING
DECEMBER 31
1994

Cover photo by A.C. Nelson

ANNUAL REPORT
OF THE TOWN OFFICERS OF

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TABLE OF CONTENTS

INTRODUCTION
General Information 7
Town Government Schedule 8
Officials Elected 9
Town Meeting Members 10
Officials Appointed 12
Appointed Committees/Boards 13
Town Clerk 17
Vital Statistics 19
Voting Statistics 19
Board of Registrars 20

GENERAL GOVERNMENT
Board of Selectmen 22
Town Administrator 24
Town Counsel 26
Police Department 27
Fire Department 38
Public Works Department 43
- Administrative 43
- Cemetery Division 44
- Engineering 44
- Central Maintenance Division 45
- Highway Division 45
- Water & Sewer Utilities Division 46

Conservation Commission 49
Board of Appeals 53
Building Inspector 54
Wiring Inspector 54
Plumbing & Gas Inspector 54
Veterans 55
Disability Access Commission 57
Community Life Center 58
Council on Aging 60
Department of Weights & Measures 61
Treasurer/Collector 62
Assessors 64
Planning Board 64
Recreation Department 69
Board of Health 73
- Public Health Nurse 73
- Health Agent/Sanitarian 73
- Environmental Engineer 74
- Mosquito Control Project, East Middlesex 74

Public Library 75
Public Library Board of Trustee 78
Historical Commission 79

SCHOOL DEPARTMENT
School Committee 80
Superintendent of Schools 82
Schools and Departments 83
Shawsheen Valley Technical High School 97

OTHER

B-Line Report 100
Town Beautification Committee 100
Biecntenial Commission 102
Community Farm 102
Housing Authority 103
Metropolitan Area Planning Council 104

ADDENDA

Town Meetings & Elections 105
Financial Report 135

IN MEMORIAM

Angelo Orlandella
Superintendent of Public Works
Department of Public Works

Arthur S. Wyman
Administrative Assistant
Department of Public Works

Geraldine Guentner
Library Director

Joshua Bennett
Eugene Glover
Police Department

Charles P. Casassa
Veterans Agent

Helen W. Humphrey
Council on Aging

Samuel M. Roberto, Jr.
Burlington Housing Authority

Robert J. Given
Paul Howard
John E. Cass
School Department

ANNUAL REPORTS
OF THE
TOWN OF BURLINGTON, MA
1994

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town, February 28, 1799.

Population as of January, 1994: 22,739

Area of Town ~ 7,577 Acres or 11.88 square miles.

Tax Rate FY94	Residential:	$12.00
	Commercial:	$31.60

Elevation at Town Hall — 220 feet above sea level

Governor:	William F. Weld State House Boston, Ma 02133
U.S. Senators:	Edward M. Kennedy John F. Kennedy Federal Bldg., Suite 409 Boston, Ma 02203
	John F. Kerry Transportation Bldg., Suite 3220 10 Park Plaza Boston, Ma 02116
Congressman: 6th District:	Peter Torkildsen 70 Washington St. Salem, Ma 01970
Councillor: 6th District:	Dorothy Kelly Gay State House, Room 184 Boston, Ma 02133
State Senator: 4th Middlesex	Robert A. Havern, III State House, Room 506 Boston, Ma 02133
Representative: 23rd Middlesex	Marianne Brenton State House, Room 443 Boston, Ma 02133

TOWN GOVERNMENT MEETING SCHEDULE

Board of Selectmen	— Second and fourth Mondays of the month, Burlington High School, 7:00 p.m.
Planning Board	— First and third Thursdays of the month, Human Services Center, 7:30 p.m.
School Committee	— Second and fourth Tuesdays of the month, Burlington High School, 7:30 p.m.
Conservation Commission	— Second and fourth Thursdays of the month, Human Services Center, 7:30 p.m.
Board of Assessors	— Third Thursday of the month, Town Hall, 1:00 p.m.
Board of Health	— Second and fourth Tuesdays of the month, Human Services Center, 7:30 p.m.
Board of Appeals	— First and third Tuesdays of the month, Human Services Center, 8:00 p.m.
Library Trustees	— Second Wednesday of the month, Library, 7:30 p.m.
Burl. Community Life Center Board of Directors	— Second Thursday of the month, Human Services Center,6:00 p.m.
Recreation Commission	— Second and fourth Mondays, Recreation Dept., 7:00 p.m.
Housing Authority	— First Tuesday of the month, Tower Hills Apts., 6:30 p.m.
Town Meeting	— January, May (annual), and September, Fogelberg Auditorium, Burlington High School, 7:30 p.m.

All other scheduled board/committee meetings are posted at Town Hall.

MEETING INFORMATION — 270-1604

TOWN HALL SCHEDULE

Open Daily: All offices	8:30 a.m. — 4:30 p.m., Monday thru Friday 4:30 p.m. — 6:30 p.m. 2nd & 4th Thursday of the month (Building Dept., Conservation Commission, Town Clerk, Board of Health) 4:30 p.m. — 6:30 p.m. 4th Thursday of the month (Tax Collector, Assessors)
Town Clerk: extended hours	9:00 a.m. — 12:00 noon 1st and 3rd Saturdays (except holiday weekends and summer

Nurse: Walk-in Clinic 2nd and 4th Thursdays from 3:30 p.m. — 6:30 p.m. at Human Services Center.

ELECTED OFFICIALS

Town Clerk:	Jane L. Chew	7 Winn Valley Dr.	1996	
Moderator:	Thomas F. Murphy	Lexington St.	1995	
Selectmen:	Robert P. Marrano, Chr.	10 Hart St.	1995	
	Richard C. Wilde	13 Wyman Street	1995	
	Gary J. Gianino	11 Thornton Drive	1996	
	Joseph A. Impemba	11 Hallmark Grdn. #7	1997	
	George L. Judge, Jr.	6 Spring Valley Rd.	1997	
Assessors:	John W. Dillon, Chr.	6 Goodwin Dr.	1995	
	Neil G. Sheehan	64 Macon Rd.	1996	
	Timothy Cosgrove	56 Beaverbrook Rd,	1997	
Tres./Collector:	Brian P. Curtin	3 Lee Ave.	1995	
School Committee:	Lucy M. Damiani, Chr.	7 Hearthstone Dr.	1995	
	Christine M. Monaco	18 Corcoran Rd.	1995	
	John L. Vanella	8 Pearson Circle	1996	
	Thomas J. Murphy, Jr.	21 Sparhawk Dr.	1996	
	John E. Fogelberg	214 Winn St.	1997	
Library Trustees:	Amy E. Warfield	56 Skilton Ln.	1995	
	Richard E. Radtke, Chr.	3 Jackson Rd.	1995	
	Julie Michutka	75 Lexington St.	1996	
	Timothy Braceland	9 Partridge Ln.	1996	
	Richard Lewis	92 Drake Rd.	1997	
	Gene J. Rossi	174 Winn St.	1997	
Planning Board:	Ernest E. Covino, Jr.	1 Marvel Ave.	1995	
	Paul R. Raymond	1 Dorothy Rd.	1995	
	Alfred D. Laing	1 Irene St.	1996	
	Mark A. Pare, Chr.	12 Eastern Ave.	1997	
	John DeFrancesco	50 Westwood St.	1997	
	Peter Coppola	2 Garrity Rd.	1998	
	Albert L. Fay, Jr.	11 Raymond Rd.	1999	
Board of Health:	Edward J. Weiner	43 Freeport Dr.	1995	
	Douglas J. Hyde	17 Meadowvale Rd.	1995	Apt. 1/93 Elect 4/93
	Robert C. Hogan, Chr.	35 Pontos Ave.	1996	Apt. 4/92 Elect 4/93
	John J. Dion	19 Crystal Circle	1997	
	Jane M. Richard	407 Cambridge St.	1997	
Constable (1st):	James A. Russo	18 Leroy Dr.	1995	
Constable (2nd):	Anthony J. Saia	27 Alcine Ln.	1995	
Housing Authority:	Sheila E. Howard	5 Hallmark Grdns. #6	1994	Gov. Appt. - Res. 4/94
	M. Harrison Graham	19 Bedford St.	1996	
	Robert Matarazzo	9 Overlook Rd.	1997	
	Samuel J. Roberto	4 Dennis Dr.	1998	Deceased 10/94
	Richard J. Tarpey	1 Holly St.	1998	Appt. till 1995
	Joseph J. Arena	10 Moss St.	1999	
	John J. Leary	10 Dennis Drive	1999	Gov. App. - App. 10/94
Recreation Comm:	Mark L. Sherwood	74 Lexington St.	1995	
	Ed Schuler, Chr.	20 Trinkham Ave.	1996	
	Peter Coppola	2 Garrity Rd.	1996	Planning Bd. Appt.
	John Vanella	8 Pearson Circle	1996	School Comm. Appt.
	Phillip A. Gallagher	8 Corcoran Rd.	1997	
Shawsheen Tech:	Alfred J. Verrier	12 Mohawk Rd.	1996	
	John P. Miller	1 Holden Ave.	1997	

ELECTED TOWN MEETING MEMBERS

	Precinct #1		
Linda K. Collins	18 Town Line Rd.	1995	1994 Write-in
Channing L. Entwistle	62 Beaverbrook Rd.	1995	
Barbara G. Faso	79 Drake Rd.	1995	1994 Write-in
David J. Fionda	46 Freeport Dr.	1995	
Paul F. Roth	249 Fox Hill Rd.	1995	Appt. till '95
Charles J. White	31 Chandler Rd.	1995	
Thomas L. Callahan Jr.	12 Sparhawk Dr.	1996	
Laura S. Collins	18 Town Line Rd.	1996	1994 Write-in
Robert J. Macdonald	238 Fox Hill Rd.	1996	
Gilbert Napoleon	18 Freeport Dr.	1996	
Juliet M. Perdichizzi	239 Fox Hill Rd.	1996	
Francis E. Redfern	184 Mill St.	1996	
Barbara A. Brennan	4 Rocky Hill Rd.	1997	
John E. Burgomaster	235 Fox Hill Rd.	1997	
Robert A. Carroll	226 Fox Hill Rd.	1997	
Clifford L. Comeau	193 Mill St.	1997	
Garry Feldman	19 Freeport Dr.	1997	
Patricia A. Schuler	20 Tinkham Ave.	1997	
	Precinct #2		
Beverly A. Apruzzese	43 Peach Orchard Rd.	1995	1994 Write-in
William C. Beyer	67 Peach Orchard Rd.	1995	
Frederick J. Crosdale Jr.	6 Oak St.	1995	
Patricia M. Hussar	27D Beacon Village	1995	
Margaret Merlesena	2 Burton Rd.	1995	
Edmund F. Wall	4 Waite Ave.	1995	
James G. Franey	19 Julia Connors Dr.	1996	
Linda J. Lewis	144 Winn St.	1996	
Peter E. Lewis	144 Winn St.	1996	
Francis L. McLaughlin	30 Crystal Circle	1996	1995 Prec. 5
Donna Nickerson	1 Birch St.	1996	Moved 12/94
Michael S. Runyan	7A Mountain Rd.	1996	
Vincent Apruzzese	43 Peach Orchard Rd.	1997	
Lawrence R. Benassi	1 Mooney Rd.	1997	
Lucy A. Bramanti	32 Newbridge Ave.	1997	
Sheila A. Englert	6 Birch St.	1997	
Ann Louise McNamara	79 Mountain Rd.	1997	
Eleanor N. O'Connell	33 Peach Orchard R.	1997	
	Precinct #3		
Frank E. Baxter	18 Sunset Dr.	1995	
Ronald G. Ganley	11 Pine Ridge Rd.	1995	
Janis A. Giles	5 Hearthstone Dr.	1995	
Marion V. Keating	115 Winn St.	1995	
John T.Lyons	22 Cormier Rd.	1995	
Charles J. McLean	2 Woodside Lane	1995	
Elliot J. Chikofsky	75 Lexington St.	1996	
Frances Heartquist	10 Briarwood Lane	1996	
Miriam R. Kelly	14 Oxbow Lane	1996	
Stella M. Peters	24 Eugene Rd.	1996	
Louis P. Rubino	4 Fred St.	1996	
Elaine I. Zuccaro	2 Theodore Circle	1996	
Anne P. Coady	8 Woodside Lane	1997	

Stephen G. Marchese	4 Sears St.	1997	
Thomas F. Murphy, Jr.	12 Sunset Dr.	1997	
Mildred J. Nash	39 Sunset Dr.	1997	
Mabel A. Nevins	26 Sunset Dr.	1997	
Anne E. Rowe	94 Muller Rd.	1997	
	Precinct #4		
David J. DiSanto	19 Mohawk Road	1995	
John Fitzpatrick	18 Evelyn St.	1995	
Sheila E. Howard	5 Hallmark Grdn. #6	1995	
Richard E. Madden	13 Hallmark Grdn. #9	1995	
Vincent A. Restivo, Sr.	6 Cedar St.	1995	
Janet M. Towers	28 Humboldt Ave.	1995	
Betty M. Bullock	11 Crowley Rd.	1996	
Karen Cooper	69 Francis Wyman Rd.	1996	
Daniel J. Coughlin	19 Greenwood Rd.	1996	
Michael A. Proulx	76 Francis Wyman Rd.	1996	
James P. Shea	13 Hallmark Grdn-Bldg. 2	1996	
Kevin J. Sullivan	14 Frothingham Rd.	1996	
James G. Dolan	5 Algonquin Dr.	1997	
Joan B. Hastings	14 College Rd.	1997	
James G. Killilea	5 Shea Circle	1997	
Roberta E. Mills	19 Corcoran Rd.	1997	
Frank P. Monaco	18 Corcoran Rd.	1997	
Virginia E. Mooney	28 Mohawk Dr.	1997	
	Precinct #5		
Richard P. Burkhart	10 Joanne Rd.	1995	
Brian J. Connolly	3 Fairfax St.	1995	
Ruth E. Danielson	19 Olean Rd.	1995	
Cathryn Lane Lee	15 Raymond Rd.	1995	Appt. '95
Carmen Dore Lewis	36 Francis Wyman Rd.	1995	
Auralie P. Slowey	13 Paulson Dr.	1995	
Kenneth R. Forte	18 Wing Terrace	1996	
Joanne L. Kinchla	8 Arnold Terrace	1996	
Phyllis LaMarca	20 Paulson Dr.	1996	
William C. Maguire	10 Chestnut Rd.	1996	
Robert Paulsen	8 St. Mary Rd.	1996	
Raymond T. Santilli	45 Macon Rd.	1996	
Patricia J. Angelo	2 Austin St.	1997	
James J. Dion, Jr.	19 Crystal Circle	1997	
Virginia M. Igo	1 Arthur Woods Ave.	1997	
Hope M. Paulsen	8 St. Mary Rd.	1997	
Kevin Pollicelli	3 Gayland St.	1997	Res. 01/95
Erinn Sheehan	64 Macon Rd.	1997	
	Precinct #6		
Thomas P. Adams	11 Moss St.	1995	
Kevin B. McKelvey	4 Allison Dr.	1995	
Karen A. Moyer	7 Kingsdale St.	1995	
Samuel A. Rippin	153 Wilmington Rd.	1995	
Kenneth J. Rush Jr.	17 Ivy Lane	1995	
Patrick Rutherford	362 Cambridge St.	1995	Res. 8/94
John J. Skehan, Jr.	5 Allison Dr.	1995	Appt. '95
Marie A. Ardito	2 Edsel Drive	1996	
Catherine M. Boucher	9 Jackson Rd.	1996	

	Precinct #6 (Cont'd)		
Victoria D. Leary	10 Dennis Dr.	1996	
Donald A. McGillivray	2 Guild Rd.	1996	
Marlene F. Rittenberg	14 Irene St.	1996	
William T. Shea	4 Phyllis Ave.	1996	
William F. Callahan	6 Carter Rd.	1997	
David J. Ghio	5 Holly St.	1997	
John E. Hickey	10 Sarah St.	1997	
Gerald W. Mills	3 Hallmark Grdns. #2	1997	1995 Prec. 4
Donald J. Muse	21 Davida Rd.	1997	
Marie Soda	17 Marjorie Rd.	1997	

APPOINTED OFFICIALS

Town Administrator	David W. Owen
Assistant Town Administrator	Lawrence M. Rittenberg
Town Accountant	Patrick J. Mullin
Appraiser/Assistant Assessor	Russell H. Washburn
Fire Chief	Paul L. Thibault, Jr.
Police Chief	William R. Soda
Superintendent Public Works	Syamal N. Chaudhuri
Building Inspector	John Clancy
Town Engineer	Pete G. Peters
Environmental Engineer	Todd Dresser
Planning Director	Anthony Fields
Conservation Administrator	Brian J. Monahan
Library Director	Marcia Rich
Director of Veterans Services	William J. Lewis
American Disabilities Act Coordinator	William J. Lewis
Assistant Town Clerk	Eleanor M. Gelinas
Emergency Services Director	Stephen Duke
Burlington Comm. Life Center Director	Wesley Simons
Recreation Director	Donald Roberts
Recreation Maintenance Director	Douglas Gillingham
Health Agent/Sanitarian	Brian Lockard
Council on Aging Coordinator	Jeanne Garrett
BHA Executive Director	Lillian Buckley
Sealer of Weights & Measures	Alfred D. Laing
Animal Control Officer	Denise Bubar
Metropolitan Area Planning Council	Frank E. Baxter
Town Counsel	Kopelman and Paige, P.C.
Labor Counsel	Philip Collins
Insurance Broker	Edmund Flanagan & Company
MBTA Advisory Committee	Stephen Nelson

APPOINTED COMMITTEES/BOARDS

BCLC(10):	Fr. John R. Crispo	111 Winn St.	1995	
	Thelma Iozzo	7 Chandler Rd.	1995	
	M. Viola LeBlanc	36 Sandy Brook Rd.	1995	
	Russell Petersen	11 Sullivan St.	1995	
	Roberta Mills	19 Corcoran Rd.	1995	
	Betty Murphy	20 Wildwood St.	1996	
	Terry Bishop	5 Sunset Dr.	1996	
	Michael Howard	18 Burlington St.	1996	
	Mary Cochran	214 Fox Hill Rd.	1996	
	Ronald J. MacKenzie	18 Spruce Hill Rd.	1996	
Beautification(5):	Julie Saia	22 Beaverbrook Rd.	1995	
	George M. Major, Chr.	29 Lantern Ln.	1995	
	Edward Hastings	14 College Rd.	1995	
	Elaine Zuccaro	2 Theodore Cir.	1995	
	Michael Runyan	7A Mountain Rd	1995	
Bicentennial:	Phillip Gallagher	8 Corcoran Rd.	2000	
	Jane L. Chew	7 Winn Valley Dr.	2000	
	Karen Coady	7 Woodside Ln.	2000	
	Douglas Gillingham	16 Corcoran Rd.	2000	
	Marilyn Langley	13 Algonquin Dr.	2000	
	Pauline Keans	105 Drake Rd.	2000	
	Dolly Mountain	5 Eisenhower Dr.	2000	
	Sherri Lawson Baker	11 Sears St.	2000	
	Neal Gaffey	59 Mill St.	2000	
	Harold Hammond	13 Marrett Rd.	2000	
	Lisa Buoncuore	17 Beaverbrook Rd.	2000	
	Auralie Slowey	13 Paulson Dr.	2000	
	Barbara Faso	79 Drake Rd.	2000	
	Anne Whittington	1521 Arboretum Way	2000	
	John (Ed) Fogelberg	214 Winn St.	2000	
	Brian Curtin	3 Lee Ave.	2000	
	George DeMattia	802 Farms Dr.	2000	
	Annee L'Heureux	12 Mark St.	2000	
	Michelle Feist	8 Druid Hill Rd.	2000	
	Karen Bibo	39 Upland Rd.	2000	
	Richard Wilde	1A Marion Rd.	2000	
	Ann Coady	7 Woodside Ln.	2000	
	Maureen Schuler	22 Tinkham Ave.	2000	
	Robert Paulsen	8 St. Mary Rd.	2000	
	Hope Paulsen	8 St. Mary Rd.	2000	
	Kevin McKelvey	4 Allison Dr.	2000	
	Carol Soares O'Hearn	6 College Rd.	2000	
	Ellie O'Connell	33 Peach Orchard Rd.	2000	
	John Hickey	10 Sarah St.	2000	
	Sandra J. McNeal	119 Wilmington Rd.	2000	
	Stephan Miles	20 College Rd.	2000	
	Wayne Higden, Chr.	15 Foster Rd.	2000	
Board of Appeals (5):	Charles Rose	7 Wilhelmina Ave.	1995	1st Alt.
	Edwin P. Kiley	10 Paulson Dr.	1995	
	Robert M. Meaney	6 Short St. Box #1173	1995	2nd Alt.
	Jayne Hyde, Chr.	17 Meadowvale Rd.	1996	
	James Langley	13 Algonquin Dr.	1997	Prev. 1st Alt.
	Franklin E. Pierce	34 Terrace Hall Ave.	1998	
	Mario Culot	6 Holly St.	1999	

ByLaw Review (5):	Richard E. Madden, Chr.	13 Hallmark Grdn. #9	1995	
	David J. Fionda	46 Freeport Dr.	1995	
	Anne P. Coady	8 Woodside Ln.	1995	
	John E. Hickey	6 Sarah St.	1995	
	Erin Sheehan	64 Macon Rd.	1995	
Cable Advisory (5)	James Goldstein	14 Vincent Rd.	1995	
	Richard Wilde	Selectmen	1995	
	Daniel Dunn, Chr.	29 Stony Brook Rd.	1995	
	Robert Fahey, Jr.	11 Redcoat Ln.	1995	
	Vacant		1995	
Capital Budget (7):	Kenneth J. Rush, Jr.	17 Ivy Ln.	1995	
	Charles McLean, Chr.	2 Woodside Ln.	1995	
	Marlene Rittenberg	14 Irene Rd.	1995	
	Nickolas Vamivakas	9 Pleasant St.	1996	
	Thomas P. Adams	11 Moss St.	1996	
	Frank P. Monaco	18 Corcoran Rd.	1997	
	Kevin McKelvey	4 Allison Dr.	1997	
Cemetery Oversight (7):	Leonard Doyle	4 Frothingham Rd.	1995	
(ad hoc)	Gary J. Gianino	Selectmen	1995	
	Kevin McKelvey	4 Allison Dr.	1995	
	Kevin Sullivan	14 Frothingham Rd.	1995	
	John Mooney	28 Mohawk Rd.	1995	
	Frank Baxter, Chr.	18 Sunset Dr.	1995	
	Paula Torti	9 Maud Graham Cir.	1995	
	Karen Cooper	69 Francis Wyman Rd.	1995	Alternate
Conservation Comm. (7):	Constance McElwain	64 Francis Wyman Rd.	1995	
	John A. Crosby	15 Francis Wyman Rd.	1995	
	Catherine LeBlanc, Chr.	3 Blackhorse Ln.	1996	
	Kerry Melanson	8 Freeport Drive	1996	
	Gerard McCarthy	62 Terrace Hall Ave.	1996	
	Larry Cohen	8 Wilhelmina Ave.	1997	
	Cynthia L. Burkhart	10 Joanne Road	1997	
Council on Aging (7):	Mary Smith	12 Sylvester Rd.	1995	
	Paula Torti	9 Maud Graham Circle	1995	
	Muriel O'Brien	26 Maryvale Rd.	1995	Alt.
	Gilbert L. Chaney	5 Sears St.	1995	Alt.
	Judy Wasserman	3 Indian Hill Road	1995	Alt.
	Sue Mike	6 Mildred Rd.	1996	
	Gwendolyn Burgess, Chr.	518 Farms Dr.	1996	
	Robert Tyler	12 Taylor Ave.	1996	
	Mary Lindley	64 Bedford St.	1996	
	Arlene DiRocco	10 Old Colony Rd.	1997	
Cultural Council (5-22):	Deborah Herbert	9 Central Ave.	1995	
	Catherine Quinn	4 Buckman Dr.	1995	
	Jennifer Howard	18 Burlington St.	1996	
	Katalin Spang	5 Williams Cir.	1996	
	Jim Savage	39 Purity Springs Rd.	1996	
Disabilities Access (9):	Barbara Adler	4 Theodore Cir.	1995	
	Robert J. Emmert	21 Crystal Cir.	1995	
	Bernice Ferguson	12 Central Ave.	1995	
	John Hofferty	10 Purity Springs Rd.	1995	
	Joseph A. Impemba	Selectmen	1995	
	Christine Monaco	18 Corcoran Rd.	1995	
	Walter Sullivan	10 Brookfield Rd.	1995	
	Kenneth Tigges	1311 Arboretum Way	1995	
	Tom Carlson	1 Violet Road	1995	

Historical Comm. (5):	Norman B. Biggart	4 Baron Pk. Ln. Apt. 1	1995
	Anneé L'Heureux	12 Mark Street	1995
	Pauline R. Keans, Chr.	115 Drake Rd.	1996
	Carol Soares O'Hearn	6 College Road	1996
	James Ashworth	18 Prouty Rd.	1996
Housing Partnership:	Valorie Tobias	31 Freeport Dr.	1995
	Lillian Buckley	BHA	1995
	Virginia E. Mooney	28 Mohawk Road	1995
	Linda R. McKenzie	232 Fox Hill Rd.	1995
	Jayne L. Hyde	17 Meadowvale Road	1995
	Phyllis Etsell	3 Eisenhower Drive	1995
	John DeFrancesco	50 Westwood St.	1995
	Ernest Covino	1 Marvel Ave.	1995
Human Services (7):	Patricia M. Hussar	270 Beacon Village	1995
	Phyllis LeMarca	20 Paulson Dr.	1995
	Auralie Slowey	13 Paulson Dr.	1996
	Mildred J. Nash	39 Sunset Dr.	1996
	Carmen D. Lewis	36 Francis Wyman Rd.	1997
	Laura S. Collins	18 Town Line Rd.	1997
	Cathryn L. Lee	15 Raymond Rd.	1997
Information Systems Adv:	Peter O'Keeffe	47 Skelton Rd.	
	Art Fallon	BHS	
	David Fionda	46 Freeport Dr.	
	Steven Z. Harris	9 Donna Ln.	
	Dan Dunn	29 Stony Brook Rd.	
Land Use (13):	John E. Burgomaster	235 fox Hill Rd.	1995
	Peter E. Lewis	144 Winn St.	1995
	Sheila A. Englert	6 Birch St.	1995
	Edmund F. Wall	4 Waite Ave.	1995
	Stella M. Peters	24 Eugene Rd.	1995
	Vacant		1995
	Kevin Pollicelli	3 Gayland St.	1995
	Marjorie A. Smith	105 Francis Wyman Rd.	1995
	James F. Ronan	Birthcrest Arms 85	1995
	Gerald W. Mills	22 Alma Rd.	1995
	Catherine M. Boucher	9 Jackson Rd.	1995
	Juliet M. Perdichizzi	239 Fox Hill Rd.	1995
	William G. Small	40 Lexington St.	1995
Landlocked Access and Use:	Juliet M. Perdichizzi	239 Fox Hill Rd.	
	Richard Hennessy	6 Marrett Rd.	
	Stephen Logan	Nordblom Co.	
	John Lyons	22 Cormier Rd.	
	John Crosby	15 Francis Wyman Rd.	
	Mark Paré	12 Eastern Ave.	
	Edward Schuler	20 Tinkham Ave.	
Minibus Advisory (12):	Cyndy Frene	NS Chamber of Commerce	1995
	George L. Judge, Jr.	Selectmen	1995
	Mildred Nash	39 Sunset Dr.	1995
	Vacant		1995
	Anne Rowe	94 Muller Rd.	1995
	Bruce Silverman	American Landmarks	1995
	Patricia Churchill	14 Hallmark Grdn. #5	1995
	Randy Lapides	Burlington Mall	1995
	Roberta Mills	19 Corcoran Rd.	1995
	Virginia Mooney	28 Mohawk Rd.	1995
	Mabel Nevins	26 Sunset Dr.	1995
	Gil Frechette	Lahey Clinic	1995

Recycling Comm. (5):	George L. Judge	Selectmen	1995	
	James Quinn	222 Mill St.	1995	
	Larry Cohen	8 Wilhelmina Rd.	1995	
	Christine Monaco	18 Corcoran Rd.	1995	
	Janet Towers	28 Humboldt Ave.	1995	
Registrars (4):	Jane L. Chew	7 Winn Valley Dr.		
	Harold Hammond	13 Marrett Road	1995	
	Patricia A. Larson	23 County Rd.	1996	
	Robert Macdonald, Chr.	238 Fox Hill Rd.	1997	
Rink Oversight (5):	Athletic Director, BHS	School	1994	
	David Ghio	Ways & Means	1995	
	Brian Curtin	Treasurer/Collector	1995	
	Joseph A. Impemba	Selectmen	1995	
	Donald Roberts	Recreation	1995	
Rules Comm. (13):	Linda K. Collins	18 Town Line Rd.	1995	
	Eleanor N. O'Connell	33 Peach Orchard Rd.	1995	
	Kevin Pollicelli	3 Gayland St.	1995	
	Mabel A. Nevins	26 Sunset Dr.	1995	
	Marion V. Keating	115 Winn St.	1995	
	William F. Callahan	6 Carter Rd.	1995	
	William T. Shea	4 Phyllis Ave.	1995	
	James J. Dion, Jr.	19 Crystal Cir.	1995	
	Patricia J. Angelo	2 Austin St.	1995	
	Virginia Mooney	28 Mohawk Dr.	1995	
	Sheila E. Howard	5 Hallmark Grdn. #6	1995	
	Robert J. Macdonald	238 Fox Hill Rd.	1995	
	Vincent Apruzzese	43 Peach Orchard Rd.	1995	
Ways & Means (15):	George R. Cooper	69 Francis Wyman Rd.	1995	
	Stephen A. Nelson	25 Fairfax St.	1995	
	John T. Lyons, Chr.	22 Cormier Rd.	1995	
	Karen A. Moyer	7 Kingsdale St.	1995	
	John F. Fitzpatrick	18 Evelyn Street	1995	
	Frank Baxter	18 Sunset Dr.	1996	
	Frances Heartquist	10 Briarwood Ln.	1996	
	Lawrence Rittenberg	14 Irene St.	1996	Res. 9/94
	Daniel J. Coughlin	19 Greenwood Road	1996	
	Michael J. Gilberti Jr.	6 Russell Circle	1996	Res. 2/94
	Richard J. Tarpey	1 Holly St.	1996	Appt. 2/94
	Richard E. Silvia	36 Washington Ave.	1996	Appt. 11/94
	Brian J. Connolly	3 Fairfax St.	1997	
	Joan Hastings	14 College Rd.	1997	
	Roberta Mills	19 Corcoran Rd.	1997	
	Raymond T. Santilli	45 Macon Rd.	1997	
	Stephen G. Marchese	4 Sears St.	1997	

TOWN CLERK

1994 was a a busy year with 3 regularly scheduled elections and 1 special election. Funding for the state's central registry of voters was approved and Chapter 475 of the Acts of 1994 was signed into law, bringing the State into conformity with the federal motor voter bill. Some provisions of the law went into operation as of July 1, 1994 such as mail-in registration. Other provisions of the law are due to go into effect January 1, 1995 such as registration at certain State agencies and the Registry of Motor Vehicles.

As part of the central registry program every city/town is scheduled to receive computer equipment before the end of FY95. Burlington will be receiving three 486 PC's, a laser printer, and bar code wand which can be used to scan voting lists and census returns. The State's goal is to have the system up and operational by the summer of 1995. The March, 1996 Presidential Primary will be the first true test! Until the State system is up and running smoothly, we will be running parallel census/voter programs.

The long term potential of the central registry is to allow all cities/towns access to statewide databases such as Vital Records (births, deaths, marriages), Business Licenses, Uniform Commercial Code Financing Statements, etc. so that the public may research records statewide and/or receive certified copies from any city/town hall. Other potential uses would be Central Purchasing for cities/towns, on line reporting to various state agencies, etc.

It is an exciting time of change for city/town clerk's offices throughout the State. We look forward to the new opportunities the central registry will offer and to the challenges it will present.

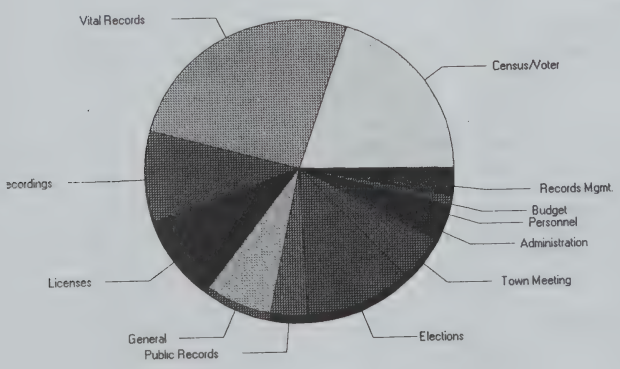
The Town Clerk's Department consists of 2 full-time and 2 part-time personnel (includes the Board of Registrars) resulting in staff time of approximately 21 hours/day. On the average, 16 hours (76%) were directed to Municipal Services and 5 hours (24%) to Intergovernmental Services.

SERVICE OVERVIEW

Data collected during 1994 indicates that the number of citizen contacts ranged from 91 to 385 per day for an average of 138/day, 690/week, 2,835/month and 34,024/year.

Municipal Services	**(76%)**
Census/Voter	20%
Vital Records	26%
Recordings	10%
Licenses	9%
General	7%
Public Records	4%

Intergovernmental Services	**(24%)**
Elections	11%
Town Meetings	5%
Administration	3%
Personnel	1%
Budgets	1%
Records Management	3%



FINANCIAL DATA

Municipal Services	Revenues	Expenditures: Salaries	Expenditures: Expenses	Total
Census/Voter	$222	$19,806	$4,600	$24,406
Vital Records	22,299	25,747	100	25,847
Recordings	13,098 *	9,903	-	9,903
Licenses	26,006	8,913	100	9,013
General	904	6,932	225	7,157
Public Records	3,483	3,961	3,550	7,511
Sub Totals	$66,012	$75,262 (76%)	$8,575 (25%)	$83,837 (63%)
Intergovernmental Services				
Elections	N/A	$10,893	$21,434	$32,327
Town Meeting	N/A	4,951	-	4,951
Administration	N/A	2,971	995	3,966
Personnel	N/A	990	-	990
Budgets	N/A	990	-	990
Records Mgmt.	N/A	2,971	3,000	5,971
Sub-Total	N/A	$23,766 (24%)	$25,429 (75%)	$49,195 (37%)
Grand Total	$66,012	$99,028	$34,004	$133,032

* Does not include fees for recording 85 site plans, special permits, subdivisions, etc. or 44 variances.

FY94 BUDGETS

Department	Salaries	Expenses	Total
Town Clerk	$98,028	$29,404	$127,432
Registrars	$1,000	$4,600	$5,600
Totals$99,028	$34,004	$133,032	
Revenues	(67%)		(50%)

FEES COLLECTED

Category	Amount
Dog Licenses/Fines	$20,130
* Fish/Game	216
Business Certificates	4,750
Marriage Licenses	2,745
Certified Copies: Births	1,838
Marriages	972
Deaths	16,744
Uniform Commercial Code Filings	12,698
Public Records (lists/databases)	2,319
By-Laws/Maps	1,164
Professional Registrations	480
Voter Identification Cards	222
Raffle/Bazaar Permits	50
Pole/Conduct Recording	400
Gas Permits	380
Non-Criminal Fines	815
Miscellaneous	89
Total	$66,012

* $7,767 collected for State

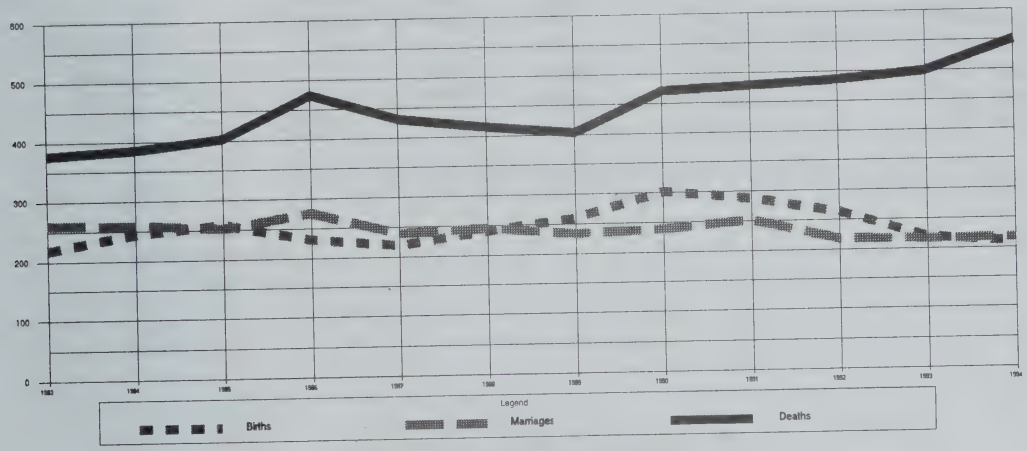
Number of Dogs Licensed: 1,494

VITAL STATISTICS
10 Year Profile (adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last three years do not include all out of wedlock births; as those figures become available from the State the chart will be amended.

	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1194*
Births	219	245	259	232	220	242	261	302	289	282	221	211
Marriages	261	260	253	277	240	246	235	240	252	219	217	218
Deaths	377	386	403	475	432	416	404	472	479	487	500	551

* Received through 1/5/95



VOTING STATISTICS 1984-1994

TOWN ELECTION	Votes Cast PREC.1	PREC.2	PREC.3	PREC.4	PREC.5	PREC.6	TOTAL
1984	1,327	959	1,108	1,062			4,456
1985	1,554	997	1,262	1,126			4,939
1986	1,100	770	942	781			3,593
1987	1,318	791	974	968			4,051
1988	380	362	497	387	392	441	2,459
1989	658	425	587	540	510	577	3,297
1990	998	833	1,058	807	942	1,048	5,686
1991	929	695	886	755	848	937	5,050
1992	914	791	582	738	788	810	4,893
1993	598	517	618	490	545	524	3,292
1994	578	319	547	528	596	597	3,165
Referendum 1985	1,492	1,224	1,361	1,277			5,354
Referendum 1991	1,234	1,338	1,108	770	930	1,093	6,473
Prop 2-1/2 1994	718	385	667	672	768	735	3,945
PRESIDENTIAL PRIMARY							
March 1984	797	565	656	716			2,734
March 1988	668	669	775	612	669	759	4,152
March 1992	847	931	861	713	751	836	4,939

STATE PRIMARY	PREC.1	PREC.2	PREC.3	PREC.4	PREC.5	PREC.6	TOTAL
September 1982	1,812	1,315	1,493	1,477			6,097
September 1984	1,314	980	1,056	1,064			4,414
September 1986	1,395	978	1,204	1,287			4,864
September 1988	106	141	145	128	150	125	795
September 1990	1186	1177	1226	1028	1081	1159	6857
September 1992	668	602	808	516	647	692	3,933
September 1994	484	310	523	482	499	526	2,826
STATE/PRES. ELECTION							
November 1982	2,567	2,057	2,105	2,200			8,929
November 1984	3,407	2,664	2,657	2,804			11,532
November 1986	2,298	1,770	1,884	2,069			8,021
November 1988	2,051	1,981	2,157	1,841	1,814	2,025	11,869
November 1990	1,921	1,958	2,021	1,677	1,737	1,908	11,222
November 1992	2,202	2,444	2,309	1,840	1,920	2,076	12,791
November 1994	1,818	1,329	1,715	1,573	1,687	1,732	9,854

Town Meeting and Elections Minutes Available From Town Clerk or Selectmen

Respectfully submitted,
Jane L. Chew, CMC
Town Clerk

BOARD OF REGISTRARS

On April 20, 1994, the Board conducted an Escrow Ballot Hearing to determine if the one escrow ballot cast at the April 9 Town Election was eligible to be counted to break the tie vote in the Board of Health race. Upon evidence presented, the escrow voter was found ineligible to vote.

Upon petition, a recount was conducted on April 27, 1994 for the office of Board of Health to break a tie between James Harrison and Jane Richard. Jane Richard was declared the winner by one vote.

A new law allowing for mail-in voter registration, rather than in-person registration, went into effect July 1, 1994. 545 mail-in registrations have been received and processed through December 31, 1994.

POPULATION/REGISTERED VOTERS:

Year	Population (Jan.)	Registered Voters (March)
1984	23,003	12,005
1985	22,981	13,650
1986	23,032	13,016
1987	22,278	11,758
1988	22,148	12,440
1989	22,560	12,813
1990	22,662 (23,302 Fed)	12,368
1991	22,810	13,139
1992	22,859	13,169
1993	22,965	13,765
1994	22,739	13,308

1,140 — # of residents registered added to the rolls in 1994
1,037 — # of residents dropped from the rolls in 1994
2,697 — # of persons eligible but not registered

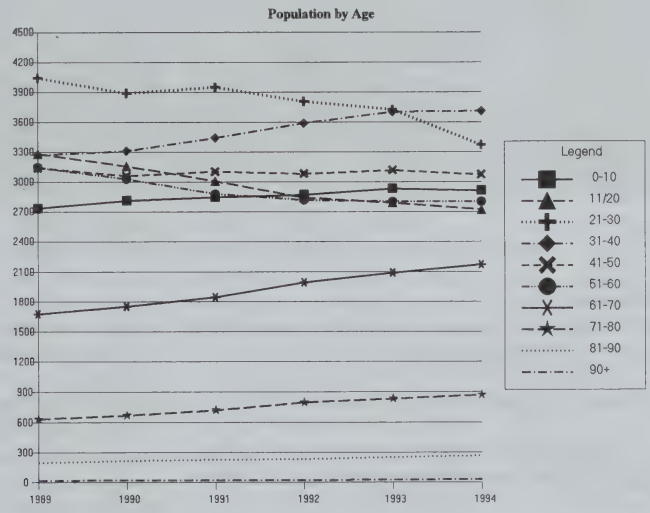
84 % — % of eligible residents registered to vote

1940	2,275
1945	2,656
1950	**3,250**
1955	5,225
1960	12,852
1965	19,473
1970	22,150
1971	23,046
1972	23,587
1973	23,660
1974	24,358
1975	24,374
1976	24,290
1977	24,216
1978	24,189
1979	23,831
1980	23,687
1981	23,863
1982	23,622
1983	23,457
1984	23,191
1986	23,032
1987	22,278
1988	22,148

(Census Track #'s 3,321 3,324)

POPULATION BY AGE

Age	1989	1990	1991	1992	1993	1994
0-10	2,738	2,815	2,849	2,873	2,935	2,915
11-20	3,284	3,160	3,011	2,843	2,791	2,722
21-30	4,045	3,889	3,950	3,808	3,724	3,371
31-40	3,273	3,311	3,444	3,591	3,704	3,712
41-50	3,144	3,062	3,105	3,083	3,119	3,075
51-60	3,149	3,031	2,883	2,820	2,805	2,804
61-70	1,679	1,756	1,849	1997	2094	2174
71-80	636	672	723	799	837	874
81-90	202	220	231	234	255	270
91+	22	24	27	24	31	34
No Age Listed	388	722	738	792	670	788
Total	22,560	22,662	22,810	22,859	22,965	22,739



CERTIFICATIONS:

Petitions		Signatures Certified	
7	initiative questions	253	out of 322
1	recount petition	63	

Nominations		Signatures Certified	
19	Townwide Candidates	1,330	
28	Town Meeting Members	392	
44	State Candidates	4,465	out of 5,304

Respectfully submitted,
Robert J. Macdonald, Chr.
Board of Registrars

BOARD OF SELECTMEN



Standing — l to r — Gary J. Gianino, George L. Judge
Seated — Richard C. Wilde, Chairman Robert P. Marrano, Joseph A. Impemba

Mission Statement

- To provide services that are in the best interests of the Town and promote a high quality of life.
- To promote the health and safety of residents.
- To provide services as economically as possible so that living or doing business in the community is as affordable as possible.
- To preserve something close to the current balance of reliance on residential and commercial property.
- To promote a strong economy.
- To build and nurture a sense of community within town (to develop the "soul" of the community).
- To continue to have a "mixed" diverse community.
- To foster high standards of public service and effective cooperation among town employees by providing a supportive work environment and competitive compensation, by recognizing excellent performance, and being responsive to the needs and interests of town employees.

Strategic Planning

As evidenced by the above Mission Statement, the Board of Selectmen for the second consecutive year invested a full day with a professional facilitator to further define goals and priorities for themselves as a Board and for the Town as a whole. While the Selectmen identified 35 goals in total, the highest priority goals were:

- Resolve disposition or make better use of Town's excess or idle assets.
- Build the Town's capacity to foster economic development.
- Promote new nursing home and assisted housing.
- Improve traffic flow.
- Design and construct new water treatment plant.

Strategic Planning (cont'd)

- Coordinate townwide facilities management.
- Convey military housing.
- Improve school facilities.
- Gain access to landlocked parcel.
- Establish staff training and development programs, including Total Quality Management.
- Develop landlocked parcel.
- Improve Town's aesthetics/center.

School Improvements Planning

1994 will likely be remembered as the year in which the public debate over what to do about needed improvements at the Town's elementary schools took center stage. The Board of Selectmen played a strong role in this debate, both in their capacity as the Board having ultimate responsibility for the Town's finances as well as being the landlords for two surplus school facilities, the Francis Wyman School and the Meadowbrook School, which figured heavily in this debate.

Beginning in the spring, the Selectmen convened a series of extraordinary joint meetings with the School Committee to try to develop a program of improvements which would be within the Town's financial capacity without resulting in cutbacks in other Town services.

As a result of this Town-School cooperation, the November 9th Special Town Meeting saw the Selectmen, School Committee, and other town bodies overwhelmingly supported a $9.85 million program of school improvements which would have addressed all the elementary schools' needs. The Board of Selectmen voted that the bond issue would be subject to a debt-exclusion vote under Proposition 2-1/2, leading to Burlington's first ever referendum for a debt-exclusion override. A special election was held on December 10th, and resulted in the bond issue being defeated by 68 votes.

By quickly reacting in the aftermath of this electoral outcome, it was determined by the Selectmen that the Town could afford to finance the smaller scale $5.7 million renovation of the Francis Wyman School without unduly imperiling the Town's finances, especially as 58% of those costs will be reimbursed by the State. The $5.7 million renovation plan for the Francis Wyman School was approved at the January 1995 Town Meeting, and is on the road to becoming a reality.

The degree of Town/School cooperation throughout this lengthy and sometimes trying process has been extremely positive and gratifying. It is fervently hoped that this heightened level of Town/School cooperation will continue as the Town seeks to address the remaining School and Town facilities' needs for improvements.

New Cemetery Opened

As the culmination of several years of planning, Burlington's new municipal cemetery, the PINE HAVEN CEMETERY, was opened for sale of graves and burials in the late fall. This parcel of land, which used to be the Town's Poor Farm, was reacquired by the Town in 1989. After several stormy sessions of Town Meeting earlier this decade, its use as a Town cemetery was finally confirmed. Much of the infrastructure (roadways, water and sewer, grading, etc.) for the new cemetery was completed earlier in the year, but the fencing, walls, and gates remain to be completed next year. The Pine Haven Cemetery came into service just in the nick of time, as available gravesites at the Chestnut Hill cemetery dwindled down to nothing at year's end. The Board of Selectmen would like to acknowledge the valuable assistance of the Cemeteries Oversight Committee in guiding the development of the Pine Haven Cemetery, including selecting its name.

Winn Street Improvements Completed

By mid-year, construction of the controversial Winn Street Traffic Safety Improvements had been completed, but the resulting signalization of the Winn Street/Peach Orchard Road intersection was causing lengthy traffic tie-ups and frustration for residents and Town officials alike. The Selectmen petitioned the Massachusetts Highway Department to change the signalization of this intersection, but had to mount an extensive campaign to get State Officials to agree to the changes wanted by the Town. The Selectmen wish to particularly acknowledge the efforts of state Representative Marianne Brenton for her assistance in those efforts. As a result of these combined efforts, the improved section of Winn Street now operates much better than before.

New Advisory Committees Created

The Selectmen established two new advisory panels during the year. THE LANDLOCKED PARCEL ACCESS AND USE ADVISORY COMMITTEE was created to assist the Selectmen by studying the issues involved in gaining access to the "Landlocked Parcel" and relative to the potential use(s) of the parcel by advising the Selectmen of their findings and recommendations in those areas. The INFORMATION SYSTEMS ADVISORY COMMITTEE was set up to help assess the Town Departments' needs for data processing hardware, software, training and support services. The Board of Selectmen wishes to thank those individuals who have agreed to participate in these efforts, and looks forward to their recommendations.

Renegotiation of PRP Settlement

Another major achievement of the past year was the conclusion of renegotiation of the settlement with the Potentially Responsible Parties (PRP's) that had contaminated one of the Town's well fields. Under the terms of the original Consent Decree in 1989, the PRP's agreed to pay all the costs involved in designing and constructing a water treatment plant to eliminate volatile organic compounds (v.o.c.'s), while the Town agreed to build a separate water treatment plant to treat naturally occurring iron and manganese.

During the process of designing these two separate, side-by-side water treatment facilities, it was determined that there were major cost savings to be realized if the two facilities could be combined into a single treatment facility. This led to a new round of negotiations between the Town, the PRP's, and the Commonwealth of Massachusetts, a party to the litigation, which took two years to complete. This past summer a revised Consent Decree was signed by all the parties, and the Town received a check for $2,950,000 from the PRP's as their contribution to the combined treatment facility. The design of the combined water treatment plant is now moving forward, with construction slated to begin in 1996.

Summary

As I near completion of my first full term on the Board of Selectmen and my first year as its Chairman, I want to thank everyone who has helped make it possible for the Board of Selectmen to fulfill its many responsibilities to the Town and its residents. First, I thank my colleagues on the Board for their support and cooperation throughout the many complex issues and problems we had to confront over the past year. Secondly, I thank all of our dedicated Department Heads, supervisors, and other Town staff who implement our decisions and make everything work so well. Also, I thank all the resident volunteers who participate on the many Town boards and committees for all that they contribute to the process of self-government. Finally, I thank the residents of the Town of Burlington for having given me this opportunity to serve your interests.

Respectfully submitted,
Robert P. Marrano, Chairman
Board of Selectmen

TOWN ADMINISTRATOR

Purpose

The Town Administrator is appointed by the Board of Selectmen and serves as the Chief Administrative Official (CAO) of the Town under the Board's policy direction. His duties include acting in the following capacities:

— Appointing Authority (Selectmen's Departments)
— Personnel Manager
— Bargaining Agent
— Budget Officer (Selectmen's Departments)
— Chief Procurement Officer

Overview

1994 was a demanding year for your Town Administrator. In addition to the usual press of budgets, labor negotiations, and personnel issues, there were special projects, such as the library construction and military housing acquisition, which required major chunks of the Town Administrator's attention. Serving a dynamic community like Burlington presents many challenges and opportunities, and after serving in this capacity for near six years, your Town Administrator still feels a strong sense of satisfaction from rising to meet those varied challenges.

Some of the specific projects and issue areas in which your Town Administrator was involved in 1994 include:

Library Construction

When the Board of Selectmen voted to accept jurisdiction over the construction of the new library on Sears Street, administrative responsibility for the project was placed squarely on the shoulders of the Town Administrator. Accordingly, many hours were spent every week attending library construction meetings and dealing with administrative aspects of the project. One of the first changes made after assuming responsibility for the project was to replace the Clerk-of-the-Works with another in whom the Board of Selectmen and Town Administrator had more confidence.

During the course of construction, it was found that certain items had not been included in the scope of the construction project. In those instances, it was necessary to bid out that work separately, and to coordinate its completion with the general contractor. There were many other construction-related issues that arose over the course of the year, but they were all addressed and resolved one by one.

At year's end, the new library was "substantially complete", meaning that the general contractor had requested a final inspection from the architect. A "punch list" of items needing correction will be forthcoming from the architect. Once all the punch list items are corrected to the architect's and Building Inspector's satisfaction, the new library will be turned over to the Library Trustees for occupancy.



Town Administrator David Owen

Your Town Administrator wishes to gratefully acknowledge the assistance of the following persons in the library construction process: Clerk-of-the-Works Paul McLaughlin, who endeavored to keep me fully aware of issues on the construction site; Library Construction monitor, Eugene Parker, who played an important role in stabilizing the project after the change in jurisdiction; Library Director Marcia Rich, whose cooperation regarding future operational issues at the library was essential; and to Selectmen Joseph Impemba and Gary Gianino, for serving as the Selectmen's Subcommittee for this project, who both havegiven generously of their time and attention to ensure the project's success.

Military Housing Program

The Town decided to Acquire the twelve (12) former military housing units on South Bedford Street at the January 10 Town Meeting. At the time of that decision, it seemed a relatively straightforward transaction that could be completed in short order. As it turned out, however, most of the year was spent negotiating with the U.S. Department of the Army (the owner) over relatively obscure language and provisions in the Offer to Purchase document, and then later with the deed document. By the close of the year, these negotiations had been successfully concluded and the transfer of the property to the Town appears imminent in early 1995.

In addition to these negotiations over legal issues, the military housing units required much other administrative attention over the course of the year. First, the units were damaged by water pipe breaks during the bitter below-zero weather last winter. It took considerable persistence to get the Army to repair the damages for which they were responsible. Later, it was determined that the housing units would require lead paint abatement, so the Department of Public Works was charged with developing bidding specifications and bidding this work out. Unfortunately, the bids came in much higher than anticipated, even after the Selectmen ordered it to be rebid. Given that there was no alternative but to abandon the project, the lead paint remediation work was completed in the fall. Other repairs, especially electrical, remain to be completed before the Town can sell the houses to first-time homebuyers or convey the remaining units to the Burlington Housing Authority.

Toward the goal of developing a housing lottery program for first-time homebuyers, the Housing Partnership Committee was reactivated by the Board of Selectmen. The Committee met several times during summer and fall, and ultimately developed a housing lottery program which was submitted to and adopted by the Board of Selectmen. I want to publicly express my gratitude to the members of the Housing Partnership Committee for their good work in devising the housing lottery program, namely: Jayne Hyde and Phyllis Etsell, Co-Chairs; Ernest Covino and John DeFrancesco of the Planning Board; Virginia Mooney and Valorie Tobias.

With negotiations completed, a housing lottery program in place, and most repairs to the houses completed, it appears that the Town is poised to complete this program during the first half of 1995. Others who deserve recognition on behalf of this program include: DPW Superintendent Syamal Chaudhuri who was willing to do whatever required for this project; our Engineering Division staff, especially Pete Peters and Alan Nelson for all their work in developing subdivision plans and variance requests; and Building Inspector John Clancy, whose assistance regarding needed repairs was tremendously helpful.

Assistant Town Administrator Appointed

The long process leading to the establishment of an Assistant Town Administrator was culminated in September with the appointment of Lawrence Rittenberg to fill the position. Mr. Rittenberg comes to his new full-time position from having served as a volunteer on the Town's Ways and Means (Finance) Committee, most recently as its vice-chairman. His knowledge of town budgets and operations enabled him to hit the ground running, and he has assumed lead responsibility for facilities-related issues.

The creation of the Assistant Town Administrator position and Mr. Rittenberg's appointment to it fulfills one of the Town Administrator's longest held objectives for increasing the Administrative capacity of the Selectmen's/Town Administrator's office. This additional administrative capacity will enable this office to get more deeply involved in areas that were only able to receive passing attention by the Town Administrator. Other town boards and committees, as well as residents in general, should benefit by having broader and deeper analysis of issues and resulting policy recommendations. The Town Administrator wishes to thank the Board of Selectmen for finally supporting establishment of the Assistant Town Administrator position.

Budgeting Pressures:

For the first time in several years, the budgeting process did not center around a prescribed percentage increase. This was caused by the uncoupling of the Town's finances and those of the School Department as required by the recent Education Reform Act. While one might think that not having an absolute maximum imposed on budget growth would lead to large budget requests, just the opposite happened. Budget growth for all Town General Government (non-school) Departments totaled .88% (less than 1%). Department Heads are to be commended for their restraint.

However, despite this laudatory restraint in budget growth by General Town Government departments, overall Town spending grew substantially over last year, mostly due to uncontrollable items. Winter brought record snow fall, and a deficit in the Town's Snow and Ice account of nearly $450,000, which had to be added to the tax levy for 1995. School spending rose dramatically ($1 million more) due to the mandated spending levels of the Education Reform Act. And Free Cash, which is usually tapped as a funding source at Town Meeting, had to be protected due to the declining level of our reserves. All of this taken together led to a substantial 6-1/2 % increase in the Town's tax levy, notwithstanding General Town Government department's valiant efforts to hold the line on spending.

Labor Negotiations

While there were no new labor contract agreements reached in 1994, negotiations with the various collective bargaining units continued throughout the year, requiring much time and attention from the Town Administrator. At this time, an arbitrator's decision is anticipated soon relative to the contract of the Burlington Police Patrolmen's Association. This contract has been unsettled since July 1992, and represents the first time in the Town Administrator's tenure that it was not possible to achieve a voluntary settlement with a Town union, so that the services of an outside, independent third party were required to settle a contract. In addition, a mediator has been called in to assist and facilitate settlement between the Town and the Burlington Municipal Employees Association (BMEA) and the Department of Public Works employees, both of which are units of A.F.S.C.M.E. In general, it appears that the unions are reluctant to accept the Town's offerings, which are less generous than those to which employees previously became accustomed. Nevertheless, the Town Administrator wishes to thank the bargaining teams of the various Town unions for their professionalism, and he trusts that we will ultimately find common ground for settling outstanding contracts.

Retirement of Toni Faria

The Selectmen's Office lost a long-term employee with the decision of Antoinette (Toni) Faria to retire at the end of November. Toni was known for her cheerful disposition and helpful attitude to those who had questions about their ambulance bills or licensing matters. Her position was filled by promoting long-time Switchboard Operator/Receptionist Marion Rich, whose position, in turn, was filled by the appointment of Karen Cox.

Summary:

Nearing completion of my sixth year of service as Town Administrator of Burlington, your Town Administrator renews his commitment to see the projects and efforts mentioned in this report through to their successful completion. I feel that I am privileged to serve the residents of Burlington, and to be associated with so many high-quality department heads, supervisors and employees. I continue to look forward to working together with the Town's other elected and appointed officials in dealing with the challenges and opportunities facing the Town of Burlington in the coming year.

Respectfully submitted,
David W. Owen
Town Administrator

TOWN COUNSEL

The year 1994 involved a number of significant legal activities for Town Counsel. In addition to rendering numerous legal opinions, approving contracts as to form, and meeting with the Board of Selectmen and various other Boards, Town Counsel handled a number unusual matters, as well as some significant litigation.

In September 1994, the Town completed negotiations with the PRP Group with respect to the Vine Brook Aquifer contamination. A modified consent decree was filed with the Middlesex Superior Court and approved. Under the modified consent decree, the Town received a cash payment of approximately $3 million which the Town is currently using to pay for the permitting, design, and construction of a combined treatment facility that will treat the water from the Vine Brook Aquifer for VOC contamination and iron and manganese removal.

The United States Court of Appeals for the First Circuit has upheld the decision of the District Court approving the consent decree in the Charles George Trucking matter. Under the consent decree, the Town agreed to contribute to the overall settlement between the United States, the Commonwealth of Massachusetts, and the various responsible parties.

In addition, Town Counsel has been defending against a breach of contract action filed by VCI International which claims that the Town improperly terminated its contract for implementation of a cross-connection control program for the Town's water distribution system. The Town has filed a counterclaim against VCI alleging that VCI breached its contract with the Town in a number of respects. The Town is also pursuing litigation against the Commonwealth of Massachusetts for breach of the lease agreement by Middlesex Community College for the Francis Wyman School.

Town Counsel has been representing the Town in connection with a number of construction projects involving claims by the Town and various contractors. Currently, Town Counsel is representing the Town in connection with the conclusion of the library project.

Finally, we have been requested by the various land use boards, including the Zoning Board of appeals, the Planning Board, the Conservation Commission, and the Board of Health to undertake enforcement actions to compel compliance with various land use regulations, and to represent the Boards in litigation challenging various special permit, variance, and site plan decisions.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation received on all matters from the Board of Selectmen, Town Meeting, Town Administrator, department heads, boards, committees, and other Town personnel. We look forward to working with the members of the Town government in the future.

Respectfully submitted,
Leonard Kopelman, for the
firms of Kopelman and Paige, P.C.
Town Counsel

BURLINGTON POLICE DEPARTMENT

****Departmental Roster****

Chief of Police
William Soda

Captains

Barry Solomon	George Devlin

Lieutenants

Arnold Christiansen	Alfred Sciuto
Francis Hart	Walter Bevis

Sergeants

Gerald Mills	John Walthall
Ralph Patuto	Carl Boutwell
William Faria	Richard Sheppard
Thomas Duffy	

Patrol Officers

Gerald Crocker	Richard Hovasse
Russell Petersen	Charles Chiarello
Robert Aloisi	Kevin Cooney
Harry Sawyer, Sr.	William Duffey
Richard Glejzer	Frank Nardone
Dennis Thompson	Barry Cosgrove
Thomas Sullivan	Kevin Rogers
Christopher Priest	Michael Joyce
Paul Anderson	Claudell Greear
Robert Healey	Gary Burdick
Michael Bradford	Stephen Cross
Paul O'Meara	Edward Mackey
Spiros Tsingos	Gary Redfern
Michael Debye	Kenneth Reynolds
Richard Hanafin	Harry Sawyer, Jr.
Robert Downer	Timothy McDonough
James Tigges	Charles Ferguson III
Robert Kirchner	William Preston
Bernard Schipelliti	Thomas Fournier
Daniel Houston	Anne Marie Mele
William Maggio	Michael McDade

Clerical Staff

Ann Johnedis	Barbara Cunningham
Catherine Devaney	

Traffic Supervisors

Helen Bulman	Helen Dignan
Nancy Bibbey	Maureen Robillard
Carol Goodwin	Claire Hogaboom
Gail Fay	Carol Santoro
Karen Petersen	

During 1994, the buzzword in law enforcement throughout the nation was "community policing." Here in Burlington, it was no different. We worked extensively on building the foundation for our community policing programs. As a result of the Federal Crime Bill, Burlington is eligible for a grant of $150,000 to fund two new officers for three years. We will be looking at the impact of such a decision, including how to fund the officers beyond the life of the grant.

We also spent time learning about obtaining other grants and have met with some early successes. We obtained grants for both the D.A.R.E. program and for a limited traffic enforcement program that targets seat belt and alcohol related violations during peak holiday weekends, such as July 4th and Labor Day. We will be using this grant to fund overtime costs for additional patrols during these times.

During the latter part of the year, a Community Policing Survey was put together and mailed to 8000 residents and 2000 business people. The intent was to get feedback from the community. We were interested not only in their concerns about crime but also in their perceptions about our department. In the end, we received about 1600 responses and were quite pleased with that return. The results were not tabulated by the department. Instead, an independent citizen's group volunteered to enter the data into their computer and present the Town with the raw data. This action insured that the results would be presented in an unbiased way. We thank the Survey Committee for their long hours and their hard work.

As this report is being prepared (February), we have just received the results of that survey. Over the next few months, we will be interpreting the responses and will be formulating plans to address the major concerns of the respondents. We want the people who responded to know that your concerns are important to us and that we appreciate your input. At first glance, it appears that traffic concerns are certainly a high priority with many residents and we are already discussing strategies for improving our traffic enforcement program. By the time this report is published (May), we hope that some of our new programs will be in place and that they will be yielding positive results.

In other events, we expect to have enhanced 911 service in place by year's end. We have already made modifications to our console area and are now awaiting delivery and installation of the equipment. This service will greatly enhance the safety of the public by providing instantaneous information on any caller placing a call to 911.

We sadly acknowledge the passing of former police sergeant Joshua Bennett, who served the department for many years.

We would like to thank all the town officials and the various boards and committees who helped us during the year. As usual,

special thanks to Syamal Chaudhuri and all the folks at the Department of Public Works who always help us out. Thanks to the residents and business people who support us and a special thanks to those who took time out to respond to our survey. Finally, a big thanks to employees of this department, who work hard to make Burlington a safe and decent place.

William R. Soda
Chief of Police

SUMMARY OF ALL COMPLAINTS LOGGED

Note: This list shows all complaints logged during calendar year 1994. The total will usually be MORE than the total number of actual calls shown in the log because each call could have multiple complaints. For example, a call about a larceny from a motor vihicle may also have a code for malicious damage to that vehicle.

Total	Description
4	Abandoned Vehicle
2	Accident — Occupational
1	Affray
615	Ambulance Request
27	Animal Complaints — Barking Dogs
10	Animal Complaints — Dog Bites
4	Animal Complaints — Leash Law Viol.
155	Animal Complaints — Other Complaints
2	Animal Complaints — Stray Animals
2	Arm. Robbery — Attempt — Firearm — Miscellaneous
1	Arm. Robbery — Attempt — Knife — Commercial House
2	Arm. Robbery — Firearm — Bank
1	Arm. Robbery — Knife — Chain Store
1	Arm. Robbery — Oth Weapon — Bank
1	Arson — Explosive Device — All other
1	Arson — Incediary Device — Business
1	Arson — Incediary Device — House
52	Assault — Aggravated — Hands, Fist, Feet
27	Assault — Domestic Violence
5	Assault — Firearm
6	Assault — Knife or Cutting Instrument
1	Assault — Other Dangerous Weapon
25	Assault — Simple
7	Assist Other Agencies — All Others
154	Assist Other Agencies — Fire Dept.
44	Assist Other Agencies — Other Police
38	Attempted M/V Theft
7	Building/House Checks
1657	Burglary Alarms — Non-Residence
306	Burglary Alarms — Residence
2	Burglary — Attempted Forced Entry — Non-Residence — Day
4	Burglary — Attempted Forced Entry — Non-Residence — Night
3	Burglary — Attempted Forced Entry — Non-Residence — Unknown
10	Burglary — Attempted Forced Entry — Residence — Day
14	Burglary — Attempted Forced Entry — Residence — Night
2	Burglary — Attempted Forced Entry — Residence — Unknown
6	Burglary — Forcible Entry — Non-Residence — Day
37	Burglary — Forcible Entry — Non-Residence — Night
5	Burglary — Forcible Entry — Non-Residence — Unknown
22	Burglary — Forcible Entry — Residence — Day
17	Burglary — Forcible Entry — Residence — Night
6	Burglary — Forcible Entry — Residence — Unknown
3	Burglary — Unlawful Entry — Non-Residence — Night
2	Burglary — Unlawful Entry — Non-Residence — Unknown
1	Burglary — Unlawful Entry — Residence — Day
2	Burglary — Unlawful Entry — Residence — Night
3	Burglary — Unlawful Entry — Residence — Unknown
1	Chemical Spill
24	Civil Matter
6	Confiscation — Firearms, drugs, etc.
1	Counterfeiting
1	Deaths — Accidental Death, Non-Traffic
3	Deaths — Attempted Suicide
1	Deaths — Suicide
1	Deaths — Suspicious Death
3	Deaths — Threat of Suicide
8	Deaths — Unattended Death
235	Disabled Vehicle — Not Towed
167	Disabled Vehicle — Towed
1	Disorderly Conduct — All Other
5	Disorderly Conduct — In Public Places
1	Disorderly Conduct — Loud/Abusive Language
396	Disturbance
9	Drug Laws — Possession — Marijuana, Hashish, Etc.
4	Drug Laws — Possession — Opium, Coke, Morphine, Heroin
1	Drug Laws — possession — Syn. Narc.:Methadone, Demoral, Etc.
3	Drug Laws — Sale — Marijuana, Hashish, Etc.
1	Drug Laws — Sale Opium, Coke, Morphine, Heroin, Etc.
1	Embezzlement
10	Escorts
5	Exposer/Flasher
16	False Fire Alarm — Malfunction
2	False Fire Alarm — Pulling Box
243	Family Problem
4	Family/Child — Child Abuse
2	Family/Child — Other Offenses
33	Fires — All Types (Except M/V)
21	Fires — Motor Vehicles
15	Fireworks — Possession, Sale, Use
1	First Aid Rendered — Poss. Fluid Contact
35	Flim-Flam, Con Games, Etc.
4	Forgery

6	Fraud — Bad Checks
17	Fraud — Fraudulent Credit Cards
11	Gas Leaks and Explosions
16	Hold-up Alarm (All Locations)
2	Impersonating A Police Officer
2	Impounded Vehicles
3	Kidnapping, Criminal Restraint
161	Larceny — $200 & Over — All Other Theft
8	Larceny — $200 & Over — Bicycles
55	Larceny — $200 & Over — From Autos — Not Parts & Accessories
50	Larceny — $200 & Over — From Autos — Parts & Accessories
26	Larceny — $200 & Over — From Building
2	Larceny — $200 & Over — Purse Snatching
80	Larceny — $200 & Over — Shoplifting
78	Larceny — $50 — 200 — All Other Theft
13	Larceny — $50 — 200 — Bicycles
36	Larceny — $50 — 200 — From Autos — Not Parts & Accessories
24	Larceny — $50 — 200 — From Autos — Parts & Accessories
7	Larceny — $50 — $200 — From Building
1	Larceny — $50 — $200 — Pocket Picking
1	Larceny — $50 — $200 — Purse Snatching
57	Larceny — $50 — $200 — Shoplifting
59	Larceny — Under $50 — All Other Theft
1	Larceny — Under $50 — Bicycles
6	Larceny — Under $50 — From Autos — Not Parts & Accessor.
8	Larceny — Under $50 — From Autos — Parts & Accessories
2	Larceny — Under $50 — From Building
30	Larceny — Under $50 — Shoplifting
1	Liquor Laws — Other — Adult
2	Liquor Laws — Other — Juvenile
1	Liquor Laws — Possession — Adult
2	Liquor Laws — Possession — Juvenile
1	Liquor Laws — Sale — Juvenile
4	Littering
610	Lockout
36	Lost/Found — Found Property
1	Lost/Found — Lost Animal
50	Lost/Found — Lost Property
379	M/V Complaint
4	M/V Theft — Autos — All Other P/Lots
9	M/V Theft — Autos — Driveways
83	M/V Theft — Autos — Shopping Ctr. P/Lots
60	M/V Theft — Autos — Street/Commercial Area
21	M/V Theft — Autos — Street/Residential Area
1	M/V Theft — Other Vehicles — All Other P/Lots
3	M/V Theft — Other Vehicles — Shopping Ctr. P/Lots
1	M/V Theft — Other Vehicles — Street/Commercial Area
1	M/V Theft — Other Vehicles — Street/Residential Area
1	M/V Theft — Trucks — Driveways
2	M/V Theft — Trucks — Shopping Ctr. P/Lots
2	M/V Theft — Trucks — Street/Commercial Area
33	M/V Towed — Not Disabled
35	Malicious Damage — All Other
36	Malicious Damage — Business Building
223	Malicious Damage — Motor Vehicles
7	Malicious Damage — Public Buildings
99	Malicious Damage — Residence
8	Malicious Damage — School Building/Ground
20	Medical Assistance
15	Mental Health Problem
9	Miscellaneous Offenses
4	Missing Person — Female Adult
39	Missing Person — Female Juvenile
7	Missing Person — Male Adult
14	Missing Person — Male Juvenile
54	Motor Vehicle Arrest
14	Neighborhood Problem
198	Noise Complaint
50	Notifications
21	O.U.I. — Alcohol
3	O.U.I. — Drugs
151	Obscene/Annoying Phone Calls
67	Open Door/Window
114	Other Public Services
559	Police Information
9	Police Officer Injured
1	Poss. Of Drug Paraphernalia
2	Possession Burglarious Tools
14	Power Outages
42	Prisoner Release
48	Protective Custody
8	Protective Custody Release
1	Rape — By Force — Other Forcible Means
2	Receiving Stolen Property
9	Recovered License Plates
14	Recovered Stolen Property (Not M/V)
59	Recovered Vehicle — Stolen Elsewhere, Recovered Here
140	Recovered Vehicle — Stolen Here, Recovered Elsewhere
20	Recovered Vehicle — Stolen Here, Recovered Here
25	Repossession
1	Restraining Order Violation
34	Restraining /P.O. Served
160	Road Hazard
14	Runaways — Juvenile — Female
4	Runaways — Juvenile — Male
7	Sex Offenses — Criminal Sexual Conduct
2	Sex Offenses — Indecent Exposure
10	Shots Heard
14	Signals Down/Out
19	Soliciting Complaint
65	Stolen License Plate
284	Suspicious M/V
359	Suspicious Person
196	Threats/Harassment

3	Town By-Law Violation
1	Traffic Accident — Bicycle/Moped
2	Traffic Accident — Cruiser w/ no Injury
2	Traffic Accident — Fatal
11	Traffic Accident — Hit & Run — P.I.
166	Traffic Accident — Hit & Run — Property
6	Traffic Accident — Pedestrian Accident
146	Traffic Accident — Personal Injury
709	Traffic Accident — Property Damage
22	Trespassing, Prowler, Peeping Tom
2	Unarmed Robbery
1	Uttering
7	Vacant House/Building
219	Warrant Arrest
20	Water Leaks — Mains, Hydrants, Etc.
1	Weapons Laws — Knife Use
1	Weapons Laws — Other Weapons Use
3	Weapons Laws — possession - All other Weapons
3	Weapons Laws — Possession — Firearms
22	Wires/Poles Down
435	Youth Complaints
Total	11724

SUMMARY OF LOCATIONS WHERE CALLS FOR SERVICE ORIGINATED

NOTE: This list shows all locations where calls for service or complaints were reported for calendar year 1994.

For this particular report, the minimum number of calls has been set as 20

Total	**Location**
1091	Cambridge St
947	Burlington Mall
744	Police Station
575	Middlesex Tp
375	Out Of Town
245	Baron Park Ln
243	Mall Rd
233	Winn St
178	Bedford St
173	Beacon Village
161	Lexington St
158	Middlesex Mall*shop
140	Executive Park
125	Marriott Hotel
106	So Bedford St
100	Ray Av
97	Vinebrook Plaza
96	Route 128n
94	Blanchard Rd
94	Arboretum Wy
91	Route 128s
87	Wilmington Rd
85	Center St
82	Wall St
82	Mill St
81	Lahey Clinic
79	Crossroads
76	Francis Wyman Rd
74	High School
70	The Arboretum
61	Terry Av
60	Hallmark Gardens
59	Terrace Hall Av
59	South Av
58	Days Inn
57	Second Av
57	Third Av
51	Peach Orchard Rd
49	Camb Mall
48	Wheeler Rd
46	Mountain Rd
45	Farms Dr
45	Camb Bedford
39	Middlesex Bedford
39	Washington Av
38	Harriett Av
38	North Av
37	Adams St
36	Fox Hill Rd
35	Van De Graff Dr
35	Locust St
34	Burlington Woods
32	Mohawk Rd
31	Upland Rd
31	Skilton Ln
30	Marshall Simonds
29	Fox Hill School
29	Beacon St
29	Burlington Square
28	Camb Winn
27	Westwood St
26	Grant Av
25	B St
25	Drake Rd
24	Pine Glen School
24	Donald Rd
23	Thornton Dr
22	Simonds Park
22	Carter Rd
22	Muller Rd
22	Arthurwoods Av
21	Princeton Rd
21	Wildwood School
20	Gedick Rd
20	Prouty Rd
20	Church Ln
20	Middlesex Route 128
20	Winn Peach Orch
20	Camb Wall
Total	8471

LOCATIONS WHERE

STOLEN CARS COME FROM

These locations have produced at least 1 stolen car(s).

Location	Count
Burlington Mall	65
Cambridge St	16
Marriott Hotel	8
Lahey Clinic	7
Middlesex Mall*shop	7
Baron Park Ln	5
Middlesex Tp	5
Third Av	5
Beacon Village	4
Burlington Woods	4
Executive Park	4
Arboretum Wy	3
Bedford St	3
Days Inn	3
Farms Dr	3
Mall Rd	3
Police Station	3
Ray Av	3
So Bedford St	3
The Arboretum	3
Beacon St	2
Blanchard Rd	2
Crossroads	2
Mill St	2
A St	1
American Legion	1
BirchCrest St	1
Bradlees	1
Carter Rd	1
Chili's	1
Edsel Dr	1
Eisenhower Dr	1
High School	1
Hillcrest Rd	1
Lexington St	1
Mall So Bed	1
Marshall Simonds	1
Pathwood Av	1
Ruthven Av	1
Sawyer St	1
Second Av	1
South Av	1
Van De Graff Dr	1
Victoria Station	1
Wall St	1
Whitney St	1
Wilmington Rd	1
Total	188

ARRESTEES BY SEX

NOTE: Protective Custody figures not included; Arrests only.

Sex	Number
Males	308
Females	91
Total	399

ARRESTS BY SHIFTS

Shift	Total
1	85
2	73
3	241
Total	399

ARRESTS BY DAY

Day	Number
Friday	57
Monday	46
Saturday	70
Sunday	39
Thursday	57
Tuesday	61
Wednesday	69
Total	399

ADULT/JUVENILE ARREST TOTALS

Juvenile arrests	22
Adult arrests	377
Total	399

PROTECTIVE CUSTODY ARRESTS BY SHIFTS

Shift	Total
1	14
2	6
3	36
Total	56

CITIES/TOWNS WHERE ARRESTEES COME FROM

Listed below are the cities/towns producing at least 5 arrestees.

City/Town	Count
Burlington	90
Woburn	36
Billerica	32
Lawrence	16
Waltham	15
Boston	7
Bedford	7
Cambridge	7
Wilmington	6
Arlington	6
Revere	5
Malden	5
Medford	5
Reading	5
Total	263

ARRESTEE TOTALS

Total of arrestees — Burlington	90
Total of arrestees — all other location	284
Total of All arrestees	374

NOTE: The figure for ALL arrestees will usually be lower than the total number of actual arrests because it is not uncommon to have multiple arrests for a number of individuals.

PERCENTAGES

Percantage of Burlington arrestees to total:	24.1%
Percentage of Non-Burlington arrestees to total:	75.9%

ARRESTS BY AGE SORTED BY AGE IN ASCENDING ORDER

NOTE: The totals here will not match total arrests because there are always some multiple arrests of the same person during the year.

Age	Count
13	6
14	3
15	4
16	8
17	17
18	15
19	14
20	20
21	14
22	9
23	13
24	10
25	17
26	13
27	12
28	13
29	13
30	14
31	19
32	15
33	18
34	13
35	6
36	13
37	8
38	11
39	4
40	4
41	6
42	5
43	5
44	2
45	6
46	1
47	7
48	2
49	2
50	2
51	1
53	2
54	2
56	2
57	2
61	1
Total	374

OFFENSES FOR WHICH ARRESTS WERE MADE

NOTE: Each offense is not necessarily arrestable by itself. The offense may be part of a multiple-charge arrest.

Crime	Number
Unregistered Motor Vehicle	6
Opr. M/V W/O A License	6
License Restriction Violation	1
Opr. After Suspension	24
Opr. After Revocation for Certain Off.	1
Opr. After Revocation	10
Attaching Plates	3
Failing To Stop For Police While Opr. MV	5
Uninsured Motor Vehicle	6

Marked Lanes	5
Red Light Violation	1
Speeding	5
Failing To Keep Right	1
False Name & Address, Police Officer	2
Fugitive From Justice	1
Burglary Assault In Dwelling	2
Breaking Safe	1
B&E Night, Int. To Commit Felony	9
Ent. W/O Break, Night, Dwell., Felony	1
Trespass On Land	2
Defrauding An Innkeeper, Over $100	1
Larceny In Bldg., Ship, Vessel, RR Car	2
Larceny Of Motor Vehicle Or Trailer	2
Buying, Receiving, Etc. Stolen MV	4
Larceny Of Property, Over $250	2
Larc. Of Prop.,$250 +,(variable)	9
Larceny Of Prop Over $250, Single Scheme	4
Shoplifting By Asportation Of Merchand.	16
Shoplifting By Concealing Merchandise	26
Credit Card-Rcv. Stolen Card	7
Credit Cd,Using False Card, $250 or Less	1
Credit Card, Obtaining Gds, False Cd, 250 +	7
Possession Burglarious Tools	10
Receiving Stolen Property, $250 Or Less	3
Receiving Stolen Property, Over $250	10
Forgery	2
Forgery (variable)	1
Uttering a Forged Instrument	2
Uttering A Forged Instrument(variable)	1
O.U.I.L.	17
Disorderly Person	9
Disturbing The Peace	1
O.U.I.L., One Prior Offense	3
O.U.I.L., More Than One Prior Offense	4
Opr. Under Infl. Of Drugs	1
Warrant Arrest	152
Malicious Destruction - Over $250	12
Assault & Battery	27
A&B On Police Officer	4
Opr. Negligently So As To Endanger	4
Ind. A&B, Over 14 Yrs, 2nd Off.	3
Mayhem	1
A & B, Dang. Weapon	9
Leav. Scene After Property Damage	1
Assault By Dang. Weapon	3
Arm. Robbery, Masked	1
Armed Robbery	1
Unarmed Assault W/Intent To Rob	3
Using A M/V W/O Authority	3
Kidnapping	2
Threatening To Commit Crime	2
Poss. Firearm W/O Firearm ID	2
Carrying Firearm W/O License	3
Hypodermic Syringe Or Needle	4
Possess Class B, Int. To Distribute	2
Manufacture/Dist. Class D	2
Trafficking In Marijuana	1
Possess Class B	1
Possess Class C	2
Possess Class D	11
Conspiracy To Viol. Cont. Sub. Laws	5
Liq. ID Make, Use, Carry, Sell False ID	1
Minor Transporting/Carrying Alcohol	10
Dist. Ct. Rest. Ord. Viol.	9
Probate Ct. Order Viol	2
Attempt To Commit A Crime	5
Open And Gross Lewdness	2
Lewd And Lascivious Speech/Behavior	1
Total	548

CITATION CHARGES BY STREETS

Street	# of Citations	Street	# of Citations
Arthurwoods Av	2	Locust St	28
Algonquin Dr	2	Long St	12
Bedford St	42	Meadowvale Rd	2
Birchcrest St	13	Mall Rd	123
Blanchard Rd	6	Middlesex Tp	463
Burlington St	2	Mill St	129
Beaverbrook Rd	2	Mountain Rd	5
Cambridge St	820	Muller Rd	2
Center St	19	Meadow Rd	4
Central Av	1	Mall Parking Lot	19
Chadwick Rd	1	Olympia Wy	1
Chestnut Av	6	Peach Orchard Rd	15
Church Ln	12	Pathwood Av	1
Carey Av	1	Rahway Rd	2
Colleen Cr	2	Rte. 128	70
Carter Rd	2	Rte. 3	4
Cedarwood Ln	2	Skilton Ln	12
Dale St	2	So Bedford St	20
Eugene Rd	2	Sandra Av	2
Edgemere Av	1	Stoneybrook Rd	3
Fox Hill Rd	1	Sandy Brook Rd	1
Francis Wyman Rd	29	Terry Av	3
Greenwood Rd	2	Terrace Hall Av	73
Hampden Av	1	Upland Rd	2
Humboldt Av	23	Vinebrook Plaza	1
High School Lot	4	Wilmington Rd	34
Ivy St	1	Winn St	145
James St	5	Wall St	1
Lexington St	164	Westwood St	1
		Wheeler Rd	7
Total			2355

CITATION BREAKDOWN BY TYPES

NOTE: Total at bottom of list IS NOT the total number of citations. This number represents the total number of charges written — many citations have multiple charges on them.

Citation Type	Count
Arrest	68
Criminal	112
Non-criminal	865
Warning	1310
Total	2355

ACCIDENT TOTALS BY DAYS

Days	Number
Friday	311
Monday	225
Saturday	167
Sunday	127
Thursday	269
Tuesday	226
Wednesday	291
Total	1616

DRIVERS INVOLVED IN ACCIDENTS

Origin	Number
Out-of-Town	2063
Burlington	781
Out-of-State	192
Unknown	17
Total	3053

ACCIDENT SUMMARY BY TYPE

Type	Number
Rear End	664
Angle	833
Head On	87
Other	32
Total	1616

SEVERITY OF INJURIES FROM ACCIDENTS

Severity	Number
Killed	0
Serious Visible Injury	20
Minor Visible Injury	79
Injury Complaint, Not Visible	304
Total	403

ACCIDENTS BY SHIFT

Location	12/8	8/4	4/12	Total
A B	0	0	1	1
Adams Middlesex	0	1	0	1
Anna Rd	0	1	0	1
Baron Park Ln	1	2	1	4
Beacon St	0	1	1	2
Beacon Village	0	0	1	1
Beacon Winn	1	0	0	1
Beaverbrook Rd	1	0	0	1
Bedford Camb	0	1	2	3
Bedford Colleen	0	1	0	1
Bedford Fran Wyman	0	4	0	4
Bedford Garrity	0	0	2	2
Bedford Greenwood	0	1	0	1
Bedford Humboldt	0	1	1	2
Bedford Laurel	0	1	0	1
Bedford Lex	0	1	1	2
Bedford Meadowvale	0	1	0	1
Bedford Middlesex	1	3	2	6
Bedford Old Colony	0	0	1	1
Bedford St	6	20	10	36
Bedford Terr Hall	0	1	3	4
Birchcrest Sullivan	0	1	0	1
Blanchard Rd	1	5	2	8
Blanchard So Bed	0	1	2	3
Bradlees	0	9	2	11
Brown Av	0	1	0	1
Building 19	0	1	0	1
Burlington Mall	2	28	19	49
Burlington Woods	2	5	0	7
Cafe Escadrille	0	0	1	1
Camb Arthurwds	1	0	0	1
Camb Bedford	2	11	6	19
Camb Birchcrest	0	1	1	2
Camb Cedarwood	0	3	1	4
Camb Chestnut	0	0	1	1
Camb County	0	2	0	2
Camb Forbes	0	1	0	1
Camb Fran Wyman	1	2	2	5
Camb Grt Pines	1	3	2	6
Camb Kinney	0	2	0	2
Camb Lantern	0	1	1	2
Camb Leroy	1	0	0	1
Camb Mall	2	6	3	11
Camb Moran	0	2	0	2
Camb Nelson	0	1	2	3
Camb Olympia	1	1	0	2
Camb Ray	0	2	1	3
Camb Route 128	2	10	4	16
Camb Skilton	0	4	4	8
Camb Terry	1	4	6	11
Camb Wall	1	4	3	8
Camb Wayside	0	3	2	5
Camb Wilm	2	3	2	7

Location	12/8	8/4	4/12	Total	Location	12/8	8/4	4/12	Total
Camb Winn	0	10	2	12	Kimball Rd	0	1	1	2
Cambridge St	16	116	63	195	Lahey Clinic	0	17	4	21
Cedar St	0	1	0	1	Lantern Ln	0	0	2	2
Center Bedford	0	1	1	2	Ledgewood Dr	0	1	0	1
Center Birchcrest	0	2	0	2	Lex Bedford	0	5	1	6
Center Margaret	0	0	1	1	Lex Brown	0	3	0	3
Center St	0	9	4	13	Lex Mall	0	1	1	2
Center Winn	0	3	4	7	Lexington St	1	3	3	7
Chandler Rd	0	1	0	1	Locust Mill	0	1	0	1
Chestnut Av	0	1	0	1	Locust St	0	2	1	3
Chestnut Hershey	0	1	1	2	Locust Winn	0	1	0	1
Chili's	0	0	1	1	Lowell St	0	1	0	1
Church Ln	0	0	1	1	Macon Rd	1	0	0	1
Cormier Rd	0	1	0	1	Mall Lex	0	3	0	3
Corporate Wy	0	2	0	2	Mall Meadow	1	3	2	6
County Rd	0	0	1	1	Mall Middlesex*int	0	7	3	10
Crawford Newbridge	0	1	0	1	Mall Parking Lot	2	41	24	67
Crossroads	0	6	1	7	Mall Rd	6	39	19	64
Daniel Middlesex	0	1	0	1	Mall So Bed	0	0	1	1
Dolores Laurie	0	1	0	1	Mall Stoneybrk	1	3	1	5
Drake Rd	1	1	0	2	Mark St	0	0	1	1
Dunkin Donuts	1	2	0	3	Marriott Hotel	1	2	1	4
Eugene Rd	0	0	1	1	Meadow Mall	1	0	0	1
Executive Park	1	7	3	11	Meadow Middlesex	0	0	1	1
Filenes Bsmnt Lot	1	2	0	3	Meadow Rd	1	7	2	10
Forbes Av	1	0	0	1	Meadowvale Bedford	0	1	0	1
Fox Hill Rd	0	1	0	1	Memorial School	0	0	1	1
Fox Hill School	1	1	0	2	Michele Dr	0	0	1	1
Fran Wyman Bedford	0	1	1	2	Middlesex A	0	2	0	2
Fran Wyman Janet	0	0	1	1	Middlesex Adams	1	1	0	2
Francis Wyman Rd	1	3	8	12	Middlesex Baron Pk	0	0	1	1
Freeport Dr	0	1	0	1	Middlesex Bedford	0	9	7	16
Gibson St	0	1	0	1	Middlesex Crowley	0	1	0	1
Glen Creston	0	1	0	1	Middlesex Fourth	0	1	0	1
Glen Winn	0	0	1	1	Middlesex Mall*int	0	18	7	25
Gllendale Rd	0	1	0	1	Middlesex Mall*shop	0	9	1	10
Gloria Cr	1	0	0	1	Middlesex Meadow	0	1	3	4
Grant Av	0	1	0	1	Middlesex Routw 128	0	9	6	15
Greenwood Rd	0	1	1	2	Middlesex Second	1	1	2	4
Greystone Ct	1	0	0	1	Middlesex South	0	1	1	2
Grt Pines Camb	0	1	1	2	Middlesex Terr Hall	0	3	2	5
Hallmark Gardens	1	1	1	3	Middlesex Tp	10	95	55	160
Hampden Av	1	0	0	1	Middlesex Wheeler	1	6	5	12
Hart St	0	0	3	3	Mill Chandler	0	1	0	1
Heritage Wy	0	0	1	1	Mill Corbett	0	1	0	1
Hershey Chestnut	0	1	0	1	Mill Locust	0	1	1	2
High School	1	0	0	1	Mill Robert	0	1	0	1
High School Lot	0	1	0	1	Mill Skilton	0	1	0	1
Hillcrest Rd	0	0	1	1	Mill St	0	2	3	5
Hilltop Dr	0	0	1	1	Mill Toner	0	1	0	1
Hilltop Terr Hall	0	1	0	1	Mill Townline	0	1	0	1
Hope St	0	1	0	1	Mill Winn	0	0	1	1
Humblodt Av	0	0	1	1	Mooney Cr	0	1	0	1
Humboldt Terr Hall	0	1	0	1	Moss St	0	1	0	1
Jeans Rd	0	1	0	1	Mountain Manor	0	0	1	1

Location	12/8	8/4	4/12	Total
Mountain Rd	0	0	1	1
Mountain Winn	0	2	0	2
Muller Rd	1	2	1	4
North Av	0	1	0	1
Northeastern Univ	0	1	0	1
Oleans Skelton	0	1	0	1
Olympia Camb	0	1	0	1
Pathwood Pur Spring	0	1	0	1
Paulson Dr	0	0	1	1
Peach Orchard Rd	2	2	2	6
Pearl St	1	0	0	1
Pleasant St	0	2	0	2
Prouty Holden	0	1	0	1
Prouty Rd	1	0	0	1
Prouty Wilm	0	0	1	1
Randall Thistle	0	1	0	1
Ray Av	0	0	1	1
Richfield Rd	0	0	1	1
Route 128 Camb	1	1	1	3
Route 128 Middlesex	2	2	2	6
Route 128 Route 3	3	7	3	13
Route 128 Winn	0	1	4	5
Route 128n	4	24	28	56
Route 128s	5	19	12	36
Route 3 Route 128	2	3	1	6
Route 3 n	0	2	5	7
Route 3 s	1	6	5	12
Rte. 128	8	31	26	65
Rte. 3	2	4	6	12
Sandy Brook Rd	0	1	2	3
Sandybrk Terr Hall	0	0	1	1
Sarah St	0	1	0	1
Sarah Wilm	0	1	0	1
Sears Center	0	0	3	3
Second Av	0	1	0	1
Sedalia Rd	0	1	0	1
Skelton Nevada	0	0	1	1
Skilton Brookfield	0	1	0	1
Skilton Ln	1	1	0	2
Skilton Mill	0	1	0	1
Skilton Murray	0	1	0	1
So Bed Blanchard	0	0	1	1
So Bed Mall	1	1	0	2
So Bed Van De Graff	1	0	0	1
So Bed Wayside	1	1	1	3
So Bed St	3	4	9	16
South Av	0	3	0	3
St Marys Rd	0	1	0	1
Stephanie	0	0	1	1
Terr Hall A	2	0	0	2
Terr Hall Humboldt	1	0	0	1
Terr Hall Middlesex	1	0	0	1
Terr Hall Sandybrk	0	0	1	1
Terrace Hall Av	0	1	2	3
Terry Camb	0	0	1	1
The Arboretum	0	2	2	4
Third Av	1	3	0	4
Vinebrook Plaza	0	2	5	7
Wall Camb	0	1	0	1
Wall St	0	2	1	3
Washington Av	0	1	0	1
Wayside Camb	0	1	0	1
Wayside Rd	0	1	0	1
Wayside So Bed	0	1	0	1
West Wood St	1	1	1	3
Wheeler Rd	1	2	3	6
Wilm Alcine	0	1	0	1
Wilm Allison	0	0	1	1
Wilm Chestnut	0	1	0	1
Wilm Cutting	1	1	0	2
Wilm Jonathan	0	0	1	1
Wilm Lisa	0	1	1	2
Wilm Pine Glen	0	1	0	1
Wilm Prouty	0	1	0	1
Wilm Sandra	0	1	0	1
Wilm Westwood	0	0	2	2
Wilmington Rd	1	9	7	17
Winn Beacon	1	2	3	6
Winn Camb	0	2	1	3
Winn Center	0	2	1	3
Winn Glen	0	1	1	2
Winn Hampden	0	1	0	1
Winn Harriet	0	2	2	4
Winn Keans	0	2	0	2
Winn Locust	1	3	1	5
Winn Mill	0	1	1	2
Winn Mountain	0	2	4	6
Winn Peach Orch	0	3	2	5
Winn Pearson	0	0	1	1
Winn Route 128	1	5	2	8
Winn Sears	0	2	2	4
Winn St	6	49	29	84
Winn Theodore	1	0	0	1
Winn Valley Dr	1	0	0	1
Winn Wyman	1	3	2	6
Winter St	0	1	0	1
Total	147	905	564	1616

INJURIES BY STREET

Street	Killed	Serious Visible Injury	Minor Visible Injury	Injury Complaint Not Visible	Total
Beacon St	0	0	0	1	1
Bedford Camb	0	0	0	3	3
Bedford Colleen	0	0	1	0	1
Bedford Humboldt	0	0	0	1	1
Bedford Meadowvale	0	0	0	1	1
Bedvord Middlesex	0	0	1	1	2
Bedford St	0	1	2	3	6
Bedford Terr Hall	0	0	0	1	1
Blanchard Rd	0	0	2	3	5
Bradlees	0	0	1	3	4
Burlington Mall	0	0	0	3	3
Camb Bedford	0	0	0	2	2
Camb Fran Wyman	0	0	0	3	3
Camb Lantern	0	0	0	2	2
Camb Mall	0	0	0	3	3
Camb Nelson	0	0	2	0	2
Camb Route 128	0	0	0	3	3
Camb Skilton	0	1	1	1	3
Camb Terry	0	0	0	3	3
Camb Wall	0	1	0	3	4
Camb Wayside	0	0	0	2	2
Camb Wilm	0	0	0	4	4
Camb Winn	0	0	1	3	4
Cambridge St	0	1	2	30	33
Center St	0	0	0	2	2
Center Winn	0	0	0	1	1
Chili's	0	0	1	0	1
Daniel Middlesex	0	0	1	0	1
Dunkin Donuts	0	0	0	1	1
Fran Wyman Janet	0	0	1	0	1
Francis Wyman Rd	0	0	0	1	1
Grant Av	0	0	0	1	1
Grt Pines Camb	0	0	0	1	1
Hampden Av	0	0	0	1	1
Hart St	0	0	0	1	1
HillTop Dr	0	0	1	0	1
Keans Rd	0	0	1	0	1
Lahey Clinic	0	0	0	4	4
Lex Bedford	0	0	0	2	2
Lex Brown	0	0	0	2	2
Lexington St	0	0	0	3	3
Locust St	0	0	0	1	1
Mall Lex	0	0	0	2	2
Mall Meadow	0	0	0	2	2
Mall Middlesex*int	0	0	1	3	4
Mall Parking Lot	0	2	1	4	7
Mall Rd	0	1	5	15	21
Mall Stoneybrk	0	0	1	3	4
Marriott Hotel	0	0	0	2	2
Meadow Rd	0	0	1	1	2
Middlesex Bedford	0	2	0	6	8
Middlesex Fourth	0	0	0	1	1
Middlesex Mall*int	0	0	0	5	5
Middlesex Meadow	0	0	0	4	4
Middlesex South	0	0	1	0	1
Middlesex Tp	0	1	8	33	42
Middlesex Wheeler	0	0	0	4	4
Mill Chandler	0	0	0	1	1
Mill St	0	0	1	3	4
Mill Toner	0	0	0	1	1
Mountain Manor	0	0	0	1	1
Mountain Rd	0	0	0	1	1
Mountain Winn	0	0	12	0	1
Pathwood Pur Spring	0	0	1	0	1
Peach Orchard Rd	0	1	1	1	3
Route 128 Camb	0	0	0	1	1
Route 128 Middlesex	0	0	0	2	2
Route 128 Route 3	0	0	0	6	6
Route 128 Winn	0	0	1	1	2
Route 128n	0	0	6	11	17
Route 128s	0	0	1	9	10
Route 3 Route 128	0	0	0	2	2
Route 3s	0	0	1	7	8
Rte.128	0	0	1	20	23
Rte. 3	0	0	0	1	1
Sandy Brook Rd	0	0	1	0	1
Sarah St	0	0	1	0	1
Sarah Wilm	0	0	0	1	1
Skelton Nevada	0	0	1	0	1
Skilton Ln	0	0	0	1	1
Skilton Murray	0	0	0	1	1
So Bed Blanchard	0	0	0	1	1
So Bed Mall	0	0	1	1	2
So Bed Wayside	0	0	0	1	1
So Bedford St	0	1	2	3	6
Stephanie St	0	0	1	0	1
Terr Hall A	0	0	1	0	1
The Arboretum	0	0	0	1	1
Vinebrook Plaza	0	0	0	1	1
Wall Camb	0	0	0	1	1
Wall St	0	0	0	1	1
Westwood St	0	0	1	0	1
Wheeler Rd	0	0	1	1	2
Wilm Lisa	0	0	3	0	3
Wilm Prouty	0	0	1	0	1
Wilmington Rd	0	2	2	5	9
Wimm Beacon	0	0	3	2	5
Winn Center	0	0	1	3	4
Winn Glen	0	0	0	1	1
Winn Hampden	0	0	0	1	1
Winn Harriet	0	0	0	1	1
Winn Keans	0	0	0	4	4
Winn Mill	0	0	0	1	1
Winn Mountain	0	0	0	1	1
Winn Route 128	0	1	1	0	2
Winn St	0	5	6	15	26
Winn Wyman	0	0	0	2	2
Totals	0	20	79	304	403

FIRE DEPARTMENT

DEPARTMENT ROSTER

FIRE CHIEF
Paul Thibault

ASSISTANT FIRE CHIEF
*Leo Pouliot

CAPTAINS

*Kevin Browne	*William Devereaux
*George Clark	*Michael Nolan

LIEUTENANTS

*Alfred Brabant	*George Creamer	*Michael Patterson
Lee Callahan	Paul Gerbrands	Donald Robinson
*Scott Carpenter		*Charles White

FIRE PREVENTION/INSPECTION SERVICES
Captain Edward Costa
*Lieutenant John Corbett

PRINCIPAL CLERKS

Joanne Arbing	Mary Fay

FIREFIGHTERS

*Gary Arbing	James Hapenney	*Robert Paul
*Michael Bibbey	*Richard Hovasse	*Raymond Perry
*Timothy Browne	*John Hunt	*Lucien Pouliot
*William Callahan	Frederick Keene	*John Price
*Gary Cauldwell	*Ronald Kullman	*Michael Runyan
Thomas Corbett	*Gerard Letendre	*Leonard Sawyer
Michael Donahue	*Donald MacDonald	*James Sherman
*Kurt Duprez	*Peter McAnespie	*John Skinner
James Fay	*Paul McLaughlin	*James Sorenson
*Michael Fontannay	*Edgar McLean	*David Sullivan
*Gerard Hanafin	*Steven McLean	*Paul Sullivan
*John Hanafin	John Norden	*Fred Williams
*Michael Hanafin	*Lawrence Pacios	*Steven Yetman

EMERGENCY VEHICLE TECHNICIAN
William A. Soda

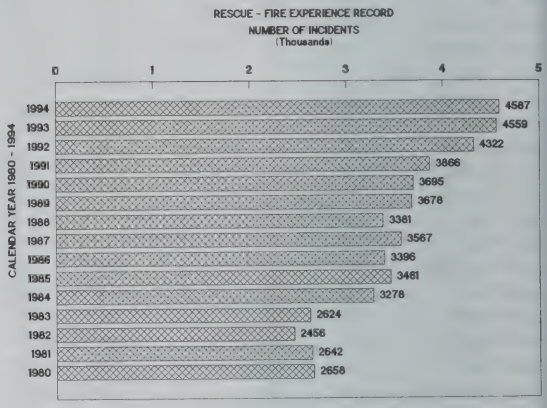
CIVILIAN DISPATCHERS

*Elaine Carpenter	*Andrew Connerty
*Clifford Comeau	*Christine Wood

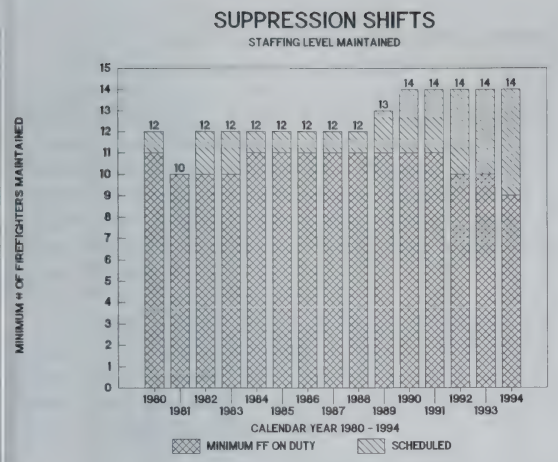
*Department EMT's

FIRE CHIEF

The Fire Department continues to experience a growth in demand for service with 4,587 responses in 1994. Over the last several years, while the demand on services increased, manpower has decreased. During this past year, there were many days the Department ran understaffed with normal staffing levels reduced to nine fire suppression personnel available for response. This staffing level is far below any acceptable safety level for the Town; however, budget restraint has affected the level of personnel on duty. Should this situation continue, delays in response could cause result in incidents evolving into more serious and dangerous situations, and additional losses.



In respect to previous years, in the 1980's the Fire Department maintained 11 personnel on duty and during the 1970's, 10 personnel on duty. The responses in the 1990's are far greater than during the previous two decades, as to the number of incidents answered by the Fire Department. Today we face a 73% increase over 1980, as there were 2,658 responses that year. There is a safety factor which must be addressed in protecting the taxpayers and citizens of Burlington as well as the safety of the firefighters responding to your calls for help. The safety factors can be broken down into elements such as manpower, response time, equipment, and training; manpower is the most expensive and critical.



Manning levels are affected by several variables such as funding and vacancies. During 1994 circumstances reduced the available personnel for duty and required filling positions with overtime. Established guidelines by the Town's Financial Management Team limits overtime dollars, which in turn affects manning levels. The Department utilizes personnel accordingly, as shown by the following chart.

Apparatus & Personnel Response	11 FF	9 (10) FF
Command Officer	1	1
Headquarters Engine	3	3 (4)
Headquarters Ladder	2	0
Substation Engine	3	3
Headquarters Engine or Ambulance	2	0
Headquarters Ladder or Ambulance	0	2
Total Firefighters	11	9 (10)

Note: With less than 11 firefighting personnel, the loss of the second engine at headquarters changes the ambulance coverage to ladder personnel when the ambulance is not on calls.

Even though Department personnel are better trained and equipped, the reduction of on duty personnel requires that available personnel accomplish the tasks before them with less help. Today's firefighters answer almost twice as many responses as firefighters did in 1980. This places additional stress on firefighters and incurs delays in response. I am hopeful that next year we will not face such devastating variables and be able to maintain a higher and safer level of service.

The Department hired a civilian mechanic in January, William A. Soda. His position differs from our previous Firefighter/mechanic being a civilian versus the uniform position.

During 1994, only one resignation was received by the Department. Kevin Bibeau is now employed by the Massachusetts State Police. Our best wishes to Trooper Bibeau in his new position.



Fire Department Rescue 1

In January, a new ambulance was delivered to the Fire Department to replace the 1987 Ford F350. The new ambulance, manufactured by Horton, is equipped with an International Navistar chassis. The life expectancy of this new vehicle is ten years compared to that of six years for previous vehicles. The new vehicle also has a load carrying capacity twice that of previously owned vehicles.

Traffic signals equipped with a Priority Control System for emergency vehicles continues to be a priority for the Fire Department. During 1994, the following six intersections had traffic signal controls installed or upgraded:

1. South Avenue and Middlesex Turnpike
2. Wheeler Road/128 North at Middlesex Turnpike
3. Peach Orchard Road and Winn Street
4. Keans Road and Beacon Street at Winn Street
5. 128 North at Winn Street
6. 128 South at Winn Street

In conjunction with the installation of controls, the Fire Department acquired six more emitters for department vehicles which activate the intersection. We continue to work with developers and town departments to establish a Priority Control System in all our traffic signal intersections.

The Department would like to thank all town boards and departments for their cooperation and assistance this past year.

Respectfully submitted,
Chief Paul R. Thibault

1994

RESCUE - FIRE EXPERIENCE RECORD

JANUARY 1, 1994 - DECEMBER 31, 1994

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ACCIDENTS:													
Motor Vehicles	40	29	22	13	29	27	23	26	37	18	35	25	324
Pedestrians	0	0	1	0	1	1	3	1	0	1	1	1	10
ALARMS:													
Accidental	32	16	12	21	24	25	16	18	21	36	25	23	269
False	3	3	2	2	4	9	6	1	9	2	7	6	54
System Malfunction	36	23	17	15	23	14	36	24	25	33	27	20	293
FIRES:													
Apartments	0	1	0	1	0	2	0	1	0	0	1	0	6
Appliances	2	0	5	6	6	4	2	2	2	4	1	5	39
Brush, Grass, Wood	0	0	1	18	11	6	16	4	5	10	8	3	82
Business/Office	1	0	1	0	0	1	1	0	1	0	2	0	7
Church/School	0	0	1	0	0	0	0	0	0	0	0	0	1
Dumpster/Trash	0	0	0	1	2	4	5	3	2	3	3	3	26
Hospital	0	0	0	0	0	0	0	0	0	0	0	0	0
Hotel/Motel	0	0	0	0	1	1	1	0	0	0	0	0	3
Industrial/Manufacturnig	0	0	0	0	1	0	0	0	0	0	0	0	1
Motor Vehicle	7	6	1	6	8	9	3	6	5	7	3	2	63
Residential	2	3	3	0	2	1	2	3	0	1	0	2	19
Storage Areas (garage/sheds)	0	0	0	0	0	1	0	0	0	0	0	0	1
Store/Restaurant	1	2	1	0	2	1	2	1	0	0	0	1	11
HAZ-MAT:													
Spill Leaks, Odors, Vapors	2	2	10	6	5	5	6	5	2	4	7	12	66
Wires (arcing, burning, lines down)	2	0	0	0	1	4	4	6	4	3	0	1	25
INSPECTIONS:													
Fire Drills	0	0	1	0	2	0	1	5	7	2	1	7	26
In-Service	5	3	6	13	26	15	2	12	3	13	10	10	118
Investigations	38	12	30	14	18	20	25	16	16	26	35	18	268
Smoke Detectors	17	12	30	34	32	30	23	30	20	28	24	11	291
MEDICAL AID:	81	68	78	79	77	104	89	78	78	79	62	100	973
MUTUAL AID:	9	5	6	4	3	2	5	4	1	5	8	6	58
RESCUE:													
Entrapments/Lockouts	4	1	3	1	1	1	2	2	3	0	0	1	19
ASSISTANCE:	15	12	12	8	4	8	5	7	5	18	14	10	118
TOTAL FIRE RESPONSES:	297	198	243	242	283	295	278	255	246	293	274	267	3171

FIRE PREVENTION INSPECTION SERVICES

Fire Prevention/Inspection Services has had a very busy year. New construction and renovation in both commercial and residential sectors have been on the rise: The new Food Court at the Burlington Mall, Filene's BayBank at the New England Executive Park, the Industrial Park, and General Cinema are just a few examples. Each of these properties represented an opportunity to upgrade the fire alarm and suppression systems, thus making for a safer building for occupants and for emergency response from the Fire Department.

The Underground Storage Tank Petroleum Product Clean-up Fund (21J), which is a new program instituted by the State for deferring clean-up costs if soil contamination were to occur at a dispensing site, was delegated to the local Fire Prevention Office for data collection for use at the state level.

Quarterly inspections of hotels, hospitals; fire drills at schools and elderly housing complexes, were also completed.

Plans were submitted for 208 properties which required meeting with building owners, engineers, etc., for review of fire alarm and suppression systems and subsequent on site inspection.

The following is a list of permits issued and inspections performed:

PERMITS & INSPECTIONS DURING 1994

Types of Permits	Number Issued
Oil Tank Removals	42
Oil Tank Installations	36
Oil Burner Installations	65
Blasting	23
Sprinkler	256
Flammable Gas Storage	21
Tank Tightness	11
Tank Truck	6
Tar Kettle	5
Black Powder	3
Welding	8
Ammunition Storage	1
Cannon	2

Types of Inspections	Number Issued
Oil Tank Removals	42
Oil Burner Installations	69
Smoke Detector Inspections	279
Occupancy Inspections	194
On Site Inspections	332
Traffic Light Bulbs Replaced	38

The Fire Prevention/Inspection Services office oversees Contracted Services for the town's fire alarm system. We are now in the process of upgrading circuitry, and repairs are ongoing.

The Fire Prevention/Inspection Services office would like to take this opportunity to thank the businesses and residents for their cooperation and support.

Capt. Edward Costa
Lt. John Corbett

VEHICLE MAINTENANCE DIVISION

Since January 1994 the Fire Department Vehicle Maintenance Division has made several major changes and improvements. A vehicle maintenance program has been implemented. All vehicles are now at some stage of a regularly scheduled preventive maintenance program.

Engine 4 is in the process of being refurbished and is expected to be on line in 1995. The new rescue vehicle was received in January 1994 and has been on line for almost a year. Several other vehicles are scheduled to be replaced in the near future.

As part of our continuing program to update and modernize, we plan to incorporate into our computer system the department maintenance records. Money and time will be saved by a program documenting parts and equipment on hand, thus saving valuable downtime waiting for delivery or pick-up, and increasing efficiency.

At this time, I would like to publicly thank retired Mechanic Walter DeCost for his assistance in making my transition to this position not only easy but successful.

William Soda
Emergency Vehicle Technician

TRAINING PROGRAM

During the past year, the firefighting force has been participating in extensive weekly training programs coordinated by Captain William Devereaux, who is assigned to coordinate all fire suppression training. The fire suppression training follows IFSTA 1001 Training Standards, which meet the NFPA Standards.

The Department has men trained in specialized fields, including High Angle rescue, Water Rescue, and Hazardous Materials. In keeping with hazardous rescue techniques, the Department is looking into training activities for confined space rescue.

The Department is currently working with both the Gas and Electric companies, preparing for carbon monoxide emergency situations. The fire suppression force has been training with equipment designed to detect dangerous air quality. The mission of this training is to acquaint the Department members with fire and rescue problems of an unusual occurrence.

Capt. William Devereaux
Training Program Coordinator

IN-SERVICE INSPECTIONS

The In-Service Inspection Program continues to be a valuable asset to the Department. An in-service inspection permits members of the firefighting force to become familiar with the different types of occupancies throughout town. We are able to take guided tours of facilities so that we can gather information and make recommendations regarding fire safety. All such information is then stored in our computer system in the dispatch office for future use. In the event of a fire or chemical spill, we are able to retrieve valuable information pertaining to that particular occupancy.

The current In-Service Inspection Program was initiated over four years ago and has continued to grow. We are at the point now where we have visited most businesses at least twice and sometimes up to four times. It is very important that we upgrade our information, to include any changes from year to year. We make it a point to inspect new occupancies as well as old occupancies that have been renovated. The Burlington Fire Department has spent many hours at the new Food Court at the Burlington Mall to familiarize ourselves with the layout in the event of an emergency. This proved to be successful during the first week of operation, when we responded to the Court for medical aid.

During the year 1994, we were able to conduct approximately 100 in-service inspections. Again, with the cooperation of bill Koutrouba, we were able to visit the schools and familiarize ourselves with the various layouts and building features. This information is extremely valuable in the event of an emergency at any one of our schools. The In-Service Inspection Program continues to grow and we look forward to continuing and improving the program in the coming year.

Capt. Kevin Browne
In-Service Inspections

HAZARDOUS MATERIALS

The Burlington Fire Department Hazardous Materials Response Team has just completed its sixth full year of operation. The 16 member team is made up of firefighters and officers, and functions under the direction of Assistant Chief Leo Pouliot. Training meetings are held monthly, covering science, research, equipment familiarization, and equipment monitoring. Training also includes dexterity drills and mock drills, and visits from guest speakers and instructors.

Some team members have had opportunities to sit in and provide input with the Local Emergency Planning Committee (L.E.P.C.), reviewing local businesses' emergency response plans. Such cooperation is of great value, both to the team members and to the L.E.P.C., involving businesses and the town working together to deal with potential hazardous material accidents.

There were 66 hazardous material responses this past year, up from 56 in 1993. These responses included spills, leaks, and investigations of hazardous material emergencies. Two of these responses were potentially serious due to the nature of the chemical involved. On May 3, there was a hydrofluosilicic acid spill at the Water Treatment Plant on Winter Street. Also, on November 23, there was an incident involving picric acid in a crystallized state at the Dynamet Tech Company at 8 A Street. Both these incidents were handled without injuries or property damage, but the potential was there for serious harm. The Haz-Mat team, as well as the entire Fire Department, handled these accidents well because of the expertise and confidence drawn from training and hard work.

In keeping with new training and operating procedures, the Department will be calling in outside training experts to raise our level of expertise over the coming year. Hopefully, we can bring in someone like Phil McArdle, of the New York City Fire Department and the National Fire Academy, who has shared his expertise with us in the past.

In the year ahead, the Haz-Mat team, as well as the entire Department, will continue to work with the businesses and the public to maintain a safe environment.

Capt. Michael Nolan
Hazardous Materials

AMBULANCE

1994 proved to be a very busy year for the Burlington Fire Department ambulances and the Emergency Medical Technicians who man them, with Rescue 1 responding to 1287 calls while Rescue 2 responded to 129 calls. Mutual aid responses resulted in 115 calls.

The Burlington Fire Department Emergency Medical Technicians have increased their skill level with the introduction of Auto-injector Epinephrine Pens, enabling the EMTs to immediately treat patients with anaphylactic shock. Anaphylactic shock is a life threatening allergic reaction causing a person to go into shock when he comes into contact with a substance to which he is allergic, such as a bee sting or a food allergy.

1994 has also seen the introduction of a new ambulance for the Department. The new Rescue 1 is equipped with state-of-the art communications with the hospitals and a computer sensory program to detect any problems the vehicle might encounter. The vehicle is heavy duty and able to withstand the increased work load the Department has encountered in recent years.

The Department has again exceeded its goal of certifying citizens in C.P.R. and will be looking forward to continuing C.P.R. training in the upcoming year. The Department will also be training its citizens in First Aid in the upcoming year, with our EMTs again volunteering their time in these programs.

The Department EMTs have done a tremendous job this past year. They have demonstrated and increased their skills in helping the citizens of Burlington, and look forward to continuing to provide this vital service

Firefighter Donald MacDonald (EMT)

AMBULANCE PATIENT REPORT		
Patients Transported to Medical Facilities		1062
Burlington Residents	556	
Non-Residents	506	
Patients Treated & Evaluated on Scene Not Transported		1066
Total Patients Served		2128

MUTUAL AID

MUTUAL AID TO:		MUTUAL AID FROM:	
Bedford	16	Bedford	6
Billerica	40	Billerica	3
Lexington	4	Lexington	9
Wilmington	14	Wilmington	14
Woburn	41	Woburn	8

TOTAL MUTUAL AID TO: 115
TOTAL MUTUAL AID FROM: 31

AMBULANCE RESPONSE REPORT

AMBULANCE RESPONSES FOR 1994		**1416**
Rescue 1	1287	
Rescue 2	129	
Mutual Aid	115	
Burlington Locations:		
Churches/Schools		24
Doctors' Offices		10
Fire Headquarters (walk-ins)		12
Hotels		31
Other Locations: (Examples: Street/Highway, Parks Playgrounds, Fields, Parking Lots)		460
Places of Employment		83
Police Headquarters		10
Residential (Burlington)		621
Stores/Restaurants		163
Types of Calls:		
Accidents		371
Cardiac Arrest		12
Cardiac Disorders		154
C.V.A.		24
Diabetic		18
D.O.A.		9
Illnesses (Various)		179
OB/Gyn		15
Overdose/Poisoning		34
Psychiatric		18
Respiratory		129
Seizures		41
Suicides (Attempted)		2
Trauma		325
Unconscious		92

PUBLIC WORKS

The sudden death of Arthur Wyman, Water and Sewer Billing Section, as well as former Superintendent of Public Works, Angelo R. Orlandella was a shock to the Department; they will be missed by all.

I hereby submit the Annual Report of the Department of Public Works for the year ending December 31, 1994.

Respectfully submitted,
Syamal N. Chaudhuri
Superintendent of Public Works

ADMINISTRATIVE DIVISION

The Administrative Division of the Department of Public Works went through many changes over the course of 1994.

The Water and Sewer Billing Section generated a total of 4.2 million in revenue for the Town. Donna Manning, who worked in this section for eight years, has been promoted to Timekeeper and is now based at the Highway Division. We wish her well.

Personnel and Purchasing Section processed 2,366 purchase orders for the six divisions that make up the Department of Public Works. Maria Bonfanti, better know as the "Trash Lady", has been promoted to Head Clerk for the Administrative Section. We wish her well also.

The Section has many other facets which inclue receiving and recording of customer service calls. These calls are directed to the correct division depending on what the problem may be, including water breaks, sewer block-ups, snow plowing and pot holes, to name just a few. There were 1,084 calls received in 1994, not including hundreds of informational calls .

The curbside recycling program during its second year has shown a substantial increase in the amount of tonnage the Town recycled. The Town in 1993 had recycled a total of 1,446.42 Tons (Co-mingled 459.04 - Newspaper - 987.38), whereas in 1994 a total of 1,915.78 Tons were recycled (Co- mingled 526.68 - Newspaper - 1,389.10).

"Maria, Marty, Michelle, and Lyn — Thank you"

Respectfully submitted,
Evelyn M. Shaw
Department of Public Works
Administrative Assistant

CEMETERY DIVISION
OLD BURIAL GROUND, CHESTNUT HILL, PINE HAVEN

In the Chestnut Hill Cemetery, personnel:

Conducted 110 burials
Sold 154 Lots
Installed 189 foundations for headstones and veterans markers
Cut grass, trimmed bushes and trees around stones and flat markers.
Repaved Veterans Avenue with the help of the Highway and Engineering Departments.

Recently the Pine Haven Cemetery opened. Personnel:

Conducted 6 burials
Sold 49 lots.

With the help of Veterans' Director Bill Lewis we will receive money to help repair damaged headstones in the Old Burial Grounds.

The Cemetery Division utilized workers from the Veterans Administration in Bedford and summer help from the Department of public Work's program.

I would like to take this time to thank the other departments for their work in getting the Pine Haven Cemetery ready for the sale of graves and burials.

I would especially like to thank Paul Cauldwell, Charles Ralph, and Donna Manning for a job well done.

Sincerely,
Harry Enos
Assistant Superintendent
Cemetery Division

ENGINEERING DIVISION

Following is a summary of the projects which the Engineering Division participated in during 1994:

Pavement Management Program

As a result of a delay in the State appropriating the Chapter 90 funds, a total of only five (5) streets were improved by grinding and paved with binder and 1-1/2" overlay, or paved with a 1-1/2" overlay. Drainage improvements were also considered in the overlay by crowning the road surface and pitching the gutter lines. Additional drainage requirements needed to be addressed for Harvard Avenue, Highland Way and Cresthaven Drive.

A major part of this program was the grinding and paving of the Phase III Project of Lexington Street from Spruce Hill Road to Stony Brook Road. Included in this project was the creation of a sidewalk which now provides for pedestrians the entire length of Lexington Street.

Due to concern for residents in the area, a sidewalk was designed and installed on Peach Orchard Road from Oak Street to Winter Street.

Street Acceptance Program

As part of this ongoing program to accept streets as public ways, the Engineering staff performed the necessary tasks so that the following nine (9) streets were accepted as public ways in 1994:

Cathy Road
Cresthaven Drive (a portion of)
Ivy Lane (a portion of)
Maguire Way
Travers Lane
Colburn Street (a portion of)
Cutting Lane
Julia Connors Drive
Myrna Street

Master Drainage

As part of the master drainage, a collapsed culvert beneath Brookside Lane was replaced with a reinforced concrete culvert and related inlet and outlet improvements.

Stream Cleaning

This program, which began three years ago, was continued. Its success is a result of the cooperation put forth by the Conservation Commission and its Staff and the Board of Selectmen through the Department of Public Works.

Cemetery Development

Specifications and a contract for grading, loaming and seeding were developed, awarded and completed in the Pine Haven Cemetery. This also included underground sprinklers. A total of 1,150 lots were established. A total of five (5) burials have already occurred.



Hydroseeding of Pine Haven Cemetery. Ronald A. Marini Corp., Contractor

Sewer Line Rehabilitation

As a result of a collapsed sewer line in Corcoran Road, twelve (12) streets were surveyed by video camera by the Massachusetts Water Resources Authority to investigate any possible blockage in similar situations. As a result of this survey, it was found that a similar condition occurred at Wilmington Road (at Chestnut Avenue) and on Crowley Road.

We used a process not previously used in Burlington which did not require any excavation to correct the collapsed sewer line in Corcoran Road. This resulted in a savings of approximately 50% of the cost if the conventional process of sewer line rehabilitation by excavating had been used. We intend to use this process for future blockages.

Special Projects

Site Plans were developed and attended through the Planning Board and other required Boards for the temporary structures at the Memorial and Wildwood Elementary Schools.

Plans were prepared for a building permit and construction of the Burlington High School Press Box. The construction was conducted by students from Shawsheen Vocational High School and the Recreation Department.

Plans were developed for the acquisition of the Military Housing on South Bedford Street along with plans required for the necessary variances and public hearing with the Planning Board to create a subdivision. Deed research and surveying were a major part of this project.

Specifications and contracts for roofing of the Main Water Station and the Billerica Diversion Station were developed and awarded.

A total of 214 street opening permits and 54 sewer connection permits were issued this year.

I would like to thank the following members of the Department for their assistance and continued support:

Dennis Fitzgerald	— Senior Engineer
Alan C. Nelson	— Senior Engineer
Richard H. Howard	— General Development Inspector
Peter A. Bandouvere	— Part-time Clerk
Shawn Hardy	— Co-op Student
Elio J. Martini	

Respectfully submitted,
Pete G. Peters, P.E.
Town Engineer

CENTRAL MAINTENANCE

Central Maintenance repairs and maintains not only all the Department of Public Works vehicles and the Police cruisers, it is also responsible for all vehicles at the Town Hall and the Human Service Center, including the Senior Citizens van.

Central Maintenance conducts weekly checks on cruisers, and bi-weekly services with oil and filter changes. These cars must be checked often, as they are running on the average of 24 hours a day.

Highway Division received a new Elgin Sweeper and a trackless M.T. sidewalk plow/sweeper/snowblower combination.

During the summer months the mechanics repaired, sandblasted, and painted all sanders and plows.

I respectfully thank my fellow workers for a job well done.

Respectfully submitted,
Dennis Chase
Assistant Superintendent
Central Maintenance

HIGHWAY DIVISION

The Highway Division conducted its regular maintenance of roadways, drainage easements, street signs, fences, guardrails, and snow and ice removal for our road surfaces. Burlington experienced 11 storms during 1994, with total snowfall of 84.5 inches.

During the winter season the Division spent many man hours repairing damage caused by plowing such as, repair and replacing mail boxes, fences, installing berms, trees and shrub replacement, and installing guardrails.

In January the Christmas tree chipping program began and about 1,389 Christmas trees were chipped. The remainder of the winter months the Division spent many hours sanding, plowing and making temporary repairs to our road surfaces. The months of April and May were spent sweeping all sidewalks and scraping heavy sand from road surfaces. The months of June and July

were spent sweeping all streets with hired contractor.

Special projects during July-August-September included the following:

Flushed drain lines of silt and debris
Brush cutting throughout the town
Lane painting and crosswalk painting
Cleaning of catch basins and drain manholes
Installing driveway aprons damaged during winter months
Terrace Hall Avenue installed new drain line and catch basin
Sandra Avenue installed new drain line and catch basin
Terry Avenue installed new drain and catch basin
Removal of sand sweepings from Highway Yard
Fall sweeping of leaves from road surfaces
Leaf bag delivery to stores for leaf pick-up
Meadow Road installed new parking lot across Highway Garage

The following streets were reclaimed and/or resurfaced:

Lexington Street, from Spruce Hill Road to Stonybrook Road.
Stonybrook Road from Lexington Street to Michele Drive
Cresthaven Drive from Skilton Lane to Skilton Lane
Birchcrest Street from Maple Street to Dead End
Peach Orchard Road around two islands

New sidewalks were installed on the following:

Peach Orchard Road from Maple Street to Winter Street
Lexington Street from Spruce Hill Road to Stonybrook Road

The following streets were sealed with crack filler:

Fox Hill	Marrett
Phyllis	Douglas
Bruce	Holden
Irene	Jackson
Alma	Wheatland
Fernglade	Gidley
Hillcrest	Sunset
Maud	Graham
Chestnut	Pathwoods
Marjorie	Mildred
Barbara	Fred
Michele	Morrison
Anna	Corcoran
Garrity	Crowley
Burlington	Mountain

The Division responded to nine small gasoline and oil spills on our roadways. Forty-nine catch basins were repaired.

A new trackless sidewalk plow with snow blower, plow and broom was added to the fleet.

A new Elgin sweeper was bought on a lease purchase agreement with C.N. Wood.

Sign vandalism continues to be a major problem. The cost of replacing vandalized or stolen signs exceeds $25,000. Efforts will continue to devise new methods of sign installation to deter vandalism.

Maintained 4 dirt road surfaces with Town's road grader.

I would like to thank each of the Highway employees for a job well done.

Respectfully submitted,
William Bannon
Assistant Superintendent
Highway Division

WATER AND SEWER UTILITIES DIVISION

Patrick Mustoe
Assistant Superintendent
Lead Foreman: Steve Johnson
WTP Manager: William Keene
Foreman: Paul Bieren

During the past year we sent eight Water and Sewer Utilities personnel to different courses to prepare for certification exams. These certifications according to job responsibilities are mandated by the State Agencies covering water and sewer systems. By the end of June 1995, all Water and Sewer Utilities personnel will be certified at their grade levels.

I personally want to thank all Water and Sewer Utilities employees for their effort in complying with said mandatory requirements.



Sewer lining being maintained at cool temperature prior to installation — Cocoran Road



Installation of Insituform — Cocoran Road

SPECIAL PROJECTS

Cleaning of Sewer Station Wet Wells: Using the vactor, hoses and other equipment, wet wells were cleaned by Sewer personnel. Cleaning prevents build up of grease and removes gravel, which can be harmful to pumps and their fittings.

Sewer Pump Replacement: Installation of two 40 H.P. pumps, motors, valves and piping was accomplished by sewer personnel at Douglas Avenue Sewer Station. This is the fourth year of our pump replacement program.

Corcoran Road Sewer Project: Due to the deterioration of the sewer piping on Corcoran Road, a liner was inserted into an existing sewer pipe by using a trenchless technology. Future projects will be accomplished by using this new procedure.

Highway Sewer Project: The sewer department constructed a new sewer line from the Central Maintenance area of the Highway Garage to Meadow Road. This development will alleviate existing problems at the Highway Garage.

Sewer Flushing Program: Continued each year to prevent unnecessary sewer back-ups, over 17,000 feet of sewer lines were rodded and cleaned. Troubled locations are rodded monthly.

Sewer Blocks: During the year a total of 18 sewer blocks were reported, with an estimate of an additional 12,000 feet of sewer lines cleared of blockage.

Sewer Emergencies: The number of call back (after normal working hours and on week-ends) sewer emergencies for the year totaled 116. They consisted of power and pump failures.

WATER STATISTICS

Water Breaks:	18	New Meter:	116
New Valves:	29	Water Taps:	2
Hydrants Repaired:	18	Locate W/S Services:	96
Hydrants Installed:	3	Water Off and On:	60
Hydrants Raised:	4	Stripped Meters:	41
Hydrants Flushed:	35	Gate Raised:	78
Hydrants Painted:	52	Curb Box Raised:	6

BILLERICA DIVERSION STATION
WATER PUMPED TO RESERVOIR IN GALLONS

January	Off
February	10,561,000
March	Off
April	142,851,000
May	47,325,000
June	99,082,000
July	Off
August	Off
September	Off
October	190,432,000
November	151,727,000
December	Off
Total	641,978,000

In closing I would like to thank all the Division's personnel for a job well done.

Respectfully submitted,
Patrick Mustoe
Assistant Superintendent

WATER TREATMENT
SUMMARY SHEET WATER PRODUCTION IN GALLONS — 1994

	Wells	SWTP	GWTP	Totals
Jan	28,542,000	55,331,000	Off Line	83,873,000
Feb	21,463,000	52,515,000	Off Line	73,978,000
March	25,304,000	57,627,000	Off Line	82,931,,000
April	21,091,000	61,768,000	Off Line	82,859,000
May	29,131,000	65,832,000	Off Line	94,963,000
June	25,693,000	78,835,000	26,705,000	131,233,000
July	21,304,000	88,705,000	26,262,000	136,271,000
August	14,591,000	89,201,000	14,728,000	118,520,000
September	21,424,000	50,328,000	20,215,000	91,967,000
October	22,161,000	56,248,000	8,133,000	86,542,000
November	15,858,000	61,424,000	Off Line	77,282,000
December	15,567,000	58,277,000	Off Line	73,844,000
Total	262,129,000	776,091,000	96,043,000	1,134,263,000

Total No. Services	7,228	
Gallonage Residential	474,458,000	41.8%
Gallonage Commercial	388,537,000	34.3%
Gallonage Municipal	75,000,000	6.6%
Unaccounted Gallons	196,664,000	17.3%
Daily Average	3,108,000	MGD
High Day	6,522,000	6-20-94
High Week	32,389,000	7-18-94 - 7-24-94

CONSERVATION COMMISSION

The following report is respectfully submitted by the Burlington Conservation Commission. The report generally summarizes the three main activities that the Commission is involved with on a regular basis: regulation of the Wetlands Protection Act and Burlington By-law Article 14; land management activities relating to an alternative form of resource protection; and assisting in stream cleaning which involves both regulatory and resource protection implementation in an actual annual activity.



Burlington Conservation Commission
In front (l to r): Kerry Melanson, Larry Cohen, Cathy LeBlanc and Connie McElwain. Rear (l to r): John Crosby, Gerry McCarthy and Cindy Burkhart.

In 1994 the Town of Burlington recodified the by-laws. The Town has a Wetlands By-law, formerly Article 22, now Article 14. This By-law is intended to both supplement and compliment the Commonwealth's Wetland Protection Act - MGL. Chap. 131, Sec 40. The By-law allows for stricter protection of lands subject to flooding, wetlands, water ways, and the areas bordering those valuable natural resources. The Conservation Commission is faced with a constant flow of requests to develop in and near these areas and is given the responsibility to assure the natural functions of the areas, such as prevention of pollution, prevention of storm damage and flooding, protection of public and private water supplies, protection of ground water, and the protection of valuable habitat areas are not lost in allowing activities in and near the resource areas. The Conservation Commission holds this trust to be paramount when assessing pro-construction proposals. It is a serious mandate that cannot be compromised by other factors and influences without having a detrimental impact on the community as a whole.

1994 was a very busy year for complicated development proposals. For the first time in more than seven years the Town is experiencing condominium development. Seventy-five residential condominium units are being constructed off Corporate Drive (the former so-called "Trammell Crow" site). The site is approximately twenty-eight acres and throughout all of the property there are wetlands. The level of review, the efforts made to assure the development would not adversely impact the resource areas and abutting properties was extremely time consuming. The density of this development, as approved during the PUD rezoning, is such that a wide variety of issues needed close scrutiny. This review process took approximately five months and hours of the Commissioners and staff time. The variety of concerns, to the bystander, may have been difficult to understand and appreciate. However, the need to fully assess all potential impacts prior to approving the development, was critical to the Commission Throughout the process the Commission tried to weigh the interests of all without losing the values of the natural areas, the protection of which we are charged.

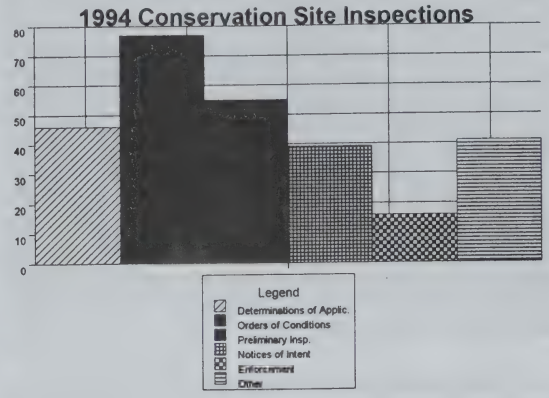


Figure 1

Figure 1 shows a summary of the site inspections for 1994. A vast amount of time is spent accessing sites and viewing work in progress. Inspecting jobs after they have been reviewed by the Conservation Commission is an important component of resource protection. While the intense review and scrutiny of projects prior to commencing construction is a vital part of prevention of adverse impacts, site inspections are key to assuring implementation of conditions and safe guards adopted during the review process. The successful protection of the functions of the resource areas which is the Commission's charge, includes monitoring and assessing construction after it begins. That assessment takes the understanding and special training of the Commission and its staff.

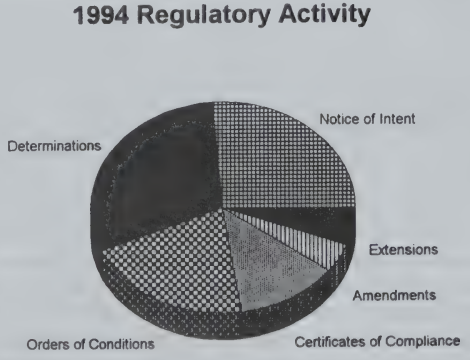


Figure 2

Figure 2 shows a breakdown of the various permitting activities of the Conservation Commission for 1994. Generally, the level of activity appears consistent with 1993. However, the complexity of several large development proposals was new in 1994. The previously mentioned condominium development was one of two large, involved proposals where the protection of natural resources was needed. The Commission also spent all of 1994 reviewing two separate proposals to develop the land behind Middlesex Mall at Old Concord Road. The issues relating to this proposal spanned the entire year and included postponing one component of the original development proposal. Defining those areas that were to be regulated was very time consuming and took great effort by all involved. The initial proposal was not approved by the Conservation Commission, given the belief that the construction would theoretically increase flooding in the area. The second proposal was equally time consuming as the Commission strove to assure that the measures proposed would not adversely impact other properties and the town's water supply. The type of proposal before the Commission is increasingly becoming more technical, involving more potential impacts which the Commission must evaluate along with the proposed mitigative measures. All of this is more time consuming.

Notwithstanding both the increased case load, the complexity of issues, and the potential for impacts for an under-designed project, the Commission has also made a conscious effort to improve the manner of conducting business. Most of the office procedures are being reviewed and will, where feasible, be modified to be more efficient. The Staff is exploring ways to promptly deliver service in an efficient courteous way. Assistance to all that seek it is a priority with the Conservation Commission. The assistance will be provided with the knowledge and abilities of the Commissioners and Staff, given the increasing level of complexity. Furthermore, the nature of many new projects moves closer to areas where the existing sensitive balance may be adversely impacted and it is the responsibility of the Conservation Commission and Staff to try to avoid those impacts.

The regulatory role of the Conservation Commission and Staff is in the midst of some significant changes. For example, the Department of Environmental Protection has been going through a regulatory review and revision process that is a responsibility of the Commission to know. Definitions are changing, the boundary delineations of wetlands will include new technical information on hydrology, and related permitting such as Water Quality Certification may also involve the Conservation Commission. To that end the Commission and Staff pursues training to assure the Town that we are abreast of the many changes. The Commission has submitted formal comments on the various regulatory changes and would expect to see those reflected, in part, in final text. All of these changes have added increased time demands on the Commission and Staff. The demands often are not seen nor appreciated by others and yet without this informed approach, the purpose of the Conservation Commission is compromised. To that end the Commissioners and Staff continue to try to stay informed and to pass along that information and training to those persons who seek our advice, direction, and input.

Stream Cleaning

Burlington continued its summer hand stream cleaning program for the fourth year . Hand stream cleaning is a cooperative project between the Department of Public Works and the Conservation Department. The crew of four, and a foreman, worked the months of July and August. As in past years, the goals of the program were to restore stream quality and reduce flooding by removing obstacles and sediment which clog the channels. The 1994 program was successful in cleaning many of Burlington's miles of streams, particularly Sandy Brook and Sawmill Brook. Sediments were removed at Maud Graham Circle, Alcine Lane, Sarah Street, and Susan Avenue. The sediments removed were mostly sand, which continually accumulates, particularly near certain culverts. Much vegetation blocking the streams was pruned, and innumerable truckloads of trash were hauled out.



Shopping carts and tires removed from a stream

Hand stream cleaning returns flowage to its natural optimum condition. Some channels are deepened. Original channels are reestablished by removing artificial dams of debris.

The methods used in 1994 were virtually identical to those in previous years. All work was done by hand; no power equipment was used in or near the streams. Avoidance of machinery in the streams is important for several reasons. Machines can damage banks which leads to erosion and further sedimentation. Plants, which stabilize banks and channels, can be crushed or destroyed, and equipment greatly increases turbidity which can negatively affect wildlife, water quality, and actually cause sedimentation further downstream. For these same reasons, work within a stream, wetland, or buffer zone is regulated by the State of Massachusetts under the Wetlands Protection Act (MGL c. 131, s 40) and regulations 310 CMR 10.54, 10.55, 10.56, and 10.57 A two year extension in 1993 of a previous Order of Conditions granted in 1991 for hand stream cleaning (DEP file #122-167) covered this summer's work.

Stream cleaning activities continued through the end of the year, as well. In addition to cleaning several locations, much of the planning, including application preparation, for future stream cleaning was begun.



Two stream cleaners getting a steel drum from another stream

Perhaps the greatest benefit of stream cleaning is the heightened public awareness of the importance of clean, healthy streams and river systems that results from the program's activities. The goal of clean, free flowing streams is one that every Burlington resident should demand, and expect to be achieved.

Land Management

In addition to the regulatory functions of the Conservation Commission, the legislation creating commissions also charges them with the authority to hold land in order to "conserve and properly utilize open spaces,"

Since the 1966 appointment of Burlington's first Commission, thirteen sites have officially been designated as Conservation Areas. The Commission also holds conservation restrictions and easements on several parcels in Burlington. Many areas were acquired with municipal and state monies while others were generously donated by individuals and corporations. Still pending are the transfer of several parcels to the jurisdiction of the Conservation Commission, so there is the possibility and hope that as Burlington becomes more developed, the amount of protected open space will increase.

While the majority of Burlington's conservation acreage consists primarily of wooded uplands, several parcels are critical wetland habitat which act as water filters and provide much needed flood storage. All of the nearly 250 acres of conservation land provide much needed habitat for wildlife, and lebensraum for citizens to enjoy passive recreation and nature study.

Land Management Activities in 1994

The annual Earth Day took place on April 23 at the Mill Pond Conservation Area. Several activities occurred simultaneously including trash pickup, tree planting and the installation of a bench made from recycled plastic. A total of 30 adults in addition to a group of Cub Scouts arrived at 9:00 in the morning to begin the festivities. Prior to Earth Day, students from David Luther's high school plant biology course submitted plant drawings to the Commission for use in a logo for the day. The Land Management Intern chose one drawing and then created buttons which were distributed to all participants.



Earth Day participants preparing the site for installation of the recycled plastic bench.

Organized into teams, the Cub Scouts picked up trash in the morning, which they then properly disposed. Adults installed the bench and planted about thirty trees in the vicinity. Since Earth Day, the Commission has received many positive comments about the bench and the view of Mill Pond it affords.



Conservation Administrator Brian Monahan and Land Managment Intern Karen Kristiansson putting the finishing touches on the bench installed at Mill Pond on Earth Day.

Brochures describing each of the Conservation Areas and showing their location were updated and reprinted in the spring. Distributed at public locations throughout town, these brochures have increased awareness about Burlington's Conservation Areas and have made it easier to locate access points and trails.

The summer of 1994 proved extremely successful for the Land Management Program due to the summer trail crew. Led by a crew foreman, Garrett Nannene, accomplishments include

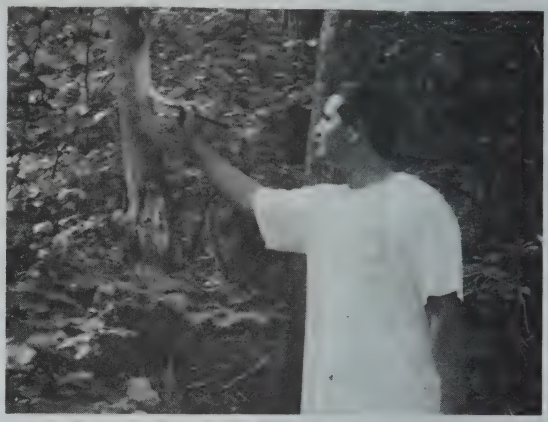
cleanup of an inordinate amount of trash from many Conservation areas, cutting back overgrown vegetation at entrances, as well as posting appropriate signage. Steps and waterbars were constructed to curb erosion on trails. Trails were cleared in several areas in addition to blazing a trail network at the Mill Pond Conservation Area. Their efforts are essential to the land's proper management and their work greatly improved trail stability on Burlington's three largest Conservation Areas, despite continued degradation by the illegal use of off-road vehicles.



Former Conservation Commissioner Charlie Fuller and current Commissioner Cathy LeBlanc look on as Rebecca LeBlanc assists with the bench installation on Earth Day

Inaugurated in October 1993, the Land Stewardship Program continued to gain momentum throughout 1994. Volunteers, who agreed to "adopt" a Conservation Area, submitted reports regularly and pointed out several problems needing attention, especially illegal dumping on conservation land. Their input helped shape part of the work detail for the summer trail crew and is helpful in the overall management of each Conservation Area. In September, the annual meeting attracted eight new volunteers, and by year's end, total participation grew to thirty-five Land Stewards, representing ten areas. Circulated early in the year, the program newsletter, titled Conservation Notes, is in the works for another issue in early 1995.

After a successful procurement process, the Commission contracted with an engineering firm to survey and permanently mark the bounds of Sawmill Brook Conservation Area. Additionally, the firm will provide maps suitable for filing and will provide survey information in digitized form. Presently, a volunteer Land Steward has agreed to attempt to create a trail map for Sawmill Brook with this information. Determination of property lines and corners is required for proper maintenance and location of entrance trails, gates, and signage.



Trail Crew worker Brian Deering painting a blaze at Mill Pond Conservation Area.

In 1995, the Commission plans to host another Earth Day event, continue to strengthen the Land Stewardship Program and have other Conservation areas and access points surveyed. Additionally, the Summer Trail Crew will continue to improve and mark trails as well as continue intensive maintenance of the Conservation Areas.

The Conservation Commission would like to gratefully acknowledge the three years of service of Cathy LeBlanc as Chair for the Conservation Commission. Cathy has been a dedicated member of the Commission for a number of years and graciously served as the Chair for three terms. Her expertise and dedication to the Town of Burlington is very much appreciated by the Commission. The Commission also wishes to acknowledge the efforts, time, and dedication of the previous Land Management Intern, Karen Krisitiansson who left in June to pursue further education in graduate school. Karen's efforts benefitted the Town and are missed.



Trail Crew workers Jen Cosgrove, Brian Deering, and William Forte constructing steps and waterbars at Mill Pond Conservation Area

This report has been submitted on behalf of the Burlington Conservation Commission. It has been prepared by Staff including: Brian Monahan, Conservation Administrator, Robert Surabian, Land Management Intern, and John Keeley, Stream Cleaning Supervisor. Additional Staff support was provided by Margaret Merlesena, Clerk and Barbara Mattos, Recording Secretary.

Respectfully submitted,
Burlington Conservation Commission
Larry Cohen, Chairman
Contance McElwain, Vice Chair
Cathy LeBlanc, Commissioner
Cynthia Burkhart, Commissioner
John Crosby, Commissioner
Gerry McCarthy, Commissioner
Kerry Melanson, Commissioner

BOARD OF APPEALS



Seated (l to r): Franklin E. Pierce, Chairperson Jayne Hyde, Vice-Chair Edwin P. Kiley, Mario Culot
Standing (l to r): James Langley, Charles Rose, Linda DiPrimio, Recording Secretary

The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.
2. That desirable relief may be granted without substantial detriment to the public good.
3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the Town and its citizens. It is the only Town Board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 1994, the board heard 44 cases which generated $6,975 in fees which consisted of applications for permits for wall signs, temporary wall banners, temporary free standing signs, appeal from the Building Inspector's decision and extension of time requests. Many applications requested variances for insufficient sideline, rearline, square footage or setback to construct an addition or for the existing dwelling and variance requests to reduce the area requirement to create two lots.

The members of the Board of Appeals are pleased and honored to serve the Town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

Jayne Hyde, Chairperson
Edwin Kiley, Vice Chair
Frank Pierce, Clerk
Mario Culot
James Langley
Charles Rose, First Alternate
Robert Meaney, Second Alternate
Linda DiPrimio, Senior Clerk

BUILDING INSPECTOR

I herewith submit my report as Inspector of Buildings for the year 1994. The building permit activity (including Electrical, Plumbing and Gas Permits) has increased significantly since last year. The size and scope of work being performed is much larger in nature. The total permit fees collected by this Department has increased 29% over last year. The total fees collected for 1994 was $300,397 as compared to $232,998 for the year 1993.

In an effort to provide better customer service, the Building Department office has extended its hours on the second and Fourth Thursdays of each month to 6:30 P.M. In addition, the Building Department staff is developing literature and pamphlets to better explain such items as the necessity of building codes and Zoning by-Laws; also, why permits are required and how they can be obtained.

The total number of permits issued and estimated value of construction are as follows:

Types of Permits	Number of Permits	Estimated Value
New Dwellings	55	$5,463,950.00
Commercial Structure	1	350,000.00
Residential Additions	101	2,003,288.00
Commercial Additions	7	9,673,100.00
Residential Alter/Remodeling	197	927,472.58
Commercial Alter/Remodeling	194	16,900,095.90
Residential Garages	13	190,500.00
Swimming Pools-Inground/Above	34	144,515.00
Signs	83	176,559.09
Miscellaneous (tents, sheds, wood/coal stoves, kiosks, demolitions of structures & interior demolitions)	69	360,986.50
Temporary Mobile Home	1	2,500.00
Temporary Trailer	5	3,625.00
Foundation Only		
TOTALS	762	$36,196,592.07
Building permit fees posted		$231,732.96
Reinspection fees & duplicate copy of Occupancy Permit/ Bldg Permit	15	$375.00
Applications for Certificate of Inspection	80	
Fees collected-Certificates of Inspection		$8,541.00
Total No. of Inspections Made	173	
Total Building Inspection	3,107	

In May, 1989 at Town Meeting, the Town of Burlington adopted Massachusetts General Laws Chapter 40, Section 21d, entitled "Non-criminal Disposition", empowering the Building Inspector, Plumbing/Gas Inspector, and the Wiring Inspector with the authority to issue set fines on any person or property which violates the Town of Burlington General By-laws and the Town of Burlington Zoning By-Laws.

Non-criminal Tickets Issued	3
Warnings Issued	0
Court Order Dismissals	0
Fines Posted	$300.00
Fines Paid	0
Violations associated with (fines that were outstanding)	0

In addition, Building Inspectors made a total of 26 court appearances. Of those cases only two cases are outstanding which were continued from 1994 to 1995 dates.

Respectfully submitted,
John J. Clancy
Inspector of Buildings

WIRING INSPECTOR

I herewith submit my report as Wiring Inspector for the year 1994.

Total Fees Posted	$35,612.53
Number of Permits Issued	717
Total Number of Inspections	1,140

Respectfully submitted,
William E. Fairweather
Inspector of Wires

PLUMBING AND GAS INSPECTOR

I herewith submit my report as Plumbing and Gas Inspector for the year 1994.

PLUMBING

Total Fees Posted	$17,330.00
Number of Permits Issued	371

GAS

Total Fees Posted	$6,830.00
Number of Permits Issued	252
Total Plumbing and Gas Inspections	1,158

Respectfully submitted,
William Callahan
Inspector of Plumbing and Gas

VETERANS SERVICES

RECEIPTS	
State reimbursements for 1994	$16,166.37
Federal VA awards for 1994 handled through our office	154,976.00
Number of veterans in Burlington in 1994	2,367

This office provides human services in many areas, among which are the following:

1. VETERANS BENEFITS

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans and their dependents food, clothing, shelter and medical care. The costs of these benefits are intended to be temporary in nature and not a full-time support system. The definition of veteran is provided in MGL Chapter 6A, Section 7, Clause 43 and in CMR 108, Section 3.03. In certain instances money is recovered from the veteran if he or she later receives compensation settlements, court judgments or other qualified proceeds. These monies are than returned to the Town. In addition, the Commonwealth reimburses the Town 75% of the money spent on Veterans Benefits.

2. VETERANS AFFAIRS

U. S. Code, Title 38 directs federal benefits to eligible Burlington veterans and their families. These include pensions, disability compensation, final expenses, education, hospitalization, mortgage assistance, outpatient care and domiciliary care. Evaluation, assistance and counseling are offered at the local level to facilitate access to these programs. Considerable time is spent counseling veterans regarding the filing of their claims to the Department of Veterans Affairs and the requirements for admission to and use of the VA hospitals.

3. DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowances, markers, and obtaining burial lots in the Burlington cemeteries.

4. GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. Cooperation in this responsibility has always been afforded by the Town's Cemetery Department. Individual markers are provided by the Town to hold the flags. The Graves Officer then ensures that every eligible veteran has a marker and flag on his/her grave.

5. The Veterans Agent is a member of the Burlington Allied Veterans Council which is comprised of representatives of the American Legion Post #273, VFW Post #7423, DAV Post #113, and the Burlington Detachment of the Marine Corps League. Every effort is put forth to ensure proper observances of Memorial Day and Veterans Day. The Council further conducts Poppy (Forget-Me-Not) sales through its member organizations at the Town's election sites.

The Memorial Day 1994 ceremony and parade was the occasion to honor our departed comrades. The ceremony was co-directed this year by the Veterans Director and the VFW Post. The Burlington High School Band, under the leadership/direction of Mr. Matt Lovell, was, as usual, outstanding and very well received. Father John Crispo of St. Margaret's Church was our Chaplain. Colonel Richard Picanso, USAF, from Hanscom AFB in Bedford, delivered a fine historical review of the American Veteran from the Revolutionary War to the present time. Others participating were veterans from the American Legion, VFW, DAV, Marine Corps. League, Knights of Columbus, the Citations, Phoenix Drum and Bugle Corps, Boy Scouts, Girl Scouts, and Burlington Town officials and residents. We are proud of all of you for your support.



At a memorial service for long-time resident and former Veteran's Agent, Charles Casassa, who passed away on July of 1994, Hazel Casassa, sister-in-law, is presented with the American Flag which had been draped on Mr. Casassa's casket.

On **Veterans Day of 1994** — The Flag Raising, The Burlington Artillery as well as the Wilmington "Black Rose" Artillery cannon salute, along with the playing of TAPS by two members of the Burlington High School Band, kicked off Veterans Day of 1994 with a flourish. Later, the veterans, town residents gathered at the Town Common Flag Pole to honor our veterans. Reverend Thomas Fox of the Pinewood Lutheran Church lead the invocation and later the closing prayer. Captain (Nurse) Joyce Massello was our speaker. She gave a very fine tribute to the women who have served in the Armed Forces from the War of Independence, the Civil War, right up to the present day. She made us realize the valuable contributions of women to the freedom we enjoy in this country. Not only through their active roles in the Armed Forces, but also the support and morale lifting by their participation in activities helping the men and women in service (i.e. Rosie the Riveter types of WWII). The Burlington High School Band's medleys and military music made this a successful event.

6. VETERANS SERVICES

Daily consultations with local veterans regarding employment possibilities, rehabilitation through various programs including the State and Federal Outreach Centers, individual problems, effects of new legislative proposals, and updating of existing programs continue to claim a large proportion of the time spent by this office. The recession in our area has increased the number of veterans out of work and searching for gainful employment. This office is also a member of the Middlesex County Veterans Agents Association which exists to keep its members up-to-date on the changing rules, regulations and statutes of the State and Federal governments as they pertain to veterans and their dependents.

7. DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the businesses and residents of Burlington. As the representative of the Selectmen to the Commission, this office coordinates, schedules and keeps records of all Disability Access business. It also serves as the office receiving complaints regarding ADA/ disability violations. The DAC has worked with the school department and the Town to ensure accessibility and reasonable accommodations in the town and school buildings. Handicapped parking fines, when protested or appealed, are referred to this office for clarification. With the increase of these fines, we have become busier following up on handicapped parking fines.

8. HOME IMPROVEMENT LOAN PROGRAM

Burlington is a Local Rehabilitation Agency (LRA) of the Massachusetts Housing Finance Agency (MHFA) for the Home Improvement Loan Program (HILP). This means that in Burlington, one-person households with income below $50,000 and two-or-more-person households with income below $57,000 are eligible for a 6.99% interest loan to improve or rehabilitate their owner-occupied home (does not apply to renters.) Loan applications must meet the criteria established by the MHFA. In 1994 there were two successful applicants for home improvement loans. Both of these are completed and some of the finishing work is being done by the homeowner. We have over 85% success in obtaining home improvement loans for Burlington residents. The program is on-going, and we hope to have more applicants in the next year.

9. FUEL ASSISTANCE

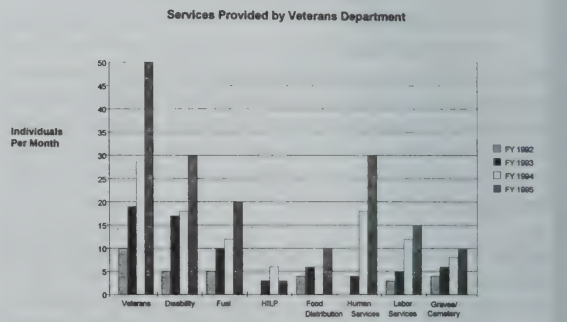
Eligible residents apply for this State/Federal program through this office. As of December 31, 1994, over 200 Burlington families will have received funds for the 1994/1995 fuel season. The State has lost employees due to cut backs and staff reduction, therefore, we have been asked to do more in regard to fuel assistance. We must obtain all the income verification and other requested requirements so that the State Program office can process applications without doing all the checking they did previously. This places an additional burden upon this office.

10. LABOR SERVICE

The unemployment situation in the nation and the Commonwealth has led to an increase in the number of people applying for jobs with the Town. Much time is spent going through the files when a job opening is announced, and the records of this service are currently being transferred from a manual system to a computerized system. This will enable the office to provide the needed service in a timely, efficient manner. We are receiving more applicants this year, although there are no open positions.

11. SURPLUS FOOD PROGRAMS

This office, with volunteer help, distributed surplus food products to needy residents. Flour, corn meal, butter, and other items were allotted. Further disbursements were made at Tower Hill and Birchcrest Arms. The offering was made through the Department of Education on a quarterly basis for those needy persons who were income or categorically eligible. The Recreation Department, under the direction of Doug Gillingham, is to be commended for their services to this program by picking up the commodities in Wilmington and getting them to the recipients. Miriam Malkasian, Paul Christiansen, Harold Smith, George Kepple, Mary MacDonald, as well as others, faithfully assist.



12. HUMAN SERVICES

This office has become the focal point within the Town for those residents who are not senior citizens, and seeking aid, assistance or counseling. On a weekly basis we have 10-15 residents, both veteran and non-veteran, who come in for help. This aid may be regarding Social Security, Social Security Disability, SSI, legal aid referrals, help with income taxes, insurance problems, food stamps, subsidized housing, tax abatements, etc. In addition, we have held presentations on the functions and benefits available to residents. These have been to the Minuteman Home Care SHINE program, the Seniors at Tower Hill and Birchcrest, Hanscom AFB retirees, Bedford VA Hospital rehab residents, Woburn Real Estate agents and the North Suburban Chamber of Commerce.

13. GENERAL

Our offices are located at the Old Center School, now numbered 61 Center Street — second floor — Room 212. We are located as part of the Human Services Building, and we are happy to provide pleasant surroundings for those persons who need our services.

It is requested that appointments be made if at all possible to allow the most efficient allocation of time to these many programs. This Department now has a part-time senior clerk in addition to the department head. This requires us to plan carefully to accommodate the various requests for services.

Lastly, thanks again this year to all who have volunteered help in our programs — to the Department of Veterans Affairs, the State Office of Veterans Services, Harry Enos and the Cemetery Department, Doug Gillingham and the Recreation Department, Steve Duke and the Civil Defense, Jeff Benrimo and the custodians, and Larry Rice and the Burlington Allied Veterans Council.

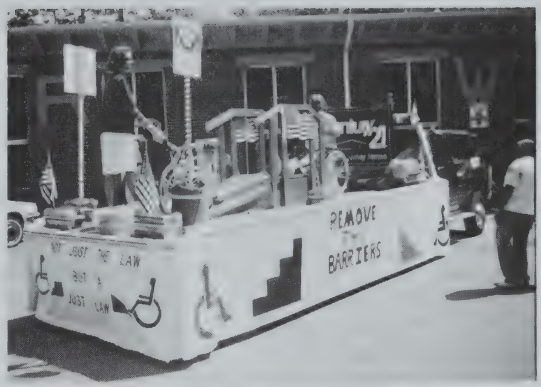
Respectfully submitted,
William J. Lewis, Director

DISABILITY ACCESS COMMISSION

The Disability Access Commission (DAC) was established by the Burlington Board of Selectmen in 1991. The Commission is the overseer in town to ensure that all public services come into compliance with ADA.

The Commission was supported by the Town Meeting Members who agreed to the Warrant Article giving us funding to support the DAC for FY95. We have hired a secretary and this has improved the reporting of the minutes and other clerical tasks.

With a good deal of effort from members of the Commission, Michelle Tigges, as well as generous donations, we were able to enter a float in the Fourth of July Parade. We were surprised and honored to win 1st prize in the non-business category.



The Disability Access Commission's float won 1st prize in the non-business category at the 1994 4th of July Parade.

The Commission continues its efforts to ensure that public parking areas have sufficient handicapped parking. Sergeant William Faria and the Police Department continue to do a good job policing the parking, evidenced by the increase in the number of tickets issued for such illegal parking. The Disability Access Coordinator for the Town has spent quite a bit of time with the larger malls to make sure the handicapped parking places are properly marked and visible to all.

The Human Services Building has had an electric door opener installed at the side of the building where the elevator is located, making the building wheelchair accessible. We continue to look at other town buildings and have forwarded to the Capital Budget Committee a request for funding to install automatic doors at the police and fire stations as well as the Town Hall.

We are also working with the Town and School Department to ensure accessibility and ADA compliance within the Town.

The Commission is fully involved with getting the Enhanced 911 database complete and in the system. It is expected that Burlington will be operational with E-911 in late 1995. We hope to have all those with a disability registered as such in the system at that time.

Plans are underway for a Disability Awareness Day in May 1995. It is expected that Town Departments and the schools will be involved to have as many as possible aware of the everyday problems of the disabled.

Goals for 1995:

- Complete the data base of disabled residents for the enhanced 911 program.
- Have a successful Disability Awareness Day
- Ensure the disabled have the same freedom and use of facilities as the able.
- Continue the network of organizations which provide services for the disabled/physically challenged.

- Continue to seek Federal and State Aid to help remove barriers to the disabled.
- Seek more job opportunities for the disabled.

Respectfully submitted,
John Hofferty, Co-chairperson
Thomas Carlson, Co-chairperson
Barbara Adler
Robert Emmert
Bernice Ferguson
Joseph Impemba
Christine Monaco
Kenneth Tigges
Walter Sullivan
William Lewis, Coordinator

COMMUNITY LIFE CENTER

The Burlington Community Life Center is a Town Department responsible for providing mental health and social services to families with adolescents and young adults. We also provide information and referral services for ALL Burlington residents regardless of age.

The BCLC has been in operation since 1974 when it became a Town Department. In 1978 BCLC was mandated to provide counseling services to teenagers and their families. The agency first opened in 1972 under the name "House of Common."

The BCLC works with adults and young people on such diverse problems as drugs and alcohol abuse, parenting skills, family conflict, marriage and relationship problems, depression and suicide, neglect, and the like. The BCLC operation is funded by the Town.

The BCLC offers individual, group, and family therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve these problems, we believe that family therapy can be the most useful and effective means of treatment.

Our services are available by referral or by personal contact with the BCLC staff from 9:00 a.m. to 5:00 p.m. Monday — Friday (telephone 270-1961). Evening appointments may be scheduled for working family members, but must be arranged by contacting the BCLC offices during daytime hours.

During evening hours and on weekends, the BCLC's telephone answering machine will collect messages for staff members and refer callers to a 24-hour backup emergency mental health service, if there is an immediate crisis which cannot wait until staff are available.

INTERDEPARTMENTAL/AGENCY COLLABORATION

BCLC staff work collaboratively with other Town Departments and other mental health and social service agencies. This year we have, at the request of the school's health department, provided workshops on depression for sophomore health classes.

We were also asked by the Recreation Department to provide training for their summer staff on dealing with difficult situations with youth in the summer park programs.

Peggi Stallings Durand, BCLC therapist, was again elected as co-chair of the Town's Drug & Alcohol Task Force, along with Marilyn Langley, a very active parent and resident. Both were reelected for the 1994-1995 term.

Again this year, Peggi Durand and Charles Franich have worked very hard with the School Department, in particular, Ellie Packer, in developing a Peer Alcohol Education Program involving over 75 juniors and seniors. These high schoolers then speak with 200-250 seventh graders in the spring about the dangers of substance abuse. It is felt that seventh graders may be more receptive to these issues when approached by other young people. The design of this program has been in demand by other schools across the state as a model for those interested in attacking the problems of substance abuse through peer education.

BCLC staff also regularly met with members of the Burlington Clergy Association and were involved in local and regional meetings of agencies and programs concerned with mental health or social services (Department of Mental Health, Department of Social Services, and other adolescent service organizations).

SOCIAL SERVICES

The BCLC offers ALL Burlington residents a range of social services including the administration of resources offered through People Helping People, Inc. Wes Simons, Executive Director, continued to be involved on the Board of Directors of People Helping People. This is an umbrella organization comprised of community volunteers who oversee and coordinate the efforts of three established groups: Burlington Santa, Covenant for Basic Needs, and the Community Pantry. Most residents are already aware that the Santa program helps families during the holiday season. However, further extensions of this program have been geared to assist needy families with summer camperships, back-to-school clothes and the like.

The Covenant for Basic Needs is managed by the People Helping People Board and works with the Burlington Clergy Association in providing limited help for those residents experiencing financial emergencies. The BCLC staff generally screens those applying for such assistance. In FY1994, we handled requests involving over 100 residents. This is in addition to those already served by the Community Pantry.

Several residents have expended much time and energy in

assuring the success of this program. We again must make special note of the tireless efforts and special dedication of Miriam Malkasian. Mimi has continued to serve as the chairperson of People Helping People and has provided the backbone for this service organization. Our thanks to Mimi, members of the PHP Board and all those who contributed time, talent and money to help PHP through another year.

BCLC also maintains an information and referral service to assist ANY resident in locating a particular social service that may be required. BCLC staff have assisted families in situations requiring hospitalization, locating appropriate emergency or residential care, foster care, etc. Due to dwindling resources and program cuts, this search has become more difficult with resources sometimes unavailable.

STATISTICAL NOTES

An average of over 220 residents per month received counseling.

Caseload Age Distribution (12 month period):

170	Adults (26 & older)	44%
41	Young Adults (18-25)	11%
69	High School Age (14-17)	18%
80	Middle School Age (11-13)	21%
21	Elementary Age (5-10)	5%
5	Pre-school (4 & younger)	1%

Treatment Modality:

228	Family Treatment	59%
	113 Adults (19 young adults)	
	96 Adolescents & Children	
61	Individual Treatment	16%
	38 Adults (parent with adolescent in family)	
	23 Young Adults, Adolescents & Children	
41	Team Treatment	11%
	19 Adults (3 young adults)	
	22 Young Adults, Adolescents & Children	
56	Group Treatment	15%
	56 Adolescents	

Referral Sources:

51% of our referrals came from the School Department, primarily from the middle school, followed by the high school.

— 12% referred themselves to BCLC because they were already aware of our services; a majority of these self-referred clients were former clients who returned to deal with new crises or issues and because they were happy with the services provided previously.

— 9% were referred by a friend/family and about 85% of these people had been clients at BCLC and recommended our services.

— 23% referred by the community (police, doctor, crisis team, DMH, DSS, PTO, Town Nurse, court, etc).

— 5% were referred from other sources:
4 psychiatric hospitals
15 other therapists or mental health clinics.

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. The coordination of the FISH program matches residents in need of transportation services with volunteer drivers. Over 132 rides were provided through this service. Also, 146 requests were received for our Rent-A-Kid program. Our secretary, Michele Trigillio, again did a great job of coordinating this referral service with residents wishing to hire responsible youths for a variety of jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education, as well as to qualified community residents who volunteer their services to the Life Center. BCLC has provided field placement training to graduate students from Boston University, Simmons College, Lesley Graduate School, Tufts University, Antiock University, and Northeastern University.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support.

Board Members included:

Mike Howard, Chairperson	Thelma Iozzo
Betty Murphy, Vice-Chair	Viola LeBlanc
Terry Bishop	Ron McKenzie
Mary Cochran	Roberta Mills
Rev. John Crispo	Russ Peterson

SUMMARY

Demand for services continues to be heavy while resources in the area continue to diminish. However, morale among the staff continues to be very positive and we all look forward to another year of service to the families and youth in Town. Our thanks to all who have supported our efforts.

Respectfully submitted,
Wesley M. Simons
Executive Director

COUNCIL ON AGING

The Burlington Council on Aging was formed in September 1967, by a vote of Town Meeting. Burlington residents are appointed by the Selectmen for one and three year terms. They serve as volunteers and set policies and procedures to provide a fuller way of life for seniors, sixty and over.

WHERE ARE WE?

We are located in the Human Resource Center, 61 Center Street and are open Monday through Friday from 8:30 to 4:30 pm. Office: 270-1950, Coordinator: 270-1953, Transportation and Senior Citizen Organization: 270-1951 and Lunch Program 270-1952.

MONTHLY MEETINGS

The Council on Aging Board meetings are held on the first Monday of the month at the Senior Center at 5:00 pm in Room 136. The meetings are open to all, with citizen participation encouraged.

MONTHLY BULLETIN

A free monthly informational bulletin is mailed to all persons 60 and over who have registered at the COA Office This bulletin serves as a most valuable link between the Council and the elderly of the community. The bulletin updates news pertaining to medical and legal issues and provides a monthly calendar of schedules and events, along with the daily lunch menu. The Burlington Senior Citizens Newsletter is also included in the mailing of the Bulletin.

SERVICES AVAILABLE

A lunchtime "Eating Together Program" is available Monday through Friday at the Senior Center, providing a nutritious meal and opportunity to socialize with old and new friends. Operated by Minuteman Home Care, the nutrition program also provides home delivered meals to those residents who are homebound and in need. In addition, Minuteman Home Care provides a wide range of supportive services designed to maintain individuals in their own homes. Services include case management, in-home services, money management, nursing home prescreening, companionship and Alzheimer's services.

SHINE

Serving Health Insurance Needs of Elders, available on each Monday at the Senior Center from 12:30-3:30 pm. This service is designed to assist and inform elders of their rights and the availability of health benefits. Nursing home assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the Department of Elder Affairs and Minuteman Home Care.

SHARE

Availability of the SHARE (Self-Help and Resource Exchange) Program. Through this program, Burlington residents may purchase a package of food for $8.00 or $14.00 in exchange for two hours of community service each month. This package of food is worth approximately $20.00 or $30.00.

ALZHEIMER'S SUPPORT GROUP

The first and third Wednesday afternoons and evenings the Alzheimer's Support Group meets in Room 136, at the Senior Center, from 1:00-3:00 pm and 7:00-9:00 pm. There is no charge for this group.

FUEL ASSISTANCE

Available at the COA Office from October through March in collaboration with the Emergency Fuel and Weatherization Program in Lowell, MA.

LEGAL AID

Available at the COA office once a month. No appointment is necessary. Staff from the Cambridge/Somerville Legal Services provide this valuable assistance.

TRANSPORTATION

Available five days a week for programs and medical appointments within the Town. Shopping every other Wednesday. Call COA office to schedule pick up.

TAX ASSISTANCE

Available FREE from February to March. Volunteers are trained and available through the AARP Tax Assistance Program.

OUTREACH

The COA Board, realizing the plight of Seniors in need, dedicated the proceeds of its Cabaret performance to Senior Outreach. This extravaganza entertainment is a blend of musical and comedy acts performed by our swinging seniors.

Christmas outreach delivers lap robes and shawls, which are knitted and donated by senior volunteers, to Burlington residents in local nursing homes. Also, this year Seniors volunteered their time to knit hats and mittens for inner-city kids.

NOTARY

Assistance is now available at the Senior Center, as an extended service.

PROGRAMS AVAILABLE AT THE SENIOR CENTER

ARTIST WORKSHOP on Friday mornings - pick the media of your choice, with the talented assistance of a volunteer instructor.

FITNESS CLASS to shape up and stay fit with the Physical Therapist from Lahey Clinic on Monday and Wednesday mornings. Prior to the Fitness class the **WEIGHT LOSS GROUP** meets informally in the Arts & Crafts Room.

QUILTING for beginners, intermediates and advanced students on Tuesday morning. Registration is necessary.

BINGO, one of the most popular programs, is held every Thursday afternoon, year round, in the spacious Murray/Kelly Wing.



Burlington Senior Center. Bill McNamera calls the balls for the weekly COA Bingo game at the Murray/Kelly Wing.

LINE DANCING on Monday for beginners and Tuesday mornings for advanced students.

COMPUTERS Thanks to Digital Equipment corporation for the donation of a computer, printer and software, providing our seniors the opportunity to join in and better understand the age of high-tech.

BRIDGE offered again this year for the beginner, Tuesday mornings in the Leisure Room. On-going in the Game Room at the Senior Center are **CARDS** or **BILLIARDS.**

BCAT is currently training seniors in the area of television production, in order to have informative and entertaining programs for seniors to watch at home.

PRESENTATIONS are offered free of charge to Seniors on a wide array of subjects, such as Medicare, Long term Care, Nursing Homes, Wills, Health Proxies, Trusts, Power of Attorney, etc., along with experts in the field of retirement, finance reverse mortgages, etc.

CELEBRATIONS - Senior Center Open House, May: Senior Citizen Month, Senior Citizen Prom, Cabaret Variety Show, Holiday Parties, Volunteer Recognition Dinner, Summer Cookout and Games, just to name a few!

Respectfully submitted,
Gwen Burgess, Chairwoman
Arlene DiRocco, Vice Chairwoman
Sue Mike, Treasurer
Paula Torti, Secretary
Mary Smith
Robert Tyler
Mary Lindley
Judy Wasserman
Muriel O'Brien
Gilbert L. Chaney
Jeanne A. Garrett, Coordinator

DEPARTMENT OF WEIGHTS & MEASURES

This has been another record year for the Weights & Measures Department. More weighing and measuring devices were inspected and sealed during Calendar Year 1994 than in any past year.

These new record figures represent a 2% increase in the number of units inspected and sealed and an 8% increase in fees collected compared to last year. The fees collected amounted to $2,425. and were turned into the Treasurer's Office.

The units inspected and sealed represent the following:

Scales under 10 lbs.	16
Scales 10 - 100 lbs.	97
Scales 101 - 1000 lbs.	3
Gasoline and diesel pumps	215
Other devices	191

Respectfully submitted,
Alfred D. Laing
SEALER

TREASURER/COLLECTOR REPORT

There was good economic news in 1994. Unemployment reached a three year low. Housing demand was strong throughout the year and residential property values in Burlington finally began to rise after almost three years of declining values. The total value of all property in Burlington increased $11,680,889 of which $8,482,000 was residential property increases. Commercial and industrial values continued to decrease but only by $1,583,100. The tax levy for FY 1995 increased by $2,390,602 and the average residential tax increase was 7.91%. The Town's total operating budget increased by 3.89% for FY 1995 with fixed expenses increasing 6.07% or a total budget increase of 4.39%. This was still considered a major accomplishment by the Ways and Means Committee and Department Heads because several of these increases were either voted by Town Meeting or a result of normal inflation and uncontrollable expenses such as the snow and ice budget that increased $434,000 because of a bad winter in 1994. The Town's education budget increased by $958,739 of which $860,000 was mandated through legislation by the School Reform Act. These two increases were the major components of the $1,900,000 increase in the total budget of all Town expenses, which forced the large residential tax increase voted.

Under the classification of property the Town has two rates it uses to allocate the tax burden effectively. Below is the breakdown of taxes levied for FY 1995 for the Town of Burlington.

SCHEDULE

Class	Levy Percentage	Valuation By Class	Tax Rates	Levy By Class
Residential	38.1025%	$1,189,983,600.00	12.00	$14,279,803.20
Open Space	0.0000%	0.00	0.00	0.00
Commercial	44.7223%	530,403,900.00	31.60	16,760,763.24
Industrial	12.0107%	142,445,800.00	31.60	4,501,287.28
Subtotal	94.8355%	1,862,833,300.00	*****	35,541,853.72
Personal	5.1645%	61,250,580.00	31.60	1,935,518.33
Total	100.0000%	1,924,083,880.00	*****	37,477,372.05

There was a major tax savings in the Town of Burlington's fixed budget during FY1995. The Middlesex County Retirement System's annual assessment was reduced for the second consecutive fiscal year. This was a direct result of legislation that was filed by the Middlesex County Retirement Board on behalf of its member units to address future unfunded pension liability. H-5211, signed by the Governor in 1994, granted the Middlesex County System the authority to create its own funding schedule which is projected to save the sixty-six member units of this Retirement System 5.7 million in FY 1995 and over 20 million the next four years. The Town of Burlington was able to reduce its annual retirement assessment by $421,435 in FY 1995, which has enabled the Town to increase its free cash reserve fund to help offset future expenditures or reduce projected tax increases.

Another savings realized by the Town of Burlington was an advance refunding of the Town's Bonded Indebtedness. I was able to take advantage of the low interest rates during early 1994, and on February 3, 1994 the Town took bids and executed a net present value savings in interest expense of $189,614. The total interest savings over the remaining life of the Bonds refunded will be $262,130. This was underwritten and negotiated by Tucker Anthony and R. W. Corby and Company, with financial advisory services being performed by Fleet Securities under the direction of the Treasurer/Collector.

After a debt override Referendum Vote for $9,885,000 was defeated on December 10, 1994 to address the proposed renovation and expansion to Burlington elementary schools, A Special Town Meeting was scheduled for January 9, 1995 to consider a reduced spending plan of $5,757,194 for the purpose of remodeling, reconstruction and making extraordinary repairs to the Francis Wyman School. This Bonding project was approved by Town Meeting by a vote of 63 in favor 19 opposed. This Bond issue will be issued during 1995 and will help address the space needs and equity concerns in the elementary schools. It is expected to cost the Town approximately $4,606,000 in principal and interest expense over a twenty year period after the 58% reimbursement of $5,606,570 is calculated in.

The Board of Selectmen and the Coalition representing all Unions signed a Memorandum of Agreement for a two year period ending December 1996 to maintain the same health insurance carriers and monthly percentages of contributions by the Town and employees share. This Agreement was reached by constructive negotiations executed by the Treasurer/Collector, Town Accountant Pat Mullin, and Town Administrator David Owen with the Presidents of all employee union groups. The Town of Burlington's health insurance budget was able to be maintained under a 10% increase due to careful negotiation with health insurance carriers. Our health insurance budget for FY 1996 is projected at a $2,600,000 spending level which is the amount spent in FY 1993, a remarkable accomplishment in these times of rising health care costs.

The Treasurer/Collector held a Benefits Fair for all employees on October 20, 1994 to inform and educate those eligible on the choices available. During this Benefits Fair there were representatives from PEBSCO explaining the Town's decision to allow an additional deferred compensation program to all eligible employees. This program is the United States Conference of Mayors Deferred Compensation Plan that was voted approval for offering by all Unions.

Following is the listing of gross and net payrolls. Included are the withholdings for the benefits and other deductions of Town employees for the years 1990 through 1994.

	1990	1991	1992	1993	1994
Gross Payroll	$28,184,868.99	$30,558,047.86	$30,373,189.72	$30,992,208.49	$31,816,878.42
WITHHOLDINGS					
Federal Tax	3,737,018.39	3,961,540.77	3,819,693.88	3,892,211.30	3,933,145.12
State Tax	1,491,761.32	1,698,842.17	1,550,604.81	1,559,255.36	1,607,167.96
County Retirement	847,817.48	936,223.32	951,265.38	972,921.95	1,015,446.30
Teachers' Retirement	696,569.21	769,091.44	793,996.28	841,764.27	887,847.75
Chap 32-B Health Ins.	703,599.16	803,651.69	702,696.21	620,893.63	678,214.12
Credit Union	3,074,704.62	3,286,067.58	3,264,219.64	3,272,371.42	3,343,683.93
Tax Annuities	287,517.69	306,124.75	336,282.92	363,479.86	357,571.02
PEBSCO/COPELAND	476,726.30	559,966.39	568,931.91	582,712.35	569,723.68
Teachers' Association	87,768.68	100,045.00	99,659.57	103,101.00	111,190.55
Union Dues	82,436.96	77,080.85	84,951.50	79,832.50	83,877.00
Suspense	43,959.18	48,692.47	64,576.27	61,053.53	80,400.28
United Way	5,996.66	6,528.65	7,964.35	7,241.85	3,396.25
Life Insurance	61,500.22	79,031.87	74,744.67	89,868.20	103,103.11
MEDEX Hosp. - F.I.C.A.	84,756.04	102,478.38	111,312.75	128,698.77	150,754.84
Social Security		31,969.39	47,438.03	25,592.48	18,963.08
U.S. Savings Bonds			6,862.21	27,961.73	28,850.40
TOTAL WITHHOLDINGS	11,682,131.91	12,767,334.72	12,485,200.38	12,628,960.20	12,973,335.39
NET PAYROLL	16,502,737.08	17,790,713.14	17,887,989.34	18,363,248.29	18,843,543.03

The Town of Burlington Community Scholarship Foundation Trust Fund balance was $59,112 as of 12/31/94. The Scholarship Foundation has awarded $12,500 in scholarships since its inception in 1988 and has started an Adopt-A-Class program to allow every graduating class additional scholarship money through an innovative idea to have business adopt a class in the Burlington school system from kindergarten to twelfth grade. Each class holds at least one fund-raiser annually. The proceeds are invested until the class graduates, creating more scholarship awards for eligible recipients. This program was started in 1993 and will be a tremendous force in raising scholarship funds in the future.

The Town of Burlington Motor Vehicle Excise Tax Commitments for 1994 increased $170,043 over 1993 to a total $1,904,961 in taxes levied. The Town collected $1,690,083 in excise tax revenue, which is a large source of local revenue the Town depends on. The Town also maintained its aggressive tax collection procedures and was able to collect $956,589 in outstanding taxes, a result of Tax Title property liens. These were delinquent Real Estate Taxes owed to the Town during the three year Real Estate depression. The Town has been fortunate to maintain an excellent 99.5% collection rate after two years on all outstanding taxes. The Town actually makes 14% interest on all delinquent taxes owed as well as 16% on Tax Title properties liened. This is clear profit to the Town since we no longer borrow money to meet short-term cash needs. The Town has not borrowed money since 1992, when it began a quarterly tax billing of Real Estate and Personal Property Taxes.

The Town of Burlington's financial future looks bright. We must continue to develop a well thought out plan to maintain the leases or sell the many real estate properties the Town presently owns, to generate additional revenues to offset future tax increases. We must become more efficient in managing our buildings and grounds as well as providing the quality service we have all come to enjoy and expect in Burlington.

Respectfully submitted,
Brian P. Curtin
Treasurer/Collector

Staff: Virginia Gallagher, Madeline Griffin, Andria O'Shea, Dorothy Pattie, Theresa Smith, Barbara Toland, Mary Whalen, Linda Mills, Lyn Mills, Phyllis Van Wart

BOARD OF ASSESSORS

The year began by addressing the applications for abatements and exemptions received on the Fiscal Year 1994 real estate tax bills. There were approximately 511 exemption forms received which had to be handled individually. As to the case of the applications for abatement, each form was read and, if necessary, a field review and site visit was done on the property. There were 190 real estate abatement applications received for Fiscal Year 1994. Once a decision was made on any of the applications, a certificate was mailed out if an exemption was given, or a denial form was sent out if the applicant did not qualify for the exemption or was not given an abatement.

The Assessor's Staff processed 556 deed transfers, 838 building permits, 24,481+ motor vehicle excise tax bills. Also 672 unpaid water/sewer bills were liened against the real estate tax bills. Each unpaid water/sewer bill must be entered into the computer so that it will appear on the real estate tax bill for that particular property.

The Board of Assessors completed the Town's fifth triennial revaluation of Real and Personal Property for Fiscal Year 1994 and these values were certified by the Department of Revenue to be 100% full and fair cash value as of 1/1/93. The Real Estate Values reflected the analyzed valid sales that occurred in calendar year 1991, 1992 and three months of 1993. The Fiscal Year 1995 values stayed the same unless a permit was taken out to make a change on the property. Real Estate Research Consultants, Inc. relisted all the Personal Property within the Town and reviewed all the Personal Property Forms of List. Likewise, the values stayed the same unless the Form of List reflected a change. The Personal Property Forms of List are due in the office no later than March 1, 1995.

As of this writing, the Assessor's Office has installed new computer hardware and a windows based network. This new hardware system has been designed to accommodate new state of the art appraisal software developed by Patriots Properties Inc. of Danvers, Massachusetts. The new software will allow complete reporting procedures required by the Department of Revenue. The software give the Assessor's Office the ability to generate listings of any or all of the data base. Also, the public will be able to access information at the counter in the Assessor's Office. This system will be in place and active for the Fiscal Year 1997 Revaluation.

The Assessors thank their staff, Russell Washburn, Patricia Golden, Rita Arseneaux and Marcia Nonni for their hard work in an ever expanding workload. It is difficult to express our sincere appreciation to these people without whose efforts this office could not function.

Respectfully submitted,
John W. Dillon, Chairman
Timothy J. Cosgrove, Vice Chairman
Neil G. Sheehan, Secretary

PLANNING BOARD

RESPONSIBILITIES

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. As required by the number of applications, the circumstances of a specific application, or the need to consider specific issues or topics, the Planning board also holds additional special meetings.

The Board is responsible for:

1. **Current Planning:** By State law, the Board is responsible for the exercise of subdivision control law in Burlington and has, in the absence of superseding Court action, final authority regarding subdivisions and Approval Not Required plans (certification that a land division is not subject to subdivision control law). By authority delegated by Town Meeting through the Zoning Bylaw, the Board is responsible for making decisions on site plans, site plan waivers and special permits. The Planning Board also conducts public hearings and makes recommendations to Town Meeting regarding applications for changes in zoning districts and for amendments to the text of the Zoning Bylaw.

2. **Long Range Planning:** The Planning Board initiates planning studies to identify existing and future land use issues and problems and proposes courses of action to address such issues and problems. To implement the recommendation of planning studies, or in response to changes in state or federal law, the Planning Board directs the preparation of proposed amendments to the Zoning Bylaw and Planning Board Rules and Regulations, and conducts the public hearings required for adoption.

ORGANIZATION AND MEMBERSHIP

As the result of the Annual Town Elections in April 1994, Albert L. Fay, Jr. was elected to serve a five (5) year term.

The Planning Board's officers and committee appointments following the April 15, 1994 Board reorganization were as follows:

OFFICERS

Mark A. Pare'	Chairman
Ernest E. Covino, Jr.	Vice-Chairman
Paul R. Raymond	Member Clerk

MEMBERS

Alfred D. Laing	John A. DeFrancesco
Peter J. Coppola	Albert L. Fay, Jr.

COMMITTEE MEMBERSHIP

Alfred D. Laing	representative to Tri-Town Growth Committee.
Alfred D. Laing	representative to Sign Bylaw Committee
John A. DeFrancesco	representative to Housing Partnership Committee.
Peter J. Coppola	representative to Recreation Commission
Paul R. Raymond	representative to Land Use Committee.
Albert L. Fay, Jr.	representative to Citizens' Advisory Committee.
Peter J. Coppola	representative to Facilities Study Committee
Paul R. Raymond	Planning Board Designee to the North Suburban Planning Council (of MAPC).
D. Anthony Fields (Staff) (Planning Director)	
Mark A. Pare'	representative to Land-Locked Parcel Advisory Committee.

PLANNING BOARD SUBCOMMITTEES

Zoning, Site Plan, and Subdivision Rules and Regulations Revision Subcommittee:

John A. DeFrancesco
Ernest E. Covino, Jr.
Paul R. Raymond

Master Plan Subcommittee:

Paul R. Raymond, Chairman
Peter J. Coppola, (Alternate)
D. Anthony Fields (Staff)

PLANNING BOARD STAFF

Terry S. Szold, Planning Director (Resigned August 1994)
D. Anthony Fields, Assistant Planner (January, 1994 - July, 1994)
Planning Director (Effective August, 1994)
Diane Andrade, Senior Clerk
Carol F. Moore, Recording Clerk

MAJOR PLANNING INITIATIVES IN 1994

Master Plan Activities

The Planning Board and Master Plan Committee continue to work toward the completion of the new Master Plan. The State Legislation that mandates the preparation of a Master Plan requires nine (9) elements to be incorporated into such Plan: Goals and Policies, Land Use, Economic Development, Open Space and Recreation, Natural and Cultural Resources, Transportation, Community Services and Facilities, Housing and an Implementation Program.

The first three elements have been completed. The basic philosophy behind each of the plan elements is that the Town should encourage only the highest possible quality of development and re-development, and at the same time nurture its economic base. The plan elements to date represent an effort to harmonize growth management and economic development in a manner which enhances the Town's quality of life and its fiscal well-being. Copies of these documents are available for public review at the Planning Board office, and are also on file at the Burlington Public Library.

The Transportation element has been the main focus of the Master Plan Committee in 1994. Traffic and Circulation issues in Burlington are quite complex. The firm of McDonough and Scully has been providing assistance to the Committee and Planning Board in identifying and prioritizing these issues. Certain key needed improvements identified through this process have been placed on the State's priority list for funding and implementation, at no cost to the Town.

Progress was also made on the Open Space and Recreation and the Natural and Cultural Resources elements in 1994, through the joint efforts of the Conservation Commission, the Recreation Commission, and the Master Plan Committee. The document and maps created through this joint venture will serve both the needs of the Master Plan and the needs of the Conservation and Recreation Commissions as an update to their Recreation and Open Space Plan.

The Master Plan process to date has involved a strong cooperation between town boards and officials, residents, and the business community. The Planning Board thanks all those who have participated and invested time in this important town planning initiative.

Other Planning Initiatives and Activities

Amendments to the Planning Board's Rules and Regulations Governing the Subdivision of Land were adopted in 1994. The amendments are designed primarily to provide greater clarity as to the responsibilities of developers, and to facilitate the process for the preparation of necessary deeds and materials for the acceptance of streets as public ways by Town Meeting.

DEVELOPMENT APPLICATIONS

Major applications reviewed by the Board in 1994 included the Special Permit application of Burlington Ponds Limited Partnership approval to construct 75 multifamily housing units pursuant to the Planned Development District concept originally proposed by Trammell Crow, The Gutierrez Company proposal to construct a 50,000 square foot retail center off Old Concord Road behind the Middlesex Mall, and the Burlington Mall proposal to expand by 60,000 square feet, involving the conversion of the former theater space into retail use, and by moving the food court to a new second level.

The following is a summary of applications for project approvals received or reviewed by the Planning Board in 1994:

UNDER SUBDIVISION CONTROL LAW

Preliminary Subdivisions

A preliminary subdivision plan is a division of land into two or more lots, and is required for all non-residential subdivi-

sions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities and drainage.

No new preliminary subdivision plans were filed in 1994. The preliminary subdivision plan submitted in 1993, by The Gutierrez Company for Old Concord Road, was reviewed and approved in 1994.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health.

Seven definitive subdivision plans were filed in 1994, six of which involved residential property. Five of these were approved and two remain pending. One residential subdivision plan filed in 1993 was approved in 1994. Two industrial subdivision plans filed in 1989 remain pending into 1995. Three industrial subdivision plans filed in 1993 remain pending into 1995. The status of the subdivision plans reviewed in 1994 is as follows:

Residentially Zoned Land
Approved:

—Pattison Estates — 3 Lots, 2.7 Acres — 109—111 Bedford Street— (Robert W. Pattison) (Filed in 1993)
—Prouty Road — 2 Lots, 1 Acre — Prouty Road—(James Govoni)
—Hancock Street — 2 Lots, 1.5 Acres — Hancock Street—(Thomas & Florence Murray)
—Blackberry Hollow — 7 Lots, 6.14 Acres — Mill Street—(Mark Coppola)
—Joanne Road — 2 Lots, 0.5 Acres — Joanne Road—(Rita Arseneaux)
—Sears Street — 2 Lots, 1.0 Acre — 8 Sears Street—(David A. Olson)

Industrial Zoned Land
Pending:

—Northwest Park II — 6 Lots, 16.38 Acres — Between Second Avenue and Middlesex Turnpike—(Nordblom Company) (Filed in 1989)
—Blanchard Park — 2 Lots, 4.4 Acres — 28 Blanchard Road—(28 Blanchard Associates Limited Partnership) (Filed in 1989)
—Andrews Way — 2 Lots, 6.8 Acres — 43 South Avenue—(M/A—COM, Inc.) (Filed in 1993)
—Burbank Way — 2 Lots, 8.7 Acres — 63 South Avenue—(M/A—COM, Inc.) (Filed in 1993)
—Canterbury Lane — 2 Lots, 9 Acres — 40 & 62 South Avenue—(M/A—COM, Inc.) (Filed in 1993)
—Old Concord Road — 1 Lot, 7.5 Acres — Off Wheeler Road—(The Gutierrez Company)

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan to acknowledge that it is not subject to the full requirements of the subdivision control law.

There were thirteen "Approval Not Required" (ANR) plans filed with the Board in 1994. Eight of the requests, plus two which were pending from 1993, were approved. The Board took no action on two of the requests, which were constructively approved. One application was denied, one was withdrawn, and one request remains pending into 1995.

UNDER THE ZONING BYLAW

Site Plans

The development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects must be proposed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property.

Thirteen site plan applications were filed in 1994. Five of the applications are pending into 1995, and one was withdrawn. The remaining seven applications were approved. Two pending applications from 1993 were withdrawn in 1994. One application pending from 1993 was approved in 1994. The status of applications reviewed in 1994 is as follows:

Applicant	Approved Location	Size of Development Type of Use Proposed
Bellwether Properties (Filed in 1993)	Burlington Mall	60,000 sq. ft. Addition Retail and Food Court
Admiral Driving Sch	85 Wilmington Rd	Change of Use for 640 Sq. ft Tenant Space - Educational Use

Rose Realty Trust	37-39 B St.	Reuse of Existing 7,200 sq. ft. Bldg. - Adult Day Care/ Child Care
Nordblom Co.	21 North Ave.	Handicapped Accessibility Improvements
The Printing Place	209 Cambridge St.	1,000 sq. ft. Addition Printer/Office
Trask Development	25-27 B St.	Reuse of Existing 7,200 sq. ft. Bldg. - Office Use
Town of Burlington (Memorial School)	Winn St.	Temporary Portable Classrooms
Town of Burlington (Wildwood School()	Francis Wyman Rd. Bedford St.	Temporary Portable Classrooms
	Pending	
Mobil Oil	50 Middlesex Tpk.	676 sq. ft. Bldg.- Service Station
The Gutierrez Co.	Old Concord Rd.	51,250 sq. ft. Retail Use
Eugene Sullivan	89 Cambridge St.	Reuse of Existing 60,000 sq. ft. Bldg.- Office Use
CellularOne	12 Blanchard Rd	Reuse of Existing 6,000 sq. ft. Bldg — Telephone Switch Station
Dunkin Donuts	240 Middlesex Tpk	Change of Use for 2,400 sq. ft. Tenant Space - Bakery Use
	Withdrawn	
The Gutierrez Co. (Filed in 1993)	Old Concord Rd.	60,000 sq. ft. Retail and Day Care Ctr.
Dennis Lukens (Filed in 1993)	40 Ray Ave.	Reuse of Existing 20,000 sq. ft. Bldg.- Recreational Use
Dunkin Donuts	240 Middlesex Tpk	2,400 sq. ft. Tenant Space - Bakery Use

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing properties which need to implement handicapped accessibility improvements when no approved site plan is on file.

The Planning Board received sixteen requests for site plan waivers in 1994. Fifteen of the requests were approved, and one remains pending into 1995.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements.

The Planning Board received seven requests for minor engineering changes in 1994. All of the requests, plus one request pending from 1993, were approved.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building.

The Planning Board received eleven requests for insignificant changes in 1994. All eleven requests were approved.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- certain land uses determined to require conditional review for development throughout the town.
- certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- certain uses and site development which have the potential to adversely affect the aquifer and water resources areas.

Twenty new special permit applications were filed in 1994, of which nineteen were issued and one remains pending. Six spe-

cial permits applied for in 1993 were issued in 1994. A total of twenty five special permits were issued in 1994, seven of which were renewals. The following table summarizes Board action on Special Permits in 1994:

Section	Description	App/Den/With/Pend
4.2.2.19	Hospitals, sanitoria	1 (Renewal)
4.2.3.4	Commercial raising, boarding, breeding, or keeping of birds,...	1
4.2.5.1	Retail gasoline, oil and lubrication stations with the incidental sale ...	1 (Renewal)
4.2.6.10	Restaurants	4 (1 Renewal)
4.2.7.1	Light manufacturing or processing plants	2
4.2.7.5	Wholesale trade, warehousing ...	2
4.2.7.9	Hazardous and toxic materials/ chemicals	8 (2 Renewals)
4.3.1.12	The keeping of animals, other than household pets;...	1 (Renewal)
4.3.2.12	Warehousing incidental to a permitted principal ...	1
4.3.2.14	Incidental sale at retail of the same merchandise sold at wholesale	1
4.3.2.15	Storage and disposal of oils and fuels/petroleum products	1 (Renewal) 1
4.3.2.18	Temporary tents for groups of more than ten persons	1
12.1.5	PD Special Permit Requirements	1
TOTAL SPECIAL PERMITS		25 0 1

CHANGING IN THE ZONING BYLAW

There are two kinds of zoning amendment actions: (1) the change of zoning district designation for one or more parcels of land (rezoning), and (2) amending the text of the Zoning Bylaw to revise the regulations governing use of property and the procedures for seeking development approval (text amendments). The Planning Board must conduct public hearings on proposed zoning amendments and make recommendations to Town Meeting. Town Meeting has the final responsibility to approve or deny a proposed zoning amendment.

Rezonings:

Two rezoning petitions were received in 1994 by the Planning Board for public hearing and Board recommendation to Town Meeting. Listed below are the rezoning applications which were reviewed:

1) A proposed rezoning to remove the Wetlands District designation from a portion of the property located at 13 Wyman Street, submitted by Michael Marchese, received a favorable recommendation from the Planning Board and was denied at the May, 1994 Town Meeting. This petition was resubmitted, again received favorable recommendation from the Planning Board, and was approved at the September, 1994 Town Meeting.
2) A proposed rezoning from General Industrial (IG) District to General Business (BG) District, submitted by Alibrandi Realty Trust, First Burlington Realty Trust, and Blouin Realty, Inc., for several properties located at Abbott Park and Middlesex Turnpike, received a favorable recommendation from the Planning Board, and was adopted at the September, 1994 Town Meeting.

Text Amendments:

The Planning Board held no public hearing on text amendments to the Zoning Bylaw in 1994. The Board did however hold several discussions regarding the definition of a filling station. Several local stations have indicated a desire to cease the automotive service aspect of their operation and to convert the service bays into retail sales. The Planning Board has submitted an amendment for consideration at the January 1995 Town Meeting to allow service stations to designate up to 350 square feet of their floor area for retail sales of convenience goods as a matter of right. Stations wishing to pursue greater retail sales would need to initiate a Site Plan review by the Planning Board to permit retail sales as an additional separate principal use to the filling station.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 1994, the following fees were collected:

Construction Inspection Fees	1,800.00
Subdivisions	2,870.00
Approval Not Required	1,450.00
Special Permits	12,400.00
Site Plans	6,719.30
Site Plan Waivers	5,600.00
Minor Engineering Changes	2,450.00
Insignificant Changes	1,100.00
TOTAL FEES COLLECTED	$34,389.30

PEER REVIEW FEES

The Peer Review Fee requirement was established by the Planning Board on November 28, 1990, in accordance with State law. Fees collected are used to fund engineering peer reviews to assist the Planning Board in assessing the impact of major projects on traffic, drainage, and other issues which may be especially critical given the nature of a specific development application. Unused funds are returned to the applicant.

In 1994 the Planning Board collected four peer review fees totaling $16,000. The Planning Board returned $496.37 in unused funds from the peer review for the Burlington Mall Food Court expansion and $57.25 in unused funds from the peer review for the Burlington Ponds Multifamily Housing development.

Respectfully submitted
Mark A. Paré, Chairman
Ernest E. Covino, Jr., Vice Chairman
Paul R. Raymond, Member Clerk
Alfred D. Laing
John A. DeFrancesco
Peter J. Coppola
Albert L. Fay, Jr.

RECREATION DEPARTMENT

For many years, the Recreation Department has been committed to excellence with regard to providing programs, facilities, and services for the Burlington townspeople. In 1994 the Recreation staff focused particularly on improving Department efficiency and responding to residents' wishes and concerns. We believe that significant progress was made in these areas during the year.

The Regan Park improvement project is an example of the Recreation Department's responsiveness to the needs and desires of our citizens. The Recreation Commission and Recreation Department staff encouraged neighborhood involvement in the process of planning improvements for Regan Park. Open meetings were held at the Park and at the Recreation Center for the purpose of receiving input from residents interested in the project. Including residents in the decision-making process resulted in a plan which was supported by the neighborhood, the Recreation Commission and Town Meeting.



The Recreation Department takes pride in lining Varsity Field for football games.

The Recreation Department followed up on many ideas, recommendations, and concerns expressed by people in the community:

- Burlington Pride Day was expanded to include more involvement by local businesses and civic organizations, and all proceeds from the event were donated to People Helping People.
- The Recreation Department made a renewed commitment to the larger role that recreation plays in the community: helping to prevent juvenile crime and drug abuse, promoting health and fitness, and helping to improve the quality of life for residents of all ages. Recreation Department staff members worked cooperatively with the Drug & Alcohol Task Force, the Community Life Center, and the Police Department in the effort to create a safer environment for the young people of our town. The Recreation Department also expanded fitness opportunities to promote healthy lifestyles. We believe the Recreation Department has had, and will continue to have, a positive impact on serious social issues that affect the quality of life for the citizens of our community.
- A new staff training program was developed for Recreation Maintenance employees, and several training workshops were added for program and maintenance personnel. Topics included playground equipment safety, recognizing and reporting child abuse, and handling hazardous materials.
- A committee was formed to consider the possibility of constructing a skateboard facility in Burlington. The Recreation Commission followed the Committee's recommendation to take no action at this time regarding such a facility.
- Responding to a proposal by Burlington resident Joan Welch, the Recreation Department explored the possibility of developing a dog park in the community. A final decision on the proposal will be rendered by the Recreation Commission in 1995.



Sailing on the Charles has been offered by the Recreation Department since the 1970's.



Blowing the perfect bubble requires concentration

- Following up on the suggestion of several residents, the Recreation Department installed a temporary outdoor skating rink at Simonds Park. Construction of a permanent outdoor skating area will be considered in the future.
- Fishing at the Mill Pond Reservoir was approved by the Selectmen, and several fishing tournaments were sponsored by the Recreation Department.
- Maintenance Director Gillingham developed a plan for improving disability access at Burlington's parks and playgrounds. Many of the readily-achievable improvements were completed in 1994, and other improvements were scheduled for 1995.
- The award-winning Special Needs Collaborative (Burlington, Lexington, Winchester, Woburn), directed by Drew Bililies, expanded mainstreaming opportunities during 1994. We expect to continue this trend in the years to come.
- In response to residents' concerns about unacceptable behavior by people attending parks during evening hours, the Recreation Department assigned an evening supervisor to patrol the parks and playgrounds during the summer months.

The Recreation Department office staff made a concerted effort in 1994 to make efficiency improvements to better serve our customers - the citizens of Burlington.

- A new computer network was installed.
- Specialized software was purchased for program registrations, facility reservations, and league scheduling.
- A new registration form was developed so that customers will be able to sign up for several programs on one form.
- Evaluation forms were added to Recreation Department brochures as a way of encouraging input from program participants.
- In cooperation with General Cinemas, discount movie tickets went on sale at the Recreation Department office. This continues to be an extremely popular service.
- Recreation Maintenance Director Gillingham worked with the Assistant Town Administrator to develop an energy conservation and building maintenance plan.
- Recreation Director Roberts served on the steering committee which proposed a quality improvement program for the Town.
- The Recreation Department developed a new policy for dealing with the problem of parents picking up late at the conclusion of programs.
- The second annual "Opportunities for Town Employees" brochure was published by the Recreation Department in cooperation with Town Administrator David Owen.

We believe Burlington's Recreation Department is well-respected, primarily because of the people who serve the Department as Commissioners, employees and volunteers. We are proud to report the accomplishments of the following individuals in 1994:

- David Vigneau was promoted to the position of Assistant Director of Maintenance.
- Michael Kelly was promoted to the position of Working Foreman.
- Two new employees were welcomed to the Recreation Maintenance Division in 1994: Kevin Keene and John Sawyer. Both were hired as Maintenance Craftsmen to fill openings created by a retirement and a transfer.
- Recreation Supervisor Karen (Coady) Hoyt, became an active member of Burlington's Bicentennial Committee.
- Karen and Assistant Director of Recreation, Bill Boudreau, both were selected by the Burlington Union for the "Bouquet of the Week".



Bike trips are a very popular part of the Recreation Department's summer sports Weeks

- Exemplary Service Awards were presented to Nancy Hofferty, Judy Newton and Jack Ferren for their outstanding contributions to the Recreation Department as part-time employees and volunteers.
- Burlington resident, Paul LeClair, assisted the Recreation Department with the purchase and installation of a new computer network.



Pride Day has become the Recreation Department's biggest and most successful special event. All proceeds from the event are donated to Burlington's People Helping People

- Corinne Trabucco volunteered to help research and write the Cultural Resources section of the Town's Open Space, Recreation, Cultural and Natural Resources Plan.
- The Recreation Commission reorganized at a regular meeting of the Board on April 11:
 - — Outgoing Chairman, Mark Sherwood, was lauded for a job well-done during a year of transition and was praised for his productive and creative leadership.
 - — Ed Schuler was elected Chairman of the Commission by unanimous vote. He also volunteered to serve as the Recreation Commission's representative on the Town's Landlocked Parcel Committee.
 - — Phil Gallagher was congratulated on his election to a second consecutive term on the Board.
 - — Peter Coppola and John Vanella were thanked for their dedicated service to the Recreation Commission as the Planning Board and School Committee representatives respectively.

The Recreation Department's Maintenance Division did an outstanding job in 1994 maintaining and improving the Town's parks, playgrounds, school grounds, Town Common and municipal building grounds. Improvement projects during the year included the following:

- The Regan Park improvement project was started in the fall of 1994. The old tennis court pavement and fencing were removed; drainage work was completed; parts of the baseball field were re-sodded; the architect's plans were approved; and playground equipment was put out to bid. We expect to finish the project in the spring of 1995.
- A new sprinkler system was installed at Brush Field, and the center of the field was hydroseeded.
- New playground equipment purchased by the PTO was installed at Memorial School.
- The Rahanis Park tennis courts were repaired and repainted.
- Landscaping improvements were completed at the Center for Human Services.
- A planter and benches were constructed in front of the new concession/restroom facility at Simonds Park.
- Several buildings and structures were repainted, including the Murray Bandstand on the Town Common, the Visco Building at Simonds Park, and the buildings at Overlook Park.
- Wildmere Playground was rehabilitated. Outdated playground equipment was replaced, and landscaping improvements were made.
- New electric services were installed at the Town Common and at the Simonds Park basketball courts. Electrical equipment at Simonds Park was placed in a "vandal-proof" box.



Summer band concerts still attract large crowds to Burlington's beautiful Town Common

The Recreation Department worked closely with the Ways & Means and Capital Budget Committees in 1994 to gain support for two important equipment purchases. We were able to purchase a new 1995 Dodge Caravan to replace a 1983 Dodge Aries in poor condition, and we were able to replace five old, inefficient gas heaters in the maintenance garage at Overlook Park.

We believe that hard work and imagination are the two most important factors in creating recreational opportunities for the people of Burlington. The Recreation Department's dedicated full-time employees, part-time staff, and volunteers certainly came up with a wide assortment of innovative programs and special events in 1994. Following are some of the new activities offered during the year:

- Exploring Art
- Art from the Start
- Junkimals (craft projects made of junk)
- After-school Sports Camps at Strike One
- L'il Elf Workshop
- Country Two-step Dancing
- Explorations
- Archery Camp
- Pop Piano Workshop
- Exploratory Movement (pre-gymnastics)
- Fishing at the Mill Pond Reservoir
- Spring Basketball Clinics

Several of the Recreation Department's 1994 special events were very successful:

- Burlington's first-ever fishing festival at the Mill Pond Reservoir attracted more than fifty adult fishing enthusiasts. The Reservoir was stocked with rainbow trout for the event. A "Kids' Fishing Festival" was held in June.
- The Recreation Commission proclaimed May as Burlington Physical Fitness & Sports Month, and the Recreation Department sponsored several special programs and events to promote health and fitness.
- Burlington Pride Day, held at the Town Common in August, was the biggest and best special event ever sponsored by the Recreation Department.
- The Christmas tree lighting ceremony on December 4th attracted a huge crowd, and observers said the lighting display at the Town Common was the most impressive ever.

The Recreation Department was not content to simply offer programs in 1994; we attempted to reach out to individuals and agencies in an effort to enhance the lives of our citizens. We expanded the Recreation Department's coaches training program and invited all youth sports coaches in the community to participate. We helped the B-line to publicize the Town's excellent minibus transportation system. Recreation Department officials attended meetings of the National Sports Center for the Disabled in order to help the Town determine the feasibility of the agency locating in Burlington. The Recreation Department established a cooperative relationship with Strike One Sports & Fitness Center, which resulted in joint programming, Recreation Department use of Strike One facilities, and discounts for Burlington residents.

The Recreation Department collaborated with the Conservation & Planning departments during the past year to move forward with the Town's Open Space & Recreation Plan Update. The mapping contract for the project was awarded to Fugro East, Inc. in November. Conservation intern, Robert Surabian, has done a terrific job compiling information, refining the Plan, and rewriting sections of the draft document. We hope to complete the Plan in the spring of 1995 and incorporate it as an element of Burlington's Master Plan.

We believe the Recreation Department has become an essential part of the fabric of our community by providing a broad range of programs, services, and resources and by reaching out to help enhance the quality of life for the citizens of Burlington. We were proud to serve you in 1994 and look forward to serving you even better in the coming year

For the Recreation Commissioners
Donald Roberts, Director of Recreation
Douglas Gillingham, Director of Maintenance

Burlington Recreation Commissioners
Edward Schuler, Chairman
Phillip Gallagher, Vice Chairman
Mark Sherwood, Past Chairman
John Vanella, School Committee Representative
Peter Coppola, Planning Board Representative

BOARD OF HEALTH



Seated (l to r) Jane M. Richard, Edward J. Weiner. Standing (l to r) Robert C. Hogan, Chair, Douglas J. Hyde, James J. Dion

PUBLIC HEALTH NURSE

I hereby submit my report as Public Health Nurse for the year ending December 31, 1994. A summary of programs and services follows:

In-home Services	255
Office Services:	
Well Elderly Clinic	470
Tuesday Morning Walk-in Clinic	1,517
Thursday Evening Walk-in Clinic	292
Acute Communicable Disease Follow-up	219
Blood Pressure Screening	1,933
Blood Sugar Screening	292
Cholesterol Screening	202
Health/Nutrition Counseling	1,668
Immunizations (Polio, MMR, DPT, Td, HIB)	216
Immunizations (Flu)	1,515
Immunizations (Pneumonia)	14
Lead Poisoning Blood Testing	14
Mantoux Skin Testing for Tuberculosis	256
Weight Monitoring	497
ADDITIONAL PROGRAMS:	
Breast Cancer Health Education	17
Employee CPR Training	28
Employee Health Day	53
EMT Diabetes Education	74
Pre-school Health and Safety	25
Senior Citizens Nutrition Education	44
Senior Citizens Stress Seminar	64

Thank you to the Board of Health members and staff and to each program volunteer for their cooperation and support with Public Health Programs throughout the year.

Respectfully submitted,
Judith E. Baggs, R.N.
Public Health Nurse

HEALTH AGENT/SANITARIAN

I hereby submit my annual report as Board of Health Agent/ Sanitarian for the year 1994.

INSPECTIONS

Food Establishments	714
Housing	77
Lead Paint	5
Public Swimming Pools	27
Septic Systems, Drainage	81
Occupancy Permits	61
Animals/Kennels	14
Dare Care	1
Tanning Salons	6
Nuisances, Illegal Dumping, Investigations	236

COMPLAINTS

Food Service	79
Miscellaneous	167

OTHER

District Court Hearings	5
Special Sampling/Testing	29

During the year meetings were held with contractors, architects, restaurant owners, and facility managers to review plans for renovation and construction of food establishments. Twenty five (25) establishments were constructed or renovated during 1994. Plan review also included subdivisions, site plans, special permits, sewage/drainage permits, septic systems, and plumbing code variances.

In January the board of Health Tobacco Control Program was implemented. This program is the result of a grant awarded by the Massachusetts Department of Public Health. Funds are provided via the twenty-five cents tax on cigarettes. Debra Hanna serves as the Tobacco Control Coordinator and is working with community groups and events to attain our goal of reducing tobacco use, especially by youths. Additional efforts include enforcing the current smoking regulation, investigating complaints, and presenting information and counseling on smoking to the citizens of Burlington.

Licenses and permits issued included the following: food establishments (restaurants, retail markets, cafeterias), mobile vendors, drainlayers, septage haulers, kennels, public swimming pools, keeping of animals and fowl, sewer, wells, drainage, recreation camps for children, septic system installer and tanning salons. Additional duties included the dissemination of public health information . I also attended a total of 15 seminars on public health topics.

I wish to thank the members of the Board of Health for their support during the year and, again, I look forward to working with and for the Town of Burlington.

Respectfully submitted,
Brain A. Lockard, C.H.O., R.S.
Health Agent/Sanitarian

ENVIRONMENTAL ENGINEER

An important duty of the Environmental Engineer is to administer and enforce the "Control of Toxic and Hazardous Materials" by-law. This by-law requires local businesses to register their hazardous materials annually with the Board of Health. During 1994, 109 facilities registered their hazardous material inventories with us. Of these facilities, 29 were found to maintain hazardous or toxic materials in excess of the reporting requirements established by the federal Emergency Planning and Community Right To Know law and were consequently identified as SARA Title III facilities. As part of these duties, I have also completed 201 compliance inspections in order to verify chemical inventories and to review on-site storage and handling practices.

Additional related activities have included monitoring the assessment and remediation of local contamination sites. These efforts have involved the review of 48 environmental studies as well as numerous consultations with state and federal agencies and third party contractors. I responded to 12 incidents involving the release or discovery of hazardous materials. Furthermore, I also investigated 21 environmental complaints which included the following: indoor air quality concerns, stream discoloration, and the illegal abandonment of underground storage tanks.

In 1994, the Board of Health expanded the household hazardous waste collection program by sponsoring successful collections in May and September. A total of 973 households participated in these events which resulted in the collection of 5,785 gallons of hazardous waste, the largest annual turnout to-date for this event.

A final initiative implemented by the Environmental Engineer was a detailed review of local industry continuing to discharge to septic systems, drywells and leachfields. Twenty-three local businesses which store or use chemicals and discharge to on-site septic systems were identified. These facilities were located predominantly in the aquifer and water resource districts. In order to protect the local aquifer, each business was required to sample the existing septic system to determine if contamination had occurred. Furthermore, each facility was also required to connect to the municipal sewer as a means of eliminating future potential sources of contamination to the local water supply. Contaminants exceeding regulated reportable concentrations were detected at approximately 25% of the facilities investigated. These facilities have now been incorporated into the environmental site assessment program administered by the Massachusetts Department of Environmental Protection.

I would like to thank the members of the Board of Health for their support during the year and to encourage all Burlington residents to contact me should they have any environmental concerns.

Respectfully submitted,
Todd H. Dresser
Environmental Engineer

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Burlington consisting of mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project participates as a component of the State's Vector Control Plan to Prevent Eastern Equine Encephalitis (EEE).

Record snow amounts during the winter of 1993/94 produced extensive flooding that resulted in favorable conditions in April 1994 for the spring brood of mosquitoes. Drought conditions from late spring through early August kept mosquito populations below normal during July and August. A series of rains amounting to 5.8" in mid August resulted in flooding and produced an early September rise in mosquito populations. EEE was not a threat in 1994.

The objectives of the survey program are to identify and describe mosquito breeding sites, quantify changes in the larval and adult mosquito populations caused by weather and to provide documentation to support control programs. Larval mosquito population data is collected during all larval control operations. Adult mosquito populations are monitored regularly at 4 trap sites around the town.

The larval mosquito control program relies on the non-toxic, biological larvicide, Bti (Bacillus thuringiensis var. israelensis). A helicopter was used to apply Bti granules during April over 185 wetland acres of the Vine Brook Swamp. Field crews using portable sprayers applied Bti to 7 wetland acres when high densities of larvae were found breeding in stagnant water.

Adult mosquito control consisted of spraying 3,766 acres at night using truck mounted aerosol sprayers when survey traps indicated high populations of nuisance mosquitoes. The Project uses a formulation containing resmethrin to control adult mosquitoes. Crews sprayed 5 acres using portable sprayers to establish barriers to mosquitoes around recreation areas.

The objective of the ditch maintenance program is to reduce a wetland's capacity to produce mosquitoes. This is accomplished by removing obstructions from ditches which provide drainage to wetlands which serve as mosquito habitats. Field crews maintained 375' of ditch by Crowley Rd. and the Middlesex Turnpike.

The Project's public education program is designed to develop an awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases.

Financial Statement

Balance as of July 1, 1993		-$2,714.49
Appropriation For Fiscal Year 1994		$19,425.00
Expenditures for Fiscal Year 1994		
Facilities & Administration Charge		$3,757.72
Services		
Adult Mosquito Surveillance	$1,984.02	
Wetland Surveillance	$548.68	
Larval Mosquito Control		
Helicopter Bti Applications	$2,151.92	
Ground Applications	$1,179.35	
Adult Mosquito Control	$4,603.62	
Ditch Maintenance	$2,095.76	
Other Direct Costs	$32.89	
Total Cost of Services		$12,596.24
Capital User Fee		$25.40
Total Costs		$16,379.36
Balance as of 6/30/1994		$331.15

Respectfully Submitted,
David M. Henley, Superintendent

BURLINGTON PUBLIC LIBRARY

Introduction

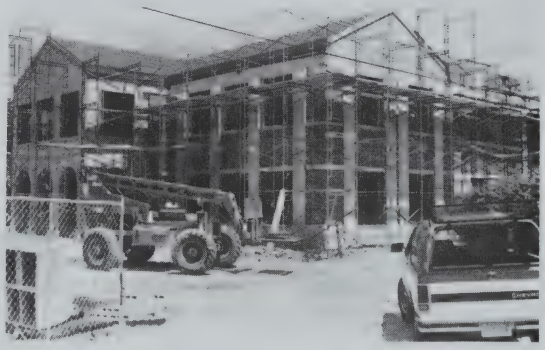
The Burlington Public Library offers books, magazines and newspapers, including large print; reference help; audio- and videocassette tapes; compact discs; puppets; toys; puzzles; museum passes and special activities. A library card is free; hours are Monday - Thursday, 10-9; Friday, 10-6; Saturday, 10-5, and Sunday, 1-5; the library is closed weekends from mid-June to mid-September. Special library events and holiday closings are announced in local newspapers. The library's phone numbers are 270-1690 for hours and directions; 270-1691 for adult services, including reference, circulation and museum passes; and 270-1692 for children's services.

When the library doesn't own materials a borrower needs, the items can usually be obtained from another library within 3-5 days via fax or interlibrary delivery system.

The library also offers an extensive selection of federal and state tax forms and is a food collection point for People Helping People, a local emergency assistance organization



While library users waited eagerly, the structure grew from steel frame



to scaffolding



to finished product.

Burlington Union file photos

1994 was an unusual year for library users and staff, since services were provided from a temporary location while the expanded facility was under construction. Although the vast majority of the collection is housed in the temporary facility, it lacks the study and program space and the general visibility that are necessary ingredients in a library. Users and staff alike have been cheerfully tolerant of the conditions as they eagerly watched the construction on Sears St.

Circulation Assistant Phyllis Rae retired after sixteen years of service and Elizabeth Weisberg resigned after almost nine years as Assistant Director.

Library users, trustees and staff were saddened by the death on September 9th of retired long-term library director Geraldine "Gerry" Guentner. Donations in her memory will be used toward furnishings for the children's area of the expanded library.

Staff (as of 12/31/94):

Full-time:	
Director	Marcia Rich
Assistant Director	Elizabeth Owens
Reference Librarian	Ann Cameron
Children's Librarian	Sandy Hoyt
Circulation Supervisor	Debra Hindes
Part-time:	
Cataloger	Lucile Liu
Cataloging Technicians	Barbara Perrault
	Brenda Finnegan
Reference Technician	Brita Flemming
Circulation Technician	Janet Booth
Children's Technicians	Ruth Yannetti
	Cara Thissell
Young Adult & Children's Technician	Marnie Smith
Cataloging & Circulation Technician	Annemarie McMakin
Administrative Technician	Geraldine Gaffey
Circulation Aides	Joanne Schmidt
	Position Vacancy
Library Board Clerk	Cheryl Meaney
Library Pages	Melissa Bembenek
	Rachel Howard
	Yvonne Kenney
	Jennifer Ross
	Robert Wood
	Janet Zahora

Staff and trustees participated in a variety of area and state meetings. This is necessary in order to develop their skills and keep abreast of changes in the library field, which increasingly focus on the Internet, CD-ROM applications and other technologies.

Following Ms. Rae's retirement, her full-time position was split into two part-time positions to enable better alignment of tasks and skills.

Building Expansion

After years of waiting, the expanded building will be completed in early 1995. It will address many community needs. In addition to space for long-term collection growth and the newer technologies, it will offer quiet study areas, adequate meeting room and staff work areas, expanded parking and complete handicapped accessibility.



Work progresses on the skylight and atrium of the library
Photo by Karwan Photos

Planning Process

In the fall, library staff and trustees completed a planning process for the library. The resulting 33 page document includes the roles and mission statement of the library; the library's needs, goals and objectives, and action plans for FY95 and FY96 to meet some of those needs. The document also includes narrative and statistical information on the library, the community and the libraries of surrounding communities. Completion of a planning process is necessary to maintain grant eligibility and fosters the best use of the library's resources.

The Mission Statement developed during the planning process is:

"To improve the quality of life in its community, the Burlington Public Library provides materials and service to help users meet their informational, educational and recreational needs. Users are recognized as including Burlington businesses and other organizations and their employees as well as local residents. Special emphasis is placed on providing materials, including nonprint formats as well as fiction and nonfiction, in which there is high and ongoing interest from the community and on providing or accessing resources which meet users' informational needs. The Library also supports its special roles within the community of encouraging interest in learning in the young and as a resource for students of all ages."

Ongoing Programs and Special Activities

Since the temporary library facility lacks the space to offer programs, many activities were curtailed or eliminated during 1994.

GENERAL: Authorfest was held in April. This event is co-sponsored by the library, the two Friends groups and the school system's Burlington Educational Enrichment Program (BEEP). It provides the opportunity for residents of all ages to hear and meet with authors and illustrators at both the library and the schools and adds copies of their materials to local collections.

Both the Children's and Reference Departments acquired new materials in response to changes in the school system's curriculum, including an increased emphasis on multiculturalism. Special attention was also paid to improving the nonfiction collection for students in grades 6-12.

Staff spoke to middle and elementary school classes and community organizations and held Story Hours at Middlesex Mall.

REFERENCE: Despite reduced work space and storage of some reference materials, the reference staff responded to almost 9,000 requests for information. This was made possible in part by improved access to other library networks and faxing facilities. Although the library does not yet have full Internet access, the staff can now do limited searches in databases outside the Merrimack Valley Library Consortium.

The very popular museum pass program grew with the donation by the Friends of the Children's Room of a pass to the Butterfly Place in Westford. This pass joins another donated by the Friends of the Children's Room for the Discovery Museum and passes contributed by other local organizations: the Aquarium, paid for by the Friends of the Library: the DeCordova and Fine Arts Museums, contributed by the Burlington Junior Women's Club: and the Computer Museum, donated by Raytheon Corporation. The library also offers passes to Drumlin Farms, the Children's and Science Museums and Boston By Foot. These passes may be reserved and borrowed. Use of these passes enables people to go to the museums for free or at a significant savings.

To improve resources available to users and enable member libraries to coordinate use of their materials budgets, the Merrimack Valley Library Consortium surveyed its members' adult nonfiction collections via computer in 1994. Burlington was cited for the currency of its collection in many areas. Based on strength and currency, Burlington was requested to continue its strong development of its computer science and mathematics collections.

In 1994, it became possible to access the Consortium's holdings database from homes or offices via InfoPath or Internet.



Entertainer Gene Stamell performed for more than 100 people at the end of the Summer Reading Club event held in the Human Services Building

Photo by Karwan Photos

CHILDREN'S: The Summer Reading Club, "Ticket to Read," was part of the state-wide program. The 1994 Club had 360 children and 80 young adult participants. It closed with a performance by Gene Stamell held at the Human Services Building attended by more than 100 people.

In cooperation with the elementary schools, the library participated in the JumpStart program sponsored by Prudential and the American Library Association. The program was designed to promote library card sign-up by elementary school children.

The Friends of the Children's Room had a very active year. They ran two flea markets, participated in Burlington Pride Day and, with the Children's Room staff, worked on the library float for the 4th of July parade. Proceeds from their fund-raising efforts are used for special events and performances and for furnishing the children's area of the expanded library.

It is a constant struggle to maintain library services when growth in demand so greatly outstrips growth in staffing levels. Since 1987, circulation has gone up 48%; it would have gone up even more had the library not been in such an inadequate facility

throughout 1994. Staff size has increased only 10% over the same time period. In an effort to bridge this gap, the library began using an answering machine with hours and directions to the library on one phone line at all times. This provides the public with needed information while allowing the staff to carry on with tasks that only people can do; it has also made the library a slightly quieter place.

Statistics

Although total circulation declined slightly, registrations and demand for many services increased. The collection also grew by almost 5%.

Circulation

Adult	Juvenile	Total	
88,989	82,891	171,880	(-6.7%)
New Borrowers Registered		1,447	(+24.5%)
Total Registered Borrowers		16,958	(+9.3%)
Reserves Placed		4,515	(+15.7%)
Interlibrary Loan			
Materials Requested		2,167	(+8.4% over 1993 estimate)
Materials Loaned		1,717	(+81.9%)

Material Added to the collection

Adult	Juvenile	Total
3,452	1,777	5,229

Materials Withdrawn from the Collection

Adult	Juvenile	Total
1,596	455	2,051

Total Items in Collection 12/31/93	65,480	
Items Added 1994	5,229	
Items Withdrawn 1994	2,051	
Total Items in Collection 12/31/94	68,658	(+4.9%)

Conclusion

Many ingredients are necessary for a community to have a good library. Among the most important of these is community support. I would like to thank all library users for their patience with the limited facility as we have 'camped out' over the past year; the Friends of the Library and the Friends of the Children's Room for their help and support, both moral and financial; the many businesses, organizations and individuals who have donated time, money, equipment or books; town officials and other departments for their cooperations; Town Meeting Members for their continued support for library services; and most of all, the library staff and trustees for being there when they are needed.

Respectfully submitted,
Marcia A. Rich
Library Director

REPORT OF THE BOARD OF LIBRARY TRUSTEES

"Anticipation" would be an apt description of 1994 for the Board of Library Trustees. Together with the rest of Burlington, we watched the new facility take shape on Sears Street. It was exciting to see the site landscaped and the building nearly complete at the end of the year. This facility is the result of several years of planning and work, beginning with community surveys in 1987 and a 1988 study to determine the space requirements for current and future Burlington library needs. We thank the many people who have helped these several years, in ways both big and small, to achieve this goal.

In April, an Appreciation Day was held by the Trustees at the library to recognize and thank the many volunteers who helped with the move to the temporary library.

The Trustees had a fund-raising feasibility study conducted in the fall. The feedback from this study has been helping us focus our efforts on a community level fund-raising effort, seeking support for furnishings and additional book monies from individuals as well as organizations and businesses. Detailed brochures about the fund-raising are available at the library.

Library Director Marcia Rich and the Trustees began a grant application at the end of 1994, for monies awarded by the state to public libraries. In conjunction with the application process, a five-year plan for the library was formulated, including an updating of the library mission statement.

For the first time in over three years there has been a change in membership on the Board of Trustees. Karen Arnold did not run for reelection in April, and Gene Rossi was elected to the Board. We thank Karen for her three and a half years of hard work, and we welcome Gene and his talents and insights as a new Trustee.

It is with great sadness that the Trustees note the death of former Library Director Geraldine Guentner in September. Ms. Guentner retired in 1991 after nearly twenty years of providing the best possible library services for Burlington. The thrill of reopening the library on Sears Street will be diminished by her absence.

In closing, the Board would like to thank patrons and staff for their patience and tolerance as the library inhabited a tiny space this last year. We once again remind Burlington residents that the Trustees are available for your comments, questions, and ideas.

Respectfully submitted,
Timothy Braceland, Chairman
Gene Rossi, Vice-chairman
Richard Lewis, D.M.D.
Julie Michutka
Richard Radtke
Amy Warfield

HISTORICAL COMMISSION

The Burlington Historical Commission was established by Special Town Meeting on June 8, 1966. We are pleased to report that the Historical Commission experienced another productive and eventful year. I want to express my appreciation to all who took the time to visit our Museum, the Old West School and Ye Olde Graveyard. Also, to the four artists who so generously displayed their works of art in the Museum; the teachers who once again scheduled a "Burlington History Day" field trip for their students; last, but surely not least, the Board members who extended themselves to assure a year of ongoing programs and diverse activities. Again, thank you all for your support and interest.

HISTORICAL MUSEUM

New shutters were painted and hung and minor repairs made to complete the maintenance work started last year.

We held another summer art show series "Exhibit 94" featuring the paintings of artist Jim Collins and photographs by well-known photographers June Collins and Alan Nelson, and abstract mechanical sculptures by Sculptor Keith Butler. A reception was held in June to celebrate the official opening for the season. The Museum's visiting hours were extended to Tuesday, Wednesday and Thursday, from 7:00 p.m. to 9:00 p.m. from June to September. These new hours resulted in an increase in the number of visitors, which is most encouraging.

Historical Commission members Pauline Keans and Norman Biggart were presented with a two-volume, 200 page, 500 photo leather book of essays, detailing the rich history of the former RCA Plant in Burlington, including "Nipper", the four foot high mascot dog, which was a permanent fixture in the lobby. The RCA Retirees Club presented these history-filled volumes during their luncheon meeting on November 16, 1994, a welcome addition to our Museum. Plans for an RCA exhibit are in the working stage, with additional memorabilia still being donated.

OLD WEST SCHOOL

On June 1 and 2, 1994 an art show was held, sponsored by Wildwood School Art Teacher Ann Marie DeAngelis and her fourth and fifth grade students, with the theme "A Blend of the Old and New". It was a celebration of history and the arts, featuring primitive paintings, sculpture, and hand weaving. We were pleased and truly overwhelmed by the turnout of over 380 people for this two-day exhibit. It was indeed gratifying to those involved.

Our second Halloween Party proved once again to be a great time for the many "trick or treaters" who participated. Power Rangers and fairies with wings proved to be favorite costumes. Everyone loved the decorations by the second and third graders of the Wildwood School. In view of the enthusiasm evidenced, we do plan to make this an annual event, so mark your calendars for October 31, 1995 from 5:00 p.m. to 8:00 p.m. Historical Commission members Pauline Keans, Anneé L'Heureux, and Norman Biggart hosted the party.

Applause! Applause! to Ann Marie DeAngelis and her art students at the Wildwood School for the creative art that adorned the windows at the West School during the year. Thank you all.

BURLINGTON HISTORY SCHOOL PROJECTS

The Field Day covering Burlington's history which was held last year has really caught on, to the extent that we included another school this year. This enrichment program, along with booklets covering our interesting history was enjoyed by students, teachers and mother chaperones alike. Our volunteers, Annee' L'Heureux, Norman Biggart, and Tommy L'Heureux, who can be counted on to pitch in when an extra pair of hands is needed, are due a vote of thanks. The many accolades and thank you notes received for their efforts were much appreciated.

YE OLDE CEMETERY

We were fortunate this year to have Boy Scout Eric Strand choose upgrading the appearance of this graveyard as his community service project in his effort to achieve the rank of Eagle Scout. After receiving final approval for this project, he approached Friend Lumber, Burlington Paint and Wallpaper, and O'Connor Hardware for assistance. They responded by donating paint, brushes, rollers, wire scrapers, etc. Eric's Scout Troop 103 assisted by cleaning up debris. They scraped and painted the existing fence with an undercoat, finishing with a green topcoat. The outstanding appearance of this cemetery was noted and appreciated by our tour participants. Thank you, Eric Strand and the members of Boy Scout Troops 103 and 511, who contributed so much time and effort. A special note of congratulations to Eric Strand on having achieved Scouting's highest honor, that of Eagle Scout.

PRESERVATION WEEK

To recognize National Trust Preservation Week, May 9 to May 13, 1994, we scheduled tours of our Museum, West School, Cemetery, and the Heritage Trail.

ORAL HISTORY

At long last, we have our first oral history tape, "The Wyman House" by Harold Smith, which will soon be transcribed. Two other tapes are being worked on, with a fall timetable. We again request anyone interested in sharing their memories and experiences to contact us.

HISTORICAL MEMORABILIA

Annual reports, deeds, postcards, paper with the town seal affixed, military service records, old clothing and shoes, wedding and school photos, etc. will be gratefully accepted. We would appreciate old primary school books, inkwells and pens to be used in "Show and Tell" programs at the Old West School. We also request the loan of old farm tools, papers, signs, bills, etc., for a future Burlington Farm Exhibit. Donations may be left at the Receptionist Window at Town Hall.

MONETARY DONATIONS

Donations are always welcome. Any contribution will be appreciated and is tax-deductible. Donations may be dropped off at the Treasurer's Office with Andria O'Shea.

BITS AND PIECES

Master Plan 10-Year Update - Pauline Keans completed the historical section of the "Conservation-Open Space-Recreation Section; Carol O'Hearn continues work on the Land Use and Economic Development Strategies section.

A grateful thank you to custodians Walter Hall and Jeff Benrimo for their assistance in preparing the Museum and setting up for "Exhibit 94", and for providing needed chairs for our school tours. We appreciate their cooperation.

Once again, the Museum has benefited by the generosity of Electrician John Crosby. John donated and installed a 10 ft. track and spotlights, to enhance our various exhibitions. Thank you, John, for your generous contribution to my favorite place in Town, the Historical Museum.

Respectfully submitted,
Pauline R. Keans, Chairperson
Anneé L'Heureux, Secretary
Norman Biggart
Carol O'Hearn
James Ashworth

SCHOOL COMMITTEE



Front left to right: Jeanne Restivo, Student Representative, Lucy M. Damiani, Chairperson, Christine M. Monaco
Rear left to right: John L. Vanella, John E. Fogelberg, Thomas J. Murphy, Jr., Vice Chairperson

SCHOOL COMMITTEE

	Term Expires
Lucy M. Damiani, Chairman 7 Hearthstone Drive	1995
Thomas J. Murphy, Jr. 21 Sparhawk Drive	1996
John L. Vanella, Vice Chairman 8 Pearson Circle	1996
John E. Fogelberg 214 Winn Street	1997
Christine M. Monaco 18 Corcoran Road	1995

The regular meetings of the School Committee are held in the School Committee Room, Open Space A, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

Robert M. Neely	B.A., University of California M.A., University of California M.B.A., Boston College

Assistant Superintendent for Business and Finance

James L. Picone	B.S., Salem State College M.A., Suffolk University Ed.D., Boston College

Director of Curriculum and Instruction

Avalin Green	A.B., Middlebury College M.Ed., University of Virginia Ph.D., University of Pennsylvania

Director of Pupil Services

J. Kevin Foley	B.S., Boston University M.Ed., Northeastern University

Director of Buildings and Grounds

William H. Koutrouba	Northeastern U., Engineering Courses University of Massachusetts Housing standards, Inspection & Enforcement Neighborhood Housing Services of America Loan, Budget, Creative Lending Lead/Asbestos Code Enforcement
Monica Curtin	Supervisor of Attendance

Burlington High School Administration

Maynard M.Suffredini, Jr. Principal	B.S., Boston State College M.Ed., Boston State College C.A.G.S., Northeastern University Ed.D., Boston College
Otto M. Contardi Associate Principal	B.S., Northeastern University M.Ed., Northeastern University
Samuel F. Gualtieri Associate Principal	B.A., Middlebury College M.Ed., Salem State College

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University

Elementary Schools

Richard J. Benowitz Fox Hill School	B.S., Temple University M.Ed., Boston University
Paul A. Cabral Wildwood School	B.S., Salem State College M.Ed., Salem State College
Jacqueline A. Kearns Memorial School	B.A., Purdue University M.Ed., Purdue University C.A.S., Harvard School of Education
Stephen E. Preston Pine Glen School	B.S., Salem State College M.Ed., Northeastern University

SCHOOL COMMITTEE

In addition to routine duties and some extraordinary events, the School Committee spent the year in an ongoing effort to address problems of overcrowding and lack of program equity at two of our aging elementary schools. This was the second year of a study that has also involved members of other Town Boards and community members as we strove to find a solution which was educationally sound and financially feasible. The net result of this process is that bid specifications to reopen Francis Wyman School and convert it to an elementary facility are currently being prepared by an oversight committee and Design Partnership of Cambridge. Application is being made to the Mass. Dept. of Education for school building assistance and reimbursement of 58% of the $5.7 million cost is expected. It is anticipated that the building will be ready for occupancy in the fall of 1996, at which time Wildwood will be closed and returned to the Town.

With some redistricting, this will alleviate the crowded conditions in all buildings and free up space for programs at Memorial. The portable classrooms now in use at Memorial and Wildwood will be eliminated. However, during the years of level-funded budgets, large maintenance projects have been delayed to the extent that significant work needs to be done in the three remaining elementary buildings. The Committee will continue to work with the Board of Selectmen to accomplish this as part of the Town facilities program.

The May Town Meeting approved the School budget of $20,375,879, an increase of 4.93% mandated by net school spending guidelines imposed by the State. This increase enabled the hiring of three elementary teachers to meet growing enrollment needs there as well as some replenishment of the previously depleted supply and maintenance budgets.

The Committee membership remained unchanged after the April elections when John (Ed) Fogelberg was returned for his sixth consecutive term. Lucy Damiani was reelected chairman and Thomas J. Murphy, Jr. vice chairman.

Due to the numerous changes generated by the Education Reform Act of 1993, the Committee contracted with the Mass. Assoc. of School Committees to review and, as necessary, rewrite its Policy Manual. That process was begun in June and continues.

The newly formed School Councils met with the Committee to present their School Improvement Plans for the coming year. Another by-product of Educational Reform, these Councils include staff, parents, and community representatives. Their job is to develop and implement goals for each school. These committee members are to be commended for assuming this new role and the diligence with which they performed their duties.

The 200th anniversary of the West School was noted with a proclamation declaring that every year the week of November 8 shall be celebrated as Burlington Public Education Heritage Week. The West School was one of six original school houses in Burlington.

In the 200 years of public education in Burlington it would be difficult to imagine many filled with as many emotional events as the past one has been. We have coped with late-arriving portable classrooms whose roofs later leaked, school calendar changes which were later revoked, Education Reform, and a debt-exclusion override general election. We have celebrated the second annual Russian Educator exchange, Spotlights on Excellence, curriculum and instructional improvements, students and staff receiving awards and recognitions, and a community which donated over $190,000 to graduating seniors.

The School Committee expresses its gratitude to the staff who are so dedicated to our children. We appreciate the work of Superintendent Robert Neely and Assistant Superintendent James Picone and thank Joan Corrao for all her efforts. We extend to Student Representative Jeanne Restivo our very best wishes upon her graduation and applaud her work on the Committee.

Respectfully submitted,
BURLINGTON SCHOOL COMMITTEE
Lucy M. Damiani, Chairperson
Thomas J. Murphy, Jr., Vice Chairperson
John E. Fogelberg
Christine M. Monaco
John L. Vanella

SUPERINTENDENT OF SCHOOLS

The School Department continues to work toward fulfilling its stated mission of helping all students to become life-long learners and responsible citizens. This mission is accomplished by reviewing and revising our curriculum, working on staff development, hiring outstanding teachers and staff, and maintaining pleasant and comfortable school buildings.

Our curriculum review procedure has been underway for five years now and to date we have revised our writing, art, and social studies curricula, and we are in the midst of reviewing our mathematics and health curricula. Within the next two years we will complete the entire process. These improvements have resulted in better student learning throughout our schools.

Staff development in the areas of mathematics, writing, literature, computers, and other areas also continue. If the School Department is to truly accomplish its mission of making our students life-long learners, then it is essential that our staff continue to learn as well.

There were many additions to our teaching and administrative staff this year. The new staff members are:

Mary Ann Bernstein	Third Grade Fox Hill
Marie Chesnick	Speech/Language Marshall Simonds
Rita DeBellis	Foreign Language High School
Michele DeGeorge	Grade Eight/Language Arts Marshall Simonds
Michele Eovine	Physical Education Marshall Simonds
Jacqueline Foley	Inclusion Specialist Elementary Schools
Gloria Fox	Art High School
Anita Mason	Third Grade Wildwood
Traci Lee McCabe	Guidance Counselor Memorial
Mary McLaughlin	Kindergarten Wildwood
Beth Mosier	Music Fox Hill
Doreen Sheppard	Kindergarten Wildwood
Alison Thierrien	First Grade Pine Glen

Our new instructional assistants this year are:

Deborah Clark	Speech/Language Elementary Schools
Elizabeth Cook	Media Marshall Simonds
Nicole Desjourdy	Pre-Vocational Marshall Simonds
Fran Parker	Kindergarten Wildwood

We are also very pleased to welcome our new High School Athletic Director Don Dabenigno. Mr. Dabenigno was formerly the Athletic Director at Trinity Catholic High School and we are fortunate to have him join us.

In June of 1993 the State Legislature passed the most far reaching educational reform law in the history of the Commonwealth. As a result, during this past year the school department has been busy planning and implementing many of the changes

that the new law requires. Among these changes are the establishment of school councils at every school whose function is to assist the principal in reviewing the budget and in writing an annual school improvement plan. Other changes include increasing the time students must spend on core subject areas, establishing new performance standards for all teachers and administrators, writing a school department technology plan, and developing district and school professional plans in conjunction with individual professional development plans. Although it will be a long time before we see the real impact of the new law, I am convinced that it will improve education throughout the Commonwealth.

The most important task that has been accomplished this year is the passage of the bond issue for the reopening and renovation of the Francis Wyman school as an elementary school. The 5.7 million dollar bond means that we will be able to provide adequate space for our growing elementary school enrollment as well as adequate space for art, music, and special education rooms at all our elementary schools. The school is scheduled to open in the fall of 1996. The additional space will greatly enhance our elementary school program.

Renovation work must still be done to Fox Hill, Pine Glen, and Memorial Schools, however, as well as to the Marshall Simonds and the High School. To that end, the School Committee and the Board of Selectmen have established a subcommittee to study the work that must be done to those schools and to those town buildings which have yet to be renovated.

We are very proud of our schools in Burlington and the articles which follow will help you to understand why.

Respectfully submitted,
Robert Neely
Superintendent of Schools

CURRICULUM AND INSTRUCTION

We continue the schedule of curriculum reviews as outlined by the Curriculum Review procedure. Revised curriculums in social studies and health will be completed by June, 1995. Mathematics is in the research and development phase and programs are being piloted at a number of grade levels. A committee has been selected to begin the review of technology with the goal of completing a technology plan for the schools by June, 1995.

Future curriculum work will be guided by the curriculum frameworks issued by the Department of Education. Frameworks for the areas of mathematics, science and technology have been published; frameworks in the other core curriculum areas will be published after the first of the year.

With continued funding from the Health Protection Services Grant we employ two health professionals: a health resource teacher for the elementary grades and a health programs facilitator with primary responsibilities at middle and high school levels. Grant funding from the Department of Public Health provides two school nurses which allows us to have a full time nurse at each elementary school.

A committee of teachers, administrators and parents is working to develop a new report card for students in kindergarten through grade five. The new report card will reflect the changes in teaching and learning being implemented in the elementary grades.

Dr. Tina Grotzer, facilitator for the Academic Challenge program, is working with third grade teachers on ways to provide academic challenges for all students. Dr. Grotzer also consults with fourth and fifth grade teachers who received training in this area last year.

Teachers receive training in curriculum changes and instructional innovations on early release days and in courses offered after school, on Saturdays and during vacation times. Professional development programs are designed to assist teachers with their Individual Professional Development Plans leading to recertification as required under the Education Reform Act of 1993.

Respectfully submitted,
Avalin Green, Ph.D.
Director of Curriculum and Instruction

BURLINGTON HIGH SCHOOL

With the beginning of the 1994-1995 school year, the Burlington High School student population reflected a slight increase from 935 to 964 students, an indication that perhaps the declining trend experienced over the past several years has slowed or is being reversed.

Better than 90% of our graduates from the Class of 1994 went on to higher learning. S.A.T. scores and results from the M.E.A.P. indicated equal to or better than State averages on these standardized tests.

Some staffing changes occurred with the retirements of Mr. James Trentini, Health teacher, and Mr. Ben DelDuca, Foreign Language teacher. New to the staff are Mrs. Rita DeBellis, Foreign Language, and Ms. Deidre Dodge, Health educator. Also appointed to the newly vacated position of Director of Health, Physical Education & Athletics was Mr. Donald Dabenigno. The high school community was saddened as a result of the death of veteran English teacher Mr. Paul Howard, who gave so much to his students in our school as a dedicated professional.

During the last week of September, Burlington High School was visited by the Reaccreditation Team from the New England

Association of Schools and Colleges. The reaccreditation visit ran from September 25 through September 28 at which time all aspects of the school were evaluated. A positive report was submitted by the Visiting Committee which certainly reflects upon the quality of education and the programs at Burlington High School.

In-Service training for all staff was conducted. Dr. Ann Murray, President of Learning Society, Inc., ran 12-week training sessions in the spring and in the fall for faculty members in the area of learning styles and right-brain/ left-brain theories of learning. Training sessions will continue throughout the winter and spring terms in order for all staff members to receive the benefit of this program.

The Education Reform Act of 1993 has begun to impact schools across the Commonwealth, including Burlington High School. Extensive planning and program development is ongoing to accommodate the requirements pertaining to the expansion of instructional time during the school day within the core curricula areas.

Finally, the Interdisciplinary Project which began four years ago continues with Mrs. Carolyn Weiser, Mr. Leonard Connolly, Mr. Michael Guadagno and Mr. David Luther as Grade Level Curriculum Chairpersons, who assist and work in conjunction with Dr. Maynard Suffredini in implementing an interdisciplinary curriculum at Burlington High School.

Respectfully submitted,
Dr. Maynard M. Suffredini, Jr.
Prinicpal

ART DEPARTMENT

Burlington High School art students received honors in the regional and state Scholastic Art Exhibition. Ms. Sullivan was a member of the Scholastic Advisory Board.

In the spring of 1993, the Department produced its twenty-first annual "Exhibition." Over 800 pieces of work were exhibited in the library and main lobby.

Juniors Nicole Halvorsin and Matthew Sherwood were selected to represent Burlington High at the sixth annual Art All-State Festival at the Worcester Art Museum. Burlington High was again a site for the regional interviews for the festival. All-State is jointly sponsored by the Museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education.

Our computergraphics lab converted to System 7, helping to make it compatible with current software. The Department continues to host visitors from the New England area interested in implementing computers in their art curriculum.

Graphic Design III students added a new supergraphic to the building in the cafeteria. Done as a large comic strip, the supergraphics's heroine is the "lunch lady," A stone sculpture by senior Ron Tauro was added to the permanent collection of student work.

Ms. Sullivan served as the art advisor to the Collab, which received accolades from the community and awards from the National Council of Teachers and Columbia University. Mr. Little continued to be involved with the Student Council, Factathalon and the Science Olympiad. Mr. Guadagno again served as the ninth grade interdisciplinary coordinator.

Graduating students were accepted at the UMass Amherst, Dartmouth, Mass. College of Art.

Mrs. Gloria Fox, a former Burlington teacher, was hired in September to fill a new three-fifths position.

Respectfully submitted,
Philip E. Young
Art Department Chairman

ENGLISH DEPARTMENT

The English Department, along with the entire school community, mourned the death of Paul Howard, 45, whose courageous struggle with cancer ended in July. For 23 years, Paul taught English in Burlington while guiding and inspiring thousands of young men and women who entered his classroom.

All members of the staff are engaged in professional development activities and currently participate in grade level teams studying interdisciplinary education. Specific departmental projects completed in the past year include the two-year reaccreditation. We are gratified by the accolades and will now focus on implementing recommendations to enhance our program.

Collab earned extra accolades this past year, and the Department takes pride in the fine writing authored by our students as well as in the exquisite artwork and design featured in the 1994 edition. Columbia University gave its medalist award, the highest possible designation, to the magazine. The distinguished work of the advisors and student staff brings us great honor.

Respectfully submitted,
Robert W. Casey
English Department Head

FOREIGN LANGUAGE DEPARTMENT

Approximately four hundred and seventy-five students, or more than fifty percent of the High School student body, are enrolled in foreign language classes for the school year 94/95. There are five levels of Spanish, French and Italian. Four levels of German and Latin are offered. Most students complete two years of foreign language study due to the language requirement, which must be completed in order to become a student in the Massachusetts' State College System. As seen by the number of students enrolled at the High School, many students continue to study a foreign language after this minimum requirement has been met. The foreign language program at the Middle School remains strong and is an integral part of the entire foreign language curriculum. In May 1994, fifteen German students, accompanied by their English teacher, Mr. Helmut Beck, spent one month living with Burlington families, attending Burlington High School, and going on numerous field trips in the area. This year marked Burlington's 16th year of participation. Burlington students will travel to Hockenheim, Germany, in October 1995 as their part of this exchange. The Department will again raise funds this year to financially support these educationally vital programs.

In June 1994, Mr. Ben Del Duca retired after teaching many years. His expertise was Latin, but Mr. Del Duca also taught French and Spanish. In September 1994, Mrs. Rita De Bellis joined the Foreign Language Dept. staff.

Mrs. De Bellis taught previously in Arlinton and Austin Preparatory. She will teach Latin and Spanish.

Respectfully submitted,
Edward A. Doyle
Chairman Foreign Language Dept.

HEALTH RESOURCE CENTER

The year 1994 witnessed the continued growth of the Burlington Health Resource Center which began September 1993. The focus of the Health Resource Center is the development of health curriculum and programs for the elementary schools, in keeping with the Massachusetts Department of Education guidelines for Pre K-12 Comprehensive Health Education. Elementary school teachers are trained in health topics by Health Resource teacher Peggy Ryan or by outside consultants. The Health Resource Center also serves the Burlington community by sponsoring health forums in conjunction with specialists in the Boston area.

New curriculum and wellness programs that were implemented this year focused on the following health topics: Nutrition and the Food Pyramid, the Healthy Heart and Healthy Lungs Program, a Smoking Education Assembly in partnership with the Burlington Science Center, and CPR training and Stress Management Workshops for the staff.

Throughout the year inservice training and educational materials were provided for all teachers on different topics of health specific to that grade's curriculum lessons. Training and educational materials were in keeping with the major categories of the still being revised health curriculum. The categories include: Personal Wellness, Physical Growth and Development, Emotional and Social Health, Substance Use and Abuse, Diversity, Violence Prevention, Safety and First Aid, and Community and Environmental Health.

Finally, the Health Resource Center sponsored community health forums and programs addressing the health topics of childhood asthma, sleep and eating habits of the pre-school child, smoking cessation, and the psycho-social development of girls and eating disorders.

Respectfully submitted,
Peggy Ryan
Health Resource Teacher

MATHEMATICS DEPARTMENT

The Math Department courses continue to meet the needs of all student levels by offering a wide variety ranging from Advanced Placement Calculus, Advanced Placement Computers, to Basic Skill Math and Computer selections. The computer programming courses continue to be popular, especially Basic, Fortran, Lotus, Graphics and Pascal. We expect interest to remain high and in order to meet the need, we will add two computer courses in September including the language "C".

The Math League team had another successful year — winning the Division II Tournament in April and finishing first in the October, November, and December meets. The coaches for the team were Jean Saxe and Marlin Kegan. The teams in the competition were Andover, No. Andover, Austin Prep., Marblehead, Wayland, Woburn, Chelmsford, Somerville, Masconomet, Wakefield, Stoneham, and Arlington Catholic.

Two of the Math Department teachers were listed in the "Who's Who Among American Teachers" this past year. They were Janice Sykes and Jean Saxe.

Thanks to "Best Bet", a number of curriculum projects have been undertaken in both Math and Computers.

Respectfully submitted,
James P. Curtin
Mathematics Department Head

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex meeds of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities.

The Guidance Department hosted representatives from 97 colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school.

The college computer information system (College Counsel) was utilized by 198 students the past school year. Each participant received a personalized booklet detailing those colleges that appear to best meet their needs, interests and abilities. This information, used in conjunction with the expertise of the Guidance Counselors, provided the necessary information for each student to make a positive collegiate choice.

The 1994 Burlington High School Scholarship Program produced positive results. One hundred sixty-nine donors contributed to the 1994 program. Scholarships, totaling $190,075 were distributed to 245 recipients. Our deepest gratitude is extended to the local individuals, civic groups and business organizations who contributed to the scholarship program.

The following is a profile of the Class of 1994:

Size of Class	226 students
Number of Students Continuing Education:	205 or 91% of Class
Number of Students Seeking Employment:	18 or 8% of Class
Number of Students Entering Military Service:	3 or 1% of Class

Continuing Education Information:

Four Year Baccalaureate Programs:	170 or 75% of Class
Four Year Public Institutions:	78 or 35% of Class
Four Year Private Institutions:	92 or 40% of Class
Two Year Associate Degree Programs:	28 or 12% of Class
Two Year Public Institutions:	24 or 10% of Class
Two Year Private Institutions:	4 or 2% of Class
Educational/Vocational Non-Degree Programs:	6 or 3% of Class

1994 SAT Test Summary:
198 students out of a Class of 226 students or 88%

1994 SAT I Results:
Cumulative Percentages:

	Verbal	Math	# OF SCORES IN A GIVEN RANGE	Verbal	Math
Above 700	1%	3%	750-800	0	1
Above 650	3%	11%	700-749	1	3
Above 600	6%	21%	650-699	3	15
Above 550	15%	30%	600-649	6	20
Above 500	27%	42%	550-599	17	18
Above 450	43%	51%	500-549	24	23
Above 400	59%	63%	450-499	32	38
			400-449	31	24
			Totals	114	132

SAT II (Mean Scores):

English Composition:	497	Literature:	476
Math Level 1:	544	Physics:	552
Math Level 2:	604	Chemistry:	523
Biology:	539	Spanish:	516
American History:	524		

Two members of the Class of 1994 were recognized as National Merit Commended Students.

One member of the Class of 1994 was recognized as a finalist in the National Merit Scholarship Program.

Respectfully submitted,
Thomas Imbriglio
Chairperson, High School Pupil Services

READING

The Reading Specialist continues to coordinate all aspects of reading, study skills, and basic skills support services at Burlington High School. These services include testing, diagnosis, evaluation, and instruction in all verbal areas. Distinct programs are designed for classes and individuals based on particular needs as determined by test results and other assessment indicators. Referrals are initiated by teachers, counselors, parents, and the students themselves.

For the second consecutive year, this program has been funded with a three-fifths position. Since this budgetary reduction has caused a decrease in the reading specialist's available time, changes have occurred in some established programs. However, for the most part, the quality of services has been maintained through the efforts of the classroom teachers.

Respectfully submitted,
Robert F. Conceison
Reading Specialist

SCIENCE DEPARTMENT

Students' interest in science courses continued in 1994 as evidenced by enrollment figures. Averages for students at each grade level are:

Freshmen	100%	Juniors	88%
Sophomores	100%	Seniors	56%

Two years of science are required for graduation. Enrollment in physics among juniors and seniors increased going into September, requiring the services of an extra teacher, half time. Arnold Strickman of the Mathematics Department, also certified in physics, has taken on two classes in the Science Department.

Science faculty contribute to student life at the high school as sponsors of activities in academics, in sports, and in other specialties.

Academic activities are:

Operation Environment at Harold Parker Forest	Richard Beaumont
Factathlon	C. David Luther
Regional Electronic Magnet School	David O'Hearn
Students for Environmental Action	C. David Luther
Junior Interdisciplinary Coordination	C. David Luther
Marine Science Club	Donald Tocci

In sports science teachers coach:

Golf	Richard Beaumont
Girls Swimming and Diving	Donald Tocci
Boys Swimming and Diving	Donald Tocci
Cross Country	Charles Wood
Winter Track	Charles Wood
Girls Varsity Tennis	Edward Young

In other activities:

Arrowhead, the school yearbook	Michael Barczak Arthur Fundeklian
Class Advisors	Michael Barczak Donald Tocci Charles Wood

A preliminary study of the science curriculum was initiated by Dr. Suffredini and involved all science teachers, with the chairman consulting over several days with Dr. George Ladd of the Boston College School of Science Education. Dr. Ladd also interviewed several groups of students to get their thoughts on science education as they experienced it. In the fall of 1995 the Science Department will become involved with the Office of Curriculum and Instruction in reviewing with Ms. Avalin Green the entire K-12 program.

Respectfully submitted,
David O'Hearn
Science Chairman



BURLINGTON SCIENCE CENTER

This was the Burlington Science Center's 10th Anniversary Year. To celebrate, the Science Center opened its doors to interested parents who met the animals, played with the science exhibits and even took home some science experiences to share with their families.



Cheryl Fraser, Science Center Aide, handling Striker, the Center's boa constrictor

Each year the Science Center uses a variety of techniques to make science "come alive" in our schools. This year's highlights included: Locomotion, a large auditorium program featuring Sir Isaac Newton and the Time Machine; Solar Day, an Outdoor Interactive Display, a Lobby Exhibit in Sound, and Live Animal Programs.

In addition, the Science Center offers hands-on materials to teachers through its workshop series. A special workshop for teachers of all grades entitled "On the Beach" was a huge success.

Different grade levels have opportunities each year to: watch tadpoles turn into toads; raise painted lady butterflies; hatch chicken eggs; create potential energy machines; identify rocks and minerals; and perform many other hands-on science experiments.

Though our primary focus is at the elementary level, we do loan materials and do special programs for MSMS and the High School science classes. We also continue to work with Town departments such as the Board of Health and Conservation Commission.

Respectfully submitted,
John Papadonis
Anne Scholder

SOCIAL STUDIES DEPARTMENT

The Social Studies Department of Burlington High School is pleased to report another year of activity and success.

The most time consuming task during the year was the completion of all the work necessary to prepare for the high school's reaccreditation. The two-year self-study culminated in September with the arrival of the Visiting Committee. We were gratified that Social Studies liaison from the Visiting Committee was pleased and impressed with our Social Studies program at Burlington High School. We also anticipate using the final suggestions from the full committee report to further improve and strengthen our offerings.

In the area of curriculum improvement, the Social Studies Department has started a four-year plan to evaluate and update all of our text books in grades nine through twelve. Volunteer subcommittees, working by course, grade, and level, are investigating all of the materials available and will be making recommendations to the whole Department. We are also working to update and upgrade all of our classroom wall maps.

Again, during the past year, our traditional fieldtrips have been conducted with much success. The biannual law fieldtrips to the State House and Suffolk County Court House, conducted by Mr. Driscoll, continue to be popular and very informative. In the spring, the sophomore United States History fieldtrip to Lexington and Concord battle sites began, again, with a muzzle-loading gun firing demonstration conducted by Mr. John Nolan of our Math Department, in full colonial costume with several of his fellow Menotomy Minutemen of Arlington. A further embellishment to the trip, arranged by Mr. Costa, included tours of the Buckman Tavern and the Hancock-Clarke House.

As part of our United States History program, all the members of the junior class viewed, on June 15th, the compelling acclaimed movie "Schindler's List". The private all-morning showing at the Showcase Cinema, Woburn, was made possible through a state-wide project arranged by the movie's director, Steven Spielberg, in cooperation with Governor Weld and Commissioner Antonucci. Our students were absorbed by this powerful and moving story about the Holocaust during World War II in Nazi occupied Europe. It was a valuable learning experience which amplified and reinforced our traditional unit on World War II as well as other historical and contemporary examples of intolerance, prejudice,and violence.

In November, another group of sophomore United States History students was taken on a local history tour of Burlington. Many individuals are to be acknowledged for their part in helping organize the day: Mrs. Pauline Keans, Chairperson of the Burlington Historical Commission, helped plan the day: Mrs. Roger L'Heureux, Historical Commission member, opened the West School and Museum; Mr. John Edward Fogelberg spoke to the students at the Winn House; Mr. Norman Biggart assisted at the Burial Ground; Mr. Wayne Higden conducted a tour of the Church of Christ and showed slides regarding repair work; Mr. Harold Smith led an excellent tour of the Wyman House grounds; and Mrs. Jerome Lynch, again, graciously opened her historic house the Winn Mansion, for another private showing.

Mrs. Brown's freshmen World History classes were taken, in December, on a fieldtrip to the Boston Museum of Fine Arts. Mrs. Scott, Mrs. Turnquist, Mrs. Donato, Mrs. Patel, and Mrs Oppedisano very kindly served as parent chaperones and we wish to sincerely thank them for their help.

Social Studies Department members continue to work on the projects of their interdisciplinary teams. Following the interdisciplinary model, Mr. Lang invited Phyllis Sonnenschein of the Science Department, and Jean Arin, of the Pupil Services Department, as guest lecturers in his psychology class. They explained the nature of intelligence from a genetic environmental point of view.

Self-improvement and professional development continue to be encouraged. Starting in September, as part of our schoolwide interdisciplinary work, one-third of the Department took a "Learning Styles" course with Dr. Ann Murray. By the end of the 1995 academic year, every Social Studies teacher will have taken this course. Most of the members of the Department participated in the 25th Northeast Regional Conference on the Social Studies, held in March in Boston.

By custom and tradition, the Social Studies Department has administered a number of awards and elections during the year. The junior class elected as their 1994 delegate and alternate to Student Government Day, held in April at the State House, Matthew K. Sherwood and Ava Gordinier, respectively. The delegate to Girls' State was Susan H. Lynch and the two Boys' State delegates were Matthew K. Sherwood and John Gannon. The recipient of the D.A.R. "Good Citizen" award was Anita Thakkar (nominated by the faculty and elected by the senior class). Two students took the A.F.L.-C.I.O. Scholarship exam and one David Rosati, receive a $500 scholarship. The Middlesex County Bar Association "Good Citizen" award went to Cara Coleman.

Again, we are pleased to report that there have been no changes in personnel during the year.

Respectfully submitted,
Jeffrey W. Hoyt, Chairman

MARSHALL SIMONDS MIDDLE SCHOOL

Marshall Simonds Middle School continued to evaluate its programs and educational practices in 1994. A heavy emphasis was placed on the development of student writing skills. Daily journals were introduced as a means to facilitate writing in all middle school language arts classes. Release time was given to staff members so that they could familiarize themselves with "writing workshop", a teaching strategy designed to enhance the quality of student written expression. Grade six introduced a new curriculum in social studies entitled "Ancient Cultures" which promoted a higher degree of inter-disciplinary instruction. The math and science curriculums were characterized by a strong emphasis on hands-on-learning. New text book adoptions in science and social studies provided teachers and students with current instructional materials that supported the promotion of educational themes across the curriculums.

Traditionally, each year members of the meddle school staff are presented with "golden apples" to symbolize extraordinary contributions to the growth and development of Marshall Simonds. At the Annual Staff Appreciation Day the following individuals were recognized: Richard Baczewski- Physical Education, Virginia Bission-Science, James Duffy-Senior Custodian, Janice Kiggen-Civics, Laura Phillips-Art, Susan Turnquist-Cafeteria, Kim Walters-Science.

During the Burlington School Committee's "Spotlight on Excellence" segment the M.S.M.S. Custodial Staff was honored for their exemplary efforts in the summer of 1994. The following custodians received this special recognition: James Duffy, David Gardner, Marjorie Foster, John Puzine, John Cunha, Frank Cimmino, and David Simpson.

Throughout 1994 faculty members at the middle school participated in staff development activities that improved their skills and enriched their pedagogy. During the summer four teaching teams (in grade 6-8) wrote inter-disciplinary units that have now been introduced into the middle school curriculum. Sixth grade teachers met for a week in July to prepare materials for the new sixth social studies curriculum. A large number of middle school instructors regularly attend meetings of the Greater Boston Middle School Alliance where they communicate with teachers from other school systems about current teaching strategies. Several middle school teachers have received training in interactive teaching methods that allow them to use technology on a regular basis in their classrooms.



Marshall Simonds Middle School instrumentalists tape holiday special at B-CAT studios

A wide variety of student activities transpired at the middle school in 1994. Concerts, assemblies, athletic competitions, field trips, and scholar recognition brunches are just a few examples of the popular programs that were made available throughout the year. Two teachers and three students from St. Petersburg, Russia spent a week at Marshall Simonds in April. Kathleen McKenna, grade 8 language arts teacher had the opportunity to spend two weeks in Russia visiting schools and historic monuments.

Many new teachers joined the middle school faculty in 1994. Michelle Eovine replaced Linda Littleton, a physical education teacher who was granted a one-year leave of absence to teach health in Framingham. Michelle DeGeorge was moved to a grade 8 language arts position, replacing Nancy Brown who was appointed system-wide writing coordinator. Nicole Desjourdy is a new instructional assistant on the pre-vocational class, and Dr. Marie Chesnick was named to the position of speech and language specialist. Linda Gulla filled the new position of classroom support aid, and Elizabeth Cook became the instructional assistant in the media center. Wendy Joanis, Nina Kachura, Russell Hammond,and Robert MacNeil began the school year in September as four new permanent substitute teachers.

The Marshall Simonds Middle School Council presented its first School Improvement Plan in 1994. The School Council selected four areas of the Plan to highlight for the 1994-1995 school year. They include the following elements:

1. An assessment of the impact of class size on student performance
2. Professional development for the school's staff and the allocation of any professional development funds in the school budget
3. Enhancement of parental involvement in the life of the school
4. Establishment of a school environment characterized by tolerance and respect for all groups

The Council intends to promote school and community activities that will support the implementation of the School Improvement Plan. Susan Kucha, a parent of a sixth grader at the middle school, was elected by parents in October to be one of the two parent representatives on the School Council.

Marshall Simonds Middle School will continue to further goals that address the academic and developmental needs of the adolescent. I anticipate that the school and home will join together in a partnership that guarantees that these three unique school years will remain educationally profitable and stimulating for students.

Respectfully submitted,
Richard J. Connors
Principal

FOX HILL SCHOOL

The Fox Hill School welcomed the following new staff members in 1994: Beth Mosier, Music Teacher; Dianne Serris, Permanent Substitute; Mary Ann Bernstein, Third Grade Teacher; and Lenora Doble, Instructional Tutor.

In accordance with the Massachusetts Education Reform Bill, the Fox Hill School Council, comprised of teachers, parents, and community members, was formed this year. The Council developed and implemented a School Improvement Plan which established new procedures to enhance the safety of children at Fox Hill School.

Educational priorities this year have been staff training in the areas of writing and higher order thinking skills, the development of a new referral process for special needs youngsters, and the development of school-wide programs that promote responsibility, courtesy, and respect.

The Fox Hill School was pleased to conduct several successful after-school enrichment programs this year. Children in grades one through five actively participated in after-school computer programs which expanded and strengthened their computer skills.

We are very proud of the children at Fox Hill school for their responsible efforts in contributing to many worthwhile charitable organizations. Displaying exemplary citizenship, students significantly contributed to People Helping People, Boston Community Schools, Leukemia Society of America, and the Multiple Sclerosis Society.

The Fox Hill School Parent Teacher Organization deserves special recognition for the time, energy, caring, and support they have devoted to the school. The outstanding cultural and educational enrichment programs they sponsor, the generous gifts they donate, and the successful family activities they organize, are significant and valuable assets to our school.

The Fox Hill School continues to make a strong commitment to the thorough implementation of the Burlington Public Schools Mission Statement and the Fox Hill School Code in an atmosphere of encouragement and respect.

Respectfully submitted,
Richard Benowitz
Principal

MEMORIAL SCHOOL

MEMORIAL SCHOOL'S
"BECOMING A LEADER PROGRAM"



COOPERATIVE, RESPECTFUL, AND CARING CHILDREN
MAKE GOOD CITIZENS AND RESPONSIBLE LEADERS

1994, the first full year under the new Educational Reform Act, was a year full of exciting events and new enterprises for the Memorial School. Two new staff committees were formed; a Policy Committee and an Activity Committee. During the spring months, the Policy Committee developed the new Memorial School Leadership Program which emphasizes the character building skills of caring, cooperation, and respect. A new handbook was designed in cooperation with the PTO and children were engaged in developing classroom constitutions to reinforce these leadership skills. Monthly assemblies were initiated to honor "Leaders Of the Month" and "Playground Helpers" and to discuss goals for the following month. The Activity Committee planned many exciting activities designed to boost Memorial School spirit. "Hat Day", "Baseball Fever Day", "School Colors Day", "Clown Day", "Reading, Running, & Relaxing Day" (joint Read-in and Field Day), "Move-Up Day", Halloween Dress Up Day", and the "Decorated Door Program" were enjoyed by all students and staff. The Activ-

ity Committee also initiated a Caring Program of the Month to assist children in thinking of those less fortunate. $500 was donated to the Jimmy Fund from a baseball ticket raffle in May, 170 mittens and hats were collected during Operation Overcoat in October to benefit Rosie's Place, local veterans received over 200 hand-made holiday cards in November that were designed by our students, and almost 400 toys were donated to the American Red Cross Toy Drive in December to benefit children in shelters during the holidays. The Memorial School community is proud of our students and their efforts.



The whole Memorial School community (parents, staff, and students) participate in "Exercise Day" in April

The Memorial School Council, compromised of parents, teachers, and community members, met many times during the spring and fall to develop and implement a school improvement plan that focused on parent/school connections. The Council, as defined by the State in the reform legislation, acts as a vehicle for parents and the school to work together. After a review of current practices, action plans were developed by the Council and as a result, the PTO and the staff initiated the following: a "Backpack Day" and an official Memorial School backpack to facilitate home/school communication, a mandatory "Child Safe" program that necessitates parents calling in their child's absence, and Emergency Dismissal procedure in the event of an unexpected early dismissal, and a "New Parents Orientation" that provides vital information to families that are new to Burlington and/or to the Memorial School via a folder of literature and New Parent Coffees. The Memorial School thanks the following members of the School Council for 1994: Parents, Tom Rielly, Madeline Teitelbaum, and Paula Cappello; Teachers, Carole Breton and Diane Bond; Community Members Suzanne Sousa and Andy Kischitz; and Principal, Jacqueline Kearns.

The faculty at the Memorial School continues to strive to provide the most relevant and current educational experiences for the children, focusing on developmentally appropriate curriculum. New staff members to our school this year include Sue Collins, Kindergarten (returning from leave); Traci McCabe, Guidance; Betty Murphy, School Nurse; ChrisAnne Carino, Speech; and Debra Clark; Speech Assistant. All teachers attended workshops throughout the school year and the summer and four study committees were formed to address the areas of multi-age grouping, portfolio assessment, manipulative-based math, and the integration of library resources into the curriculum. Grades kindergarten through four began using the nationally acclaimed University of Chicago Math Program emphasizing problem solving skills and manipulative-based learning.



Third Grade Students from Memorial School study westward exploration

Two consultants worked with our teachers this year in the areas of providing academically challenging activities (Tina Grotzer) and integrating writing in all subjects (Nancy Brown). In addition, as part of a system-wide commitment to improving technology, all fourth and fifth grade classrooms received new Macintosh computer systems. October brought a very special person into the Memorial School community's lives; Lorraine Ferra, a poet-in-residence, helped make words "come alive" for the students, and the poetry they wrote and continue to write is a tribute to her. The year ended on a rewarding note with a group of five students receiving first place in a joint Continental Cablevision and NASA sponsored "Design a Space Suit" program. There were nine entries from the Memorial School in the regional competition and we received a first, fourth, and fifth place. Commendations to all the students and teachers of Memorial School for their hard work this year and to the parents who helped out in the school in so many ways.

Through the generous support of the PTO, the school was able to purchase another section of playground equipment, calculators and "math tool kit" bags for every child, and many other materials to enrich the classroom environments. Parents also assisted in classrooms, the office, the library, and at school events. We are grateful for the dedication of our supportive parents and look forward to a year filled with special activities as the Memorial School celebrates the fortieth anniversary of its opening in 1955.

Respectfully submitted,
Jacqueline Kearns
Principal

PINE GLEN SCHOOL

The Pine Glen School has completed another year of educating the youth of Burlington. One of our veteran teachers, Miss Pauline Bergeron, a teacher in the town for over thirty years at Wildwood and Pine Glen, retired this summer. We wish Miss Bergeron the very best of health and happiness in her retirement.

The Pine Glen building continues to undergo renovations to keep it looking good. This past summer the cafeteria was plastered and painted. New glass was installed in the lobby and new automatic doors were installed. Major plumbing work was continued throughout the building in our three-year project to replace all of the old pipes in the school. Special thanks to Mr. Bill Koutrouba for assisting us with these projects.

The Pine Glen School Council was formed and met on a monthly basis. The council consisted of Principal Stephen Preston, Pine Glen teachers Katherine Hughes and Eleanor Devaney, parents Lauren Locke Maguire, Lois Woodbury and Constance Skourtis. The two community members on the committee are Teresa Scully and William Poehler. The council developed a series of beliefs which were published and shared with the school community. They also identified four areas of concentration that they will focus on in the future. Those four areas are as follows:

1. To improve the technology in our school by purchasing new computers, software,library materials and other child/teacher resources.
2. To improve the school building by replacing windows, doors, furniture, floors, overhauling cafeteria, installing classroom fans, keeping the school clean, getting all bubblers working properly, addressing plumbing concerns and focusing on preventative maintenance.
3. To explore the possibility of creating partnerships with businesses or other groups who may be willing to be of supportive assistance to our school.
4. To promote the inclusion of special needs youngsters into the regular classroom to the greatest extent possible for the benefit of all our students.

The Pine Glen P.T.O. had another very successful year. Co-presidents James Noonan and Lisa Scola worked hard to provide numerous experiences for the school community. Special thanks also to Maureen and Larry Kelly for another great effort in behalf of the Pine Glen Carnival.

The pupil enrollment at our school is beginning to grow rapidly as predicted. We will be able to accommodate this influx as we will have extra rooms when the Francis Wyman School opens in 1996.

Respectfully submitted,
Stephen E. Preston, Jr.
Principal

WILDWOOD SCHOOL

The year 1994 has finally provided answers to the questions that have been plaguing the Wildwood School. The space issue appears to have been solved. The Town has voted to return the Francis Wyman school to the School Department. The building will be renovated and the Wildwood School will close. The entire town will be redistricted and all of the elementary schools will open in September 1996 with new school populations.

During the past year additional classroom space became necessary and two portable buildings have been added to temporarily house the students.

The staff at the school has also been increased. Ms. Mary Patrick and Ms. Doreen Sheppard have been hired as kindergarten teachers, Ms. Anita Mason as a half-time third grade teacher, Ms. Michelle Ferreira and Ms. Gayle Russell as instructional assistants.

Staff development continues to be of the utmost importance. The staff is being trained in Whole Language, Writing Workshop, and Match Manipulatives. This year we have added Ms. Nancy Brown to work with the staff in the writing area, Dr. Tina Grotzer to work with the staff in teaching techniques, and Dr. Miriam Maracek to work with the staff in Children's Literature.

Once again the Wildwood School has provided a variety of educational opportunities for its students. Our educational goal has been to provide the necessary tools for each student to learn successfully in a compatible school environment. In the past several years, we have focused on providing an activity centered program and instruction geared to the individual needs of our students.

Everyone in the Wildwood School community deserves a special commendation for their efforts and dedication to the school during the 1994 school year.

Special thanks to our P.T.O. Executive Board whose efforts in behalf of the children and staff continues to be devoted, tireless and successful.

Respectfully submitted,
Paul Cabral
Principal

COMPUTER APPLICATIONS MEDIA DEPARTMENT

This year has been one of transition for the Computer Applications and Media Departments. The Multimedia Department has been combined with the Computer Applications Department. The retirement of Ernest DeMartinis as Director of Media Services ends an era in the school system. The department has enjoyed extraordinary success under Ernie's tutelage and leadership. His most enduring accomplishment was the formation and support of a model multimedia school program which has benefited the students, faculty, and parents of the Town of Burlington. His recent work in support of telecommunications, Cable in the Classroom, and service of Curricula, several ad hoc and cable access committees has allowed Ernie to impact many people beyond the School Department.

Arthur Fallon has assumed the duties of the coordinator of both departments. The goal of the department is to continue the work done by Ernie and to provide all clients of the school system the best possible learning experiences utilizing all forms of technology. The combined department has finished cable wiring for all classrooms in the middle school. Key personnel within each school have received access to Internet and the Information Highway. The number of access points has more than doubled this year. In-service sources for staff are ongoing and have been designed to address current and future technology needs.

A major project during the fall was the installation of a computer workstation in every fourth and fifth grade classroom in the school district. Training and support for the project have been provided by the coordinator and Ms. Nancy Griswold, our elementary computer resource specialist. Long-term projects include additional cable wiring of classrooms, support for curriculum revision projects, and pilot projects to enhance distance learning and staff development.

The media and computer staff at all levels have sustained a very high quality of support and service to faculty and students. The various members have provided training, have given input to standing committees,and have developed challenging learning experiences for all learners in the schools. This department provides an important catalyst for supporting every major initiative in curricula. The types of services provided have evolved along with new technologies and challenges are being met by the members of the department as the school department accelerates into the information age of the next century.

The department wishes to thank the community and School Committee for their continued support to sustain this vital set of programs within the school department.

Respectfully submitted,
Arthur Fallon

MUSIC DEPARTMENT

The music faculty remained the same during 1994 except for a pregnancy leave taken by Jeanne Coroniti, whose position was filled by Beth Mosier. Ms. Mosier had previously filled in for Ms. Coroniti during a leave and was, therefore, a familiar and welcome addition to the staff.

As usual, music students throughout the system were involved in a host of activities and performances. The fifth grade chorus at Wildwood School performed during a DARE graduation ceremony on March 3rd, and on June 16 fifth graders presented an enthusiastically received talent show for students and parents during a daytime assembly. Wildwood musicians also performed a spring concert on April 13 and offered a festive holiday concert for parents and friends on December 14.

At the Fox Hill School, students participated in a DARE graduation on January 27 and presented a spring concert on May 19. Chorus members also displayed their talents at a fifth grade reception held on June 16. On November 4, Fox Hill musicians performed during a tree planting ceremony and closed the year with a daytime winter concert on December 15.

Memorial School third and fourth grade recorder students presented an evening concert on February 15, while fifth grade musicians offered a musical on the evening of March 22. Fourth graders presented their own musical on May 24, and second, third, and fourth graders also performed as part of the school's Arts Festival on June 1st. Memorial musicians rounded out the year with an evening holiday program on Dec. 7.

Students at the Pine Glen School Presented a spring concert on May 17 and a winter concert on December 19. It should also be noted that fourth and fifth grade instrumental students throughout the system received weekly instruction under the direction of Tom Vento, and presented several school-based concerts in the course of the year. Approximately 160 students signed up to begin instrumental study in September, and many other fifth graders continued their instrumental experiences as second year intermediate players. The importance of the elementary program as a feeder for our exemplary middle and high school instrumental programs cannot be emphasized enough.

At Marshall Simonds Middle School, musical performances and activities packed the calendar. Six choral and eleven instrumental students auditioned for spots in the elite North-East District Band and Chorus on January 22 at Salem High School.

Four band and two choral students were accepted and performed at Gordon College in Wenham on March 12. On March 9 and 11 the MSMS Concert Band participated in a round robin exchange with the Hale Middle School from Stow, at which time combined concerts were presented in each school. The MSMS Jazz Band hosted an exchange concert series of their own with the Stow Jazz Band on March 30 and April 13. On April 6 and 8

the Concert Band performed at each of the elementary schools, an annual tour designed to motivate younger instrumentalists to continue musical studies. MSMS wind groups displayed their talents on May 3 at a spring concert featuring the Stage Band, Concert Band, Junior Band, and Select Winds. Members of the Stage Band garnered state-wide recognition at a jazz competition sponsored by theInternational Association of Jazz Educators at Andover on May 9. The group was awarded runner-up status in a field of 11 top rated middle school jazz bands from across Massachusetts. Several members of the group were also cited as outstanding soloists. On May 11, instrumentalists and their families celebrated the year's accomplishments at a Band Awards Banquet. The MSMS Dixieland Band played for parents after the awards dinner. During the course of the school year a variety of select middle school instrumentalists performed at school activities like scholar's brunches, grade assemblies, and the "Night of Vaudeville" variety show. Members of the MSMS band also provided music programs taped at B-CAT studios as well as presenting a winter concert spotlighting select instrumental ensembles on the evening of Jan. 13.

MSMS choral students kicked off a busy performance year with a January winter concert featuring members of the MSMS Chorus and the Eighth Grade Select Chorus. Spring activities included a May 3 spring concert, a field trip to Whalom Park, and an appearance by select chorus members in the June "Night of Vaudeville" show. The Christmas season found the MSMS Chorus performing at the Quincy Market on Dec. 13 and a special concert presentation for retirees at the Gables in Winchester. Chorus members also took part in television taping at B-CAT during the year.

Members of the Burlington High School Band experienced an extremely busy but rewarding performance schedule. The year began with a recruitment concert for MSMS eighth graders on January 28. Clarinetist Darren Ranalli and vocalists Chris Field, Jaime Canales, Karen Cogswell and Steve Maria performed at the Senior District Festival on January 9 at Gordon College. Senior Christine Field later auditioned and was accepted for the elite All-State-Chorus - a singular honor. The BHS Band also performed at concerts on May 12 and December 15. Band members and their families attended awards banquets on June 8 and December 8. The last two weeks of August found BHS instrumentalists participating in the annual band camp in preparation for marching season. During the football season, the BHS Band was one of only three conference bands to perform at all games, both home and away. Other outdoor appearances included Memorial, Halloween, and Veteran's Day parades. Additional performances took place at pep rallies and the BHS graduation exercises.

The Department continued to upgrade the high school theory lab with the addition of several new pieces of equipment. During the year, choral and instrumental students combined on several Friday afternoons to present special recitals for student and faculty audiences featuring soloists, small ensembles, and original student compositions.

BHS chorus members played a big role in this year's musical, "Hello Dolly", which was presented by the Drama Department on April 7, 8, and 9 to enthusiastic reviews. Other choral performances included concerts on May 12 and the annual "Spring Sing" on June 9. During the holiday season there was an evening concert on December 15 as well as outside performances at Baldwin Landing, Woburn Mall, Mariott hotel, the Rotary Club, and the Senior Center. The Madrigal Group also taped a holiday program at B-CAT studios which was enjoyed by Burlington cable subscribers throughout the Christmas season. Choral members received recognition for their accomplishments at an awards night on June 8. The BHS Chorus also enjoyed an April trip to Canada.

During 1994, the Burlington Music Department continued to offer quality classroom music education to students throughout the school system. Elementary and middle school students received two periods per week of classroom music instruction, and BHS students were offered electives in Theory I, II, and III, piano lab, voice class, and music drama workshop. The importance of these courses, which afford all Burlington students a quality fine arts education, cannot be underestimated and are a vital component in our continuing mission to provide a comprehensive and quality music education for all our students.

Respectfully submitted,
Douglas McIntosh
Music Coordinator

DEPARTMENT OF ATHLETICS

The focus of the Athletic Department is to continue to maintain a highly competitive athletic program while fostering an atmosphere that promotes the values of sportsmanship, health and academic excellence. All of this is achieved while maintaining the ability to place the proper emphasis on winning.

Many of the teams and individual student athletes excelled on and off the playing fields and gyms during 1994. The highlight of the winter season was the Boys' Gymnastic team's performance. Under the leadership of Coach Rick Hayes (Boston Globe Coach of the Year), the team went undefeated while capturing the Massachusetts State Championship. The Girls' Basketball team also enjoyed a great deal of success in 1994. A great team effort saw the team qualify for the M.I.A.A. Tournament before bowing out in the second round. Burlington High School was well represented in the M.I.A.A. Girls' Gymnastics and Girls' Indoor Track Championships. As a result of the numerous outstanding individual performances all season, many of the Burlington student athletes from these programs competed at the State Championships.

The spring season once again had B.H.S. among the Middlesex leaders. The Boys' and Girls' Outdoor Track teams enjoyed outstanding seasons and were well represented at the M.I.A.A. State Championships. Additionally, the Softball and Boys' Tennis teams qualified for the M.I.A.A. tournaments. Under the direction of Mr. Ross Newcomb and Mr. Joseph LeVasseur, B.H.S. once again hosted the Middlesex League Boys' and Girls' Outdoor Track Championships under the lights of Varsity Field.

The fall of 1994 saw a few new faces. Mr. Donald J. Dabenigno was named the Director of Athletics. Mr. Charles Wood took over the Boys' and Girls' Cross Country program. The Boys' and Girls' Varsity Soccer teams qualified for post season play, while the Cross County, Golf, and Swim teams were well represented at the M.I.A.A. Sectional and State Championships. The fall season also saw thirteen individual athletic teams qualify for the M.I.A.A. Academic Excellence Awards, a true sign of the commitment to academic excellence fostered within the department.

As 1994 came to an end, Mr. Dennis Doble took the reigns of the Boys' Basketball team. The winter saw each team get off to excellent starts on the way to what many felt would be outstanding seasons.

As in the past, the Burlington Booster Club, under the direction and leadership of Mr. Pat O'Brien and Ms. Lenora Doble, continued to promote good sportsmanship and wholesome school spirit for the whole Burlington High School community.

Respectfully submitted,
Donald J. Dabenigno, Director

PUPIL SERVICES

The Office of Pupil Services, continued to provide for the implementation of a variety of programs for the students in the Burlington Public Schools. The major programs administered by the Department are Guidance, English as a Second Language, Special Education Laws, Chapter 766 and PL 94-142, Health Services, State Testing Program, Attendance, and Chapter 1.

During the past year there continued to be an emphasis on early childhood education. The Early Childhood program was successful in achieving the goal of full integration of typically developing children and special needs youngsters. The program provided a developmentally approved setting for young children to grow and learn. In addition, the program provided evening meetings for community child care providers. These activities have enhanced the quality of service for young children.

The citizens of the Town of Burlington and the School Committee have continued to support quality programs and services to the students of the Burlington Public Schools.

Respectfully submitted,
J. Kevin Foley
Director

SUPERVISOR OF ATTENDANCE

The function of the Supervisor of Attendance is to ensure that all Burlington residents between the ages of 6 and 16 years are enrolled in school. Supported by the special programs implemented through the Office of Pupil Services, students are afforded a better opportunity of developing their potential. The attractive features of such programs tend to influence students positively and directly affect their daily school attendance. The average daily attendance in the Burlington Public Schools for the 1993-94 school year was 94%.

A student is considered truant if he willingly absents himself from school without the knowledge of his parents or school officials. In such cases parents are notified and administrative action is taken. Habitual tardiness, if not corrected, can become a serious problem for students. It is recommended that parents of elementary, middle and high school students notify the respective schools in the case of their child's absence. This enables the Department to handle attendance more efficiently.

LUNCH PROGRAM

The Burlington School System participates in the National School Lunch Program. Students in the elementary grades are able to purchase their lunch for one dollar and twenty-five cents ($1.25) daily. The middle and high school students can purchase lunches for one dollar and fifty cents ($1.50) daily. If a family finds it difficult to purchase these lunches at the full price, they may apply for free or reduced price meals. The price of a reduced meal is 40 cents daily. Eligibility for this program is determined by income guidelines set down by the federal government. Applications for the program are available at the schools or may be obtained at the Office of Pupil Services. Students may apply to the program at anytime during the school year.

WORKING PERMITS

As Supervisor of Attendance for the Burlington Public Schools, I request cooperation of all citizens in abiding by the rules and regulations established by the Massachusetts Department of Labor and Industries relative to the employment of minors. Every child between the ages of 14 and 18 years must by law have a working permit. This permit is kept on file at the place of employment. Upon termination of employment, the permit is returned to the Office of Pupil Services. A minor is allowed to work only at the job stated on the employment permit. If he or she secures another position., a new permit must be obtained.

A child under the age of 16 years cannot work earlier than 7:00 a.m. and not later than 7:00 p.m. The total number of hours should not exceed 18 hours during school weeks and 40 hours during non-school weeks. A child 16 years and over may work not later than 10:00 p.m., no more than 9 hours per day and no more than 48 hours per week.

Permits may be obtained by the student at the Office of Pupil Services in the Administrative Unit at Burlington High School any weekday between the hours of 8:00 a.m. and 4 p.m.

It is incumbent upon us as educators and members of the community to guide students in achieving a healthy balance between education and employment.

STATE REPORTS

The Supervisor of Attendance has the responsibility of coordinating the State Reports filed with the Department of Education on October 1, and May 1 of each year. The School System Summary Report, Individual School Report, the School-Attending Child and the Educational Census present a total picture of the educational process for the Burlington Public Schools. The Massachusetts Public School Improvement Act of 1985-Chapter 188 has generated the Individual School Student Data Report which is completed by the schools and returned to the Department of Education at the end of every school year.

Respectfully submitted,
Monica J. Curtin
Supervisor of Attendance

SCHOOL PHYSICIANS

All physical exams for the High School are now completed. The physical exams for the Middle and Elementary schools will begin shortly. I wish to thank all the school nurses for their assistance during the school year in coordinating these sessions in an organized and orderly fashion.

My congratulations to the Varsity Football team and their coaches for a gallant effort. A special thanks to our trainer Linda for her expertise during the games.

I want to take this opportunity to thank the School and Athletic Departments for allowing me to participate again this year in their program.

Respectfully submitted,
Gary I. Goldfarb, M.D., F.A.A.P.
School Physician

SCHOOL PODIATRIST

I hereby submit my report as the school podiatrist for the year of 1994.

The foot screenings have been completed at the Marshall Simonds Middle School, Pine Glen School, Fox Hill School, Memorial School and the High School, with the exception of the junior class.

The foot screening at the Wildwood School will be completed in January. The junior class screenings will be done at the start of the second semester in early February.

I want to take this opportunity to thank the Superintendent of Schools, the Principals, the nurses, the teachers, and in particular the Physical Education Department, including the coaches, for their close cooperation and assistance.

Respectfully submitted,
John L. Casey, Jr. DPM
School Podiatrist

BUILDING AND GROUNDS

The Department of Buildings and Grounds of the Burlington Public Schools has completed many improvements and repairs during 1994.

At the High School, the PA system in the auditorium has been repaired. Drapes in all areas of the school have been repinned and traverse rods, pulleys, and master slides have been replaced. The rug in the library was cleaned and deodorized; all area rugs have been shampooed; interior door cylinders were installed throughout the High School; material has been purchased to repair lockers in the locker room. In addition, ten Chicago faucets were installed in the science room; new motors and a venting system were installed in the science area; the gas jets were repaired in the home economics department; and new bronze plate glass was installed in the cafeteria.

At the Marshall Simonds Middle School in the boys' locker room and corridor, lockers were repaired or replaced with doors, frames, and handles', nuts and bolts tightened, lubricated, and doors adjusted. Windows were replaced with clear plate glass in rooms A8, A6, B4, B18, C1, A12, A3 C5, and A16. V.C.T. was furnished and installed in classroom B1 and a section of the art room. Damaged tiles in nineteen rooms were patched to match existing tiles; three double hung windows were installed to replace stationary windows; all vertical blinds and shades were repaired and cleaned. In the auditorium, a new stage lighting control system was furnished and installed. All area rugs were cleaned.

At the Memorial School, all ceiling tiles in the bathroom were replaced. The tile in the cafeteria, lower lobby, main first floor corridor, secretary's office, nurse's office, and adjoining offices were replaced; all drapes and area rugs were cleaned and carpets shampooed; lighting was replaced in the nurse's office, guidance office, and special needs. Removed and replaced seven broken windows as required in the front stairwell and offices. The cafeteria has been painted. New doors have been purchased and will be installed in the gym and office area.

At the Wildwood School, a new library was constructed with shelving, ceiling, walls, heat and carpeting. A 30 x 25 concrete slab was installed in the basement for storage. Plate glass was replaced in the lobby, speech room, rooms 116, 118, 112, 102, 113, and the teacher's room. Blinds, tapes, shades, and cords were repaired and cleaned in rooms 107, 108, 103, 101, 119, 118, 117, 116, 115, learning center, and library. All area rugs and carpets have been cleaned; V.C.T. in the cafeteria serve line has been furnished and installed; ceiling tile has been purchased to be installed in the bathrooms at a later date.

At the Fox Hill School, tiles have been patched to match V.C.T, in the following areas: pod 3 corridor, bathroom, classroom; pod 2 classroom, audio-visual room; pod 1 classroom. The carpet in the principal's office has been replaced; two modern folding partitions were furnished and installed; the glass blocks from the kindergarten have been removed and required aluminum and two lites 1/4" clear plate glass with glass stops were installed; four existing plexiglas panels were replaced with plate glass; all area rugs and carpets have been cleaned.

At the Pine Glen School, the lobby, cafeteria, kitchen, ceiling, and walls have been painted. New hot and cold water supplies have been installed throughout the entire buildings; all carpets and area rugs have been shampooed; floor tile has been installed in the principal's office and secretary's office; existing plexiglas in rear lobby doors has been replaced with clear 1/4"laminated safety glass. Aluminum horizontal and vertical tubes were installed to support the new air conditioners. In the main lobby, plexiglas was removed and replaced with 1/4" clear plate laminated safety glass as required.

Respectfully submitted,
William H. Koutrouba, Supervisor

SHAWSHEEN VALLEY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

School Committee Representatives

Elected representatives of the Regional School Committee are: Anthony R. Mazzone and Mark Trifiro from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Secretary, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; and Richard E. Griffin and J. Peter Downing, Treasurer, from Tewksbury.

School Committee representation from the Town of Wilmington changed in 1994. Michael Smith served as a Wilmington representative on the Regional School Committee for one term (1991-1994) and decided not to seek re-election. At the annual Town Election, James M. Gillis was elected as one of Wilmington's two representatives to the Regional School Committee. The school district gratefully appreciates the contribution of Mr. Smith.

In October of 1994, John M. Gillis, who began his service representing Wilmington on the Regional School Committee in 1986, experienced an untimely death. He was elected by his School Committee colleagues as Treasurer (1987-1990), Vice-Chairman (1991), and Chairman (1992). He was regarded as a thoughtful, caring, and compassionate human being. Due to his highly regarded public service, both the Parent Advisory Council and the Regional School District Committee established scholarships in his honor in November of 1994.

In November of 1994, Attorney Robert Peterson of Wilmington was appointed to fill the remainder of John Gillis' unexpired term.

The School and Its Mission

Shawsheen Valley Technical is one of twenty-five regional vocational technical school districts in the Commonwealth of Massachusetts. Comprehensive quality vocational/technical education was provided to one thousand eighty six Shawsheen high school students. High school enrollment increased eight percent since 1992. Seven hundred adults participated in the part-time Adult Education program and nearly two hundred junior high school students participated in the after school Career Education program.

Two hundred high school seniors graduated in 1994. Over ninety-seven percent of the graduates either acquired jobs within their skilled professions or pursued higher education at various colleges. Shawsheen Valley Technical's graduation placement statistics continued to be amongst the best in Massachusetts.

Upon entering Shawsheen Valley Technical in grade nine, students spend every other week experiencing and exploring fourteen different vocational/technical professions. There are twenty different vocational/technical majors at Shawsheen Valley ranging from Electronics to Metal Fabrication to Health Technology to Culinary Arts. Citizens can receive a copy of program offerings by calling the Guidance Department at (508) 667-2111 weekdays from 7:30 a.m. until 3:00 p.m.

Freshman students select a shop major in April of their freshman year and spend the next three years majoring in a particular trade. In the fall of the senior year most students initiate employment with local companies during their shop week as apprentices or co-op placements. Eligibility for early placement is dependent upon academic proficiency and fulfillment of vocational/technical competencies. Students spent alternate weeks in academic classes. Due to a longer school day as compared to other high schools, combined with the elimination of study hall periods, Shawsheen students receive all necessary academic instruction required for acceptance at all colleges or universities. Recent graduates have received full scholarships at colleges including: Brown University, Suffolk University Syracuse University, and the University of Massachusetts at Lowell.

Area companies both hire Shawsheen Valley students and regularly consult Shawsheen teachers and administrators on needed curriculum changes and equipment modifications. The School Committee deeply appreciates the contributions from these two hundred and seventy businessmen who serve on Shawsheen Valley craft advisory councils.

Special Activities in 1994

Many activities took place during 1994 which deserve special recognition:

- Shawsheen continued its participation as active members of the Merrimack Valley Occupational and Tech Prep Educators Collaborative. This collaborative is coordinated by the Chief Executive Officers of six area vocational technical schools and the Presidents of Middlesex and Northern Essex Community Colleges. Charles Lyons, Shawsheen Valley Technical's Superintendent-Director, was elected President of MOVTEC in 1994. Formed three years ago to articulate acceptance and access for community colleges, it has expanded to providing advanced college credit for over four hundred current Shawsheen juniors and seniors for courses being taken while in high school. Over one hundred and sixty-eight Shawsheen graduates are currently enrolled in associate degree programs at the neighboring community colleges.

- Shawsheen initiated phase one of its school-wide technology plan to network the school and acquire direct access to the Internet. James Smyth, Director of Computer Programs, was hired to replace retiring Richard Springer, Director of Data Processing, to supervise Shawsheen Valley's technology plan which includes the initiation of a new vocational/technical major entitled Telecommunications/Networking.

- Shawnsheen Valley Technical students excelled in interscholastic athletics. The Soccer Team, Football Team, and Cross Country Team won league championships while the Hockey Team and the Volleyball Team qualified for the state tournaments. Over five hundred Shawsheen students participated in the fourteen different interscholastic programs offered at the school.

- Shawsheen students also excelled in the Vocational Industrial Clubs of America (VICA) competition. This competition is sponsored by the Department of Education and includes individual competition among students from other vocational/technical schools in trade and technical areas. Shawsheen Valley won twenty-six medals in state competition including thirteen first place gold medals. Shawsheen students participated in areas including: Advertising Design; Air Conditioning; Auto Machine Shop; Health Care; Masonry; Cosmetology; Diesel Mechanics; Desk Top Publishing; Health Occupations; Machine Drafting; Medical Assisting; Promotional Bulletin Board Display; Plumbing; Electrical Wiring; and Welding.

- Fourteen students participated in National VICA Competition. National medal winners included: Shawn Mahoney winning the gold medal in Advertising Design, Chris Nawossa winning the silver medal in Air Conditioning, and four member team of Holly Canales, Shauna Napoli, Andrew Geddry, and Jessica Borden sharing the bronze medal in Health Technology.

- Shawsheen Valley Technical staff, alumni, and friends participated in the second Alumni Golf Tournament held annually at the Andover Country Club. Over fourteen thousand dollars has been raised during the past two years with interest only to be used from this trust account for

scholarships for Shawsheen graduates.

- Shawsheen Valley's Adult Technical Institute was licensed by the Massachusetts Board of Nursing to begin a Licensed Practical Nursing Program in September of 1994. Over one hundred thirty applicants applied for admission for forty seats in the L.P.N. course. The course operates four evenings per week and on weekends for a ten month period. Internship partners include: Tewksbury State Hospital, Lahey Clinic, Winchester Hospital, Emerson Hospital, Wilmington Woods Nursing Home, and New England Pediatrics, Inc.

- The District was saddened by the loss of Ralph Carvalho. Mr. Carvalho served the district for seventeen years and was an extraordinary English Teacher and Department Chairman. The staff initiated a scholarship in his memory from proceeds earned at the Annual Shawsheen Valley Technical Alumni Golf Tournament.

Shawsheen Providing Service for Member Communities

Shawsheen Valley Technical receives requests for assistance from many of the various departments and organizations within the District. Each request is individually evaluated and its acceptance as a school project is based on whether it will assist in meeting our educational objectives, the length of time it may take, and the availability of resources needed. All expenses for projects, such as supplies and materials, are borne by those requesting the project. These projects provide Shawsheen students with the opportunity of doing hands-on work and learning skills that will be marketable upon graduation as well as lending assistance to the District.

Several projects completed during the past year are:

- Construction of a press box at Burlington High School football field. The press box provides a place for filming, videotaping, and announcing games and activities taking place on the field.

- Installation of doors and construction of brick walls at the Billerica Police Station.

* Fabrication and installation of safety railings at the Billerica Town Hall.

- Participation by our Health students at the Annual Health Fair conducted by the Town of Billerica.

- Saturday morning workshops at the Wilmington Regional Health Center in automotive maintenance and home repair.

- Design specifications as well as plumbing and electrical work for the Wilmington Community Resource Center, a joint project for the Town of Wilmington and Winchester Hospital.

- Each year Shawsheen Valley Technical Construction Department students build a home in the District. This year's construction project was a nine-room garrison colonial built on Fiorenza Drive in Wilmington. The home included a two-car garage under, four bathrooms, a five-zone hot water heating system, two fireplaces, a walk out deck from the kitchen, and a stone front entrance. Citizens interested in participating in the Annual House Building Lottery at Shawsheen Tech should contact Mr. Anthony Bazzinotti, Director of Vocational Technical Programs at (508) 667-2111 x 143 for eligibility requirements.

Shawsheen Tech's continued success is a direct result of the support received from District Town Administrators, Boards of Selectmen, Finance Committees, and citizens. We very much appreciate their cooperation and support.

B-LINE BUZZ

The Burlington B-Line, our local bus service, has successfully completed its sixth year of providing transportation to both residents and employees of Burlington businesses. In 1994, the B-Line transported approximately 75,000 passengers to their destinations in a friendly, inexpensive, and efficient manner.

The B-Line's mission is **to reduce traffic** by offering an alternative to driving, thus helping the environment by reducing vehicle emissions. In addition to providing a means to reduce commuting traffic, the B-Line serves senior citizens and school children--a service that is projected to become essential in the future as aging and student populations are projected to grow. For families with working parents, the B-Line also offers an alternative to chauffering responsibilities and can eliminate the need for two vehicles in a household.

In 1995, the B-Line hopes to work with other transit providers such as the MBTA, Lowell Regional Transit Authority, and LexPress to coordinate schedules and meeting points to make our system more regional and user-friendly.

Routes and Schedules

The B-Line operates Monday through Friday from 8 a.m. to 6:30 p.m. Buses terminate at the Human Service building at 61 Center Street. The B-Line office, where passes can be purchased, is also at this site.

On the hour bus routes and numbers:

1. Wall Street, Harvard Community Health, malls and Lahey Clinic (on request)
2. Wilmington Road and Fox Hill area
3. Bedford Street and Francis Wyman Road area; also connects with LRTA bus at Chestnut Avenue and the MBTA buses

On the half hour bus routes and numbers:

4. Winnmere area
5. Lahey Clinic, all malls, and Crossroads Plaza (on request)
6. Terrace Hall, the cinema (on request), Tower Records, Mall and Lahey Clinic

Pick up a schedule and try the B-Line (if you haven't already). Schedules are located throughout Burlington at the town offices, health care facilities, the malls, and many local businesses. Or look for the "B-Line ByLine" periodically in the Daily Times Chronicle and Burlington Union newspapers. If you have a question or need more information, please call 270-1965.

Special thanks to the B-Line Advisory Committee for their support and continued interest in increasing ridership and changing the perception of public transportation.

B-Line Advisory Committee

Resident Members

Syamal Chaudhuri	Virginia Mooney
Patricia Churchill	Mabel Nevins
George Judge, Chair	Pete Peters
Roberta Mills	Anne Rowe
Mildred Nash	Judy Wasserman

Business Community Members

Gil Frechette, Lahey Clinic
Cindy Frene, North Suburban Chamber
Randy Lapides, Burlington Mall
Bruce Silverman, American Landmark

Respectfully submitted,
Eleanor O'Connell
Transportation Coordinator

TOWN BEAUTIFICATION COMMITTEE

The Beautification Committee in its second year continued to pursue its goals and priorities established by the Committee in January 1993 (see attached). Projects and highlights for the Committee during the year 1994 were:

(1) The Committee regretfully accepted the resignations of two of its members: David DiSantos and Davis Prato. Both resignations were due to additional job responsibilities. We were fortunate to acquire two new volunteers: Edward Hastings and Julie Saia.

(2) During the winter months., we again solicited Burlington landscapers to voluntarily develop and maintain certain designated public areas. Those landscapers were recognized for their excellent efforts by receiving a plaque and the Board of Selectmen's appreciation. The landscapers recognized were:

Burlington Landscaping	James Martin Landscaping
Imperial Services	Prato Associates
K & R Tree & Landscape	R.H. Rich Landscaping
Marchese Landscaping	Runyan Landscaping

(3) In the spring we requested and received from the Board of Selectmen a Proclamation declaring May 14 - June 1 as a clean-up month. Each merchant on Cambridge Street received a letter from the Beautificaton Committee urging them to clean up litter and to consider miscellaneous plantings to enhance their properties.

(4) The Committee designed and had printed "Burlington . . How Nice" bumper stickers. We have thus far distributed 1000 stickers.

(5) We also continued our practice of awarding plaques to those businesses whose efforts to beautify their properties were deserving of public recognition. The businesses were:

Burlington Exxon
Northern Bank and Trust
R.J. Kelly for 55 Cambridge Street
R.W. Connolly Associates for 170 Cambridge Street
172 Cambridge Street Condo Association
Tim Martin 3A Auto Service
Zodiac Travel
McDonald and Vaccaro Insurance
S.N. Wood
Burger King, Middlesex Turnpike
Chili's Grill & Bar, Middlesex Turnpike

(6) The Committee has written "one on one" letters to numerous merchants asking them again to consider improving their properties. Some have responded favorably, while others did not exhibit any interest. We will continue to work with these merchants towards a positive solution.

(7) We spent considerable time with the John DiIorio Green Committee to help enhance the property at Cambridge Street and Mall Road. The lighting has been improved, and a landscaping proposal was put out for bid. We were pleased to receive one bid from R.H. Landscaping who proposed not only to plant additional shrubbery, but to continually maintain the property at no cost. Pending are the missing letters which we are awaiting from the manufacturer.

(8) We are presently working with the Burlington Business Round Table in an attempt to "spruce up" the median strip which runs the length of Mall Road. We have, through a landscaping firm, presented proposals for consideration to enhance the "strip." The Round Table Committee will be soliciting those businesses along the Mall Road to support this project.

(9) The Round Table has also generously agreed to donate the necessary funds to underwrite the total cost of a hand carved 10 foot by 3 foot "Town of Burlington" sign. We are presently negotiating a location on the Common for the sign and will present this to the Board of Selectmen for final approval.

(10) We have submitted a letter to the State Department of Public Works asking that consideration be given to cleaning debris and weeds regularly at the curbings and median strip along the length of Cambridge Street.

(11) This report basically summarizes the activities of the Beautification Committee for 1994. The Committee's goals for 1995 remain consistent with our original mandate developed in 1993.

Respectfully submitted
BEAUTIFICATION COMMITTEE
Elaine Zuccaro
Julie Saia
Michael Runyan
George Major, Chairman
Ed Hastings

BURLINGTON BEAUTIFICATION COMMITTEE
January 27, 1993

Goals	Strategies	Means
Reduce Litter	Identify Problem Areas	Direct Contact w/Owner
	Invoke By-Laws	Written and Official Notifications
	Routine Observations	Publicized Praise for Compliance
Set Standards for New Development	Enahnce By-Laws	Site Plan REview
	Enhance Community Involvement	Mandate Input by the Committee
		Mandate Input by Abutters, Tempered by the Committee
	Suggest Property and Landscape Improvements	
Improve Appearance of Key Public Areas	Identify & Prioritize Specific Areas	Solicit Support From Private Contractors
	Suggest Possible Tasks and Features	Work in Conjunction w/Established Community Organizations
		Offer Recognition to Involved Parties
Improve Appearance of General Public Areas	Identify & Prioritize Typical Areas	Offer Suggestions to Appropriate Town Authority
	Suggest Possible Tasks and Features	Create Budget Estimates for Presentation to Board of Selectmen
Improve Appearance of Privately Held Problem Areas	Identify and Assess Specific Problems Through Routine Observations	Direct Contact w/Owner
		Written and Official Notifications
	Invoke By-Laws	Publicized Praise for Compliance
Improve General Appearance of Privately Held Property	Suggest Guidelines for Routine Care	Press Releases to Local Media
		Town Sponsored Contents
	Offer Suggestions for Special Improvements	Public Recognition

BICENTENNIAL COMMISSION

The Bicentennial Commission, which was established in April, held six meeting in 1994. Although the Commission is in the beginning stages of preparing for the Communitys 200th Celebration in 1999, the group has accomplished a number of tasks this year.

In addition to setting some goals for activities and researching what other communities have done to recognize their historical turning points, the Commission has begun research for memorabilia, fund raising, and more community involvements. In November chairmen were elected to serve various length terms.

The scheduled meetings for the first half of 1995 are as follows:

January 23	April 24
February 27	May 15
March 20	June 19

The Commission wishes to express its appreciation to the Board of Selectmen and Town Meeting for the support provided in 1994 and for future support as we work towards Burlington's 200th Birthday.

Respectfully Submitted,
Wayne Higden, Chairman
Karen Hoyt, Annual Co-Chairman
Auralie Slowey, Annual Co-Chairman
Anneé L'Heureux, Correspondence Secretary
Anne Whittington, Recording Secretary
Kevin McKelvey, Treasurer
Brian Curtin, Treasurer

COMMISSION MEMBERS

Phillip Gallagher	8 Corcoran Rd.	2000
Jane L. Chew	7 Winn Valley Dr.	2000
Karen Coady	7 Woodside Ln.	2000
Douglas Gillingham	16 Corcoran Rd.	2000
Marilyn Langley	13 Algonquin Dr.	2000
Pauline Keans	105 Drake Rd.	2000
Dolly Mountain	5 Eisenhower Dr.	2000
Sherri Lawson Baker	11 Sears St.	2000
Neal Gaffey	59 Mill St.	2000
Harold Hammond	13 Marrett Rd.	2000
Lisa Buoncuore	17 Beaverbrook Rd.	2000
Auralie Slowey	13 Paulson Dr.	2000
Barbara Faso	79 Drake Rd.	2000
Anne Whittington	1521 Arboretum Way	2000
John (Ed) Fogelberg	214 Winn St.	2000
Brian Curtin	3 Lee Ave.	2000
George DeMattia	802 Farms Dr.	2000
Annee L'Heureux	12 Mark St.	2000
Michelle Feist	8 Druid Hill Rd.	2000
Karen Bibo	39 Upland Rd.	2000
Richard Wilde	1A Marion Rd.	2000
Ann Coady	7 Woodside Ln.	2000
Maureen Schuler	22 Tinkham Ave.	2000
Robert Paulsen	8 St. Mary Rd.	2000
Hope Paulsen	8 St. Mary Rd.	2000
Kevin McKelvey	4 Allison Dr.	2000
Carol Soares O'Hearn	6 College Rd.	2000
Ellie O'Connell	33 Peach Orchard Rd.	2000
John Hickey	10 Sarah St.	2000
Sandra J. McNeal	119 Wilmington Rd.	2000
Stephen Miles	20 College Rd.	2000
Wayne Higden, CHR.	15 Foster Rd.	2000

COMMUNITY FARM

This marks the fourth successive season that we have run the garden in order to supply the Food Pantry with fresh produce as well as raise money at our Saturday morning vegetable stand. It seems that each year brings some very unusual conditions and '94 was no exception.

The cemetery road was under construction from the outset. We arranged to keep about two-thirds of the top field and gave up all the lower field. This gave us about a quarter acre of the very best growing area and about another quarter acre of some rather poor space on the west side by the gas line. As we adjusted for all the changes in space and conditions another factor gradually unfolded. The '94 growing season started early and seemed to last forever. The summer weather was good with decent rain. As it turns out we experienced one of the longest growing seasons (frost to frost) on record and many parts of the state actually set a weather bureau record.

The total yield was about 3000 pounds plus 500 head of lettuce, compared to 7000 pounds last year and 9000 pounds the year before. Considering the utilized space was about half and major weight crops such as potatoes and most winter squash were eliminated, this was quite good. We also had almost no cukes due to insects and poor onions due to weeds. The lettuce, tomatoes, and carrots were all exceptional. The recorded delivered weights were:

beans	231	pac choy	35
butternut squash	355	snap peas	67
carrots	702	summer squash	613
cucumbers	145	swiss chard	125
onions	154	tomatoes	574
Total	3001 pounds		
lettuce	533	heads all large	

We also had space for Carla Burke's flower and herb section which was once again very gratifying. We cut the space in half for flowers but there still were plenty of cut flowers at the stand and for the occasional gift through People Helping People.

Despite a real shortage of both variety and quantity for our Saturday farmstand, Bill Beyer ran the stand with assistance from John Hofferty. It was once again well patronized and we gave People Helping People a check for $659.82. Bill and John put a real effort into making the stand attractive and a fun stop for our friends around town who enjoy the produce and give us support.

Each year I find it very difficult to contact all the people who make the farm a success. During the season it seems I am too busy and then the holidays arrive. Although the operation has been cut back and some of the help has moved on to other projects, there were still many hands and some new faces. Paul Raymond has worked with me every year and I am especially grateful to him for the long hours he spent throughout the entire season. In many ways Paul is critical to this project. He is a generous worker, a good gardener, and most of all he is always encouraging.

Once again I thank all of you for helping.

Sincerely,
Frank P. Monaco

BURLINGTON HOUSING AUTHORITY

The Burlington Housing Authority, organized in 1966, operates under the provisions of Chapter 121B of the Massachusetts General Laws; Section VIII, 24CFR (Code of Federal Regulations); Chapter 30B of the State Procurement Law; and State and Federal Codes of Ethics. All State and Federal programs are audited on an annual basis. A five-member Board of Commissioners, consisting of four elected and one State-appointed member, oversees the Authority's policies and procedures. The Executive Director is charged with the administration of these procedures.

The Burlington Housing Authority, originally consisting of 40 units of elderly housing in 1969, is now providing affordable housing for 105 elderly households and 195 non-elderly families. This includes both "conventional" housing owned by the Authority and leased housing in the private sector.

In October of this year, the Housing Authority lost a valued Board Member with the death of Mr. Samuel Roberto, Jr., in October of 1994. Mr. Roberto served the authority for more than 20 years and oversaw the development of Tower Hill Senior Citizen Housing as well as the development of our current substantial stock of affordable private housing. The Tower Hill community room has been renamed the Sam Roberto Community Room in his honor.

In 1994, the Housing Authority was audited by the State Auditors, and for the sixth consecutive year, the Auditors found that there were no audit findings in any of the Authority's State or Federal programs.

Although the expanded services offered to Seniors through Minuteman Home Care and other town programs has enabled them to retain their independent living in our Housing, the Housing Authority recognizes that there is a serious lack of housing available in Burlington for those persons who need more services but who are not suitable candidates for a nursing home. Consequently, the Burlington Housing Authority Board of Directors is now seeking to develop assisted living housing for Burlington residents.

Regarding local control of housing in Burlington, another attempt is being made this year to change the law so that all Burlington housing is administered by the Burlington Housing Authority rather than huge impersonal private non-profits based in Boston.

Housing of non-elderly in elderly housing is another issue that the Authority, along with other Housing Authorities statewide, has been trying to resolve. A new State law has been passed that requires Housing Authorities to house 15% non-elderly in elderly housing. This law will pose a challenge to Housing Authorities in trying to assure that Seniors will not be negatively impacted.

The Burlington Housing Authority encourages all seniors to inquire about our senior citizen housing. The Authority office staff is always willing to answer questions about income and asset requirements or other program requirements.

Board Members	**Expiration of Term**
Robert Matarazzo, Chairman	April, 1997
Joseph Arena, Vice Chairman	April, 1999
M. Harrison Graham, Treasurer	April, 1996
John Leary, State Appointee	July, 1999
Richard Tarpey, Interim Appointee	April, 1995

Executive Director
Lillian M. Buckley, PHM

Programs Under Management	**No. of Families**
Section 8 Certificates & Vouchers	150
State MRVP Program	46
Chapter 667 State Elderly Housing	105
Chapter 705 State Family Housing	2
TOTAL	303

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) has worked to increase its legislative capacity in 1994, and this effort has resulted in substantial revenue to cities and towns. For example, the council lobbied for the Capital Outlay Bill, signed into law in August, which included $300 million in Chapter 90 funding to cities and towns for road and bridge repairs. The Capital Outlay Bill also included language which allotted $10 million toward a state-funded revolving loan to homeowners for Title 5 repairs. MAPC was instrumental in creating this concept, and is currently working with the Department of Environmental Protection to formulate a mechanism to effectively allocate these funds. The Council was instrumental in organizing over thirty transportation-oriented groups to lobby for the passage of the Transportation Bond Bill, which will allot $4.6 billion in bonds over two years for road, bridge, mass transit, and other transportation related projects. The Council has also worked toward the passage of the Open Space bond Bill, the River Protection Bill, and other critical initiatives.

North Suburban Planning Council — The NSPC is one of eight MAPC subregions developed to foster inter-town communication and cooperation. The two major areas of activity for this year were transportation and legislation. The NSPC provided input into the development of the Transportation Improvement Program and the Unified Planning Work Program. In addition, the subregion worked with CTPS on the public participation process for the update of the regional transportation plan. In cooperation with MAPC, the NSPC developed a scope of work for a study of circumferential transit. The subregion spent considerable time reviewing the "Growing Smart" legislation proposed by 1000 Friends of Massachusetts as well as reviewing and commenting on several bills that affected the way local Planning Boards operate. The subregion sponsored a legislative breakfast in January that was well-attended despite heavy snow.

NSPC also participated in the subregional evaluation process that took place this year. Several meetings were spent discussing and filling out the subregional evaluation form. Two NSPC members participated in MAPC's subregional retreat held at Brandeis. As a result of the retreat, the subregion developed and submitted a proposal for the additional funding being made available to the subregions.

Another area of interest was economic development. Economic development officials were invited to a meeting featuring a representative of the Greater Boston Manufacturing Partnership. The subregion also reviewed data from the vacant sites survey.

Staff has worked with the Burlington Town Administrator's office on issues related to the use of alternative fuels by town vehicles. The town is interested in finding ways to promote the use of alternative fuels in its municipal fleet to promote clean air. Staff met with the Selectmen twice and reviewed a draft proposal prepared for the town. In the review of the proposal staff offered advice on changes needed in the proposal to meet current federal directives related to use of federal funds on alternative fuel projects.

Staff also:

- provided information on bicycle transportation planning.
- assisted communities with the programming of transportation projects into the Transportation Improvement Program. Project solicitation requests, TIP updates, and project status reports were provided to the community on a regular basis.

TOWN MEETINGS & ELECTIONS

ADJOURNED (FIRST) TOWN MEETING
FOGELBERG AUDITORIUM, B.H.S.
Monday, January 10, 1994

At 7:55 P.M., a quorum being present, the meeting was called to order with a salute to the flag. The reading of the Warrant and Constable's Report was waived upon unanimous consent. A motion to adjourn to Wed., Jan. 12, 1994 to complete the business of the warrant, if necessary, was moved, seconded and so voted.

The Master Plan Committee presented an update to the meeting.

The meeting was recessed and the Special Town Meeting was called to order.

SPECIAL TOWN MEETING
MONDAY, JANUARY 10, 1994

The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 1 (RE: Library Construction Report)

The Board of Library Trustees presented a report to Town Meeting regarding the on-going construction project.

A Resolution was moved and seconded. Whereas, Town Meeting Representatives strongly disapprove of the performance of the Board of Library Trustees in effectuating the demolition of the Sears Street Library building; and Whereas, the performance of the Board of Library Trustees in effectuating said demolition deprived Town Meeting, and the people they represent, of the right to decide upon the use or reuse of the Sears Street Library Building valued at approximately one million dollars; and Whereas, a public library is by definition an institution of truth and knowledge and the Board of Library Trustees serves as the duly sworn guardians of that institution and all that it represents; Be it therefore resolved that Town Meeting hereby declare a vote of no confidence in the Board of Library Trustees as it currently stands.

Resolution Failed.

A resolution to direct the Board of Selectmen to disband the ad hoc Capital Building Study Committee was withdrawn upon the information that the Board had accepted the Committee's Final Report, thereby automatically dissolving the Committee.

ARTICLE 2 (RE: Amend Bylaws - Recall Elected Officials)

The article as it appears in the warrant was moved and seconded. An amendment to include language to limit terms of office was declared out of order by the moderator. Motion failed.

At 9:10 P.M., the special meeting adjourned. The regular meeting was reconvened.

A motion to suspend the rules to take Article 6 out of order was moved, seconded and failed.

ARTICLE 1 (RE: Reports of Town Officers and Committees)

Committee Reports will be heard at the respective warrant article.

ARTICLE 2 (RE: Will of Marshall Simonds)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who voted 12-0-0 in favor. MAJORITY VOTED to accept from the Trustees under the will of Marshall Simonds the sum of $9,500, for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 3 (Re: Transfer of Funds - Veterans Services)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who voted 11-1-0 in favor. An amendment to strike the amount of $3,000 and substitute therefor the amount $2,500 was moved and seconded. Amendment failed. MAJORITY VOTED to transfer from Veterans Services Full Time Salaries Account - Line item #113 to Veterans Services Capital Outlay Account - Line item #114, the sum of $3,000, for the purpose of purchasing computer equipment, same to be spent under the direction of the Board of Selectmen.

ARTICLE 4 (Re: Firefighters Collective Bargaining Agreement FY '93 & FY '94)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who voted 11-0-1 in favor. MAJORITY VOTED to fund the Collective Bargaining Agreement by and between the Town of Burlington and Local 2313 International Association of Firefighters (IAFF) by transfer from Line item #145 the sum of $55,450, to the Fire Department Salary Account, and the sum of $1,375, to the Fire Department Clothing Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 5 (Re: Purchase of Military Housing)

The article was moved and seconded by the Ways & Means Committee who voted 10-0-2 in favor. UNANIMOUSLY VOTED to authorize the Board of Selectmen to acquire by purchase for the purpose of providing affordable housing 4.8 acres of land, more or less, shown as Parcel 15 on Town of Burlington Assessors' Map No. 54, and to authorize short-term borrowing, the sum of $945,000, for the purpose of said acquisition, and the sum of $45,000 for repair of said property and to authorize the Board of Selectmen to accept the deed of said land upon whatever terms and conditions the Selectmen may determine, and to authorize the Board of Selectmen to accept the sum of $160,000 from Essex Partners in full satisfaction of the Developer's obligation under Article VIII (concerning affordable housing), of the Special Conditions for Planned Development District, approved by the January 25,1988 Special Town Meeting, as amended by the vote under Article 27 of the May 10, 1993 Annual Town Meeting for the

Planned Development District located at 100 Cambridge Street, such sum to be used by the Town for the purposes of the article.

At 10:55 P.M., a motion to adjourn was moved, seconded and so voted.

ADJOURNED (FIRST) TOWN MEETING
WEDNESDAY, JANUARY 12, 1994
BHS - FOGELBERG AUDITORIUM

At 8:35 P.M. the moderator called the meeting. A quorum was not present. A motion to adjourn to Wednesday, January 19, 1994 was moved, seconded and so voted.

ADJOURNED (FIRST) TOWN MEETING
WEDNESDAY, JANUARY 19, 1994
BHS - FOGELBERG AUDITORIUM

At 8:00 P.M., a quorum being present, the meeting was called to order with a salute to the flag.

ARTICLE 6 (RE: Transfer Library Project)

The article was moved and seconded. MAJORITY VOTED to amend the vote taken under Article 1 and Article 2 of the June 23, 1993 Special Town Meeting by authorizing the Board of Selectmen, in place of the Library Trustees, to direct the expenditure of the monies appropriated pursuant to said Article 1 and authorizing the Board of Selectmen in place of the Library Trustees to expend those issuance costs authorized under said Article 2.

ARTICLE 7 (RE: Installation of Lining in Sewer Pipe in Corcoran Road)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who voted 11-0-1 in favor. MAJORITY VOTED to transfer from free cash the sum of $161,180, for the purpose of the installation of lining in 2,086 feet of sewer pipe in Corcoran Road, same to be spent under the direction of the Board of Selectmen.

ARTICLE 8 (RE: Amend General Bylaws Article III and IX - Committee May Fill Vacancies)

The article as it appears in the warrant was moved and seconded. The Bylaw Review Committee voted 0-5 in opposition as the subject is addressed in the General Bylaws, Art. 11, Sec.13. A motion to dismiss was moved, seconded and so voted.

ARTICLE 9 (RE: Amend General Bylaws Articles III - Meeting Call by Members)

The article was moved and seconded. The Bylaw Review Committee voted 0-5 in opposition. MAJORITY VOTED to approve the addition of the following bylaw to Article III, as Section 7.3, to read as follows:

"7.3 Meeting Call by Members

If the chair of any committee is vacant, unable, or unwilling to call a meeting of the committee, the Vice-chair, or one-quarter of the current members of the committee but not less than three persons, may, with due notice, call a meeting at which the committee may legally take any action within its jurisdiction."

Approved by A.G. 2/25/94.
Published Burlington Union 3/10/94 & 3/17/94.

ARTICLE 10 (RE: Amend General Bylaws Articles III - Committee Preferences of Town Meeting Members)

The article was not moved. A resolution was offered in its place. Resolution failed to receive a majority vote.

ARTICLE 11 (RE: Abandonment of Drainage Easement at 7 Holly Street)

The article as it appears in the warrant was moved and seconded. A motion to amend the article by including Parcels 38 and 39 was declared out of order by the moderator. UNANIMOUSLY VOTED to authorize, pursuant to M.G.L. Chapter 40, Sections 15 and 15A, the transfer of control to the Board of Selectmen of the 20 foot wide stormwater drainage easement as shown on Land Court Plan #26214A-4, and assessors May #17, Parcel #37, affecting property at 7 Holly Street, identified as lot #95 on Land Court Plan #26214A, for the purpose of abandoning the easement and further to authorize the Board of Selectmen to abandon said easement.

At 9:15 P.M., a motion to adjourn was moved, seconded and so voted.

Attest: Jane L. Chew, CMC
Town Clerk

ANNUAL TOWN ELECTION

April 9, 1994

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex ss.

To either of the Constables of the Town of Burlington, in the County of Middlesex,

GREETING.

IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Burlington High School Gym, in said Burlington on Saturday the ninth day of April next, at 8:00 in the forenoon, then and there to act on the following articles:

To cast their votes in the Annual Town Election for the candidates for

# of Seats	Office	Term
1	Moderator	1 Yr.
2	Selectmen	3 Yrs.
1	Assessor	3 Yrs.
1	School Committee	3 Yrs.
2	Library Trustee	3 Yrs.
1	Planning Board	5 Yrs.
2	Board of Health	3 Yrs.
1	Housing Authority	5 Yrs.
1	Recreation Commission	3 Yrs.
1	Shawsheen Tech. H.S.	3 Yrs.
108	Town Meeting Members	18 elected from each Precinct

And you are directed to serve this Warrant, by posting up attested copies thereof at Burlington Town Hall and Burlington High School Gym, in said Town, Burlington, 7 days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 31st day of March in the year of our Lord one thousand nine hundred and ninety-four

Richard C. Wilde
Gary J. Gianino
Robert A. Maranno
Joseph A Impemba
Selectmen of Burlington

A true copy. Attest:
Anthony J. Saia, Constable

The Polls for the Annual Town Election were opened at 8:00 A.M. at Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked. Memory Packs were sealed and the counters all read zero. The Polls closed at 8:00 P.M.

	Votes Cast	Registered Voters
Prec. 1 Warden, Mary Louise Rutherford	578	2,413
Prec. 2 Warden, Virginia Igo	319	1,846
Prec. 3 Warden, Paula Davis	547	2,283
Prec. 4 Warden, Patricia Stanford	528	2,106
Prec. 5 Warden, Marjorie Pearson	596	2,280
Prec. 6 Warden, Elmer Larson	597	2,342
Totals	3,165	13,270

The above figures include 216 Absentee Ballots cast by Precinct as follows:
1 — 44, 2 — 27, 3 — 46, 4 — 30, 5 — 45, 6 — 24

	Prec.1	Prec.2	Prec. 3	Prec. 4	Prec.5	Prec.6	Totals
MODERATOR (1 yr.) 1							
Blanks	166	82	156	127	171	159	861
Thomas F. Murphy	407	233	385	397	418	433	2,273
Write-in	5	4	6	4	7	5	31
Total	578	319	547	528	596	597	3,165

SELECTMEN (3Yr) (2)							
Blanks	219	111	202	174	194	194	1,094
Joseph A. Impemba	371	220	354	376	430	398	2,149
George L. Judge, Jr.	396	196	347	354	370	413	2,076
Virginia E. Mooney	165	111	190	148	191	188	993
Write-in	5	0	1	4	7	1	18
Total	1,156	638	1,094	1,056	1,192	1,194	6,330
ASSESSOR (3YR) (1)							
Blanks	183	103	199	141	189	164	979
Timothy J. Cosgrove	394	216	347	384	404	430	2,175
Write-in	1	0	1	3	3	3	11
Total	578	319	547	528	596	597	3,165
SCHOOL COMM (3YRS) (1)							
Blanks	39	20	45	37	36	29	206
John E. Fogelberg	252	181	264	257	316	295	1,565
Walter H. Sherburne	286	118	236	231	243	271	1,385
Write-in	1	0	2	3	1	2	9
Total	578	319	547	528	596	597	3,165
LIBRARY TRUSTEE (3YR) (2)							
Blanks	373	232	373	327	374	354	2,033
Karen M. Arnold	210	110	241	210	245	228	1,244
Richard S. Lewis	271	142	227	248	255	279	1,422
Gene J. Rossi	299	151	244	259	314	326	1,593
Write-in	3	3	9	12	4	7	38
Total	1,156	638	1,094	1,056	1,192	1,194	6,330
PLANNING BOARD (5YR) (1)							
Blanks	54	19	48	42	35	36	234
John "Jack" D. Kelly	193	87	182	170	150	184	966
Albert L. Fay, Jr.	249	158	235	242	289	227	1,400
Gerald W. Mills	82	55	81	74	122	150	564
Write-in	0	0	1	0	0	0	1
Total	578	319	547	528	596	597	3,165
BD. OF HEALTH (3YR) (2)							
Blanks	304	204	317	267	277	268	1,637
James J. Dion	249	161	272	267	335	296	1,580
James C. Harrison	334	138	237	260	271	314	1,554
Jane M. Richard	268	134	265	262	309	316	1,554
Write-in	1	1	3	0	0	0	5
Total	1,156	638	1,094	1,056	1,192	1,194	6,330
HOUSING AUTH. (5YR) (1)							
Blanks	202	116	204	162	196	184	1,064
Joseph J. Arena	373	203	339	363	399	412	2,089
Write-in	3	0	4	3	1	1	12
Total	578	319	547	528	596	597	3,165
RECREATION (3YR) (1)							
Blanks	177	99	177	133	154	160	900
Phillip A. Gallagher	398	220	365	388	437	434	2,242
Write-in	3	0	5	7	5	3	23
Total	578	319	547	528	596	597	3,165
SHAWSHEEN (3YR) (1)							
Blanks	192	106	186	147	164	174	969
John P. Miller	383	213	360	380	432	423	2,191
Write-in	3	0	1	1	0	0	5
Total	578	319	547	528	596	597	3,165

TOWN MEETING
Precinct 1 (18)

Blanks	5,096
Linda K. Collins (write-in)	20
Barbara G. Faso (write-in)	49
Gene J. Rossi	302
David J. Fionda	309
Channing L. Entwistle	313
Charles J. White	313
Laura S. Collins	314
Gilbert Napoleon	315
Thomas L. Callahan, Jr.	317
Juliet M. Perdichizzi	317
Robert J. Macdonald	320
Francis E. Redfern	324
John E. Burgomaster	326
Barbara A. Brennan	328
Clifford L. Comeau	330
Patricia A. Schuler	333
Robert A. Carroll	336
Garry Feldman	348
Write-ins	94
TOTALS	10,404

TOWN MEETING
Precinct 2 (18)

Blanks	3,027
Beverly Apruzzese (write-in)	12
Patricia M. Hussar	127
Frederick J. Crosdale, Jr.	140
William C. Beyer	144
Margaret Merlesena	145
Edmund F. Wall	148
Francis L. McLaughlin	149
Peter E. Lewis	150
Michael S. Runyan	150
Donna Nickerson	153
Linda J. Lewis	155
James G. Franey	155
Lucy A. Bramanti	164
Sheila A. Englert	166
Eleanor N. O'Connell	179
Vinent Apruzzese	180
Lawrence R. Benassi	183
Ann Louise McNamara	194
Write-ins	21
TOTALS	5,742

TOWN MEETING
Precinct 3 (18)

Blanks	4,918
Harold D. Hammond	151
Shari Ellis	155
Paul T. LeClair	160
John T. Keating	186
Paul A. Valleti	190
Frank E. Baxter	193
Charles J. McLean	194
Marion V. Keating	207
Ronald G. Ganley	210
Janis A. Giles	213
John T.Lyons	213
Francis M. Heartquist	216
Miriam R. Kelly	216
Stella M. Peters	216
Elaine I. Zuccaro	216
Elliot J. Chikofsky	219
Louis P. Rubino	221
Mabel A. Nevins	223
Anne E. Rowe	231
Stephen G. Marchese	253
Mildred J. Nash	260
Anne P. Coady	262
Thomas F. Murphy, Jr.	295
Write-ins	28
TOTALS	9,846

TOWN MEETING
Precinct 4 (18)

Blanks	4,311
William G. Small	202
Richard E. Silvia	213
Marjorie Allan Smith	223
Richard E. Madden	228
John Fitzpatrick	230
Janet M. Towers	232
David J. DiSanto	240
Sheila E. Howard	241
Vincent A. Restivo, Sr.	242
Kevin J. Sullivan	243
James R. Shea	244
Michael A. Proulx	245
Betty M. Bullock	248
Karen Cooper	254
Daniel J. Coughlin	256
Roberta E. Mills	260
James G. Killilea	269
Virginia E. Mooney	270
Frank P. Monaco	273
Joan B. Hastings	279
James G. Dolan	281
Write-ins	20
TOTALS	9,504

TOWN MEETING
Precinct 5 (18)

Blanks	4,776
Richard P. Burkhart	303
Carmen Dore Lewis	307
Auralie P. Slowey	313
Brian J. Connolly	313
Ruth E. Danielson	315

Joanne L. Kinchla	316
Raymond T. Santilli	316
Kenneth R. Forte	317
William C. Maguire	318
Robert Paulsen	319
Phyllis LaMarca	328
Hope M. Paulsen	334
Erinn Sheehan	335
Patricia J. Angelo	341
James J. Dion, Jr.	348
Virginia M. Igo	366
Kevin Pollicelli	369
Albert L. Fay, Jr.	378
Write-ins	16
TOTALS	10,728

TOWN MEETING
Precinct 6 (18)

Blanks	4,681
John J. Skehan	281
Thomas P. Adams	289
Kenneth J. Rush, Jr.	292
Karen A. Moyer	295
Samuel A. Rippin	296
Kevin B. McKelvey	299
Patrick Rutherford	314
Victoria D. Leary	315
Marlene F. Rettenberg	316
William T. Shea	322
Catherine Cathy Boucher	323
Marie A. Ardito	323
Donald A. McGillivray	326
David J. Ghio	331
William F. Callahan	335
Donald J. Muse	342
Gerald W. Mills	344
Marie Soda	347
John E. Hickey	358
Write-ins	17
TOTALS	10,746

Attest:

Jane L. Chew, CMC
Town Clerk

APRIL 21, 1994
TOWN HALL

At 7:00 P.M., the Town Meeting Members from Precincts 1 and 5 assembled to fill the vacancies created by the election of Gene Rossi and Al Fay to townwide office.

Nominees:

Prec.1	Paul Roth, 249 Fox Hill Rd.	Unanimously Voted.
Prec.5	Cathy Lee,15 Raymond Rd.	By a vote of 5-3
	Robert Meaney, 6 Short St.	

Kathy Lee was appointed.

Attest:

Jane L. Chew, CMC
Town Clerk

ANNUAL TOWN ELECTION
RECOUNT OF OFFICE OF BOARD OF HEALTH
APRIL 27, 1994

A recount was held by the Board of Registrars on April 27, 1994, at 6:00 P.M. at the Police Station pursuant to a petition for such recount filed with the Town Clerk and certified by the Registrars on April 19, 1994.

As determined by the recount, the votes cast for the office of Board of Health were as follows:

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
James J. Dion	249	161	271	266	333	295	1,575
James C. Harrison	334	138	238	258	272	317	1,557
Jane M. Richard	268	135	265	265	310	315	1,558
Write-ins	19	1	2	2	0	0	24
Blanks	286	203	316	263	277	267	1,612

Attest: Jane L. Chew, CMC

Jane L. Chew
Town Clerk

The following State Primary Nomination Papers were submitted and certified during the month of May:

Candidate		Office	# Certified	(# Submittted)
Jefferson, Mildred	R	US Senator	35	54
Hayward, Jeffrey	D	US Rep	75	82
Mooney, Virginia	D	State Rep	158	174
DeNucci, Joseph	D	State Auditor	37	40
Grace, Augusto	D	Sec.State	752	838
Kennedy, Edward M.	D	US Senator	174	216
Brenton, Marianne	R	State Rep	117	150
Carbone, Guy	R	Att.Gen..	11	11
Weld, William	R	Governor	50	61
Cellucci Argeo Paul	R	Lt.Gov.	50	60
Berry, Janis	R	Att.Gen.	176	283
Stroll, Earle	R	State Auditor	3	4
Kennedy, John S.	D	Register of Deeds	143	161
Lakian, John	R	US Senator	121	171
Murray, Douglas	D	Register of Deeds	311	343
Brune, Eugene	D	Register od Deeds	261	297
Havern, Robert	D	State Senator	111	115
Chase, Artrhur	R	Sec.State	16	16
Aiello, Virgil	R	Gov.Council	92	167
Tierney, John	D	US Rep	252	266
Torkildsen, Peter	R	US Rep	60	77
Harshbarger, Scott	D	Att.Gen.	109	115
Forman, Peter	R	Sec.State	25	28
Flaherty, Francis	D	County Comm.	153	175
Wilde, Richard	D	State Rep	303	353
Gay, Dorothy Kelly	D	Gov.Council	33	35
O'Brien, Shannon	D	State Treas.	34	34
Jeghelian, Janet	R	US Sen	47	64
Romney,W. Mitt	R	US Sen	19	27
Capuano, Michael	D	Sec.State	29	30
Mullin, Joseph	D	Lt.Gov	12	14
Malone, Joseph	R	State Treas.	102	145
Clark, Forrester	R	State Auditor	13	16
Barrett, Michael	D	Gov.	12	15
MacDonald, Douglas	D	CountyComm.	16	16
Cangiamila, Brion	R	State Sen.	69	113
Costello, Nicholas	D	US Rep	70	73
Draisen, Marc	D	Lt.Gov.	15	16
Carter, James	R	US Senator	1	1
Roosevelt, Mark	D	Gov.	39	48
Bachrach, George	D	Gov.	273	303
Massie,Robert	D	Lt.Gov.	59	66
Tierney, Thomas	U	Treas.	2	2
Libertarian Party		Slate	25	29

ADJOURNED (SECOND) TOWN MEETING
MONDAY, MAY 9, 1994
FOGELBERG AUDITORIUM, BHS

A quorum being present, the meeting was called to order at 7:50 P.M. with a salute to the flag. The moderator swore in all town meeting members. A motion to adjourn to Wed., May 11, 1994 to complete the business of the warrant, if necessary, was moved, seconded, and so voted. The reading of the Warrant and Constable's Return was waived upon unanimous consent.

ARTICLE 1 (RE: Reports of Town Officers & Committees)
Reports of Committees will be heard during the respective article's discussion.

ARTICLE 2 (RE: Transfer of Funds - F.Y. '94 Various Accounts)
The article was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. MAJORITY VOTED to transfer from Fire Dept. Fulltime Salary account to Fire Dept. Contracted Services, the sum of $20,000 to pay for expenses incurred in Fiscal Year 1994 to be spent under the direction of the Fire Dept.

ARTICLE 3 (RE: Funding F.Y. '95 Budget)
The article as it appears in the warrant was moved and seconded by the Ways & Means Committee. MAJORITY VOTED to raise and appropriate the following amounts sufficient to cover the requests of the various departments for Fiscal Year 1995:

Treasurer/Collector — Items 1-3	
Salaries	$260,043
Expenses	9,270
Special Accounts	200
Total	269,513
Assessors — Items 4-5	
Salaries	132,309
Expenses	27,450
Total	159,759
Town Clerk — Items 6-7	
Salaries	98,028
Expenses	29,404
Total	127,432
Moderator — Items 8-9	
Salaries	150
Expenses	75
Total	225
Planning Board — Items 10-11	
Salaries	119,230
Expenses	7,956
Total	127,186
Ways & Means — Items 12-13	
Salaries	2,040
Expenses	500
Total	2,540
Capital Budget — Item 14	
Salaries	4,510
Town Admin/Selectmen — Item 15-17b	
Salaries	207,864
Expenses	8,690
Special Accounts	7,200
Local Transportation	149,388
Total	373,142
Legal — Items 18-22	
Legal Fees	92,000
Legal & Appraisal	0
Tax Title	3,000
Collective Bargaining	14,000
Total	109,000
Accounting — Items 23-24	
Salaries	141,565
Expenses	620
Total	142,185
Town Meeting & Reports — Items 25-26	
Salaries	2,321
Expenses	12,012
Total	14,333
Registrar of Voters — Items 27-29	
Salaries	1,000
Expenses	4,600
Special Accounts	0
Total	5,600
Town Facilities — Items 30-32	
Salaries	114,247
Expenses	94,398
Special Accounts	0
Total	208,645
Central Administration — Items 33-47b	
Central Supply	80,070
Central Machines	14,518
Chapter 32B (F)	2,305,000
Memorial Day/Veteran's Day	2,500
Fourth of July	10,000
Unemployment Compensation (F)	35,000
Pension Reimbursement (F)	10,000
Surplus Buildings	10
Town Insurance (F)	675,000
Financial Audit (F)	36,000
BMEA Education	2,500
EDP Supplies/Maintenance	18,000
Contract Services - EDP	34,000
Employees Assistance Program	6,498
Medicare (F)	130,000
Center School Occupancy	59,056
Charles George Settlement(F)	161,705
Total	3,579,857
Board of Appeals — Items 48-50	
Salaries	6,402
Expenses	250
Advertising & Mailing	4,000
Total	10,652

Conservation Commission — Items 51-52	
Salaries	58,113
Expenses	21,180
Total	79,293
Historical Commission — Item 53	
Expenses	2,993
Sealer of Weights — Items 54-55	
Salaries	4,366
Expenses	1,000
Total	5,366
Fire Department — Items 56-65	
Salaries	2,928,495
Expenses	188,328
Special Accounts:	188,328
Medical Coverage	20,000
Education & Tuition	5,000
Clothing	21,000
Recertification of EMT	750
Fire Prevention	2,500
Public Education	500
Arson Investigation	1,650
Training	6,000
Hazardous Materials:	
Training & Management	4,500
Termination Buyback	10
Total	3,178,733
Emergency Management Service — Items 66-70	
Salaries	2,500
Expenses	18,190
Special Accounts:	
Education	200
Surplus Property	10
Emergency Fund	10
Total	20,910
Building Inspector — Items 71-73	
Salaries	218,263
Expenses	9,891
Hazardous Structures	10
Total	228,164
Police Department — Items 79-89	
Salaries	3,127,418
Expenses	190,829
Special Accounts:	
Clothing	45,490
Education	10,000
Animal Disposal	1,180
NEMLEC	3,300
Medical	20,000
Medical Exams	0
Personnel Education	0
Traffic Supervisor Uniforms	1,800
Armorer Qualify, Off.	0
Total	3,400,017

Department of Public Works — Items 90-103a	
Salaries	1,844,074
Expenses	826,920
Special Accounts:	
Clothing	14,400
Physical Exams	500
Education	2,500
Highway I	28,444
Lane Painting	37,222
Snow & Ice	250,000
Tree Care	14,000
Well Cleaning	10,000
Well Pumping	0
Mod. of Well Seal & Parco Reloc.	10,000
Rubbish & Garbage	1,810,668
Street Lights	380,000
Swift Law	12,000
Total	5,240,728
Community Life Center — Items 104-105	
Salaries	*223,693
Expenses	13,840
Total	237,533
* A motion to amend the p/t salaries from 34,758 to 27,980 failed.	
Council on Aging — Items 106-112	
Salaries	81,871
Expenses	4,855
Special Accounts	
Holiday Baskets	400
Minuteman Homecare	2,682
Emergency Account	391
Birthday's "Old-Old"	0
Stipend for Programs	0
Total	90,199
Veteran's Services — Items 113-115	
Salaries	51,436
Expenses	3,443
Aid to Veterans	27,600
Total	82,479
Board of Health — Items 116-126	
Salaries	187,364
Expenses	18,600
Special Accounts:	
Community Human Service	6,000
Clinics	1,200
T.B. Hospital	10
Premature Babies	10
Home Health Service	2,500
CMARC	8,200
Hospice	500
Mosquito Control	*19,425
Hazardous Waste Collection	32,200
Total	276,009
*A motion to fund this item at $0 failed.	

Recreation Director - Items 127-130	
Salaries	276,191
Expenses	26,675
Special Accounts:	
Transportation	5,460
Self Support Programs	106,745
Total	415,071
Recreation Maintenance - Items 131-133	
Salaries	359,876
Expenses	98,498
Special Account	0
Total	458,374
Library - Item 134-136	
Salaries	368,592
Expenses	65,163
Books & Periodicals	93,106
Total	526,861
Shawsheen Valley School - Item 137	603,243

At 10:55, a motion to adjourn was seconded and so voted.

Attest:
Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEETING
WEDNESDAY, MAY 11, 1994
FOGELBERG AUDITORIUM, BHS

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag. A motion to adjourn to Monday, May 16, 1994 to complete the business of the warrant, if necessary, was moved, seconded and so voted.

ARTICLE 3 (RE: Funding F.Y. '95 Budget) - Continued

Local Education — Item 138	20,375,879
Debt Service — Items 139-141	
Principal	1,165,000
Interest	763,480
Temporary Interest	0
Total	1,928,480
Reserve Fund — Item 142	200,000
County Retirement — Item 143	2,272,818
Negotiated Settlements — Item 145	200,000
Grand Total	44,953,669

ARTICLE 4 (RE: Capital Budget - F.Y. '95)

The article was moved and seconded by the Capital Budget Committee, MAJORITY VOTED to raise and appropriate, and transfer from available sources where noted, the following sums for the items contained within the Fiscal Year 1995 Capital Budget:

Project No.	Department	Project Name/Description	Spending Authority	Appropriation
95-1	**DPW**	**Pavement Management**	**Selectmen**	**$618,676***

An amendment to strike the figure of 190,000 and substitute therefor the figure of 618,676 (&428,676 transfer from Chapter 90 funds and 190,000 raise and appropriate) was seconded and so voted.

An amendment to add the words "Said funds to be expended for the completion of Lexington St., Phase 3 and the streets specified in the backup material." was seconded and so voted. Main motion as amended carried.

95-2	DPW	Equipment Replacement	Selectmen	50,500

An amendment to postpone indefinitely was moved and seconded. Amendment failed.

An amendment to add the words "for the purchase of Bombardier snow removal equipment as described in the backup material, or its equivalent' was seconded. There was a division of the house and tellers were appointed. There was a tie vote of 43 in favor, and 43 opposed. The moderator called for another vote. By a vote of 44 in favor and 40 opposed, the amendment carried. Main motion as amended carried.

95-3	DPW	Sewer Pump Replacement (2 pumps - Grandview Ave. Station)	Selectmen	27,500
95-4	DPW	Treatment Plant Filter Replacement	Selectmen	80,000
95-5	DPW	Sewer Lining	Selectmen	46,560
95-6	DPW	Stream Cleaning	Selectmen	20,000
		Conservation		

An amendment to strike the figure of 10,000 and substitute therefor the figure of 20,000 was seconded and so voted. Main motion as amended carried.

95-7	Police	3 Cruisers	Selectmen	51,720

An amendment to strike the figure of 68,960 and substitute therefor the figure of 51,720 and further to strike the words "4 cruisers" and substitute the words "3 cruisers" was seconded and so voted. Main motion as amended carried.

95-8	Fire	Refurbish Engine #4	Selectmen	65,000

An amendment to strike the figure of 50,000 and substitute therefor the figure of 65,000 was seconded. There was a division of the house and tellers were appointed. By a vote of 42 in favor and 40 opposed, the amendment carried. By a vote of 44 in favor and 38 opposed, the main motion as amended carried.

95-9	Fire	Exhaust Handling at Headquarters	Selectmen	10,000
95-10	Town Clerk	Optech Scanning Vote/Tabulators	Town Clerk	15,127
95-11	Selectmen	Francis Wyman School Repairs	Selectmen	10,000

An amendment to strike the figure of 10,000 and substitute therefor the figure of 20,000 was seconded and failed

95-12	Recreation	Purchase of Automobile	Recreation	16,000

An amendment to strike the figure of 12,000 and substitute therefor the figure of 16,000 was seconded and so voted. Main motion as amended carried.

At 10:55 P.M., a motion to adjourn was seconded and so voted.

Attest:

Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEETING
WEDNESDAY, MAY 16, 1994
FOGELBERG AUDITORIUM, BHS

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag. A motion to adjourn to Wednesday, May 18, 1994 to complete the business of the warrant, if necessary, was seconded and so voted.

ARTICLE 4 (RE: Capital Budget - F.Y. '95) - Continued

95-13	Recreation	Renovation of Regan Park	Recreation

A motion to strike the figure of 27,000 and substitute therefor the figure 20,000 was seconded.

A motion to add the words "to include restraining and repairing the existing tennis courts" was seconded.

A motion to lay on the table was seconded and so voted

95-14	School	Expansion Repairs at BHS	School

A motion to strike the figure of 25,000 and substitute therefor the figure of 20,000 was seconded and failed. There was a division of the house and tellers were appointed. BY A VOTE OF 32 IN FAVOR AND 46 OPPOSED THE MAIN MOTION WAS DEFEATED.

95-15	School	ADA Systemwide	School

A motion to postpone indefinitely was seconded and so voted

95-16	School	New Wood Gym Floor - Memorial Elementary School	School

Main motion was defeated.

95-17	School	New Fire Alarm System - Fox Hill Elementary	School	9,000
95-18	Selectmen	Computer Hardware/Software	Selectmen	

A motion to postpone to Wednesday, May 18, 1994 was seconded and so voted.

ARTICLE 5 (RE: Overlay Accounts)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. MAJORITY VOTED to transfer from Overlay Surplus to the Fiscal Year 1992 and Fiscal Year 1993 Overlay accounts the sum of $200,000, same to be spent under the direction of the Board of Assessors.

ARTICLE 6 (RE: Will of Marshall Simonds)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. MAJORITY VOTED to accept from the Trustees under the will of Marshall Simonds the sum of $9,500, for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 7 (RE: Lighting of Athletic Fields)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 10-30-0 in favor. MAJORITY VOTED to raise and appropriate the sum of $7,500, to pay electric bills for lighting of athletic fields used by Burlington youth sports organizations, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 8 (RE: Completion of Open Space, Recreation, Cultural & Natural Resources Plan)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-1-0 in favor. MAJORITY VOTED to raise and appropriate the sum of $10,000, for the purpose of completing the Town of Burlington's Open Space, Recreation, Cultural and Natural Resources Plan, same to be spent under the direction of the Recreation Commission.

ARTICLE 9 (RE: Drug & Alcohol Task Force)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 13-0-0 in favor. MAJORITY VOTED to raise and appropriate the sum of $2,500, to fund the expenses of the Burlington Drug & Alcohol Task Force, same to be spent under the direction of the Board of Selectmen.

ARTICLE 10 (RE: Funding for DAC)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-1 in favor. A motion to strike the figure of 3,000 and substitute therefor the figure of 2,170 was seconded and so voted. The main motion as amended carried.

MAJORITY VOTED to raise and appropriate the sum of $2,170 for the purpose of providing the Disability Access Commission with sufficient monies to perform the necessary function of the Commission and provide services to the Town of Burlington, same to be spent under the direction of the Board of Selectmen.

ARTICLE 11 (RE: Amend Article XVI and Establish Fund for Bicentennial)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 10-3-0 in favor. A motion to strike the words "raise and appropriate" and the amount of 1,000 and substitute therefor the words "transfer $10,000 from FY94 Recreation Maintenance Fulltime Salaries Account" was seconded and failed. A motion to strike the second paragraph was seconded and failed.

MAJORITY VOTED to establish a Bicentennial Commission by amending article XVI of the Town's General Bylaws by adding a new section 15.0, to read as follows:

> "15.0 Bicentennial Commission - A Bicentennial Commission is established for purposes of planning and coordinating activities in conjunction with the celebration of the Town's Bicentennial in 1999. The Commission shall consist of a number of residents to be determined and appointed by the Board of Selectmen. The term of the Commission shall expire on January 1, 2000."
>
> and to establish a fund for the Bicentennial by raising and appropriating the sum of $1,000, same to be spent under the direction of the Board of Selectmen.

Approved by Attorney General 7/26/94.
Published Burlington Union 8/4,8/11/94

ARTICLE 12 (RE: Insurance Claims Account - School Department)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 11-0-0 in favor. MAJORITY VOTED to transfer from the insurance Claims Account to the Operations and Maintenance Account of the School Department the amount of $41,535.17 to settle the claim of fire damages at Wildwood School, same to be spent under the direction of the School Committee.

ARTICLE 13 (RE: Ice Palace Enterprise Fund)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 13-0-0 in favor. MAJORITY VOTED to transfer from the Burlington Ice Palace Estimated Revenue Account the sum of $550,700 to operate the Burlington Ice Palace, same to be spent under the direction of the Board of Selectmen.

ARTICLE 14 (RE: Sewer Services Enterprise Fund)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 13-0-0 in favor. MAJORITY VOTED to transfer from the Burlington Sewer Estimated Revenue Account the sum of $2,919,018 for the Burlingtown Sewer Enterprise Fund.

ARTICLE 15 (RE: Community Custodial Fees)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 13-0-0 in favor. A motion to strike the figure of 25,000 and substitute therefor the figure of 20,000 was seconded and so voted.

MAJORITY VOTED to raise and appropriate the sum of $20,000, for the Community Custodial Fees for the events to be covered for Burlington Scout Organizations, PTO meetings, Boosters, Citations, Youth Volleyball, Youth Basketball, Baseball Association, Pop Warner, Hockey and Skating Association, Youth Soccer, Selectmen's meetings, same to be spent under the direction of the School Committee.

A motion to postpone articles 16,17 and 18 until Wednesday, May 18, 1994 was seconded and so voted.

ARTICLE 19 (RE: Part-time Salary Plan)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 10-0-1 in favor. MAJORITY VOTED to amend the Part-time Salary Plan (under 20 hours), category E, as follows:

	Town Meetings & Elections	
	Voting Machine Technicians	Eliminate
add:	Precinct Clerk	$8.19 per hour
	Recreation Department	
	Program Director	$10 - $20 per hour
	Assistant Program Director	8 - 15 per hour
	Recreation Supervisor/Instructor	6 - 10 per hour
	Summer Senior Leader/Unit Leader/	8 per hour
	Summer Leader	7 per hour
	Summer Junior Leader	6 per hour
	Senior Game Official	12 - 25 per game
	Junior Game Official	8 - 15 per game

ARTICLE 20 (RE: Street Acceptances - Cutting Lane, Myrna Drive, Cathy Road, Julia Connors Drive, Maguire Way, Travers Lane, and portions of Cresthaven Drive, Colburn Street and Ivy Lane)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to accept Cutting Lane, Myrna Drive, Cathy Road, Julia Connors Drive, Maguire Way, Travers Lane, and portions of Cresthaven Drive, Colburn Street and Ivy Lane, as public ways in the Town of Burlington as laid out by the Board of Selectmen as described below:

CUTTING LANE, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the easterly side line of Wilmington Road,
thence running N 20-07-40 E a distance of 64.34 feet along the easterly side-line of Wilmington Road to a stone bound (SB) with drill hole (dh) at a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 30.68 feet to a stone bound (SB) with drill hole (dh) at a point of tangency;
thence turning and running S 50-11-43 E a distance of 192.13 feet to a point of curvature on the easterly side line of Cutting Lane;
thence turning and running along a curve having a radius of 366.50 feet a length of 85.29 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 275.00 feet a length of 149.19 feet to a point of tangency;
thence turning and running S 32-26-43 E a distance of 77.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 150.00 feet a length of 145.12 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 318.19 feet a length of 226.74 feet to a stone bound (SB) with drill hole(dh) at a point of tangency;
thence turning and running S 47-09-00 E a distance of 85.00 feet to a stone bound (SB) with drill hole (dh) at a point of curvature;
thence turning and running along a curve having a radius of 401.79 feet a length of 105.19 feet to a stone bound (SB) with drill hole (dh) at a point of tangency;
thence turning and running S 32-09-00 E a distance of 100.00 feet to a stone bound (SB) with drill hole (dh) at a point of curvature;
thence turning and running along a curve having a radius of 222.12 feet a length of 124.06 feet to a stone bound (SB) with drill hole (dh) at a point of compound curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 30.10 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 50.00 feet a length of 165.86 feet to a point of tangency;
thence turning and running S 56-50-25 W a distance of 19.20 feet to a point;
thence turning and running N 64-09-00 W a distance of 103.03 feet to a stone bound (SB) with drill hole (dh) at a point of curvature;
thence turning and running along a curve having a radius of 266.12 feet a length of 148.63 feet to a to a stone bound (SB) with drill hole (dh) at a point of compound curvature;
thence turning and running N 32-09-00 W at a distance of 100.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 357.79 feet a length of 93.67 feet to a stone bound (SB) with drillhole (dh) at a point of tangency;
thence turning and running N 47-09-00 W a distance of 85.00 feet to a stone bound (SB) with drill hole (dh) at a point of curvature;
thence turning and running along a curve having a radius of 274.19 feet a length of 194.90 feet to a point of compound curvature;

thence turning and running along a curve having a radius of 194.00 feet a length of 107.69 feet to a stone bound (SB) with drill hole (dh) at a point on a curve;
thence turning and running along a curve having a radius of 194.00 feet a length of 80.00 feet to a point of tangency;
thence turning and running N 32-26-43 W a distance of 77.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 231.00 feet a length of 125.32 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 410.50 feet a length of 95.53 feet to a point of tangency;
thence turning and running N 50-11-43W a distance of 158.51 feet to a point on the southerly sideline of Cutting Lane
thence running N 50-11-43 W a distance of 35.49 feet to a point on the easterly sideline of Wilmington Road, at the point of beginning.

Being more fully show on a Street Acceptance Plan of Cutting Lane prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, dated March 17, 1994

MYRNA STREET, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the northeasterly sideline of Sarah Street:
thence running across the end of Myrna Street N 42-20-00 W a distance of 80.00 feet to a point of curvature on the northwesterly side-line of Myrna Street;
thence turning and running along a curve having a radius of 20.00 feet a length of 31.41 feet to a point of tangency;
thence turning and running N 47-40-00 E a distance of 707.80 feet to a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 55.13 feet to a point of tangency;
thence turning and running S 78-41-10 E a distance of 13.09 feet to a point of curvature;
thence turning and running along a curve having a radius of 480.00 feet a length of 94.11 feet to a point of curvature;
thence turning and running along a curve having a radius of 20.00 feet a length of 22.65 feet to a point of tangency;
thence turning and running S 47-40-00 W a distance of 765.61 feet to a point of curvature;
thence turning and running along a curve having a radius of 20.00 feet a length of 31.41 feet to a point of beginning.

Being more fully shown on a Street Acceptance Plan of Myrna Street prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, dated March 17, 1994.

CATHY ROAD, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the northeasterly side-line of Beaverbrook Road, thence running across the end of Cathy Road N 52-30-00 W a distance of 70.80 feet to a point;
thence turning and running N 42-20-00 W a distance of 13.02 feet to a point of curvature on the northwesterly side-line of Cathy Road;
thence turning and running along a curve having a radius of 20.00 feet a length of 35.51 feet to a point of tangency;
thence turning and running N 35-57-00 E a distance of 1,366.02 feet to a point of curvature;
thence turning and running along a curve having a radius of 20.00 feet a length of 29.68 feet to a point of tangency;
thence turning and running W 49-04-50 E across the end of Cathy Road by Phillip Avenue a distance of 80.29 feet to a point of curvature;
thence turning and running along a curve having a radius of 20.00 feet a length of 33.15 feet to a point of curvature;
thence turning and running W 35-57-00 W a distance of 1,363.23 feet to a point of curvature
thence turning and running along a curve having a radius of 20.00 feet a length of 30.87 feet to a point of tangency at the point of beginning.

Being more fully shown on a Street Acceptance Plan of Cathy Road prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department dated March 17, 1994.

JULIA CONNORS DRIVE, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginnling at a point on the northerly side-line of Peach Orchard Road;
Thence running across the end of Julia Connors Drive along a curve having a radius of 913.01 feet a length of 86.21 feet to a point of curvature;
thence turning and running along a curve having a radius of 23.43 feet a length of 36.80 feet to a point of tangency;
thence turning and running N 15-39-24 W a distance of 183.20 feet to a point of curvature;
thence turning and running along a curve having a radius of 103.56 feet a length of 79.13 feet to a point of tangency;
thence turning and running N 28-07-29 E a distance of 723.66 feet to a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 23.18 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 50.00 feet a length of 249.61 feet to a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 23.18 to a point of tangency;
thence turning and running S 28-07-29 E a distance of 723.66 feet to a point of curvature;

thence turning and running along a curve having a radius of 63.56 feet a length of 48.57 feet to a point of tangency;
thence turning and running S 15-39-24 E a distance of 189.50 feet to a point of curvature;
thence turning and running along a curve having a radius of 20.00 feet a length of 31.42 feet to the point of beginning.

More fully shown on a Street Acceptance Plan of Julia Connors Drive prepared by Raymond Engineering Service, dated August 31, 1992.

MAGUIRE WAY, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the northwesterly side-line of Winter Street:
thence running across the end of Maquire Way S 16-27-47 W a distance of 66.49 feet to a point of curvature on the westerly side-line of Winter Street;
thence turning and running along a curve having a radius of 28.36 feet a length of 34.57 feet to a point of tangency;
thence turning and running N 54-45-20 W a distance of 368.65 feet to a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 42.38 feet to a point of tangency;
thence turning and running along the southeasterly side-line of Julia Connors Drive N 28-07-29 E a distance of 90.68 feet to a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 36.16 feet to a point of tangency;
thence turning and running S 54-45-20 E a distance of 371.25 feet to a point of curvature;
thence turning and running along a curve having a radius of 10.00 feet a length of 15.70 feet to the point of beginning.

More fully shown on a Street Acceptance Plan of Maguire Way prepared by Raymond Engineering Service, dated August 31, 1992.

TRAVERS LANE, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described"

Beginning at a point on the northeasterly side-line of Center Street:
thence running across the end of Travers Lane along a curve having a radius of 699.14 feet a length of 93.14 feet to a point of curvature;
thence running along a curve having a radius of 25.00 feet a length of 41.10 feet to a point of tangency;
thence turning and running N 48.06-10 E a distance of 34.43 feet to a point of curvature;
thence running along a curve having a radius of 140.00 feet a length of 168.55 feet to a point of compound curvature;
thence running along a curve having a radius of 108.10 feet a length of 97.66 feet to a point of tangency;
thence turning and running N 65-19-04 E a distance of 103.54 feet to a point of curvature;
thence running along a curve having a radius of 165.00 feet a length of 49.31 feet to a point of tangency;
thence turning and running N 82-26-31 E a distance of 31.05 feet to a point of curvature;
thence running along a curve having a radius of 25.00 feet a length of 26.88 feet to a point of compound curvature;
thence running along a curve having a radius of 50.00 feet a length of 247.61 feet to a point of compound curvature;
thence running along a curve having a radius of 30.00 feet a length of 22.06 feet to a point of tangency;
thence turning and running S 82-26-31 W a distance of 43.37 feet to a point of curvature;
thence running along a curve having a radius of 125.00 feet a length of 37.36 feet to a point of tangency;
thence turning and running S 65-19-04 W a distance of 103.54 feet to a point of curvature;
thence running along a curve having a radius of 148.10 feet a length of 133.80 feet to a point of compound curvature;
thence running along a curve having a radius of 100.00 feet a length of 120.39 feet to a point of tangency;
thence turning and running S 48-06-10 W a distance of 35.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 40.78 feet to the point of beginning

More fully shown on a Street Acceptance Plan of Travers Lane prepared by Raymond Engineering Service, dated October 20, 1992.

CRESTHAVEN DRIVE, (a portion of), in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point 348.51 feet from the easterly side-line of Skilton Lane on the westerly side-line of Cresthaven Drive:
thence running across the end of an existing portion of Cresthaven Drive N 47-24-30 E a distance of 40.00 feet to a point of curvature on the easterly side-line of Cresthaven Drive;
thence turning and running along a curve having a radius of 1,402.43 feet a length of 97.31 feet to a point of tangency;
thence turning and running s 46-34-00 E a distance of 255.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 50.00 feet a length of 53.18 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 52.96 feet a length of 195.85 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 50.00 feet a length of 53.18 feet to a point of tangency;
thence turning and running s 43-26-00 W a distance of 129.75 feet to a point on the southeasterly side-line of Cresthaven Drive;

thence running across the end of the other existing portion of Cresthaven Drive S 73-25-00 W a distance o;f 44.83 feet to a point on the northwesterly side-line of Cresthaven Drive;
thence turning and running N 43-26-00 E a distance of 150.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 50.00 feet a length of 78.53 feet to a point of tangency;
thence turning and running N 46-34-00 W a distance of 255.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 1,442.43 feet a length of 100.09 feet to a point of beginning.

Being more fully shown on a Street Acceptance Plan of Cresthaven Drive prepared by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, dated February 23, 1994.

COLBURN STREET, (portion of), in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the easterly side-line of Waite Avenue;
thence running across the end of Colburn Street N 19-24-49 W a distance of 90.00 feet to a point of curvature on the northerly side-line of Colburn Avenue;
thence turning and running along a curve having a radius of 25.00 feet a length of 39.27 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 280.00 feet a length of 171.04 feet to a point of tangency;
thence turning and running N 35-35-11 E a distance of 307.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 23.18 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 50.00 feet a length of 249.81 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 23.18 feet to a point of tangency;
thence turning and running S 35-35-11 W a distance of 307.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 320.00 feet a length of 195.48 feet to a point of tangency;
thence turning and running along a curve having a radius of 25.00 feet a length of 39.27 feet to a point of tangency and point of beginning.

More fully shown on a Street Acceptance Plan of Colburn Street prepared by Raymond Engineering Service, dated August 31, 1992.

IVY LAND (portion of) in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point on the southwesterly side-line of Johns Road:
thence running across the end of Ivy Lane S 53-40-24 E a distance of 48.25 feet to a point on a stone wall on the southeasterly side-line of Ivy Lane;
thence turning and running S 45-03-54 W a distance of 53.18 feet to a point of curvature;
thence turning and running S 43-58-50 W a distance of 28.41 feet to a point of curvature;
thence turning and running along a curve having a radius of 50.00 feet a length of 221.02 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 35.31 feet to the point of beginning.

More fully shown on a Street Acceptance Plan of Ivy Lane prepared by Raymond Engineering Services, dated January 31, 1991.

ARTICLE 21 (RE: Leasing 8 Blanchard Road)

The article as it appears in the warrant was moved and seconded. Land Use committee voted 6-0 in favor, MAJORITY VOTED to authorize the board of Selectmen to lease a certain parcel of Town land known as a portion of Lot 8, Blanchard Road, as shown on a plan entitled "Site Plan in Burlington, Massachusetts, Location: Lot 8 Blanchard Road. Applicant Yankee Celltell Co., Owner: Town of Burlington" by Francis D. DiPietro, dated July 9, 1984, and shown on Tax Assessor's Map #53, parcel #7-9, for a period of up to ten (10) years and upon such terms as the Selectmen deem necessary or appropriate.

A motion to postpone Article 22 until Wednesday, May 18, 1994 was seconded and so voted.

At 10:50 P.M. a motion to adjourn was seconded and so voted.

Attest:

Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEETING
WEDNESDAY, MAY 18, 1994
FOGELBERG AUDITORIUM, BHS

A quorum being present, the meeting was called to order at 7:50 P.M. with a salute to the flag.

ARTICLE 4 (RE: Capital Budget - F.Y. '95)

95-18 Selectmen Computer Hardware/Software Selectmen 70,000

A motion to strike the figure of 80,000 and substitute therefor the figure of 70,000 was seconded and so voted. Main motion as amended carried.

Articles 16-18 regarding school projects were withdrawn without objection.

ARTICLE 22 (RE: Acquisttion of Conservation Restriction - Camp Cummings Property)

The article as it appears in the warrant was moved and seconded. The Land Use committee voted 4-4. A motion to strike the words "a conservation restriction on a portion of" from the first sentence was seconded and failed.

There was a division of the house and tellers were appointed. BY A VOTE OF 58 IN FAVOR AND 28 OPPOSED, THE MAIN MOTION CARRIED BY THE REQUIRED 2/3 VOTE to authorize the Conservation Commission to purchase a conservation restriction on a portion of certain land located in the Town of Wilmington, known as the "Camp Cummings Property," for the purpose of maintaining, improving, protecting, conserving and properly utilizing open spaces in land and water areas that are already owned by the Town within Burlington and Wilmington and also for the purpose of protecting the purity of the Mill Pond Reservoir and as funding under Article 3 of the September 9, 1992 Town Meeting. The portion of the Camp Cummings Property on which the conservation restriction is to be acquired, is approximately shown on a sketch plan entitled "Plan of Land in Wilmington, Massachusetts on Chestnut Avenue, owned by Minuteman Council, Inc., Boy Scouts of America, dated August 16, 1992: which plan is available for inspection in the office of the Town Clerk, and the land on which the restriction is to be acquired is described in the deed recorded with the Middlesex South District Registry of Deeds in book 2,342, Page 257.

ARTICLE 23 (RE: MMA Revenue Sharing Proposal)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to instruct its representatives to the General Court to support the Massachusetts Municipal Association's Revenue Sharing Plan to provide an adequate and secure source of funds to support local services by dedicating a portion of state tax revenues and lottery proceeds to fund the new Chapter 70 school aid schedule, a general revenue sharing distribution, which includes a five-year phase-out of the current lottery diversion, and a gas tax distribution.

ARTICLE 24 (RE:MMA Proposal for Changes to New School Finance Law)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to instruct its representatives to the General Court to support the amendments to the new school finance law prepared by the Massachusetts Municipal Association for the purpose of reducing the intrusion of the state into local budget and taxation matters, restoring a measure of accountability of local school districts to local voters, and providing cities and towns with additional flexibility in budgeting local services.

ARTICLE 25 (RE:MMA Gas Tax/Transportation Bond Bill Funding)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to instruct its representatives to the General Court to support the position of the Massachusetts Municipal Association in favor of full funding of the Cherry Sheet Highway Aid accounts, Chapter 81 and Chapter 90, as well as the swift passage of the Transportation Bond Bill, H. 1,033, in order to ensure a fair and predictable share of funds for distribution to cities and towns for use on local roads.

The following resolution was offered by Patricia Angelo. MAJORITY VOTED:

RESOLVED, That it is the sense of this 1994 Annual Town Meeting duly convened in the Town of Burlington that all revenues of the State Lottery not required to pay prizes or to fund the administrative expenses of that Lottery be distributed IN TOTO to the cities, towns, and school districts of the Commonwealth; that such Lottery revenues shall not be used to fund state government operations other than prizes and Lottery administrative costs as aforesaid, nor be diverted to any other purpose; and that the legislators representing this Town in the General Court be instructed, under Article XIX of the Declaration of Rights in the State Constitution, to do all things necessary and proper within their power to implement this Resolution as the will of the Town; and that the Selectmen cause copies of this resolution to be provided to each such legislator forthwith.

ARTICLE 26 (RE: Snow Removal/Handicapped Parking Bylaw Adoption)

The article as it appears in the warrrant was moved and seconded. The Bylaw Review Committee voted 5-0 in favor. A motion to add the words "or organization' after the words "person or business" wherever they appear was seconded and so voted. Main motion as amended carried. MAJORITY VOTED to amend

Article X of Streets and Public Places of its General Bylaws by adding new sub-sections as follows:

Section 24.0 — Handicapped Parking Bylaw

Section 24.1.1 No person or business or organization shall in the course of operation, activity or maintenance cause or allow obstruction of or prevent access to any handicapped parking space.

Section 24.1.2 No person or business or organization shall in the course of operation, activity or maintenance remove or allow removal of a handicapped parking sign from any handicapped parking space during regular business hours. In the event that removal of a handicapped parking sign is necessary for repair or maintenance the sign shall be replaced for regular business hours.

Approved by Attorney General 7/26/94.
Published Burlington Union 8/4,8/11/94.

ARTICLE 27 (RE: Accept Statute Amendment re: Abatement of Property Taxes)

The article as it appears in the warrant was moved and seconded. The Bylaw Review Committee voted 5-0 in favor. MAJORITY VOTED to accept the provisions of Section 110 of Chapter 110 of the Acts of 1993, which amends MGL Chapter 59, Section 5, Clause twenty-second E by substituting a one-year residency requirement for Veterans' property tax exemptions in place of a 5-year residency requirement.

ARTICLE 28 (RE:Establish Amusement Devices License Fee Schedule)

The article as it appears in the warrant was moved and seconded. The Bylaw Review Committee voted 5-0 in favor. MAJORITY VOTED to amend the town's General Bylaws by adding a new section to Article VI Selectmen, as follows:

Section 10.0 — Fees — Automatic Devices Licenses

Annual Fee for any automatic amusement device or any renewal thereof: $30.00

Approved by Attorney General 7/26/94.
Published Burlongton Union 8/7,8/11/94.

ARTICLE 29 (RE: General ByLaw Amendment Police Department Alarm Rules and Bylaw Regulations)

The article as it appears in the warrant was moved and seconded. The Bylaw Review committee voted 0-5 in opposition, the Selectmen voted 0-5 in opposition. The main motion was defeated.

ARTICLE 30 (RE: Amend Zoning Bylaw, Wetlands District Section 8.2.0 and 8.2.2)

The article was moved and seconded. The Planning Board voted unanimously in favor. The Conservation Commission voted favorably. The main motion was defeated.

At 9:35 P.M., a motion to adjourn was seconded and so voted.

Attest:

Jane L. Chew, CMC
Town Clerk

During the month of June, the following Initiative Petitions were certified:

Ballot Reform	4	(out of 11)
Graduated Income Tax	14	(out of 18)
Rent Control	53	(out of 62)
Term Limits	129	(out of 163
Gas Tax	43	(out of 52)
Students's Rights	6	(out of 12)
Retail Stores - Holiday	4	(out of 4)

ADJOURNED (THIRD) TOWN MEETING MONDAY, SEPTEMBER 12, 1994 FOGELBERG AUDITORIUM, BHS

At 7:35 P.M., the Town Meeting Members of Precinct 6 assembled to fill the vacancy created by the resignation of Patrick Rutherford. Present and voting were: T. Adams, K. McKelvey, K. Rush, M. Ardito, C. Boucher, V. Leary, M. Rittenberg, W. Shea, W. Callahan, D. Ghio, J. Hickey, D. Muse, M. Soda. Nominations: John Skehan, 5 Allison Dr., unanimously voted.

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag. A motion to adjourn to Wed., September 14, to complete the business of the warrant, if necessary, was moved, seconded and so voted.

ARTICLE 1 (RE: Reports of Town Officers & Committees)

Committee reports will be heard during the respective warrant article discussion.

ARTICLE 2 (RE: Renovation of Regan Park)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 9-1-0 in favor. Capital Budget voted 6-1 in favor. MAJORITY VOTED to transfer from free cash the sum of $27,000 for the renovation of Regan Park, same to be spent under the direction of the Recreation Commission.

ARTICLE 3 (RE: Vine Brook Settlement Fund)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 10-0-0 in favor. Capital Budget voted 7-0 in favor. MAJORITY VOTED to

appropriate the sum of $2,950,000, from the Vine Brook Settlement Account, for the purpose of permitting, designing, and constructing a water treatment plant to treat water from the Vine Brook Aquifer for volatile organic compounds and iron and manganese removal, same to be spent under the direction of the Board of Selectmen.

ARTICLE 4 (RE: Transfer Chapter 90 Monies to Pavement Account)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 8-1-1 in favor. Capital Budget voted 7-0 in favor. MAJORITY VOTED to transfer the sum of $245,384, from the Chapter 90 Bond Issue per Chapter 85 of the Acts of 1994, to be added to the Pavement Management Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 5 (RE: Transfer funds from Sale of Graves Account)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 8-1-1 in favor. Capital Budget voted 7-0 in favor. MAJORITY VOTED to transfer the sum of $48,000, from the Sale of Graves Account to the Cemetery Development Account, for the purpose of providing construction work at the new cemetery, including the entrance way and the perimeter fence, same to be spent under the direction of the Board of Selectmen.

ARTICLE 6 (RE: Funding Solid Waste Collection Services for Condominiums)

A motion to dismiss was moved, seconded and so voted.

ARTICLE 7 (RE: Payment of Taxes or Assessments)

The article as it appears in the warrant was moved and seconded. The Bylaw Review committee voted 3-0 in favor. MAJORITY VOTED to accept the provisions of Chapter 408 of the Acts of 1993, amending Section 57 of Chapter 40 of the General Laws, and to amend Section 26 of Article XI of the General Bylaws, Payment of Taxes or Assessments as follows:

A. By revising Subsection 26.1 to read as follows:

> 26.1 The Tax Collector shall annually furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits, including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, including where applicable, identification of the real estate which is the subject of such tax, fee, assessment, betterment or other municipal charge and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

B. By revising the first sentence of subsection of 26.2 to read as follows:

> The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers, held by any party whose name appears on said list furnished to the licensing authority by the Tax Collector, or any license or permit with respect to which the licensed or permitted activity, event or other matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list, provided, however, that written notice is given to the party and the Tax Collector, as required by applicable provisions of the law, and the party is given a hearing, to be held not earlier than fourteen days after said notice,

Approved A.G. 9/19/94.
Adv. Burlington Union 9/29, 10/6/94

ARTICLE 8 (RE: Accept Construction Noise Bylaw)

The article was moved and seconded. The Bylaw Review Committee voted 0-4 in opposition. A motion to refer to the Bylaw Review Committee to report to the January Town Meeting was moved, seconded and so voted.

ARTICLE 9 (RE: Establish the Date for the 1995 Annual Town Election)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to establish April 8, 1995 as the Annual Town Election.

ARTICLE 10 (RE: Amend Zoning Bylaw, Wetlands District Section 8.2.0 and 8.2.2)

The article as it appears in the warrant was moved and seconded. Planning Board voted unanimously in favor. The Land Use Committee voted 6-1 in favor. There was a division of the house and tellers were appointed. BY A VOTE OF 73 IN FAVOR AND 3 OPPOSED, THE TOWN VOTED to amend the Zoning Bylaw by removing a portion of the designation Wetlands District from parcel 249 on Assessors Map 43, more specifically bounded and described as follows:

> Beginning at a point on Winn Street at the common corner of parcel #224;
> thence turning and running northeasterly approximately 140 feet more or less to a point designated as Wetlands, (DWS) Deciduous Wooded Swamp and (M) Marsh, on the Town of Burlington's "Statutory Wetlands" Map #43;
> thence turning and running southwesterly along said "Statutory Wetlands" (DWS) Deciduous Wooded Swamp and (M) Marsh as designated limit line to a point on Winn Street;
> thence turning and running 250 feet northwesterly along the side-line of Winn Street to the point of beginning;
> Meaning and intending all of "Zoned Wetlands District" that falls between the "Statutory Wetlands Line" and Winn

Street as shown on the "Statutory Wetlands" Map 43 on Parcel 249 of Assessors Map 43

Approved A. G. 9/19/94.
Adv. Burlington Union 9/29, 10/6/94.

ARTICLE 11 (RE: Amend Zoning Map)

The article was moved and seconded. The Planning Board voted 6-0-1 in favor. The Land Use Committee voted 7-0 in favor. There was a division of the house and tellers were appointed. BY A VOTE OF 54 IN FAVOR AND 24 OPPOSED, THE TOWN VOTED to amend the Zoning Map to remove the land as described below from a General Industrial (IG) District and Continuous Traffic Business (BT) District and to establish the same as a General Business (BG) District:

Certain parcels of land situated in Burlington, Middlesex County, Massachusetts and being shown as Parcels 55, 56, 58, 59, 60, 61, 62, and 64 on Tax Assessor's Map No. 56 (the "Premises"). Parcels 55, 56, 57, 58, 59, 59, 60, 61, and 64 are currently zoned Industrial General (IG) District. Parcel 62 is currently zoned continuous Traffic business (BT) District

more specifically bounded and described as follows:

Beginning at a point on Middlesex Turnpike and running in a Southwesterly direction a distance of 38.35 feet along a curve with radius of 30.00 feet;
thence along a line tangent a distance of 33.05 feet at bearing of S 83° 26' 15" E, turning and traveling a distance of 268.96 feet at a bearing of N30°12'47"E, turning and traveling a distance of 208.05 feet at a bearing of S75°36'11"E, then traveling a distance of 235.00 feet at a bearing of N 67° 12' 22" E, turning and traveling a distance of 348.00 feet at a bearing of S 04° 01' 31" W, then traveling a distance of 403.00 feet at a bearing of S 17° 15' 40" W, turning and traveling a distance of 116.70 feet at a bearing of N 47° 03' 08" W, turning and traveling a distance of 138.36 feet at a bearing of S 68° 19' 54" W, turning and traveling a distance of 281.72 feet at a bearing of N 47° 03' 08" W, turning and traveling a distance of 272.45 feet at a bearing of N 10° 11' 30" W, to the point of beginning.

Approved A.G. 9/19/94.
ADV. Burlington Union 9/29, 10/6/94.

At 9:35 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew, CMC
Town Clerk

COMMONWEALTH OF MASSACHUSETTS
MICHAEL J. CONNOLLY, SECRETARY

SS. MIDDLESEX

To either of the Constables of the Town or City of Burlington

GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at

Precincts 1, 2, 3, 4, 5, 6
Burlington High School gymnasium

on TUESDAY, THE TWENTIETH DAY OF SEPTEMBER, 1994 from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

U.S. Senator	For the Commonwealth
Governor	For the Commonwealth
Lt. Governor	For the Commonwealth
Attorney General	For the Commonwealth
Secretary	For the Commonwealth
Treasurer	For the Commonwealth
Auditor	For the Commonwealth
Representative in Congress	6th Congressional District
Councillor	6th Councillor District
Senator in General Court	4th Senatorial District
Representative in General Court	23rd Representative District
District Attorney	Northern District
Clerk of Courts	Middlesex County
Register of Deeds	Middlesex Southern District
County Commissioner	Middlesex County

Given under our hands this 22nd day of August 1994

Robert A. Marrano
Gary J. Gianino
George L. Judge, Jr.
Joseph A. Impemba
Richard C. Wilde
Selectmen of Burlington

Posted

Anthony J. Saia September 13th, 1994

(Warrant must be posted at least seven days before September 20, 1994)

STATE PRIMARY ELECTION
SEPTEMBER 20, 1994

#Eligible Voters 13,061	Total Votes Cast	2,826	Percent	21.64%			
Precinct / Party	1	2	3	4	5	6	Grand Total
Democratic	317	208	361	322	358	356	1,922
Republican	167	102	162	160	141	172	904
TOTAL VOTES CAST	484	310	523	482	499	528	2,826
DEMOCRATIC							
U.S. SENATOR							
Blanks	101	48	95	86	101	96	527
Edward M. Kennedy	209	153	253	226	248	248	1,337
Write-ins	7	7	13	10	9	12	58
Total	317	208	361	322	358	356	1,922
GOVERNOR							
Blanks	53	45	59	50	71	66	344
George A. Bachrach	62	56	86	84	63	87	438
Michael J. Barrett	80	30	80	62	80	71	403
Mark Roosevelt	120	74	136	126	139	127	722
Write-ins	2	3	0	0	5	5	15
Total	317	208	361	322	358	356	1,922
LT. GOVERNOR							
Blanks	94	67	98	102	103	116	580
Marc Draisen	102	58	110	95	99	90	554
Robert K. Massie	121	81	153	125	154	147	781
Write-ins	0	2	0	0	2	3	7
Total	317	208	361	322	358	356	1,922
ATTORNEY GENERAL							
Blanks	99	48	94	74	85	100	500
L. Scott Harshbarger	218	158	265	246	271	254	1,412
Write-ins	0	2	2	2	2	2	10
Total	317	208	361	322	358	356	1,922
SECRETARY OF STATE							
Blanks	12	16	13	13	5	9	68
William Francis Galvin	38	35	73	46	46	63	301
Augusto F. Grace	267	156	275	263	307	283	1,551
Write-ins	0	1	0	0	0	1	2
Total	317	208	361	322	358	356	1,922
TREASURER							
Blanks	143	72	132	115	123	135	720
Shannon P. O'Brien	174	134	227	207	232	218	1,192
Write-ins	0	2	2	0	3	3	10
Total	317	208	361	322	358	356	1,922
AUDITOR							
Blanks	124	64	105	101	106	111	611
A. Joseph DeNucci	192	142	253	221	249	244	1,301
Write-ins	1	2	3	0	3	1	10
Total	317	208	361	322	358	356	1,922

Precinct / Party	1	2	3	4	5	6	Grand Totals
CONGRESS							
Blanks	72	46	83	75	66	66	408
Nicholas J. Costello	53	51	71	69	89	77	410
Jeffrey J. Hayward	68	27	65	52	66	67	345
F. John Monahan	27	13	33	24	39	31	167
John F. Tierney	97	69	109	101	96	113	585
Write-ins	0	2	0	1	2	2	7
Total	317	208	361	322	358	356	1,922
COUNCILLOR							
Blanks	101	57	113	101	93	110	575
Dorothy A. Kelly Gay	126	92	150	140	147	146	801
Joseph G. LaBate	90	57	98	80	117	100	542
Write-ins	0	2	0	1	1	0	4
Total	317	208	361	322	358	356	1,922
STATE SENATOR							
Blanks	130	77	131	101	118	135	692
Robert A. Havern, III	185	126	229	221	237	215	1,213
Write-ins	2	5	1	0	3	6	17
Total	317	208	361	322	358	356	1,922
STATE REPRESENTATIVE							
Blanks	30	17	23	19	15	24	128
Virginia E. Mooney	102	66	142	114	119	136	679
Richard C. Wilde	184	125	196	188	223	193	1,109
Write-ins	1	0	0	1	1	3	6
Total	317	208	361	322	358	356	1,922
DISTRICT ATTORNEY							
Blanks	138	67	139	113	123	132	712
Thomas F. Reily	179	140	220	208	233	219	1,199
Write-ins	0	1	2	1	2	5	11
Total	317	208	361	322	358	356	1,922
CLERK OF COURTS							
Blanks	80	40	86	74	67	72	419
Edward J. Sullivan	158	132	210	189	227	209	1,125
James P. Kennedy	79	36	65	59	64	73	376
Write-ins	0	0	0	0	0	2	2
Total	317	208	361	322	358	356	1,922
REGISTER OF DEEDS							
Blanks	90	42	99	81	78	84	474
Eugene C. Brune	131	101	149	149	163	163	856
John S. Kennedy	54	34	60	37	60	56	301
Douglas John Murray	42	30	52	54	57	51	286
Write-ins	0	1	1	1	0	2	5
Total	317	208	361	322	358	356	1,922
COUNTY COMMISSIONER							
Blanks	100	53	97	81	71	84	486
Francis X. Flaherty	107	77	171	154	176	154	839
Gerald J. Flynn, Jr.	55	43	47	41	58	64	308
Douglas E. MacDonald	31	19	24	26	25	20	145
John M. MacGillivray	24	14	21	20	27	31	137
Write-ins	0	2	1	0	1	3	7
Total	317	208	361	322	358	356	1,922

REPUBLICAN

Precinct / Party	1	2	3	4	5	6	Grand Totals
U.S. SENATOR							
Blanks	3	3	4	5	2	5	22
John R. Lakian	15	15	16	18	22	25	111
W. Mitt Romney	148	84	141	137	117	141	768
Write-ins	1	0	1	0	0	1	3
Total	167	102	162	160	141	172	904
GOVERNOR							
Blanks	19	20	24	24	18	28	133
William F. Weld	145	80	137	133	121	143	759
Write-ins	3	2	1	3	2	1	12
Total	167	102	162	160	141	172	904
LT. GOVERNOR							
Blanks	25	22	33	30	25	34	169
Argeo Paul Cellucci	140	79	128	125	116	138	726
Write-ins	2	1	1	5	0	0	9
Total	167	102	162	160	141	172	904
ATTORNEY GENERAL							
Blanks	27	18	31	20	20	19	135
Janis M. Berry	99	53	90	102	80	104	528
Guy A. Carbone	41	31	41	38	41	48	240
Write-ins	0	0	0	0	0	1	1
Total	167	102	162	160	141	172	904
SECRETARY OF STATE							
Blanks	39	31	32	29	28	26	185
Arthur E. Chase	51	28	56	42	50	69	296
Peter V. Forman	75	42	72	89	62	77	417
Write-ins	2	1	2	0	1	0	6
Total	167	102	162	160	141	172	904
TREASURER							
Blanks	25	21	30	28	29	37	170
Joseph Daniel Malone	139	81	131	132	112	134	729
Write-ins	3	0	1	0	0	1	5
Total	167	102	162	160	141	172	904
AUDITOR							
Blanks	49	32	39	38	30	33	221
Forrester "Tim" Clark, Jr.	59	37	60	62	58	77	353
Earle B. Stroll	59	33	62	59	53	62	328
Write-ins	0	0	1	1	0	0	2
Total	167	102	162	160	141	172	904
CONGRESS							
Blanks	25	21	34	36	29	37	182
Peter G. Torkildsen	140	79	126	124	111	134	714
Write-ins	2	2	2	0	1	1	8
Total	167	102	162	160	141	172	904
COUNCILLOR							
Blanks	64	41	65	60	53	60	343
Virgil J. Aiello	102	61	96	99	88	112	558
Write-ins	1	0	1	1	0	0	3
Total	167	102	162	160	141	172	904

Precinct / Party	1	2	3	4	5	6	Grand Totals
STATE SENATOR							
Blanks	114	80	123	121	111	132	681
Brion Cangiamila (WI)	28	12	39	27	18	31	155
Write-ins	25	10	0	12	12	9	68
Total	167	102	162	160	141	172	904
STATE REPRESENTATIVE							
Blanks	30	21	35	37	31	37	191
Marianne Brenton	136	81	124	121	107	132	701
Write-ins	1	0	3	2	3	3	12
Total	167	102	162	160	141	172	904
DISTRICT ATTORNEY							
Blanks	158	97	153	151	134	168	861
Write-ins	9	5	9	9	7	4	43
Total	167	102	162	160	141	172	904
CLERK OF COURTS							
Blanks	160	98	152	154	134	168	866
Write-ins	7	4	10	6	7	4	38
Total	167	102	162	160	141	172	904
REGISTER OF DEEDS							
Blanks	72	45	60	62	51	69	359
Jane Sullivan Savery	95	56	99	97	88	101	536
Write-ins	0	1	3	1	2	2	9
Total	167	102	162	160	141	172	904
COUNTY COMMISSIONER							
Blanks	156	97	154	152	133	166	858
Write-ins	11	5	8	8	8	6	46
Total	167	102	162	160	141	172	904

The polls were opened at 7:00 A.M. at Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked. Memory Packs were sealed and the counters all read zero. The polls closed at 8:00 P.M.

	Votes Cast	Registered Voters
Pr. 1 Warden, Marie Saia	484	2,391
Pr. 2 Warden, Elaine Perachi	310	1,806
Pr. 3 Warden, Paula Davis	523	2,259
Pr. 4 Warden, Patricia Stanford	482	2,085
Pr. 5 Warden, Marjorie Pearson	499	2,231
Pr. 6 Warden, Elmer Larson	528	2,289
Totals	2,826	13,061

The above figures include 119 Absentee Ballots cast by precinct as follows:

1—13, 2—12, 3 — 24, 4 — 21,5 — 26, 6 — 23

Attest:

Jane L. Chew, CMC

STATE ELECTION
November 8, 1994

COMMONWEALTH OF MASSACHUSETTS
MICHAEL JOSEPH CONNOLLY, SECRETARY

SS.

To either of the Constables of the Town or City of Burlington

GREETING:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at

Prec. 1, 2, 3, 4, 5, 6 Burlington High School Gymnasium

On TUESDAY, THE EIGHTH DAY OF NOVEMBER, 1994 from 7:00 A.M. to 8:00 p.m. For the following purpose:

To cast their votes in the State Election for the candidates of political parties for the following offices:

U.S. Senator	For the Commonwealth
Governor and Lt. Governor	For the Commonwealth
Attorney General	For the Commonwealth
Secretary	For the Commonwealth
Treasurer	For the Commonwealth
Auditor	For the Commonwealth
Representative in Congress	6th Congressional District
Councillor	6th Councillor District
Senator in the General Court	4th Senatorial District
Representative in the General Court	23rd Representative District
District Attorney	Northern District
Clerk of Courts	Middlesex County
Register of Deeds	Middlesex Southern District
County Commissioner	Middlesex County
County Charter Commission	Plymouth County (only)

LOCAL OFFICES

Martha's Vineyard Commission	Dukes Co. (except Gosnold)
Assembly Delegate	Barnstable County (only)

Blue Hills Regional Vocational School District
Southeastern Regional School District
Bristol Plymouth Regional School District
Pathfinder Regional Vocational Technical School District
Blackstone Valley Vocational Regional School District
Central Berkshire Regional School District
Berkshire Hills Regional School District
Pioneer Valley Regional School District
Mt. Greylock Regional School District
Up Island Regional School District

QUESTIONS

#1 - Regulating Spending on Ballot Question Campaigns
#2 - Seat Belt Law
#3 - Changing the Law Regarding Student Fees
#4 - Term Limits
#5 - Opening of Retail Stores on Sunday Mornings and Certain Holidays
#6 - Graduated Income Tax
#7 - Personal Income Tax Changes
#8 - State Highway Fund Changes
#9 - Prohibiting Rent Control

County, Local and Public Policy Questions

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands the 24th day of October 1994

Robert A. Maranno
George L. Judge, Jr.
Gary J. Gianino
Joseph A. Impemba
Richard C. Wilde
Selectmen of Burlington

Anthony J. Saia October 31st, 1994

STATE ELECTION
November 8, 1994

#Eligible Voters 13,677	Total Votes Cast	9854	Percent	72.05%			
Precinct / Party	1	2	3 Total	4	5	6	Grand
TOTAL VOTES CAST	1,818	1,329	1,715	1,573	1,687	1,732	9,854
U.S. SENATOR							
Blanks	31	34	26	35	31	36	193
Edward M. Kennedy	937	688	951	871	928	939	5,314
W. Mitt Romney	838	587	724	659	711	745	4,264
Lauraleigh Dozier	8	13	10	6	11	9	57
William A. Ferguson, Jr.	3	5	3	2	4	2	19
Write-ins	1	2	1	0	2	1	7
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
GOVERNOR							
Blanks	39	42	36	41	40	32	230
Weld/Cellucci	1,366	991	1,271	1,144	1,266	1,279	7,317
Roosevelt/Massie	399	282	397	377	376	412	2,243
Cook/Crawford	8	13	10	10	4	9	54
Rebello/Giske	4	1	0	1	0	0	6
Write-ins	2	0	1	0	1	0	4
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
ATTORNEY GENERAL							
Blanks	74	69	62	73	85	76	439
L. Scott Harshbarger	1,132	876	1,147	1,057	1,117	1,146	6,475
Janis M. Berry	612	383	504	443	485	510	2,937
Write-ins	0	1	2	0	0	0	3
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
SECRETARY OF STATE							
Blanks	182	131	188	177	153	168	999
Arthur E. Chase	653	412	595	527	533	572	3,292
William Francis Galvin	936	745	893	836	953	943	5,306
Peter C. Everett	43	38	35	31	42	47	236
Write-ins	4	3	4	2	6	2	21
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
TREASURER							
Blanks	84	58	59	73	77	61	412
Joseph Daniel Malone	1,219	846	1,174	1,075	1,126	1,165	6,605
Shannon P. O'Brien	399	316	386	332	388	397	2,218
Susan B. Poulin	49	46	39	44	45	49	272
Thomas P. Tierney	67	63	55	48	50	60	343
Write-ins	0	0	2	1	1	0	4
Total	1,818	1,329	1,725	1,573	1,687	1,732	9,854
AUDITOR							
Blanks	169	135	143	146	160	146	899
A. Joseph DeNucci	1,183	870	1,165	1,094	1,138	1,195	6,645
Forrester A. "Tim" Clark, Jr.	425	294	372	304	356	360	6,645
Geoff M. Weil	41	30	34	28	32	31	196
Write-ins	0	0	1	1	1	0	3
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854

Precinct / Party	1	2	3	4	5	6	Grand
CONGRESS							
Blanks	122	71	99	94	95	96	577
Peter G. Torkildsen	962	659	875	801	846	894	5,037
John F. Tierney	709	572	709	651	715	712	4,068
Benjamin A. Gatchell	25	26	32	27	30	30	170
Write-ins	0	1	0	0	1	0	2
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
COUNCILLOR							
Blanks	265	196	255	252	228	238	1,434
Dorothy A. Kelly Gay	807	639	825	765	853	844	4,733
Virgil J. Aiello	743	492	634	552	604	648	3,673
Write-ins	3	2	1	4	2	2	14
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
STATE SENATOR							
Blanks	157	123	160	139	140	116	835
Robert A. Havern, III	880	639	867	836	781	776	4,779
Brion M. Cangiamila	780	566	687	598	766	838	4,235
Write-ins	1	1	1	0	0	2	5
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
STATE REPRESENTATIVE							
Blanks	94	81	103	94	77	84	533
Marianne Brenton	1,013	646	862	813	854	941	5,129
Richard C. Wilde	707	599	748	661	754	706	4,175
Write-ins	4	3	2	5	2	1	17
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
DISTRICT ATTORNEY							
Blanks	618	407	543	451	480	491	2,990
Thomas F. Reilly	1.181	910	1,156	1,101	1,188	1,226	6,762
Write-ins	19	12	16	21	19	15	102
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
CLERK OF COURTS							
Blanks	627	419	580	479	486	520	3,111
Edward J. Sullivan	1,176	899	1,122	1,075	1,189	1,202	6,663
Write-ins	15	11	13	19	12	10	80
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
REGISTER OF DEEDS							
Blanks	276	217	241	260	228	251	1,473
Eugene C. Brune	812	612	851	755	846	880	4,756
Jane Sullivan Savery	729	495	622	556	610	598	3,610
Write-ins	1	5	1	2	3	3	15
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
COUNTY COMMISSIONER							
Blanks	332	242	303	293	263	286	1,718
Francis X. Flaherty	903	700	894	832	941	928	5,198
Barbara J. Collins	580	383	512	437	476	516	2,904
Write-ins	3	4	6	11	8	2	34
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
QUESTION #1 Regulating Spending on Ballot Question Campaigns							
Blanks	73	61	96	52	88	76	446
Yes	662	491	639	654	675	674	3,795
No	1,083	777	980	867	924	982	5,613
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
QUESTION #2 Seat Belt Law							
Blanks	63	47	75	35	60	60	340
Yes	1,041	697	933	900	923	921	5,415
No	714	585	707	638	704	751	4,099
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854

State Election (cont'd)

Precinct / Party	1	2	3	4	5	6	Grand
QUESTION #3 Changing the Law Regarding Student Fees							
Blanks	110	114	157	119	143	123	766
Yes	908	611	822	766	810	849	4,766
No	800	604	736	688	734	760	4,322
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
QUESTION #4 Term Limits							
Blanks	92	84	119	73	89	98	555
Yes	986	649	880	816	899	900	5,130
No	740	596	716	684	699	734	4,169
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
QUESTION #5 Opening of Retail Stores on Sunday Mornings and Certain Holidays							
Blanks	59	48	72	47	61	61	348
Yes	833	663	762	716	779	762	4,515
No	926	618	881	810	847	909	4,991
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
QUESTION #6 Graduated Income Tax							
Blanks	71	64	93	57	80	71	436
Yes	427	326	380	419	381	412	2,344
No	1,320	939	1,242	1,097	1,227	1,249	7,074
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
QUESTION #7 Personal Income Tax Changes							
Blanks	71	69	101	67	81	86	475
Yes	402	298	342	414	374	400	2,230
No	1,345	962	1,272	1,092	1,232	1,246	7,149
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
QUESTION #8 State Highway Fund Changes							
Blanks	75	80	111	85	104	91	546
Yes	1,374	967	1,272	1,184	1,254	1,297	7,348
No	369	282	332	304	329	344	1,960
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854
QUESTION #9 Prohibiting Rent Control							
Blanks	88	90	108	88	102	101	577
Yes	1,055	706	964	860	911	939	5,435
No	675	533	643	625	674	692	3,842
Total	1,818	1,329	1,715	1,573	1,687	1,732	9,854

The polls were opened at 7:00 A.M. at Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes all checked. Memorial Packs were sealed and the counters all read zero. The polls closed at 8:00 P.M.

	Votes Cast	Registered Voters
Pr. 1 Warden, Marie Saia	1,818	2,492
Pr. 2 Warden, Marjorie Pearson	1,329	1,927
Pr. 3 Warden, Paula Davis	1,715	2,374
Pr. 4 Warden, Patricia Stanford	1,573	2,142
Pr. 5 Warden, Joan Hastings	1,687	2,348
Pr. 6 Warden, Elmer Larson	1,732	2,394
	9,854	13,677

The above figures include 524 Absentee Ballots cast by precinct as follows:
1 — 96, 2 — 65, 3 — 106, 4 — 85, 5 — 90, 6 — 82

Attest:

Jane L. Chew, CMC

SPECIAL TOWN MEETING
WEDNESDAY, NOVEMBER 9, 1994
FOGELBERG AUDITORIUM, BHS

At 7:45 P.M., a quorum being present, the meeting was called to order with a salute to the flag. The reading of the Warrant and Constable's Return was waived upon unanimous consent.

A motion to adjourn to November 14, 1994 to conclude the business of the warrant, if necessary, was moved, seconded and so voted.

School Committee made their presentation.

ARTICLE 1 (RE: Building Renovations, Repairs and Modernization of the Francis Wyman, Memorial, Pine Glen and Fox Hill Elementary Schools Subject to Debt Exemption Referendum Approval)

The article as it was printed in the warrant was moved and seconded. Ways & Means voted 9-3-0 in favor. Capital Budget voted 5-1-0 in favor. Board of Selectmen voted 4-1 in favor.

A substitute motion to reduce the figure to 5,760,000 for the Francis Wyman School and include language regarding the establishment of an Oversight Committee and engineering and architectural services for the other schools was moved and seconded.

A motion to amend the substitute motion by adding 420,000 was moved and seconded. The amendment failed. Another substitute motion was offered and ruled out of order.

A motion to move the question was moved, seconded and so voted. The original substitute motion failed.

A motion to amend the main motion was moved, there was no second.

A motion to amend the main motion by adding after the words "School Committee" in the first sentence, the words "with the assistance of an ad hoc oversight committee to be appointed by the Town Moderator and the School Committee" was moved and seconded. An amendment to the amendment to add the words "the size and make-up of the committee to be determined by the Moderator and School Committee" was moved and seconded. the amendment to the amendment carried. The original amendment carried.

A motion to end debate was moved and seconded. There was a division of the house and tellers were appointed. By a vote of 47 in favor and 42 opposed the motion to end debate failed.

A motion to amend the main motion by increasing the amount to 10,198,325 for roof repairs at the Memorial, Fox Hill, and Pine Glen Schools was moved and seconded. Amendment failed.

A motion to end debate was moved, seconded and unanimously voted.

There was a division of the house and tellers were appointed. The MAIN MOTION AS AMENDED CARRIED, BY A VOTE OF 75 IN FAVOR AND 13 OPPOSED the Town voted to raise and appropriate the sum of $9,885,605 to be expended under the direction of the School Committee with the assistance of an ad hoc Oversight Committee to be appointed by the Town Moderator and the School Committee, the size and make-up of the committee to be determined by the Moderator and the School Committee, such sum to be raised by borrowing for the purpose of remodeling, reconstructing or making extraordinary repairs to each of the Francis Wyman, Memorial, Pine Glen and Fox Hill Elementary Schools, including the replacement of existing windows at each facility, and for the purpose of obtaining engineering and architectural services, including preparation of plans, specifications, bidding documents and supervision of work, and all expenses connected therewith, such appropriation or expenditure of funds subject to approval by the voters at a Town Election of a Debt Exemption proposition exempting the debt service related to such projects from the limitations of Proposition 2-1/2.

At 10:45 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew, CMC
Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex SS.

To either of the Constables of the Town of Burlington in the county of Middlesex

GREETING

IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Burlington High School Gymnasium in said Burlington on Saturday the tenth day of December next, at 8:00 in the forenoon, then and there to act on the following articles:

PROPOSED 2-1/2 DEBT EXCLUSION OVERRIDE

Shall the Town of Burlington be allowed to exempt from the provisions of Proposition Two and One-half, so called, the amounts required to pay for the bond issued in order to renovate and open the Francis Wyman Elementary School, and renovate the Memorial Elementary School, Fox Hill Elementary School and Pine Glen Elementary School?

Yes No

And you are directed to serve this Warrant, by posting up attested copies thereof at in said Town Burlington 7 days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this ninth day of November in the year of our Lord one thousand nine hundred and ninety-four

Robert A. Maranno
Joseph A. Impemba
George L Judge, Jr.
Gary J. Gianino
Richard C. Wilde
Selectmen of Burlington

A true copy. Attest:
Anthony J. Saia, Constable

Dated: November 30th, 1994

SPECIAL ELECTION
DECEMBER 10, 1994

Precinct	1	2	3	4	5	6	GRAND TOTAL
Total Votes Cast	718	385	667	672	768	735	3,945

QUESTION #1 Shall the Town of Burlington be allowed to exempt from the provisions of Proposition Two and One-half, so called, the amounts required to pay for the bond issued in order to renovate and open the Francis Wyman Elementary School, and renovate the Memorial Elementary School, Fox Hill Elementary School and Pine Glen Elementary School?

Blanks	0	0	0	1	0	0	1
Yes	372	201	332	343	339	354	1,941
No	346	184	335	328	429	381	2,003
TOTAL	718	385	667	672	768	735	3,945

The polls were opened at 8:00 A.M. at Burlington High School. All precinct workers were sworn in by the wardens. The machines and ballot boxes were all checked. The Memory Packs were sealed and the counters all read zero. The polls closed at 8:00 P.M.

	Votes Cast	Registered Voters	%
Pr. 1 Warden, Marie Saia	718	2,540	28.27%
Pr. 2 Warden, Marjorie Pearson	385	1,962	19.62%
Pr. 3 Warden, Paula Davis	667	2,411	27.66%
Pr. 4 Warden, Pauline Alberghini	672	2,198	30.57%
Pr. 5 Warden, Joan Hastings	768	2,400	32.00%
Pr. 6 Warden, Elmer Larson	735	2,439	30.14%
	3,945	13,950	28.28%

The above figures include 203 Absentee Ballots cast by precinct as follows: 1 — 30, 2 — 30, 3 — 40, 4 — 28, 5 — 30, 6 — 45.

Attest: Jane L. Chew, CMC
Town Clerk

TOWN ACCOUNTANT

Enclosed are the audited financial statements for the Town of Burlington for the year ending June 30, 1994. These statements have been prepared by this office and our independent auditor Arthur Andersen & Company.

Patrick J. Mullin
Town Accountant

REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

To the Honorable Board of Selectmen,
Town of Burlington, Massachusetts:

We have audited the accompanying general purpose and combining financial statements of the various funds and account group of the Town of Burlington, Massachusetts (the Town) as of June 30, 1994 and for the year then ended, as listed in the foregoing index. These financial statements are the responsibility of the Town's management Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significan estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Consistent with the practice of most municipalities in the Commonwealth of Massachusetts, the Town has neither capitalized the cost of general fixed assets in a General Fixed Asset Account Group (see Note 1(f)) nor has it reported in the General Long-term Obligations Account Group, its unfunded pension liability, as determined by an acceptable actuarial cost method (see Note 3), as required by generally accepted accounting principles. The amounts which should be recorded in the General Fixed Asset Account Group and the General Long-term Obligations Account Group are not readily determinable.

In our opinion, except for the effects on the general purpose financial statements of (1) not capitalizing general fixed assets in a General Fixed Asset Account Group and (2) not reporting the unfunded pension liability in the General Long-term Obligations Account Group, as determined by an acceptable and up-to-date actuarial valuation, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Burlington, Massachusetts as of June 30, 1994, and the revenues, transfers, expenditures and changes in fund balances and the results of its operations and its cash flows of the Enterprise Fund and Nonexpendable Trust Funds for the year then ended, in conformity with generally accepted accounting principles.

Arthur Andersen LLP

Boston, Massachusetts
September 30, 1994

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1994

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	Combined Total
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-term Obligations	(Memorandum Only)
ASSETS:							
Cash and temporary investments, including interest-bearing accounts of $4,862,902	$ 4,591,189	$ 148,700	$ -	$ 153,493	$ 617,539	$ -	$ 5,510,921
Investments	2,971,130	-	-	-	156,030	-	3,127,160
Property taxes receivable–							
Current year's levy	883,315	-	-	-	-	-	883,315
Prior years' levies	1,069,937	-	-	-	-	-	1,069,937
	1,953,252	-	-	-	-	-	1,953,252
Other receivables and tax titles–							
Motor vehicle excise	361,443	-	-	-	-	-	361,443
Water and sewer	331,157	683,612	-	-	-	-	1,014,769
Tax titles, possessions and other liens	487,294	-	-	-	-	-	487,294
Federal and state grants	166,929	105,017	-	-	-	-	271,946
Departmental, interest and other	62,208	-	-	-	-	-	62,208
	1,409,031	788,629	-	-	-	-	2,197,660
Due (to) from other funds	(3,488,780)	448,483	1,649,929	33,879	1,356,489	-	-
Property, plant and equipment, net of accumulated depreciation of $190,820	-	-	-	1,408,959	-	-	1,408,959
Amount to be provided for the payment of sick leave benefits	-	-	-	-	-	967,499	967,499
Amount to be provided for the retirement of debt from tax levy	-	-	-	-	-	14,606,000	14,606,000
Amount to be provided for payment of environmental settlement	-	-	-	-	-	1,070,107	1,070,107
Total assets	$ 7,435,822	$ 1,385,812	$ 1,649,929	1,596,331	$ 2,130,058	16,643,606	$ 30,841,558

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1994

(Continued)

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	Combined Total
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-term Obligations	(Memorandum Only)
LIABILITIES AND RESERVES:							
Warrants payable	$ 151,846	$ -	$ -	$ -	$ -	$ -	$ 151,846
Accrued payroll, payroll withholdings and other liabilities	1,576,846	21,558	-	38,030	1,554,751	-	3,191,185
Accrued vacation and sick leave benefits	550,785	-	-	-	-	967,499	1,518,284
Reserve for abatements	775,180	-	-	-	-	-	775,180
Deferred revenue	2,932,999	424,641	-	-	-	-	3,357,640
Bonds payable	-	-	-	1,557,000	-	14,606,000	16,163,000
Environmental settlement payable	-	-	-	-	-	1,070,107	1,070,107
Total liabilities and reserves	5,987,656	446,199	-	1,595,030	1,554,751	16,643,606	26,227,242
COMMITMENTS AND CONTINGENCIES							
FUND/EQUITY BALANCES:							
Unreserved	1,196,072	-	-	-	-	-	1,196,072
Reserved	-	939,613	-	-	575,307	-	1,514,920
Continued appropriations	252,094	-	1,649,929	-	-	-	1,902,023
Municipal contributed capital	-	-	-	152,580	-	-	152,580
Accumulated deficit	-	-	-	(151,279)	-	-	(151,279)
Total fund/equity balances	1,448,166	939,613	1,649,929	1,301	575,307	-	4,614,316
	$ 7,435,822	$ 1,385,812	$ 1,649,929	$ 1,596,331	$ 2,130,058	$ 16,643,606	$ 30,841,558

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND CHANGES IN FUND BALANCES— ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1994

	Governmental Fund Types				
	General Fund	Special Revenue Funds	Capital Projects Funds	Expendable Trust Funds	Combined Total (Memorandum Only)
REVENUES:					
Property taxes	$ 35,156,841	$ -	$ -	$ -	$ 35,156,841
Motor vehicle excise taxes	1,687,163	-	-	-	1,687,163
Water and sewer	1,008,511	3,349,751	-	-	4,358,262
Intergovernmental	4,379,958	1,181,757	-	3,698	5,565,413
Interest and dividends	161,283	1,020	-	5,908	168,211
Departmental and other	3,058,454	1,191,927	6,513	11,591	4,268,485
	45,452,210	5,724,455	6,513	21,197	51,204,375
TRANSFERS FROM (TO) OTHER FUNDS	815,128	(667,409)	(52,223)	(62,400)	33,096
EXPENDITURES:					
Education	20,149,699	1,200,895	-	2,999	21,353,593
Public safety	6,812,043	-	-	-	6,812,043
Health and human services	621,119	-	-	-	621,119
Public works	6,899,825	2,705,574	-	-	9,605,399
Recreation	1,383,041	248,140	-	5,978	1,637,159
Debt service	1,746,188	-	-	-	1,746,188
Pension costs	2,260,987	-	-	-	2,260,987
General government	5,398,671	-	-	-	5,398,671
State and county assessments	758,521	-	-	-	758,521
Other	-	273,755	-	-	273,755
Capital outlay	-	-	1,660,000	-	1,660,000
	46,030,094	4,428,364	1,660,000	8,977	52,127,435
Excess (deficiency) of revenues and transfers over expenditures	237,244	628,682	(1,705,710)	(50,180)	(889,964)
OTHER FINANCING SOURCES (USES):					
Proceeds from library bonds	-	-	2,993,000	-	2,993,000
Proceeds from refunding bonds, net of issuance costs	5,053,900	-	-	-	5,053,900
Payment to escrow agent	(5,053,900)	-	-	-	(5,053,900)
FUND BALANCES, BEGINNING OF YEAR	1,210,922	310,931	362,639	284,194	2,168,686
FUND BALANCES, END OF YEAR	$ 1,448,166	$ 939,613	$ 1,649,929	$ 234,014	$ 4,271,722

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES— BUDGET AND ACTUAL—GENERAL FUND—BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 1994

	General Fund	
	Budget	**Actual***
REVENUES:		
Property taxes	$ 34,311,030	$ 35,165,300
Motor vehicle excise taxes	1,900,000	1,690,083
Water	1,230,000	1,299,147
Intergovernmental	4,496,152	4,379,958
Interest and dividends	156,000	161,283
Departmental and other	2,120,000	3,189,379
	44,213,182	45,885,150
OTHER SOURCE OF FUNDS:		
Transfers from other funds	341,706	815,128
Surplus revenue (free cash)	803,209	803,209
	1,144,915	1,618,337
EXPENDITURES:		
Education	20,151,613	20,235,544
Public safety	6,940,448	6,812,100
Health and human services	674,118	657,858
Public works	6,518,772	6,989,106
Recreation	1,462,881	1,383,041
Debt service	1,702,892	1,746,188
Pension costs	2,270,000	2,260,987
General government	4,867,419	5,341,961
State and county assessments	769,954	758,521
	45,358,097	46,185,306
Excess of revenues and other sources of funds over expenditures	$ -	$ 1,318,181

**Actual amounts also include amounts expended from June 30, 1993 continued appropriations.*

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, EXPENSES, TRANSFERS AND CHANGES IN FUND/EQUITY BALANCES—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1994

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
OPERATING REVENUES:		
Skating revenues	$ 568,810	$ -
Other revenues	85,869	9,730
Total operating revenues	654,679	9,730
OPERATING EXPENSES:		
Depreciation	80,131	-
Insurance	36,322	-
Repairs and maintenance	57,360	-
Salaries	128,462	-
Utilities	133,641	-
Other expenses	116,623	-
Total operating expenses	552,539	-
OPERATING INCOME	102,140	9,730
NONOPERATING INCOME (EXPENSE):		
Interest and investment income	2,290	10,192
Interest expense	(130,865)	-
Loss on extinguishment of debt	(97,000)	-
Total nonoperating (expense) income	(225,575)	10,192
(Loss) income before transfers	(123,435)	19,922
TRANSFERS TO OTHER FUNDS	-	(10,096)
Net (loss) income	(123,435)	9,826
ACCUMULATED DEFICIT/FUND BALANCE, BEGINNING OF PERIOD	(27,844)	331,467
ACCUMULATED DEFICIT/FUND BALANCE, END OF PERIOD	$ (151,279)	$ 341,293

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF CASH FLOWS—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1994

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
CASH FLOWS FROM OPERATING ACTIVITIES:		
Operating income	$ 102,140	$ 9,730
Adjustments to reconcile operating income to net cash provided by (used in) operating activities–		
Depreciation	80,131	-
Transfers to other funds	-	(10,096)
Increase in accrued expenses	38,030	-
Net cash provided by (used in) operating activities	220,301	(366)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Repayment of bonds	(45,000)	-
Proceeds from refunding bonds	797,000	-
Payment to escrow agent	(797,000)	-
Interest on bonds	(130,865)	-
Capital equipment for ice rink	(6,653)	-
Net cash used in capital and related financing activities	(182,518)	-
CASH FLOWS FROM INVESTING ACTIVITIES:		
Sale of investments	-	2,246
Interest and investment income	2,290	10,192
Net cash provided by investing activities	2,290	12,438
NET INCREASE IN CASH AND CASH EQUIVALENTS	40,073	12,072
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	113,420	182,801
CASH AND CASH EQUIVALENTS, END OF YEAR	$ 153,493	$ 194,873

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1994

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town of Burlington, Massachusetts (the Town) are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town. The statements exclude transactions involving the Burlington Housing Authority, the Middlesex County Retirement System and the Simonds Park Trust, which are activities independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or account group:

1. The General Fund reflects the financial transactions related to general governmental activities that are not otherwise accounted for in another fund. The water department activities are recorded as part of the General Fund because the Town's policy is to fund the operations of the water department through a combination of user charges and property tax levies. Water rates are approved by the Board of Selectmen.

 Included within the General Fund is the unreserved fund balance (surplus revenue), which is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.

2. Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. These sources include gifts and grants from outside sources, which must be expended in accordance with the provisions of the grants, and funds related to specific activities of the Town and which are available to fund future operations as prescribed by the Town.

 The activities of the sewer department are included in the books and records of the Town as part of the Special Revenue Funds. It is the Town's policy to set sewer use rates at a level to recover budgetary costs only. Revenues and expenditures are recorded on a modified accrual basis consistent with the governmental nature of these activities.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(b) Fund Accounting (Continued)

3. The Capital Projects Funds account for the financial resources used in the acquisition of or improvements to capital facilities. Capital facility expenditures are distinguished as capital project expenditures if at least two of the following conditions are met:

 - Financing is provided in whole or in part by the issuance of bonds.
 - Expenditures are made during more than one fiscal year.
 - Expenditures are "project-oriented" and, thus, are not a part of the ongoing operations of the Town.

 Other capital facility expenditures are reflected as expenditures in the General Fund.

4. The Enterprise Fund reflects the revenues and expenditures pertaining to the operations and maintenance of the Town's public ice skating rink.

5. The Trust and Agency Funds account for money and securities received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies. Trust and Agency Funds also include, under the custody of the Town Treasurer, monies appropriated by the Town to fund supplemental contributions to the Middlesex County Retirement System.

 Trust and Agency Funds are classified as expendable or nonexpendable, depending on whether the principal portion of the fund balance may be expended for the specified purpose or whether only investment income may be used.

6. The General Long-term Obligations Account Group reflects the liabilities for accumulated sick leave benefits (see Note 1 (d)), long-term debt (see Note 4) and an environmental settlement payable (see Note 6). The balance payable is offset by resources to be provided through taxation or user fees in future years.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Accounting for Revenues

Real estate and personal property taxes and other governmental receipts such as excise taxes, departmental fees and federal and state grants are recognized on a modified accrual basis, whereby receipts during the July 1 to August 31 period allocable to the preceding fiscal year are reflected as revenue for that year.

Revenues from the Enterprise Fund activities and interest on investments are recorded on the accrual basis.

(d) Accounting for Expenditures

General Fund expenditures are recorded on the modified accrual basis. Disbursements for material and supply inventories are considered expenditures rather than assets at the time of purchase. Except for prepaid retirement plan contributions, prepayments are recorded as expenditures when paid. Interest cost is recognized when due and is not accrued over time. The repayment of governmental fund debt is recorded as an expenditure of the General Fund when paid.

Expenditures from Enterprise Fund activities are recorded on the accrual basis.

Employees earn vacation and, in certain cases, sick leave pursuant to collective bargaining agreements as they provide services to the Town. Accrued vacation benefits can exceed 12 months of an individual's entitlement and are fully vested and payable upon retirement or termination. Accumulated sick pay benefits are vested in that they are payable upon retirement, but are forfeited if the employee terminates employment prior to normal retirement age. The obligation for earned vacation not yet taken is accounted for as a liability in the General Fund. Estimated sick pay benefits at June 30, 1994 are presented as a liability in the General Long-term Obligations Account Group.

(e) Temporary Investments

Temporary investments consist of investments in money market accounts and are stated at cost, which approximates market value.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Accounting for Fixed Assets

With the exception of the Enterprise Fund, the Town does not record general fixed assets in an asset account in the Town's general ledger at the time of acquisition. Fixed asset acquisitions are recorded as expenditures at the time purchases are made. Fixed asset purchases for the Town's ice rink are capitalized and accounted for in the Enterprise Fund. The ice skating rink is being depreciated on a straight-line basis over its estimated 20-year useful life.

(g) Budgetary—GAAP Reporting Reconciliation

Accounting principles applied for purposes of developing data on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis follows.

Excess of revenues and transfers over expenditures—budgetary basis	$ 1,318,181
Effect of use of modified accrual method for recognizing revenue	(432,940)
Timing differences in recognizing expenditures	155,212
Surplus revenue (free cash)	(803,209)
Excess of revenues and transfers over expenditures—GAAP basis	$ 237,244

Massachusetts law does not require preparation of a budget for capital projects or for grants accounted for in the Special Revenue Funds. Since capital projects and grants are not budgeted, budgetary comparisons with actual results of operations are not presented in the accompanying financial statements.

(h) Presentation of Combined Totals

Total columns on combined statements are captioned *Memorandum Only* to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with GAAP. Nor are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of these data.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Statement of Cash Flows

For the purpose of the accompanying statement of cash flows, the Enterprise Fund and Nonexpendable Trust Funds consider all highly liquid investments (including restricted assets) with a maturity of three months or less to be cash equivalents.

(2) DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

The Town's assets include cash and investments that are available for use by all funds. In addition, operating cash and investments are separately held by various funds of the Town. Each fund type's portion of cash and investments is presented on the combined balance sheet under Governmental Fund Types as cash and investments.

(a) Deposits

At year-end, the carrying amount of the Town's deposits of $5,510,921 differed from bank balances totaling $ 6,516,024 because of outstanding checks and other normal reconciling items. Of the total bank balances, $4,066,978 was not covered by federal depository insurance. Due to the volume of property tax collections in certain months of the year, the deposit balances of those months not covered by federal depository insurance were higher than the uninsured balance at June 30, 1994.

(b) Investments

State statutes authorize the Town to invest public funds in term deposits or certificates of deposit of trust companies, national banks, savings banks or banking companies, or in obligations issued or unconditionally guaranteed by the United States Government or an agency thereof and having a maturity of less than one year. The statutes also authorize the Town to invest in repurchase agreements and in participation units in a combined investment fund.

Funds that are the result of a grant, gift or trust must be invested in accordance with the terms of such grant, gift or trust. Trust funds can be placed in interest-bearing accounts at national banks or at savings, trust or FDIC banking companies that are incorporated under the laws of the Commonwealth. Funds can also be invested in participation units in a combined investment fund or in bonds, notes or securities which are legal investments for savings banks.

(2) DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (Continued)

(b) Investments (Continued)

The Town's investments are categorized below to give an indication of the level of risk assumed by the entity at year-end. Category 1 includes investments that are insured or registered or for which the securities held by the Town or its agent are in the Town's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent, but not in the Town's name.

	Carrying Amount				
	Category 1	**Category 2**	**Category 3**	**Total**	**Market Value**
U.S. Government and corporate bonds	$ 656,030	$ -	$ -	$ 656,030	$ 656,030
Certificates of Deposits	-	1,400,000	-	1,400,000	1,400,000
	$ 656,030	$ 1,400,000	$ -	2,056,030	2,056,030
Investments held in state treasurer's investment pool				1,071,130	1,071,130
Total investments				$ 3,127,160	$ 3,127,160

(3) RETIREMENT PLANS

Teachers, certain administrative personnel and other professional employees of the Town's school department individually participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

Substantially all other Town employees participate in the Middlesex County Retirement System (the System). Contributions to provide benefits under the System are made under the pay-as-you-go method by annually contributing the amount determined by the State Division of Public Employee Retirement Administration (PERA).

(3) RETIREMENT PLANS (Continued)

Contributions are calculated as the amount necessary to provide for the following year's retirement benefits. The active Town employees contribute 5%, 7% or 8% (depending on date of employment) of their regular compensation, as defined. Members joining the System after January 1, 1979 must contribute an additional 2% in salary rates in excess of $30,000 annually. The Town also contributes the amount necessary for the System's administrative expenses. The Town's actual contributions were approximately $2,261,000 for 1994 and $2,097,000 for 1993, which represented 21.5% and 19.6% of annual covered payroll in 1994 and 1993, respectively. The Town's payroll for employees covered by the System for the year ended June 30, 1994 was approximately $10,534,000, which was 40.8% of the total Town payroll.

Massachusetts Contributory Retirement System benefits are uniform from system to system. The system provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based on a member's age, length of creditable service, level of compensation and group classification.

Members become vested after 10 years of creditable service. A superannuation retirement allowance may be received upon the completion of 20 years of service or upon reaching the age of 55 with 10 years of service. Normal retirement for most employees occurs at age 65 (for certain hazardous duty and public safety positions, normal retirement is at age 55).

A retirement allowance consists of two parts: an annuity and a pension. A member's accumulated total deductions and a portion of the interest generated constitute the annuity. The differential between the total retirement benefit and the annuity is the pension. The average retirement benefit is currently approximately 80% to 85% pension and 15% to 20% annuity.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the System on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due and make comparisons among public employee retirement systems and employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the System. The System does not make separate measurements of assets and pension benefit obligations for individual employers.

The pension benefit obligation was computed for the Middlesex County Retirement System as a whole, as part of the most recent actuarial valuation performed as of January 1, 1993. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8-1/2 % per year and (b) a projected salary increase rate of 6 % per year.

(3) RETIREMENT PLANS (Continued)

Generally accepted accounting principles require the disclosure of benefit plan information based on an actuarial valuation that has been updated within 12 months. The date of the most recent valuation is January 1, 1993, and it has not been updated.

The total unfunded pension benefit obligation for the System, as a whole, was $235,216,175 at January 1, 1993, as follows:

Pension benefit obligation–	
Retirees and beneficiaries receiving benefits and terminated employees not yet receiving benefits	$ 224,404,769
Current employees–	
Accumulated employee contributions, terminated employees not yet receiving benefits	115,088,299
Employer-financed, vested	71,062,622
Employer-financed, nonvested	88,947,649
Total pension benefit obligation	499,503,339
Net assets available for benefits, at market value	264,287,164
Unfunded pension benefit obligation	$ 235,216,175

The contribution made by the Town in 1993 represented 7.7% of total contributions made by all participating entities.

(3) RETIREMENT PLANS (Continued)

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is as follows:

Calendar Year	*Sources of Funds*				*Uses of Funds*			
	Employee Contributions	Employer Contributions	Investment Earnings*	Total	Benefits	Administrative Expenses	Refunds	Total
1984	$ 6,453,041	$ 14,022,988	$ 8,473,342	$ 28,949,371	$ 14,917,543	$ 424,713	$ 1,340,061	$ 16,682,317
1985	7,286,165	12,940,894	11,379,673	31,606,732	16,453,244	414,250	1,982,830	18,850,324
1986	8,107,198	15,050,713	12,818,284	35,976,195	18,482,084	448,653	2,207,833	21,138,570
1987	8,977,520	18,668,926	6,464,493	34,110,939	19,177,666	560,822	2,076,615	21,815,103
1988	10,400,416	19,564,609	15,134,989	45,100,014	21,277,930	551,539	2,369,740	24,199,209
1989	11,557,826	18,607,041	20,934,981	51,099,848	23,039,032	541,320	2,286,191	25,866,543
1990	12,348,592	23,527,323	2,751,481	38,627,396	22,723,284	597,046	3,296,327	26,616,657
1991	13,059,160	27,273,517	35,425,060	75,757,737	26,980,911	640,320	2,147,789	29,769,020
1992	13,837,353	27,369,704	18,622,596	59,829,653	28,222,360	745,446	2,411,942	31,379,748
1993	14,097,315	26,234,630	31,283,233	71,615,178	32,512,264	791,278	2,608,282	35,911,824

* *Investment earnings includes net unrealized appreciation on investments of $15,337,845 and $5,549,804 in 1993 and 1992, respectively.*

(3) RETIREMENT PLANS (Continued)

Date of Actuarial* Valuation and Data Provided	(1) Net Assets Available for Plan Benefits	(2) Pension Benefit Obligation	(3) Percentage Funded (1) ÷ (2)	(4) Unfunded Pension Benefit Obligation (2) – (1)	(5) Annual Covered Payroll	(6) Unfunded Pension Benefit Obligation as a Percentage of Covered Payroll (4) ÷ (5)
January 1, 1987	$ 119,999,000	$ 329,035,000	36.5%	$ 209,036,000	$ 118,575,000	176.3%
January 1, 1988	131,621,000	339,919,000	38.7	208,298,000	128,109,000	162.6
January 1, 1991	189,848,540	433,523,249	43.8	243,674,709	169,144,813	144.1
January 1, 1992	235,837,000	461,667,000	51.1	225,830,000	174,107,000	129.7
January 1, 1993	264,287,164	499,503,339	52.9	235,216,175	182,151,809	129.1

*Actuarial valuations are not available for 1984, 1985, 1986, 1989, 1990, and 1994.

In addition, the Town has provided supplemental funding under Chapter 559 of the Acts of 1977 and Chapter 661 of the Acts of 1983 to reduce the Town's actuarial past service cost. As of June 30, 1994, the Town had available supplemental funding amounting to $167,799.

(a) Other Postemployment Benefits

In addition to providing pension benefits, the Town provides certain health care and life insurance benefits for retired employees and their spouses. Substantially all Town employees may become eligible for these benefits if they reach normal retirement age while working for the Town. The costs of providing these benefits are shared by the Town and the members receiving the benefits. The Town recognizes its share of these costs by expensing the annual insurance premiums as they are paid. For the year ended June 30, 1994, the Town's share of these costs was approximately $582,766. At June 30, 1994, 385 retired employees were receiving health care benefits and 325 retired employees were receiving life insurance benefits.

(4) LONG-TERM DEBT

The following is a summary of long-term debt transactions for the year ended June 30, 1994:

Long-term debt as of July 1, 1993	$ 13,320,000
Debt additions	8,978,000
Debt retired	(985,000)
Debt defeased	(5,150,000)
Long-term debt as of June 30, 1994	$ 16,163,000

As of June 30, 1994, the Town had the following outstanding long-term debt:

	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1994
Inside Debt Limit:					
Land acquisition #1	01/15/90	2010	$ 8,200,000	6.80%	$ 3,280,000
Land acquisition #2	04/15/90	2005	1,700,000	7.17	910,000
Ice Palace	12/15/91	2012	1,550,000	6.17	760,000
Police station	12/15/91	2012	2,725,000	6.17	1,595,000
Library	1/15/94	2014	2,993,000	4.74	2,993,000
Land acquisition #1	2/15/94	2010	3,831,000	4.86	3,831,000
Land acquisition #2	2/15/94	2005	401,000	4.86	401,000
Ice Palace	2/15/94	2012	797,000	4.86	797,000
Police station	2/15/94	2012	956,000	4.86	956,000
Total inside debt limit			23,153,000		15,523,000
Outside Debt Limit:					
Wastewater debt–					
Sewerage #1	07/15/66	1996	1,740,000	4.10	120,000
Sewerage #2	03/15/67	1996	3,235,000	3.80	220,000
Sewerage #3	02/01/68	1997	3,000,000	4.20	300,000
Total outside debt limit			7,975,000		640,000
Total debt			$ 31,128,000		$ 16,163,000

(4) LONG-TERM DEBT (Continued)

Debt service for future years consists of the following:

For the Year Ending June 30,	Annual Debt Service	*Cumulative Liability*		
		Total	Principal	Interest
1995	$ 2,063,014	$ 21,164,428	$ 14,940,000	$ 6,224,428
1996	1,996,025	19,168,403	13,735,000	5,433,403
1997	1,759,630	17,408,773	12,700,000	4,708,773
1998	1,611,255	15,797,518	11,755,000	4,042,518
1999	1,561,398	14,236,120	10,805,000	3,431,120
2000	1,510,803	12,725,318	9,850,000	2,875,318
2001	1,454,293	11,271,025	8,895,000	2,376,025
2002	1,402,405	9,868,620	7,935,000	1,933,620
2003	1,354,535	8,514,085	6,965,000	1,549,085
2004	1,304,150	7,209,935	6,000,000	1,209,935
2005	1,257,930	5,952,005	5,035,000	917,005
2006	1,095,788	4,856,218	4,185,000	671,218
2007	1,051,613	3,804,605	3,340,000	464,605
2008	1,006,475	2,798,130	2,500,000	298,130
2009	960,735	1,837,395	1,665,000	172,395
2010	914,403	922,993	835,000	87,993
2011	437,828	485,165	440,000	45,165
2012	172,805	312,360	290,000	22,360
2013	165,080	147,280	140,000	7,280
2014	147,280	-	-	-

The Town has been authorized to issue bonds of $7,600,000 to assist in funding the construction of a proposed water treatment plant. As of September 30, 1994, none of these authorized bonds have been issued (see Note 7).

(a) Debt Defeasance

On February 15, 1994, the Town issued $5,985,000 in General Obligation Refunding Bonds with an average interest rate of 4.86% to advance refund $5,150,000 of certain maturities of each of the Land Acquisition Bonds dated January 15, 1990, Land Acquisition Bonds dated April 15, 1990, and Municipal Purpose Bonds dated December 15, 1991 ($700,000 of which relate to the Enterprise Fund). The net proceeds of approximately $5,851,000 (after payment of approximately $98,000 in underwriting fees and other issuance costs) were used to purchase U.S.

(4) LONG-TERM DEBT (Continued)

(a) Debt Defeasance (Continued)

Government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for certain future debt service payments on the above-mentioned bonds. As a result, certain maturities of these bonds are considered to be defeased, and the corresponding liability has been removed from the General Long-term Obligations Account Group. The Town advance refunded the bonds to reduce total debt service payments over the term of the bonds by approximately $262,000 and to obtain an economic gain (difference between the present values of the debt service payments on the old and new debt) of approximately $182,000, before considering transaction costs.

The Enterprise Fund bonds amounting to $700,000 were refunded with $797,000 of the above General Obligation Refunding Bonds and resulted in the recognition of an accounting loss of $97,000. Aggregate debt service on this Enterprise Fund debt was reduced by approximately $25,000 over the term of the bonds, and the economic gain amounted to approximately $18,000.

(b) Overlapping Debt

The Town pays assessments to other local governmental units providing services within the Town's boundaries which represent the Town's share of the other governmental unit's debt service payments (commonly referred to as overlapping debt). The primary overlapping debt relates to the Massachusetts Bay Transportation Authority (MBTA), Middlesex County, Massachusetts Water Resources Authority (MWRA), and Shawsheen Valley Regional Vocation-Technical School District (SVRSD). The following summary sets forth the long-term debt of each entity at June 30, 1994, the estimated share of such debt being serviced by the Town and the estimated 1995 portion of its indirect debt service:

	Long-term Debt Outstanding (Unaudited)	Burlington's Estimated Share	Burlington's Estimated Indirect Debt Service	Burlington's 1995 Estimated Indirect Debt Service
MBTA	$ 2,165,230,000	.5464%	$ 11,830,817	$ 698,053
Middlesex County	2,205,000	.207%	45,644	45,644
MWRA Sewer	1,964,950,000	.93%	18,274,035	2,821,719
SVRSD	1,974,675	10%	197,468	18,603

(5) 1995 BUDGET

The Town has authorized a fiscal 1995 operating and capital budget totaling $49,877,024. There are additional expenditures of $1,751,906 for state reimbursable items, state and county assessments, and fiscal 1995 overlay, which are not subject to Town Meeting authorization. The total expenditures will be financed from the following sources:

1995 tax levies, state grants, departmental receipts, etc.	$ 50,879,870
Surplus revenue	27,000
Other	722,060
	$ 51,628,930

In addition, the Town has carried forward appropriations totaling $1,902,023 from 1994 and prior years for projects authorized by the Town Meeting but not yet completed. Amounts carried forward include General Fund appropriations of $252,094 and Capital Projects Funds appropriations of $1,649,929.

(6) COMMITMENTS AND CONTINGENCIES

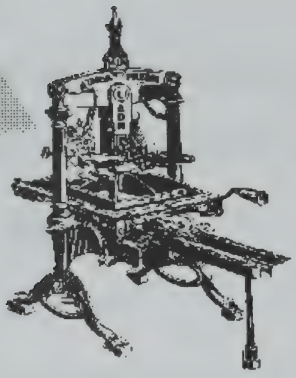
The Town and other municipalities were named as third-party defendants in a lawsuit filed by the United States of America and the Commonwealth of Massachusetts against a trucking company and others. The towns were alleged to have arranged with the trucking company and others for the transportation, disposal, storage or treatment of hazardous substances and materials at the trucking company's landfill. The Town has agreed to settle this lawsuit. The Town's portion of the settlement, less recovery from insurance companies, is $1,189,000, which will be paid over 10 years at 4% interest per annum which began in fiscal 1994. The annual payments will be raised and appropriated each year. This estimated liability remaining at June 30, 1994 is reflected in the accompanying financial statements in the General Long-term Obligations Account Group.

The Town has been named a defendant in a number of other lawsuits at June 30, 1994. In the opinion of Town management and legal counsel, the ultimate resolution of these legal actions will not result in a material loss to the Town.

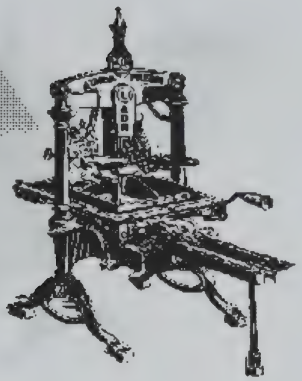
(7) SUBSEQUENT EVENT

During fiscal 1994, the Town reached an agreement with twelve business entities under which the twelve entities will pay the Town $2,950,000 to settle a claim brought by the Town and the Commonwealth of Massachusetts against them for the contamination of the Vine Brook Aquifer, the Town's main source of drinking water. On September 12, 1994, the Special Town Meeting voted to appropriate $2,950,000 from this settlement for the purposes of partially financing the construction of a water treatment plant. Previously, the Town had authorized the issuance of bonds amounting to $7,600,000 for the construction of the water treatment plant (see Note 4). It is currently estimated that the water treatment plant will cost approximately $6,000,000, which will be funded from the $2,950,000 Vine Brook settlement and from bond issues amounting to approximately $3,000,000.

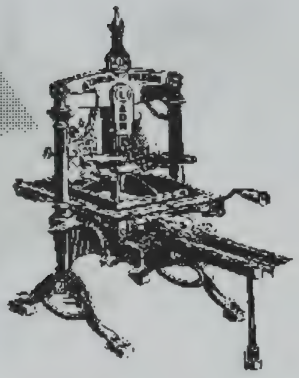
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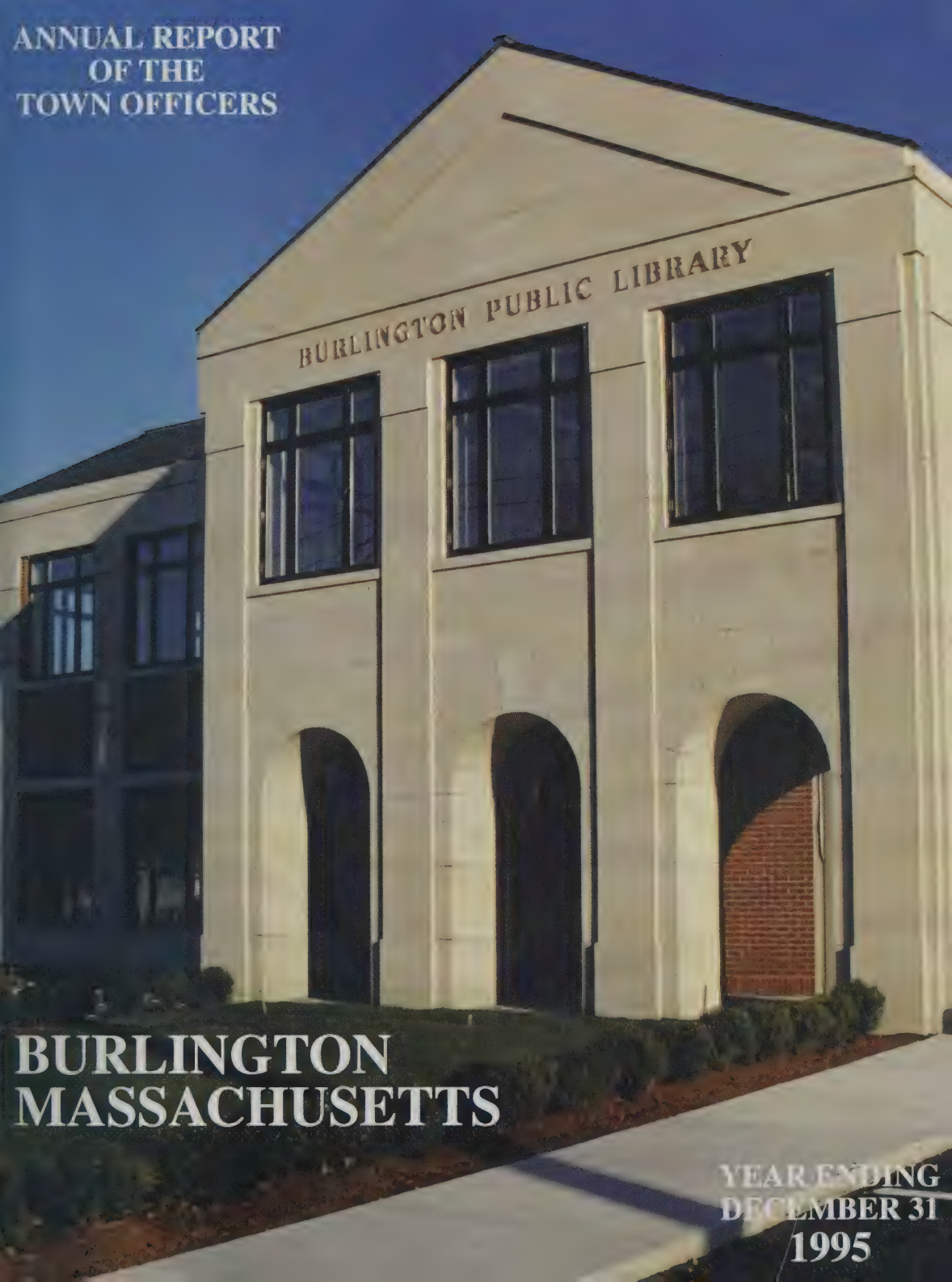
Notes



TOWN OF BURLINGTON
TELEPHONE DIRECTORY

DEPARTMENT	
TOWN OF BURLINGTON	
Information/Connecting All Departments	270-1600
TDD for the Deaf (Info Only)	
Burlington Public Meeting Information	270-1604
Accounting	270-1610
Assessors	270-1650
Board of Health	
Public Health Nurse	270-1957
Sanitarian/Environmental Engineer	270-1954
Building Inspector	270-1615
Community Life Center	270-1961
Conservation Commission	270-1655
Council on Aging	270-1950
C.O.A. Lunch Order Line	270-1952
Dog Pound	270-1698
Emergency Management Agency	270-1699
Fire	
Emergency/Ambulance	911
TDD for the Deaf	270-1913
Business	270-1925
Library	270-1690
Mini Bus Coordinator	270-1965
Planning Board	270-1645
Police	
Emergency	911
TDD for the Deaf	270-1913
Business	270-1914
Public Works	270-1670
Cemetery	270-1685
Central Maintenance	270-1678
Engineering	270-1640
Garage	270-1676
Water & Sewer Utilities Division	
Water & Sewer	270-1683
Water Treatment Plant	270-1680
Recreation	
Office	270-1695
Garage	270-1697
Selectmen	270-1630
School Department	270-1800
Burlington High School	270-1800
Fox Hill School	270-1791
Marshall Simonds	270-1781
Memorial School	270-1721
Pine Glen School	270-1712
Wildwood School	270-1701
Tax Collector	270-1625
Town Administrator	270-1635
Town Clerk	270-1660
Treasurer	270-1620
Veterans' Agent	270-1959

ANNUAL REPORT
OF THE
TOWN OFFICERS



BURLINGTON
MASSACHUSETTS

YEAR ENDING
DECEMBER 31
1995

Cover photo by A.C. Nelson

ANNUAL REPORT
OF THE TOWN OFFICERS OF

BURLINGTON
MASSACHUSETTS



YEAR ENDING
DECEMBER 31

1995

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TABLE OF CONTENTS

INTRODUCTION

General Information 7
Town Government Schedule 8
Officials Elected 9
Town Meeting Members 10
Officials Appointed 12
Appointed Committees/Boards 13
Town Clerk 18
Vital Statistics 19
Voting Statistics 19
Board of Registrars 20

GENERAL GOVERNMENT

Board of Selectmen 22
Town Administrator 25
Town Counsel 27
Police Department 28
Fire Department 38
Public Works Department 44
- Administrative 44
- Cemetery Division 44
- Central Maintenance Division 44
- Engineering 45
- Highway Division 45
- Water & Sewer Utilities Division 46

Conservation Commission 48
Board of Appeals 52
Building Inspector 53
Wiring Inspector 54
Plumbing & Gas Inspector 54
Veterans Services 55
Disability Access Commission 58
Community Life Center 59
Council on Aging 61
Minuteman Home Care 63
Department of Weights & Measures 63
Treasurer/Collector 64
Assessors 66
Planning Board 66
Recreation Department 73
Board of Health 76
- Health Agent/Sanitarian 76
- Environmental Engineer 76
- Public Health Nurse 77
- Mosquito Control Project, East Middlesex 77
- Tobacco Control Program 78

Public Library 79
Public Library Board of Trustees 84
Historical Commission 86

SCHOOL DEPARTMENT

School Committee 88
Superintendent of Schools 90

Schools and Departments 91
Shawsheen Valley Technical High School 106
Burlington Community Scholarship Foundation 109

OTHER
B-Line Report 112
Town Beautification Committee 113
Bicentennial Commission 115
Housing Authority 116
Metropolitan Area Planning Council 116

ADDENDA
Town Meetings & Elections 120
TownAccountant 138
Financial Report 139

IN MEMORIAM

Paul Johnson
Building Inspector

Clifford Phalen
Civil Defense Director

Frederick Osborne, Sr.
Edward W. Howard
Firefighters

J. Sandra Pirnie
Town Meeting Member

Judith H. Canty
Senior Clerk

Alma Flaherty
School Department

ANNUAL REPORTS
OF THE
TOWN OF BURLINGTON, MA
1995

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town, February 28, 1799.

Population as of January, 1995: 22,739

Area of Town ~ 7,577 Acres or 11.88 square miles.

Tax Rate FY95	Residential:	$12.00
	Commercial:	$31.60

Elevation at Town Hall — 220 feet above sea level

Governor:	William F. Weld State House Boston, MA 02133
U.S. Senators:	Edward M. Kennedy John F. Kennedy Federal Bldg., Suite 409 Boston, MA 02203
	John F. Kerry Transportation Bldg., Suite 3220 10 Park Plaza Boston, MA 02116
Congressman: 6th District:	Peter Torkildsen 70 Washington St. Salem, MA 01970
Councillor: 6th District:	Dorothy Kelly Gay State House, Room 184 Boston, MA 02133
State Senator: 4th Middlesex	Robert A. Havern, III State House, Room 506 Boston, MA 02133
Representative: 23rd Middlesex	Marianne Brenton State House, Room 443 Boston, MA 02133

TOWN GOVERNMENT MEETING SCHEDULE

Board of Selectmen	—	Second and fourth Mondays of the month, Burlington High School, 7:00 p.m.
Planning Board	—	First and third Thursdays of the month, Human Services Center, 7:30 p.m.
School Committee	—	Second and fourth Tuesdays of the month, Burlington High School, 7:30 p.m.
Conservation Commission	—	Second and fourth Thursdays of the month, Human Services Center, 7:30 p.m.
Board of Assessors	—	Third Thursday of the month, Town Hall, 1:00 p.m.
Board of Health	—	Second and fourth Tuesdays of the month, Human Services Center, 7:30 p.m.
Board of Appeals	—	First and third Tuesdays of the month, Human Services Center, 8:00 p.m.
Library Trustees	—	Second Wednesday of the month, Library, 7:30 p.m.
Burl. Community Life Center Board of Directors	—	Second Thursday of the month, Human Services Center,6:00 p.m.
Recreation Commission	—	Second and fourth Mondays, Recreation Dept., 7:00 p.m.
Housing Authority	—	First Tuesday of the month, Tower Hills Apts., 6:30 p.m.
Town Meeting	—	January, May (annual), and September, Fogelberg Auditorium, Burlington High School, 7:30 p.m.

All other scheduled board/committee meetings are posted at Town Hall.

MEETING INFORMATION — 270-1604

TOWN HALL SCHEDULE

Open Daily: All offices	8:30 a.m. — 4:30 p.m., Monday thru Friday 4:30 p.m. — 6:30 p.m. 2nd & 4th Thursday of the month (Building Dept., Conservation Commission, Town Clerk, Board of Health, Tax Collector) 4:30 p.m. — 6:30 p.m. 4th Thursday of the month (Assessors)
Town Clerk: extended hours	9:00 a.m. — 12:00 noon 1st and 3rd Saturdays (except holiday weekends and summer)

Nurse: Walk-in Clinic 2nd and 4th Thursdays from 3:30 p.m. — 6:30 p.m. at Human Services Center.

ELECTED OFFICIALS

Town Clerk:	Jane L. Chew	7 Winn Valley Dr.	1996	
Moderator:	Thomas F. Murphy	3 Lexington ST.	1996	
Selectmen:	Gary J. Gianino	11 Thornton Drive	1996	
	Joseph A. Impemba	11 Hallmark Grdn. #7	1997	
	George L. Judge, Jr.	6 Spring Valley Rd.	1997	
	Robert P. Marrano, Chr.	10 Hart St.	1998	
	Richard C. Wilde	13 Wyman Street	1998	
Assessors:	Neil G.Sheehan, Chr.	64 Macon Rd.	1996	
	Timothy Cosgrove	56 Beaverbrook Rd.	1997	
	John W. Dillon	6 Goodwin Dr.	1998	
Treas./Collector:	Brian P. Curtin	3 Lee Ave.	1998	
School Committee:	John L. Vanella	8 Pearson Circle	1996	
	Thomas J. Murphy, Jr.	21 Sparhawk Dr.	1996	
	John E. Fogelberg	214 Winn St.	1997	
	Thomas F. Murphy, Jr.	12 Sunset Dr.	1998	
	Christine M. Monaco	18 Corcoran Rd.	1998	
Library Trustees:	Julie Michutka	75 Lexington ST.	1996	
	Timothy Braceland, Chr.	9 Partridge Ln.	1996	
	Richard Lewis	92 Drake Rd.	1997	
	Gene J. Rossi	174 Winn St.	1997	
	Ruth Ann Yannetti	2 Moss St.	1998	
	Mary Lou Binnall	68 Mill St.	1998	
Planning Board:	Alfred D. Laing	1 Irene St.	1996	
	Mark A. Pare, Chr.	12 Eastern Ave.	1997	
	John DeFrancesco	50 Westwood St.	1997	
	Peter Coppola	2 Garrity Rd.	1998	
	Albert L. Fay, Jr.	11 Raymond Rd.	1999	
	Ernest E. Covino, Jr.	1 Marvel Ave.	2000	
	Paul R. Raymond	1 Dorothy Rd.	2000	
Board of Health:	Robert C. Hogan	35 Pontos Ave.	1996	
	James J. Dion	19 Crystal Circle	1997	
	Jane M. Richard	407 Cambridge St.	1997	
	Edward J. Weiner	43 Freeport Dr.	1998	
	Douglas J. Hyde, Chr.	17 Meadowvale Rd.	1998	
Constable (1st):	James A. Russo	18 Leroy Dr.	1998	
Constable (2nd):	Anthony J. Saia	27 Alcine Ln.	1998	
Housing Authority:	M. Harrison Graham	19 Bedford St.	1996	
	Lincoln W. Daigle	26 Davida Rd.	1996	Appt.
	Robert Matarazzo, Chr	9 Overlook Rd.	1997	Resigned 9/95
	James Marchese	1 Barbara Circle	1998	
	Joseph J. Arena	10 Moss St.	1999	
	John J. Leary	10 Dennis Drive	1999	Gov. Appt.
Recreation Commission:	Ed Schuler	20 Tinkham Ave.	1996	
	John Vanella	8 Pearson Circle	1996	School Comm. Appt.
	Phillip A. Gallagher, Jr.	8 Corcoran Rd.	1997	
	Mark L. Sherwood	74 Lexington St.	1998	
	Peter Coppola	2 Garrity Rd.	1998	Planning Bd. Appt.
Shawsheen Tech:	Alfred J. Verrier	12 Mohawk Rd.	1996	
	John P. Miller	1 Holden Ave.	1997	

ELECTED TOWN MEETING MEMBERS

	Precinct #1		
Thomas L. Callahan, Jr.	12 Sparhawk Dr.	1996	
Laura S. Collins	18 Town Line Rd.	1996	
Robert J. Macdonald	238 Fox Hill Rd.	1996	
Gilbert Napoleon	18 Freeport Dr.	1996	
Juliet M. Perdichizzi	239 Fox Hill Rd.	1996	
Francis E. Redfern	184 Mill St.	1996	
Paul F. Roth	249 Fox Hill Rd.	1996	
Barbara A. Bennan	4 Rocky Hill Rd.	1997	
John E. Burgomaster	235 Fox Hill Rd.	1997	
Robert A. Carroll	226 Fox Hill Rd.	1997	Res. 4/95
Clifford L. Comeau	193 Mill St.	1997	
Garry Feldman	19 Freeport Dr.	1997	
Patricia A. Schuler	20 Tinkham Ave.	1997	
Linda K. Collins	18 Town Line Rd.	1998	
Channing L. Entwistle	62 Beaverbrook Rd.	1998	
Barbara G. Faso	79 Drake Rd.	1998	
Sharon Marie Sotiros	17 Hart St.	1998	
Amy Ellen Warfield	56 Skilton Ln.	1998	
Steven B. Warren	141 Mill St.	1998	
	Precinct #2		
Ann Marie Comer	13 Lowell St.	1996	
Colin T. Cormier	9 Harriet Ave.	1996	
James G. Franey	19 Julia Connors Dr.	1996	
Linda J. Lewis	144 Winn St.	1996	
Peter E. Lewis	144 Winn St.	1996	
Michael S. Runyan	7A Mountain Rd.	1996	
Vincent P. Aruzzese	43 Peach Orchard Rd.	1997	
Lawrence R. Benassi	1 Mooney Rd.	1997	
Lucy A. Bramanti	32 Newbridge Ave.	1997	
Sheila A. Englert	6 Birch St.	1997	
Ann Louise McNamara	79 Mountain Rd.	1997	
Eleanor N. O'Connell	33 Peach Orchard Rd.	1997	
Beverly A. Aruzzese	43 Peach Orchard Rd.	1998	
William C. Beyer	67 Peach Orchard Rd.	1998	
Frederick J. Crosdale Jr.	6 Oak St.	1998	
Patricia M. Hussar	27D Beacon Village	1998	
Margaret Merlesena	2 Burton Rd.	1998	
Edmund F. Wall	4 Waite Ave.	1998	
	Precinct #3		
Richard L. Bertolami	35 Sunset Dr.	1996	Appt.
Elliot J. Chikofsky	75 Lexington St.	1996	
Frances Heartquist	10 Briarwood Lane	1996	
Miriam R. Kelly	14 Oxbow Lane	1996	
Stella M. Peters	24 Eugene Rd.	1996	
Louis P. Rubino	4 Fred St.	1996	
Elaine I. Zuccaro	2 Theodore Circle	1996	
Anne P. Coady	8 Woodside Lane	1997	
Stephen G. Marchese	4 Sears St.	1997	Res. 4/95
Thomas F. Murphy, Jr.	12 Sunset Dr.	1997	
Mildred J. Nash	39 Sunset Dr.	1997	
Mabel A. Nevins	26 Sunset Dr.	1997	

Anne E. Rowe	94 Muller Rd.	1997	
Frank E. Baxter	18 Sunset Dr.	1998	
Shari Lynn Ellis	3 Hickory Ln.	1998	
John T. Lyons	22 Cormier Rd.	1998	
Charles J. McLean	2 Woodside Lane	1998	
Paul A. Valleli	14 Marrett Rd.	1998	
Judith G. Wasserman	3 Indian Hill Rd.	1998	1995 Write-in

Precinct #4

Betty M. Bullock	11 Crowley Rd.	1996
Karen Cooper	69 Francis Wyman Rd.	1996
Daniel J. Coughlin	19 Greenwood Rd.	1996
Michael A. Proulx	76 Francis Wyman Rd.	1996
James P. Shea	13 Hallmark Grdn-Bldg. 2	1996
Kevin J. Sullivan	14 Frothingham Rd.	1996
James G. Dolan	5 Algonquin Dr.	1997
Joan B. Hastings	14 College Rd.	1997
James G. Killilea	5 Shea Circle	1997
Roberta E. Mills	19 Corcoran Rd.	1997
Frank P. Monaco	18 Corcoran Rd.	1997
Virginia E. Mooney	28 Mohawk Dr.	1997
George R. Cooper	69 Francis Wyman Rd.	1998
David J. DiSanto	19 Mohawk Road	1998
John Fitzpatrick	18 Evelyn St.	1998
Sheila E. Howard	5 Hallmark Grdn. #6	1998
Vincent A. Restivo, Sr.	6 Cedar St.	1998
Walter H. Sherburne	4 Pleasant St.	1998

Precinct #5

Kenneth R. Forte	18 Wing Terrace	1996
Joanne L. Kinchla	8 Arnold Terrace	1996
Phyllis LaMarca	20 Paulson Dr.	1996
William C. Maguire	10 Chestnut Rd.	1996
Robert Paulsen	8 St. Mary Rd.	1996
Raymond T. Santilli	45 Macon Rd.	1996
Patricia J. Angelo	2 Austin St.	1997
James J. Dion, Jr.	19 Crystal Circle	1997
Nancy J. Hofferty	10 Purity Springs Rd.	1997
Virginia M. Igo	1 Arthur Woods Ave.	1997
Hope M. Paulsen	8 St. Mary Rd.	1997
Erinn Sheehan	64 Macon Rd.	1997
Richard P. Burkhart	10 Joanne Rd.	1998
Brian J. Connolly	3 Fairfax St.	1998
Ruth E. Kessler	19 Olean Rd.	1998
Cathryn Lane Lee	15 Raymond Rd.	1998
Carmen Dore Lewis	36 Francis Wyman Rd.	1998
Auralie P. Slowey	13 Paulson Dr.	1998

Precinct #6

Marie A. Ardito	2 Edsel Drive	1996
Catherine M. Boucher	9 Jackson Rd.	1996
Victoria D. Leary	10 Dennis Dr.	1996
Donald A. McGillivray	2 Guild Rd.	1996
Marlene F. Rittenberg	14 Irene St.	1996
William T. Shea	4 Phyllis Ave.	1996
William F. Callahan	6 Carter Rd.	1997

David J. Ghio	5 Holly St.	1997
John E. Hickey	10 Sarah St.	1997
Sandra J. McNeal	119 Willmington Rd.	1997
Donald J. Muse	21 Davida Rd.	1997
Marie Soda	17 Marjorie Rd.	1997
Thomas P. Adams	11 Moss St.	1998
Thomas C. Killilea	15 Wheatland St.	1998
Kevin B. McKelvey	4 Allison Dr.	1998
Karen A. Moyer	7 Kingsdale St.	1998
Samuel A. Rippin	153 Willmington Rd.	1998
Kenneth J. Rush Jr.	17 Ivy Lane	1998

APPOINTED OFFICIALS

Town Administrator	David W. Owen
Assistant Town Administrator	Lawrence M. Rittenberg
Town Accountant	Patrick J. Mullin
Appraiser/Assistant Assessor	Russell H. Washburn
Fire Chief	Paul L. Thibault, Jr.
Police Chief	William R. Soda
Superintendent Public Works	Syamal N. Chaudhuri
Building Inspector	John Clancy
Town Engineer	Pete G. Peters
Environmental Engineer	Todd Dresser
Planning Director	Anthony Fields
Conservation Administrator	Brian J. Monahan
Library Director	Marcia Rich
Director of Veterans Services	William J. Lewis
American Disabilities Act Coordinator	William J. Lewis
Assistant Town Clerk	Eleanor M. Gelinas
Emergency Services Director	Stephen Duke
Burlington Comm. Life Center Director	Wesley Simons
Recreation Director	Donald Roberts
Recreation Maintenance Director	Douglas Gillingham
Health Agent/Sanitarian	Brian Lockard
Council on Aging Coordinator	Jeanne Garrett
BHA Executive Director	Lillian Buckley
Sealer of Weights & Measures	Alfred D. Laing
Animal Control Officer	Denise Bubar
Metropolitan Area Planning Council	Frank E. Baxter
Town Counsel	Kopelman and Paige, P.C.
Labor Counsel	Philip Collins
Insurance Broker	Edmund Flanagan & Company
MBTA Advisory Committee	Stephen Nelson

APPOINTED COMMITTEE/BOARDS

B-Line Advisory				
	George L. Judge	Selectman	1996	
	Mildred Nash	39 Sunset Dr.	1996	
	Anne Rowe	94 Muller Rd.	1996	
	Bruce Silverman	American Landmarks	1996	
	Patricia Churchill	14 Hallmark Grdn. #5	1996	
	Randy Lapides	Burlington Mall	1996	
	Virginia Mooney	28 Mohawk Rd.	1996	
	Mabel Nevins	26 Sunset Dr.	1996	
BCLC (10)				
	Betty Murphy	20 Wildwood St.	1996	
	Terry Bishop	5 Sunset Dr.	1996	
	Michael Howard	18 Burlington St.	1996	
	Mary Cochran	214 Fox Hill Rd.	1996	
	Ronald J. MacKenzie	18 Spruce Hill Rd.	1996	
	Fr. John R. Crispo	111 Winn St.	1997	
	Thelma Iozzo	7 Chandler Rd.	1997	
	Ann McNamara	79 Mountain Rd.	1997	
	Russell Petersen	11 Sullivan St.	1997	
	Roberta Mills	19 Corcoran Rd.	1997	
Beautification (5)				
	Julie Saia	22 Beaverbrook Rd.	1996	
	George M. Major, Chr.	29 Lantern Ln.	1996	
	Edward Hastings	14 College Rd.	1996	
	Elaine Zuccaro	2 Theodore Cir.	1996	
	Michael Runyan	7A Mountain Rd.	1996	
Bicentennial (Ad hoc)				
	Phillip Gallagher	8 Corcoran Rd.	2000	
	Karen Hoyt, Co-chair	8 Porter St.	2000	
	Douglas Gillingham	16 Corcoran Rd.	2000	
	Marilyn Langley	13 Algonquin Dr.	2000	
	Pauline Keans	105 Drake Rd.	2000	
	Dolly Mountain	5 Eisenhower Dr.	2000	
	Sherri Lawson Baker	11 Sears St.	2000	
	Neal Gaffey	59 Mill St.	2000	
	Harold Hammond	13 Marrett Rd.	2000	
	Lisa Buoncuore	17 Beaverbrook Rd.	2000	
	Auralie Slowey, Cochair	13 Paulson Dr.	2000	
	Barbara Faso	79 Drake Rd.	2000	
	Anne Whittington	1521 Arboretum Way	2000	Resigned
	John (Ed) Fogelberg	214 Winn St.	2000	
	Brian Curtin	3 Lee Ave.	2000	
	George DeMattia	802 Farms Dr.	2000	
	Annee L'Heureux	12 Mark St.	2000	
	Michelle Feist	8 Druid Hill Ave.	2000	
	Karen Bibo	39 Upland Rd.	2000	Resigned
	Richard Wilde	1A Marion Rd.	2000	Resigned
	Anne Coady	8 Woodside Ln.	2000	
	Maureen Schuler	22 Tinkham Ave.	2000	
	Robert Paulsen	8 St. Mary Rd.	2000	
	Hope Paulsen	8 St. Mary Rd.	2000	
	Kevin McKelvey	4 Allison Dr.	2000	
	Carol Soares O'Hearn	6 College Rd.	2000	
	Ellie O'Connell	33 Peach Orchard Rd.	2000	

	John Hickey	10 Sarah St.	2000	
	Sandra J. McNeal	119 Wilmington Rd.	2000	
	Stephen Miles	20 College St.	2000	
	Wayne Higden, Chr.	15 Foster Rd.	2000	
	Robert J. Costa	8 Laurel Lane	2000	
Board of Appeals (5)				
	Jayne Hyde, Chr.	17 Meadowvale Rd.	1996	
	George Murray	8 Tinkham Ave.	1996	2nd alt.
	Robert M. Meaney	6 Short St. Box #1173	1996	1st Alt.
	James Langley	13 Algonquin Dr.	1997	
	Franklin E. Pierce	34 Terrace Hall Ave.	1998	
	Mario Culot	6 Holly St.	1999	
	Edwin P. Kiley	10 Paulson Dr.	2000	
Bylaw Review (5)				
	Elliot J. Chikofsky	75 Lexington St.	1996	
	Samuel A. Rippin	153 Wilmington Rd.	1996	
	Frank Monaco	18 Corcoran Rd.	1996	
	William C. Beyer	67 Peach Orchard Rd.	1996	
	Erin Sheehan, Chr.	64 Macon Rd.	1996	
Cable Advisory (5)				
	Dennis M. Loger	6 Theodore Circle	1996	
	Richard C.Wilde	Selectmen	1996	
	Daniel Dunn, Chr.	29 Stony Brook Rd.	1996	
	Howard Alberts	3 Arborwood Dr.	1996	
	Nigel A. Conliffe	11 Mark Street	1996	
Capital Budget (7)				
	Charles McLean, Chr.	2 Woodside Ln.	1995	Res. 2/95
	Nickolas Vamivakas	9 Pleasant St.	1996	
	Thomas P. Adams	11 Moss St.	1996	
	Frank P. Monaco	18 Corcoran Rd.	1997	
	Vacant		1997	
	Vacant		1998	
	Marlene Rittenberg	14 Irene St.	1998	
	Vacant		1998	
Cemetery Oversight				
	Leonard Doyle	4 Frothingham Rd.	1996	
	Gary L. Gianino	Selectmen	1996	
	Kevin McKelvey	4 Allison Dr.	1996	
	Kevin Sullivan	14 Frothingham Rd.	1996	
	John Mooney	28 Mohawk Rd.	1996	
	Frank Baxter, Chr.	18 Sunset Dr.	1996	
	Paula Torti	9 Maud Graham Cir.	1996	
	Karen Cooper	69 Francis Wyman Rd.	1996	
Conservation Comm. (7)				
	Catherine LeBlanc, Chr.	3 Blackhorse Ln.	1996	
	Kerry Melanson	8 Freeport Drive	1996	
	Gerard McCarthy	62 Terrace Hall Ave.	1996	
	Larry Cohen	8 Wilhelmina Ave.	1997	
	Cynthia L. Burkhart	10 Joanne Rd.	1997	
	Charles A. Murphy	19 Sears St.	1998	
	Paula F. Benard	15 Mallard Way	1998	
Council on Aging (7)				
	Sue Mike	6 Mildred Dr.	1996	
	Gwendolyn Burgess, Chr.	518 Farms Dr.	1996	
	Robert Tyler	12 Taylor Ave.	1996	

	Mary Lindley	64 Bedford St.	1996	
	Muriel O'Brien	26 Maryvale Rd.	1996	Alt.
	Robert Wong	20 Lowell St.	1996	Alt.
	Lindsay H. Ayer, Jr.	14 Davida Rd.	1996	Alt.
	Arlene DiRocco	10 Old Colony Rd.	1997	
	Mary Smith	12 Sylvester Rd.	1998	
	Paula Torti	9 Maud Graham Circle	1998	
Cultural Council (5-22)				
	Jennifer Howard, Chr.	18 Burlington St.	1996	
	Katalin Spang	5 Williams Cir.	1996	
	Stephen L. Miles	20 College Rd.	1996	
	Marcia Rich	P.O. Box 346	1998	
	Nancy Gee	25 South Bedford St.	1998	
	June Collins	Chelmsford	1998	
	Susan M. Pymm	22 Fernglade Rd.	1998	
	Sara Arnold	29 South Bedford St.	1998	
	Helen D. Sampsonis	9 Richardson Rd.	1998	
Disabilities Access (9)				
	Barbara Adler	4 Theodore Cir.	1996	
	Robert J. Emmert	21 Crystal Cir.	1996	
	Bernice Ferguson	12 Central Ave.	1996	
	John Hofferty	10 Purity Springs Rd.	1996	
	Joseph A. Impemba	Selectmen	1996	
	Christine Monaco	18 Corcoran Rd.	1996	
	Walter Sullivan	10 Brookfield Rd.	1996	
	Kenneth Tigges	1311 Arboretum Way	1996	
	Tom Carlson	1 Violet Road	1996	
Historical Comm. (5)				
	Pauline R. Keans, Chr.	105 Drake Rd.	1996	
	Carol Soares O'Hearn	6 College Road	1996	Res. 6/95
	James Ashworth	18 Prouty Rd.	1996	
	Joan DeMelo	50 Skelton Rd.	1996	
	John Dattilo	18 Old Colony Rd.	1996	Alternate
	Norman B. Biggart	4 Baron Pk. Ln. Apt. 1	1998	
	Annee L'Heureux	12 Mark Street	1998	
Housing Partnership				
	Valorie Tobias	31 Freeport Dr.	1996	
	Lillian Buckley	BHA	1996	
	Virginia E. Mooney	28 Mohawk Road	1996	
	Linda R. McKenzie	232 Fox Hill Rd.	1996	
	Jayne L. Hyde	17 Meadowvale Road	1996	
	Phyllis Etsell	3 Eisenhower Drive	1996	
	John DeFrancesco	50 Westwood St.	1996	
	Ernest Covino	1 Marvel Ave.	1996	
Human Services (7)				
	Auralie Slowey	13 Paulson Dr.	1996	
	Mildred J. Nash	39 Sunset Dr.	1996	
	Carmen D. Lewis	36 Francis Wyman Rd.	1997	
	Laura S. Collins	18 Town Line Rd.	1997	
	Cathryn L. Lee	15 Raymond Rd.	1997	
	Walter H. Sherburne	4 Pleasant St.	1998	
	Anne P. Coady	8 Woodside Ln.	1998	
Information Systems Adv.				
	Peter O'Keeffe	47 Skelton Rd.		
	Art Fallon	BHS		

	David Fionda	46 Freeport Dr.	
	Steven Z. Harris	9 Donna Ln	
	Dan Dunn	29 Stony Brook Rd.	
Land Use (13)			
	John E. Burgomaster	235 Fox Hill Rd.	1996
	Peter E. Lewis	144 Winn St.	1996
	Sheila A. Englert	6 Birch St.	1996
	Edmund F. Wall	4 Waite Ave.	1996
	Stella M. Peters	24 Eugene Rd.	1996
	James J. Dion, Jr.	19 Crystal Circle	1996
	William T. Shea	4 Phyllis Ave.	1997
	Patricia M. Hussar	27D Beacon Village	1997
	Sheila E. Howard	5 Hallmark Garden #6	1997
	Nancy J. Hofferty	10 Purity Springs Rd.	1997
	Richard L. Bertolami	35 Sunset Dr.	1997
	Juliet M. Perdichizzi	239 Fox Hill Rd.	1997
	Paul A. Valleli	14 Marrett Rd.	1997
Landlocked Access and Use:			
	Juliet M. Perdichizzi	239 Fox Hill Rd.	
	Richard Hennessy	6 Marrett Rd.	
	Stephen Logan	Nordblom Co.	
	John Lyons	22 Cormier Rd.	
	John Crosby	15 Francis Wyman Rd.	
	Mark Pare	12 Eastern Ave.	
	Edward Schuler	20 Tinkham Ave.	
Recycling Comm. (5)			
	George L. Judge	Selectmen	1996
	James Quinn	222 Mill St.	1996
	Larry Cohen	8 Wilhelmina Ave.	1996
	Christine Monaco	18 Corcoran Rd.	1996
	Janet Towers	28 Humboldt Ave.	1996
Registrars (4)			
	Jane L. Chew	7 Winn Valley Dr.	
	Patricia A. Larson	23 County Rd.	1996
	Robert Macdonald, Chr.	238 Fox Hill Rd.	1997
	Jeanne Ganley	50 Lexington St.	1998
Rink Oversight (5)			
	Daniel Coughlin	Ways & Means	1996
	Don Dabenigno	Athletic Dir. BHS	1996
	Brian Curtin, Chr.	Treasurer/Collector	1996
	Joseph A. Impemba	Selectmen	1996
	Donald Roberts	Recreation	1996
Rules Comm. (13)			
	Paul F. Roth	249 Fox Hill Rd.	1996
	Eleanor N. O'Connell	33 Peach Orchard Rd.	1996
	Richard P. Burkhart	10 Joanne Rd.	1996
	Sharon M. Sotiros	17 Hart St.	1996
	Kenneth J. Rush, Jr.	17 Ivy Ln.	1996
	Marie A. Ardito	2 Edsel Dr.	1996
	Kenneth R. Forte	18 Wing Terrace	1996
	Betty Bullock	11 Crowley Rd.	1996
	Shari L. Ellis	3 Hickory Ln.	1996
	Anne E. Rowe	94 Muller Rd.	1996
	Ann L. McNamara	79 Mountain Rd.	1996
	Patricia A. Schuler	20 Tinkham Ave.	1996
	Beverly A. Apruzzese	43 Peach Orchard Rd.	1996

Sr. Housing Options Comm

Garry Feldman	19 Freeport Dr.		
Paul Raymond	1 Dorothy Rd.		
Jayne Hyde	17 Meadowvale Rd.		
Sheila Howard	5 Hallmark Grdn #6		
Joseph Impemba	11 Hallmark Grdn. #7		
Peter Lewis	144 Winn St.		
Jane Richard	407 Cambridge St.		
Arlene DiRocco	10 Old Colony Rd.		
Ruthann Covino	One Marvel Ave.		

Ways & Means (15)

Karen A. Moyer	7 Kingsdale St.	1995	Res. 1/95
Frank Baxter	18 Sunset Dr.	1996	
Frances Heartquist	10 Briarwood Ln.	1996	
Daniel J. Coughlin	19 Greenwood Road	1996	
Richard J. Tarpey	1 Holly St.	1996	
Richard E. Silvia	36 Washington Ave.	1996	
Brian J. Connolly	3 Fairfax St.	1997	
Joan Hastings	14 College Rd.	1997	
Roberta Mills	19 Corcoran Rd.	1997	
Raymond T. Santilli	45 Macon Rd.	1997	
Stephen G. Marchese	4 Sears St.	1997	
George R. Cooper	69 Francis Wyman Rd.	1998	
Stephen A. Nelson	25 Fairfax St.	1998	
John T. Lyons	22 Cormier Rd.	1998	
John F. Fitzpatrick	18 Evelyn Street	1998	
Catharine M. Boucher	9 Jackson Rd.	1998	Appt. 2/95

TOWN CLERK

The State's Central Voter Registry is up and running though not without the usual start-up problems. Maintaining parallel systems during this period of transition has been a challenge. The Registry of Motor Vehicles is due to come on-line in February of 1996.

Due to the enormity of this project, cities and towns are prohibited from adding any software to the State's system and using it for other applications until everything is running smoothly. As a result, our office resembles an Air Traffic Control Tower as one resident remarked!

Though we are maintaining both systems, we continue to use the in-house system to generate reports, voting lists, residents lists, etc. The Secretary of State's office is diligently working to address system problems and deficiencies with the Central Registry. Eventually, we hope to go from 5 PC's, 3 terminals, and 2 printers to 4 PC's and 1 printer

The Town Clerk's Department consists of 2 full-time and 2 part-time personnel (includes the Board of Registrars) resulting in staff time of approximately 21 hours/day. On the average, 18 hours (84%) were directed to Municipal Services and 3 hours (16%) to Intergovernmental Services.

Data collected during 1995 indicates that the number of citizen contacts ranged from 81 to 397 per day for an average of 151/day, 720/week, 3,121/month and 37,448/year.

Municipal Services	**(84%)**
Census/Voter*	28%
Vital Records	27%
Recordings	11%
Licenses	7%
General	6%
Public Records	5%

* 1996 census sent out 12/1/95

Intergovernmental Services	**(16%)**
Elections	3%
Town Meetings	5%
Administration	5%
Personnel	1%
Budgets	1%
Records Management	1%

FINANCIAL DATA

	Revenues	Expenditures		
Municipal Services		**Salaries**	**Expenses**	**Total**
Census/Voter	$208	$29,897	$4,900	$34,797
Vital Records	23,811	28,830	100	28,930
Recordings	12,382*	11,745	-	11,745
Licenses	27,988**	7,474	100	7,574
General	2,330	6,407	225	6,632
Public Records	2,856	5,339	3,550	8,889
Sub-Totals	$69,575	$89,692	$8,875	$98,567
Intergovernmental Services				
Elections	N/A	$3,202	$16,475	$19,677
Town Meeting	"	5,339	-	5,339
Administration	"	5,339	995	6,334
Personnel	"	1,068	-	1,068
Budgets	"	1,068	-	1,068
Records Mgmt.	"	1,068	3,000	4,068
Sub-Total	"	$17,084	$20,470	$37,554
Total	$69,575	$106,776	$29,345	$136,121
Revenue		(65%)		(51%)

* Does not include fees for recording 56 site plans, special permits, sub-divisions, etc. or 58 variances.

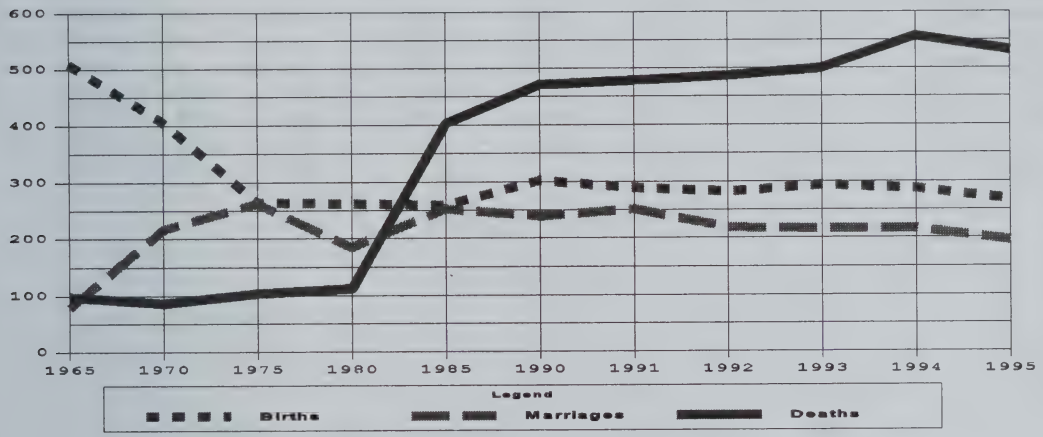
** Does not include $7,924 collected for Division of Fisheries & Wildlife (the Town retained $205.) 1,456 dogs were licensed in 1995.

VITAL STATISTICS
Historical Profile (adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state the chart will be amended.

	1965	1970	1975	1980	1985	1990	1991	1992	1993	1194	1195*
Births	509	406	265	263	259	302	289	282	294	288	268
Marriages	80	217	263	185	253	240	252	219	217	217	196
Deaths	99	87	105	113	403	472	479	487	500	557	532

* Received through 1/22/96



VOTING STATISTICS

Votes Cast

TOWN ELECTION	PREC. 1	PREC. 2	PREC. 3	PREC. 4	PREC. 5	PREC. 6	TOTAL	%
1984	1,327	959	1,108	1,062			4,456	37%
1985	1,554	997	1,262	1,126			4,939	36%
1986	1,100	770	942	781			3,593	28%
1987	1,318	791	974	968			4,051	35%
1988	380	362	497	387	392	441	2,459	21%
1989	658	425	587	540	510	577	3,297	26%
1990	998	833	1,058	807	942	1,048	5,686	46%
1991	929	695	886	755	848	937	5,050	38%
1992	914	791	582	738	788	810	4,893	37%
1993	598	517	618	490	545	524	3,292	24%
1994	578	319	547	528	596	597	3,165	24%
1995	461	290	485	428	489	566	2,719	20%
Referendum 1985	1,492	1,224	1,361	1,277			5,354	41%
Referendum 1991	1,234	1,338	1,108	770	930	1,093	6,473	49%
Prop 2-1/2 1994	718	385	667	672	768	735	3,945	28%

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	PREC. 5	PREC. 6	TOTAL	%
PRESIDENTIAL PRIMARIES								
March 1984	797	565	656	716			2,734	23%
March 1988	668	669	775	612	669	759	4,152	33%
March 1992	847	931	861	713	751	836	4,939	36%
STATE PRIMARIES								
September 1982	1,812	1,315	1,493	1,477			6,097	48%
September 1984	1,314	980	1,056	1,064			4,414	35%
September 1986	1,395	978	1,204	1,287			4,864	39%
September 1988	106	141	145	128	150	125	795	6%
September 1990	1,186	1,177	1,226	1,028	1,081	1,159	6,857	53%
September 1992	668	602	808	516	647	692	3,933	29%
September 1994	484	310	523	482	499	526	2,826	21%
STATE/PRESIDENTIAL ELECTIONS								
November 1982	2,567	2,057	2,105	2,200			8,929	71%
November 1984	3,407	2,664	2,657	2,804			11,532	88%
November 1986	2,298	1,770	1,884	2,069			8,021	63%
November 1988	2,051	1,981	2,157	1,841	1,814	2,025	11,869	88%
November 1990	1,921	1,958	2,021	1,677	1,737	1,908	11,222	82%
November 1992	2,202	2,444	2,309	1,840	1,920	2,076	12,791	87%
November 1994	1,818	1,329	1,715	1,573	1,687	1,732	9,854	72%

Respectfully Submitted

Jane L. Chew, CMC
Town Clerk

BOARD OF REGISTRARS

The Board of Registrars mailed out 648 mail-in voter registration forms as requested in census returns and over 500 forms to unregistered persons who signed nomination papers and petitions. Additionally, forms are mailed out each month to all residents who are turning 18 years old. In 1995, 198 birthday forms were mailed and 65 residents registered,.

POPULATION/REGISTERED VOTERS

Year	Population (Jan.)	Registered Voters (Mar.)
1985	22,981	13,650
1986	23,032	13,016
1987	22,278	11,758
1988	22,148	12,440
1989	22,560	12,813
1990	22,662 (23,302 Fed.)	12,368
1991	22,810	13,139
1992	22,859	13,169
1993	22,965	13,765
1994	22,739	13,308
1995	22,739	13,443

787 — Residents registered and added to the rolls
637 — Residents dropped from the rolls
304 — Voters placed on the inactive rolls
3,438 — Persons eligible but not registered
80% — % of eligible residents registered to vote.

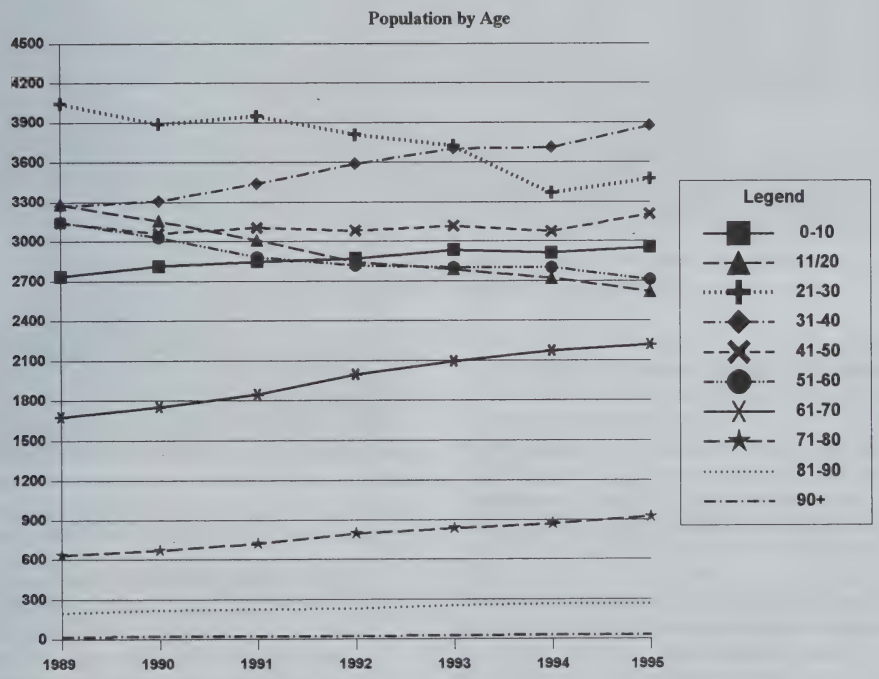
The Board also certified 4,580 signatures on nomination papers and petitions

(Census Track #'s 3321 - 3324)

1940	2,275
1945	2,656
1950	3,250
1955	5,225
1960	12,852
1965	19,473
1970	22,150
1975	24,374
1980	23,687
1985	22,981
1986	23,032
1987	22,278
1988	22,148
1989	22,560

POPULATION BY AGE

Age	1990	1991	1992	1993	1994	1995
0-10	2,815	2,849	2,873	2,935	2,915	2,955
11-20	3,160	3,011	2,843	2,791	2,722	2,620
21-30	3,889	3,950	3,808	3,724	3,371	3,476
31-40	3,311	3,444	3,591	3,704	3,712	3,877
41-50	3,062	3,105	3,083	3,119	3,075	3,208
51-60	3,031	2,883	2,820	2,805	2,804	2,712
61-70	1,756	1,849	1,997	2,094	2,174	2,220
71-80	672	723	799	837	874	926
81-90	220	231	234	255	270	270
91+	24	27	24	31	34	34
Unknown	722	738	792	670	788	442
Total	22,662	22,810	22,859	22,965	22,739	22,739



Respectfully submitted,

Robert J. Macdonald, Chr.
Board of Registrars

BOARD OF SELECTMEN



Seated, l to r, Richard C. Wilde, Robert P. Marrano, Chairman, Joseph A. Impemba.
Standing, l to r, George L. Judge, Jr., Gary J. Gianino

Mission Statement

- To provide services that promote the health and safety of residents and a high quality of life.

- To provide services as economically as possible so that living or doing business in the community remains affordable, while preserving something close to the current balance of reliance on residential and commercial property.

- To build and nurture a sense of community within Town (to develop the "soul" of the community), while recognizing its "mixed" diverse nature.

- To foster high standards of public service and effective cooperation among Town employees by providing a supportive work environment and competitive compensation, by recognizing excellent performance, and being responsive to the needs and interests of Town employees.

Again this year, the Board of Selectmen continued its recent tradition of engaging in a strategic planning process. A full day planning session resulted in the identification of goals and priorities for the Board and for the Town. The Selectmen identified 35 goals overall, with the highest priority goals as follows:

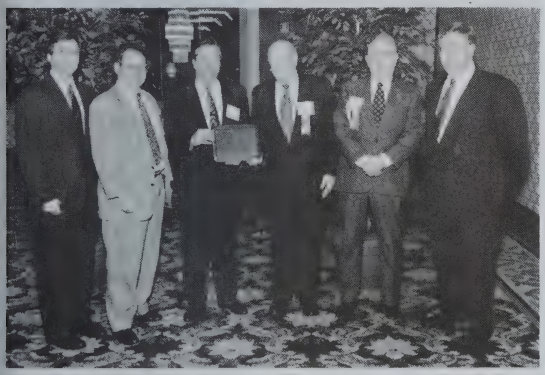
PRIORITY GOALS

1. Review and revise the Town's outdated zoning by-laws.
2. Complete design and construct water treatment plant.
3. Support development of nursing home, assisted living, and independent living housing development.
4. Design access to and develop Landlocked Parcel.
5. Resolve disposition of or make better use of idle assets.
6. Support economic development initiatives.
7. Improve the aesthetics of the Town Center.
8. Establish staff training and development program.
9. Establish a Design Review procedure.

10. Improve departmental efficiency.
11. Improve school facilities.
12. Review employee compensation and benefits plans.
13. Pursue alternative electrical power.
14. Bike path development.

Kenneth E. Pickard Municipal Innovation Award

One of the most pleasant surprises to result from this Board's leadership in the past year was when the Massachusetts Municipal Association (MMA) recognized our efforts with the Kenneth E. Pickard Municipal Innovation Award for the Town's First-Time Homebuyers Program. This recognition came as a result of the program developed by the Town to purchase the 12 former military housing units on South Bedford Street, and to sell 9 of those houses to first-time homebuyers at cost, while conveying the other 3 units to the Burlington Housing Authority in consideration of their contribution to the project. While the Selectmen nearly threw in the towel on this project a few times over the course of the Town's negotiations with the Federal Government on acquisition issues, its successful completion and recognition is a testament to everyone who was involved with the project. For this successful outcome, the Board of Selectmen wishes to thank and acknowledge the roles of the Burlington Housing Authority, the Housing Partnership Committee, the participating financial institutions, the Town Administrator, and all the Town employees who contributed to its success.



TOWN OFFICIALS RECEIVE MMA INNOVATION AWARD
From left: Massachusetts Municipal Association Executive Director Geoffrey Beckwith; Town Administrator David W. Owen; Selectmen Chairman Robert P. Marrano; Selectman Richard C. Wilde; incoming MMA President David Humphrey (Selectman from Eastham); and outgoing MMA President Edward Reilly (Mayor of Pittsfield)

Meadowbrook School Lease

The Selectmen successfully resolved the disposition of a major surplus asset when they entered into a new five-year lease with the Christian Center for the use of the Meadowbrook School last summer. This new lease retains the Christian Center as the tenant of this surplus school facility, and maintains the private school and religious sanctuary uses of it. This new lease is the culmination of a couple of years worth of meetings between Town and Christian Center officials and intense negotiations toward the end of that process.

The new lease assures greater revenues to the Town for the use of this facility, and addresses capital improvement needs of the facility. As the Christian Center is interested in ultimately purchasing the Meadowbrook School from the Town, a right of first refusal was granted to them if the Town decides to sell the property. The relative brevity of the new lease agreement (five years) means that the decision whether to sell this asset will be revisited in a few years. The Board of Selectmen is pleased to have concluded successful lease negotiations with the Christian Center, and looks forward to their continuation as a high quality tenant and community resource.

Settlement of Francis Wyman School Lease

Another lease-related issue was successfully resolved this year when the Commonwealth of Massachusetts agreed to give the Town a settlement of $380,140 for the breach of the Town's lease with Middlesex Community College (MCC). The Francis Wyman School had been leased to Middlesex Community College since 1985, but in 1993, the College decided that it no longer wanted its Burlington campus and walked away from the remaining two years of its lease agreement with the Town. Consequently, the Board of Selectmen instructed Town Counsel to bring suit against the College and the Commonwealth as its real estate manager for damages from this breach of contract. Due to Town Counsel's efforts and the strength of our claims, the Commonwealth finally agreed to a settlement which represents 80 cents on the dollar for amounts that were due to the Town under the lease agreement. The Board of Selectmen believes that this settlement is a good outcome which vindicates the Board's resorting to litigation in this matter.

No Increase in Tax Rates

For the first time in five years, Burlington residents will see no increase in their tax rates, as property tax rates in Burlington were held unchanged for FY '96. This achievement was the result of a number of factors, the primary one being the determination of the Board of Selectmen to hold down property tax increases. Other factors which contributed to this outcome were a healthy increase in new development coming onto the tax rolls, laudatory restraints by Town Departments in their budgeting and capital requests, and the use of reserves to meet some financial needs. Whether it will be possible to repeat this accomplishment again in upcoming years remains to be seen. The Board of Selectmen wishes to acknowledge and thank all the town boards and officials that made this year's stable tax rates possible, especially the Ways & Means Committee, the Capital Budget Committee and the Board of Assessors.

Landlocked Parcel Feasibility Study

In pursuit of one of this Board's highest priority goals, the Selectmen undertook a Preliminary Feasibility Study to deter-

mine whether a high quality municipal golf course and a ancillary recreational facilities can be developed on the so-called "Landlocked Parcel" (that portion of Burlington southwest of Route 3 and abutting Bedford and Lexington). The Board hired Golf Realty Advisors, Inc. (GRA), one of the leading consultants in the Northeast regarding golf course development, to conduct this study. This preliminary study found that, even given all of the physical and environmental restraints on the Landlocked Parcel, it can support a quality 18-hole golf course and virtually all of the other municipal recreational facilities sought by the Town. Now that the recreational development of the Landlocked Parcel has been found to be feasible, it must be determined whether it is financially feasible to pursue this project. Toward that end, the Board supported funding for the next phase of the feasibility study, the Market and Financial Feasibility Study, which is underway at this time.

Simultaneous with the feasibility study, the Board took other actions to help make the development of the Landlocked Parcel a reality. The Board worked with our State Legislative delegation, Senator Robert Havern and Representative Marianne Brenton, to obtain a commitment from the State for up to $3 million to construct access from or over Route 3 to the Landlocked Parcel. Also, the Selectmen formed and participated in a Task Force of town officials to meet and work with Lockheed-Martin, owner of the former G.E. Aerospace site along Route 3, relative to their plans to redevelop this parcel. This has particular relevance to the Landlocked Parcel, as the Lockheed-Martin parcel is the likely point of access to the Landlocked Parcel over Route 3.

The Board of Selectmen wishes to thank all those who have worked to bring us this far in our effort to make some practical use of the Town's largest idle asset, the Landlocked Parcel. In particular, we wish to acknowledge the contributions of Senator Havern and Representative Brenton to this effort, as well as those of the Landlocked Parcel Access and Use Study Committee, which as overseen this process to date, as follows: Juliet Perdichizzi, Land Use Committee; Mark Pare, Planning Board; Edward Schuler, Recreation Commission; John Crosby, Conservation Commission; John Lyons, Ways and Means Committee; and Richard Hennessey and Stephen Logan, Business Community Representatives.

Senior Housing Options Study Committee

At the request of the Council on Aging, the Selectmen created a new ad-hoc advisory panel this year, the Senior Housing Options Study Committee. This Study Committee was established to study the reasons that the Town of Burlington has no assisted housing, independent living, or nursing home facilities for our resident senior citizens, and to make recommendations to the Selectmen to help remedy this situation. This Committee delved into the issue by meeting with several developers of assisted housing-type developments, and by touring such facilities in other communities to learn about the different kinds of housing alternatives available to senior citizens. The Committee quickly came to the realization that the Town's Zoning By-Law is largely at fault for the lack of such housing alternatives in Burlington, and that the Zoning By-Law needs to be amended if the Town wishes to make these kinds of housing options available to Burlington's senior citizens in the community. Consequently, the Committee began working intensively with the Planning Board and its staff toward developing amendments to the Zoning By-Law to permit this kind of development in Town.

As we know as of this writing, these zoning amendments were rejected by the January 1996 Town Meeting. Nevertheless, the Senior Housing Options Study Committee has redoubled its efforts to find an acceptable way to zone for this kind of housing development, and the Selectmen remain hopeful that their efforts will ultimately meet with success. The Board of Selectmen wishes to thank and commend the efforts of the members of the Senior Housing Options Study Committee, as follows: Arlene DeRocco, Council on Aging; Paul Raymond, Planning Board; Jayne Hyde, Board of Appeals; Jane Richard, Board of Health; Peter Lewis, Land Use Committee; Dr. Garry Feldman, Member at Large; Sheila Howard, Member at Large; and Ruth Ann Covino, Member at Large.

Summary

Looking back on my two successive terms as Chairman of the Board of Selectmen, I am struck by the amount of progress that has been realized by the Town on the major projects and issues facing the Town. I am grateful for having had the opportunity to serve my community in this capacity, and to contribute toward its improvement. I am also grateful to everyone else who has assisted the Board of Selectmen to meet its many responsibilities to the Town and its residents. First, my continuing thanks to my fellow Selectmen for their cooperation and support throughout the past year as we dealt with a variety of thorny issues. Next, I want to thank and recognize the efforts of our Town Administrator, Department Heads, Supervisors, and other Town staff who turn our decisions into concrete actions. Also, on behalf of the Board of Selectmen, I wish to thank all the community-minded volunteers on the various Town Boards and Committees for contributing to the success of our Town government. And finally, I thank all the residents of the Town of Burlington for giving me this opportunity to serve our community.

Respectfully submitted,

Robert P. Marrano
Chairman

TOWN ADMINISTRATOR



David W. Owen, Town Administrator

Mission

The Town Administrator is appointed by the Board of Selectmen and serves as the Chief Administrative Official (CAO) of the Town under the Board's policy direction. His duties include acting in the following capacities:

- Appointing Authority (Selectmen's Departments)
- Personnel Manager
- Bargaining Agent
- Budget Officer (Selectmen's Departments)
- Chief Procurement Officer

Overview

1995 was a challenging but rewarding year for your Town Administrator. A number of major projects and initiatives were brought to successful conclusions during the year, while others were just being undertaken or in the process of being implemented. After nearly seven years of serving the Town in this capacity, your Town Administrator feels proud of his record of accomplishments during his tenure, including several projects finalized in 1995.

Among the major programs and issues in which the Town Administrator played a role in 1995 were the following:

First-Time Homebuyers Program

With most of the preliminary actions having been put in place last year, 1995 was the year that the Town actually acquired the 12 former U.S. military housing units on South Bedford Street and conveyed them to first-time homebuyers and the Burlington Housing Authority. A housing lottery was conducted in March, which resulted in a priority listing of qualified first-time homebuyer applicants. Beginning in May, the Town actually started selling and conveying nine of these houses to the first-time homebuyers. Your Town Administrator handled most of the paperwork involved in these real estate transactions, and personnally attended the closings. It was particularly gratifying to be able to assist these first-time homebuyers, mostly young families with children, to be able to realize their goal of home ownership, something that they may not have been able to achieve without this program. The Town also conveyed the three remaining housing units to the Burlington Housing Authority, which decided to sell two of those units to first-time homebuyers.

In the end, the first-time homebuyers program worked just as it was designed to work. While the Town financed the acquisition and repair costs, the Town ultimately reimbursed itself for those expenditures through the sales price of the units. In effect, the project cost the Town nothing, but the Town benefitted from the project by adding these formerly tax-exempt properties to the tax rolls, adding to the Town's affordable housing stock, and revitalizing a neighborhood. Your Town Administrator is pleased to have played a central role in this entrepreneurial enterprise, and wishes to thank the Burlington Housing Authority and particularly its Executive Director, Lillian Buckley, for their cooperation throughout the project.

Library Construction Issues

While Burlington's new Public Library opened to the public in May, the issues surrounding its construction did not stop then. Instead, it continued to require the Town Administrator's time and attention throughout the year and beyond. After the Library construction was substantially complete in January, it was learned that certain elements of the building, most particularly the fire alarm system, did not meet the requirements of the State Building Code. Consequently, the Town had to finance the reconstruction of these deficient systems in order to be able to open the building to the public. The cost of repairing these deficiencies was then incorporated into a claim against the project architect for the Library, and subsequently have been incorporated into a lawsuit against him.

Even while pursuing these claims against the architect, other problems with the new Library building kept cropping up during the last half of the year, most notably problems with the mechanical systems and water penetration. These ongoing operational problems required continuing attention from the Town Administrator, the Assistant Town Administrator, and the Town Facilities staff. By the end of the year, it became apparent that these problems were not going to be resolved by the contractor and his subcontractors within the one-year warranty period. Consequently, your Town Administrator filed a claim with the contractor's performance bonding company, which has hired an independent engineer to evaluate the source(s) of these prob-

lems and to recommend corrective measures. Your Town Administrator is committed to pursuing these claims and achieving resolution of these issues.

New Labor Agreements

New collective bargaining agreements were achieved in 1995 with all the bargaining units representing general Town government employees. Most outstanding is the new two-year agreement with the Burlington Police Patrolmen's Association, in which the Town achieved one-man cruisers across all shifts, a substantial reduction in Police overtime salaries, and the introduction of civilian dispatchers in the Police Department. These changes are the result of four years of bargaining to achieve a better utilization of the Town's resources in the operation of the Police Department. As a result of these changes, the Town is realizing a greater police presence in the community and increased law enforcement activity. The Town Administrator wishes to thank the leadership and members of the Burlington Police Patrolmen's Association (BPPA) for finally, albeit reluctantly, coming to terms on these issues.

Information Systems

Establishment of a town-wide area electronic network enabling employees and residents convenience, access, and speed in obtaining public information and services represent the long-term objective of the Town's Information Systems Plan. Installation and connection of all offices within Town Hall to a local area network demonstrates significant progress towards achieving this objective. Other facilities will be electronically linked in subsequent years offering the ability to rapidly communicate, providing and sharing information within the community.

The long range implementation planwas developed under the auspices of the Information Systems Advisory Committee (ISAC), an ad-hoc group established by the Board of Selectmen, and funded last May by Town Meeting. Town Accountant Pat Mullin and Assistant Town Administrator Larry Rittenberg provide staff direction to these efforts, supported by Network Administrator James Rounds through contract services. I wish to acknowledge and thank the members of ISAC for their untiring efforts and significant contributions in assisting the Town, specifically: Steve Harris, Chair; Dan Dunn, Vice-Chair; Art Fallon; Dave Fionda, and Peter O'Keefe.

Facilities Maintenance

For the first time this year, the Town developed a comprehensive facilities maintenance and long-term (five year) capital plan for all general Town government facilities. Preservation of these valuable assets and avoidance of unnecessary down time through scheduled preventative and routine maintenance represent primary goals. Implementation of energy conservation programs with the cooperation and financial support of local utilities was enacted in an attempt to minimize occupancy costs. Various programs were initiated during the year through the combination of local part-time craftspersons (retired residents) hired this year, with excellent trade skills supplemented when necessary by outside contractors. Through the combined staff efforts of Pete Peters, Town Engineer; Doug Gillingham, Director of Maintenance; and Larry Rittenberg, Assistant Town Administrator, acting as a management team, projects are being assigned and completed as anticipated.

Enhanced 9-1-1

After several years of work and planning by our public safety departments, Enhanced 9-1-1 emergency telecommunications services were set to become reality in Burlington shortly after year's end. The E 9-1-1 system being installed in Burlington is among the most advanced in the nation, and ensures that emergency calls will not be lost and can be traced instantaneously to their source. When one realizes that Burlington did not even have basic 9-1-1 service until about 4 years ago, it becomes apparent that Burlington has made huge strides in emergency telecommunications in just a few short years.

Summary

Having become Burlington's longest serving Town Administrator, I have the great satisfaction of looking back over nearly seven years' worth of achievements in the community. Of course, a Town Administrator does not achieve things alone, but by working with and through other people. Thus, I wish to thank all those who helped make the achievements of the past few years possible, including our many fine department heads, supervisors, and employees; the elected and appointed officials of the Town; the dedicated volunteers who serve on the multitude of Town Boards and Committees; and to the residents of Burlington, whom I am honored to serve.

TOWN COUNSEL

The year 1995 involved a number of significant legal activities for Town Counsel. In addition to rendering numerous legal opinions, approving contracts as to form, and meeting with the Board of Selectmen and various other Boards, Town Counsel handled a number of unusual matters, as well as some significant litigation.

The Town has reached a settlement with the Commonwealth of Massachusetts in connection with the Town's suit against the Commonwealth for breach of the lease of the Francis Wyman School. The Commonwealth has agreed to pay the Town $380,140 for the rent due under the lease. Payment is expected to be received from the Commonwealth within 90 days.

Town Counsel continues to represent the Burlington School Committee in a number of discrimination cases before the Massachusetts Commission Against Discrimination in which employees of the School Department have alleged a variety of discrimination practices based upon a handicap of age, and gender.

Town Counsel has been representing the Town in connection with a number of construction projects involving claims by the Town and various contractors. Currently, Town Counsel is representing the Town in connection with the conclusion of the library project including claims against the project architect.

In addition, we were actively involved in assisting the Town in acquiring the U.S. Army Housing Units and disposing of the Units under the Town's first home buyer program.

Finally, we have been requested by the various land use boards, including the Zoning Board of Appeals, the Planning Board, the Conservation Commission, and the Board of Health to undertake enforcement actions to compel compliance with various land use regulations, and to represent the boards in litigation challenging various special permit, variance, and site plan decisions.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation received on all matters from the Board of Selectmen, Town Meeting, Town Administrator, department heads, boards, committees, and other town personnel. We look forward to working with the members of the town government in the future.

Respectfully submitted,

Leonard Kopelman, for the
firm of Kopelman and Paige, P.C.
Town Counsel

POLICE DEPARTMENT

DEPARTMENTAL ROSTER

Chief of Police
William Soda

Captains

Barry Solomon	George Devlin

Lieutenants

Arnold Christiansen	Alfred Sciuto
Francis Hart	Walter Bevis

Sergeants

Gerald Mills	John Walthall
Ralph Patuto	Carl Boutwell
William Faria	Richard Sheppard

Thomas Duffy

Patrol Officers

Gerald Crocker	Richard Hovasse
Russell Petersen	Charles Chicarello
Robert Aloisi	Kevin Cooney
Harry Sawyer, Sr.	William Duffey
Richard Glejzer	Frank Nardone
Dennis Thompson	Barry Cosgrove
Thomas Sullivan	Kevin Rogers
Christopher Priest	Michael Joyce
Paul Anderson	Claudell Maggio
Robert Healey	Gary Burdick
Michael Bradford	Stephen Cross
Paul O'Meara	Edward Mackey
Spiros Tsingos	Gary Redfern
Michael Debye	Kenneth Reynolds
Richard Hanafin	Harry Sawyer, Jr.
Robert Downer	Timothy McDonough
James Tigges	Charles Ferguson III
Robert Kirchner	William Preston
Bernard Schipelliti	Thomas Fournier
Daniel Houston	Anne Marie Browne
William Maggio	Michael McDade

Clerical Staff

Ann Johnedis	Barbara Cunningham

Catherine Devaney

Traffic Supervisors

Helen Bulman	Helen Dignan
Nancy Bibbey	Maureen Robillard
Carol Goodwin	Claire Hogaboom
Karen Petersen	Carol Santoro
Carol Sebastian	Karen Melzar

Civilian Dispatchers

Alma Venditti	June Connolly

Gail Fay

Introduction

1995 was a great year for the Burlington Police Department. Many goals were accomplished and new ideas were implemented. We were able to find creative ways to start new programs and, in some cases, continue ongoing programs.

Grants

One of our main accomplishments was to develop expertise in obtaining grants. Through the efforts and dedication of several officers, we were able to secure thousands of dollars in grants. Officers Paul Anderson and Thomas Fournier were instrumental in getting grants for the D.A.R.E. program. Captain George Devlin and Sergeant William Faria worked hard in the grant application process and were rewarded with grants for community policing efforts and traffic enforcement. Lt. Francis Hart won a grant for information systems improvement. The effect of these grants was that new programs could be tried and existing programs upgraded, all without asking the Town for additional funding.

Crime Overview

In terms of crime, many of our categories were down from the previous year, most notably assaults, burglary and car theft. Overall, crime was down approximately 11% from 1994.

Crime Comparison — 1994 vs. 1995

	1994 Totals	1995 Totals	Change
Homicide	0	0	0
Robbery	9	8	-11%
Rape	1	2	100%
Assault	116	79	-32%
Larceny	705	686	-3%
Narcotics Violations	18	18	0%
Burglary	139	104	-25%
Theft of Auto	188	145	-23%
TOTALS	1,171	1,042	-11%

Traffic Enforcement

In late 1994, we conducted a Community Policing Survey. It was clear from that survey that traffic enforcement was high priority for most of the respondents, particularly on the busy secondary roads like Lexington St. and Mill St. As a result of that information along with some grant money, enforcement was greatly improved. There was a dramatic increase in the number of citations issued as shown by the following chart:

Citation Totals 1994	Citations Totals 1995	Change
2085	4813	131%

Besides sheer quantity, the enforcement was centered on the themes of safety. Consider the following chart of the top five charges cited in 1995 and see how they compared for 1994:

Citations Issued — 1994 vs. 1995

	1994	1995	Difference
Speeding	834	3004	2170 (260.2%)
Red light violation	743	933	190 (25.6%)
Failure to use seat belt	37	518	481 (1300%)
Failure to obey sign	99	352	253 (255.6%)
Stop sign violation	154	212	58 (37.7%)

Information Services

In the area of information processing, it was also a great year. Under the direction of Lt. Francis Hart, the department's computer operations continued to mature. With the aid of an information improvement grant, both disk and memory capacity in the department's file server were increased to adequately handle the increasing demand. New enhancements such as network-wide virus protection, bar-coding and additional power supplies were also obtained through the grant. One of the most exciting developments was the creation of a home page on the World Wide Web. At this site, visitors can download crime prevention materials, take a "virtual tour" of the police station and view safety information, in addition to linking to other law enforcement sites. In fact, it is hoped that this very annual report will be available electronically at the site months before the printed version comes out. The address for the site is http://www.bpd.org.

Civilian Police Academy

Another innovative program started in 1995 was the Civilian Police Academy. This program was held at the police station to give citizens an inside view of the workings of the Police Department. The instructors were all police officers and the subjects covered included domestic violence, child abuse and concepts of community policing.

Looking Ahead

As we look ahead to 1996, there is reason to believe that this upcoming year will be equally rewarding. We have just hired three new civilian dispatchers which means more officers out on street patrol. We have also recently implemented the Enhanced 911 emergency telephone system. This now gives an extra measure of security to citizens, as we will know the location of any 911 call as soon as we answer the phone.

In 1996, we will also be involved with new and exciting programs that will enhance our community policing effort — things like elderly safety awareness programs, bicycle patrol, the civilian police academy and a local cable access television station show.

Acknowledgments

We would like to thank all the town officials and various boards and committees that worked with us throughout the year. Special thanks to the residents and businesses who support our programs and offer their help in our various activities. A huge thanks to the employees of this department who work hard each day for the good of the community.

William R. Soda
Chief of Police

SUMMARY OF ALL COMPLAINTS LOGGED

NOTE: The total will usually be MORE than the number of actual calls shown because each call could have multiple complaints. For example, a call about a larceny from a motor vehicle may also have a code for malicious damage to that vehicle. UNFOUNDED CALLS ARE NOT INCLUDED IN TOTAL!

TOTAL	COMPLAINTS
8	Abandoned Vehicle
2	Accident — Other (Not Traffic)
1	Affray
638	Ambulance Request
63	Animal Complaints — Barking Dogs
11	Animal Complaints — Dog Bites
14	Animal Complaints — Leash Law Viol.
2	Animal Complaints — Other Animal Bites
149	Animal Complaints — Other Complaints
4	Animal Complaints — Stray Animals
1	Armed Robbery—Firearm—Chain Store
2	Armed Robbery—Firearm—Commercial House
1	Arson — Incendiary Device — All Other
31	Assault — Aggravated — Hands, Fist, Feet
23	Assault — Domestic Violence
4	Assault — Firearm
4	Assault — Knife or Cutting Instrument
6	Assault — Other Dangerous Weapon
11	Assault — Simple
20	Assist Other Agencies — All Others
139	Assist Other Agencies — Fire Dept.
45	Assist Other Agencies — Other Police
26	Attempted M/V Theft
5	Building/House Checks
1531	Burglary Alarms — Non-Residence
268	Burglary Alarms — Residence
3	Burglary — Attempted Forced Entry — Non-Residence — Day
8	Burglary — Attempted Forced Entry — Non-Residence — Night
10	Burglary — Attempted Forced Entry — Residence — Day
4	Burglary — Attempted Forced Entry — Residence — Night
2	Burglary — Attempted Forced Entry — Residence — Unknown
5	Burglary — Forcible Entry — Non-Residence — Day
27	Burglary — Forcible Entry — Non-Residence — Night
5	Burglary — Forcible Entry — None-Residence — Unknown

19	Burglary — Forcible Entry — Residence — Day
5	Burglary — Forcible Entry — Residence — Night
2	Burglary — Forcible Entry — Residence — Unknown
5	Burglary — Unlawful Entry — Non-Residence — Night
4	Burglary — Unlawful Entry — Non-Residence — Unknown
4	Burglary — Unlawful Entry — Residence — Day
1	Burglary — Unlawful Entry — Residence — Unknown
8	Call Originating From Detail
1	Chemical Spill
21	Civil Matter
2	Confiscation — Firearms, drugs, etc.
3	Counterfeiting
1	Deaths — Accidental Death, Non-Traffic
1	Deaths — Attempted Suicide
1	Deaths — Suicide
2	Deaths — Suspicious Death
2	Deaths — Threat of Suicide
8	Deaths — Unattended Death
12	Detail Officer Assist
216	Disabled Vehicle — Not Towed
154	Disabled Vehicle — Towed
2	Disorderly Conduct — All Other
2	Disorderly Conduct — In Public Places
1	Disorderly Conduct — Loud/Abusive Language
414	Disturbance
1	Disturbing The Peace
1	Drug Laws — Manufacture — Marijuana, Hashish, Etc.
9	Drug Laws — Possession — Marijuana, Hashish, Etc.
5	Drug Laws — Possession — Opium, Coke, Morphine, Heroin
1	Drug Laws — Sale — Marijuana, Hashish, Etc.
1	Drug Laws — Sale — Opium, Coke, Morphine, Heroin, Etc.
1	Escape
5	Escorts
11	Exposer/Flasher
10	False Fire Alarm — Malfunction
198	Family Problem
5	Family/Child — Child Abuse
2	Family/Child — Desertion, Non-Support
3	Family/Child — Other Offenses
31	Fires — All Types (Except M/V)
11	Fires — Motor Vehicles
17	Fireworks — Possession, Sale, Use
1	First Aid Rendered — Poss. Fluid Contact
31	Flim-Flam, Con Games, Etc.
1	Forgery
3	Fraud — Bad Checks
11	Fraud — Fraudulent Credit Cards
5	Gas Leaks and Explosions
3	Hazardous Waste Dumping Complaint
5	Hold-Up Alarm (All Locations)
1	Impersonating A Police Officer
137	Larceny — $200 & Over — All Other Theft
21	Larceny — $200 & Over — Bicycles
58	Larceny — $200 & Over — From Autos — Not Parts & Accessories
45	Larceny — $200 & Over — From Autos — Parts & Accessories
47	Larceny — $200 & Over — From Building
5	Larceny — $200 & Over — Pocket Picking
1	Larceny — $200 & Over — Purse Snatching
59	Larceny — $200 & Over — Shoplifting
62	Larceny — $50-200 — All Other Theft
14	Larceny — $50-200 Bicycles
26	Larceny — $50-200 — From Autos — Not Parts & Accessories
19	Larceny — $50-200 — From Autos — Parts & Accessories
16	Larceny — $50-200 — From Building
5	Larceny — $50-200 — Pocket Picking
2	Larceny — $50-200 — Purse Snatching
63	Larceny — $50-200 — Shoplifting
59	Larceny — Under $50 — All Other Theft
1	Larceny — Under $50 — Coin Op. Mach., Park Meters
11	Larceny — Under $50 — From Autos — Not Parts & Accessories
5	Larceny — Under $50 — From Autos — Parts & Accessories
10	Larceny — Under $50 — From Building
1	Larceny — Under $50 — Pocket Picking
19	Larceny — Under $50 — Shoplifting
1	Liquor Laws — Other — Juvenile
4	Liquor Laws — Possession — Adult
5	Liquor Laws — Possession — Juvenile
4	Littering
759	Lockout
44	Lost/Found — Found Property
67	Lost/Found — Lost Property
386	M/V Complaint
8	M/V Theft — Autos — All Other P/Lots
7	M/V Theft — Autos — Driveways
69	M/V Theft — Autos — Shopping Ctr. P/Lots
37	M/V Theft — Autos — Street/Commercial Area
12	M/V Theft — Autos — Street/Residential Area
1	M/V Theft — Other Vehicles — All Other P/Lots
1	M/V Theft — Other Vehicles — Shopping Ctr. P/Lots
1	M/V Theft — Other Vehicles — Street/Residential Area
1	M/V Theft — Trucks — Driveways
5	M/V Theft — Trucks — Shopping Ctr. P/Lots
1	M/V Theft — Trucks — Street/Commercial Area
2	M/V Theft — Trucks — Street Residential Area
56	M/V Towed — Not Disabled
47	Malicious Damage — All Other
56	Malicious Damage — Business Building

252	Malicious Damage — Motor Vehicles
1	Malicious Damage — Public Buildings
99	Malicious Damage — Residence
13	Malicious Damage — School Buildings/Grounds
31	Medical Assistance
15	Mental Health Problem
5	Miscellaneous Offenses
10	Missing Person — Female Adult
31	Missing Person — Female Juvenile
21	Missing Person — Male Adult
22	Missing Person — Male Juvenile
44	Motor Vehicle Arrest
25	Neighborhood Problem
177	Noise Complaint
43	Notifications
32	O.U.I. — Alcohol
1	O.U.I. — Drugs
119	Obscene/Annoying/Suspicious Phone Calls
46	Open Door/Window
109	Other Public Services
1	Parental Kidnapping
452	Police Information
6	Police Officer Injured
2	Pollution of Air, Water
1	Possession Burglarious Tools
22	Power Outages
51	Prisoner Release
3	Prostitution
32	Protective Custody
7	Protective Custody Release
2	Public Nuisance
2	Rape — By force — Other Forcible Means
6	Receiving Stolen Property
9	Recovered License Plates
41	Recovered Stolen Property (Not M/V)
42	Recovered Vehicle — Stolen Elsewhere, Recovered Here
117	Recovered Vehicle — Stolen Here, Recovered Elsewhere
11	Recovered Vehicle — Stolen Here, Recovered Here
16	Repossession
24	Restraining Order Violation
61	Restraining/P.O. Served
129	Road Hazard
1	Robbery — Strong Arm — Chain Store
2	Robbery — Strong Arm — Gas Station
2	Robbery — Strong Arm — Miscellaneous
17	Runaways — Juvenile — Female
1	Runaways — Juvenile — Male
6	Sex Offenses — Criminal Sexual Conduct
1	Sex Offenses — Indecent Exposure
10	Shots Heard
8	Signals Down/Out
4	Soliciting Complaint
42	Stolen License Plate
259	Suspicious M/V
314	Suspicious Person
190	Threats/Harassment
10	Town By-Law Violation
1	Traffic Accident — Cruiser w/Injury
3	Traffic Accident — Cruiser w/no Injury
21	Traffic Accident — Hit & Run — P.I.
163	Traffic Accident — Hit & Run — Property
3	Traffic Accident — Pedestrian Accident
173	Traffic Accident — Personal Injury
759	Traffic Accident — Property Damage
22	Trespassing, Prowler, Peeping Tom
2	Uttering
10	Vacant House/Building
135	Warrant Arrest
26	Water Leaks — Mains, Hydrants, Etc.
2	Weapons Laws — Firearms Use
1	Weapons Laws — Other Weapons Use
2	Weapons Laws — Possession — All Other Weapons
7	Well-Being Check
40	Wires/Poles Down
400	Youth Complaints
11,367	TOTAL

CALLS ENTERED INTO LOG: 11,210

SUMMARY OF LOCATIONS WHERE CALLS FOR SERVICE ORIGINATED

NOTE: for this particular report, the minimum number of calls has been set as 20.

TOTAL	LOCATION
1139	Cambridge St.
847	Burlington Mall
671	Police Station
650	Middlesex Tp.
265	Out Of Town
237	Mall Rd.
218	Winn St.
169	Middlesex Mall*shop
166	Bedford St.
164	Baron Park Ln.
153	Beacon Village
141	Blanchard Rd.
139	Lexington St.
113	Francis Wyman Rd.
110	Executive Park
107	Arboretum Wy.
103	Lahey Clinic
100	Marriott Hotel
97	High School
96	Route 128S
94	So. Bedford St.
87	Wilmington Rd.
85	Route 128N

79	Wall St.
78	Crossroads
72	Mill St.
66	Locust St.
64	Burlington Square
60	Ray Ave.
59	Second Ave.
59	Wheeler Rd.
57	Center St.
56	Mountain Rd.
55	Simonds Park
51	Peach Orchard Rd.
51	Terry Ave.
49	South Ave.
48	The Arboretum
45	Camb Mall
43	Terrace Hall Ave.
43	Beacon St.
43	Vinebrook Plaza
43	Harriett Ave.
42	Fox Hill Rd.
39	Farms Dr.
38	Marshall Simonds
37	Camb Bedford
36	Third Ave.
34	Upland Rd.
33	Muller Rd.
33	Susan Ave.
32	Camb Winn
32	North Ave.
31	Hallmark Gardens
29	Adams St.
29	Sandy Brook Rd.
28	Plaza 62
28	Grant Ave.
28	Hillcrest Rd.
27	Middlesex Wheeler
27	Mohawk Rd.
26	Washington Ave.
26	Days Inn
25	Chili's
25	Pine Glen School
24	Prouty Rd.
24	Skilton Ln.
24	Middlesex Bedford
24	Chandler Rd.
24	Van De Graff Dr.
24	Drake Rd.
24	Wellesley Ave.
23	Camb Fran Wyman
23	Camb Route 128
23	B St.
23	Burlington Cinema
23	Fox Hill School
22	Westwood St.
22	Maryvale Rd.
21	Beaverbrook Rd.
21	Carey Ave.
21	Camb Wilm
21	Route 3S
21	Lantern Ln.
20	Burlington Woods
20	Pathwood Ave.
20	Meadow Rd.
20	Winn Route 128
20	Corporate Wy
8289	TOTAL

STOLEN CARS

The list below shows locations involving at least 3 stolen cars.

LOCATION	COUNT
Burlington Mall	60
Cambridge St.	14
Blanchard Rd.	6
Lahey Clinic	5
Middlesex Tp.	5
Executive Park	4
Mall Road	4
Marriott Hotel	3
TOTAL	101

ARRESTEES BY SEX

NOTE: Protective Custody figures not included; Arrests only.

SEX	NUMBER
Males	244
Females	65
TOTAL	309

ARRESTS BY SHIFT

SHIFT	TOTAL
1	54
2	32
3	223
TOTAL	309

ARRESTS BY DAY

DAY	NUMBER
Friday	50
Monday	40
Saturday	52
Sunday	34

Thursday	50
Tuesday	45
Wednesday	38
TOTAL	309

ADULT/JUVENILE ARREST TOTALS

Juvenile arrests	27
Adult arrests	282
TOTAL	309

PROTECTIVE CUSTODY ARRESTS BY SHIFTS

SHIFT	
1	14
2	5
3	25
TOTAL	44

CITIES/TOWNS PRODUCING AT LEAST 4 ARRESTEES

CITY/TOWN	COUNT
Burlington	75
Boston	25
Woburn	21
Billerica	20
Lowell	16
Somerville	9
Wilmington	8
Cambridge	7
Lawrence	7
Lynn	6
East Boston	6
Arlington	6
Bedford	4
Stoneham	4
Waltham	4
TOTAL	218

ARRESTEE TOTALS

Total of arrestees from Burlington	75
Total of arrestees from all other locations	224
Total of ALL arrestees for this time period	299

)TE: The figure for ALL arrestees will usually be lower than t: total number of actual arrests because it is not uncommon (ring the year to have multiple arrests for a number of individu- f..

OFFENSES FOR WHICH ARRESTS WERE MADE

NOTE: Each offense is not necessarily arrestable in itself. The offense may be part of a multiple-charge arrest.

CRIME	NUMBER
Failure to use seat belt in a m/v	2
Unregistered Motor Vehicle	3
Opr. M/V W/O a License	5
License Not in Possession	1
Registration Not in Possession	1
Opr. After Suspension of License	21
Opr. After Revocation of License	9
Opr. M/V After Revocation, Drunk Driving	7
Op. After Revocation of Registration	1
Attaching Plates	5
Failing to Stop for Police Whole Opr. MV	4
Uninsured Motor Vehicle	2
Marked Lanes	4
Red Light Violation	4
Speeding	13
Altering M/V Document	3
Failing To Keep Right	2
False Name & Address, Police Officer	1
Motor Vehicle Trespass	1
Fugitive From Justice	1
B&E Night, Int. To Commit Felony	10
B&E Night, Int. To Commit Misd.	3
B&E Day, Intent Fel., Put Person In Fear	1
B&E Truck Intent Comm, Fel.	2
Trespass On land	5
Larceny of Motor Vehicle or Trailer	1
Buying, Receiving, Etc. Stolen MV	4
Larc. of Prop., $250 or Less, (variable)	1
Larceny of Property, Over $250	27
Larc. of Prop., $250+, (variable)	4
Larceny of Prop Over $250, Single Scheme	1
Shoplifting By Asportation of Merchand.	6
Shoplifting By Concealing Merchandise	25
Larceny By Check	1
Credit Card — Rcv. Stolen Card	3
Credit Card, Obtaining Gds, False Cd, 250+	2
Possession Burglarious Tools	7
Receiving Stolen Property, $250 or Less	6
Receiving Stolen Property, Over $250	16
Uttering a Forged Instrument	1
O.U.I.L.	19
Disorderly Person	5
Disturbing the Peace	4
O.U.I.L., One Prior Offense	8
O.U.I.L., More Than One Prior Offense	2
O.U.I.L., 4th or Subsqt. Offense	2
Opr. Under Infl. of Drugs	1
Opr. Under Infl. of Drugs — One Prior	1
Warrant Arrest	89
Malicious Destruction — Over $250	17

Operating Recklessly	1
Assault	1
Assault & Battery	14
A&B On Police Officer	3
Opr. Negligently So As To Endanger	1
A&B, Dang. Weapon	3
Leav. Scene After Property Damage	1
Assault By Dang. Weapon	5
Leav. Scene After Personal Injury	1
Using a M/V W/O Authority	1
Poss. Firearm W/O Firearm ID	2
Possess Class C, Int. To Distribute	1
Possess Class D, Int. To Distribute	4
Trafficking in Cocaine	1
Possess Class B	4
Possess Class B, Subsequent Offense	1
Possess Class C	1
Possess Class D	5
Possess Class D, Subsequent Offense	1
Minor Transporting/Carrying Alcohol	10
Failure to License Dog	1
Dist. Ct. Rest. Ord. Viol.	11
Probate Ct. Order Viol.	2
Attempt To Commit a Crime	2
Open and Gross Lewdness	1
Prostitution	3
Prostitution, Paymnt for Sex	1
TOTAL	446

CITATION CHARGES BY STREETS

NOTE: These are totals of all CHARGES — not total of CITATIONS.

STREET	NUMBER OF CHARGES
Arthurwoods Ave.	2
Arboretum Wy.	1
Algonquin Dr.	2
Allison Dr.	3
Bedford St.	145
Birchcrest St.	1
Blanchard Rd.	3
Beacon St.	6
Beacon Village	2
Beaverbrook Rd.	1
Burlington Square	1
Cambridge St.	2269
Center St.	34
Chandler Rd.	2
Church Ln.	171
Carey Ave.	2
Crowley Rd.	9
Corporate Wy.	1
Donald Rd.	4
Dennis Dr.	1
Fairfax St.	1
Fox Hill Rd.	2
Francis Wyman Rd.	76
Glenwood St.	1
Heritage Wy.	3
Hampden Ave.	2
Humboldt Ave.	38
High School Lot	2
Jackson Rd.	2
Lexington St.	348
Locust St.	12
Long St.	1
Maureen Dr.	7
Meadowvale Rd.	2
Mall Rd.	120
Middlesex Tp.	856
Mill St.	278
Mohawk Rd.	1
Moss St.	1
Mountain Rd.	11
Muller Rd.	4
Murray Ave.	1
Meadow Rd.	4
Mall Parking Lot	22
Olympia Wy.	3
Peach Orchard Rd.	75
Prouty Rd.	180
Pathwood Ave.	7
Rte. 128	55
Rte. 3	4
Sears St.	1
Skilton Ln.	27
S. Bedford St.	46
Stoneybrook Rd.	8
Sandy Brook Rd.	6
So. Bed Kimball	1
Terry Ave.	1
Terrance Hall Ave.	151
Upland Rd.	3
Vinebrook Plaza	2
Wilmington Rd.	243
Winn St.	365
Woodcrest Ave.	2
Woodhill Rd.	3
Washington Ave.	1
Westwood St.	1
Wheeler Rd.	5
TOTAL	1545

CITATIONS BREAKDOWN

CITATION TYPE	COUNT
Arrest	98
Criminal	119
Non-criminal	1861

Warning	3567
TOTAL	5645

The ACTUAL number of citations: 4813

TOP 10 VIOLATIONS

CHARGE	TOTAL
Speeding	3004
Red Light Violation	933
Failure to use seat belt in a m/v	518
Failure to obey sign	352
Stop sign violation	212
Uninspected M/V	78
License Not In Possession	68
Unregistered Motor Vehicle	41
Defective Equipment	39
Opr. After Suspension of License	36

ACCIDENT TOTALS BY DAYS

NOTE: This count represents all accidents reported to us ON AN ACCIDENT REPORT. Minor accidents, accidents occurring on Route 128 and Route 3, handled by State Police, may not be included.

DAYS	NUMBER
Friday	280
Monday	203
Saturday	255
Sunday	143
Thursday	258
Tuesday	208
Wednesday	269
TOTAL	1616

DRIVERS INVOLVED IN ACCIDENTS

ORIGIN	NUMBER
Out of Town	2110
Burlington	735
Out of State	207
Unknown	10
TOTAL	3062

ACCIDENT SUMMARY BY TYPES

TYPE	NUMBER
Rear End	618
Angle	872
Head On	109
Other	17
TOTAL	1616

SEVERITY OF INJURIES FROM ACCIDENTS

SEVERITY	NUMBER
Killed	1
Serious Visible Injury	20
Minor Visible Injury	116
Injury Complaint, Not Visible	250
TOTAL	387

ACCIDENTS BY SHIFT

LOCATION	12/8	8/4	4/12	TOTAL
Adams St.	0	3	0	3
ARTHURWOODS AVE.	1	0	0	1
BARNUM RD.	0	1	0	1
Baron Park Ln.	0	2	0	2
Bates St.	0	0	1	1
BEACON ST.	0	0	1	1
BEACON VILLAGE	0	0	1	1
Bedford Camb	1	0	0	1
Bedford Fairfax	0	0	1	1
Bedford Fran Wyman	2	3	2	7
BEDFORD GLENDALE	0	0	1	1
Bedford Humboldt	0	1	2	3
BEDFORD LEX	0	0	1	1
Bedford Liberty	0	0	1	1
BEDFORD MEADOWVALE	1	0	0	1
BEDFORD MIDDLESEX	0	9	2	11
BEDFORD ST.	3	18	19	40
BEDFORD TERR HALL	0	1	1	2
BIRCHCREST ST.	0	1	1	2
BLANCHARD RD.	1	5	5	11
BLANCHARD SO. BED	0	0	2	2
BRADLEES	1	3	4	8
Brown Ave.	2	1	0	3
Brown Lex	0	1	0	1
BUILDING 19	0	5	0	5
BURLINGTON CINEMA	0	2	4	6
Burlington Mall	5	71	44	119
BURLINGTON MOUNTAIN	0	1	0	1
BURLINGTON SQUARE	0	3	2	5
BURLINGTON WOODS	0	1	1	2
CAFE ESCADRILLE	0	3	0	3
Camb Arthurwds	0	1	0	1
CAMB BEDFORD	5	10	2	17
Camb Chestnut	0	2	1	3
Camb Church	1	0	1	2
Camb County	0	0	2	2
CAMB FORBES	0	1	0	1
Camb Four Acre	0	2	0	2
Camb Fran Wyman	1	5	2	8
CAMB GRT PINES	0	2	0	2
CAMB KINNEY	0	0	1	1
CAMB LEROY	0	1	3	4
CAMB MALL	3	5	6	14
CAMB MORAN	1	1	1	3

LOCATION	12/8	8/4	4/12	TOTAL
Camb Olympia	0	2	3	5
CAMB PONTOS	0	0	2	2
Camb Ray	0	1	0	1
CAMB RITA	0	1	0	1
Camb Route 128	3	13	7	23
CAMB SKILTON	2	6	5	13
CAMB TERRY	0	4	9	13
CAMB VAN NORDEN	0	0	1	1
CAMB WALL	1	4	2	7
CAMB WAYSIDE	0	7	0	7
Camb Wilm	1	3	2	6
CAMB WINN	2	6	4	12
CAMBRIDGE ST.	14	117	54	185
CAREY AVE.	0	0	1	1
CAROL AVE.	0	1	0	1
Carter Rd.	0	1	0	1
Cedar Fran Wyman	0	2	0	2
CENTER ST.	1	10	0	11
CENTER WINN	2	2	1	5
CHANDLER ELLERY	0	0	1	1
CHANDLER MILL	0	0	1	1
CHANDLER RD.	0	0	1	1
CHURCH BEDFORD	0	1	0	1
COLBURN MAYFLOWER	0	1	0	1
Colburn St.	0	1	0	1
CRESTHAVEN DR.	0	1	1	2
Crossroads	1	7	0	8
DOUGLAS AVE.	1	1	0	2
DRAKE RD.	0	0	1	1
DUNKIN DONUTS	1	4	0	5
EDGEMERE AVE.	0	1	0	1
ELLEN RD.	0	0	1	1
Elm Ave.	0	0	1	1
Eugene Rd.	1	0	2	3
EXECUTIVE PARK	0	6	1	7
FARMS DR.	0	0	1	1
Filenes Bsmnt Lot	2	3	3	8
FOX HILL SCHOOL	0	0	1	1
FOX HILL UPLAND	1	0	0	1
Fran Wyman Bedford	0	0	1	1
Fran Wyman Camb	0	1	0	1
Fran Wyman Eastern	0	1	0	1
FRAN WYMAN MELLIN	0	0	1	1
Fran Wyman St. Mary	0	1	0	1
Francis Wyman Rd.	1	3	1	5
GEDICK RD.	1	0	0	1
GLEN AVE.	0	1	0	1
GLEN WINN	1	0	0	1
Glenwood Pur Spring	0	1	0	1
GLENWOOD ST.	0	0	1	1
GRANT AVE.	1	0	0	1
Great Pines Ave.	0	0	1	1
Hampden WINN	0	1	0	1
HARRIETT AVE.	0	2	0	2
Hart St.	0	1	1	2

LOCATION	12/8	8/4	4/12	TOTAL
HEARTHSTONE DR.	0	0	1	1
Heritage Way	0	0	1	1
HIGH SCHOOL	0	2	0	2
HILLTOP DR.	1	0	0	1
HOLDEN AVE.	0	0	1	1
KIMBALL RD.	0	1	1	2
Kimball S. Bed.	1	0	0	1
LAHEY CLINIC	1	17	3	21
LEROY DR.	1	0	1	2
Lex Bedford	0	3	0	3
Lex Brown	1	0	0	1
Lex Old Colony	0	1	0	1
LEXINGTON ST.	0	7	1	8
LOCUST ST.	1	1	0	2
LOCUST WINN	0	1	0	1
LOWELL ST.	0	1	0	1
MALL CAMB	0	1	1	2
Mall Lex	2	3	1	6
MALL MEADOW	0	0	1	1
Mall Middlesex*Int	0	4	2	6
Mall Rd.	7	38	22	67
Mall So. Bed.	0	1	4	5
Mall Stoneybrk	0	2	0	2
Mallard Wy.	0	0	1	1
MCCARTHY BEDFORD	0	0	1	1
MEADOW MALL	0	1	0	1
MEADOW RD.	0	6	1	7
MEADOWVALE RD.	0	1	0	1
Middlesex Abbott	1	0	0	1
MIDDLESEX ADAMS	0	0	1	1
Middlesex Bedford	4	7	9	20
Middlesex Crowley	0	1	0	1
Middlesex Fourth	0	1	1	2
Middlesex Kent	0	0	1	1
Middlesex Mall*Int	0	14	10	24
Middlesex Mall*Shop	0	6	5	11
MIDDLESEX MEADOW	1	2	3	6
Middlesex Route 128	2	17	11	30
Middlesex Second	0	2	1	3
Middlesex South	0	3	3	6
Middlesex Terr Hall	1	3	4	8
Middlesex Third	0	2	0	2
MIDDLESEX TP	9	95	62	166
Middlesex Wheeler	1	8	8	17
Mildred Rd.	0	1	0	
MILL SKILTON	0	1	0	
MILL ST.	0	2	4	
MILL WINN	0	1	0	
Mohawk Rd.	0	1	1	
MOSS UPLAND	0	1	0	
MOUNTAIN RD.	1	1	1	
MULLER RD.	2	2	2	
NORTHEASTERN UNIV.	0	1	0	
Old Colony Rd.	0	0	1	
Paula St.	0	1	0	

LOCATION	12/8	8/4	4/12	TOTAL
Peach Orch Grandvw	1	0	1	2
Peach Orch Winn	0	1	0	1
Peach Orch Winter	1	0	0	1
Peach Orchard Rd.	3	0	3	6
PHILLIP AVE.	0	0	1	1
PLAZA 62	0	0	1	1
Pontos Ave.	0	0	2	2
Princetn Gidley	0	0	1	1
PRINCETON RD.	0	0	1	1
PROUTY RD.	0	2	0	2
PROUTY WILM	1	0	0	1
RAY AVE.	0	1	0	1
Reservoir	0	1	0	1
RIDGEWOOD LN	1	0	0	1
Route 128 Camb	0	1	1	2
Route 128 Middlesex	0	1	3	4
Route 128 Route 3	2	3	2	7
Route 128 Winn	0	2	1	3
ROUTE 128N	2	13	25	40
ROUTE 128S	13	7	12	32
Route 3 Route 128	2	6	2	10
ROUTE 3N	1	2	1	4
ROUTE 3S	9	1	2	12
RTE. 128	8	21	23	52
RTE. 3	1	6	6	13
Sandy Brook Rd.	2	0	1	3
SARAH ST.	0	0	1	1
SCOTT AVE.	0	1	0	1
SECOND AVE.	0	2	0	2
Second Third	0	1	0	1
September Ln.	0	1	0	1
SIMONDS PARK	0	0	1	1
Skelton Rd.	0	1	0	1
SKELTON SEDALIA	0	1	0	1
SKILTON BROOKFIELD	0	0	1	1
SKILTON FOX HILL	0	1	0	1
SKILTON HART	0	0	1	1
SKILTON LN.	0	3	4	7
SKILTON MILL	0	1	0	1
Skilton Murray	1	1	0	2
So. Bed. Blanchard	0	3	1	4
So. Bed. Kimball	0	1	0	1
So. Bed. Mall	0	1	0	1
So. Bed. Wayside	1	2	3	6
SO. BEDFORD ST.	3	8	6	17
SOUTH AVE.	0	1	2	3
Stoneybrk Mall	0	0	1	1
SULLIVAN ST.	0	0	1	1
Sumner Rd.	1	0	0	1
Terr Hall A	2	0	0	2
Terr Hall Algonquin	0	1	0	1
TERR HALL HILLTOP	0	1	0	1
Terr Hall Humboldt	0	2	0	2
Terr Hall Middlesex	0	1	0	1
Terr Hall Sandybrk	0	1	0	1

LOCATION	12/8	8/4	4/12	TOTAL
Terr Hall St. Marks	3	0	0	3
Terrace Hall Ave.	0	4	1	5
TERRY AVE.	0	1	2	3
Terry Camb	1	0	1	2
THE ARBORETUM	2	0	0	2
THIRD AVE.	0	1	1	2
Thistle Rd.	0	1	1	2
THOMAS ST.	1	0	0	1
TOWN LINE RD.	0	0	1	1
UNIVERSITY AVE.	0	0	1	1
UPLAND RD.	0	2	0	2
Van De Graff Dr.	0	1	0	1
Vinebrook Plaza	1	7	4	12
WALL ST.	0	0	1	1
Washington Ave.	1	0	0	1
WAYSIDE RD.	0	3	2	5
Wayside So. Bed.	1	1	0	2
WESTWOOD ST.	0	1	0	1
WHEELER RD.	0	3	2	5
Wildwood St.	0	1	0	1
WILM ALLISON	1	0	0	1
Wilm Carter	0	0	1	1
WILM CHESTNUT	1	2	0	3
WILM PROUTY	0	4	2	6
Wilm Sandra	0	2	1	3
WILM WOODHILL	0	0	1	1
WILMINGTON RD.	3	8	7	18
WINN BEACON	0	4	2	6
Winn Camb	0	1	1	2
WINN CENTER	1	3	5	9
WINN FRANCIS	0	0	1	1
WINN GLEN	1	2	0	3
WINN KEANS	1	0	0	1
WINN MILL	0	1	1	2
WINN MOUNTAIN	0	4	5	9
WINN PEACH ORCH	0	6	6	12
Winn Route 128	4	8	8	20
WINN SEARS	0	3	0	3
WINN ST.	2	28	12	42
WINN THOMAS	0	1	0	1
Winn Wildmere	1	0	0	1
WINN WYMAN	0	2	0	2
Woodcrest Ave.	0	1	0	1
	181	856	579	1616

FIRE DEPARTMENT

DEPARTMENT ROSTER

FIRE CHIEF
Paul Thibault

ASSISTANT FIRE CHIEF
*Leo Pouliot

CAPTAINS
*Kevin Browne
*George Clark
*William Devereaux
*Michael Nolan

LIEUTENANTS
*Alfred Brabant
Lee Callahan
*Scott Carpenter
*George Creamer
Paul Gerbrands
*Michael Patterson
Donald Robinson
*Charles White

FIRE PREVENTION/INSPECTION SERVICES
Captain Edward Costa
*Lieutenant John Corbett

PRINCIPAL CLERKS
Joanne Arbing
Mary Fay

FIREFIGHTERS
*Gary Arbing
*Michael Bibbey
*Timothy Browne
*William Callahan
*Gary Cauldwell
*Clifford Comeau
*Andrew Connerty
Thomas Corbett
Michael Donahue
*Kurt Duprez
James Fay
*Michael Fontannay
*Gerard Hanafin
*John Hanafin
*Michael Hanafin
James Hapenney
*Richard Hovasse
*John Hunt
Frederick Keene
*Ronald Kullman
*Gerard Letendre
*Donald MacDonald
*Peter McAnespie
*Paul McLaughlin
*Edgar McLean
*Steven McLean
John Norden
*Lawrence Pacios
*Robert Paul
*Raymond Perry
*Lucien Pouliot
*John Price
*Michael Runyan
*Leonard Sawyer
*James Sherman
*John Skinner
*James Sorenson
*David Sullivan
*Paul Sullivan
*Fred Williams
*Steven Yetman

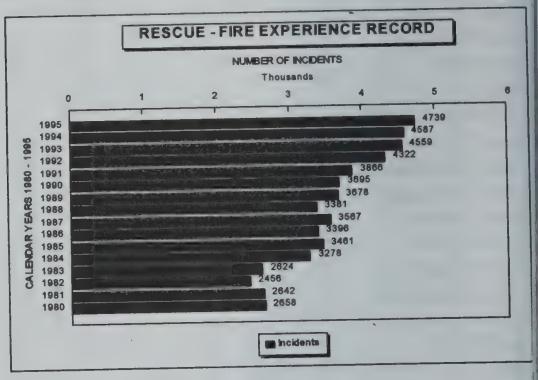
EMERGENCY VEHICLE TECHNICIAN
William A. Soda

CIVILIAN DISPATCHERS
*Thomas Bowler
*Elaine Carpenter
*Anthony Marino
*Christine Wood

*Department EMT's

FIRE CHIEF

The town continues to grow in both the residential and business communities, which impacts fire service. In 1995 the Fire Department experienced a 3.3% increase in response. Response of fire and medical calls is only a portion of the Department's duties. Fire prevention and inspectional services have increased, placing greater demands on department personnel. Fire education in schools and homes is important. The Department received a Fire Education Grant of $2500 from the state for public fire education and will be putting on programs during 1996.



The Department held an Open House during Fire Prevention Week which was a huge success.

Over 1,000 people attended the day's demonstration and fire awareness programs. 90% of the Department's personnel participated, providing information or giving demonstrations. A special note of thanks to the off-duty firefighters and dispatchers for volunteering their time. The Jaws of Life, which was purchased in 1995 through town funding and a donation from Lahey Hitchcock Clinic, was demonstrated. High Angle Rescue personnel also demonstrated in front of the station. Many thanks to the businesses who donated prizes and food. Special thanks to Papa Gino's for the pizza and Winn Street Towing for the cars for the Jaws of Life demonstrations.

During the summer drought the Department answered a number of calls for extensive areas of bush and woodland fire. These fires caused extensive damage to vegetation because of the depth of the burn. Tree roots were burning below the ground allowing fire to travel along the root systems which took several days to completely extinguish. In August fires were intentionally set in the area of Bedford Street and Francis Wyman Road causing damage to vegetation and threatening several area homes. Quick action by investigators prevented further problems.

The Department took delivery of two (2) vehicles during 1995. Both vehicles were recycled, which involved using old Fire Department vehicles, a 1975 International and a 1983 Ford C8000. Parts such as motor, transmission, pump and axles were reused in the new vehicle. There is considerable savings in this kind of project provided the available vehicle's power train is

good shape. Anticipated savings ranged from $50,000 to $100,000.



FORESTRY ONE

Forestry One has a plastic body on an all-wheel drive International constructed under two (2) contracts. The first contract of chassis and power train was completed by Taylor & Loyd in Bedford using a 1995 International Glider Kit, replacing our original 1975 International chassis. The second contract was completed by Conway Associates. Conway mounted a United Plastic Fab body with a 750 gallon plastic water tank to the chassis, adding a pump and associated piping, warning lights, paint and lettering.



ENGINE 2

The work on Engine 2 was completed by Greenwood Motors in North Attleboro, a distributor of EMERGENCY ONE (E-One) fire apparatus. The original vehicle (1983 E-One on a Ford C-8000) was transported to Ocala, Florida where it was dismantled. The drive train, pump and rear body were then used in the reconstruction of the vehicle. Several changes were made including an enclosed cab, top mount pump panel and new plastic water tank. The vehicle was then driven back to Greenwood Motors where warning lights, lettering and bolt on parts were added.

We had one retirement during 1996, Firefighter Lucien Pouliot. We wish him the best of health in his retirement.

The Department hired two new Firefighters during the year. One filled a vacancy created in 1994, the other Firefighter Pouliot's vacancy. Both individuals served as Dispatchers on the Fire Department before becoming Firefighters. Fire Dispatcher Clifford Comeau was appointed Firefighter on March 27, 1995 and Fire Dispatcher Andrew Connerty was appointed Firefighter on November 20, 1995. Both completed the eleven week Massachusetts Firefighting Academy Recruit Training Program and certified to National Standards for Firefighter Level I & II before performing firefighting duties.

A note of thanks to the other town departments for their assistance during the year and to the elected and appointed Boards for their cooperation and assistance.

Respectfully submitted,

Chief Paul R. Thibault

TRAINING PROGRAM

During the past year, the firefighting force actively participated in extensive weekly training programs coordinated by Captain William Devereaux, who is assigned to coordinate all fire suppression training. The fire suppression training follows IFSTA 1001 Training Standards which meet the NFPA Standards.

The Department has men trained in specialized fields, including high angle rescue, water rescue, and hazardous materials. In keeping with hazardous rescue techniques, the Department is attempting to meet this goal and is participating in an introduction course on confined space. This course deals with the specialized equipment and its proper use.

The Department is currently working with the Gas Company and training is being held concerning the use of an advanced CO2 detector. The Department held special training classes with Eastern Propane dealing with the flammable and explosive hazards of large storage propane tanks.

The Department is currently working with the Nynex telephone company for specialized training handling the new 911 enhanced emergency system. The Department will also be working with the Boston Edison company and the MBTA for emergencies dealing with large scale problems. The mission of this training is to acquaint Department members with fire handling and rescue problems of an unusual occurrence.

Captain William Devereaux
Training Program Coordinator

FIRE PREVENTION/INSPECTIONAL SERVICES

Inspectional Services had another busy year. Permits, plan reviews, on-site inspections, and tank removals have all increased.

The following is a list of permits issued and inspections performed.:

PERMITS & INSPECTIONS DURING 1995

Type of Service	# Permits Issued # Inspections
Plan Reviews	284
Site Plan Reviews	41
Permits Issued	413
Smoke Detector Inspections	281
Occupancy Inspections	323
On Site Inspections	577
Traffic Light Repairs	31

The Municipal Fire Alarm System was maintained by private contractors in its existing condition. Through the course of the year, repairs were made on an emergency basis only.

Even though no major improvements were accomplished during the past year, several small projects were undertaken and completed. One of these projects was on Mill Street, where the installation of sidewalks necessitated the installation of new telephone poles. Approximately 3000' of new fire alarm cable was run from Skilton Lane to Spring Valley Road. Another project completed was the total replacement of cable and fire alarm boxes on Sears Street. This work was necessary due to the deteriorated condition of existing cable and equipment.

During the coming year we anticipate major reconstruction of portions of circuit 3 with money appropriated by Town Meeting.

Inspectional Services thanks all the residents for their cooperation over the past year in making Burlington a safe place to live.

Captain Edward Costa
Lieutenant John Corbett

VEHICLE MAINTENANCE DIVISION

1995 was a fast-paced year for the Vehicle Maintenance Division. As the Department computer system continues to be upgraded, so does the scheduling of preventative maintenance and availability of maintenance records and reports. All pieces of apparatus are slowly being formatted to be standardized within the Department for ease and reduced cost of carrying spare parts.

Forestry One was received and is now on line. Engine 5 was inspected in December with only minor changes made.

The new Jaws of Life has been in service for six months with no unexpected complications. All members of the Department have had initial training and will continue training on a yearly basis.

Recently, Burlington Fire Department was visited by an International group of Firefighters from Russia who were touring and evaluating modern fire and emergency apparatus and equipment.

Maintenance training is continuing with a variety of manufacturer and aftermarket courses and certifications necessary with the highly specialized nature of fire/rescue equipment employed by emergency response personnel.

William Soda
Emergency Vehicle Technician

IN-SERVICE INSPECTIONS

In-service inspections continue to be a major part of the fire suppression forces workload. Although the number of in-service inspections was slightly behind the pace of 1994, we were still able to complete close to 90. The drop-off from previous years can be directly attributed to the extensive brush fire season we experienced this past spring and summer.

The in-service inspections are completed by personnel while on duty. Therefore, in the event of any other emergency incident, the in-service inspections become a lower priority.

The Burlington Fire Department has reached a point in the In-Service Inspection Program where the officers and men conducting these inspections have become extremely proficient. At the inception of this program over five years ago, a typical inspection could take up to 2 1/2 hours; the typical inspection now may take only 1 1/2 hours.

Information gathered at these inspections is entered into our computer in the dispatch center and is only fingertips away when the need arises. Having this information available has reduced our on-scene time considerably. We are able to contact the proper authorities for the particular building we responded to much sooner than in the past.

The In-Service Inspection Program, coupled with our computer aided dispatch center, will allow the Burlington Fire Department to keep pace with the tremendous growth occurring in town. The information gathered through these inspections will allow the Burlington Fire Department to better serve the taxpayers of Burlington.

Captain Kevin Browne
In-Service Inspections

1995

RESCUE - FIRE EXPERIENCE RECORD

JANUARY 1, 1995 - DECEMBER 31, 1995

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ACCIDENTS:													
Motor Vehicles	35	24	32	23	28	41	28	29	26	32	26	35	359
Pedestrians	0	0	1	0	3	0	3	0	1	1	1	1	11
ALARMS:													
Accidental	13	26	19	10	18	19	18	19	18	25	20	28	233
False	4	1	5	3	5	2	8	6	8	3	8	7	60
System Malfunction	29	22	17	23	21	21	25	21	29	30	36	25	299
FIRES:													
Apartments	0	1	1	0	1	0	1	3	2	0	0	0	9
Appliances	9	7	7	1	5	1	6	1	3	6	2	3	51
Brush, Grass, Wood	1	0	6	14	10	6	17	57	12	5	2	0	130
Business/Office	0	0	0	0	1	1	1	1	1	0	0	0	5
Church/School	0	0	0	0	1	0	0	2	1	1	0	0	5
Dumpster/Trash	1	0	1	1	0	1	2	0	0	2	1	1	10
Hospital	0	0	0	0	0	0	0	0	0	1	0	1	2
Hotel/Motel	0	0	0	1	0	0	0	0	0	0	0	0	1
Industrial/Manufacturing	0	0	0	0	1	0	0	0	0	0	0	1	2
Motor Vehicle	5	5	5	1	3	6	4	3	4	4	7	7	54
Residential	2	0	2	2	0	1	1	1	1	2	0	3	15
Storage Areas (garage/shed)	0	0	0	0	0	0	0	0	0	0	0	0	0
Store Restaurant	1	1	0	0	0	0	1	1	0	0	1	0	5
HAZ-MAT:													
Spill Leaks, Odors, Vapors	1	5	9	2	4	4	5	3	3	2	4	4	46
Wires (arcing, burning, lines down)	4	17	4	2	0	4	2	3	1	6	4	0	47
INSPECTIONS:													
Fire Drills	0	0	1	0	1	1	1	0	8	2	0	2	16
In-Service	3	8	27	9	18	3	5	4	7	9	10	2	105
Investigations	21	42	20	39	25	21	24	33	20	25	48	29	347
Smoke Detectors	15	15	5	1	27	26	28	33	34	26	20	10	240
MEDICAL AID	89	91	67	62	75	77	88	92	66	74	82	98	961
MUTUAL AID	5	5	2	1	12	2	3	5	4	5	2	6	52
RESCUE:													
Entrapments/Lockouts	1	2	0	5	0	3	3	1	0	0	0	0	15
ASSISTANCE	6	9	7	2	5	11	10	8	9	14	14	15	110
TOTAL FIRE RESPONSES:	245	281	238	202	264	251	284	326	258	275	288	278	3,190
RESPONSES:													
HQ to Eng-2 District	6	19	22	17	34	22	43	43	35	36	24	32	333
Eng-2 to HQ District	9	14	21	13	17	18	16	18	15	16	32	29	218
Eng-2 District*	73	68	70	62	59	85	99	119	94	102	73	72	976

*Eng-2 District = 32.67% of Calls

HAZARDOUS MATERIALS

The Burlington Fire Department Hazardous Materials Response Team has been in operation for seven years. The sixteen member team is made up of firefighters and officers, and functions under the direction of Assistant Chief Leo Pouliot. Training meetings are held monthly, covering science, research, equipment familiarization, and instrument monitoring. Training also includes mock drills and dexterity drills.

There were 46 hazardous material responses this past year. These responses included spills, leaks, and investigations of hazardous material emergencies. Two of the major ones were at the Water Treatment plant on Winter Street, and at M/A-Com Building #1 on South Avenue. Both incidents were handled without injuries or property damage, other than the original small fire and hand injury to the employee at the M/A-Com. I feel that because of the expertise and confidence drawn from training and hard work, the team, as well as the entire department, handled these two accidents well.

As I have said in past years, the Department will have to keep up with new training and operating procedures to maintain the level of expertise necessary over the coming years, which will require bringing in high level instructors.

In the year ahead, the Haz-Mat team, as well as the entire Department, will continue to work with the businesses and the public to maintain a safe environment.

Captain Michael Nolan
HAZ-MAT Coordinator

AMBULANCE

1995 was the busiest year for the Burlington Fire Department ambulances and the Firefighters/EMTs who man them. Burlington Fire Department responded to a total of 1,549 medical calls in 1995, an increase of approximately 11% from the previous year and a total increase of approximately 50% since 1987.

The Department had another great year reaching its goal of certifying 150 citizens in C.P.R. Burlington Fire Department, under the direction of Captian William Devereaux, has also certified 17 Firefighters/EMTs in C.P.R. to help certify Burlington residents.

The Department has added two new semi-automatic defibrillators to be used on Engine 1 and Engine 2.This will allow the Firefighters to defibrillate if they arrive before the ambulance. The Burlington Fire Department now has 41 Firefighters certified in the use of the defibrillators and will be certifying its remaining Firefighters in the use of the defibrillators in 1996.

The Burlington Fire Department would like to thank the Burlington Quilters Club for the handmade Teddy Bears and the Burlington Rotary Club for donating Teddy Bears so that we can give them to the children we encounter. It brings a smile to their faces in their time of need.

The Burlington Fire Department would like to thank the Department Emergency Medical Technicians who man the ambulances. They should be highly commended for their dedication and service. All Emergency Medical Technicians must attend special classes and meet state requirements, which they do on their own time.

Firefighter/EMT Coordinator
Donald MacDonald

AMBULANCE RESPONSE REPORT

AMBULANCE RESPONSES FOR 1995		1,549
Rescue 1	1,384	
Rescue 2	127	
Mutual Aid	38	
Burlington Locations:		
Churches/Schools		34
Doctor's Offices		9
Fire Headquarters (walk-ins)		9
Hotels		28
Other Locations: (Examples: Street/Highway, Parks Playgrounds, Fields, Parking Lots)		549
Places of Employment		71
Police Headquarters		11
Residential (Burlington)		679
Stores/Restaurants		151
TYPES OF CALLS:		
Accidents (Motor Vehicle)		446
Cardiac Arrest		21
Cardiac Disorders		160
C.V.A. (Stroke)		29
Diabetic		18
D.O.A.		5
Illnesses (Various)		164
OB/Gyn		9
Overdose/Poisoning		44
Psychiatric		9
Respiratory		124
Seizures		48
Suicides		2
Trauma		350
Unconscious		90

AMBULANCE PATIENT REPORT

Patients Transported to Medical Facilities	1,044
Burlington Residents	537
Non-Residents	507
Patients Treated & Evaluated on Scene Not Transported	636
Total Patients Served	1,549

MUTUAL AID

MUTUAL AID TO:		**MUTUAL AID FROM:**	
Bedford	22	Bedford	6
Billerica	43	Billerica	2
Lexington	5	Lexington	14
Wilmington	5	Wilmington	3
Woburn	40	Woburn	13
TOTAL:	115	**TOTAL:**	38

PUBLIC WORKS

SYAMAL N. CHAUDHURI
Superintendent of Public Works

Pete G. Peters	Evelyn M. Shaw
Town Engineer	*Administrative Assistant*

Assistant Superintendents

Harry E. Enos	Dennis L. Chase
Cemetery	*Central Maintenance*
William A. Bannon	Patrick L. Mustoe
Highway	*Water & Sewer Utilities*

Peter A. Bandouveres	Salvatore Grasso	David C. McCafferty
Paul Bieren	Frederick M. Haynes	Francis McLaughlin
Maria L. Bonfanti	Richard H. Howard	Robert W. McMahon
Paul W. Cauldwell	George H. Hussey	Gerald Mills Jr.
Craig H. Cooper	Stephen A. Johnson	Lyn M. Mills
Martha DeFrancesco	William D. Keene	Paul Neilsen
Richard L. Dubbs	Larry Kennedy	Alan C. Nelson
Allen F. Ferriera	George T. Lee	James O'Brien
Dennis F. Fitzgerald	John P. Lee	Donald H. Price
Paul S. Forte	Donna L. Manning	Charles D. Ralph
Ronald Ganley	Charles Mantsourani	Richard A. Reid
Mark V. Gerbrands	Albert G. Marchant	Michelle A. Sacco
Paul R. Giglio	James Marchese Jr.	Judith A. Sorensen
Robert S. Glover	Armond A. Marion	Charles F. Woods Jr.

I hereby submit the Annual Report of the Department of Public Works for the year ending December 31, 1995.

Respectfully submitted,

Syamal N. Chaudhuri
Superintendent of Public Works

ADMINISTRATIVE DIVISION

The Administrative Division of the Department of Public Works has gone through many changes over the course of 1995, especially in the Water and Sewer Billing Section with a new computer system, which generates over 4.2 million dollars in revenue each year.

Personnel and Purchasing Section processed over 2,500 purchase orders for the six divisions that make up the Department of Public Works. Also, there were 2,390 calls received. This does not include hundreds of informational calls that were also received throughout the year.

The Curbside recycling program had a total of 2,358.95 tons (Co-mingled 518 tons - Newspaper - 1,314 tons - Recycling - 562.95 tons).j Because of the exceptional effort by the Town of Burlington, the Department of Environmental Protection has given us a Grade B rating.

Respectfully submitted,

Evelyn M. Shaw
Administrative Assistant

CEMETERY DIVISION

OLD BURIAL GROUNDS, CHESTNUT HILL, PINE HAVEN

In the Chestnut Hill Cemetery personnel handled:

87	Burials
31	Lots Sold
78	Foundations for headstones and veterans markers
20	Foundations of old stones repaired

The Pine Haven Cemetery has been open for 13 months and personnel handled:

43	Burials
518	Lots Sold
67	Foundations for headstones and veterans markers

The personnel also cut grass, trimmed around stones and flat markers, trimmed bushes and trees, planted flowers and bushes, loamed and seeded veterans section. This has been a very busy year for the Cemetery personnel. We utilized workers from the Veterans Administration in Bedford and summer help from the Town program.

I would like to thank other departments who assisted in our projects, as well as the Eagle and Boy Scouts who were involved in the project of cementing flag holders into cans and placing them alongside stones and markers for Memorial Day. A job well done.

Sincerely,

Harry E. Enos
Asst. Sup. Cemetery Division

CENTRAL MAINTENANCE

Central Maintenance repairs and maintains not only all the Department of Public Works vehicles and Police cruisers, it is also responsible for all vehicles at the Town Hall and the Human Services Center, including the Senior Citizens van.

Central maintenance conducts weekly checks on cruisers,

and biweekly services with oil and filter changes. These cars must be checked often, as they run an average of 24 hours a day.

During the summer months the mechanics repaired, sandblasted, and painted all sanders and plows.

I would like to take this time to thank the staff for a job well done.

Respectfully submitted,

Dennis Chase
Assistant Superintendent

HIGHWAY DIVISION

The Highway Division conducted its regular maintenance of roadways, drainage, easements, street signs, fences, guardrails, and snow and ice removal from our road surfaces. Burlington experienced 5 storms during 1995 with a total snowfall of 55 3/4 inches.

During the winter season the Division spent many man hours repairing damage caused by plowing such as, repair and replacement of mailboxes, fences, installing berms, trees and shrub replacement, and installing guardrails. The remainder of the winter months was spent sanding, plowing and making temporary repairs to our road surfaces. The months of April and May were spent sweeping all sidewalks and scraping heavy sand from road surfaces. All streets were swept during the month of May.

Special projects during the months of June, July, August and September included the following:

Brush cutting throughout the Town
Lane painting and crosswalks
Installing driveway aprons and berms
Cleaning of all catch basins and drain manholes
Leaf bag delivery to stores for leaf pick up
Fall sweeping of leaves from our road surfaces
Replacement of guard rails Peach Orchard Rd., Lexington St. and Middlexex Turnpike.
Repairs to catch basins and drain manholes
Flushing of drain lines of sand and salt.

The following streets were re-claimed and/or resurfaced

Davida Road from Nelson Rd. to Dolores Drive
Maple Street from Peach Orchard Road to Mooney Road
Center Street from Bedford Street to Cambridge Street
Druid Hill Road from Bedford Street to Glendale Road
Hemlock Lane from Sandybrook Road to Woodside Lane
Mohawk Road from Bedford Street to Terrace Hall Avenue
Willow Way from Hickory Lane to Dead End.
Colleen Circle from Bedford Street to Dead End.
Myrna Road from Phillip Avenue to Sarah Street
Caroline Street from Myrna Road to Cathy Road
Harvard Avenue from Prouty Road to Dead End.
University Avenue from Princeton Road to Mellin Street

New sidewalks were installed on the following:

Church Lane from Tennis Courts to Cambridge Street
Center Street from Bedford Street to Winn Street
Sears Street from Center Street to Winn Street
Mill Street from Rahanis Park to Town Line Road

The following streets were sealed with crack filler:

Fieldstone Drive, Daniel Drive, Chadwick Road, St. Mark's Road, Glen Avenue, Winnmere Avenue.

The Division responded to 6 small gasoline spills during the year. Maintained 4 dirt roads with the Town's road grader.

Sign vandalism continued to be a major problem. The cost of replacing vandalized or stolen signs exceeds $25,000. Efforts will continue to devise new methods of sign installation to deter vandalism.

I would like to thank all the Highway employees for a job well done.

Respectfully Submitted,

William Bannon
Assistant Superintendent

ENGINEERING DIVISION

Following is a summary of the projects in which the Engineering Division participated in 1995.

Pavement Management Program

A total of 13 streets were improved by grinding and paving with binder and 1-1/2 inch overlay.

Sidewalks Projects

The Engineering Division has developed a five year sidewalk design and construction project. The first year included the construction of 5000 feet of sidewalk along Mill Street and 1000 feet of sidewalk along Church Lane.

Street Acceptance Program

As a part of the ongoing program to accept streets as public ways, the staff performed the necessary tasks so that the following seven streets were accepted.

Willow Way	Princeton Road
Church Lane	Sheldon Street
Lisa Street	Dorothy Road
Brookside Lane	

Local Drainage Projects

Drainage at the following locations were designed and constructed.

Willow Way	Mill Street	Hickory Lane (a portion of)

Sewer Line Rehabilitation

As a result of the collapse of a major sewer line on Wayside Road, about 1300 feet of sewer line was replaced/lined.

Sewer Line Construction

The staff has designed and supervised the construction of following sewer lines in two areas which were not previously serviced by the Town's sewer system: Bedford Street - 513 feet of 8 inch diameter sewer line installed. Winn Street - 303 feet of 8 inch diameter sewer line installed.

Sewer Inspection

Fifty-six sewer permits and one hundred and eighty-seven street opening permits were issued, with inspections completed by the staff. The staff also inspected all the site plans and subdivisions approved by the Planning Board and Conservation Commission.

The Town Engineer, Pete Peters is ill and is recuperating at home. Good Luck, Pete, we look forward to your return.

Respectfully submitted,

Dennis Fitzgerald, Senior Engineer
Richard Howard, Sub Division Inspector
Alan Nelson, Senior Engineer
for Pete Peters, Town Engineer

WATER AND SEWER UTILITIES DIVISION

Over 90% of all W&S Personnel have received certification as mandated by State Agencies. Continuous education units are required to maintain certifications, therefore, W & S personnel are attending courses to comply with state regulations concerning mandated total contact hours.

The level of technology and the ability of W & S personnel to cross-train into different responsibilities has increased our response time and completion of all emergencies. I commend the W & S personnel for a job well done.

Special Projects: Wayside and South Bedford Street

Pipe deterioration caused a sewer overflow into Wayside Road and South Bedford Street. The sewer pipe had to be replaced and Insituform was called to line the existing pipe still in good shape to prevent this from happening again in the future.

Terrace Hall Main Sewer Transformer Replacement

Due to the collapse of the power pole which housed the main transformer at Terrace Hall, immediate replacement was needed. Due to the efficient response of Sewer Personnel, along with the aid from other personnel, what could have been a damaging emergency was avoided.

Standby generator at main sewer was overhauled and all parts were replaced.

Installation of 60 H.P. Pump, Motor and Piping

Each year the sewer personnel installs new pumps at designated sewer stations. This year we replaced a 50 H.P. Motor at Grandview Ave. with a 60 H.P. Motor. Partridge Lane will be replaced next year.

Rebuilt Pump at Main Sewer

The main pump at Terrace Hall was rebuilt, a mechanical seal was installed along with all the bearings replaced. This pump is used only when flows are at peak level.

Sewer Odor Control

Due to the extreme odor conditions at Terrace Hall and Corcoran Road, Peroxidation was introduced to reduce odor problems. By using a mixture of hydrogen peroxide and sodium nitrate, we were able to control the strong odor that exists during summer months.

Sewer Flushing Program

Maintenance of sewer lines was again enforced by rodding over 23,000 feet in all six zones of Burlington. We also had 28 sewer blocks which included the rodding of an additional 1,450 feet of sewer line.

Sewer Emergencies

These are call backs after normal working hours. There were 150 call backs during 1995, mostly due to power and pump failures.

WATER STATISTICS

Water Breaks	24	New Meters	300
New Valves	32	Water Taps	2
Hydrants Replaced	8	Locate W/S Service	100
Hydrants Repaired	25	Water Off and On	75
Hydrants Flushed	1200	Stripped Meters	228
Hydrants Raised	6	Gates Raised	85
Hydrants Painted	25	Curb Box Raised	8

During 1995 several Energy Efficiency Projects were completed in the Water and Sewer Utilities Division. The first project completed was the retrofit at the Mill Pond Water Treatment

Plant of three high efficiency pumps and premium efficient motors. The total project cost of $110,000 was funded by Boston Edison. This project will reduce our operating cost.

The second Energy Efficiency Project started in 1995 will be completed in 1996, the repair of the lake air system. The system prevents lake stratification and does some preoxidation for iron and manganese removal at the Mill Pond. This project includes compressor rehabilitation, air tube removal by diver, and manifold repairs.

The year 1995 was not the highest year for water production, the Mill Pond dropped to the lowest level of just one foot above the middle intake since the pond was filled in 1973. This drop was primarily due to high surface evaporation rates during the extended dry period. The proper management of this water source as well as the ground water sources allowed Burlington to call for only voluntary water restrictions instead of mandatory restricts as in other towns.

The Department of Public Works formed a design team for the review of the new ground water treatment facility. This facility is expected to open for use in November 1997. This facility will be the main source of water for the Town, allowing repairs and new modifications to be done at the Mill Pond Treatment Plant. This new facility will be located on the Middlesex Turnpike connected to the current Phase I facility, with an expected production of approximatley 5 MGD.

I expect that 1996 will be as busy and productive as 1995. It is planned that new wells will be developed as well as a new roadway to access them. Mill Pond will have a new chemical system installed which will reduce the amount of chlorine in the water.

Respectfully Submitted,

Pat Mustoe
Assistant Superintendent

WATER AND SEWER UTILITIES DIVISION
1995 YEAR END STATISTICS

	Wells	WSTP	GWTP	Totals
January	25,075,00	47,093,000	Off Line	72,168,000
February	20,326,000	48,031,000	Off Line	68,357,000
March	24,634,000	53,347,000	Off Line	77,981,000
April	27,578,000	52,199,000	Off Line	79,777,000
May	21,139,000	80,009,000	Off Line	101,148,000
June	22,520,000	81,336,000	17,762,000	121,618,000
July	20,647,000	93,232,000	25,462,000	139,341,000
August	21,536,000	97,703,000	22,699,000	141,938,000
September	21,616,000	66,145,000	28,147,000	115,908,000
October	21,355,000	56,957,000	13,443,000	91,755,000
November	22,434,000	54,981,000	Off Line	77,415,000
December	26,282,000	53,439,000	Off Line	79,721,000
TOTAL	275,142,000	784,472,000	107,513,000	1,167,127,000

BILLERICA DIVERSION STATION

January	0			
February	0			
March	90,235,000			
April	82,453,000	Daily Average	3,198,000	
May	68,735,000	Hi Day	6,733,000	7/1/95
June	0	Hi Week	36,131,000	8/21-8/27
July	0	Total # Services	7164	
August	0	Residential		
September	47,751,000	Commercial		
October	111,618,000	Municipal		
November	148,489,000	Unaccounted		
December	45,222,000			
TOTAL	594,503,000			

CONSERVATION COMMISSION

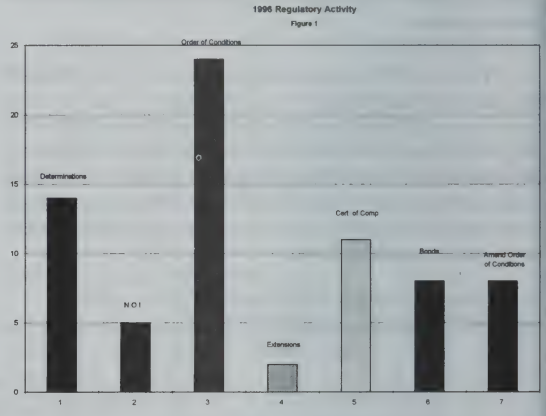
The following report is respectfully submitted on behalf of the Burlington Conservation Commission. The report is a brief summary of the various activities of the Commission that have taken place during 1995. The Commission invites the participation of the public in their many areas of concern and to that end starts each meeting with a period of time set aside for general concerns of the citizens.

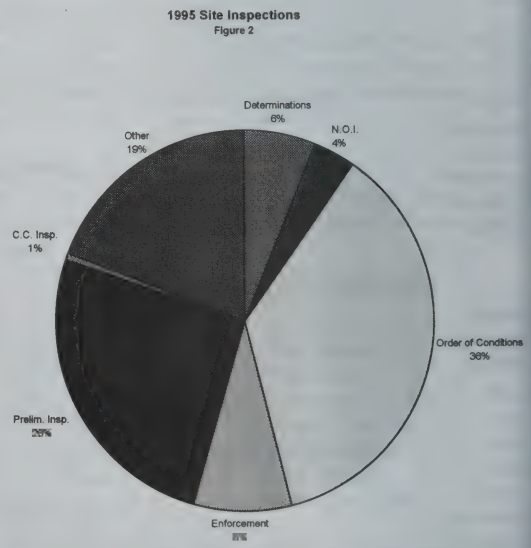


1995 Conservation Commission: Back row (LtoR): Charles Murphy, Paula Benard, Cynthia Burkhart, Catherine LeBlanc (Vice-Chair). From row (L to R): Kerry Melanson, Larry Cohen (Chair), Gerard McCarthy.

The Conservations Commissions's role in local government is the promotion and development of the natural resources and for the protection of watershed resources. The Commission's protection charter of the natural resources is defined, through the Wetlands Protection Act, as bordering vegetated wetlands, banks of water bodies, land under water bodies, and bordering and isolated land subject to flooding. The Commission also protects streams and land subject to flooding and inundation under Burlington By-Law Article 14. To that end, the Burlington Conservation Commission has focused on the provision of timely assistance to the applicants appearing before the Commission as well as others who are concerned with impacts on those areas protected by the Commission. One product of that goal is the preparation of, and continual development of, written policies that generally describe important issues that the Commission will address during the formal review of an application. Also, whenever possible, the Commission will provide informal input on a proposal. This permits an applicant to hear the Commission's concerns and to consider changes to a proposal that will, if not initially reflective of the policies, have a greater protection of the natural resources protected by the Commission.

The Conservation Commission continued to be busy in 1995. A number of large projects were carefully and thoroughly reviewed by the Commission including the commercial development on Old Concord Road, and the redevelopment of Abbott Park. The overall activities of the Commission are summarized in Figure 1 showing the various jurisdictional functions of the Commission. The Commission is experiencing an increase in applications for larger projects that are more complex from a wetland and resource protection viewpoint. These projects require both substantial initial review of the project proposal, and more subsequent monitoring of construction. In some rare instances, enforcement has been necessary to ensure the continued protection of the areas protected by the Commission.





The Commission Staff is the day-to-day presence of the Commission. The Staff conducts in-house activities, drafts material for the Commission, as well as making field inspections

for a variety of projects. Figure 2 summarizes the various site inspections conducted by Staff during 1995. The Staff continues, as a public service, to provide an assessment of the extent of bordering vegetated wetlands to any homeowner or property owner, for most parcels of land. Any person who may wish to conduct an activity in a resource area, or within 100 feet of a resource area is required to file an application with the Conservation Commission. Identification of the resource area and assistance with the application will be provided upon request by the Conservation Commission staff.

Land Management Activities

Management of the lands under the jurisdiction of the Conservation Commission is a vital component of the Commission's mission to preserve and develop natural resources. The Commission's land management activities were dramatically increased this past year. In addition to those activities, which are reported below in a brief report prepared by the Land Management Intern, Stephen Viglione; the 1995 Earth Day Activity (April 22) evolved into a photography exhibit developed by the previous Intern—Robert Surabian with assistance from June Collins. The exhibit, and activity, entitled: "Burlington Naturally" began with tours of the Conservation lands on Earth Day conducted by the Conservation Staff and others. The tours were conducted with the B Line bus, exposing participants to that service as well. All participants were given film and took pictures at the various Conservation Areas. This activity exposed many people to the Conservation lands and their beauty; thereafter, the photographs were hung in the Burlington Public Library for many others to see.



Longmeadow Brook Conservation Area trail before pruning.

The 1995 Summer Trail Crew was led by crew foreman Stephen Viglione. Along with two summer DPW workers, the trail crew accomplished many tasks. The summer was spent clearing trails, trash cleanup, installing waterbars, steps, and signs. A large amount of time was spent at the Longmeadow Brook Conservation Area. The trail system in that area had become overgrown and eroded, it was cleared and erosion control devices were installed. Steps were also taken to reduce the illegal use of conservation lands by off-road vehicles. Additional research is necessary to prevent this damaging activity.



Longmeadow Brook Conservation Area trail after pruning.

The Land Stewardship Program continued through 1995 with 37 stewards. Many stewards filed reports which highlighted areas of concern within conservation lands. These reports assisted the trail crew foreman in planning work for the summer. In the Fall, a new issue of the Land Stewardship Program magazine "Conservation Notes" was published, and included several articles from Stephen Viglione and Brian Monahan. Rob Zahora, a land steward, provided the Commission with a digitized map of the trail network surrounding Mill Pond.



Longmeadow Brook Conservation Area erosion control devices installed in Summer 1995.

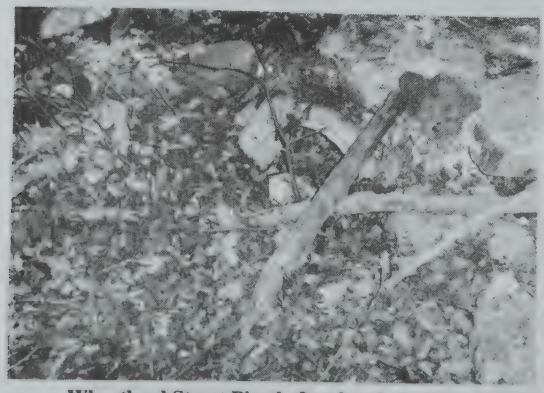
The "Burlington Naturally" pamphlet, which was created by Stephen Viglione, has become a valuable resource for citizens. This publication provides residents with information regarding the Conservation Areas. There are lists of what activities are allowed and those which are prohibited within the Conservation Areas. Natural Services that are provided by these areas are also noted, such as flood storage or wildlife habitat. These pamphlets are available at the Library and the Town Hall.

Another successful project, done in conjunction with Engineering and the sidewalk project on Mill Street, was the new entrance to the Sawmill Brook Conservation Area. A neighboring driveway was found to be on conservation land by the survey done in 1994. Utilizing the driveway, a short paved entrance was created off the driveway. A new gate is planned to be installed in the spring and the old gate will be removed to create a small parking area.

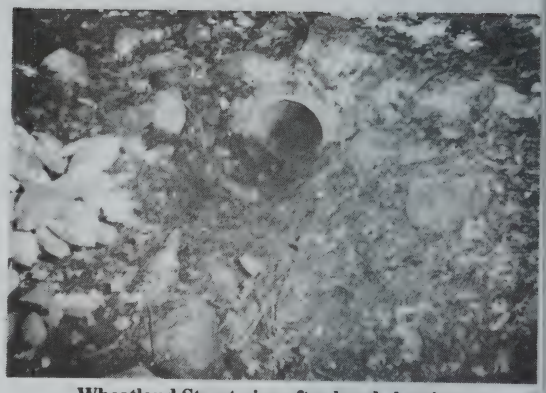
The Commission will be presenting their second photo exhibit at the library as well as Earth Day 1996. The Summer Trail Crew will continue to maintain and improve the Conservation areas, as well as control all terrain vehicle (ATV) use. The program, funding provided, will begin to install fencing on selected Conservation areas to discourage dumping and ATV use. We hope the Land Stewardship program will continue to grow with the addition of more members and new activities.

Stream Cleaning

The Conservation Commission, in conjunction with the Department of Public Works and the Board of Selectmen, continued to develop the hand stream cleaning program. Two separate stream programs were funded for the summer of 1995, one that responded to the 5 Year plan prepared by J Keeley who led the stream cleaning efforts in 1994. That stream cleaning crew, led by Barrett Nanenne, concentrated on removing debris, trash, and sediments from a wide variety of the streams in Burlington. The crew relied upon the 5 Year plan as a guide with some additional sites checked in response to input from residents and others. As in the past, dumping of residential debris such as discarded lawn furniture, old equipment, and lawn clippings tend to be the dominate materials that get into the streams and require the crew's attention. A small natural, or unnatural impediment, such as a stump, large boulder, or tire, can become the foundation for collections of debris during high water flows in a channel. These collection points often form a dam that may impede the free flow of water throughout the year causing a much more serious flooding problem. It is the goal of the stream cleaning crew to ensure that all of the streams flow naturally under all



Wheatland Street Pipe before hand cleaning



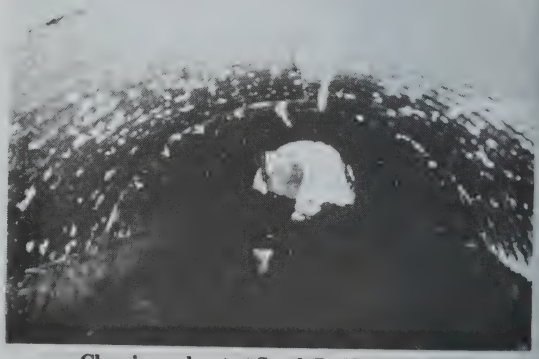
Wheatland Street pipe after hand cleaning

conditions, which is an extension of the mandate and goal of the Conservation Commission to protect critical resource areas.

The other stream cleaning activity, with a crew of four led by Brian Murphy, concentrated solely on Long Meadow Brook from Burlington High School to Burlington Mall Road. This



Sediment barriers at South Bedford Street



Cleaning culvert at South Bedford Street

effort was a result of a large number of residents expressing a concern with the continued flooding problems experienced on Long Meadow Brook as it passes from the High School, down across Barbara Circle, Stoney Brook Road, Fred Street, and South Bedford Street to Mall Road. One particular area of concentration was the culvert at South Bedford Street where significant amounts of sediment were removed from the pipe to increase its capacity during storm events.

The stream cleaning program will continue to look for one more year at Long Meadow Brook and ways to increase the flood storage capacity in the stream system. Copies of the Long Meadow Stream Report as well as the 1995 Overall Stream Report are available from the Conservation Commission Office.



Partial trash pile at Carter Road

The Conservation Commission underwent some changes during 1995. The Commission had been fortunate to have Margaret Merlesena, a long time Town employee, as their first Clerk from 1988 to 1995. In September, 1995, Margaret decided to leave the Commission to give retirement one more try. The Commission is grateful to Margaret for her many years as Clerk. Her dedication and hard work is sorely missed.

Two Commissioners also left the Commission in 1995. Constance McElwain, a Commissioner for approximately twenty years, decided not to seek reappointment. Connie was a very dedicated member of the Commission who provided an irreplaceable perspective for new Commissioners. She served ably as Chair for a number of years and was a tireless contributor to the Commission. Her experience and energy are missed.

John Crosby, a two-term Conservation Commissioner, was not reappointed to the Conservation Commission for a third term. John was another invaluable contributor who gave of his time for a variety of activities, those regulatory in nature as well as assisting with Earth Day and land management activities. He has elected to remain involved with the Commission as an Associate Commissioner and continues to provide valuable input on a number of projects and as a representative to the Land Locked Parcel Committee. Mr. Crosby's input was invaluable in the decision to install the access bridge to the new municipal wells that are to be developed in the middle of Vine Brook swamp near the existing Well 7.

The Conservation Commission welcomes its two newest members: Paula Benard of Mallard Way and Charles Murphy of Sears Street. Their willingness to serve is appreciated. The Commission also awaits the arrival of a full time Clerk in the office. The position, designated a Civil Service position, is expected to be filled by February, 1996. In the interim, Recording Secretary Barbara Mattos, Intern Steve Viglione, and others have been fulfilling the duties of that position which is also greatly appreciated by the Commission.

Respectfully submitted,

Burlington Conservation Commission
Larry Cohen, Chair

BOARD OF APPEALS



The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.

2. That desirable relief may be granted without substantial detriment to the public good.

3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the Town and its citizens. It is the only Town Board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 1995, the Board heard 58 cases which generated $9,400 in fees which consisted of applications for permits for wall signs, temporary wall banners, temporary free standing signs, appeal from the Building Inspector's decision and extension of time requests. Many applications requested variances for insufficient sideline, rearline, square footage or setback to construct an addition or for the existing dwelling and variance requests to reduce the area requirement to create two lots.

The members of the Board of Appeals are pleased and honored to serve the town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,
Jayne Hyde, Chairperson

BUILDING INSPECTOR

I herewith submit my report as Inspector of Buildings for the year 1995. The Building Department activity (including electrical, plumbing and gas) has increased again over the previous year. Directly associated with the permitting process are our follow-up inspections which numbered some 5,896. The total fees collected amounted to $241,252.

One of the goals of the Building Department is to provide better customer service. The Building Department has developed literature and pamphlets to explain when and why a building permit is needed, how one obtains a building permit, explain the permitting process in general, and why building regulations and zoning by-laws are needed. This information should be available in early FY-97. In addition, the Department has extended its hours of operation on the second and fourth Thursdays of each month to 6:30 p.m.

The Department is fully staffed once again. We welcome Glenn Paparo, Plumbing and Gas Inspector and Bruce Clark, Local Building Inspector. Both have been with the Town for one year.

In November of 1993, a state law was passed requiring building officials to be certified. Part of this law requires building officials to maintain their certification through continuing education. As part of this continuing education the Town's inspectors participated in the Applied Technology Council (ATC-20) seminar on Post Earthquake Safety evaluation of buildings. This seminar is the same one building officials in California must attend to familiarize themselves with emergency measures and safety issues relating to post earthquake situations. This important seminar certified the Town's inspectors to perform these inspections. This knowledge can of course, be applied to other disasters such as tornados and floods.

The total number of permits issued and estimated value of construction are as follows:

Types of Permits	Number of Permits	Estimated Value
New Dwellings	46	$5,190,115
Commercial Structures	3	2,498,890
Residential Additions	139	2,666,205
Commercial Additions	5	978,000
Residential Alter/Remodeling	163	1,029,929
Commercial Alter/Remodeling	190	17,724,285
Residential Garages	10	155,000
Swimming Pools-Inground/Above	27	95,858
Signs	102	274,557
Miscellaneous (tents, sheds, wood/coal stoves, kiosks, demolitions of structures & interior demolitions)	86	549,135
Temporary Mobile Home	1	4,000
Temporary Trailers	5	3,050
Foundations Only	3	21,440
Totals	780	$31,190,465
Total Building Permit fees collected		$176,967
Reinspection fees & duplicate copy of Occupancy Permit/Bldg Permit	16	$400
Applications for Certificate of Inspection	72	
Fees collected-Certificates of Inspections		$4,001
Total No. of Inspections Made	75	
Total Building Inspections	3,489	
Total Inspections made (Bldg., Elect., Plumb. & Gas)		5,896
Total Plan Reviews Made	820	5,896
Total Fees collected (Building, Electrical, Plumbing and Gas)		$241,252

In May, 1989 at Town Meeting, the Town of Burlington adopted Massachusetts General Law Chapter 40, Section 21d, entitled "Non-Criminal Disposition", empowering the Building Inspector, Plumbing/Gas Inspector, and the Wiring Inspector with the authority to issue set fines on any person or property violating the Town of Burlington General By-law, Zoning By-laws, and the Building Code Regulations.

Warnings Issued	1
Court Order Dismissals	3 (from previous year)

In addition, Building Inspectors made a total of 7 court appearances to prosecute violators of the Town's By-law as well as the Building Code.

Court order fines imposed from the above appearances	$4,000
Court order dismissals	2

Respectfully submitted,
John J. Clancy, Inspector of Buildings



John J. Clancy, Inspector of Buildings and William Fairweather, Inspector of Wires, evaluating the fire damage at a single family dwelling

WIRING INSPECTOR

I herewith submit my report as Wiring Inspector for the year 1995.

Fees Posted	$32,537
Permits Issued	750
Inspections made	1,196

Respectfully submitted,

William E. Fairweather
Inspector of Wires

PLUMBING AND GAS INSPECTOR

I herewith submit my report as Plumbing and Gas Inspector for the year 1995.

PLUMBING

Fees Posted	$19,28
Permits Issued	40

GAS

Fees Posted	$8,06
Permits Issued	28
Plumbing and Gas Inspections made	1,21

Respectfully submitted,

Glenn E. Paparo
Inspector of Plumbing and Gas

VETERANS SERVICES

RECEIPTS

tate reimbursements for 1995	$24,553.00
'ederal VA awards for 1995 handled through our office	$172,386.00
Jumber of recorded veterans in Burlington in 1995	2,308

This office provides human services in many areas, among /hich are the following:

. VETERANS BENEFITS

Massachusetts General Laws Chapter 115 grants eligible urlington veterans and their dependents benefits to provide for aily living. The costs of these benefits are intended to be tem- orary in nature and not a full-time support system. The defini- on of veteran is provided in MGL Chapter 6A, Section 7, Clause 3 and in CMR 108, Section 3.03. In certain instances money is ecovered from the veteran if he or she later receives compensa- on settlements, court judgments or other qualified proceeds. hese monies are then returned to the Town. In addition, the ommonwealth reimburses the Town 75% of the money spent n Veterans Benefits.

. VETERANS AFFAIRS

US Code, Title 38 directs federal benefits to eligible urlington veterans and their families. These include pensions, isability compensation, final expenses, education, hospitaliza- on, mortgage assistance, outpatient care and domiciliary care. valuation, assistance and counseling are offered at the local vel to facilitate access to these programs. Many hours are spent ounseling veterans and their spouses regarding the filing of their laims to the Department of Veterans Affairs and the require- ents for admission to and use of the VA hospitals.

. DECEASED VETERANS

Assistance is offered to families of deceased veterans in viewing available benefits, filing for government life insur- nce, obtaining burial allowances, markers, and obtaining burial ts in the Burlington Cemeteries.

. GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United tates to be placed on graves of deceased veterans each Memo- al Day. Cooperation in this responsibility has always been af- rded by the Town's Cemetery Department. Individual mark- s are provided by the Town to hold the flags. The Graves fficer then ensures that every eligible veteran has a marker and ag on his/her grave. The Graves Officer is responsible for en- ring that only veterans discharged under Honorable Condi- ons are given consideration for the purchase of a grave and ly veterans are buried in the Veterans' sections of Chestnut ill and Pine Haven Cemeteries.

The Veterans Agent is a member of the Burlington Allied eterans Council comprised of representatives of the American egion Post #273, VFW Post #7423, DAV Post #113, and the Burlington Detachment of the Marine Corps League. Every effort is put forth to ensure proper observances of Memorial Day and Veterans' Day. The Council further conducts Poppy (Forget-Me-Not) sales through its member organizations at the Town's election site.

The Memorial Day 1995 ceremony and parade was the occasion to honor our departed comrades. The ceremony was co-directed this year by the Veterans Director and the DAV Post. The Burlington High School Band, under the leadership/direction of Mr. Matt Lovell, was, as usual, outstanding and very well received. Reverend Thomas Fox of Pinewood Lutheran Church was our Chaplain. Commander Paul Lynch, USN from the US Navy, 1st Recruiting District, Boston, delivered an excellent commentary about veterans and their contributions to the country and the need to honor them. Others participating were veterans from the American Legion, VFW, DAV, Marine Corps. League, Knights of Columbus, the Citations, Boy Scouts, Girl Scouts, and Burlington Town officials and residents. We are proud of all of you for your support.



The Burlington Fire Department's Honor Guard during the November 1995 Veterans' Day ceremonies

The flag raising, The Burlington Artillery and the Wilmington "Black Rose" Artillery cannon salute along with the playing of TAPS by members of the Burlington High School Band kicked off the Veterans Day of 1995. Later, the veterans, the Burlington High School Band and Town residents gathered at the Town Common Flag Pole to honor our veterans. Reverend Herb Taylor, of the Wilmington United Methodist Church led the invocation and later the closing prayer. Col. Tony Sharon, USAF, Hanscom, Air Force Base gave a very uplifting speech. His word of thanks and praise to our veterans who paid the ultimate sacrifice and those of us still present was a very fitting tribute. Col. Sharon is a fine representative of our service men and women. The Burlington High School Band's medleys and military music made this a successful event.

6. VETERANS SERVICES

Daily consultations with local veterans regarding employment possibilities, rehabilitation through various programs including the State and Federal Outreach Centers, individual problems, effects of new legislative proposals, and updating of existing programs continue to claim a large proportion of the time spent by this office. There has been an increase in the number of veterans out of work and searching for gainful employment and many are counseled regarding job opportunities and career changes. This office is also a member of the Middlesex County Veterans Agents Association which exists to keep its members up to date on the changing rules, regulations and statutes of the State and Federal governments as they pertain to veterans and their dependents.

7. DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the businesses and residents of Burlington. As the representative of the Selectmen to the Commission, this office coordinates, schedules and keeps records of all Disability Access business. This office also serves as the office receiving complaints regarding ADA/disability violations. The DAC has worked with the school department and the town to ensure accessibility and reasonable accommodations in the town and school buildings. Handicapped parking fines, when protested or appealed, are referred to this office for clarification. With the increase of these fines, we have become busier following up on handicapped parking fines. When a citizen requests a hearing regarding a handicapped parking fine, this office holds the hearing and passes judgment on the offense.

8. HOME IMPROVEMENT LOAN PROGRAM

Burlington is a Local Rehabilitation Agency (LRA) of the Massachusetts Housing Finance Agency (MHFA) for the Home Improvement Loan Program (HILP). This means that in Burlington, one-person households with income below $50,000 and two-or-more-person households with income below $57,000 are eligible for a 7.3% interest loan to improve or rehabilitate their owner-occupied home (does not apply to renters). Loan applications must meet the criteria established by the MHFA. In 1995 there were two successful applicants for home improvement loans. However, because of the high interest, both parties declined the loan. MHFA has since lowered the interest to 6.3%. We have over 90% success in obtaining home improvement loans for Burlington residents. The program is ongoing, and we hope to have more applicants in the next year.

9. FUEL ASSISTANCE

Eligible residents apply for this State/Federal program through this office. As of December 31, 1995, over 200 Burlington families will have received funds for the 1995/1996 fuel season. The State has lost employees due to cutbacks and staff reduction, therefore, we have been asked to do more in regard to fuel assistance. We must get all the income verification and other requirements so that the State Program office can process applications without doing all the checking they did previously. This places an additional burden upon this office.

10. LABOR SERVICE

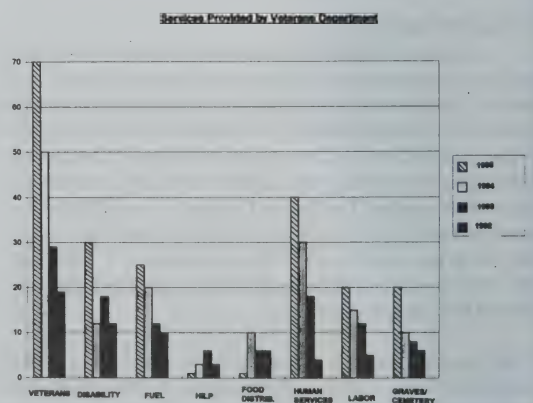
The unemployment situation in the nation and the Commonwealth has led to an increase in the number of people applying for jobs within the Town of Burlington. As much time is spent going through the files when a job opening is announced, the records of this service have been transferred to a computerized system. This has enabled the office to provide the needed service in a timely, efficient manner. We are receiving more applicants this year, although there are presently no open positions. The system has been greatly improved and a method of handling substitute cafeteria workers has been established.

11. SURPLUS FOOD PROGRAMS

This program has been canceled by the Federal Agencies and surplus food is no longer available through this program.

12. HUMAN SERVICES

This office has become the focal point within the town for those residents who are not veterans or senior citizens but are seeking aid, assistance or counseling. On a weekly basis we have 20-35 residents, both veteran and non-veteran, who come in for help. This aid may be regarding Social Security, Social Security



Disability, SSI, legal aid referrals, help with income taxes, insurance problems, food stamps, subsidized housing, tax abatements, etc. In addition, we have held 1-2 hour presentations on the services and benefits available to residents. These have been to the Minuteman Home Care SHINE program, the Seniors at Tower Hill and Birchcrest, Hanscom AFB retirees, Bedford VA Hospital rehab residents, real estate agents and the North Suburban Chamber of Commerce. The Human Services and counseling is becoming more and more an assistance provided by this office.

13. GENERAL

Our offices are located at the Old Center School, now numbered 61 Center Street — second floor — Room 212. We are located as part of the Human Services Building, and we are happy to provide pleasant surroundings for those persons who need our services.

It is requested that appointments be made if at all possible to allow the most efficient allocation of time to these many programs. This department has a part-time senior clerk in addition to the department head. This requires us to plan carefully to accommodate the various requests for services.

Lastly, thanks again this year to all who have volunteered help in our programs, to the Department of Veterans Affairs, the State Office of Veterans Services, Harry Enos and the Cemetery Department, Doug Gillingham and the Recreation Department, Steve Duke and the Civil Defense, Jeff Benrimo and the custodians, and Larry Rice and the Burlington Allied Veterans Council.

Respectfully submitted,

William J. Lewis, Director

DISABILITY ACCESS COMMISSION

The Disability Access Commission (DAC) was established by the Burlington Board of Selectmen in 1991. The Commission is the overseer in town to ensure that all public services and buildings come into compliance with ADA.

The Commission was supported by the Town Meeting Members who agreed to giving a budget to support the DAC for FY96. We have hired a secretary and this has improved the reporting of the minutes and other clerical tasks.

With a good deal of effort from members of the Commission, Michelle Tigges as well as generous donations, we were able to enter a float in the Fourth of July Parade. We were surprised and honored to win 1st prize in the non-business category.

The Commission continues its efforts to ensure that public parking areas have sufficient handicapped parking. Sergeant William Faria and the Police Department continue to do a good job of policing the parking, evidenced by the increase in the number of tickets issued for such parking. The Disability Access Coordinator for the Town has spent quite a bit of time with the larger malls to make sure the places are marked properly and visible to all in order to eliminate complaints regarding this type of ticket.

The Human Services Building has had an electric door opener installed at the side of the building where the elevator is located. This has made the building wheelchair accessible. We are continuing to look at other town buildings and have forwarded to the Capital Budget Committee a request for funding to install automatic doors at the police and fire stations and the Town Hall. The Town Meeting members at the Town Meeting of May 1995 approved funds for this project, and the work is in progress.

We are also working with the Town and School Department to ensure accessibility and ADA compliance within the Town.

The Commission is fully involved with getting the Enhanced 911 database complete for Burlington and in the system. It is expected that Burlington will be operational with E-911 in 1996. We hope to have all those with a disability registered as such in the system at that time.

We are planning a Disability Awareness Day for May 1996. The planning is underway. It is expected to have the Town Departments and the Schools involved in this to have as many as possible aware of the every day problems of the disabled. The Disability Awareness Day for May 1995 was supported by the schools and the Town. Although it went well, we hope to improve in 1996.

1996 goals are to:

- Have another successful Disability Awareness Day.
- Ensure the disabled have the same freedom and use of facilities as the able.
- Continue the network of organizations which provide services for the disabled/physically challenged.
- Continue to seek Federal and State Aid to help remove barriers to the disabled.
- Seek more job opportunities for the disabled.

Respectfully submitted,

Bernice Ferguson, Co-Chairperson
Kenneth Tigges, Co-Chairperson
William Lewis, Coordinator



Disability Access Commission — Standing: William Lewis, Coordinator; John Hofferty; Joseph Impemba; Sgt. William Faria; Christine Monaco; Seated: Thomas Carlson; Bernice Ferguson, Co-Chair; Barbara Adler; Robert Emmert. Not Present: Kenneth Tigges, Co-Chair; Walter Sullivan.

COMMUNITY LIFE CENTER

The Burlington Community Life Center is a town department responsible for providing mental health and social services to families with adolescents and young adults. BCLC also provides information and referral services for ALL residents regardless of age. In addition, BCLC staff provide screening for People Helping People, primarily for residents making requests of the Covenant for Basic Needs (established in 1981).

The BCLC has been in operation since 1974 when it became a town department. Prior to this, the office had opened in 1972 under the name of House of Common. In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families.

The BCLC continues to work with adults and young people on such diverse problems as drug and alcohol use, parenting skills, family conflict, marriage and relationship problems, depression and suicide, neglect and the like.

The BCLC offers individual, group, and family therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve these problems, we believe that family therapy is often the most useful and effective means of treatment.

Evening appointments may be arranged for working families by calling in during regular office hours (9-5). During later evening hours and on weekends, the BCLS's telephone answering machine will collect messages for BCLS staff and refer callers to a 24-hour backup emergency mental health service, if there is an immediate crisis which cannot wait until staff are available.

INTERDEPARTMENTAL/AGENCY COLLABORATION

BCLC staff work collaboratively with other town departments and other mental health and social service agencies. This year we have, at the request of the school's health department, provided workshops on depression for sophomore health classes.

We were also asked by the Recreation Department to provide training for their summer staff on dealing with difficult situations with youth in the summer park programs.

Peggi Stallings Durand, BCLC therapist, was again elected as a co-chair of the Town's Drug & Alcohol Task Force, along with Marilyn Langley, a very active parent and resident, re-elected for the 95-96 term.

Again this year, Peggi Durand and Charles Franich have worked very hard with the School Department, and in particular, Ellie Packer, in developing a Peer Alcohol Education Program involving over 75 juniors and seniors. These high schoolers then speak with between 200-250 seventh graders during several sessions in the spring about the dangers of substance abuse. The goal is that the seventh graders may be receptive in a different way to these issues when hearing about them from other youths. The design of this program has been in demand by other schools across the State as a model for others interested in attacking the problems of substance abuse through peer education.

SOCIAL SERVICES

BCLS staff also regularly met with members of the Burlington Clergy Association and were involved in other local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Clinic's Initiative Committee on Domestic Violence, Burlington's Health Advisory Committee, Fox Hill School Council, and other adolescent Service Organizations.)

The BCLC also offers ALL Burlington residents a range of social services including the administration of resources offered through People Helping People, Inc. Wes Simons continued on the Board of Directors of People Helping People. This is an umbrella organization made up of community volunteers who oversee and coordinate the efforts of three established groups: Burlington Holiday Program (Santa), Covenant for Basic Needs, and the Community Pantry. Many residents are already aware that the Holiday Program helps families during the holidays. However, other extensions of this program help needy families throughout the year with summer camperships, back-to-school clothes and the like.

The Covenant for Basic Needs is managed by the People Helping People Board and works with the Burlington Clergy Association providing limited help for those residents experiencing financial emergencies. The BCLC staff generally screens those applying for this assistance. In FY 1995, such requests again involved over 100 residents. This is in addition to the residents already served by the Community Pantry.

Several residents have expended much time and energy into making this program work. We would again like to make special note here of the tireless efforts and special dedication of Miriam Malkasian. Mimi has continued to serve as the chairperson of People Helping People and has provided the backbone for this service organization. Our thanks to Mimi, members of the PHP Board and all those residents who contributed time, talent and money to help PHP through another year.

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that he/she may require. BCLC staff have assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, foster care and the like. Due to dwindling resources and program cuts, this search has been more difficult, and with resources sometimes unavailable.

STATISTICAL NOTES

An average of over 230 residents per month received counseling.

Caseload Age Distribution (12 month period):

185	Adults (26 & older)	44%
36	Young Adults (18-25)	9%
68	High School Age (14-17)	16%
97	Middle School Age (11-13)	23%
23	Elementary Age (5-10)	6%
10	Pre-school (4 & younger)	2%

Treatment Modality:

239	Family Treatment	57%
	116 Adults (15 young adults)	
	108 Adolescents & children	
73	Individual Treatment	17%
	47 Adults (parent with adolescent in family)	
	15 Young Adults, Adolescents & Children	
47	Team Treatment	11%
	23 Adults	
	24 Young Adults, Adolescents & Children	
60	Group Treatment	14%
	60 Adolescents	

Referral Sources:

- 46% of our referrals came from the School Department, high school and middle school divided evenly.
- 15% referred themselves to BCLC because they were already aware of our services; a majority of these self-referred clients were former clients who returned to deal with new crises or issues and because they were happy with the services provided previously.
- 11% were referred by a friend/family and about 85% of these people had been clients at BCLC and recommended our services.
- 24% referred by the community (police, clergy, doctor, crisis team, DMH, DSS,PTO, Town Nurse, court, etc.)
- 4% were referred from other sources:
 5 psychiatric hospitals
 13 other therapists or mental health clinics

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. The coordination of the FISH program matches residents in need of local transportation (primarily medical appointments) with volunteer drivers. 89 rides were provided through this service. Also, our Rent-A-Kid program received 199 requests in 1995. Our secretary, Michele Trigillio, again did a great job of coordinating this referral service to residents who wish to hire youths to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training to graduate students from Boston University, Simmons College, Lesley Graduate School, Tufts University, Antioch University, and Northeastern University.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support. I want to especially thank Viola LeBlanc, who resigned in June, for her years of faithful work and support on the Board.

Board Members Included:

Mike Howard, Chairperson
Betty Murphy, Vice-Chair, Thru 6/95
Terry Bishop
Mary Cochran
Rev. John Crispo
Thelma Lozzo
Viola LeBlanc (Res. 6/95)
Ron MacKenzie, Vice-chair, 6/95
Roberta Mills
Russ Petersen
Ann McNamara (Appt., 6/95)

SUMMARY

Demand for services continues to be heavy while other resources in the area continue to diminish. One of our greatest challenges in the past few months has been, and will be, the assessment of whether to implement a sliding fee for those requesting services without discouraging those residents that the community most wants us to serve. Our thanks to the many in Town who have supported our efforts.

Respectfully submitted,

Wesley M. Simons, Executive Director

COUNCIL ON AGING

The Burlington Council on Aging was formed in September 1967, by a vote of Town Meeting. Burlington residents are appointed by the Selectmen for one and three year terms. They serve as volunteers and set policies and procedures to provide a fuller way of life for seniors, sixty and over.

WHERE ARE WE?

We are located in the Human Resource Center, 61 Center Street and are open Monday - Friday from 8:30 a.m. - 4:40 p.m. Office: 270-1950, Coordinator: 270-1953, Transportation and Senior Citizen Organization: 270-1951: Lunch Program 270-1952.

MONTHLY MEETINGS

The Council on Aging Board meetings are held on the first Monday of the month at the Senior Center at 5:00 p.m. in Room 136. The meetings are open to all, with citizen participation encouraged.

MONTHLY BULLETIN

A free monthly informational bulletin is mailed to all persons 60 and over who have registered at the COA Office. The monthly bulletin serves as a most valuable link between the Council and the elderly of the community. The Bulletin updates news pertaining to medical and legal issues and provides a monthly calendar of schedules and events, along with the daily lunch menu. The Burlington Senior Citizens Newsletter is also included in the mailing of the Bulletin.

SERVICES AVAILABLE

A lunchtime "Eating Together Program" operated by Minuteman Home Care is available Monday through Friday at the Senior Center, providing a nutritious meal and opportunity to socialize with old and new friends. The nutrition program also provides home delivered meals to those residents who are homebound and in need.

In addition, Minuteman Home Care provides a wide range of supportive services to residents, designed to maintain individuals in their own homes and communities. Services include case management, in-home services, money management, nursing home prescreening, companionship and Alzheimer's services.

SHINE

Serving Health Insurance Needs of Elders, available on each Monday at the Senior Center from 12:30 - 3:30 p.m. This service is available to assist and inform elders of their rights and availability of health benefits. Nursing home assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the Department of Elder Affairs and Minuteman Home Care.

SHARE

Availability of the SHARE (Self Help and Resource Exchange) Program. Through this program Burlington residents can purchase a package of food for $8.00 or $14.00 by performing 2 hours of community service each month. This package of food is worth approximately $20.00 - $30.00.

OUTREACH

The COA BOARD realizing the plight of seniors in need, dedicated the proceeds of its Cabaret performance to Senior Outreach. This is a musical and comedy extravaganza performed by swinging seniors.

Christmas outreach delivers lap robes and shawls, which are knitted and donated by Senior volunteers, to Burlington residents in local nursing homes. Also, this year seniors volunteered their time to knit hats and mittens for inner city kids.

NOTARY

Assistance is now available at the Senior Center, as an extended service.

PROGRAMS AVAILABLE AT THE SENIOR CENTER

"TAI-CHI" Classes available on Tuesday and Friday mornings in eight week sessions. This program is sponsored by Harvard Community Health Plan free of charge. Registration is necessary.

ARTIST WORKSHOP on Friday mornings - pick the media of your choice, with the talented assistance of a volunteer instructor.

FITNESS CLASS to shape up and stay fit with the Physical Therapist from Lahey Clinic on Monday and Wednesday mornings. Prior to the Fitness class the WEIGHT LOSS GROUP meets informally in the Arts & Crafts Room.

QUILTING for beginners, intermediates and advanced students on Tuesday morning. Registration is necessary.

BINGO, one of the most popular programs, is held every Thursday afternoon, year round in the spacious Murray/Kelly Wing.

LINE DANCING on Monday for beginners and Tuesday mornings for advanced students.

ALZHEIMER'S SUPPORT GROUP

The first and third Wednesday afternoon and evening the Alzheimer's Support Group meets in Room 136, at the Senior Center, from 1:00 - 3:00 p.m. and 7:00 - 9:00 p.m. There is no charge for this group.

FUEL ASSISTANCE

Available at the COA Office from October thru March in collaboration with the emergency Fuel and Weatherization Program in Lowell, MA.

SOCIAL SERVICES

Tuesdays 10:00 a.m. - 2:00 p.m. Home visits available upon request, call the COA office for appointment 270-1951.

GRANDPARENT INFORMATIONAL PRESENTATIONS

Support Group for Grandparents raising their grandchildren. This program is in collaboration with Burlington Community Life Center, with funding provided by the Executive Office of Elder Affairs.

TRANSPORTATION

5 days a week for programs and medical appointments within the Town. Shopping every other Wednesday. Call COA office to schedule pick-up.

TAX ASSISTANCE

Available FREE from February to March. Volunteers are trained and available thru the AARP Tax Assistance Program.

COMPUTERS give the seniors at the COA the capability to bring them into the age of high-tech. Thanks to Digital Equipment Corporation for the donation of a computer, printer and software.

BCAT is currently training seniors in the area of television production, in order to have an informative and entertaining program for Seniors.

PRESENTATIONS are offered free of charge on a wide array of subjects, such as Medicare, Long Term Care, Nursing Homes, Wills, Health Proxies, Trusts, Power of Attorney, etc., along with experts in the field of retirement, finance reverse mortgages, etc.

CELEBRATIONS - Senior Center Open House, May: Senior Citizen Month, Senior Citizen Prom, Cabaret Variety Show, Holiday Parties, Volunteer Recognition Dinner, Summer Cookout and Games, just to name a few!

Respectfully submitted,

Gwen Burgess, Chair
Arlene DiRocco, Vice Chair
Jeanne A. Garrett, Coordinator

MINUTEMAN HOME CARE

In FY 1995 Minuteman Home Care provided services to 916 residents of Burlington at a total value of $435,080. A detailed breakdown of the services used is attached.

As a nonprofit organization our purpose is to (1) provide elders with the assistance they need to live independently in their own homes and communities and (2) support family members in their efforts to maintain an ongoing caregiving role.

The majority of our funding comes from government grants and contracts, which have not kept pace with the growing elderly population in our 16 community region.

We coordinate our work with Councils on Aging and other local service providers. A Burlington resident is a voting member of our Board of Directors to assure that your community's interests are represented in our program planning and decision making.

We are grateful for the continued support received from Burlington. Your local assessment for FY 1997 is $2,785. It is based on the 1990 federal census and adjusted annually by the CPI. These funds are critical as they enable us to leverage federal funds and help pay for our extensive meal program.

Sincerely,

Joan Butler-West
Executive Director

SERVICES	CLIENTS	DOLLAR AMOUNT
Informational and Referral:	238*	$6,168
Case Management - In-Home Services	100	285,316
Protective Services:	11	8,274
Transportation:	11	10,722
Home Delivered Meals:	63	30,476
Eating Together Program:	169	28,018
Nursing Home Prescreening	32	5,825
Respite Companion:	13	14,175
Nursing Home Ombudsman:	0	0
Legal Services	49	7,490
Senior Aide (Older Workers)	6	25,458
Alzheimers Services:	7	2,084
Volunteer Services:	29	3,298
Money Management	6	1,515
Independent Living Fund:	1	164
SHINE	136	5,732
Older Men's Outreach:	0	0
Prostate Cancer Awareness Program:	45	365
Total	916	$435,080

* Calls

DEPARTMENT OF WEIGHTS AND MEASURES

The next time you go to your Service Station to get gas, watch the meter on the gasoline pump as your tank is being filled. The numerable digits of the gallons, shown on the meter, go by rather slowly; the 1/10th of a gallon markings, go by much faster; and, the 1/100th markings go by so fast that the eye cannot read them.

If the gasoline dispensing pumps at a service station were only off by 1/100th of a gallon and the station sold one million gallons of gasoline in a year, this small accumulated amount would be equal to 10,000 gallons in a one year period for this one facility. And, there are several service stations in Burlington that sell over a million gallons of gasoline annually.

Not to single out service stations, but this examples serves to show how a small error in a measuring or weighing device, when added over a period of time, can amount to a sizeable quantity in volume/weight and in dollars and cents to the consumer.

This is the reason why each and every weighing and measuring device int he Town, used for commercial sales, is annually checked, adjusted, sealed or condemned.

Following are the numbers and various devises that were sealed by this Department in the 1995 calendar year.

Scales under 10 lbs.	16
Scales 10 to 100 lbs.	97
Scales 101 to 1,000 lbs.	3
Gasoline and diesel pumps	234
Other devices	224

These figures represent a 10% increase over the number of units sealed the previous year. In addition, a total of $2,520 was turned in to the Town Treasurer, representing a 4% increase in fees over last year.

I wish to thank those people in Town who assisted this Department over this past year.

Respectfully submitted,

Alfred D. Laing
SEALER

TREASURER/COLLECTOR

The economy continued to improve during 1995 as interest rates remained low with the Prime lending rate holding at 8.50% and mortgage rates getting as low as 6.25% for 15 year mortgages. The stock and bond markets flourished with stock market reaching record levels. The S & P 500 had a return of 37.58% for the calendar year. Residential property values continued to improve. The total value of all properties in Burlington increased $10,368,080 of which $6,844,900 were residential property increases. Commercial and industrial values increased moderately by $129,270. The tax levy for FY 1996 increased by $193,471 and the average residential tax bill in most cases remained the same.

Under the classification of property the town has two rates it uses to allocate the taxes it collects. Below is the breakdown of taxes levied for FY 1996.

Class	Levy Percentage	Valuation By Class	Tax Rates	Levy By Class
Residential	38.1248%	1,196,828,500.00	12.00	14,361,942.00
Open Space	0.0000%	0.00	0.00	0.00
Commercial	45.3876%	541,073,100.00	31.60	17,097,909.96
Industrial	11.3972%	135,867,400.00	31.60	4,293,409.84
SUBTOTAL	94.9096%	1,873,769,000.00		35,753,261.80
Personal	5.0904%	60,682,960.00	31.60	1,917,581.54
TOTAL	100.0000%	1,934,451,960.00		37,670,843.34

The Town of Burlington issued bonds on 11/5/95 to finance the renovations to the Francis Wyman Elementary School. The town financed $5,755,000 over a 20 year payment schedule. With interest owed over that period it will cost the town approximately $3,680,384 after the 58% reimbursement from the State is received. The town received a very favorable interest rate of 5.06% for these bonds.

The Town continued its good health insurance claim experience and through aggressive negotiations with Blue Cross Blue Shield we were able to keep our health insurance for FY 1997 at a projected $108,942 increase, or only .0419%. The Town held its second annual benefits fair on 11/8/95 for all employees. We offered the first dental insurance plan negotiated through our Insurance Advisory Committee, representing all union employees. We also added a group disability insurance program effective 1/1/96. These two programs are completely funded by the employees themselves but will offer all employees a group benefit coverage at a reasonable expense for all interested.

The following is a listing of gross and net payrolls. Included are the withholdings for the benefits and other deductions of town employees for the years 1991 through 1995.

	1991	1992	1993	1994	1995
GROSS PAYROLL	$30,558,047.86	$30,373,189.72	$30,992,208.49	$31,816,878.42	$33,320,247.54
WITHHOLDINGS					
Federal Tax	3,961,540.77	3,819,693.88	3,892,211.30	3,933,145.12	4,044,750.21
State Tax	1,698,842.17	1,550,604.81	1,559,255.36	1,607,167.96	1,666,238.77
County Retirement	936,223.32	951,265.38	972,921.95	1,015,446.30	1,108,134.24
Teachers' Retirement	769,091.44	793,996.28	841,764.27	887,847.75	931,324.97
Chap 32B Health Insurance	803,651.69	702,696.21	620,893.63	678,214.12	739,361.57
Disability Insurance					2,504.71
Delta Dental Insurance					52,478.15
Credit Union	3,286,067.58	3,264,219.64	3,272,371.42	3,343,683.93	3,354,448.61
Tax Shelter Annuities	306,124.75	336,282.92	363,479.86	357,571.02	393,587.81
PEBSCO/Copeland	559,966.39	568,931.91	582,712.35	569,723.68	717,368.54
Teachers' Association	100,045.00	99,659.57	103,101.00	111,190.55	113,539.14
Union Dues	77,080.85	84,951.50	79,832.50	83,877.00	85,505.00
Suspense	48,692.47	64,576.27	61,053.53	80,400.28	114,510.94
United Way	6,528.65	7,964.35	7,241.85	3,396.25	2,233.50
Life Insurance	79,031.87	74,744.67	89,868.20	103,103.11	108,450.22

	1991	1992	1993	1994	1995
FICA - Medex	102,478.38	111,312.75	128,698.77	150,754.84	170,046.51
Social Security	31,969.39	47,438.03	25,592.48	18,963.08	16,486.32
U.S. Savings Bonds		6,862.21	27,961.73	28,850.40	26,379.74
TOTAL WITHHOLDINGS	12,767,334.72	12,485,200.38	12,628,960.20	12,973,335.39	13,647,348.95
NET PAYROLL	17,790,713.14	17,887,989.34	18,363,248.29	18,843,543.03	19,672,898.59

The Town of Burlington Community Scholarship Foundation had a very successful fund raising effort in 1995. The Town held its first Telethon that raised approximately $20,000 in contributions from individuals and businesses. The Scholarship Trust Fund balance as of 12/31/95 was $81,326. The Adopt-A-Class Program also continued its success and raised $10,000 for grades kindergarten through twelve. The total amount of scholarships awarded in 1995 was $4,000. The total amount of scholarships awarded by the Burlington Community Scholarship Foundation since its inception is $17,500. Congratulations to all the volunteers involved with the Burlington Community Scholarship Fund, especially Joan and Steve Miles. With their dedication and leadership the Scholarship Fund continues to be successful.

The Town of Burlington motor vehicle excise tax commitments for 1995 increased $170,516 to a total of $2,075,477 in taxes levied. The Town collected $2,117,119 in excise tax revenue. The Town continued its aggressive collection of delinquent taxes and was able to collect $32,311 in unpaid tax title accounts. The Town continued its 99.5% collection rate and was able to increase its free cash by $1,077,740 to a figure of $2,662,508. The investment income also increased significantly from $393,418 to $495,671, or a 26% increase.

The Town of Burlington's future continues to look positive financially. We must finalize our plans to lease or sell our real estate properties to continue to create alternative revenue sources for the Town. When the Town develops other revenue sources it helps decrease future tax increases and reduces the impact of inflation on the residential and business community.

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

STAFF: Virginia Gallagher, Madeline Griffin, Andria O'Shea, Linda Mills, Dorothy Pattie, Theresa Smith, Barbara Toland, Phyllis Van Wart, and Mary Whalen.

BOARD OF ASSESSORS

The year began by addressing the applications for abatements and exemptions received on the Fiscal Year 1995 real estate tax bills. There were approximately 514 exemption forms received which had to be handled individually. As in the case of the applications for abatement, each form was read and, if necessary, a field review and site visit was done on the property. There were 110 real estate and 8 personal property abatement applications received for Fiscal Year 1995. Once a decision was made on any of the applications, a certificate was mailed out if an exemption/abatement was granted, a denial form was sent out if the applicant did not quality for the exemption/abatement.

The Assessor's Staff processed 537 deed transfers, 840 building permits, and 24,895+ motor vehicle excise tax bills. Also 672 unpaid water/sewer bills were liened against the real estate tax bills. Each unpaid water/sewer bill must be entered into the computer so that it will appear on the real estate tax bill for that particular property.

The Fiscal Year 1995 values stayed the same as the Fiscal Year 1994 values uness a permit was taken out to make a change on the property. Also, the tax rate remained the same as the Fiscal Year 1994 rate.

As of this writing, new computer hardware and a windows based network have been installed in the Assessor's Office. This new hardware system has been designed to accommodate new state of the art appraisal software developed by Patriot Properties, Inc of Danvers, Massachusetts. The new software will allow complete reporting procedures required by the Department of Revenue. The software gives the Assessor's Office the ability to generate listings of any or all of the data base. Also, the public has been able to access information from the two new compuiters located on the front counter in the Assessor's Office. The new system will be in place and active for the Fiscal Year 1997 Revaluation.

The Assessor's thank their staff, Russell Washburn, Patricia Golden, Rita Arseneaux and Marcia Nonni for their dedication in an ever expanding work load. It is difficult to express our sincere appreciation to these people without whose efforts this office could not function.

Respectfully submitted,

Neil G. Sheehan, Chairman
Timothy J. Cosgrove, Vice Chairman
John W. Dillon, Secretary

PLANNING BOARD



RESPONSIBILITIES

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. As required by the number of applications, the circumstances of a specific application, or the need to consider specific issues or topics, the Planning Board also holds additional special meetings.

The Board is responsible for:

1. **Current Planning:** By State law, the Board is responsible for the exercise of subdivision control law in Burlington and has, in the absence of superseding Court action, final authority regarding subdivisions and Approval Not Required plans (certification that a land division is not subject to subdivision control law). By authority delegated by Town Meeting through the Zoning Bylaw, the Board is responsible for making decisions on site plans, site plan waivers and special permits. The Planning Board also conducts public hearings and makes recommendations to Town Meeting regarding applications for changes in zoning districts and for amendments to the text of the Zoning Bylaw.

2. **Long Range Planning:** The Planning Board initiates planning studies to identify existing and future land use issues and problems and proposes courses of action to address such issues and problems. To implement the recommendations of planning studies, or in response to changes in state or federal law, the Planning Board directs the preparation of proposed amendments to the Zoning Bylaw and Planning Board Rules and Regulations, and conducts the public hearings required for adoption.

ORGANIZATION AND MEMBERSHIP

As the result of the Annual Town Elections in April 1995, Ernest E. Covino, Jr. and Paul R. Raymond were each re-elected to serve a five (5) year term.

The Planning Board's officers and committee appointments following the April 20, 1995 Board reorganization were as follows:

OFFICERS

Mark A. Pare	Chairman
John A. DeFrancesco	Vice-Chairman
Albert L. Fay, Jr.	Member Clerk

MEMBERS

Alfred D. Laing
Ernest E. Covino, Jr.
Peter J. Coppola
Paul R. Raymond

COMMITTEE MEMBERSHIP

Alfred D. Laing	Representative to Tri-Town Growth Committee.
Alfred D. Laing	Representative to Sign Bylaw Committee.
Alfred D. Laing	Representative to Land Use Committee.
John A. DeFrancesco	Representative to Housing Partnership Committee.
Ernest E. Covino, Jr.	Representative to Housing Partnership Committee.
Peter J. Coppola	Representative to Recreation Commission.
Peter J. Coppola	Representative to Facilities Study Committee.
Albert L. Fay, Jr.	Representative to Citizens Advisory Committee.
Paul R. Raymond	Planning Board Designees to the North Suburban.
D. Anthony Fields (Planning Director)	Planning Council (of MAPC).
Paul R. Raymond	Representative to Senior Housing Options Study Committee.
Paul R. Raymond	Representative to Town Bike Committee.
Mark A. Pare	Representative to Land-Locked Parcel Access and Use Advisory Committee.

SUBCOMMITTEES

Zoning, Site Plan, and Subdivision Rules and Regulations Revision Subcommittee:

John A. DeFrancesco
Ernest E.Covino, Jr.
Paul R. Raymond

Master Plan Subcommittee:

Paul R. Raymond, Chairman
Peter J. Coppola (Alternate)
D. Anthony Fields (Staff)

STAFF

D. Anthony Fields, Planning Director
Melissa M. Ryan, Assistant Planner (Effective January, 1995)
Diane Andrade, Principal Clerk
Carol F. Moore, Recording Clerk (Resigned June, 1995)
Jane M. Richard, Recording Clerk (Effective July, 1995)

MAJOR PLANNING INITIATIVES IN 1995

Master Plan Activities

The Planning Board and Master Plan Committee continue to work toward the completion of the new Master Plan. State Legislation mandates the preparation of a Master Plan, and requires nine (9) elements to be incorporated into such Plan: Goals and Policies, Land Use, Economic Development, Open Space and Recreation, Natural and Cultural Resources, Transportation, Community Services and Facilities, Housing and an Implementation Program.

The basic philosophy behind each of the plan elements is that the town should encourage only the highest possible quality of development and re-development, and at the same time nurture its economic base. The plan elements to date represent an effort to harmonize growth management and economic development in a manner which enhances the Town's quality of life and its fiscal well-being. Copies of these documents are available for public review at the Planning Board office, and are also on file at the Burlington Public Library.

The Transportation Element continued to be the main focus of the Master Plan Committee in 1995. The majority of discussion has been with respect to issues surrounding Cambridge Street, and its impact on the community. Due to the high volume of existing and projected traffic, much of Cambridge Street was recommended to be widened to accommodate four official lanes of traffic by the consultant firm of McDonough and Scully. However, many Committee members have reservations pertaining to the potential widening of Cambridge Street. The issue has provided many hours of interesting debate and final recommendations regarding Cambridge Street were not achieved in 1995.

The Open Space and Recreation Element and the Natural and Cultural Resources Element were nearly completed by the end of 1995, through the joint efforts of the Conservation Commission, the Recreation Commission, and the Master Plan Committee. The document and maps created through this joint venture will serve both the needs of the Master Plan and the needs of the Conservation and Recreation Commissions as an update to their Recreation and Open Space Plan. Completion of this effort is anticipated early in 1996, and will serve to keep the

Town eligible for federal and state funding for recreation activities and open space acquisition.

The combined firms of John Brown Associates and Bluestone Associates were retained by the Planning Board in September 1995 to assist in the preparation of the Community Services and Facilities Element. Completion of the first task for this element, an Inventory and Analysis, was being completed as the year ended. This effort will examine and make recommendations regarding many municipal buildings, services, and real estate assets. Efforts to complete this element will be conducted in the spring of 1996.

The Master Plan process to date has involved a strong cooperation between town boards and officials, residents, and the business community. The Planning Board thanks all those who have participated and invested time in this important town planning initiative.

Other Planning Initiatives and Activities

The Planning Board continues to be active in its pursuit of achieving many goals affecting a wide variety of issues. As it reviews development applications and anticipates future growth potential, two primary goals that are evaluated are to provide sidewalk connections and pedestrian improvements throughout Town and to achieve transportation network improvements and intersection safety improvements throughout Town. Toward this end, the Planning Board has discussed developing "Town Center" guidelines to develop appropriate incentives for reinvestment and aesthetic enhancement by property owners in the center of Town, and the Board is preparing to undertake a Middlesex Turnpike Signal Coordination and Pedestrian Safety Study, and a Mall Road Signal Coordination Study.

Another initiative has been the development of a Town brochure for prospective residents and businesses. The Board continues to seek ways to implement strategies to address vacant industrial sites throughout the Town. Additional issues that were discussed during 1995 included enhanced aquifer protection regulations, Sign Bylaw revisions, incorporation of architectural guidelines into Site Plan Rules and Regulations, and Zoning Bylaw amendments related to gas stations, food service definitions, and assisted living facilities.

DEVELOPMENT APPLICATIONS

Major applications reviewed by the Board in 1995 included The Gutierrez Company proposal to construct a 50,000 square foot retail building adjacent to the Middlesex Mall, The Gutierrez Company proposal to construct a 90,000 square foot addition to the Siemens Nixdorf center off Wheeler Road and Middlesex Turnpike, the conversion of the former Thai Tai Restaurant at 1 Wheeler Road from a restaurant to a 18,500 square foot retail center, the application of Burlington Gateway Associates to construct a 70,000 square foot retail center on Middlesex Turnpike at Abbott Park, the application of Trammell Crow Company to construct a 120,000 square foot office building (the second of five commercial buildings) on Corporate Drive pursuant to the Planned Development District concept originally proposed by Trammell Crow, and the renovation of the Days Inn on Wheeler Road into a Wyndham Garden Hotel. Traffic and pedestrian impacts pertaining to the General Cinema complex on South Avenue also generated substantial review and discussion during 1995.



Former Thai Tai restaurant at 1 Wheeler Road evolved into a small retail complex.



Former site of Scandals and Blouin Sheet Metal renovated and expanded into the Burlington Gateway Retail Center on Middlesex Turnpike

The following is a summary of applications for project approvals received or reviewed by the Planning Board in 1995:

UNDER SUBDIVISION CONTROL LAW

Preliminary Subdivisions

A preliminary subdivision plan is a division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning



Former Days Inn at 5 Wheeler undergoing transformation to a Wyndham Garden hotel

Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage.

One preliminary subdivision plan was filed in 1994, by Bedford Builders, Inc., for a six lot residential subdivision off Upland Road called "Stonehill Estates", which was approved by the Planning Board.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health.

Two new definitive subdivision plans were filed in 1995, one of which was approved and one remains pending into 1996. Each of these concerned residential property. One residential subdivision plan filed in 1994 was approved in 1995 and one commercial subdivision plan filed in 1994 was approved in 1995. Two industrial subdivision plans filed in 1989 remain pending into 1996. Three industrial subdivision plans filed in 1993 remain pending into 1996. The status of the subdivision plans reviewed in 1995 is as follows:

Residentially Zoned Land
Approved:

— Stonehill Estates - 6 Lots, 4.7 Acres - off Upland Road - (Bedford Builders)

— Town of Burlington - 12 Lots, 4.438 Acres - South Bedford Street - (Town of Burlington - former military Housing) (filed in 1994)

Pending:

— Bristol Street - 3 Lots, 1.5 Acres - Wheatland Street - (Wheatland Realty Trust)

Industrial Zoned Land
Approved:

— Old Concord Road - 1 Lot, 7.5 Acres - Off Wheeler Road - (The Gutierrez Company) (filed in 1994)

Pending:

— Northwest Park II - 6 Lots, 16.38 Acres - Between Second Avenue and Middlesex Turnpike - (Nordblom Company) (Filed in 1989)

— Blanchard Park - 2 Lots, 4.4 Acres - 28 Blanchard Road — (28 Blanchard Associates Limited Partnership) (Filed in 1989)

— Andrews Way - 2 Lots, 6.8 Acres - 43 South Avenue - (M/A-COM, Inc.) (Filed in 1993)

— Burbank Way - 2 Lots, 8.7 Acres - 63 South Avenue - (M/A-COM, Inc.) (Filed in 1993)

— Canterbury Lane - 2 Lots, 9 Acres - 40 & 62 South Avenue - (M/A-COM, Inc.) (Filed in 1993)

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these decisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan to acknowledge that it is not subject to the full requirements of the subdivision control law.

There were eight "Approval Not Required" (ANR) plans filed with the Board in 1995. Four of the requests, plus one which was pending from 1994, were approved. The Board took no action on four of the requests, which were constructively approved.

UNDER THE ZONING BYLAW

Site Plans

The development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects must be proposed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property.

Fifteen site plan applications were filed in 1995. Two of the applications are pending into 1996, and the remaining thirteen applications were approved. Five pending applications from 1994 were approved in 1995. The status of applications in 1994 is as follows:

Approved

Applicant	Location	Size of Development/Type of Use Proposed
Mobil Oil (filed in 1994)	50 Middlesex Turnpike	676 sq. ft. Bldg. - Service Station
The Gutierrez Company (filed in 1994)	Old Concord Road	51,250 sq. ft. Retail Use
Eugene Sullivan (filed in 1994)	89 Cambridge Street	Reuse of Existing 60,000 sq. ft. Bldg. - Office Use
Cellular One (filed in 1994)	12 Blanchard Road	Reuse of Existing 6,000 sq. ft. Bldg. - Telephone Switch Station
Dunkin Donuts	240 Middlesex Turnpike	Change of Use for 2,400 sq. (filed in 1994) ft. Tenant Space - Bakery Use
The Gutierrez Company	200 Wheeler Road	90,000 sq. ft. addition - Office Use
Burlington Dodge	90 Middlesex Turnpike	3,537 sq. ft. addition - Automotive Service Use
Burlington Gateway Associates	51 & 53 Middlesex Tpke	70,000 sq.ft. renovation and addition - Retail Use
Radionics	22 Terry Avenue	Reuse of vacant building - Office and research Use
Freeman Harrington Assoc.	14 NEEP	Handicapped Accessibility Improvements
Yu 66 Corporation	1 Wheeler Road	13,500 sq.ft. renovation and addition - Retail Use
Town of Burlington	Terrace Hall Avenue	Francis Wyman School - Renovations
King Design Assoc.	18 Ray Avenue	Reuse of Exist. Bldg. - Day Care Center
Bedrock Partners L.P. (Days Inn)	5 Wheeler Road	Renovation of Existing Bldg - Hotel Use
Ronald Potito	173 Bedford Street	Conversion of service bays to retail use.
Cheryl McKanas	40 Ray Avenue	Reuse of Exist. Bldg. - Recreation Center
Exxon Corporation	181 Cambridge Street	Installation of canopies and relocation of pump islands
Lahey Clinic	41 Mall Road	Installation of pad for Mobil MRI unit

Pending

Burlwood Realty	184 Cambridge Street	Demolition of old donut shop
Yule Development	103-111 Terrace Hall Ave.	Reuse of 7,200 sq.ft. Bldg. Office Use

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing properties which need to implement handicapped accessibility improvements when no approved site plan is on file.

The Planning Board received four requests for site plan waivers in 1995. Two of the requests were approved, one was withdrawn, and one remains pending into 1996.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements.

The Planning Board received sixteen requests for minor engineering changes in 1995. All of the requests were approved.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building.

The Planning Board received seven requests for insignificant changes in 1995. All seven requests were approved.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Plan-



Construction of Old Concord Road

ning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- certain land uses determined to require conditional review for development throughout the town.
- certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- certain uses and site development which have the potential to adversely affect the aquifer and water resources areas.

Ten special permit applications were filed in 1995, of which eight were issued, one was withdrawn, and one remains pending. One permit applied for in 1994 was issued in 1995. Two of the special permits issued in 1995 were renewals. The following table summarizes Board action on Special Permits in 1995:



Following a lengthy review process Computer City and MVP Sports opened new facilities behind the Middlesex Mall.

Section	Description	Appv/Den/With/Pend
4.2.3.4	Commercial raising, boarding, breeding, or keeping of birds,...	1 Appv
4.2.6.10	Restaurants	1 Appv
4.2.7.1	Light manufacturing or processing plants	1 Appv (Renewal)
4.2.7.9	Hazardous and toxic materials/chemicals	1 Appv, 1 Pend
4.3.1.14(a)	Antennas	1 Appv, 1 With
4.3.1.14(f)	Antennas	1 Appv (Renewal)
4.3.2.15		1 Appv (pend. from 1994)
4.4.1.11	Discharge from man-made structure	1 Appv
12.1.5	PD Special Permit Requirements	1 Appv
TOTAL SPECIAL PERMITS		9 Appv, 1 With, 1 Pend



Construction of the condominiums at Maple Ridge was ongoing throughout 1995.

CHANGES IN THE ZONING BYLAW

There are two kinds of zoning amendment actions: (1) the change of zoning district designation for one or more parcels of land (rezoning), and (2) amending the text of the Zoning Bylaw to revise the regulations governing use of property and the procedures for seeking development approval (text amendments). The Planning Board must conduct public hearings on proposed zoning amendments and make recommendations to Town Meeting. Town Meeting has the final responsibility to approve or deny a proposed zoning amendment.

Rezoning:

Four rezoning petitions were received in 1995 by the Planning Board for public hearing and Board recommendation to Town Meeting. Listed below are the rezoning applications which were reviewed:

1) A proposed rezoning from General Industrial (IG) District to Planned Development (PD) District, submitted by

Nordblom Company, for property located at Second Avenue and Middlesex Turnpike remains pending before the Planning Board into 1996.

2) A proposed rezoning from General Industrial (IG) District to General Business (BG) District, submitted by Exxon Corporation, for property located at 181 Cambridge Street, was withdrawn.

3) Two proposed Rezonings from General Industrial (IG) District to General Business (BG) District, submitted by Federal Investment Trust No. 1, for adjoining properties at 185 and 207 Cambridge Street, received a favorable recommendation from the Planning Board, and will be considered at the January 1996 Town Meeting.

Text Amendments:

The Planning Board held several public hearings on text amendments to the Zoning Bylaw in 1995. The Board held several discussions regarding the definition of a filling station, in response to the inquiries of several local stations which have indicated a desire to cease the automotive service aspect of their operation and to convert the service bays into retail sales areas. The Planning Board submitted an amendment which was approved at the January 1995 Town Meeting to allow service stations to designate up to 350 square feet of their floor area for retail sales of convenience goods as a matter of right. Stations wishing to pursue greater retail sales would need to initiate a Site Plan review by the Planning Board to permit retail sales as an additional separate principal use to the filling station.

Amendments to the Aquifer and Water Resource District bylaws received substantial discussion during 1995. Due to the complexity of issues surrounding the Town's need to activate two new public water supply wells and the required restrictions of the Massachusetts Department of Environmental Protection, the matter will receive continued scrutiny into 1996.

An amendment to establish a new sign bylaw, which would delete the existing regulations from both the General Bylaw and the Zoning Bylaw, and create a new sign bylaw entirely within the Zoning Bylaw was submitted by a Town Meeting member. Following the public hearing on the matter and heeding an earlier request from the Board of Selectmen to review the sign bylaw, the Planning Board recommended that the matter be referred back to the Board by Town Meeting for further consideration. This matter will be considered at the January 1996 Town Meeting.

An amendment to regulate assisted living facilities and similar senior housing facilities evolved from a series of discussions and public hearings. A large number of inquiries have been received over the past year from the developers of such facilities who are interested in building in Burlington. Due to the wide variety of facilities that claim to fit within the "assisted living" category, providing a consistent definition in the Zoning Bylaws is difficult, as is establishing appropriate density and dimensional requirements. Upon examination of the issues involved, the Planning Board determined that approval of such facilities should be placed in the control of Town Meeting. The Board has proposed an amendment to the existing Planned development District bylaw, wherein an assisted living or other senior housing facility could be proposed as either a stand alone project or as part of a mixed use project. This would give Town Meeting the power to establish exactly what uses could be incorporated into any particular proposal, and to define specific density and dimensional requirements that are appropriate for any specific property. This amendment will be considered at the January 1996 Town Meeting.

An amendment to provide a definition for a "bakery" and modifications to the definitions of fast-order food establishments and restaurants were prepared by the Planning Board, and will be considered at the January 1996 Town Meeting.

An amendment to provide consistency between the Zoning Bylaw and the Americans with Disabilities Act and the Architectural Access Board with respect to dimensions of handicapped parking spaces was approved at the September 1995 Town Meeting.

An amendment to provide consistency between the Zoning Bylaw, the Planning Board's Site Plan Rules & Regulations, and current site plan review practices and policies related to the submission and review of site plan applications was approved at the September 1995 Town Meeting.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 1995, the following fees were collected:

Construction Inspection Fees	2,000.00
Subdivisions	1,270.00
Approval Not Required	975.00
Special Permits	9,600.00
Site Plans	11,475.00
Site Plan Waivers	1,400.00
Minor Engineering Changes	5,100.00
Insignificant Changes	500.00
Rezoning	5,000.00
Subdivision Rescission	250.00
TOTAL FEES COLLECTED	$37,570.00

Respectfully submitted,

Mark A. Pare, Chairman

RECREATION DEPARTMENT

We are happy to report that 1995 was one of the busiest and most productive years in the history of the Recreation Department. Because of community support, increased volunteerism, and staff dedication, the Recreation Department was able to expand programs, improve facilities, and modernize operations.

The Recreation Department made a concerted effort to increase recreational opportunities for teens and young adults in 1995, and we are pleased to say that significant progress was made. Programs were added, volunteer opportunities expanded, and jobs created, resulting in more involvement by teenagers than ever before.

One teen program worthy of mention is Red Devil Challenge, a summer adventure program for high school students offering activities such as white water rafting, mountain biking, water skiing, and overnight camping. Participants gave the program high marks, and we are hoping to attract larger numbers of students next summer. Other new programs for teens included art classes, high school ski trips, and sports programs at Strike One Sports & Fitness Complex.



Santa arrives at Town Hall with help from the Recreation Department.

Nearly 150 young people volunteered in Recreation Department programs and events during the year. Volunteers helped greatly to enhance activities such as Youth Basketball, summer camps, Halloween party, Easter program, Pride Day, Winterfest, and the holiday tree lighting ceremony at the Town Common.

The Recreation Department constantly strives to expand and improve recreational offerings for all the residents of the community, and in 1995 there were several program additions and enhancements.

- Many art programs were added during the year, such as: Art from the Start, Junkimals, Exploring Art, Alphabet Soup, Expressions, and Oil Painting.
- New sports and fitness programs included after-school sports camps at Strike One Sports & Fitness Complex, Youth Lacrosse, Body Sculpting, Country Two-Step dancing, Little Gymnasts, Girls Basketball Camp, adult golf lessons at Billerica Country Club, Turf hockey, Mind-Body Health Program, and fishing clinics.
- Camp Columbus, a summer day camp for special needs children, was enhanced as a result of a collaborative arrangement with the Burlington School Department.
- Club Rec, a vacation-week program for children in grades 1 - 3, was developed in time for the December holiday break.
- Several new social activities were offered: Pizza Party, Cookie Swap and Recipe Exchange, Chess Club, pick-up softball games, adult craft workshops, and Karaoke Night at the Town Common.
- The Recreation Department's trips and tours continued to be very popular in 1995. Following is a sampling of the trips offered: concerts at Symphony Hall, Joey & Maria's Comedy Wedding, Beauty and the Beast in New York City, Splendid Newport, Boothbay Harbor, Murder Mystery Cruise, Myrtle Beach Escape, Grand Amish Tour, New York City trips, Circus at the Fleet Center, Late Nite Catechism, the Nutcracker, and a Caribbean Cruise.

The Recreation Department's maintenance division is responsible for maintaining and improving all of Burlington's parks, playgrounds, athletic fields, school grounds, and public buildings. During the past year, the maintenance staff was kept extremely busy with tasks such as repairing playground equipment, landscaping parks and playgrounds, maintaining athletic fields, plowing snow, repairing fences, fertilizing lawns and fields, watering plantings, maintaining buildings, repairing machinery, and stringing holiday lights at the Town Common.

In addition to day-to-day maintenance functions, the Recreation Department completed a number of improvement projects during 1995.

- A major rehabilitation project was undertaken at Regan Park. Two old tennis courts were removed, and a new play structure was installed.
- The basketball court was re-paved and new backboards and rims installed. Also, drainage improvements were completed, and a water line was extended to the baseball field.
- At Wildmere Playground, landscaping improvements were completed, and refurbished playground equipment was installed.



Smiling faces are what recreation programs are all about.

- The Recreation Department assisted with a beautification project at Memorial School. Flowers and shrubs were planted, the grounds cleaned up, and general landscaping improvements made.
- Burlington High School's Varsity Field was refurbished.
- New playground equipment was installed at Simonds Park and at Pine Glen School.
- The batting cage at Simond Park was refurbished, and the sprinkler system at the Simonds Park Babe Ruth field was expanded.
- The bleachers at Brush Field at Marshall Simonds Middle School were inspected and repaired.
- A new ventilation system was installed in the ceramics classroom at the Human Services Center.
- An asbestos abatement project was completed in the Park Playhouse at Overlook Park. The cost of the project was shared by the Recreation Department and the Burlington Players.

Recreation Department services were significantly improved and expanded during 1995.

- The program registration system was changed to make it faster, easier, and more efficient. The Department's new RecTrac activity registration software was fully implemented.
- Recreation sections of the Town's Open Space & Recreation Plan were completed.
- Fishing at the Mill Pond Reservoir was expanded. The Reservoir was stocked with rainbow and brown trout in April, and a fishing festival was held in May. New laminated fishing permits were issued to residents who signed up to fish at the Reservoir.
- The Recreation Commission made recommendations to the Landlocked Parcel Committee regarding possible recreational uses for this 270 acre town-owned site.
- The Grandstand, a food concession operation at Simonds Park, was opened. With an emphasis on quality, convenience, and friendly service, the new refreshment stand was a big success.
- Coaching clinics were expanded during the year to include most of the Town's youth sports organizations.
- In order to help families in financial need, the Recreation Department's scholarship program was expanded.

The Recreation Department was fortunate to have received tremendous support from the community throughout the past year. Following are examples of support from individuals, organizations and businesses:

- The Burlington Knights of Columbus donated $5000 to Camp Columbus, our day camp for special needs children.
- The Burlington Players theatre group made a financial commitment to assist the Town with boiler replacement, asbestos abatement, and other improvements at Overlook Park.
- B-CAT provided opportunities for the Recreation Department to have regularly scheduled program-



The Recreation Department's talking Jack O'Lantern attracts admirers of all ages.

ming on the local television station.

- The 1995 Burlington Pride Day was bigger and better than ever, thanks to dozens of volunteers, service organizations, and local businesses. All proceeds from the event were donated to People Helping People.
- School Department cooperation made the Recreation Department's job easier, particularly with regard to scheduling facilities for youth basketball, summer programs, and other activities.
- The Recreation Department worked closely with the Beautification Committee to install a Town of Burlington sign at the Town Common and to water plantings throughout the Town.
- The Recreation Department established a collaborative arrangement with World of Health, a new fitness facility located next to the Ice Pallace.
- Strike One Sports & Fitness Complex generously expanded opportunities for Recreation Department programs to be held at this Blanchard Road multipurpose athletic facility.

Unfortunately we must report that Recreation Department facilities suffered a great deal of damage in 1995 because of an increase in vandalism. The Town was forced to expend money and manpower because of the senseless actions of a few people. On Halloween night, 17 windows were broken and several window frames smashed at the Visco Building in Simonds Park, costing more than $700 in repairs. Earlier in the year, vandals struck Simonds Park and destroyed playground equipment valued at $500, smashed picnic tables, and defaced signs. During the summer, the picnic shelter at Veterans Park was extensively damaged by vandals as well. Although very disappointing, a few acts of vandalism did not overshadow the many positive accomplishments of the Recreation Department.

If community support is the primary reason for the Recreation Department's success, Recreation Commission and staff support are a close second. We are very fortunate to have extremely devoted Commissioners overseeing the Department and tremendously skilled and dedicated staff members running the day-to-day operations. Following are some of the developments in 1995 concerning the people who make the Recreation Department go:

- Our office staff, led by Principal Clerk Natalie Gillingham, did a terrific job implementing the many efficiency improvements during the year.
- Assistant Director of Recreation, Bill Boudreau, worked closely with local businesses and organizations to enhance special events such as concerts on the Common, Pride Day, and the Holiday Lighting program.
- Director of Maintenance, Douglas Gillingham, was selected to oversee the maintenance and improvement of Town buildings.



Carol Collins (R), the Recreation Department's new ceramics instructor, is welcomed by one of her students.

- Recreation Supervisor, Karen Hoyt, was elected Secretary of the Massachusetts Recreation & Park Association.
- Director of Recreation, Donald Roberts, volunteered to serve on the Town's Quality Improvement Committee.
- Part-time secretary, Nancy Pondelli, was promoted to the position of permanent part-time clerk.
- Carol Collins was hired as instructor for all of the Recreation Department's ceramics classes.
- Several new summer program directors were hired:

Jean Perry	-	Camp Columbus
Colleen Desmond	-	Pre-school Camp
Matt Carr	-	Wilderness Adventure
Nancy Carey	-	Youth Sailing

Through increased volunteerism and community involvement, the people of Burlington again demonstrated how committed they are to providing quality recreational opportunities for all of the citizens of Burlington. We are proud to have worked with you to make Burlington's Recreation Department the very best it can be.

Donald Roberts
Director of Recreation

Douglas Gillingham
Director of Maintenance

BOARD OF HEALTH



Standing left to right: Robert Hogan, Douglas Hyde, James Dion; seated left to right: Jane Richard, Edward Weiner.

ENVIRONMENTAL ENGINEER

An important duty of the Environmental Engineer is to administer and enforce the "Control of Toxic and Hazardous Materials" bylaw. This bylaw requires local businesses to register their hazardous materials annually with the Board of Health. During 1995, 123 facilities registered their chemical inventories with the Town. Of these facilities, 28 were found to maintain toxic or hazardous materials in excess of the minimum reporting requirements established by the federal Emergency Planning and Community Right to Know Act and were consequently identified as SARA Title III facilities. As part of these duties, I have also completed 181 compliance inspections in order to verify chemical inventories and to review on-site storage and handling practices. Also during 1995, I reviewed 50 site plans, special permits, minor engineering changes, and stormwater pollution prevention plans. The purpose of these reviews is to promote aquifer protection and to ensure the proper storage of hazardous materials.

Additional related activities have included monitoring the assessment and remediation of local contamination sites. These efforts have involved the review of 34 environmental studies as well as numerous consultations with state and federal agencies and private consultants. I responded to 11 incidents involving the release or discovery of hazardous materials. I also investigated 18 environmental complaints related to indoor air quality, asbestos, and the abandonment of hazardous materials.

In 1995, the Board of Health celebrated the tenth anniversary of the Household Hazardous Waste Collection program by sponsoring two successful collections. A total of 893 households participated in these events which resulted in the collection of 5,255 gallons of hazardous waste. As part of this effort, the Board of Health also expanded efforts to have municipal departments dispose of obsolete and unwanted chemicals during each collection.

A final initiative implemented by the Environmental Engineer was a detailed environmental as well as health and safety review of the local school system. This effort included a thorough review of all local schools for asbestos containing materials as well as the reactivation of the Asbestos Management Plan originally adopted in 1989. During this survey, asbestos was found to be present in all local schools. Each school was also surveyed for chemical usage and activities that may adversely impact indoor air quality or create unnessary hazards. During this process emphasis was placed on identifying and recommending the removal of all extremely toxic or hazardous chemicals. As a result of this review, the Board of Health and School Committee jointly adopted a policy which banned the use or introduction of explosive materials or substances capable of causing cancer or genetic damage in the local schools. In addition, the Board of Health directed the repair and recalibration of all chemical fume hoods utilized by the High School Science Department as well as the proper venting of all ceramic kilns utilized by the School Department.

I would like to thank the members of the Board of Health for their support during the year and to encourage all Burlington residents to contact me should they have any environmental concerns.

Respectfully submitted,

Todd H. Dresser
Environmental Engineer

HEALTH AGENT/SANITARIAN

I hereby submit my annual report as Board of Health Agent/ Sanitarian for the year 1995.

INSPECTIONS

Food Establishments	463
Housing	29
Public Swimming Pools	29
Septic Systems, Drainage	114
Occupancy Permits	91
Animals/Kennels	20
Tanning Salons	12
Nuisances, Illegal Dumping, Investigations	184

COMPLAINTS

Food Service	70
Miscellaneous	113

OTHER	
District Court Hearings	4
Special Sampling/Testing	14

During the year meetings were held with contractors, architects, restaurant owners, and facility managers to review plans for renovation and construction of food establishments. Thirty-one (31) establishments were constructed or renovated during 1995. Plan review also included subdivisions, site plans, special permits, sewage/drainage permits, septic systems, and plumbing code variances.

Licenses and permits issued included the following: food establishments (restaurants, retail markets, cafeterias), mobile vendors, drainlayers, septage haulers, kennels, public swimming pools, keeping of animals and fowl, sewer, wells, drainage, septic system installer and tanning salons. Additional duties included the dissemination of public health information, I attended a total of 22 seminars on public health topics.

I wish to thank the members of the Board of Health for their support during the year and, again, I look forward to working with and for the Town of Burlington.

Respectfully submitted,

Brian A. Lockard, C.H.O., R.S.
Health Agent/Sanitarian

PUBLIC HEALTH NURSE

I hereby submit my report as Public Health Nurse for the year ending December 31, 1995. A summary of programs and services follows:

In-Home Services	251
Office Services:	
Well Elderly Clinic	518
Tuesday Morning Walk-in Clinic	1,803
Thursday Evening Walk-in Clinic	317
Acute Communicable Disease Follow-up	264
Blood Pressure Screening	2,064
Blood Sugar Screening	206
Cholesterol Screening	151
Health/Nutrition Counseling	1,962
Immunizations (Polio, MMR, DPT, Td, HIB)	147
Immunizations, Flu	1,410
Immunizations, Pneumonia	271
Lead Poisoning Blood Testing	6
Mantoux Skin Testing For Tuberculosis	329
Weight Monitoring	467

ADDITIONAL PROGRAMS:	
Employee Health Day	17
EMT - Breath Sounds Education	43
EMT - Anaphylaxsis Education	64
Preschool Safeplay	69
Senior Citizens - "Beat the Heat"	20
Senior Citizens - "Dealing with Depression"	39

Thank you to Board of Health members and staff and to each program volunteer for their assistance and support with Public Health programs throughout the year.

Respectfully submitted,

Judith E. Baggs, RN
Public Health Nurse

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project (The Project) conducts a program consisting of mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project participates as a component of the State's Vector Control Plan To Prevent Eastern Equine Encephalitis (EEE). At an awards ceremony at the State House, the Massachusetts Department of Public Health presented the Project with a Certificate of Recognition for continuing participation in the EEE Surveillance Program. The Project which was established in 1945 noted its fiftieth anniversary.

The objectives of the survey program are to identify and describe mosquito habitats, to quantify changes in the larval and adult mosquito populations caused by weather, and to provide documentation to support control programs. Larval mosquito population data is collected during all larval control operations. Adult mosquito populations are monitored regularly at 4 trap sites in Town. The Project increased its capacity to record survey and control information by adding GIS mapping software. This years dry spring and summer resulted in below average mosquito populations. The risk of EEE also remained low.

The larval mosquito control program relies on the non-toxic, biological larvicide, Bti (Bacillus thuringiensis var. israelensis). A helicopter application in April applied Bti to 100 wetland acres in the Vine Brook Swamp. Field crews using a truck mounted hydraulic sprayer and portable sprayers applied Bti to 5.7 wetland acres when high densities of mosquito larvae were found breeding in stagnant water.

Adult mosquito control consisted of spraying 2,177 acres at night using truck mounted aerosol sprayers when survey traps indicated high populations of nuisance mosquitoes. The Project uses a formulation of resmethrin to control adult mosquitoes.

Project personnel sprayed 16 acres using portable sprayers to establish barriers to mosquitoes.

The objective of the ditch maintenance program is to remove debris from existing ditches in order to provide a clear channel through wetlands for runoff from storm water or melting snow. Project crews cleared 1,075' from a ditch adjacent to Winn St., and 1,197' from 2 ditches near Hansen Ave. and Makechnie Ave.

The Project's public education program is designed to develop an awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases.

FINANCIAL STATEMENT

Balance as of July 1, 1994		331.15
Appropriation For Fiscal Year 1995		$19,425.00
Expenditures For Fiscal Year 1995		
Facilities & Administration Charge		$4,215.45
Services		
Adult Mosquito Surveillance	$1,313.14	
Wetland Surveillance	$1,419.11	
Larval Mosquito Control		
Spring Helicopter Bti Appl.	$1,225.95	
Ground Bti Applications	$2,954.75	
Adult Mosquito Control	$2,758.43	
Ditch Maintenance	$1,289.23	
Other Direct Costs	$15.00	
Total Cost of Services		$10,975.61
Capital User Fee		$25.30
Total Costs		$15,216.36
Balance as of 6/30/1995		$4,539.79

Respectfully submitted,

David M. Henley, Superintendent

TOBACCO CONTROL PROGRAM

The Burlington Tobacco Control Program is funded through a state grant by the 25 cent tax on cigarettes and we received level funding again this year. Our smoking regulations have been in place since January 1993. The major focus of our program this past year has been to limit youth access to tobacco products, through merchant education and compliance checks. Working with the DARE program, I am pleased to report that the compliance rate of merchants not selling to minors increased from 70% to 79%. The number of complaints about violations of the smoking regulations dropped from 7 in 1994 to 4 in 1995.

Our goals for this year include revising our current regulations, continuing our efforts to decrease youth access to tobacco and to focus on worksites in Burlington. We will continue to support and sponsor community events such as DARE Day, Pride Day and the Summer concert series as well as providing cessation information and education to the residents of Burlington. I invite the community to become involved in our program. I want to thank Brian Lockard as Director of the Tobacco Program for his inspiration and support as well as the members of the Board of Health.

Respectfully submitted,

Debra Hanna
Tobacco Control Coordinator



BURLINGTON PUBLIC LIBRARY

INTRODUCTION

With the return to the larger facility, 1995 saw the culmination of many years of effort. Response to the building has been very positive since it allows people to meet various library needs in a pleasant and spacious facility. Consequently, library use has grown enormously, with circulation topping 200,000 for the first time and with large increases in requests for other services.

In July, the library was awarded $200,000 from a state competitive grant program. These funds are earmarked for improving the collection and the purchase of badly needed new technologies, equipment and furnishings.

The Burlington Public Library offers books, magazines and newspapers, including large print; reference help; audio and videocassette tapes; compact discs; puppets; puzzles; museum passes and special activities. A library card is free; hours are Monday-Thursday, 10-9; Friday, 10-6; Saturday, 10-5, and Sunday, 1-5; the library is closed weekends from mid-June to mid-September. Special library events and holiday closings are announced in local newspapers. There are two public photocopiers and four meeting rooms which may be reserved for use during library hours.

The library is an on-line member of the Merrimack Valley Library Consortium, which includes more than 25 public and high school libraries in northeastern Massachusetts.

When the library doesn't own materials a borrower needs, the items can usually be obtained from another library via fax or the interlibrary delivery system.

The library also offers an extensive selection of federal and Massachusetts tax forms and is a food collection point for People Helping People, a local emergency assistance organization.

The library is located at 22 Sears St., just off the Town Common behind the Police Station. The library's phone numbers are 270-1690 for hours and directions: 270-1691 for adult services, including reference, circulation and museum passes; and 270-1692 for children's services. The library and consortium's catalog can be read at Internet address mvlc.lib.ma.us.

STAFF (AS OF 12/31/95):

Full-time:

Director	Marcia A. Rich
Assistant Director	Elizabeth Owens
Reference Librarian	Ann Cameron
Children's Librarian	Sandy Hoyt
Circulation Supervisor	Debra Hindes

Part-time:

Cataloger	Lucile Liu
Cataloging & Circulation Technicians	Sarita Hegde, Annmarie McMakin and Janet Zahora
Technical Services Aide	Nancy Blutt
Reference Technician	Brita Flemming
Circulation Aides	Susan DiPerna and Carol Johnson Substitutes: Anna Papalegis and Joanne Schmidt
Children's Technicians	Heidi Jacobe and Cara Thissell
Young Adult & Children's Technician	Marnie Smith
Principal Clerk	Gerri Gaffey
Library Board Clerk	Cheryl Meaney
Library Pages	Melissa Bembenek, Shirley Hecht, Rachel Howard, Yvonne Kenney, Jennifer Ross and Robert Wood

To develop their skills and keep abreast of changes in the library field, staff and trustees participated in area and state meetings.

More space has allowed the library to expand its volunteer program considerably. Volunteers have assisted staff by preparing materials for children's activities and to go on shelf, stamping date due cards, shelving items, typing new book lists and other tasks. Volunteers in 1995 included:

Daniel Barker, Anna Brundige, Tony Daneu, Carol Fownes, Andres Fuentes, Vandna Jain, Josephine Lepore, Rose Magliozzi, Dorothy St. Aubin, Dottie Sykes, Earl Taylor and Aruna Varshney.

BUILDING EXPANSION

The building was finished in early 1995 and a preview tour for town officials took place in early spring. With the help of many hardworking volunteers and outstanding efforts by the staff, library services returned from the temporary location on Center St. to Sears St. during May. The ribbon cutting ceremony was held on May 30th and Community Days took place in mid-June. The formal dedication with local officials and keynote speaker Lt. Governor Paul Cellucci occurred on July 6th.

Moving a library is a big job; in addition to books, shelving, computer equipment, telephone and data communications lines, office furniture, photocopiers and many other items must be moved. Planning began in early 1995. Since the temporary library was 5,000 sq. ft. smaller than the earlier building, the



Volunteers Bob and Carol Fownes pack books for the move back to Sears St. (Burlington Union photo)



Long time library user and Friend of the Library Jane Skelton wields a pair of scissors at the ribbon cutting ceremony May 30th. (Burlington Union photo)



Lieutenant Governor A. Paul Cellucci speaks at the dedication ceremony July 6th. (Burlington Union photo)

move was complicated by the need to retrieve some furniture, some back issues of periodicals and less frequently used reference materials from storage in the Police Station. Donations of approximately 1,000 boxes from several local companies and use of inmates from Billerica House of Corrections to assist with the heavy moving again kept moving costs down.

People and organizations that volunteered time or other assistance for the move included:

Peggy Allegretto; Debbie Atlas; Erin Barker; Barnes & Noble; Kathy Benger; Norman Biggart; Mary Lou, Richard and Timothy Binnall; Timothy Braceland; Burlington Paint & Wallpaper; Busa Liquors; Don Cameron; Claire Casperson; Steve Coady; Audrey Comperchio; Crossroads Liquor; Tony Daneu; Beth Davenport; Joe DeTurris; Nick DiGirolamo; Brian DiTucci; Margaret Duggan; Eagle Mail; Mindy Elins; Shari Lynn Ellis; Ellen Faller Denise Ferriani; Bob and Carol Fownes; Elaine Freeman-Miller; Houghton-Mifflin; Wendy Hovey; Judith Jango-Cohen; Michael Klein; Chris Kokkila; Kathy Krieg; Ellen Lefebvre; Linda Lewis; Liquor Cabinet; Betty McDonough; Alan Mack; Rose Magliozzi; Manion's Supermarket; Saida Memon; Julie Michutka; Rhonda Mitchell; Rebecca Nythan; Olde Towne Liquor Store; Anna Papalegis; Anjali Patel; Billie Porter; Jeff Proulx; Sudha Ramen; Gene Rossi; Loretta Scott; Martha Simon; Jim Smith; Staples; Jennifer Strand; Dottie Sykes; Earl Taylor; Jim Tracey; Mary Trainor; Deepa Vachhani; Dave Van Camp; Judy Volpe; Anne Whitemore; Bob Wong; Ruth Ann Yannetti and Tom Ziobro.

Staff, trustees and building committees from other libraries have visited Burlington to get ideas for their own construction projects. Their response to the building has been very enthusiastic.

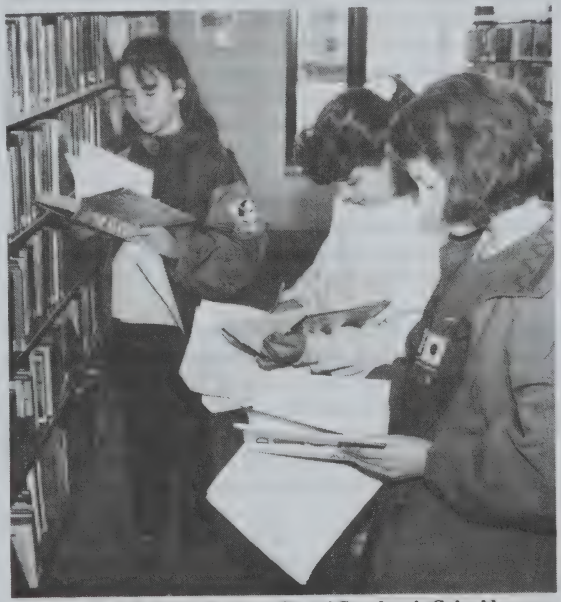
ONGOING PROGRAMS AND SPECIAL ACTIVITIES

REFERENCE: The reference area on the second floor now offers ample space and a quiet atmosphere which are very well received after the crowded and noisy conditions of the earlier building and the temporary facility. The small study rooms have been extremely popular, especially with people needing facilities for laptops, cassette recorders, etc. Delegation of museum pass reservations to the circulation department and the use of volunteers for some tasks has allowed the reference staff more time to assist users and reduced the time researchers must wait for assistance.

CHILDREN'S SERVICES: Following the return to Sears St., library programs were offered to the public at-large and to schools and groups, such as the Scouts. Programs stress enjoyment of good books and preschool programs teach reading readiness skills.

The Summer Reading Club, 'Reading Is Natural', was part of the state-wide program. The 1995 Club had 675 participants, 315 more than 1994. Special events for it included a storyteller, magician, craft workshop, reptile show, pet parade and pizza party. Craft Days, coordinated by volunteer Rose Magliozzi, were held on Mondays throughout the school year. Fifteen children participated in the library's Fifth Annual Overnight. Nursery schools came for programs and library tours were held.

YOUNG ADULT SERVICES: More attention was focused on library services to Young Adults, grades 6-12. One hundred eighty-five joined their division of the Summer Reading Club, 105 more than last year. After the Summer Reading Club ended, a Young Adult Club was formed. Its members planned and performed "Murder in the Library" twice and carried out a Haunted House attended by 50 preschoolers. Tours for 232 sixth graders introduced them to the more extensive reference tools and collections they will use as they progress through school.



Katie Reilly, Kristin Cardarelli and Stephanie Seigel browse over some books during their class tour. (Burlington Union photo)

AUTOMATION: New hardware for the Merrimack Valley Library Consortium was installed at the central site in Andover in December and enables the system to run much more quickly.

The EBSCO Host periodical database is now on-line at selected terminals. It offers full text of selected magazine articles, many of them from specialized periodicals not easily located elsewhere.

Two new public access terminals, called 'CL-CATs', were purchased, bringing the total to six, and printers were added to three. The staff is always ready to assist users who have questions about the CL-CATs' menu-driven search process. To help

serve the public and improve staff efficiency, an additional staff-use terminal and printer was also purchased. This equipment was bought with grant funds.

LIBRARY/SCHOOL COOPERATION: The Ninth Annual Authorfest was held in April. This event is co-sponsored by the library, the two Friends groups and the Burlington Educational Enrichment Program (BEEP). It provides the opportunity for residents of all ages to hear and meet with authors and illustrators at both the library and the schools and adds copies of their materials to local collections.

In addition, staff spoke at the middle and elementary schools; two 'Teacher Teas' were held to introduce school staff to new library materials; a new Assignment Alert form was introduced and has received a good response; the School Administrative Council toured the new building in June; a two-day teachers' workshop was held at the library in August; the library collected and provided materials for the high school's summer reading lists and library staff members now serve on that committee; CD-ROM equipment and products were lent by the School Department to the library over the summer and the library received some furniture the schools could no longer use.

BCAT and the library also worked closely together in 1995. They taped and broadcast a tour of the new building, the ribbon cutting and dedication ceremonies, several children's events, an author program and a panel discussion.

FRIENDS ORGANIZATIONS: The Friends of the Children's Room sponsored spring and fall flea markets and participated in DARE and Pride Days and the 4th of July celebration. They provided New England Alive! and Discovery Museum passes for the library's museum pass program. Other proceeds from the group's fund-raising efforts are used for special events and performances and to help furnish the children's area of the expanded library.

The Friends of the Library sponsored a 'Meet the Author' Night, several book discussion groups and a book sale in conjunction with the Friends of the Children's Room fall flea market. They again purchased the Aquarium pass and microfilm of local newspapers.

OTHER: Displays in the library included: rocks and gems; WWII memorabilia; items for the Summer Reading Club and Banned Book Week; crafts; photographic exhibits and watercolors.

To help the library settle into its larger facility and ensure that community needs are met, three committees were established. New members are still welcome on all committees.

The Fund Raising Committee raised over $4,100 for furnishing and the collection through its Holiday Fund Raising Tree and the fund raising jars on the circulation desk. A list of its members in 1995 included:

Mary Lou Binnall; Radha Biswas; Naomi Bronstein; Davi Brunetto; Jane Calo; Shirley Fong; Sharon Ghio; Padd Karroonyavanich; Saida Memon; Kristine O'Sullivan; Bil Portnoy; George Porter; Marcia Rich; Josh Schissler; Am Warfield and Ruth Ann Yannetti.

The Furniture Committee is assessing the library's nee for furniture to make the larger facility more useful, safe an comfortable. Items in better condition will be refurbished an kept; others will be replaced and additional items must be pur chased to maximize use of the facility. Grant funds were used t purchase study tables and chairs for the second floor; other ar eas are under review. Furniture Committee members in 199 included:

Timothy and Liz Braceland; Karen Cooper; Shari Lyn Ellis; Rose-Marie Fionda; Linda Lewis; Leanne Manning; Nicol Mills; Marcia Rich; Gene Rossi and Peg Wilson.

The Survey Committee is developing a library use/com munity needs survey and will then distribute it and evaluate th responses. Its 1995 members included:

Timothy Braceland; Joe DeTurris; Eileen Feldman; Mar Fowler; Marilyn Hine; Bill and Marie Markow; Billie Porter Marcia Rich; Jim Smith; Earl Taylor and Yi-Ming Wang.

CONTRIBUTORS/SUPPORTERS, with apologies to anyon whose name was missed:

Barbara Adler; Dr. Warren Baer; Frank Baxter; the Binnal Family; Rosalie Blum; Bowl-A-Way Lanes; the Braceland Fam ily; the Broeg Family; Burlington Florists; Burlington Garde Club; Burlington Junior Women's Club; Burlington 10 Genera Cinema; Burlington Trophy; Cambridge Savings Bank; Joa Cavalier; Century 21-Merrimack Valley Homes; Ellio Chikofsky; Continental Cablevision; Cub Scout Pack 105, Der 1; Dapy; Delicious Desserts; DeMoulas Market Basket Domino's; Marion Duffy; Dunkin Donuts; Brita Flemming; the Fownes Family; the Freeman-Miller Family; the Friends of the Burlington Public Library and their supporters; the Friends of the Children's Room and their supporters; George and Barbara Garland; Given-Erwin Florists; Friends of Gerry Guentner; Gulde Insurance Agency; Halloween Express; Marilyn Hine; Insurance Associates, Inc.; Ruth Kessler; LaCascia's Bakery; Becky and Caitlin LeBlanc; Learning Express; Leprechaun Landscaping; Henry A. Manning Trust Fund; Masaryk Club; McDonald's; Cora McIntire Trust Fund; Cheryl Meaney; Julie Michutka; Papa Gino's-Cambridge St.; Papa Gino's-Middlesex Mall; Barbara Parmet; Mario Pascuccio/Pascucci Bros.; Kathie Pazola; Barbara and Don Perrault; the Family and Friends of Laura Perrie; Susan Perry; Marilyn Pohl; Dick Radtke; Raytheon; Marcia Rich; St. Margaret's Church/Father John Crispo; Elizabeth Saltzberg; Sampsonis Gallery; Scoops Ice Cream; Secure Horizons; Kathy Sherburne; Showcase Cinema-Woburn; Michael Simmons; David Simonds Trust Fund; the Family and Friends of Teresa

pillane, including the Tower Hill Association; Marnie Smith; arl Taylor/American Home Mortgage; Steve Teo; T.O.P.S.; velyn Trevett; Amy Warfield; Woburn District Court Community Restitution Program; Muriel Wong; the Yannetti Family and everal anonymous contributors/supporters.

The library is also grateful to the many people who gave ooks, magazines and other items to support the collection during the year, or helped in any way to make our efforts a success.

STATISTICS

During 1995, the collection grew by 7.7%. In spite of the ibrary closing for a month to move to the expanded facility, irculation increased 19.2%. The number of items borrowed from ther libraries for local users grew 27.5% and the number of tems reserved rose 10%. New borrowers registered soared by 9.0%.

COLLECTION CHANGES

Materials Added To The Collection

Books

Adult	Children's	Total
3,330	2,142	5,472

Non-print

Adult	Children's	Total
453	252	705

Materials Withdrawn From The Collection

Books

Adult	Children's	Total
508	313	821

Non-print

Adult	Children's	Total
37	59	96

Items in Collection 12/31/94	68,658
Items Added 1995	6,177
Items Withdrawn 1995	917
ITEMS IN THE COLLECTION 12/31/95	73.918 (+7.7%)

LIBRARY USAGE

Print Circulation

Non-Fiction	
Adult Non-Fiction, including Young Adult, Paperbacks and Large Type	28,026
Children's Non-Fiction, all ages	20,792
NON-FICTION TOTAL	48,818
Fiction	
Adult Fiction, including Paperbacks and Large Type	29,056
Young Adult Fiction, including Paperbacks	5,857
Children's Fiction, all ages, and Paperbacks	58,430
FICTION TOTAL	93,343
Periodicals	
Adult	5,314
Children's	705
PERIODICALS TOTAL	6,019
Print Circulation Total	**148,180**

Nonprint/Multimedia Circulation

Videocassettes	
Adult	22,795
Children's	13,175
VIDEOCASSETTE TOTAL	35,970
Audiocassettes	
Adult	6,179
Young Adult	66
Children's	1,055
AUDIOCASSETTE TOTAL	7,300
CDs	
Adult	3,217
Children's	356
CD TOTAL	3,573

Other Nonprint/Multimedia

Museum passes*	993**
Young Adult Book & Cassette Kits	68
Children's Book & Cassette Kits	1,393
Children's Book & Record Kits	23
Children's Puzzles, Puppets & Toys	3,037
Kits	702
OTHER NONPRINT/MULTIMEDIA TOTAL	6,216
Nonprint/Multimedia Circulation Total	**53,059**

Other Circulation

Misc. Circulation (odd formats and interlibrary loans with format codes which Burlington doesn't use)	959
Interlibrary loans to libraries in MVLC	2,251
Interlibrary loans to libraries outside MVLC	175***
Interlibrary loans for Burlington users from libraries outside MVLC	185***
Other Circulation Total	3,570
Circulation Total	204,809 (+19.2%)

* Museum passes include: Aquarium (donated by Friends of the Library); Boston By Foot; Children's Museum;

Computer Museum (donated by Raytheon); Discovery Museum (donated by Friends of the Children's Room); Drumlin Farms; Fine Arts Museum (donated by Burlington Junior Women's Club); New England Alive! (donated by Friends of the Children's Room); and the Science Museum.

** Estimate because of new way Science Museum distributes passes.

*** Trial program-estimates

New Borrowers Registered	2,156 (+49.0%)
Total Registered Borrowers	17,667
Reserves Placed	4,968 (+10.0%)
Interlibrary Loan	
Materials Borrowed	2,763 (27.5%)
Materials Loaned	2,251 (+31.1%)
Children's Programming, June-December:	
Programs	59
Participants	1,885
Use of Meeting Rooms, June-December	260

FINANCIAL DATA
FY95

Library Budget	$526,861
Budget Funds Ret'd. to Town	$23,200 (4.4%)
Fines Returned to Town	$1,269
Calendar 1995	
Funds Returned to Library Accts.	$2,811
(lost book and cards, donations for books)	
Income from Trust Funds	$92
Fund Raising Income	$9,721

CONCLUSION

Many ingredients are necessary for a community to have a good library. Among the most important of these is community support. I would like to thank the Friends of the Library and the Friends of the Children's Room for their help and support, both moral and financial; the many businesses, organizations and individuals who have donated time, money, equipment or books; town officials and other departments for their cooperation; Town Meeting Members for their continued support for library services; and most of all, the library staff and trustees for being there when they are needed.

Respectfully submitted,

Marcia A. Rich
Library Director

BOARD OF LIBRARY TRUSTEES



The Board of Library Trustees: Front row, L to R: Julie Michutka, Dr. Richard S. Lewis, Ruth Ann Yannetti. Second row: Gene Ross, Timothy Braceland, Mary Lou Binnall. (Karwan Photos)

1995 was a year of great accomplishment. The new library opened in May and a wonderful dedication headed by Lt. Governor Paul Cellucci was held in July. The new building is an enormous success. The qualities of the building are both aesthetic and functional. The design creates a natural flow which enhances the public's use. The first floor caters to high traffic, high noise activities such as the children's area, videos, new books, fiction, circulation and the larger meeting rooms. The second floor is designed for quiet study with individual rooms to allow a high level of quiet and privacy. Throughout the building, sunlight surrounds you to give the library a natural, comfortable feel. The public's use of the building has gone up dramatically and the feedback from patrons has been very positive.

The library was the beneficiary of a state construction grant of $200,000 to use at its discretion. The Trustees would like to thank our Director Marcia Rich for her outstanding work in obtaining this grant. Grant writing is a skill which Marcia has mastered. The Trustees have earmarked $75,000 of the grant money to purchase books. $30,000 has been earmarked for the purchase of new computers and automation. The Trustees plan to use the remaining money for several purposes such as a new phone system, new furniture, new shelving, meeting room equipment, additional computers, and more books.

The collection at the library has improved dramatically. With little notice or publicity, it has grown from approximately 48,000 volumes in 1990 to just over 73,000 volumes today. The quality of the collection has also improved. The library is constantly removing books which are either outdated or damaged. The library has also expanded its magazine and newspaper subscriptions. We are well on our way to a collection of 110,000 volumes early in the next century. In addition, the library is becoming more and more automated.

One of the main reasons for the success at the library has been the support of the public. Many volunteers helped us move into the new building. The Friends of the Library has grown from a handful to a larger, well-organized group which is making an impact. The Friends of the Children's Room, always a large group, has grown even stronger. Many people are volunteering their time for the first time. The library has three committees staffed by patrons. The furniture, survey and fund raising committees are doing a great job. Financial support for the library, which was all but nonexistent, has begun to take root with almost $10,000 in donations received to date. The Trustees are very grateful to all who have given their time or money to improve our library. Your efforts go a long way and are much appreciated.

The Board of Trustees said good-bye to two long-time members and past chairmen, Amy Warfield and Dick Radtke. Their commitment to excellence has made a profound difference and their dedication will be missed. The Board received two new members in April, Ruth Ann Yannetti and Mary Lou Binnall. We welcome them and wish them well.

The Burlington Public Library has made tremendous strides over the last twelve months. The new building will enable us to grow and expand. The staff does an excellent job with limited resources. The collection continues to improve. The input and involvement of the public has given us all a great lift. The grant money will allow us to speed up our improvements. All of these signs are positive. The future is very bright indeed. The people of Burlington will soon have the great library they deserve. Thank you for your continued support.

Respectfully submitted,

The Board of Library Trustees
Timothy V. Braceland, Chairman

HISTORICAL COMMISSION

I am pleased to report that the Historical Commission once again experienced a productive and eventful year. My gratitude to the Board members who really extended themselves in supporting our diverse programs, exhibits and on-going activities. Thanks to their efforts, town residents were provided with many opportunities to broaden their horizons.

HISTORICAL MUSEUM

One near disaster was averted in February of 1995 when Board member Norman Biggart, arriving at the Museum to conduct a scheduled tour of the Museum, Ye Olde Graveyard and the West School, was greeted by sound of running water and four inches of water on the basement floor. We are grateful for his quick thinking in contacting Fire Lt. John Corbett, who arranged with Civil Defense Director Stephen Duke to set up a pump immediately. Historical Commission Chair Pauline Keans was called and apprised of the situation who then contacted the following repair services - Jack McDermott of McLellan Oil, John Crosby, electrician, and Pat Mustoe of the Department of Public Works. It was determined that a solution to the problem included replacement of a cracked transformer and parts, replacement of the existing water pump, and replacement of a burst pipe. As a result, we now have an updated furnace, new pump and piping. Because the water was pumped out so promptly, the floor tiles are still in place, with minimal damage and the loss of a limited number of old history books and papers. The Commission is grateful for the timely response of these servicemen, thus avoiding a major crisis.

"Exhibit 95", our summer art event showcasing local artists, featured two series. The Museum was open Tuesday and Thursday from 7:00 p.m. to 9:00 p.m., and per request, on Wednesday from 12 noon to 3:00 p.m, to accommodate day visitors.

From July 11th to August 3rd, The Nimble Thimble Finger Ladies of Burlington presented "Americana". Thanks to Virginia Godino, Debby Brunetto, Rosemary Farrell, Cynthia Hughes, Joan Bondino, Annee L'Heureux, Marie O'Connor, Marie Seminatore, Mary Nobrego, and Evelyn Wing who donated their creative and beautiful needlework for the exhibit. Included were both hand and machine quilted items. This exhibit was a huge success and by popular request will be repeated in 1996.

From August 5th to August 31st, Richard Linder presented his Potpourri of Photographic Images. Mr. Linder's exhibit was impressive and drew many visitors from in and out of town, as did his reception.

Our collaboration continues with Art teacher Ann Marie DeAngelis. A Celebration of History and Art, an exhibit featuring her fourth and fifth grade students' yearly art projects, was held at the Museum on May 31st and June 1st from 4:00 p.m. to 7:00 p.m. The Wildwood PTA acted as guides and served the refreshments. To help create interest and awareness of our many historical artifacts, Ms DeAngelis listed ten items on the back of the program to seek and find in the Museum, with Museum note paper presented to the winners by the Commission. Over 280 parents, relatives and friends visited and enjoyed the students artistic endeavors. Thank you all, we appreciate your interest and support.

WEST SCHOOL

Our third Halloween "Trick or Treat" Party held at this 200 year old one-room schoolhouse was indeed another successful and memorable night. WOW! What a party, with over 220 trick or treaters on hand dressed in costumes from Batman to a set of playing dice, and everything in between; all adorable and original. Everyone's picture was taken with our new Polaroid. Hot chocolate donated by Burger King, Middlesex Turnpike — thank you Jeff and John — was enjoyed as well. The school was again decorated with the artwork of Ann Marie DeAngelis' students — ghosts, black cats and pumpkins! Everyone enjoyed themselves, including the hosts of the evening, Pauline Keans, Annee L'Heureux, and Norman Biggart, (our resident photographer).

BURLINGTON HISTORY SCHOOL PROJECT

History teachers Jeff Hoyt and Bob Costa again scheduled a group of their Sophomore U.S. History students to attend our Burlington Historic Field Day in October. There has been a surge of interest in this Field Day - most gratifying to us all. The new spiral binding booklets were welcomed by the eager students. We received a number of thank you notes from students expressing their appreciation. Many thanks to Annee L'Heureux, John DeMelo, Norman Biggart, and Jim Ashworth, without whose time and effort this day would not have been possible.

We had an increase in visits from Cub Scout Dens, who came to earn their History Badges.

DONATIONS AND GIFTS

When the electrical box at the West School shorted out just prior to our scheduled Halloween Party in October, Electrician John Crosby was called to check it out. It was noted that the panel box had also deteriorated after many years of service. Frank McCarthy, owner of the Electric Supply Center of Burlington, donated a special fireproof, weatherproof, and updated panel box with 220 amp. capacity. John Crosby donated his labor and expertise, saving us $600, with work completed in time for the Halloween Party next day. I am always touched and amazed, and sometimes speechless (not an easy thing to do) by such support and generosity.

A welcome surprise and much needed was the gift of a Polaroid Instant Camera, with film and carrying case, donated by my friend and neighbor George Adolph, Jr.

Finally, many thanks to Town Administrator David Owen, who was instrumental in the printing of our historical booklets, saving us much time and effort.

GREAT MEDIEVAL CAVALCADE

On July 19th, Pauline Keans, Annee L'Heureux and Norman Biggart greeted Mr. Jacques Robidas and his performing troop when they stopped in Burlington on their tour. After their show at Simonds Park we joined them for dinner. Mr. Robidas and his group were presented with a Pewter Burlington Town Plate, Town magnets and Museum note paper as mementoes of their visit.

ORAL HISTORY

The Wyman House oral history tape is nearly transcribed. The Pattison tape is also near completion, and Jack Gulde has begun his history. We urge anyone interested in sharing their memories and special experiences to contact us.

HISTORICAL MEMORABILIA

We still seek and will welcome any and all Burlington memorabilia. Currently we are in need of the loan of old farm tools, papers, signs, bills, etc., for a future Farm Exhibit. Donations may be left at the Receptionist window at Town Hall.

FOOTNOTE

It should be noted that all activities and events in this report were organized and run by a non-paid staff, VOLUNTEERS who demonstrate their love for the history of Burlington and their desire to share it with as many people as possible.

Respectfully submitted,

Pauline R. Keans
Chairperson

Drear Mrs. L'Heureux,

As a representative of the BHS Class of 1998, I would like to thank you for all your help on our tour of Burlington. Everyone greatly enjoyed the West School and Public Museum. Also, all the info. & handouts are wonderful. It's a shame that so many of our town's residents don't know much about our history. Groups like the Historical Commission try to help that. Thanks again, from all of us.

Sincerely,
Nehal Patel
(Class of 98)

P.S. Maybe you'll see us again at the West School on Halloween!

11/22/95

Dear Mrs. L'Heaureux,

We would like to thank you for giving us the informative tour of the West School and Burlington Museum. It was fun as well as a learning experience. It has made a lasting impression on us all. Thank you for sharing your time and knowledge with us.

Thanks again,
Kristel Ricker

SCHOOL DEPARTMENT

SCHOOL COMMITTEE



Standing, L to R: Thomas F. Murphy, Jr., Thomas J. Murphy, Jr., John L. Vanella. Seated, L to R: Susan Cincotti, Christine M. Monaco, Chair, John E. Fogelberg

	Term Expires
Christine M. Monaco, Chairperson 18 Cocoran Road	1998
John L. Vanella, Vice Chairperson 8 Pearson Circle	1996
John E. Fogelberg 214 Winn Street	1997
Thomas J. Murphy, Jr. 21 Sparhawk Drive	1996
Thomas F. Murphy, Jr. 12 Sunset Drive	1998

The regular meetings of the School Committee are held in the School Committee Room, Administration Offices, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

Robert M. Neely	B.A., University of California M.A., University of California M.B.A., Boston College

Assistant Superintendent for Business and Finance

James L. Picone	B.S., Salem State College M.A., Suffolk University Ed.D., Boston College

Assistant Superintendent for Curriculum and Instruction

Avalin Green	A.B., Middlebury College M.Ed., University of Virginia Ph.D., University of Pennsylvania

Director of Pupil Services

J. Kevin Foley	B.S., Boston University M.Ed., Northeastern University

Director of Building and Grounds

William H. Koutrouba	Northeastern U., Engineering Courses University of Massachusetts Housing Standards, Inspection & Enforcement Neighborhood Housing Services of America Loan, Budget, Creative Lending Lead/Asbestos Code Enforcement

Supervisor of Attendance

Monica J. Curtin	B.A., Villa Maria College M.Ed., Salem State College

Burlington High School Administration

Maynard M. Suffredini Jr., Principal	B.S., Boston State College M.Ed., Boston State College C.A.G.S., Northeastern University Ed.D., Boston College
Otto M. Contardi Associate Principal	B.S., Northeastern University M.Ed., Northeastern University
Samuel F. Gualtieri Associate Principal	B.A., Middlebury College M.Ed., Salem State College C.A.G.S., Northeastern University

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University

Elementary Schools

Richard J. Benowitz Principal Fox Hill School	B.S., Temple University M.Ed., Boston University
Paul A. Cabral Principal Wildwood School	B.S., Salem State College M.Ed., Salem State College
Jacqueline A. Kearns Principal Memorial School	B.A., Purdue University M.Ed., Purdue University C.A.G.S., Harvard School of Education
Stephen E. Preston Principal Pine Glen School	B.S., Salem State College M.E.D., Northeastern University

SCHOOL COMMITTEE

Burlington's schools have enjoyed a good year, one that was far from routine. The disappointment at losing a debt exclusion override election in December 1994 was quickly replaced by excitement on January 9, 1995 when Town Meeting approved $5,757,194.00 for the renovation and opening of Francis Wyman School as an elementary school, to replace the much smaller Wildwood School. Fifty-eight percent reimbursement from state funds is expected to begin in two to three years. Wildwood School will be closed and returned to the Town for an alternate use.

Francis Wyman, formerly a middle school, had been closed in 1981 due to declining enrollments. In the following decade, however, elementary enrollments increased to the point of causing overcrowding and program inequity due to a shortage of space. After extensive study by Superintendent Neely, his staff, the Facilities Study Committee and the School Committee, it was determined that the best educational and fiscal solution was to reopen the former middle school as an elementary school. Francis Wyman is currently under extensive renovation and is scheduled to open in September 1996 for grades kindergarten through five.

Assistant Superintendent Dr. James Picone, and Director of Buildings and Grounds William Koutrouba, are devoting much time to ensuring the successful and timely completion of this major renovation. The project is also under the watchful eye of the Building Oversight Committee appointed by the Town Moderator and the School Committee.

In order to balance enrollments and provide equitable program space in each elementary school, a major Town-wide redistricting plan was developed by Superintendent Robert Neely, and his staff. As a result, close to 500 children will be attending different elementary schools next year. While this has understandably caused some concern among parents, the whole redistricting plan has proceeded very smoothly to date. Numerous programs are in the planning stages for smoothing the transition to a new school for the children involved, as well as for their families.

At the annual May Town Meeting, an operating budget of $21,007,531.00 was approved for the School Department. This amount reflects an increase of approximately 3 percent and was arrived at by the state school spending guidelines under the Education Reform Act.

Several warrant articles were also funded by Town Meeting in May, including one for $256,000.00 to replace the windows at Memorial School. These windows, after many years of use, were in dire need of replacement. The new windows are top quality, energy efficient, and aesthetically pleasing. They also represent a major step in the School Committee's commitment to renovate school buildings.

Major efforts at program and curriculum revision, in every subject area, have been underway for several years now, under the direction of Dr. Avalin Green, who was recently promoted to the position of Assistant Superintendent for Curriculum and Instruction. The most recently completed curriculum revision is in the area of Health education. Work is in progress for a revised Mathematics and Technology curriculum. Curriculum work is also underway in the area of World Languages.

The Board of Health has been actively working in the past year with the School Committee in order to establish procedures which ensure safe handling of chemical substances used in our schools. At the request of the Board of Health, the "Chemical Safety Oversight Committee" has been established by the School Committee to review all substances of a chemical nature used in school buildings. The School Department is also working to comply with all of the state and federal requirements concerning use and disposal of chemical substances.

The April election brought a newcomer to the School Committee — a second Tom Murphy. Thomas F. Murphy, Jr., not to be confused with Thomas J. Murphy, Jr., (who joined the board in 1993) was elected to fill the seat vacated by Lucy Damiani. After two terms, Mrs. Damiani left the board to devote more time to her business. Mrs. Damiani played a large role in the successful resolution of the elementary equity problem.

Thanks are in order to the teachers and instructional assistants who work so hard with our children, the nurses who watch over student health, the cafeteria workers who are so understanding of the children's needs, the custodial staff members who maintain the buildings, the clerical workers who keep everything working smoothly and the administrators who oversee the entire system. Our thanks go to Joan Corrao, School Committee secretary, without whom we could not properly function. Our thanks and best wishes for the future go to Susan Cincotti, the student representative to the School Committee.

Tremendous efforts have been made to improve both facilities and programs in our schools. These efforts have met with remarkable success and have positioned Burlington's schools among the best in the area. This success is attributable to the hard work of the entire staff and to the commitment of the citizens of Burlington to provide a high quality educational system for our children.

Respectfully submitted,

Christine M. Monaco, Chairperson

SUPERINTENDENT OF SCHOOLS

Our schools enjoyed a good year in 1995 as we progressed toward our slated goal of creating life-long learners and responsible citizens. Staff development programs and curriculum reviews continued under the direction of Dr. Avalin Green, Assistant Superintendent for Curriculum and Instruction, with revisions to our mathematics and world languages programs. The writing, art, health, and social studies curricula have been revised in previous years, while music, physical education, and science are scheduled for the near future.

The school district is also developing a technology plan to enhance our curriculum and make our students adept at using technology as a tool for intellectual growth. A technology committee consisting of teachers, administrators, parents, and members of the community is working toward this goal. The plan is scheduled to be completed this June.

Many of our school buildings are being renovated and modernized to create a better learning environment for all our students. A $5.7 million renovation is being undertaken at the Francis Wyman School in order to convert it to an elementary school under the direction of Dr. James Picone, Assistant Superintendent for Business and Finance. More than 600 excited students will move into this modern facility next fall. Earlier this year, new windows were installed at the Memorial School so that the school now has a fresh new facade. At the same time, plans are being made to replace the old windows at Pine Glen next year.

The State Department of Education's new time and learning requirement of 990 hours of instructional time in core academic subjects is being studied by our high school staff. To meet this new state mandate, the high school must expand its school day and increase the minimum academic requirements for all students.

The district also continues to work on implementing other mandates of the Education Reform Act including developing annual school improvement plans, a new performance appraisal system for certified personnel, and professional development plans.

This year we have welcomed the following new professional members to our school system.

Teachers

John Dillon	Health	BHS/MSMS
Michelle Ferreria	Grade 1	Wildwood
Angela Guerra	Mathematics	Burlington High
Pamela Martins	Speech/Language (1/2)	Memorial
Barbara Oliver	Kindergarten	Memorial
Judi Robinson	Grade 8 Science	Marshall Simonds
Sharon Ruff	Health Resource Teacher	Systemwide
Frank Scott	School Psychologist	Systemwide

Kindergarten Instructional Assistants

Nancy Canty	Pine Glen
Sandra Coates	Memorial
Sandra Nannene	Fox Hill
Karen Potts	Fox Hill
Gail Sheehan	Wildwood
Mary Webb	Fox Hill

Permanent Substitutes

Jane Doyle	Fox Hill
Treacy Fairweather	Wildwood
Kerrin Gover	Pine Glen
Leslie Horne	Marshall Simonds
Paul LaPointe	Marshall Simonds

There are many reasons to be proud of our schools in Burlington. Descriptions of the programs and efforts being made to improve our schools follow.

Respectfully submitted,

Robert Neely
Superintendent of Schools

CURRICULUM AND INSTRUCTION

The scheduled reviews of curriculum areas continue as established by the Curriculum Review Procedure. Every curriculum area is reviewed in light of the Common Core of Learning and the Curriculum Frameworks which are the result of the Education Reform Law. Education reform requires all Massachusetts schools to review and revise curriculum and instruction based on the recommendations in the State Frameworks. The Burlington schools received a grant of $7,310.00 in 1995 to support Education Reform Study Groups.

The area of world languages (formerly foreign language) is currently under study. Many changes are anticipated in school programs to comply with the guidelines of the World Language Framework which recommends the teaching of languages beginning at the elementary level. World languages will be part of the Massachusetts Educational Assessment Program for grades four, eight and ten by the end of the decade.

A technology plan for the schools is nearing completion. The Technology Committee is working with the Center for Educational Leadership and Technology (CELT), who are the developers of the state guidelines for technology planning for Massachusetts schools. School systems are required to have recently developed technology plans to apply for grants from the state and other funding sources. Representatives of the Burlington community and the technology industry are actively involved in the development of a technology plan for the schools.

Mathematics programs are being piloted and reviewed by the Mathematics Curriculum Committee. Reviews include how well the program meets the National Council for Mathematics Standards and the guidelines of the Massachusetts Framework.

The revised curriculum for health education, PreK-grade twelve, is in the first year of implementation. Burlington teachers and health personnel are learning about the new areas of the curriculum in seminars and workshops provided by the health resource teachers and funded by grants from the Department of Education and the Department of Public Health.

A new student progress report for students in kindergarten through fifth grade was completed and piloted in November. The progress report is designed as a home/school communication tool, one which provides information for parents about what their child is doing in the school program and asks parents to reflect on the progress that they observe in their child. The progress report will undergo a year of piloting prior to revision.

Changes in curriculum and instruction are supported by staff development. Staff development provides information about changes in curriculum content and in methods of delivery. The professional development program also provides professional development points which are required for Massachusetts recertification.

Respectfully submitted,

Avalin Green, Ph.D.
Assistant Superintendent for Curriculum and Instruction

BURLINGTON HIGH SCHOOL

The hard work and dedication put forth by the staff, administration, students and parents in preparation for the ten-year reaccreditation by the New England Association of Schools and Colleges (NEASC) was summatively realized with the completion and review of the visiting committee's report. Overall, Burlington High School was recognized for having a solid academic program and for its commitment to the students it serves. Continued accreditation was granted for ten years which certainly reflects positively upon the school community and all the individuals who support Burlington High School directly or indirectly.

Student enrollment remains steady at approximately 940, and no dramatic changes have occurred, nor are any expected which the near future. Also, all academic and cocurricular programs remain in place to meet the needs of our student body.

The Burlington High School School Council worked diligently throughout the year on developing a School Improvement Plan for the 1995-1996 school year. As its primary focus, the School Council adopted goals and objectives centering around parent involvement at the high school. The final task of the year for the School Council was to elect new members for the 1995-1996 school year. A change in the Council took place with Mrs. Margaret Hallisey, faculty member, and Mr. Matthew Sherwood, student member, stepping down upon the completion of their terms. Newly elected to the School Council are Mr. Raymond Lang, faculty member, and Mr. Jason Suffredini, student member. Mrs. Marilyn Langley was re-elected to the Council as parent member. Other members on the Council are Ms. Elinor Hartnett, faculty representative; Mr. Anthony DeSimone and Mrs. Marie DiTucci, parent representatives; Mr. James Molinari and Mr. John Mooney, community representatives; and Dr. Maynard Suffredini, Principal. The Council is to be commended for its hard work and dedication on behalf of the students and staff at Burlington High School.

The Education Reform Bill has been the most important project for the School Council and staff to review since the Spring of 1995. Three committees have been formed to address new regulations created by the reform bill and to design a school plan which will be submitted to the Department of Education in the Spring of 1996. These committees are: Time and Learning Committee which will evaluate schedules for the school day and ways in which to comply with the 990-hour requirement; Curriculum Committee which will assess the core frameworks and curriculum alignment; and Additional Programs Committee which will determine the needs of our student body and will define programs to meet the needs of all students.

Staff changes have been minimal with the resignation of Mrs. Deirdre Dodge Germaine as Health teacher and replaced by Mrs. Karen Plasse, formerly Health Coordinator of our health grant. Ms. Sharon Ruff was hired to replace Mrs. Plasse. Also, Mr. John Dillon was hired to teach one semester of Health at the high school.

Overall, we are pleased with our performance through the reaccreditation of Burlington High School as well as with the performance of our student body. We will continue to work for our students in providing a challenging educational program with extensive opportunities for all.

Respectfully submitted,

Dr. Maynard M. Suffredini, Jr.
Principal

ART DEPARTMENT

Burlington High School art students received honors in the regional and state Scholastic Art Exhibition. Ms. Sullivan and Mr. Young were members of the Scholastic Advisory Board.

In the spring of 1995 the department produced its twenty-second annual "Exhibition." Over 800 pieces of work were exhibited in the library and main lobby.

Juniors John Gavula and Ryan Spratt were selected to represent Burlington High at the sixth annual Art All-State Festival at the Worcester Art Museum. Burlington High was again a site for the regional interviews for the festival. All-State is jointly sponsored by the museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education.

The department continues to host visitors from the New England area interested in implementing computers in their art curriculum. With Mr. Lovell from the Music Department, Ms. Sullivan began instruction of an In-Service "Technology in the Arts" course for arts teachers from Revere Public Schools.

Ms. Sullivan and Ms. Panciera from the English Department served as advisors to Collab, which received accolades from the community and awards from the National Council of Teachers of English and Columbia University. Mr. Little continued to be involved with the Student Council, Factathalon and the Science Olympiad. Mr. Guadagno again served as the ninth grade interdisciplinary coordinator. Ms. Sullivan and Mr. Young made three different presentations at the National Art Education Association Conference in Houston in April. Thirteen students accompanied Ms. Sullivan and Mr. Young on a highly successful trip to Italy during the spring break. Highlights included Venice, Rome, Siena and Florence.

Graduating students were accepted at Mass. College of Art, Syracuse University, Boston University and the School of Art at the University of Hartford.

Respectfully submitted,

Philip E. Young
Art Department Chairman

ENGLISH DEPARTMENT

The English Department is proud of the accolades received by Collab '96, including awards from Columbia University and the National Council of Teachers of English. Special thanks go to advisors Carla Panciera and Lorraine Sullivan (Art Department) for their work.

The implementation of the state's education reform law is the focus for the department and high school this year. Accordingly, the English staff is studying the new language arts framework with an eye toward aligning our curriculum with the state's aim of increasing students' "facility with reading, writing, speaking, listening and viewing." Anticipated changes may include a restructured school day and an English program that includes a more diverse literature curriculum.

The recent report from the College Board Association indicated that our students performed very well on the Advanced Placement Exam. We have a proportionately large group of students taking the exam, passing the exam, and receiving college credits in English. Furthermore, the statistics indicate that compared to the select group nationwide who take the A.P. exam, our students consistently score in the upper quarter of the group. Finally, one of our students (who has requested anonymity) scored perfect 800 on the English Achievement Test, a rare achievement.

Respectfully submitted,

Robert W. Casey
English Department Head

WORLD LANGUAGES DEPARTMENT

Approximately sixty-five percent of the students at Burlington High School are enrolled in a foreign language class. We offer French, Spanish, Italian, Latin and German. All languages, except German, may be studied in a five-year sequence. German may be studied for four years. German is not offered at the Middle School. Through the cooperation and support of the Middle School teachers and members of the staff at the High School, we have been able to maintain a high percentage of student involvement in foreign language study.

Several members of the Department are involved with the World Languages Curriculum Committee. Information concerning language programs throughout the state is reviewed and utilized to implement our programs in order to keep them current and in conformity with the regulations of the Education Reform Act.

Fifteen Burlington High School students visited our partner school, the Gauss Gymnasium, in Hockenheim, Germany. During the month of October, these students attended school, lived in German homes, and went on several educational field trips, including a four-day visit to Munich. The Hockenheim students will arrive in Burlington in May for their month-long exchange. Our exchange program is now twenty years old.

Many students are active members of our Spanish, Italian and Latin language clubs. These organizations will plan activities in the spring during World Languages Week.

Respectfully submitted,

Edward A. Doyle
Chairman



Left to Right: Sharon Ruff, Jack Agati, Peggy Ryan. Jack Agati was the speaker for the spring '95 Community Health Forum "The Art of Encouragement" and the fall '95 Community Health Forum "How To Survive the Teen Age Years."

HEALTH RESOURCE CENTER

In the year 1995, the Health Resource Center, along with members of the Health Advisory Council, focused on the completion of the 1995 Revised Comprehensive Pre K-Grade 12 Health Education Curriculum, the continued implementation of the existing Health Education Curriculum and the development of health education programs for the elementary, middle and high schools, all in keeping with the Massachusetts Department of Education guidelines for Pre K-12 Comprehensive Health Education. Systemwide, staff were offered training in health topics by outside consultants and by Health Resource teachers Peggy Ryan, Karen Plasse and Sharon Ruff. Sharon joined the Health Resource Center September 1995 when Karen Plasse moved on to the tenth grade health teacher position. The Health Resource Center also continued to serve the Burlington Community by sponsoring Health Forums in conjunction with health specialists in the Boston area.

New curriculum and wellness programs implemented this year focused on the following health topics: Celebrating Cultural Diversity; the Grade 3 Lahey Hitchcock Clinic/Burlington Schools "I'm In Charge" classroom program; a Smoking Cessation Program; and a Food Issues Discussion Group for high school students, guest author Pamela Powell; Random Acts of Kindness Week; Disability Awareness Day; and AIDS Awareness Day.

Throughout the year, inservice training and educational materials were provided to all teachers on different health topics specific to that grade's curriculum lessons. Training and educational materials were in keeping with the major categories of the Revised Health Education Curriculum. The categories of the curriculum include: Personal Wellness, Physical Growth and Development, Emotional and Social Health, Human Sexuality, Substance Use and Abuse, Diversity, Violence Prevention, Safety and First Aid, and Community and Environmental Health. The Revised Pre K-12 Curriculum was formally presented to the School Committee May 23, 1995. In the fall, Health Resource Teacher Peggy Ryan presented the revised curriculum to the teachers and parents of the elementary school children.

In order to provide health education to the community, the Health Resource Center joined with other area health organizations and individuals to form the Community Collaborative on Smoking. The focus of the group's activities during 1995 was a smoking and tobacco health education program, the "Quick Quit Clinic," which was open to the entire community free of charge. The Health Resource Center continued to work with area hospitals, HMO's and other local and national organizations to develop new and to strengthen the already established linkages between the Burlington Public School System and community health education programs. During 1995, the Health Resource Center sponsored community health forums in collaboration with these organizations. The Health Forum topics included: How to Handle Childhood Emergencies, The Art of Encouragement, and Surviving the Teen Age Years.

Funding for the Health Resource Center and its programs was made possible from the Federal Drug Free Schools Grant, the Massachusetts Department of Education Health Protection Grant, Safe Schools for Gay and Lesbian Students Grant, and the Massachusetts Department of Public Health Enhanced School Services Grant. We are most grateful for all of these funding sources which allow us to provide health education programs to the students, staff and community of Burlington.

Respectfully submitted,

Sharon Ruff, M.P.H., Health Coordinator
Peggy Ryan, Ed.M., M.A., Health Resource Teacher

MATHEMATICS DEPARTMENT

The Math Department continues to meet the needs of all student levels by offering a wide variety ranging from Advance Placement courses such as Calculus and Computers to Basic Skills courses in Computers and Math. The computer programming courses and the software courses such as Lotus and P.C. Works continue to be popular. This year we have added the programming course "C" to our curriculum.

The Math League team had another successful year, finishing first in their league for the second straight year. The coaches for the team were Jean Saxe and Marlin Kagan. The teams in our league are Woburn, Stoneham, Wakefield, Arlington Catholic, Austin Prep, Bedford, and Somerville.

Grants from Hewlett Packard and "Best Bet" have enabled us to provide graphic calculators for our A.P. classes.

A number of curriculums have been updated with technology incorporated.

Respectfully submitted,

James P. Curtin
Math Department Head

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities.

The Guidance Department hosted representatives from 78 colleges and technical schools who spoke to interested students regarding admission requirements, costs, and financial aid information during conferences at the high school.

The college computer information system (COLLEGE COUNSEL) was utilized by 197 students the past school year. Each participant received a personalized booklet detailing those colleges that appear to best meet their needs, interests, and abilities. This information used in conjunction with the expertise of the Guidance Counselors provided the necessary information for each student to make a positive collegiate choice.

The 1995 Burlington High School Scholarship Program produced positive results. One hundred seventy-nine donors contributed to the 1995 program. Scholarships, totaling $171,450 were distributed to 268 recipients. Our deepest gratitude is extended to the local individuals, civic groups, and business organizations who contributed to the scholarship program.

Since 1988, one thousand eight hundred sixty-seven scholarships totaling $1,335,140 have been awarded to the graduates of Burlington High School.

The following is a profile of the Class of 1995:

Size of Class:	225 students
Number of Students Continuing Education:	201 or 90% of Class
Number of Students Seeking Employment:	19 or 8% of Class
Number of Students Entering Military Service:	5 or 2% of Class

Continuing Education Information:

Four Year Baccalaureate Programs:	172 or 77% of Class
Four Year Public Institutions:	80 or 36% of Class
Four Year Private Institutions:	92 or 41% of Class
Two Year Associate Degree Programs:	24 or 11% of Class
Two Year Public Institutions:	21 or 9% of Class
Two Year Private Institutions:	4 or 2% of Class
Educational/Vocational Non-Degree Programs:	5 or 2% of Class

1995 SAT Test Summary:
206 students tested out of a Class of 225 students or 92%

1995 SAT I Results:

Cumulative Percentages

	Verbal	Math
Above 700	0%	7%
Above 650	1%	11%
Above 600	5%	18%
Above 550	14%	29%
Above 500	22%	43%
Above 450	38%	57%
Above 400	57%	62%

of Scores in a Given Range

	Verbal	Math
750-800	0	3
700-749	1	12
650-699	1	9
600-649	10	15
550-599	18	22
500-549	16	28
450-499	32	29
400-449	39	30
	117	148

SAT II (Mean Scores)

Writing:	489
Math Level 1:	560
Math Level 2	661
Biology:	515
Literature:	486
Spanish:	539
Chemistry:	591
American History:	476

One member of the Class of 1995 was recognized as National Merit Commended Student.

One member of the Class of 1995 was recognized as a commended student in the National Achievement Scholarship Program for Outstanding Negro Students.

Two members of the Class of 1995 were awarded National Merit Scholarships.

Respectfully submitted,

Thomas Imbriglio, Chairperson
High School Pupil Services

READING

At Burlington High School, reading instruction is an integral component of all areas of the curriculum. To supplement this instruction, the Reading Specialist provides testing, diagnosis, evaluation, and instructional support services in all verbal areas. Programs are designed for entire classes, small groups, and individuals based on the specific needs of the situation. Referrals for such programs are made through all members of the high school community, including teachers, counselors, parents, and students themselves.

For the third consecutive year, this program has been funded with a three-fifths position. With time and schedule changes imminent, discussion has taken place, particularly in the Time and Learning committees, to better utilize the reading program under the new guidelines of the Educational Reform Act.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

SCIENCE DEPARTMENT

Student interest in science at Burlington High School continues to exceed the graduation requirement of two full courses, one in physical and one in life science. The freshmen and sophomore enrollments in science are essentially at 100%, the junior enrollment is over 80%, and the seniors are over 50%.

Faculty staffing continues with eleven full time teachers plus one mathematics teacher who is certified in physics and teaches two courses, and the Chairman, who teaches the two advanced placement courses.

The Science Department offers twenty-two different courses, distributed between physical science and life science and classified as honors level or not. Twelve are physical science; ten are life science. Ten of the twenty-two are honors level; twelve are not. Among the ten offered as honors courses, five are physical and five are life sciences.

Continuing active involvement with the matter of student and teacher safety in science experiments, the department has remained involved with the Board of Health, the Environmental Engineer, and the state Office of Technical Assistance. In June, an official from the Office of Technical Assistance toured the department extensively and spoke with every science teacher. The report from this occasion was received in August and has formed the basis of an ongoing examination and evaluation of all practices in the Science Department.

Respectfully submitted,

David L. O'Hearn
Science Chairman

SOCIAL STUDIES DEPARTMENT

The most important academic improvement made during 1995 was the purchase of new or updated textbooks for several of our courses. New textbooks were purchased for the senior psychology and sociology courses. The teachers of these courses are very pleased with the results. They appreciate having up-to-date research data, an improved and colorful format, and a multitude of teacher assistance resources. A completely rewritten and updated edition of the junior year textbook for the course titled *American and the World: 1840 to the Present* was procured for the honors level. The teachers using this text have also been impressed with its inclusiveness, variety, and panoply of teaching strategies and resources. Next year will be the second year of our four-year plan to revise and update all textbook materials throughout the social studies curriculum.

The traditional social studies field trips have been conducted with much success. The biannual law field trips to the State House and Suffolk County Court House, conducted by Mr. Driscoll, continue to be popular and very informative. In the spring, the sophomore United States History classes went to Salem and Danvers to visit sites related primarily to the 1692 witchcraft hysteria. Highlights of this field trip included the Rebecca Nurse homestead, Salem Village sites (now Danvers), the 1664 Gedney House, Peabody Museum, and the Salem Witch Museum.

In October, our annual local history tour of Burlington was conducted for the sophomore United States History students. We wish to specifically thank several individuals for their part in helping to make the day a success: Mrs. Roger L'Heureux, Historical Commission member, cheerfully opened the West School and Museum building and prepared many useful handout sheets; Mr. James Ashworth shared his expert knowledge of the burial ground; Mr. Fred Staten conducted the tour of the Church of Christ; Mr. Harold Smith gave a colorful explanation of the Wyman House in cooperation with the helpful resident caretakers, Mr. & Mrs. Peter Wyman; and Mr. Albert Wilde, of

the B.H.S. faculty, very kindly opened the beautiful Winn Mansion, on behalf of the Lynch family owners, and showed students the key features of this historic landmark.

In November, Mr. Costa and Mr. Driscoll combined their senior sociology and law classes, again, to conduct a field trip to the M.C.I. facility at Bridgewater. Despite all the time and effort required to participate in this program, called "Project Youth," the teachers and students all agree that it is a highly worthwhile and valuable experience.

Burlington will celebrate its two-hundredth anniversary in 1999. The Social Studies Department of Burlington High School has started to formulate plans to help commemorate this important milestone. Mr. Robert J. Costa, long-time town resident and teacher in this department, has been appointed to the Burlington Bicentennial Commission. Because of his substantial knowledge and keen interest in local history, we rely on him for motivation and guidance in our efforts.

A creative and noteworthy project was undertaken by Mrs. Brown with her freshmen World History classes. Groups of students designed and constructed inter-active and three dimensional exhibits on specific Greek and Roman themes to create a "mini-museum" in the lower library. Follow-up assignments included student evaluation of their peers, critiques, papers, and tests. Other teachers also brought their classes to the library to utilize the resource.

Teacher self-improvement and professional development continue to be supported. Most of the members of the department participated in the 26th Northeast Regional Conference on the Social Studies, held in March in Boston. Several teachers participated in a variety of seminars and workshops throughout the year. We also wish to commend and congratulate Dr. James W. Beaudry on the achievement of obtaining his doctorate degree, in June, from the University of Massachusetts at Lowell.

Two pre-practicum student teachers worked with the Social Studies Department during the fall semester — Mr. John Andrejkovics, a graduate student from Boston College, and Miss Amy Macera, a graduate student from Gordon College. Both are scheduled to do their full-time student teaching here in the spring semester.

The Social Studies Department administered a number of awards and elections during the year. The junior class elected as their 1995 delegate and alternate to Student Government Day, held in April at the State House, Anne MacDonald and Alicia Pattison, respectively. The delegate to Girls' State was Kristin Reilly. The American Legion Post chose not to sponsor delegates to Boys' State this year because of financial difficulties. The recipient of the D.A.R. "Good Citizen" award was Ava Gordinier (nominated by the faculty and elected by the senior class). Several students took the A.F.L.-C.I.O. scholarship exam and one, Stephen Maria, received $500.00. The Middlesex County Bar Association "Good Citizen" award went to Kevin P. Slater.

We are pleased to report that there have been no changes in personnel during the year.

Respectfully submitted,

Jeffrey W. Hoyt
Chairman

MARSHALL SIMONDS MIDDLE SCHOOL

Marshall Simonds Middle School continued to emphasize student learning as its major goal during 1995. A variety of curriculum and instructional strategies were utilized to address the academic and developmental needs of the adolescents in grades 6, 7, and 8. Technology and cooperative learning were used in mathematics; student journals and writing workshops were regularly used by the language arts teachers; interdisciplinary themes were developed to demonstrate important connections in social studies; and hands-on discovery-based lessons were the focus of the middle school science department. A foreign language week, popular concerts that featured over 150 instrumental and choral music students, and progressive curriculums in physical education, technology education, and family and consumer science highlighted the middle school exploratory program. The school community was especially honored by 3 eighth graders who received recognition in state-wide scholastic art competition. Thomas Cincotti was presented with a gold key and Michael Fantasia and Allison Godino won silver keys.

The School Council prepared and submitted a School Improvement Plan that was approved by the Burlington School Committee. The plan included recommendations for increased funding of professional development activities for teachers. The Council also urged support for needed instructional materials, and capital outlay and building maintenance priorities. The School Improvement Plan also established recommendations for student learning time. The new Education Reform Act dictates that middle schools must schedule a minimum of 900 hours of structured learning time in a school year. The School Council agreed that the new time and learning regulations support the middle school philosophy which includes a wide array of subjects; integrated curricular content; variety in instructional strategies; and collaboration among teachers, administrators, parents, and the community at-large. The flexible structure of the middle school with its emphasis on teams, common planning time for teachers, blocks of instructional time, and an individualized and personal approach to student needs is most compatible with the new regulations. James Dolan was elected to co-chair the School Council and Michelle FitzGerald and Thomas Killilea were elected as new parents on the Council.

June 1995, marked the end of Barbara Gorney's educational career in Burlington. Mrs. Gorney served as a teacher at

the Memorial School and Marshall Simonds Middle School for twenty-five years. Barbara spent most of her time at the middle school in the role of Team Leader. She provided first-level administrative and instructional guidance and support to hundreds of students and teachers. Mrs. Gorney's early retirement represents a special moment in the history of the middle school in Burlington. She was a prime force in the establishment and implementation of the individualized student-centered philosophy that has been a foundation for the continued growth of programs and school practices at Marshall Simonds. Neil Lusas, a grade eight science teacher at the middle school, was appointed to replace Mrs. Gorney as one of three Teams Leaders at M.S.M.S.

Staff development was encouraged in a variety of ways in 1995. Curriculum review committees implemented new content in grades 6 and 8 social studies. The mathematics department is presently piloting two new math texts in grades 6 and 7. The foreign language department is participating in a system-wide evaluation of current methods and materials. Many middle school teachers have been active contributors to the Greater Boston Middle School Alliance that enables teachers to collaborate and share educational experiences with their peers from around the state. Summer workshops in technology and school improvement were attended by over half of the middle school faculty.

Marshall Simonds Middle School maintained its reputation as a clean and well-maintained school through the efforts of an outstanding custodial staff. The annual Curriculum Enrichment Program, held during the month of July, enjoyed its highest attendance. Student events, parent-sponsored activities, and special student award programs helped to support the strong partnership that remains between the community and the middle school. This relationship should prove vital as the middle school introduces the technology and curriculum standards that are essential to students as we approach the 21st Century. .

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

The Fox Hill School welcomed the following new staff members in 1995: Mary Webb, Instructional Assistant; Jean Field, Instructional Assistant; Barbara Nelson, Instructional Assistant; Sandra Nannene, Instructional Assistant; Karen Potts, Instructional Assistant; and Kimberly Knight, Instructional Tutor. Resignations were accepted for Doreen Fortini, Marie Murray, and Christine Pendleton, Instructional Assistants, whose outstanding work was greatly appreciated by the Fox Hill School community.

The Fox Hill School Council, comprised of teachers, parents, and community members, met regularly in 1995 to review the annual school budget and adopt educational goals for Fox Hill that were consistent with goals established by the Burlington Public Schools and the Massachusetts Board of Education. The Fox Hill School Improvement Plan established procedures to strengthen communications and partnerships between home and school.

Educational priorities for this year have included the expansion of technology use at the Fox Hill School. Fox Hill staff and children have actively participated in extensive training programs with new technological equipment. Other priorities have been staff training in the implementation of new Social Studies and Health curricula and the expansion of the Writing curriculum to include writing in all curriculum areas.

The Fox Hill School children in fifth grade this year worked with members of the business community in the Junior Achievement Program, learning first hand about economics, decision making, and advertising issues in the business world. Each classroom participated in six sessions with their business partners, and teachers participated in orientation and training programs.

A team of third, fourth, and fifth grade students represented Fox Hill School in the "Brain Quest Tournament," an academic challenge organized by Barnes and Noble Bookstore. We are very proud of our Fox Hill Team: Kenny Lukas, Kristen Sylvester, Nina Sainath, Larry Conway, Libby Warfield, and Michael Colangelo. The Fox Hill School Team finished in second place competing with other Metro West communities. The staff coordinator for Brain Quest was Mary Lou McQuinn.

Fox Hill School children are to be congratulated for their responsible efforts in contributing to many worthwhile charitable organizations this year. Displaying exemplary citizenship, students significantly contributed to People Helping People, American Red Cross, Boston Community Schools, Oklahoma City Relief Fund, and the Multiple Sclerosis Society.

The Fox Hill School Parent Teacher Organization deserves special recognition for the time, energy, caring and support they have devoted to the school. The outstanding cultural and educational enrichment programs they sponsor, the generous gifts they donate, and the successful family activities they organize are significant and valuable assets to our school.

The Fox Hill School continues to make a strong commitment to the thorough implementation of the Burlington Public Schools Mission Statement and the Fox Hill School Code in an atmosphere of encouragement and respect.

Respectfully submitted,

Richard Benowitz
Principal

MEMORIAL SCHOOL





The American flag on the flagpole had flown over the USS Constitution and was presented to the Memorial School at its 40th Birthday Celebration. The flag on the lawn was painted by Memorial School neighbor and friend Jack Blenkhorn.

What an exciting year 1995 proved to be for the Memorial School! Throughout the winter and spring months, students, parents, and teachers all participated in activities in preparation for our giant 40th Birthday Celebration. Over 800 people attended the party and rededication ceremony which was held on a beautiful, sunny Sunday afternoon in May. Families enjoyed picnic lunches while listening to a folksinger, children were treated to face painting and other art activities, and tours of the school were conducted by our newly selected Student Council members. The six triangular shaped banners that were created by each of the grade levels under the coordination of our Art specialist Donna Ferruggio were displayed proudly on the front of the school and represented the children's impressions of what the Memorial School means to them. When the official ceremony began, we were privileged to hear praise from noted local dignitaries for the Memorial School and its commitment to providing quality education for the children of Burlington for over forty years. Our afternoon festivities included a presentation of both a United States flag that had flown over the USS Constitution and a newly created Burlington flag, a wonderful revue by the Citations Drum and Bugle Corps, and a mini-concert by the Memorial School Band. The afternoon was capped by all of the Memorial School children singing a song which was composed especially for the occasion by our very own music teacher, Roger Roth. Everyone who attended enjoyed a piece of the spectacular three-dimensional birthday cake shaped like the Memorial

MEMORIAL SCHOOL'S
"BECOMING A LEADER" PROGRAM



COOPERATIVE, RESPECTFUL, AND CARING CHILDREN
MAKE GOOD CITIZENS AND RESPONSIBLE LEADERS





School! The afternoon was truly reflective of the very strong sense of community that prevails at the Memorial School and the sight of so many Memorial School graduates who were in attendance that day attests to how long-lasting these sentiments are. The event would not have been a possibility without the

untiring efforts of the committee of parents and teachers, headed up by Geri Marion and Sheila Englert.

The Activity Committee and Policy Committee continue to plan many exciting activities and programs for the Memorial community. "March Madness Week" was held to coincide with the NCAA Basketball finals; during "Disability Awareness Week" children learned firsthand about disabilities and handicaps; and each child's origins were explored and celebrated during our "Recognizing Diversity Week." We also celebrated the short, but exciting, Red Sox success during "Pennant Fever Week," held "Memorial School Pride Days," and had a successful repeat of our "3R Day" (Reading, Running and Relaxing). During each of these programs, designed both to boost school spirit and to educate, the teachers provided activities for the children which incorporated the theme into math, reading, writing and art activities.

The Memorial School Leadership Program, which emphasizes the character building skills of caring, cooperation and respect, expanded with the creation of a 4th and 5th grade Student Council, bus monitors, and playground helpers. "Leaders of the Month" continue to be recognized each month at assemblies, in school newsletters, and now, in Town newspapers. The children have certainly demonstrated their sensitivity to others' needs through their response to our Caring Drives. In February, hundreds of senior citizens received hand-made Valentines from our students through the Senior Center and the Meals-on-Wheels program, and in March over 500 items were donated to the Burlington Food Pantry. During the month of October, we had a "Penny Harvest" and collected over 43,000 pennies. The children once again selected the Jimmy Fund to be the recipient of this "harvest" and a check for $435 was presented to them. We ended the year with a bounty of hats, mittens and gloves presented to "Operation Overcoat" in November and with a truckload of toys, puzzles, and games that were donated to the American Red Cross in December for children who are living in shelters. We are so proud of our children and their development of these leadership skills of caring, cooperation, and respect!

The faculty at the Memorial School continues to strive to provide enriching activities for the children that are reflective of the most current educational practices. This year we welcomed the following new staff members: Barbara Oliver, Kindergarten; Sandra Coates, Instructional Assistant; and Pamela Martins, Speech and Language. Staff members regularly attended workshops on such topics as cross-grade activities, manipulative and problem solving based mathematics, incorporating technology into the curriculum, and authentic means of assessing our students. We are fortunate to have recently obtained Macintosh computer systems for every second through fifth grade classroom, high quality tape recorders for recording students' reading, and a computer camera that instantly prints out photos! Our children are now able to incorporate photographs immediately into stories that they are writing in the classroom! During this year, we also implemented the new Health and Social Studies curriculums; what a joy it is to see the children so interested about historical topics as they explore them through a variety of rich literature books.

1995 was truly a year of transformation for the Memorial School. The interior was freshly painted in an appealing silver-blue, new ceiling tiles and double the amount of lighting in the corridors were installed, the music room, lower wing hallway and classrooms were re-tiled in innovative and colorful patterns, and, most impressively, the old Lexan windows that were impossible to see out of were replaced with beautiful windows, with screens! The result is a bright, open, and cheery atmosphere with lots of fresh air and natural light. The Memorial School is truly appreciative to the residents of Burlington for their generosity.

The Memorial School Council, comprised of parents, teachers, and community members, met many times during the year to continue implementing the goals of our school improvement plan: fostering parent participation and creating more community involvement in our school. The Council acts as a vehicle for the parents, school, and the community to work together. One of the most important activities that the Council is working on is the creation of a Resource Directory of Time and Talents that will be used by the school to increase parent involvement in the school. The Memorial School thanks the following members for 1995: Parents: Paula Cappello, Jack Requa, and Juliette Mott; Teachers: Mary Lou Martin and Sally Rubin; Community Members: Andy Kischitz and Suzanne Sousa; and Principal, Jackie Kearns.

Through the generous support of the PTO, the school was able to purchase materials to enrich the classroom environments. Parents also assisted in classrooms, the office, the library, and facilitated school enrichment programs for the children. We are grateful for the dedication of our parents who continue to assist us in providing the most enriching and exciting educational experiences for the children of Memorial, and we look forward to another successful year in 1996.

Respectfully submitted,

Jacqueline Kearns
Principal

PINE GLEN SCHOOL

The Pine Glen School population grew last year as the School Committee consultant predicted. The total number of students increased to over four hundred by June 1995. Even with the increase in the student population, we were able to maintain good student/teacher ratios in each grade level.

Many special programs were held during the school year including musicals, enrichment programs, DARE activities, etc. A very special tribute was held in the spring when a rare Ginkgo tree was planted on our school grounds in memory of the children who lost their lives in the Oklahoma City Federal Building disaster. Another very special musical was held in June to celebrate Flag Day. At this annual affair, our school was presented a Burlington Town Flag from the Veterans Services. The flag was presented to the school by Mr. William J. Lewis.

School physical improvements continue to be a priority for the P.T.O. and our School Council. Many additional improvements were made to our building last summer. The last phase of a massive plumbing renovation was completed. All of the original lines have been replaced with new copper pipes. In addition, new ceilings were installed to cover all of the new pipes. The teachers' room was totally renovated and many areas were painted.

Our play area behind the school got a new slide and some new benches. The school grounds have been nicely maintained by the Recreation Department and our school is looking good. We are hopeful that Pine Glen will be the next school chosen for window replacement when Town Meeting votes on capital expenditures this spring.

Our teaching staff continued to be trained in academic challenge, writing integration, and computer instruction. More quality computers are being added to our classrooms and our computer lab. We know that being technologically capable is the key to the future.

Respectfully submitted,

Stephen E. Preston
Principal

WILDWOOD SCHOOL

The year 1995 will mark the final full year of operation for the Wildwood School. The Francis Wyman renovations are well underway and the Wildwood School is scheduled to close its doors in June of 1996.

This year 1995 has been an eventful one with the portable classrooms in full swing and the school making ready for the eventual closing in June. This year the final redistricting proposal has been recommended and approved by the School Committee. The entire Town will be redistricted and all the elementary schools will open in September 1996 with new school populations.

During the past year, several staff changes took place. Mrs. Vicki Gorman, a teacher at the Wildwood School for over thirty years, retired. Mrs. Denise Paquette and Mrs. Karen Pepoli took maternity leaves. To accommodate these changes, Miss Michelle Ferreira moved to Grade One, Ms. Anita Mason moved into a full-time Grade Three position, and Mrs. Stephanie Hackbarth moved into the half-time Grade Three position. Mrs. Sandra Troscianecki moved to Grade Three from Grade Five to accommodate the population shift at the school.

The Wildwood School remains committed to providing a curriculum that commits itself to meeting the needs of the primary school child. We have been very happy with the growth and expansion of various curriculum areas during the past several years. We have updated and revised the Language, Writing, and Social Studies curriculums and we are presently working on the Mathematics curriculum. We look forward to the year 1996 as a year of opportunity to bring the very best programs to the children of Burlington.

Everyone in the Wildwood community deserves a special commendation and personal thank you for their ongoing efforts and dedication to the school and its children, not only in 1995 but also throughout all the years the school has been open.

My special thanks to the School Council, the Staff, and the P.T.O., whose tireless efforts on behalf of the children are greatly appreciated.

Respectfully submitted,

Paul Cabral
Principal

BURLINGTON SCIENCE CENTER

The year began with a blast: interested 4th and 5th grade students took part in designing a Space Suit for a contest sponsored by the Science Center and Continental Cablevision. Each school was also treated to two new exhibits: Bald-faced Hornets and 3D Vision.

A series of six Cable TV programs were produced and aired to introduce parents and other town residents to the Science Center's programs. Topics included: Bubbles and an introduction to the Science Center's new Hedgehog, Sonic.

Though our focus is primarily at the elementary level, we assisted Middle School and High School teachers in the development of hands-on materials related to space and physics, respectively.

Other special projects included: the making of Apple Cider, creating Blob using a simple chemical reaction, a "Green" Teacher Workshop featuring science activities that had to do with the color green, and a variety of classroom animal programs.

Along with regular school projects, we also worked with the Conservation Commission and the Board of Health on a number of environmental issues affecting the schools and community.

Respectfully submitted,

John Papadonis and Anne Schloder
Burlington Science Center

COMPUTER APPLICATIONS MEDIA DEPARTMENT

The Computer Applications Department won a state competitive grant to enhance curriculum integration using telecommunications. The "Past Meets the Future Grant" began a collaboration between third graders and sixth graders to study ancient civilizations using the Internet and electronic mail. The $23,000 received for this grant was used to install telecommunications workstations, printers, and related software in grades three and six social studies classrooms. Local matching funds were used for supplies and training. This unique program will be one of several models used for telecommunications curriculum development in the future.

Key activities within the Department included continued expansion of wiring and access points for media and telecommunications. A local area network was completed in several phases at Burlington High School for inter-school communications and a distributed network server for student information access. Many workshops and mini workshops were run by members of the Burlington staff to provide training in many areas of technology at all levels of the school district. Donations by companies, Best Bet Grants, PTO, and direct parent involvement in our programs allowed several schools to acquire equipment and resources at little or no cost. The Pine Glen School was able to create an entire IBM computer lab with assistance of a parent and the PTO. Ongoing partnerships with businesses are encouraged and supported by the Department.

The coordinator of the Department continues to be a member of the Town of Burlington Computer Study Committee. Its role is to assist planning for the Town government acquisition of technology and related software for use by Town departments. This work assisted the ongoing work of the Technology Planning Committee for the School Department. This liaison creates awareness of other Town department technology related issues and activities. The School Department Study Committee will submit a five year technology plan to the Superintendent in early April. Many Burlington parents, staff, and administrators have served on this committee to develop a working plan for the future of technology in the Burlington Public Schools for the early 21st century.

The Computer and Media Department continues to provide a high level of print, multimedia, and technological support to the students and faculty of the Burlington Public Schools for the improvement of curriculum and instruction. Additional books, multimedia titles, and supplies have been purchased to continue varied computer and media programs and initiatives within the Burlington Public Schools. The Department staff wishes to extend its thanks to the community for its continued support of the Department and its mission in the Burlington Public Schools.

Respectfully submitted,

Arthur Fallon
Coordinator of Computer Applications/Media

LIBRARY MEDIA CENTER

The Library Media Center was open on school days from 7:10 a.m. until 2:15 p.m. Staffed by two media specialists and two instructional assistants, it served a building population of approximately 1,100. In 1995, there were 18,235 student and staff visits to the Center and a total usage of 54,903 print and non-print resources. In addition to working with individual patrons, the library staff taught 108 research skills lessons and assisted students during 478 class visits to the library. The AV media specialist taught two TV production courses in conjunction with the English Department.

The library was the recipient of two grants. It received a $300 Health grant for books and $600 from Best Bet for a CD-ROM version of the *Scribner Writer's Series.* The *Scribner* arrived and was installed in time for use by juniors and seniors writing English literature research papers. The students were delighted with this resource, finding it easy to use and very helpful. The *Boston Globe, Discovering Authors,* and *Magill's Survey of Science* on CD-ROM were also added to the Center's resources. One multiple CD-ROM holder was installed. This allows students to access six resources at one Electronic Research Room computer. A second OPAC station was installed to improve catalog access.

The Freshman Orientation Manual and lessons were revised to include an information search and use of the OPAC. The LMC Management Manual was updated to reflect the move

to school-based management. Mrs. Cimmino and Mrs. Steeves completed the first inventory using the automated system, noting a yearly loss of 534 books. Mr. Hayes worked with Science teacher Dave Luther to implement a month-long interdisciplinary unit on baseball. Staff attended workshops on the Internet, interdisciplinary learning, and efficacy for women. Mrs. Hallisey teamed with Social Studies teacher Julia Brown to attend a workshop at Tufts on using the new technology to teach about the world. The library obtained IDEA accounts from UMass Lowell and offered account information, Internet articles, and demonstrations to interested staff.

The Library Media Center plans to use the recommendations in the N.E.A.S.C. Reaccreditation report for future planning. Recommendations include expanding the Center's electronic research room, securing the library, allocating an area with a professional collection for teachers, centrally cataloging all software, print, and AV materials, and updating the collection.

Respectfully submitted,

Margaret A. Hallisey
Library Media Specialist

MUSIC DEPARTMENT

Music faculty personnel remained the same during 1995. As usual, music students throughout the system were involved in a host of activities and performances.

Wildwood music students presented a spring concert on May 4 and an enthusiastically received talent show on June 19. A festive holiday concert for parents and friends was offered on December 13.

At the Fox Hill School, fifth grade students participated in a DARE graduation on March 8 and presented a spring concert on May 18. Fifth grade music students also performed at a Fox Hill reception on June 15. The year closed with a daytime winter concert on December 14.

Memorial School recorder students started out the year with a recorder concert on February 15. Music students also presented a spring concert on May 17 and a festive holiday performance on December 12.

Students at the Pine Glen School offered a spring concert on May 18 and a holiday concert on December 13. It should also be noted that fourth and fifth grade instrumental students throughout the system received weekly instruction under the direction of Tom Vento, and presented several school-based concerts during the course of the year. Approximately 160 students signed up to begin instrumental instruction in September, and many other fifth graders continued their instrumental experiences as second year intermediate players. The importance of the elementary program as a feeder for our exemplary middle and high school instrumental programs cannot be emphasized enough.

At the Marshall Simonds Middle School, musical performances and activities crowded the calendar. Six choral and eight instrumental students auditioned for spots in the elite Northeast District band and chorus on January 21 at Lynnfield High School. Three choral and two band students were accepted and performed at Gordon College in Wenham on March 11. On March 8 and 10, the MSMS Concert Band participated in a round robin exchange with the Nock Middle School from Newburyport. Concerts were presented for student audiences at both schools. The



MSMS Band Director Doug McIntosh works with Jazz Band Saxophone Section. Left to right: Julia Pfeiffer, Tara Sainath, Ryan Correia, Karen Tauro.

MSMS Jazz Band hosted an exchange concert series of their own with the Andover Middle School Jazz Band on March 22 and 24. On April 5 and 7, the Concert Band toured the elementary schools presenting performances intended to motivate younger instrumentalists to continue musical studies. Various MSMS wind groups displayed their talents on May 2 at a spring concert featuring the Stage Band, Concert Band, Junior Band, and Select Winds. On May 10, instrumentalists and their families celebrated the year's accomplishments at a Band Awards Banquet. The MSMS Dixieland Band played for parents after

the dinner. During the course of the school year, a variety of select MSMS instrumental groups performed at school activities like scholars' brunches, grade assemblies, and the "Night of Vaudeville" variety show. The Winter Concert was presented on January 10.

MSMS choral students kicked off a busy performance year with a January 10 winter concert featuring members of the MSMS Chorus and the Eighth Grade Select Chorus. Spring activities included a May 2 spring concert, a field trip to Whalom Park, and an appearance by select chorus members in the June 6 "Night of Vaudeville" show. The fall season found chorus members performing at Halloween and Thanksgiving assemblies. Christmas activities included a Quincy Market concert on December 7 and a special presentation for retirees at the Gables in Winchester on December 13.

Members of the Burlington High School Band enjoyed a busy and rewarding performance schedule in 1995. The year began with a recruitment concert for MSMS eighth graders on January 27. Vocalists Alex Kostopoulos, Darren Ranalli, and Steve Maria performed at the Senior District Festival on January 7 at Gordon College. The BHS Band also performed at concerts on March 8, May 11, and December 14. Band members and their families attended awards banquets on May 10 and December 7. The last two weeks of August found BHS instrumentalists participating in the annual band camp in preparation for marching season. During the football season, the BHS Band was one of only two conference bands to perform at all games, both home and away. Other outdoor appearances included Memorial, Halloween, and Veteran's Day parades. Additional performances included the first ever outdoor pep rally and BHS graduation exercises.

The Department continued to upgrade the high school theory lab with the addition of several new pieces of equipment. During the year, choral and instrumental students combined on several Friday afternoons to present special recitals for student and faculty audiences featuring soloists, small ensembles, and original students' compositions. One of the recitals featured an all vocal program.

BHS musicians played a big role in this year's musical, "South Pacific," which was presented by the Drama Department on March 23, 24 and 25 to rave reviews. Other choral performances included concerts on May 11, May 27 and the annual "Spring Sing" on June 6. During the holiday season, there was an evening program on December 14, and choral members also provided holiday concerts at Baldwin Landing, Woburn Mall, Western Hotel, the Rotary Club, and the Senior Center. Choral members received recognition for their accomplishments at an awards night on June 8. The BHS Chorus also enjoyed an April 27 trip to Quebec City.

During 1995, the Burlington Music Department continued to offer quality classroom music education to students throughout the school system. Elementary and middle school students received two periods per week of classroom music instruction, and BHS students were offered electives in Theory I, II, and III, piano lab, voice class, and music drama workshop. The importance of these courses, which afford all Burlington students a quality fine arts education, cannot be underestimated and are a vital component in our continuing mission to provide comprehensive and quality music instruction for all our students.

Respectfully submitted,

Douglas McIntosh
Music Coordinator

DEPARTMENT OF ATHLETICS

The focus of the athletic program is to strive to maintain a highly competitive interscholastic program, all the while constantly fostering a safe and healthy atmosphere for each student athlete involved. In every instance, the values of sportsmanship, health, and academic excellence are promoted throughout the program. This is accomplished while maintaining the ability to place the proper emphasis and value on winning.

The year was an extremely successful one, both in the classroom and on the playing fields and in the gymnasiums. During the winter season, the Boys' Gymnastic team added a second consecutive State Championship to their impressive record. Under the direction of coaches Rick Hayes (Boston Globe Coach of the Year) and Rich Baczewski, the team went undefeated on their way to the State crown. The Girls' Basketball team also enjoyed a great deal of success on the courts. With coaches Peter Breton, Russell Hammond and Deborah Clark at the helm, the team won the Middlesex League Championship and competed in the State Tournament. The Girls' Gymnastic team was represented by Kim Walsh's outstanding performance at the State Championships. In Wrestling, Jeremy Royds completed an outstanding four-year career qualifying and competing at the Nationals and being named as an Interscholastic All American Wrestler.

During the spring seasons, each athletic team qualified for post-season play for the first time in nine (9) years. Baseball's Sean McGowan earned All Scholastic and All District honors. The boys' and girls' tennis teams went deep into the tournament with young teams, a great sign for the future. The Lacrosse team made its first tournament appearance since the playing days of head coach Kevin Bibeau, before bowing out to tournament power St. John's Prep. Burlington High School once again hosted the Middlesex League Spring Track Meet, as the League continues to recognize Varsity Field as a leading outdoor athletic facility in the area.

During the 1995 fall season, the Boys' Soccer team was crowned Middlesex League and Division II North Champions.

The coaching staff of Martin Manuelian, Peter Ward, and Kevin Thorpe then took the team to the State Tournament, bowing out in the State semi-finals. The team's Dennis McGonagle earned All Scholastic honors for his outstanding goal-keeping during the season. The Girls' Soccer team enjoyed an outstanding season, qualifying for tournament play and beating number one in the nation Winchester, before a capacity crowd at Brush Field. The Boys' and Girls' Cross Country teams, as well as the Girls' Swimming and Golf teams had individual student athletes competing at the M.I.A.A. Sectional and State Championships.

In each coach's continuing effort to promote and demonstrate his/her commitment to academic excellence, 36 individual athletic teams, at the varsity, junior varsity, and freshman levels, qualified for the M.I.A.A. Academic Excellence Awards.

The Burlington Booster Club, under the direction of President Lenora Doble, continued throughout the year to work with the various coaching staffs in promoting sportsmanship and positive school spirit for the entire Burlington High School community.

As 1995 drew to a close, the school community was notified that the athletic program was the recipient of the *Boston Globe's* prestigious Ernest Dalton Award for its overall excellence in high school athletics. The award was the first for the school and further demonstrates the student athletes' and coaches' commitment to excellence.

Respectfully submitted,

Donald J. Dabenigno
Director

SUPERVISOR OF NURSES

Burlington Public Schools have a full time RN in each school to provide the students with emergency and medical care.

We have taught the following subjects in classrooms:

Aids Awareness and Universal Precautions
Dental Hygiene
Fit To Be A Healthy Me (nutrition and exercise)
Head Lice
Puberty

The Nurses are represented on the Health Advisory Council. We meet on a monthly basis with each other. We have formed Health Teams in each of our schools that discuss medical needs of our students.

We screen the students in the following areas:

Head Lice
Scoliosis

We coordinate the Hearing and Vision Exams, Podiatry Evaluations, Sports, and Intermittent Physicals.

The Nurses have attended various conferences and workshops this school year on the following subjects:

Asthma
Basic Concepts in Identifying Health Needs of the Adolescent
Delegation of Medication in the School Setting
Diabetes in the School Age Child
Hearing and Vision Screening
Pediatric Infectious Diseases
Physical Assessment of the School Age Child
Postural Screening
Responding to the Traumatized Child

For staff members, we have provided the following:
Blood Pressure Checks
Diet and Weight Programs
Flu and Pneumonia Vaccines
Hepatitis B Vaccines
Medication Information
TB/Mantoux Tests

We have provided for Staff Development: Personal Hygiene, Universal Precautions and CPR Training. We provide updates of current health issues, act as a medical resource, and coordinate cholesterol screening.

We look forward to another year of serving the students, parents, and staff of the Burlington Public Schools.

Respectfully submitted,

Paula Hayes, RN
Supervisor of Nurses

SUPERVISOR OF ATTENDANCE

The Supervisor of Attendance has the responsibility of enforcing the Department of Education regulations pursuant to compulsory school attendance. Students between the ages of 6 and 16 years are to be enrolled in a public, private or school committee approved home-schooled program. The daily attendance of these students is monitored. Telephone contact is made with the home when notification of absence has not been made to the school. If habitual absenteeism occurs, parents are notified and administrative action is taken.

The Supervisor of Attendance prepares and maintains records of Employment Permits issued to students 14 through 18 years of age. A student is allowed to work only at the job stated on the employment permit. If a new position is secured, another employment permit must be obtained. The permits are obtained in the Office of Pupil Services, located in the Adminis-

tration unit at Burlington High School. This office is open Monday through Friday between the hours of 8:00 a.m. and 4:00 p.m.

The Burlington School System participates in the National School Lunch Program. If a family finds it difficult to purchase school lunches at the regular price, they may apply for free or reduced price meals. The Supervisor of Attendance examines and processes all lunch applications. Eligibility for this program is determined by income guidelines set down by the federal government. Applications for the program are available at the schools, and families may apply at any time during the school year.

The Supervisor of Attendance has the responsibility of coordinating the State reports filed with the Department of Education on October 1 and May 1 of each school year. These reports incorporate data relative to school enrollments.

Respectfully submitted,

Monica J. Curtin
Supervisor of Attendance

SCHOOL PHYSICIAN

All the sport physicals for the high school have been completed for 1995. The physicals for the elementary and middle schools will be arranged shortly.

The students have been courteous and orderly during these physical examinations. My thanks go to all the nurses for organizing and coordinating these student physicals so that this difficult task can go smoothly and efficiently.

My congratulations to our football team and their coaches for a gallant effort. Their determination and stamina under pressure and stiff competition were an inspiration to us all. My appreciation goes to the trainers for their assistance during the home games.

As always, my gratitude goes to the School Department for allowing me to be part of it all during these past ten years.

Respectfully submitted,

Gary L. Goldfarb, M.D., F.A.A.P.
School Physician

BUILDINGS AND GROUNDS

Many building repairs have been accomplished during the past year.

High School

Twenty new steel doors were replaced at the High School in the Front Lobby entrance, Wooden Gym, Vinyl gym and in five classrooms. Plexiglas windows were replaced with new bronze glass in the Teacher's Cafeteria, Cafeteria II and Street I. Blinds and drapes were repaired in classrooms and new blinds were purchased in the Main Office. Walls and doors were painted in Street I, Street II and connecting corridors. Most of the window trim and doors were painted. Major ceiling leaks in the Dance Studio were repaired. In the Science Department, all vents were calibrated and repaired. Gas jets in this Department were repaired or replaced. A new partition wall was installed to divide a large classroom into two. New white chalk boards were installed in fifteen classrooms. A partial roof top infrared scan of the Science and Gym accessible roof surfaces was done to determine wet areas. Many major roof leaks were repaired in the Main Street, Library, Science Area, Administration, Vinyl gym and Music area. A storage area was renovated into a Hazardous Waste Storage Room. Items such as photography, chemical waste, used fluorescent tubes, used art supplies and chemicals are to be stored until they are properly disposed. Twenty-five door cylinders were installed in the Athletic Area. A wall was removed in the Principal's Office to enlarge the area. The walls in open space B were resurfaced and painted. The floors were painted and sinks for all classrooms were installed.

Marshall Simonds Middle School

The exterior doors and trim of the entire building have been painted. Many seats have been repaired in the Auditorium. White boards have been installed in three classrooms. A new classroom door has been installed. Plexiglas has been removed in many areas and replaced with bronze glass. Installed many classroom plugs for easy access. Blinds, shades, tapes and cords have been repaired. Boiler room has been steam cleaned and the floor painted. An on-the-rooftop infrared scan of the total accessible roof surface has been done to determine wet areas. These areas have been repaired. A wall has been installed in place of the sliding partition.

Memorial School

New vinyl floor tile and baseboard have been installed in classrooms #102, #105, #106, #107, #108, and in the main corridor outside these rooms. Carpeting was installed in the Principal's Office. The entire base and trim of the building has been painted. The concrete wall in front of the building has been repaired and painted. Plexiglas and glass windows with metal frames have been removed. New Kalwall translucent window panels have been installed in the entire building. New doors have been installed in the corridor. In some classrooms, new classroom storage shelving and tack boards have been built. Bulletin boards have been installed in the Gym. Donated kitchen cabinets and base counter with sink in teachers' room have been installed. Electricians have installed many new electrical outlets

in classrooms. Many miscellaneous requests on carpentry, electrical, and plumbing have been repaired. The boiler room has been steam cleaned. The gym floor has been refinished.

Pine Glen School

Plexiglas windows have been removed in approximately ten classrooms and replaced with bronze glass. The entire base and trim of the building has been painted. New floor tile has been installed in the Principal's office and the Secretary's office. The ceiling was lowered in the main and lower corridors and new 2' x 4' ceiling tile was installed. The Teachers' room was renovated with base counters, wall cabinet, new vinyl tile floor, and the walls and ceiling were painted. Screens for classroom windows were constructed and installed. Classroom outlets were installed and many plumbing requests were repaired. New front entrance doors with handicapped electrical door openers were installed. The lines in the parking lot were repainted. The boiler room was steam cleaned and painted.

Fox Hill School

A new modern fold-accordion classroom partition wall was installed to match the existing. The base and trim of the entire building has been painted. The interior walls of the kitchen were also painted. Major roof leaks were repaired in the Cafetorium, Kitchen and over the Boiler Room. Removed and installed new front entrance doors with handicapped electrical door openers. Increased lighting in the Gym and repaired and installed electrical outlets where requested. With the assistance of the Town Engineer, parking lot lines were painted. Boiler room was steam cleaned and painted.

Wildwood School

Due to the opening of the Francis Wyman School, only necessary repairs and emergency services have been completed at the Wildwood School. A ramp was installed to level the area by the dumpster. Minor roof, door and window repairs have been made.

Respectfully submitted,

William H. Koutrouba, Director
Buildings and Grounds

SHAWSHEEN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

School Committee Representatives

Elected representatives of the Regional School Committee are: Mark Trifiro and Peter Russo from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Secretary, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing, Treasurer, and Patricia W. Meuse from Tewksbury; and James M. Gillis and Robert G. Peterson from Wilmington.

School Committee representation from Bedford and Tewksbury changed during 1995.

Anthony R. Mazzone from Bedford decided to retire and not seek re-election. Mr. Mazzone represented his community for 18 years as a member of the Shawsheen Valley Technical School District Committee. He gave generously of his time and expertise. Elected Chairman by his colleagues in 1983, 1984, and again in 1985, Mr. Mazzone's quality public service included his extraordinary expertise in performance based budgeting, collective bargaining, and capital improvements. During the last renovation project in 1990, Mr. Mazzone coordinated construction of eight major contractors. Mr. Mazzone was highly regarded for his input in establishing quality vocational/technical programs.

Richard E. Griffin from Tewksbury decided not to seek re-election after representing his community for 21 years on the Regional School District Committee. As a valued Tewksbury educator for thirty-eight years, having spent the past twenty-one as Principal of the John W. Wynn Middle School, Mr. Griffin's positive impact at Shawsheen Valley Technical is well documented. Due to his leadership, students attending Shawsheen Tech receive a high quality academic experience providing them the opportunity to attend the college of their choice. By eliminating all study halls, Mr. Griffin ensured students received both a quality high school diploma coupled with a certificate of mastery in their chosen vocational/technical profession.

Shawsheen students are accepted at prestigious schools of higher learning including: Boston College, Boston University, Brown University, Syracuse University, and the University of Massachusetts, amongst others primarily because of Mr. Griffin's passion for quality academic preparation. He served the School Committee as Chairman and coordinated the Policy Development Sub-Committee and the Curriculum Sub-Committee for many years.

Shawsheen Valley Technical's reputation as a leader in vocational/technical education was earned in a large way due to the collective thirty-nine years of public service donated by An-

thony R. Mazzone and Richard E. Griffin. The School Committee is honored to dedicate its 1995 Annual Report to these two public servants.

Educational Services Provided

Shawsheen Valley Technical is one of twenty-five regional vocational technical school districts in Massachusetts. Eleven hundred fifty-six high school students were enrolled in comprehensive vocational/technical programs in October of 1995. The school has experienced a twenty-one percent increase in high school enrollment since October of 1992. Over seven hundred adults participated in adult education courses, of which three hundred and fifteen adults were enrolled in certificate programs. Shawsheen's comprehensive adult education program is the fifth largest in the Commonwealth of Massachusetts. Two hundred junior high school students participated in the after school Career Exploration program funded by a grant from the federal government.

Two hundred seniors graduated in 1995. Ninety-three percent of the graduating class either acquired jobs in their chosen profession or pursued higher education. Four percent of the seniors joined the armed services. Shawsheen's excellent graduation placement statistics continued to be among the very best in Massachusetts.

Thirteen area colleges have developed articulation agreements with Shawsheen Valley Technical granting students college credit for the work completed during high school. Known as the "Tech Prep" program, this unique approach in developing career paths for students while in high school, maximizing student interest to obtain advanced degrees in emerging technical areas, assures students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals from throughout the United States have applauded Shawsheen Valley Technical's Tech Prep program and have emulated it throughout the nation.

Committed to Student Interest

Ninth graders begin their high school years as inquisitive children and leave our institution as aspiring adults. We are committed to provide a nurturing and challenging high school experience second to none. Upon entering, students spend every other week experiencing and exploring fourteen different vocational/technical professions. With nineteen different programs to select, parents and students select fourteen of nineteen areas they are scheduled to explore. Students spend alternate weeks in academic classes. By eliminating study halls and providing a challenging eight period school day, students can acquire all carneigie unit requirements for entrance into any college of their choice.

By April of their freshman year, students select a vocational/technical profession they will major in for the next three and a quarter years. If they select plumbing or electrical, they will earn their fifteen hundred hours toward a journeyman's license prior to graduating from high school. If they select Cosmetology, they will acquire the thousand hours during high school needed to take the state examination. Program offerings range from Health Careers to Electronics to Telecommunications to Culinary Arts to Graphic Arts to Welding, and the public is invited to contact our Guidance Department at (508) 667-2111 for a catalog of our diverse program offerings.

In the fall of their senior year, many students begin employment with local companies during their shop week as apprentices or co-op placements. Over two hundred and fifty area company businesspersons serve on Shawsheen's Craft Advisory Committees ensuring our curriculum, content, and technology is up to date. Meeting twice each year with Shawsheen administrators, these local businesspersons are among the first to hire graduates from programs they had a part in developing.

A 1992 graduate of Shawsheen Valley Technical was Christopher Botte of Wilmington. He majored in Electrical, secured fifteen hundred hours towards his journeyman's license prior to graduating from Shawsheen Tech, and last year received the Presidents Award from Suffolk University as the college sophomore with the highest academic grade point average. While at Shawsheen, Christopher's math courses included Algebra I & II, Geometry, Trigonometry, and Calculus. His Science courses consisted of three laboratory courses: Biology, Chemistry, and Physics.

Shawsheen students participate in a wide variety of extracurricular activities. From the Honor Society to the School Play to Vocational Clubs of America Competitions against other vocational/technical schools in district, state, and national competitions, Shawsheen's commitment to providing a wide range of activities for student development extends well beyond the classroom or athletic field. During the past school year, over four hundred and eighty Shawsheen students participated in interscholastic athletics and captured Commonwealth Athletic Conference championships in Football, Soccer, Cross Country, and Baseball. The Volleyball, Cross Country, Soccer, Boys Basketball, Girls Basketball, Ice Hockey, Softball, and Baseball Teams all qualified for state tournament play.

Special Activities in 1995

Many activities took place during 1995 which deserve special recognition:

* Shawsheen initiated a comprehensive five year capital budgeting plan making significant changes in its data processing administrative functions and investing necessary dollars in new technology. The VAX 3300/3400 computer was replaced with Compac ProSigna server for administrative systems. This allowed implementation of a new fund accounting system and new payroll system. A Ethernet PC network was installed into all the offices.

* A direct T1 line and Pentium server was installed for direct access to the Internet. Over seventy-five teachers were trained on use of the Internet and all administrative and guidance offices were hooked up to the Internet. New computer labs with direct access to the Internet were installed in the Library, the Telecommunications/Computer Science Shop, and the Business Technology.

* New Power Macintosh labs were installed in the Technical Illustration Shop in Graphic Arts.

* Software improvements included: Implementing Microsoft Office Professional for word processing, spreadsheet, and presentation software needs; Implemented HP Open View network management system; Switched many of our Windows 3.1 workstations to Windows 95; Implemented Netmanage's Chameleon Software suite of 40 Internet applications such as mail and calendar management; Implemented Netscape World Wide Web browsing software.

* Shawsheen Valley Technical initiated a registered domain on the Internet as **Shawsheen.tec.ma.us**

* Initiated a new shop entitled "Telecommunications/ Computer Science replacing Data Processing." Area companies including Bay Networks of Billerica are working in partnership with Shawsheen to ensure curriculum offerings are both relevant and challenging.

* Examined its Math, Science, and Language Arts Curriculums to insure compliance with Curriculum Framework requirements imposed by Educational Reform state wide initiative.

* The Shawsheen Adult Technical Institute graduated its first License Practical Nursing Class. Thirty-four of the thirty-five graduates successfully passed the state exam and all graduates secured jobs in the health industry at an average starting salary of $16.50 per hour. This tuition program, at no cost to member towns, is a prime example of a school to work program benefiting both the needs of our citizens and the business community. Lahey Clinic of Burlington received the annual "Kenneth L. Buffum Award" as the employer which had the highest employment of Shawsheen graduates. Shawsheen Valley Technical and Lahey Clinic developed a unique program to cross train medical assistants and medical secretaries. Staff from Lahey and students from Shawsheen were cotrained by staff members from both institutions for this new Clinical Technicians Certification.

* Examples of the numerous community projects completed by Shawsheen students are as follows: Electrical and plumbing students assisted in the renovation of the Wilmington Community Resource Center in Wilmington in cooperation with Winchester Hospital and Wilmington Town Officials; Masonry students built an extension to the Wilmington Fire Department and constructed the base for the Town sign erected on the Burlington Town Common; Carpentry students constructed information and display booths used at Billerica's Yankee Doodle celebration, installed shelving at the offices for the Billerica Board of Health, and constructed park benches for the Billerica library; Graphic Arts students printed numerous materials for civic and charitable organizations. Each project request is evaluated individually and its acceptance as a school project is based on whether it will meet our educational objectives. All expenses for projects, such as supplies and materials, are borne by those requesting the project. Groups or citizens interested in eligibility requirements should contact Mr. Anthony Bazzinotti, Director of Vocational/Technical Programs, at 508-667-2111 x143.

* Mr. Robert Sheehy, an English Teacher serving Shawsheen Valley Technical students with compassion and dignity died unexpectedly during the summer of 1995. He began his service at Shawsheen Valley Technical in 1980. Students lost a great teacher and his colleagues have lost a dear friend.

Conclusion

Shawsheen Tech's continued success is a direct result of the support received from District Town Administrators, Boards of Selectmen, Finance Committees, Town Meetings, and citizens. We very much appreciate their cooperation and support.

BURLINGTON COMMUNITY SCHOLARSHIP FOUNDATION

As we move into our eighth year, I am pleased to report a balance of approximately $80,000, the precise balance to be found in the Treasurer's report attached. The tax check-off contributions continue to be a steady source of revenue and have increased since the town moved to quarterly tax bills and the check-off option was included in the personal property tax bills this year.

Our first telethon on BCAT in October proved to be our major fund raising venture netting approximately $18,000, thanks to Ernie DeMartinis and our Adopt-A-Class Business Partners, in particular, and the entire community in general. The Foundation is indebted to all those who acted as MC's, to all those who walked on with contributions, to the enthusiastic students and adults who made calls during the telethon and also the following evening, and to those community residents who responded to those calls by pledging.

We were pleased to present the Wellesley Symphony Orchestra in the second Holiday Pops Concert at Burlington High School's Fogelberg Auditorium on December 2nd and thank the Burlington Cultural Council for its financial support. The concert this year featured tenor Martin Kelly, the Burlington High School Select Chorus, and a reading by Burlington High School Senior, Darren Rannalli, which celebrated both Christmas and Hanukkah. The audience this year was larger than that of a year ago and so encourages the Foundation to continue this annual event in the hope that its popularity will continue to increase. Those who have attended are most enthusiastic in their pleas for its continuance.

To date the Foundation has awarded $17,500 in scholarship assistance to ten graduating high school seniors and to seven adult residents of this community. The Carl Cyr Memorial Awards of $1,000 were awarded this year to high school graduating senior, Anjali Dhond (M.I.T.) and to adult resident Matthew Carr (Tuft University). The $500 Brendan Curtin Memorial Scholarship was awarded to Stephen Coady (Holy Cross) and to adult resident Susan Dunford (Quinnipiac College). The Charles Curtin Memorial Scholarship of $500 was awarded to high school graduating senior Anthony Steele (Boston College). Three Class of 1995 Scholarships of $1,000 each were awarded to Summer Harrington (Boston University), Kathleen O'Connor (Mount Holyoke College) and Jeanne Restivo (Middlebury College) by Adopt-A-Class Business Partner, Lahey Hitchcock Clinic. These latter three students impressed the Clinic with the breadth and depth of their volunteer services to the community.

The Foundation is proud to announce that all thirteen classes in the Burlington School System have now been adopted by a business in our Adopt-A-Class BCSF-Business Partnership. They are the Police Patrolman's Association, Kindergarten; Waterstone Books, Class of 2007; General Cinema, Class of 2006; Lahey Hitchcock Clinic, Class of 2005; Somerset Bank, Class of 2004; Gibson & Behman, Class of 2003; Vining Disposal, Class of 2002; Harvard Community Health, Class of 2001; Riemer & Braunstein, Class of 2000; Phillips & Curtin, Class of 1999; Burlington Firefighters, Class of 1998; BayBank, Class of 1997; Continental Cablevision, Class of 1996. These businesses agree to run one fund raising event a year for the classes they have adopted, the funds allocated to the adopted class and awarded in scholarships in the spring of the class's graduation year. The awards mechanism and process is worked out by the adopting business in conjunction with the Awards Committee of the Foundation. The success of this program over the next few years will depend in large part on the parents of the children in the classes adopted becoming involved with the adopting business in planning and expediting fund raising events. We are most grateful to the parents who are already involved who see the advantages of this program for their children and we encourage others to join the program by communicating their interest to Paul Cabral at the Wildwood School or Brian Curtin at the Treasurer's Office at Town Hall.

We are grateful to Waterstone Books for selecting the Burlington Community Scholarship Foundation as the recipient of a gift of $500 from the Ann M. Martin Foundation, Inc. Ann is the author of the best selling children's book series, The Baby-sitters Club and Baby-sitters Little Sister and the money accrued from book sales at Waterstone's during an appearance by the author at their Burlington Mall store. Her appearance was planned in conjunction with a "My Favorite Book" essay contest which was open to 2nd and 5th graders in the Burlington School System. Winners were Daniel Fitzpatrick, 5th grade Pine Glen School for Matilda by Ronald Dahl, Janice Doherty, Wildwood 5th grade for The Face on the Milk Carton by Caroline B. Cooney, Daniel DeRosa, Fox Hill School 2nd grade for Possum Magic by Menn Fox, and Kayla Hammond, Memorial School 2nd grade for The Baseball Star by Fred Arrigg, Jr. Each winner received a $10 gift certificate from Waterstone Books and the Class of 2007 received $75 as a percentage of the sales from the day's event. These are the kinds of special learning experiences that can accrue to students in our schools through our BCSF-Business Partnership in the Adopt-A-Class program. This is a perfect example of how the program offers the opportunity for businesses to become involved in educational ways with the students in the classes they adopt as well as in raising funds for scholarships.

We appreciate the dedication and hard work of our Awards Committee in distributing and processing applications for scholarship awards each year and convey our thanks to Linda Collins who chairs the committee and to members Diane Cortese, Susan Eby, Sally Hennessey, Louise Jordan, Kenneth Landin, Nancy Mooney, Sherry Fitzpatrick, James Dolan, Ann Marie Baden, and Marilyn Langley. Because her son was an applicant this

year, Dierdre Carr, who is also a member did not participate in the selections process in keeping with Foundation By-Laws.

Citizens Scholarship Foundation of America, Inc., of which BCSF is a Dollars For Scholars Chapter, has declared 1996 the Year of the Scholar - Hope for Every Student with a January 25 Kickoff in Los Angeles, California, which will be hosted by actor John Ritter. It promises to be a high-profile media event and will feature special messages as to what Dollars for Scholars has meant to communities all across the country. CSFA has established regional offices in addition to its national headquarters in St. Paul, Minnesota in order to more expeditiously service local chapters and to establish new ones that more dollars for scholars may be generated for more students across this nation. The regional office serving Burlington is in Cambridge, Massachusetts and is headed by David Ducan who graciously appeared with me during our telethon in October.

In closing, I wish to express my deep appreciation and profound gratitude to the members of the Foundation Board without whose commitment to our cause, none of our successes could have or would have occurred. They are Vice President Vita Cyr, Treasurer Brian Curtin, Secretary Joan Corrao and members Nancy Jones, Arthur Fallon, Steve Miles, Miriam Malkasian, Alice Pederson, Donna Griebe, Ann Holmquest, Paul Cabral, Jean Arin, Maynard Suffredini, Sally Nisenson, Lucy Damiani, Ernie DeMartinis, Juliette Mott, and our student reps, Matthew Towers, Stephanie Eby, Gina Turnquist, and Mark Wishnewsky.

Joan F. Miles
President

The Burlington Community Scholarship Foundation had a very successful year in fund raising, increasing the total assets by $22,213 to a year end balance of $81,326.

The most successful fund raiser was our first annual Telethon which grossed over $20,000 with expenses of $4,351 and a net profit of $15,649.

Our second annual Holiday Pops Concert had ticket sales of $3,000 and advertisement sales of $750 with expenses totaling $3,727. This resulted in a break even for the Concert, not including the Burlington Cultural Council Grant we should receive.

Overall it was a very successful year for the Burlington Community Scholarship Foundation. Attached are financial statements showing some of the Foundation Investments Receipts and expenses for 1995.

Brian F. Curtin
Treasurer

Scholarship Monthly Report	Prior Years	Fiscal Year '95	Fiscal '96	Total Current (07-01-95 to 12/31/95)	Balance to Date December 31, 1995
Dance - Net Profit	5,469.12				5,469.12
Interest Income - General	6,047.13	1,489.01	1,060.85	71.15*	8,668.14*
Interest Class of 1995	48.19	28.40	.40	.03	#77.02#
Interest Class of 1996			10.75	7.44	18.19
Interest Class of 1997		.39	.53	.13	1.05
Interest Class of 1998			1.30	.89	2.19
Interest Class of 1999		.57	1.19	.42	2.18
Interest Class of 2000		1.51	1.42	.64	3.57
Interest Class of 2001			.79	.63	1.42
Interest Class of 2002		1.78	1.66	.38	3.82
Interest Class of 2003		3.56	3.34	.96	7.86
Interest Class of 2004		67.11	38.56	11.11	116.78
Interest Class of 2005			.79	.56	1.35
Interest Class of 2006			.22	.21	.43
Interest Class of 2007			.86	.62	1.48
Interest Class of 2008			.76	.54	1.30
Donations					
Misc.	547.60	50.00	98.00	#77.02#	772.62
Friends of Library	500.00				500.00
Business	2,165.00				2,165.00
Real Estate/Excise Tax	34,716.72	7,391.99	3,311.52	210.00	45,630.23
Phon-A-Thon	21,600.43				21,600.43
Class of 1995	1,866.45	1,133.55			3,000.00

Scholarship Monthly Report	Prior Years	Fiscal Year '95	Fiscal '96	Total Current	Balance to Date
Class of 1996			3,175.00		3,175.00
Class of 1997		101.85	50.00		151.85
Class of 1998			1,045.00		1,045.00
Class of 1999		175.00	315.00		490.00
Class of 2000		140.00	610.00		750.00
Class of 2001			737.25	25.00	762.25
Class of 2002		311.00	125.00	10.00	446.00
Class of 2003		523.00	605.00		1,128.00
Class of 2004		3,000.00	1,645.00	10.00	4,655.00
Class of 2005			665.00		665.00
Class of 2006			245.00		245.00
Class of 2007			675.00	75.00	750.00
Class of 2008			640.00		640.00
Book Sales	2,258.00				2,258.00
Student Council Dance	700.00				700.00
Arts/Lottery Grant	3,625.00				3,625.00
Penny Drive	1,956.00				1,956.00
Calendar Sales	6,848.25	10.00			6,858.25
Student Fund Raiser	350.00				350.00
October Fest		779.00			779.00
Pops Tickets		2,855.00	535.00	2,465.00	5,855.00
Pops Ads		995.00	600.00	150.00	1,745.00
Telethon			9,939.27	505.00	10,444.27
Totals	88,697.89	19,057.72	26,139.46	3,545.71	137,440.78
Expenses					
Telethon			3,966.72	383.93	4,350.65
Recertification Fee	325.00	100.00			425.00
Miscellaneous	11,979.59	1,502.44	405.50	144.00	14,031.63
C & C Associates	10,624.68				10,624.68
Scholarship Awards	12,500.00	2,000.00			14,500.00
Class of 1995 - Scholarship Awards		3,000.00			3,000.00
Salaries	2,087.64				2,087.64
Pops Concert		3,368.50	126.00	3,601.10	7,095.60
Totals	37,516.91	9,970.94	4,498.22	4,129.03	56,115.10

Balance as of December 31, 1995 - $81,325.68

*does not include Money Market Account Interest for December 31, 1995

THE B-LINE



(Photo by Rick Karwan)

In its eighth year of operation, the Burlington B-Line continues its successful task of providing inexpensive transportation to the residents and employees of Burlington, safely and efficiently. The three buses, with their six routes, cover all sections of town. Buses leave the Human Services Building on the hours and half-hour, between 8:00 a.m. and 6:30 p.m., Monday through Friday. During the holiday season the B-Line also operates on Saturdays from 11:00 a.m. through 3:30 p.m., as a gift from the Burlington Mall. The MBTA subsidizes the B-Line in the amount of $80,000 per year, which reduces the cost of this service to the town.

The B-Line has begun a reciprocal riders' agreement with Lex-Press. Riders from either town may obtain transfers to continue rides from one town to the other. The B-Line also works closely with the MBTA, Bedford Transit, and the Lowell Regional Transit Authority to coordinate schedules and meeting points and make our system more regional and user friendly. This also allows residents to attend Middlesex Community College, the University of Lowell, etc., using public transportation.

The B-Line has proved to be especially useful during stormy weather as well as during the holidays, when driving and parking can be particularly difficult. Young people have used the service to go sledding, and other residents have ridden the B-Line to observe neighborhood holiday lighting displays.

Schedules, three, six month and yearly passes are available at the B-Line office, Room 103, Human Services Building, 61 Center Street. The cost per individual ride is 50 cents for adults, 25 cents for seniors and students. Riding is free during the month of December.

If you have any questions or need more information, please call 270-1965. We will also appreciate and welcome fresh new ideas that will serve to improve the quality of the B-Line.

Special thanks to the B-Line Advisory Committee for its support and continued interest in increasing ridership and making this public transportation more efficient.

Respectfully submitted,

Eleanor O'Connell
Transportation Coordinator

B LINE 1 & 4 - WINNMERE - ALL MALLS (RED LINE)

1: CENTER SCHOOL-ALL MALLS via Middlesex Turnpike 4: CENTER SCHOOL-WINNMERE via Winn St.

WEEKDAYS ROUTE 1				WEEKDAYS ROUTE 4			
LEAVE CENTER SCHOOL	LEAVE MIDDLESEX MALL	LEAVE TOWER RECORDS	LEAVE BURLINGTON MALL	LEAVE CENTER SCHOOL	LEAVE MILL STREET	LEAVE WYMAN STREET	LEAVE PEACH ORCHARD ROAD
9:00 AM	9:10 AM	9:15 AM	9:20 AM	8:00AM	8:05AM	8:10AM	8:15AM
10:00	10:10	10:15	10:20	8:30	8:35	8:40	8:45
11:00	11:10	11:15	11:20	9:30	9:35	9:40	9:45
12:00 PM	12:10 PM	12:15 PM	12:20 PM	10:30	10:35	10:40	10:45
1:00	1:10	1:15	1:20	11:30	11:35	11:40	11:45
a 2:00	2:10	2:15	2:20	12:30 PM	12:35 PM	12:40 PM	12:45 PM
b 3:00	3:10	3:15	3:20	c 1:30	1:35	1:40	1:45
4:00	4:10	4:15	4:20	d 2:30	2:35	2:40	2:45
5:00	5:10	5:15	5:20	3:30	3:35	3:40	3:45
6:00	6:10	6:15	6:20	4:30	4:35	4:40	4:45
			Lahey Clinic on request	5:30	5:35	5:40	5:45

a via High School @ 2:05 PM and 2:25 PM b via High School @ 3:25 PM c via High School @ 1:50 PM d via High School @ 2:50 PM

Note: At other times, bus will stop at High School upon request.

B LINE 2 & 5 - FOX HILL - LAHEY CLINIC & MALLS (GREEN LINE)

2: CENTER SCHOOL-FOX HILL via Cambridge St. 5: CENTER SCHOOL-LAHEY CLINIC & MALLS via Lexington St.

WEEKDAYS ROUTE 2				WEEKDAYS ROUTE 5			
LEAVE CENTER SCHOOL	LEAVE WILMINGTON DRIVE	LEAVE WESTWOOD STREET	LEAVE TONER DRIVE	LEAVE CENTER SCHOOL	LEAVE LAHEY CLINIC	LEAVE BURLINGTON MALL	LEAVE MIDDLESEX MALL
8:00 AM	8:05 AM	8:15 AM	8:20 AM	8:30 AM	8:35 AM	8:40 AM	8:45 AM
9:00	9:05	9:15	9:20	9:30	9:35	9:40	9:45
10:00	10:05	10:15	10:20	10:30	10:35	10:40	10:45
11:00	11:05	11:15	11:20	a 11:30	11:35	11:40	11:45
12:00 PM	12:05 PM	12:15 PM	12:20 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM
1:00	1:05	1:15	1:20	1:30	1:35	1:40	1:45
2:00	2:05	2:15	2:20	2:30	2:35	2:40	2:45
3:00	3:05	3:15	3:20	3:30	3:35	3:40	3:45
4:00	4:05	4:15	4:20	4:30	4:35	4:40	4:45
5:00	5:05	5:15	5:20	5:30	5:35	5:40	5:45
6:00	6:05	5:15	6:20	6:30	6:35	6:40	6:45

a via High School @ 11:30 AM

Note: Route 5 will provide service to Crossroads Plaza upon request.

B LINE 3 & 6 - FRANCIS WYMAN - TERRACE HALL (BLUE LINE)

3: CENTER SCHOOL-BEDFORD LINE via Francis Wyman Rd. 6: CENTER SCHOOL-BURL. MALL via Terrace Hall Ave.

WEEKDAYS ROUTE 3				WEEKDAYS ROUTE 6			
LEAVE CENTER SCHOOL	LEAVE FRANCIS WYMAN ROAD	LEAVE MACON ROAD	LEAVE CAREY AVE	LEAVE CENTER SCHOOL	LEAVE TOWER RECORDS	LEAVE LAHEY CLINIC	LEAVE SANDY BROOK ROAD
8:00 AM	8:09 AM	8:20 AM	8:23 AM	a 8:30 AM	8:40 AM	8:48 AM	8:50 AM
9:00	9:09	9:20	9:23	a 9:30	9:40	9:48	9:50
10:00	10:09	10:20	10:23	a 10:30	10:40	10:48	10:50
11:00	11:09	11:20	11:23	a 11:30	11:40	11:48	11:50
12:00 PM	12:09 PM	12:20 PM	12:23 PM	a 12:30 PM	12:40 PM	12:48 PM	12:50 PM
1:00	1:09	1:20	1:23	a 1:30	1:40	1:48	1:50
2:00	2:09	2:20	2:23	a 2:30	2:40	2:48	2:50
3:00	3:09	3:20	3:23	a 3:30	3:40	3:48	3:50
4:00	4:09	4:20	4:23	a 4:30	4:40	4:48	4:50
5:00	5:09	5:20	5:23	a 5:30	5:40	5:48	5:50
6:00	6:09	6:20	6:23	a 6:30	6:40	6:48	6:50

a via Marion Star Market

To hail bus: Stand on side of road bus travels. Wave at it and driver will pick you up. Service operates Monday through Friday only. For assistance call 270-1965.
Fares: under 6. . .Free, Students. . .25¢, Adults. . .50¢, Seniors. . .25¢, Transfers. . .Free

BEAUTIFICATION COMMITTEE

The Beautification Committee completed its third year and the following projects:

(1) We again solicited Burlington landscapers to voluntarily develop and maintain certain designated public areas. These landscapers received a plaque from the Board of Selectmen in appreciation of their excellent efforts:

Amaral Landscaping	Marchese Landscaping
Burlington Landscaping	James Martin Landscaping
Duprez Landscaping	Prato Landscaping
Golden Leaf Landscaping	R. H. Rich Landscaping
Imperial Services	Runyan Landscaping

(2) Beautification awards for 1993/1994/1995 were given to the following Burlington businesses in recognition of their efforts to beautify their properties:

1995	Bickford's	6 Cambridge St.
1994	Burger King	52 Middlesex Tnpk.
1993	Burlington Auto Sales & Service	324 Cambridge St.
1994	Burlington Exxon	181 Cambridge St.
1993	Burlington Medical Clinic	281 Cambridge St.
1995	Burlington Studio Of Photography	99 Cambridge St.
1993	Burlington Shell	140 Cambridge St.
1994	Chili's Grill & Bar	108 Middlesex Tnpk.
1994	Condo Association	172 Cambridge St.
1994	Connolly Associates	170 Cambridge St.
1993	Crossroads Plaza Shopping Center	34 Cambridge St.
1993	D's Shell Station	198 Cambridge St.
1995	D'Angelo's	67 Middlesex Tnpk.
1993	Escadrille Restaurant	26 Cambridge St.
1995	Gochis Insurance	113 Cambridge St.
1993	Grant's Service Center	108 Cambridge St.
1995	Hajjar's Men's Clothing	23 Cambridge St.
1995	Herb Chambers Honda	33 Cambridge St.
1993	Hewlett Packard	29 Mall Rd.
1994	Kelley, R.J.	60 Mall Rd.
1993	Lahey Clinic	41 Mall Rd.
1993	Landmark Properties	1 Van De Graaff Dr.
1993	Marketplace (Spaulding Assoc.)	91 Mall Rd.
1993	Marriot Hotel	1 Mall Rd.
1994	McDonald and Vaccaro Insurance Co.	9 Bedford St.
1995	New England Executive Park	Executive Park Dr.
1994	Northern Bank and Trust	13 Center St.
1995	Northern Business Machines	24 Terry Ave.
1995	Papa Gino's	179 Cambridge St.
1993	Prudential Suburban Realty	127 Cambridge St.
1995	Radionics	22 Terry Ave.
1995	Ron's Mobil	173 Bedford St.
1993	Sullivan Funeral Home	43 Winn St.
1994	3A Auto Service	15 Bedford St.
1994	C.N. Wood	62 Cambridge St.
1994	Zodiac Travel	11 Bedford St.

(3) The "Town of Burlington" hand-carved sign displayed on the Town Common was completed and erected in June 1995. As previously reported, the cost of the sign was underwritten by the Burlington Business Round Table. Other contributors who donated their time and services to his project were: Students of Shawsheen Tech., P.J. Landscaping, Burlington Loam, Heimlich's Nursery, Electric Supply Center, Crosby Electric, Show Case of Homes, members of the Recreation Maintenance and DPW Departments, and the Selectmen's Office.



(4) The Committee has written to the various civic groups in town soliciting their cooperation in developing and enhancing through landscaping various areas throughout the town. We are awaiting replies so that we can initiate this program in spring of 1996.

(5) The Committee is developing plans to establish an "Adopt-A-Visibility" program with the State Department of Public Works. This program would encourage local businesses to "adopt" a specific area, keeping it free of litter and possibly providing some landscaping. We acknowledge a cash donation from Gulde Insurance to maintain and enhance Olympia Way.

(6) Several neighborhoods in town have expressed an interest in establishing a "gateway" of landscaping to

their respective streets, cul-de-sacs, etc. Our Committee is participating in the development of these programs throughout town.

(7) We continue to write "one to one" letters to several merchants, encouraging them to consider improving the appearance of their properties. We have had a certain degree of success in this regard.

(8) The appearance of the John DiIorio Green, located on Cambridge Street at the Mall Road entrance, continues to improve with the exception of the lettering, which is still being vandalized. We are attempting to develop alternatives to reduce or eliminate this ongoing problem.

(9) Through a cooperative effort between the Police Department and the Building Inspector, we hope to minimize the unsightly signs advertising yard/garage sales posted on trees and telephone poles throughout the town. We have asked that all such signs be posted no sooner than 48 hours prior to and removed no later than 24 hours after the respective sales.

(10) In a further attempt to reduce littering, we have written the State Lottery Commission asking that they initiate a program to relieve the problem of Lottery scratch tickets littering our streets and parking lots. We have received a reply from State Treasurer Joseph Malone, assuring us of some future action by the Commission.

This report summarizes the activities of our Committee for 1995. Our goals for 1996 remain consistent with our original mandate, which follows:

Respectfully submitted,

BEAUTIFICATION COMMITTEE
George Major, Chairman

BURLINGTON BEAUTIFICATION COMMITTEE
January 27, 1993

Goals	**Strategies**	**Means**
Reduce Litter	Identify Problem Areas Invoke By-Laws Routine Observations	Direct Contact w/Owner Written and Official Notifications Publicized Praise for Compliance
Set Standards for New Development	Enhance By-Laws Enhance Community Involvement Suggest Property and Landscape Improvements	Site Plan Review Mandate Input by the Committee Mandate Input by Abutters, Tempered by the Committee
Improve Appearance of Key Public Areas	Identify & Prioritize Specific Areas Suggest Possible Tasks and Features	Solicit Support from Private Contractors Work in Conjunction w/Established Community Organizations Offer Recognition to Involved Parties
Improve Appearance of General Public Areas	Identify & Prioritize Typical Areas Suggest Possible Tasks and Features	Offer Suggestions to Appropriate Town Authority Create Budget Estimates for Presentation to Board of Selectmen
Improve Appearance of Privately Held Problem Areas	Identify and Assess Specific Problems Through Routine Observations Invoke By-Laws	Direct Contact w/Owner Written and Official Notifications Publicized Praise for Compliance
Improve General Appearance of Privately Held Property	Suggest Guidelines for Routine Care Offer Suggestions for Special Improvements	Press Releases to Local Media Town Sponsored Contests Public Recognition

BICENTENNIAL COMMISSION

Burlington's Bicentennial Commission is composed of residents who volunteered for appointment until the year 2000. After our appointments by the Board of Selectmen we were duly sworn into commission membership, separate from other town boards and departments. We conform to the state's open meeting requirements and hold our public meetings in town buildings. We meet on the third Monday of each month at 7 p.m., unless the buildings are closed for a holiday or weather emergency. A quorum must be present before we conduct commission business.

Our start-up funds have been appropriated by Town Meeting, in compliance with an Act of the Massachusetts Legislature authorizing special funds for the celebration of the settlement or incorporation of a city or town. Burlington was incorporated on February 28, 1799.

During 1995 our two primary objectives have been to organize our Commission, and to publicize our Commission so that our celebration will include all of the townspeople. We began our publicity in May, introducing our commission to Town Meeting and with help from the press, to the public. Next, in June, our chairman met with the Bicentennial Class of 1999 to include them in our plans. In July, our Commission entered a July Fourth float and twelve members of the Class of 1999 escorted our float in the parade. In August, our Commission had a table at Pride Day 1995, which benefits People Helping People. Our Commission awarded a wooden nickel for a correct answer to a Burlington trivia question, both at Pride Day and again at the Tree Lighting in December. Also, by the end of the year our Newsletter Committee had prepared our first Bicentennial Newsletter, scheduled for townwide distribution in February 1996, three years before our celebration.

Our Souvenir Committee began selling our very popular Burlington refrigerator magnets in September, and a first edition Christmas ornament went on sale in December of 1995. Our Button Committee has begun selling the first of a planned series of collectible bicentennial buttons. Our Fund Raising Committee began accepting financial donations from townspeople in December.

A number of our Commission members and interested residents have begun to meet as an Historical group, in consultation with Town Historian John "Ed" Fogelberg. We have initiated contact with the Burlington School Department in the hope that classroom study of our town's history will continue and expand. Two members of the Class of 1998 contributed historical papers to be used by our Newsletter committee.

This Commission would like to thank our members Steve Miles, for creating our bicentennial logo, and Ellie O'Connell, for designing and making our bicentennial banner. Their special contributions are a great help in publicizing our Commission. We regret that scheduling conflicts necessitated the resignations of Richard Wilde, Karen Bibo, Jane Chew, and Anne Whittington. We welcome new member Robert Costa, and anticipate more new members in 1996.

Respectfully submitted,

Wayne Higden, CHAIRMAN

BURLINGTON HOUSING AUTHORITY

The Authority experienced a number of changes on its Board of Commissioners over the past year. James Marchese was elected to the Board; Lincoln Daigle was appointed to fill a vacancy created by the resignation of long-time Board member Robert Matarazzo. Along with change in composition has come change in the Board's focus and vision. The newly reorganized Board has been exploring innovative housing strategies emphasizing public-private initiative over traditional government supported programs.

In cooperation with the Board of Selectmen, the Authority co-sponsored a first-time homeowners program on the former South Bedford Street military housing site. In addition, the Authority initiated a rental housing program for qualified veterans and their families. The Authority also entered into negotiations for the development of Assisted Living facilities on Mall Road, and established a private non-profit corporation known as BHA Public Strategies to take advantage of funding opportunities that would otherwise be unavailable to the Housing Authority.

For the seventh consecutive year, state auditors reported that the Authority has been managed in full and satisfactory compliance with applicable state and federal regulations. This is due in large part to the management skills and professionalism of Executive Director Lillian Buckley and the efforts of the entire BHA staff.

Debate on Capitol Hill suggests sweeping changes in public housing programs. The extent of change is unknown; however, significant reductions in federal financial assistance have already occurred. Similarly, state budget constraints have impacted our elderly and family rental housing programs. While uncertainty exists over the direction of state and federal housing policies, the Authority is in a strong position to meet whatever challenges may arise.

The Board of Commissioners is optimistic for the future and looks forward to providing Burlington residents with diversified housing options by exploring new and innovative housing opportunities.

Submitted by,

John J. Leary
Chairman

METROPOLITAN AREA PLANNING COUNCIL

To increase its ability to serve Burlington and other local communities, MAPC has made an increasing effort over the past year to add new programs and technologies that will enhance existing programs. The agency recently purchased MassTrac and MuniLaw, two services that allow MAPC to answer questions on current legislative action and local zoning and general bylaws. Additionally, we continue to work with the Massachusetts Municipal Association's Local Net to post information relevant to Burlington and our other communities.

The agency's Data Center has compiled new profiles for Burlington and has developed 25 year population group and household forecasts for the region. These forecasts will be used in planning for infrastructure, and the delivery of municipal services throughout the region. MAPC's Geographic Information System (GIS) department organized a municipal GIS user's group that meets to share information and help one another. The GIS department received a state grant to conduct workshops providing technical assistance to Burlington and other communities on how to plan for GIS needs.

Transportation issues continue to be a major concern for Burlington. MAPC works with us to help prepare our projects for the Transportation Improvement Program (TIP). The agency recently hosted a public meeting about the Transportation Enhancement Program so that all local governments would have a better opportunity to make their projects competitive. To improve air quality, the federal and state governments encourage new and creative approaches under the Transportation Demand Management Program. MAPC works with Burlington and other communities to help formulate applications for funding under this program. Additionally, this year we introduced Commuter Check, a program that utilizes a federal subsidy so that employers may purchase up to $60.00 a month, per employee, in travel vouchers for commuting by bus, boat, subway, train or vanpool. The goal is to reduce the number of single occupancy vehicles on the road, thus improving air quality, conserving energy and easing crowding of the roadways. Any size business may take part.

Two other current transportation-related programs are the Greater Boston Clean Cities Initiative and the Regional Bicycle/Pedestrian Committee effort. The Clean Cities Initiative is a national program that assists Burlington and other communities and public agencies in acquiring clean fuel vehicles by sharing the incremental cost differences between these vehicles and conventional fuel vehicles. Through this program, Burlington may acquire electric or compressed natural gas vehicles for our municipal fleet. The program, through the use of Congestion Mitigation/Air Quality funding in the TIP, can subsidize the additional costs associated with the purchase of clean fuel vehicles. The group is also working with the private sector to set up the

necessary infrastructure to support these vehicles. MAPC staff has been instrumental in numerous bicycle planning efforts, including helping to develop a regional bicycle/pedestrian plan. The agency has assisted the Bicycle Coalition of Massachusetts in setting up a series of public meetings as part of their contract with the state to inventory existing and potential bicycle facilities. The staff has also worked with local groups on projects related to bicycle paths in Burlington.

MAPC continues to offer a pavement management program to Burlington and all its communities. This year to increase efficiency and be more compatible with the other regional planning agencies, MAPC has changed its software to VHB's Road Manager. For the first time, the agency hired and trained college students to make roadway inspections. This worked very well and the agency intends to continue the practice.

The Council has continued active state legislative efforts on behalf of Burlington and other communities. MAPC played a role in passing, supporting and/or initiating scores of planning-related efforts including: the Metropolitan Highway System, the Open Space Bond Bill, the River Protection Bill, the MegaBoston Bill, the Budget, the Transportation Bond Bill, and the Growing Smart legislation. A successful amendment by MAPC to the Metropolitan Highway System bill requires that the state disclose the results of a feasibility study on creating a dedicated funding source for the Central Artery to local municipalities for their review before any legislative action is taken.

This past year, MAPC placed an increasing emphasis on federal legislative priorities. MAPC met individually with six members of the Massachusetts delegation to discuss federal legislative initiatives affecting local and regional efforts, including the Reauthorization of the Economic Development Act (EDA), the Safe Drinking and Clean Water Acts, Housing and Urban Development (HUD) reform, and the reorganization of the Department of Transportation.

The agency continues to review and comment on Environmental Impact Reports (EIR's) that have regional and subregional significance. Staff handles hundreds of calls annually requesting information on a wide range of subjects. They also worked with a variety of local planning groups to sponsor or cosponsor several dozen public meetings during the year.

The North Suburban Planning Council, a subregion of MAPC, includes the communities of Burlington, Bedford, Lexington, Lynnfield, North Reading, Reading, Stoneham, Wilmington, Winchester and Woburn. The Council normally meets the second Wednesday morning of each month in alternating communities. This past year the subregion worked to follow up on the North Suburban Water Supply Protection Plan, developed for them by MAPC staff. They also initiated a series of evening meetings to facilitate the participation of local Selectmen and Mayors. Additionally, they reviewed the transportation proposals and projects for the subregion. Recently the group began a research project on assisted living facilities, a current high profile issue in Burlington, which will be completed in 1996.

MAPC assisted Burlington in developing a scope of work for a golf course feasibility study for the landlocked parcel by providing the Town Planner with copies of other similar proposals. Staff also met with the Selectmen, the Town Administrator, and the MAPC Representative to discuss the landlocked parcel off Rt. 3, the Transportation Bond Bill, and the Route 3 study.

On a personal note, I anticipate that this will be my last report to the Town as your MAPC Representative, after filling that position for the past twenty years. I will be retiring during 1996 and moving to another state for the greater portion of each year, so I will not request reappointment to another three year term. During those twenty years I served as an elected member of the MAPC Executive Committee, as Secretary, Vice President, and finally, for four one year terms, as President of MAPC. I was also active for regional issues at state and New England levels, serving for several terms as the President of the Massachusetts Association of Regional Councils, and as a national spokesman and delegate for the region and state, at meetings across the country, of the National Association of Regional Councils.

My work with MAPC and the other agencies was interesting and fulfilling and I thoroughly enjoyed most every minute of it. My one real regret is that the concept of regionalism has yet to be taken to heart by most residents of our communities, in this region, and across the State.

My thanks to the Selectmen, past and present, and the Town Administrator, David Owen, and his predecessors, for allowing me the opportunity to serve Burlington, the subregional communities, the 101 communities of Metropolitan Boston, the State, and the New England region, as a representative and as a member and officer of these organizations.

Lastly, my thanks to David Soule, Executive Director of MAPC, and to all of the members and staff of MAPC, past and present, who have been faithful friends, co-workers and fellow advocates for regionalism for these many years.

Sincerely,

Frank E. Baxter
Burlington MAPC Representative

BURLINGTON COMMUNITY PROFILE

Prepared by the Data Center of the Metropolitan Area Planning Council
60 Temple Place, Boston, MA 02111 (617) 451-2770
November 1995

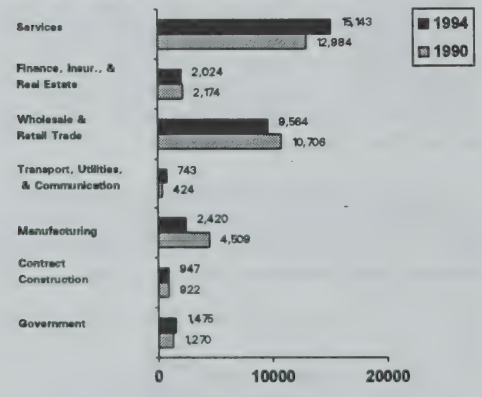
POPULATION AGE GROUP FORECASTS

(1995, MAPC)

AGE	1990	2000	2010
0 - 4	1,438	1,346	1,185
5 - 9	1,389	1,300	1,145
10 - 14	1,409	1,319	1,248
15 - 19	1,558	1,393	1,317
20 - 24	2,112	1,511	1,429
25 - 29	2,376	1,531	1,383
30 - 34	2,015	1,839	1,331
35 - 44	3,480	3,782	2,933
45 - 54	2,989	3,060	3,364
55 - 59	1,529	1,265	1,313
60 - 64	1,203	1,192	1,237
65 - 74	1,228	1,915	1,742
75 +	576	871	1,380
Total	23,302	22,324	21,007

EMPLOYMENT BY PLACE OF WORK

(1994, MA Dept. of Employment and Training)

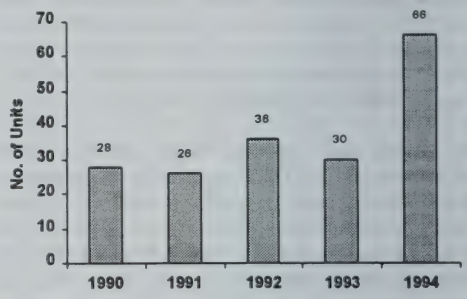


	1990	1994
Total Employment	33,103	32,366
Average Annual Payroll ($M)	1,029,932	1,230,940
Average Annual Wage ($)	31,113	38,032
Number of Establishments	1,371	1,436

* Mining and agricultural employment not presented

HOUSING PERMITS ISSUED

(1994, U.S. Bureau of the Census)



EMPLOYMENT, HOUSEHOLD & HOUSEHOLD SIZE FORECASTS

(1994, MAPC)

	1990	2000	2010
Employment	33,103	36,800	39,900
Households	7,870	8,089	8,381
Average Household Size	2.96	2.76	2.51

MEDIAN HOUSEHOLD INCOME

(1995, MAPC)

1990	1994
$55,952	$65,296

EMPLOYMENT BY PLACE OF RESIDENCE

(1993, MA Dept. of Employment & Training)

	1990	1994
Labor Force	13,724	14,299
Employed	13,038	13,630
Unemployed	686	669
Unemployment Rate	5.00%	4.68%

TAX RATE PER THOUSAND OF ASSESSED VALUATION

(1995, MA Department of Revenue)

Residential	$11.20
Commercial	$29.90
Composite	$18.35

MEDIAN NON-CONDOMINIUM SALES PRICE

(1994, Banker & Tradesman)



MEDIAN MONTHLY CONTRACT RENT

(1994, PHH Technology Services)

1 Bedroom Apartment	$600
2 Bedroom Apartment	$800
3 Bedroom Apartment	$950
Single Family House	$1,200

PUBLIC SCHOOL ENROLLMENT

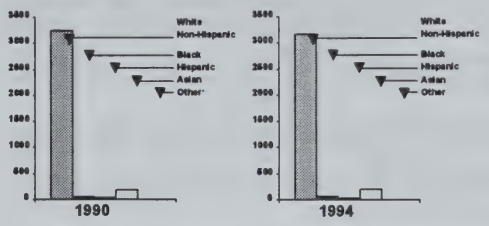
(1994, MA Department of Education)

	K - 6*	7 - 8	9 - 12	Total Public
1990	1,859	510	1,119	3,488
1991	1,820	514	1,064	3,398
1992	1,846	524	1,041	3,411
1993	1,865	550	1,013	3,428
1994	1,899	540	1,019	3,458

* K - 6 enrollment includes ungraded students

PUBLIC SCHOOL ENROLLMENT BY RACE AND ETHNICITY

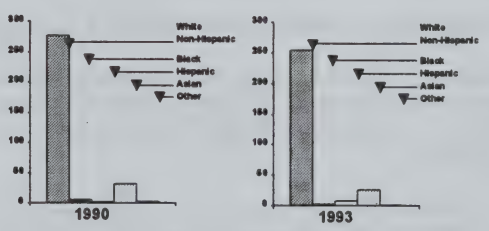
(1994, MA Department of Education)



	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1990	3,239	41	33	174	0	3,487
1991	3,127	58	24	189	0	3,398
1992	3,129	57	34	191	0	3,411
1993	3,141	68	26	192	0	3,427
1994	3,164	62	29	204	0	3,459

RESIDENT BIRTHS BY RACE AND ETHNICITY

(1993, MA Department of Public Health)



	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1990	277	5	1	32	3	318
1991	248	6	4	27	3	288
1992	250	4	1	23	4	282
1993	254	3	8	26	1	292

MAPC REPRESENTATIVE Frank E. Baxter

ADJOURNED (FIRST) TOWN MEETING
FOGELBERG AUDITORIUM, BHS
Monday, January 9, 1995

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag. A motion to adjourn to Wed., Jan. 11, 1995 to complete the business of the Warrant, if necessary, was moved, seconded, and so voted. The reading of the Warrant and Constable's Return was waived upon unanimous consent.

ARTICLE 1 (RE: Reports of Town Officers and Committees)

Reports of Committees will be heard during the respective article's discussion.

ARTICLE 2 (RE: Will of Marshall Simonds)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to accept from the Trustees under the Will of Marshall Simonds the sum of $9,500, for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

At 7:55 P.M., the Moderator declared the meeting in recess and called for the Special Town Meeting.

SPECIAL TOWN MEETING
MONDAY, JANUARY 9, 1995

A quorum was declared. The reading of the Warrant and Constable's Return was waived upon unanimous consent.

ARTICLE 1 (RE: Funding Repairs to Francis Wyman School)

The article was moved and seconded. The Ways & Means Committee voted 9-3 in favor. The Capital Budget Committee voted 6-0 in favor. There was a division of the house and tellers were appointed.

BY A VOTE OF 63 IN FAVOR AND 19 OPPOSED THE TOWN VOTED to raise and appropriate the sum of $5,757,194 to be expended under the direction of the School Committee with the assistance of an ad hoc Oversight Committee to be appointed by the Town Moderator and the School Committee such sum to be raised by borrowing for the purpose of remodeling, reconstruction, and making extraordinary repairs at the Francis Wyman School, purchasing additional equipment and furnishings, and for the purpose of obtaining engineering and architectural services including preparation of plans, specifications, bidding documents and supervision of work, and all expenses connected therewith.

At 8:55 P.M., a motion to adjourn the Special Town Meeting was moved, seconded and so voted. The regular Town Meeting was reconvened.

ARTICLE 3 (RE: Issuance Costs & Loan Interest - Francis Wyman School Project)

The article as it appears in the warrant was moved and seconded. A motion to amend the article by striking the figure $65,000 and substituting therefore the figure $49,000 was moved and seconded by the Ways & Means Committee who were 8-4 in favor. The amendment carried, the main motion as amended carried.

MAJORITY VOTED to transfer from free cash the sum of $49,000, to be expended under the direction of the Treasurer/Collector, for the purpose of issuance costs and temporary loan interest relating to the debt service costs on the Francis Wyman Bonded Debt Project.

ARTICLE 4 (RE: Planning Board - Transfer of Funds)

The article as it appears in the warrant was moved and seconded. Ways & Means voted 12-0 in favor.

MAJORITY VOTED to transfer the sum of $20,000 from the Planning Board Full-time Salary account to the Master Plan account for the purpose of completing the Community Services and Facilities element of the Master Plan and for the acquisition of new computer hardware and software capable of accommodating the database and documents of the Master Plan, same to be spent under the direction of the Planning Board.

ARTICLE 5 (RE: Library - Grant Funds Application)

The article as it appears in the warrant was moved and seconded. Ways & Means voted 12-0 in favor.

MAJORITY VOTED to authorize the Board of Library Trustees and/or individuals acting on their behalf to apply for grant funds under the Massachusetts Public Library Construction Program, such funds to be used for the acquisition of furniture, fixtures, equipment and other related items for use in the public library facility at 22 Sears Street.

ARTICLE 6 (RE: Military Housing Confirmatory Taking

The article as it appears in the warrant was moved and seconded.

UNANIMOUSLY VOTED to authorize the Board of Selectmen to take by eminent domain pursuant to G.L. c.79, for the purpose of confirming title after the recording of a release deed from the United States of America to the Inhabitants of the Town of Burlington, the land with the improvements and trees thereon containing an area of 4.845 acres, more or less, shown on a plan entitled "PLAN OF LAND IN BURLINGTON MASS OWNED BY: THE UNITED STATES OF AMERICA," dated

June 23, 1994, prepared for the Town of Burlington, Mass. by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, filed with the Town Clerk.

ARTICLE 7 (RE: Military Housing Transfer of Care, Custody & Authorization to Convey)

The article as it appears in the warrant was moved and seconded.

UNANIMOUSLY VOTED to convey the care, custody, management and control of the land with the improvements thereon containing an area of 4.845 acres, more or less, shown on a plan entitled 'PLAN OF LAND IN BURLINGTON MASS. OWNED BY: THE UNITED STATES OF AMERICA," dated June 23, 1994, prepared for the Town of Burlington, Mass. by Alan C. Nelson, Senior Engineer of the Town of Burlington Engineering Department, filed with the Town Clerk, from the Board of Selectmen for the purpose of affordable housing to the Board of Selectmen for the purpose of conveyance for affordable housing and authorize the Board of Selectmen to convey some or all of said property to first-time homebuyers or the Burlington Housing Authority, on such terms and conditions as the Selectmen may determine.

ARTICLE 8 (RE: Sale or Lease/Purchase Meadowbrook School)

The article as it appears in the warrant was moved and seconded. Land Use Committee voted 3-4 in opposition. A motion to postpone indefinitely was moved, seconded and failed. A motion to strike all references to the sale of the property was moved and seconded. By a vote of 41 in favor and 39 opposed, the amendment carried.

BY A VOTE OF 50 IN FAVOR AND 30 OPPOSED, the main motion as amended failed to receive the required 2/3 vote.

ARTICLE 9 (RE: Transfer, Sale or Lease of Wildwood School)

A motion to postpone indefinitely was moved, seconded and so voted.

ARTICLE 10 (RE: Sale of a portion of Old Wheeler Road)

The article as it appears in the warrant was moved and seconded. The Land Use Committee voted 4-3 in favor, Ways & Means voted 11-4 in favor. There was a division of the house and tellers were appointed.

BY A VOTE OF 52 IN FAVOR AND 9 OPPOSED THE TOWN voted to discontinue a public way known as Old Wheeler Road and to abandon the Town's interest in the land within said Road as shown on a plan entitled "Roadway Discontinuance Plan" as prepared by Harry R. Feldman Inc., dated October 14, 1994; and to transfer the care, custody, management and control of the land within said Road to the Board of Selectmen to be held for the purpose of sale; and further to authorize the Board of Selectmen to sell a portion of said land for a minimum price of $40,000 and on such terms and conditions as it deems to be in the best interest of the Town, and in accordance with all applicable provisions or law.

ARTICLE 11 (RE: Permits for Yard Sales and Other Similar Signs)

The article as it appears in the warrant was moved and seconded. An amendment offered by the Bylaw Review Committee was ruled out of order by the Moderator. A motion to postpone indefinitely was moved, seconded and so voted.

ARTICLE 12 (RE: Zoning Bylaw Amendment - Section 2.26 Filling Station)

The article as it appears in the warrant was moved and seconded. The Planning Board voted 5-0 in favor, Land Use Committee voted 5-2 in favor. There was a division of the house and tellers were appointed.

BY A VOTE OF 52 IN FAVOR AND 11 OPPOSED THE TOWN VOTED to amend the Zoning Bylaw by amending Article II Section 2.26 Filling Station, subsection (m), by inserting the word "the" before the word "principal", and further to add the following sentences to the end of the existing sentence:

"The maximum floor area that may be allocated to the display and sales of such convenience items, and of customer accessible automotive parts, including aisle, shelving, counters, customer accessible cooler shelves, and transaction area, shall not exceed 350 square feet. Exterior display of such convenience items shall be prohibited.

App'd. by the A.G. 2/13/95. Adv. Burlington Union 2/23/95 & 3/2/95

At 10:35 p.m., a motion to adjourn was moved, seconded and so voted.

Attest:
Jane L. Chew, CMC
Town Clerk

ANNUAL TOWN ELECTION
April 8, 1995

THE COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX, SS.

To either of the Constables of the Town of Burlington, the County of MIDDLESEX.

IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Burlington High School Gym in said Burlington on Saturday the Eighth day of April next, at 8:00 o'clock in the Fore noon, then and there to act on the following articles:

TO CAST THEIR VOTES IN THE ANNUAL TOWN ELECTION FOR THE CANDIDATES FOR:

# of SEATS	OFFICE	TERM
1	MODERATOR	1 YR.
2	SELECTMEN	3 YRS.
1	ASSESSOR	3 YRS.
1	TREASURER/COLLECTOR	3 YRS.
2	SCHOOL COMMITTEE	3 YRS.
2	LIBRARY TRUSTEES	3 YRS.
2	PLANNING BOARD	5 YRS.
2	BOARD OF HEALTH	3 YRS.
1	CONSTABLE (1ST)	3 YRS.
1	CONSTABLE (2ND)	3 YRS.
1	HOUSING AUTHORITY	3 YRS.
1	RECREATION COMMISSION	3 YRS.
36	TOWN MEETING MEMBERS	3 YRS.
2	TOWN MEETING MEMBERS	2 YRS.
2	TOWN MEETING MEMBERS	1 YR.

And you are directed to serve this Warrant, by posting up attested copies thereof at BURLINGTON TOWN HALL AND BURLINGTON HIGH SCHOOL GYM in said Town BURLINGTON 7 days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 13th day of March in the year of our Lord one thousand nine hundred and ninety-five.

Robert O. Maranno
Richard C. Wilde
Gary J. Gianino

A true copy. Attest:
Anthony J. Saia, Constable.

TOWN OF BURLINGTON
TOTAL TALLY SHEET
April 8, 1995 Election

# Eligible Voters	13,483
Total Votes Cast	2,719
Percent =	20.17%

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	PREC. 5	PREC. 6	GRAND TOTAL
TOTAL VOTES CAST	461	290	485	428	489	566	2,719
MODERATOR (1) 1 Yr.							
Blanks	120	68	124	105	127	143	687
Thomas F. Murphy	335	220	358	315	358	418	2,004
Write-ins	6	2	3	8	4	5	28
Total	461	290	485	428	489	566	2,719
SELECTMEN (2) 3 Yrs.							
Blanks	158	99	156	148	174	184	919
Robert P. Marrano	315	172	300	277	298	351	1,713
Richard C. Wilde	262	193	288	245	286	323	1,597
Virginia E. Mooney	185	114	221	180	218	270	1,188
Write-ins	2	2	5	6	2	4	21
Total	922	580	970	856	978	1,132	5,438

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	PREC. 5	PREC. 6	GRAND TOTAL
ASSESSOR (1) 3 Yrs.							
Blanks	142	99	155	121	132	150	799
John W. Dillon	317	189	327	302	355	413	1,903
Write-ins	2	2	3	5	2	3	17
Total	461	290	485	428	489	566	2,719
TREAS./COLL. (1) 3 Yrs.							
Blanks	108	60	118	107	108	131	632
Brian P. Curtin	350	227	361	313	377	427	2,055
Write-ins	3	3	6	8	4	8	32
Total	461	290	485	428	489	566	2,719
SCHOOL COMM. (2) 3 Yrs.							
Blanks	291	202	308	282	309	320	1,712
Christine M. Monaco	312	185	320	291	364	419	1,891
Thomas F. Murphy, Jr.	317	187	342	281	304	384	1,815
Write-ins	2	6	0	2	1	9	20
Total	922	580	970	856	978	1,132	5,438
LIBRARY TRUSTEE (2) 3 Yrs.							
Blanks	186	139	190	168	195	226	1,104
Richard E. Radtke	95	66	120	76	115	125	597
Mary Lou Binnall	239	67	132	99	125	156	818
Ellen Marie Ferguson	84	90	133	118	149	150	724
Sheila E. Howard	75	97	154	132	138	143	739
Michael A. Proulx	80	54	88	142	117	123	604
Ruth Ann Yannetti	162	67	153	119	132	208	841
Write-ins	1	0	0	2	7	1	11
Total	922	580	970	856	978	1,132	5,438
PLANNING BOARD (2) 5 Yrs.							
Blanks	194	127	215	183	185	204	1,108
Ernest E. Covino, Jr.	305	152	279	253	296	366	1,651
Paul R. Raymond	242	125	252	252	292	317	1,480
Gerry Mills, Jr.	180	171	222	168	203	241	1,185
Write-ins	1	5	2	0	2	4	14
Total	922	580	970	856	978	1,132	5,438
BOARD OF HEALTH (2) 3 Yrs.							
Blanks	281	199	315	261	274	314	1,644
Douglas J. Hyde	322	209	349	317	381	430	2,008
Edward J. Weiner	316	168	305	275	321	384	1,769
Write-ins	3	4	1	3	2	4	17
Total	922	580	970	856	978	1,132	5,438
FIRST CONSTABLE (1) 3 Yrs.							
Blanks	50	19	55	56	40	43	263
James A. Russo	315	118	295	264	334	400	1,726
Garry R. Osborne	96	153	135	108	115	122	729
Write-ins	0	0	0	0	0	1	1
Total	461	290	485	428	489	566	2,719

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	PREC. 5	PREC. 6	GRAND TOTAL
SECOND CONSTABLE (1) 3 Yrs.							
Blanks	57	49	57	50	50	53	316
Anthony J. Saia	281	165	283	217	288	373	1,607
George E. Curran	123	75	145	159	150	139	791
Write-ins	0	1	0	2	1	1	5
Total	461	290	485	428	489	566	2,719
HOUSING AUTHORITY (1) 3 Yrs.							
Blanks	80	38	59	66	63	85	391
James Marchese	269	182	327	238	309	323	1,648
Richard J. Tarpey	112	68	98	122	116	156	672
Write-ins	0	2	1	2	1	2	8
Total	461	290	485	428	489	566	2,719
RECREATION COMM. (1) 3 Yrs.							
Blanks	112	77	112	105	115	123	644
Mark L. Sherwood	347	211	369	319	372	441	2,059
Write-ins	2	2	4	4	2	2	16
Total	461	290	485	428	489	566	2,719
PRECINCT 1							
TOWN MEETING-3 Yr. (6)							
Blanks	844		0	0	0	0	844
Linda K. Collins	249		0	0	0	0	249
Channing L. Entwistle	216		0	0	0	0	216
Barbara G. Faso	234		0	0	0	0	234
Susan A. LaMarca	188		0	0	0	0	188
David F. Metzdorf	199		0	0	0	0	199
Paul F. Roth	196	0	0	0	0	0	196
Sharon Marie Sotiros	216	0	0	0	0	0	216
Amy Ellen Warfield	205	0	0	0	0	0	205
Steven B. Warren	214	0	0	0	0	0	214
Write-ins	5	0	0	0	0	0	5
Total	2,766	0	0	0	0	0	2,766
PRECINCT 2							
TOWN MEETING-3 Yr. (6)							
Blanks	0	641	0	0	0	0	641
Beverly A. Apruzzese	0	170	0	0	0	0	170
William C. Beyer	0	168	0	0	0	0	168
Frederick J. Crosdale, Jr.	0	165	0	0	0	0	165
Patricia M. Hussar	0	137	0	0	0	0	137
Margaret Merlesena	0	174	0	0	0	0	174
Edmund F. Wall	0	155	0	0	0	0	155
John M. Englert	0	117	0	0	0	0	117
Write-ins	0	13	0	0	0	0	13
Total	0	1,740	0	0	0	0	1,740
TOWN MEETING-1 Yr. (2)							
Blanks	0	148	0	0	0	0	148
Diane T. Biagiotti	0	128	0	0	0	0	128
Ann Marie Comer	0	148	0	0	0	0	148
Colin T. Cormier	0	154	0	0	0	0	154

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	PREC. 5	PREC. 6	GRAND TOTAL
Write-ins	0	2	0	0	0	0	2
Total	0	580	0	0	0	0	580
PRECINCT 3							
TOWN MEETING-3 Yr. (6)							
Blanks	0	0	1,346	0	0	0	1,346
Frank E. Baxter	0	0	291	0	0	0	291
John T. Lyons	0	0	299	0	0	0	299
Charles J. McLean	0	0	265	0	0	0	265
Shari Lynn Ellis	0	0	276	0	0	0	276
Paul A. Valleli	0	0	291	0	0	0	291
(W/I)	0	0	80	0	0	0	80
Write-ins (scattered)	0	0	62	0	0	0	62
Total	0	0	2,910	0	0	0	2,910
PRECINCT 4							
TOWN MEETING-3 Yr. (6)							
Blanks	0	0	0	765	0	0	765
David J. DiSanto	0	0	0	227	0	0	227
John Fitzpatrick	0	0	0	247	0	0	247
Sheila E. Howard	0	0	0	230	0	0	230
Richard E. Madden	0	0	0	194	0	0	194
Vincent A. Restivo, Sr.	0	0	0	238	0	0	238
George R. Cooper	0	0	0	208	0	0	208
Mary Ellen M. DiPersio	0	0	0	201	0	0	201
Walter H. Sherburne	0	0	0	251	0	0	251
Write-ins	0	0	0	7	0	0	7
Total	0	0	0	2,568	0	0	2,568
PRECINCT 5							
TOWN MEETING-3 Yr. (6)							
Blanks	0	0	0	0	823	0	823
Richard P. Burkhart	0	0	0	0	235	0	235
Brian J. Connolly	0	0	0	0	256	0	256
Ruth E. Danielson	0	0	0	0	261	0	261
Carmen Dore Lewis	0	0	0	0	232	0	232
Auralie P. Slowey	0	0	0	0	232	0	232
Mark F. Cedrone	0	0	0	0	232	0	232
Cathryn Lee	0	0	0	0	237	0	237
Charles A. Murphy	0	0	0	0	218	0	218
Kevin P. Wallace	0	0	0	0	207	0	207
Write-ins	0	0	0	0	1	0	1
Total	0	0	0	0	2,934	0	2,934
TOWN MEETING-2 Yr. (1)							
Blanks	0	0	0	0	68	0	68
Nancy J. Hofferty	0	0	0	0	329	0	329
Armand R. Marion	0	0	0	0	90	0	90
Write-ins	0	0	0	0	2	0	2
Total	0	0	0	0	489	0	489

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	PREC. 5	PREC. 6	GRAND TOTAL
PRECINCT 6							
TOWN MEETING-3 Yr. (6)							
Blanks	0	0	0	0	0	1,058	1,058
Thomas P. Adams	0	0	0	0	0	328	328
Kevin B. McKelvey	0	0	0	0	0	370	370
Karen A. Moyer	0	0	0	0	0	336	336
Samuel A. Rippin	0	0	0	0	0	346	346
Kenneth J. Rush, Jr.	0	0	0	0	0	334	334
Thomas C. Killilea	0	0	0	0	0	337	337
John J. Skehan, Jr.	0	0	0	0	0	283	283
Write-ins	0	0	0	0	0	4	4
Total	0	0	0	0	0	3,396	3,396
TOWN MEETING-2 Yr. (1)							
Blanks	0	0	0	0	0	74	74
Sandra J. McNeal	0	0	0	0	0	172	172
Robyn F. Miliano	0	0	0	0	0	69	69
Janet Bellizia-O'Connell	0	0	0	0	0	135	135
Mary Louise Rutherford	0	0	0	0	0	112	112
Write-ins	0	0	0	0	0	4	4
Total	0	0	0	0	0	566	566

	Votes Cast	Registered Voters	%
Pr. 1 Warden, Mary Louise Rutherford	461	2487	18.54%
Pr. 2 Warden, Marjorie Pearson	290	1877	15.45%
Pr. 3 Warden, Paula Davis	485	2324	20.87%
Pr. 4 Warden, Pauline Alberghini	428	2134	20.06%
Pr. 5 Warden, Joan Hastings	489	2302	21.24%
Pr. 6 Warden, Elmer Larson	566	2359	23.99%
	3945	13950	28.28%

The above figures include 192 Absentee Ballots cast by precinct as follows: 1=29, 2=17, 3=55, 4=26, 5=36, 6=29.

Attest:
Jane L. Chew, CMC
Town Clerk

TUESDAY, APRIL 18, 1995
HUMAN SERVICES CENTER

At 7:30 P.M., the Town Meeting Members of Precincts 5 and 3 assembled to break the tie for two seats and to fill the vacancy created by the election of Thomas F. Murphy, Jr. to School Committee respectively. All voting members were sworn into office.

Precinct 5 (tie):

Present and voting were J. Kinchla, R. Paulsen, H. Paulsen, N. Hofferty, B. Connolly, ? Kessler, C. Lee.

Carmen Dore Lewis	7 votes*
Auralie Slowey	4 votes*
Mark Cedrone	3 votes

Precinct 3 (vacancy):

Present and voting were M. Kelly, S. Peters, L. Rubino, A. Coady, S. Marchese, P. Valleli, ? Wasserman, E. Zuccaro.

Nominees:

Richard Bertalomi, 35 Sunset Dr.	3 votes*
Mark Rappaport, 14 James St.	2 votes
Harold Hammond, 13 Marrett Rd.	2 votes
William Aucoin, 20 Eugene Rd.	1 vote

*Declared winner(s)

Attest:
Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEETING MONDAY, MAY 8, 1995 FOGELBERG AUDITORIUM, BHS

At 7:30 P.M. the Town Meeting Members of Precinct 1 assembled to fill the vacancy created by the resignation of Robert Carroll. Present and voting were: T. Callahan, L. Collins, R. Macdonald, G. Napoleon, J. Perdichizzi, F. Redfern, J. Burgomaster, C. Comeau, C. Entwistle, S. Sotiros, A. Warfield, S. Warren.

Nominees were: Paul F. Roth, 249 Fox Hill Rd.

Unanimously voted to appoint Paul Roth.

ADJOURNED (SECOND) TOWN MEETING MONDAY, MAY 8, 1995 FOGELBERG AUDITORIUM, BHS

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag. A motion to adjourn to Wednesday, May 10, 1995 to complete the business of the warrant, if necessary, was seconded and so voted. The reading of the Warrant and Constable's Return was waived. All new Town Meeting Members were sworn into office.

ARTICLE 1 (RE: Reports of Town Officers & Committees)

Committee reports will be heard during the respective warrant article discussion.

ARTICLE 2 (RE: Transfer of Funds - F.Y. '95 Various Accounts)

The article was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. **MAJORITY VOTED** to transfer the sum of $113,560 ($58,900 from free cash and $54,660 from the overlay surplus account) to pay for expenses incurred in Fiscal Year 1995 in the following accounts:

Selectmen, Legal	$22,000
Selectmen, Town Facilities	6,900
Fire Dept., Overtime	15,000
Fire Dept., Medical & Hospital	15,000
Assessor, 1991/92 Overlay Accounts	54,660

same to be spent under the direction of the appropriate authority.

ARTICLE 3 (RE: Funding F.Y. '96 Budget)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee. **MAJORITY VOTED** to raise and appropriate $45,987,283 to cover the requests of the various departments for Fiscal Year 1996 as follows:

Treasurer/Collector — Line 1 - 3	
Salaries	258,842
Expenses	8,478
Special Accounts:	
Interest Refund	200
Total	267,520
Assessor — Line 4 - 5	
Salaries	131,278
Expenses	28,150
Total	159,428
Town Clerk — Line 6 - 7	
Salaries	98,733
Expenses	16,474
Total	115,207
Moderator — Line 8 - 9	
Salaries	150
Expenses	75
Total	225

Planning Board — Line 10 - 11

Salaries	106,097
Expenses	8,156
Total	114,253

Ways & Means — Line 12 - 13

Salaries	2,140
Expenses	500
Total	2,640

Capital Budget — Line 14 - 15

Salaries	756
Expenses	44
Total	800

Town Admin./Selectmen — Line 16 - 18b

Salaries	208,345
Expenses	11,488
Special Accounts	12,300
Local Transportation (F)	149,388
Total	381,521

Legal — Line 19 - 23

Legal Fees Expanded	94,000
Legal & Appraisal	0
Tax Title	3,000
Cable TV Negotiations	8,000
Collective Bargaining	15,274
Total	120,274

Accounting — Line 24 - 25

Salaries	141,005
Expenses	620
Total	141,625

Town Meeting & Reports — Line 26 - 27

Salaries	2,321
Expenses	12,012
Total	14,333

Registrar of Voters — Line 28 - 30

Salaries	1,000
Expenses	4,900
Special Accounts	0
Total	5,900

Town Facilities — Line 31 - 33

Salaries	128,543
Expenses	236,864*
Special Accounts	0
Total	365,407

*A motion to strike $5,000 from Capital Outlay was moved, seconded and failed.

Central Administration — Line 34 - 48a

Special Accounts:	
Central Supply	89,820
Central Machines	14,518
Chapter 32B (F)	2,600,000
Memorial Day/Veteran's Day	2,500
Fourth of July	10,000
Unemployment Comp. (F)	30,000
Pension Reimburse (F)	4,700
Surplus Buildings	10
Town Insurance (F)	600,000
Financial Audit (F)	36,000
BMEA Education	2,500
EDP Supplies & Maintenance	19,000
Contract Services - EDP	37,000
Employee Assistance Program	6,800
Medicare (F)	140,000
Charles George Settlement (F)	156,949
Total	3,749,797

Board of Appeals — Line 49 - 51

Salaries	6,402
Expenses	250
Special Accounts:	
Advertising & Mailing	3,700
Total	10,352

Conservation Commission — Line 52 - 53

Salaries	60,005
Expenses	19,180
Total	79,185

Historical Commission — Line 54

Expenses	3,075

Sealer of Weights — Line 55 - 56

Salaries	4,366
Expenses	1,000
Total	5,366

Fire Department — Line 57 - 66

Salaries	2,921,736
Expenses	192,500
Special Accounts:	
Medical Coverage	20,000
Education & Tuition	5,000
Clothing	21,000
Receritifcation of EMT's	1,600
Fire Prevention	2,000
Public Education	0
Arson Investigation	1,150
Training	7,500
Hazardous Materials Training/Mgmt.	4,500
Termination Buyback	10
Total	3,176,996

Emergency Management Service — Line 67 - 71	
Salaries	2,500
Expenses	18,190
Special Accounts:	
Education	200
Surplus Property	10
Emergency Fund	10
Total	20,910
Building Inspector — Line 72 - 74	
Salaries	209,415
Expenses	9,917
Special Accounts:	
Hazardous Structures	10
Total	219,342
Line 75 - 77 (Not Used)	
Police Department — Line 79 - 89	
Salaries	3,122,054
Expenses	186,612
Special Accounts:	
Clothing	45,490
Education	10,000
Animal Disposal	1,180
NEMLEC	3,300
Medical	20,000
Medical Exams	0
Personnel Education	0
Traffic Supervisor Uniforms	1,800
Armorer Qualify, Off.	0
Total	3,390,436
Department of Public Works — Line 90 - 103a	
Salaries	1,815,655
Expenses	822,357
Special Accounts:	
Administration Clothing	14,400
Physical Exams	500
Education	2,500
Highway, Highway I	28,444
Lane Painting	37,222
Snow & Ice	250,000
Tree Care	14,000
Water/Sewer, Well Cleaning	10,000
Well Pumping	10,000
Mod. of Well Seal and	0
Parco Reloc.	
Rubbish & Garbage	1,847,974
Street Lights	380,000
Swift Law	12,000
Total	5,245,052

Community Life Center — Line 104 - 105	
Salaries	225,156
Expenses	13,840
Total	238,996
Council on Aging — Line 106 - 112	
Salaries	80,472
Expenses	4,855
Special Accounts:	
Holiday Baskets	400
Minuteman Homecare	2,682
Emergency Account	391
Birthday's "old-old"	0
Stipend for Programs	0
Total	88,800
Disability Access — Line 113 - 114	
Salaries	778
Expenses	1,040
Total	1,818
Veteran's Services — Line 115 - 117	
Salaries	54,822
Expenses	3,443
Special Accounts:	
Aid to Veteran's	26,700
Total	84,965
Board of Health — Line 118 - 128	
Salaries	188,089
Expenses	18,000
Special Accounts:	
Community Human Service	6,000
Clinics	1,200
T.B. Hospital	10
Premature Babies	10
Home Health Service	2,500
CMARC	8,200
Hospice	500
Mosquito Control	19,425
Hazardous Waste Collection	32,200
Total	276,134
Recreation Director — Line 129 - 132	
Salaries	276,505
Expenses	29,175
Special Accounts:	
Transportation	5,460
Self Support Programs	106,012
Total	417,152
Recreation Maintenance — Line 133 - 135	
Salaries	360,977
Expenses	101,948
Special Accounts	0
Total	462,925

Library — Line 136 - 138	
Salaries	363,917
Expenses	71,793
Special Accounts:	
Books & Periodicals	93,106
Total	528,816
Shawsheen Valley School — Line 139	696,164
Local Education — Line 140	
Salaries	16,254,806
Non-Salary	4,752,725
Total	21,007,531
Debt Service — Line 141 - 143	
Principal	1,145,000
Interest	880,100
Temporary Interest	25,000
Total	2,050,100
Reserve Fund — Line 144	200,000
County Retirement — Line 145	1,944,238
Negotiated Settlements — Line 146	400,000*

*A motion to strike the figure $200,000 and substitute therefor the figure of $400,000 was seconded and so voted.

Main motion as amended carried.

At 10:30 P.M., a motion to adjourn was seconded and so voted.

Attest:
Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEETING
WEDNESDAY, MAY 10, 1995
FOGELBERG AUDITORIUM, BHS

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag. A motion to adjourn to Monday, May 15, 1995 to complete the business of the warrant, if necessary, was seconded and so voted.

ARTICLE 4 (RE: Capital Budget - F.Y. 96)

The article was moved and seconded by the Ways & Means Committee. **MAJORITY VOTED** to raise and appropriate the sum of $703,636, and to transfer from available funds, as indicated, the sum of $1,276,425 for a total of $1,980,061 for the items contained within the following Fiscal Year 1996 Capital Budget, same to be spent under the appropriate authorities as indicated.

PROJECT NO.	DEPARTMENT	PROJECT NAME/DESCRIPTION	SPENDING AUTHORITY	APPROPRIATION
96-1	DPW	PAVEMENT MANAGEMENT (from FY96 Chapter 90 funds)	SELECTMEN	$531,959
96-2	DPW	SWEEPER (from FY96 Chapter 90 funds)	SELECTMEN	29,800
96-3	DPW	EQUIPMENT REPLACEMENT (from Sewer Enterprise Surplus Revenue Account)	SELECTMEN	23,875
96-4	DPW	INFILTRATION & INFLOW (from Sewer Enterprise Surplus Revenue Account)	SELECTMEN	112,500
96-5	DPW	SEWER PUMP REPLACEMENT (from Sewer Enterprise Surplus Revenue Account)	SELECTMEN	48,000
96-6	DPW	TREATMENT PLANT FILTER REPLACEMENT	SELECTMEN	100,000
96-7	DPW	NEW SEWER LINE (from Sewer Enterprise Surplus Revenue Account)	SELECTMEN	140,000

A motion to strike the figure of $140,000 and substitute therefor the figure $88,000 for Terrace Hall Ave. was seconded and failed. Main motion as amended carried.

96-8	DPW	SIDEWALKS (from FY96 Chapter 90 funds)	SELECTMEN	112,300
96-9	DPW	LAWN MOWER (from Sale of Graves Account)	SELECTMEN	9,760
96-10	FIRE	ENGINE 5 REFURBISHMENT (103,964 raise and appropriate, 12,231 transfer from Article 6, September 1993 Town Meeting)	SELECTMEN	116,195

PROJECT NO.	DEPARTMENT	PROJECT NAME/DESCRIPTION	SPENDING AUTHORITY	APPROPRIATION
96-11	FIRE	1 COMMAND CAR	SELECTMEN	18,500

A motion to strike the figure of $18,500 and substitute therefor the figure $22,101 was seconded and failed. Main motion as amended carried.

96-12	FIRE	FIRE ALARM CIRCUIT REPAIRS	SELECTMEN	25,000
96-13	FIRE	JAWS OF LIFE	SELECTMEN	20,000
96-14	FIRE	VEHICLE EXHAUST SYSTEM	SELECTMEN	12,600
96-15	POLICE	4 CRUISERS	SELECTMEN	83,852
96-16	BUILDING	SEDAN VEHICLE	SELECTMEN	16,500
96-17	SELECTMEN	COMPUTER EQUIPMENT TOWN HALL	SELECTMEN	88,593
96-18	SCHOOL	REPLACEMENT WINDOWS-MEMORIAL (from Free Cash)	SCHOOL COMM.	256,000

A motion to strike the figure $200,000 and substitute therefor the figure $256,000 for replacing windows at the Memorial School was seconded and so voted. Main motion as amended carried.

96-19	SCHOOL	HIGH SCHOOL ROOF	SCHOOL COMM.	25,000

A motion to strike the figure of $25,000 and substitute therefor the figure of $50,000 was seconded and failed. Main motion as amended carried.

96-20	SCHOOL	MIDDLE SCHOOL GYM FLOOR	SCHOOL COMM.	Defeated
96-21	CONSERVATION	STREAM CLEANING	CONS.COMM.	26,000

At 10:50 P.M., a motion to adjourn was seconded and so voted.

Attest:
Jane L. Chew, CMC
Town Clerk

ADJOURNED (SECOND) TOWN MEETING
MONDAY, MAY 15, 1995
FOGELBERG AUDITORIUM, BHS

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag. A motion to adjourn to Wednesday, May 17, 1995 to complete the business of the warrant, if necessary, was seconded and so voted.

The Moderator declared the annual meeting in recess and called the Special Town Meeting to order.

SPECIAL TOWN MEETING
MONDAY, MAY 15, 1995
FOGELBERG AUDITORIUM, BHS

A quorum being present, the meeting was called to order at 7:50 P.M. The reading of the Warrant and Constable's Return was waived upon unanimous consent.

ARTICLE 1 (RE: Conservation Committee Report)

The Conservation Committee presented a report on the current status of the Old Concord Road project.

ARTICLE 2 (RE: Special Counsel)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to authorize the Board of Selectmen at the request of the Conservation Commission to hire special counsel, if needed, to pursue the enforcement of the Order of Conditions of the Conservation Commission relative to the Old Concord Road project.

ARTICLE 3 (RE: Funding Special Counsel)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to raise and appropriate the sum of $2,000 to hire special counsel, if needed, such funds to be expended under the direction of the Conservation Commission with the approval of the Board of Selectmen.

ARTICLE 4 (RE: Fund Police Superior Officers' Contract)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to fund the collective bargaining agreements by and between the Town of Burlington and Local 532 International Brotherhood of Police Officers (IBPO) for Fiscal Year 1994 and Fiscal Year 1995 by transfer from Line 145 (Negotiated Settlements) of the Annual Budget as voted in May, 1993 the sum of $12,657, and by transfer from Line 145 (Negotiated Settlements) of the Annual Budget as voted in May, 1994 the sum of $31,478 to be spent under the direction of the Board of Selectmen.

At 8:30 P.M., a motion to adjourn the special meeting was seconded and so voted. The Annual Meeting was reconvened.

ARTICLE 4 (RE: Capital Budget - F.Y. 96) - Cont'd.

96-22	**Library**	**Computer Equipment**	**Library Trust**	postponed

A motion to postpone indefinitely was seconded and so voted.

96-23	FACILITIES	ADA - ELECTRIC DOORS - POLICE, TOWN HALL, MAIN FIRE STATION	SELECTMEN	9,300

A motion to strike the figure $9,300 and the words "Fire Station" and substitute therefor the figure $5,400 was seconded. Amendment failed. Main motion carried.

96-24	FACILITIES	HISTORICAL MUSEUM - ROOF, CUPOLA	SELECTMEN	9,000
96-25	FACILITIES	HUMAN SERVICES BUILDING-MASONRY, CANOPIES, ETC.	SELECTMEN	70,000
96-26	FACILITIES	RECREATION-OVERLOOK PARK	REC.COMM	10,200
96-27	FACILITIES	TOWN HALL ANNEX-DESIGN, PLANS	SELECTMEN	25,000

A motion to strike the figure $25,000 and substitute therefor the figure $20,000 was seconded. Amendment failed. Main motion carried.

96-28	RECREATION	LARGE MOWER	RECREATIONCOMM.	45,000
96-29	TOWN CLERK	OPTECH SCANNING VOTE TABULATORS	TOWN CLERK	15,127

ARTICLE 5 (RE: Will of Marshall Simonds)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. **MAJORITY VOTED** to accept from the Trustees under the will of Marshall Simonds the sum of $9,500, for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 6 (RE: Lighting of Athletic Fields)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. **MAJORITY VOTED** to raise and appropriate the sum of $7,500, to pay electric bills, for lighting of athletic fields used by Burlington youth sports organizations, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 7 (RE: Drug and Alcohol Task Force)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. **MAJORITY VOTED** to raise and appropriate the sum of $2,500, to fund the expenses of the Burlington Drug & Alcohol Task Force, same to be spent under the direction of the Board of Selectmen.

ARTICLE 8 (RE: Landlocked Parcel Feasibility Study)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 10-2-0 in favor. The Land Use Committee voted 6-0 in favor. A motion to add the words "specifically including the issue of the protection of the town water supply" after the words "Landlocked Parcel" was seconded and so voted. The main motion as amended carried. **MAJORITY VOTED** to raise and appropriate the sum of $10,000, for the purpose of providing a feasibility study of the Landlocked Parcel specifically including the issue of the protection of the town water supply, same to be spent under the direction of the Board of Selectmen.

ARTICLE 9 (RE: Fund Firefighters Contract)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-0 in

favor. A motion to strike the figure $84,685 and substitute therefor the figure $79,867 was seconded and so voted. The main motion as amended carried. **MAJORITY VOTED** to fund the collective bargaining agreement by and between the Town of Burlington and Local IAFF 2313 (International Association of Firefighters, AFL-CIO), by transfer from Line 145 (FY '95 Negotiated Settlements) of the Annual Budget as voted in May 1994, the sum of $79,867, to be spent under the direction of the Board of Selectmen.

ARTICLE 10 (RE: Fund B.M.E.A. Contract)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. **MAJORITY VOTED** to fund the collective bargaining agreement by and between the Town of Burlington and Local 1703 (B.M.E.A.) American Federation of State, County & Municipal Employees, AFL-CIO) by transfer from Line 145 (FY '95 Negotiated Settlements) of the Annual Budget as voted in May 1994, the sum of $80,000, to be spent under the direction of the appropriate authorities.

ARTICLE 11 (RE: Fund Part-Time Salary Plan - under 20 hours)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 8-0-1 in favor. A motion by the Ways & Means Committee to strike the figure of $2,500 and substitute therefor the figure of $5,000 was seconded and so voted. The main motion as amended carried. **MAJORITY VOTED** to adopt the Fiscal Year 1996 (Part-time Salary Plan (under 20 hours), and to raise and appropriate the amount of $5,000, to be spent under the direction of the appropriate authorities.

ARTICLE 12 (RE: Fund Administrative & Professional Compensation Plan)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 8-0-1 in favor. A motion by the Ways & Means Committee to strike the figure of $17,050 and substitute therefor the figure of $34,005 was seconded and so voted. The main motion as amended carried. **MAJORITY VOTED** to adopt the Fiscal Year 1996 Administrative and Professional Compensation Plan, and to raise and appropriate the amount of $34,005, same to be spent under the direction of the appropriate authorities.

ARTICLE 13 (RE: Funding for Bicentennial Commission)

A motion to postpone indefinitely was seconded and so voted.

ARTICLE 14 (RE: Ice Pallace Enterprise Fund)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. **MAJORITY VOTED** to raise and appropriate the sum of $604,700, to operate the Burlington Ice Pallace, of which the $604,700 will come from the Burlington Ice Pallace Estimated Revenue Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 15 (RE: Sewer Services Enterprise Fund)

The article was moved and seconded by the Ways & Means Committee who were 11-0-1 in favor. **MAJORITY VOTED** to raise and appropriate the sum of $3,150,484 (less the $324,375 previously voted under Article 4 capital budgets items 3,4,5, and 7), for the Burlington Sewer Enterprise Fund, of which $2,826,109 will come from the Burlington Sewer Estimated Revenue Account.

ARTICLE 16 (RE: Community Custodial Fees)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 8-4-0 in favor. A motion by the Ways & Means Committee to strike the figure of $25,000 and substitute therefor the figure of $20,000 was seconded and so voted. The main motion as amended carried. **MAJORITY VOTED** to raise and appropriate the sum of $20,000 for the Community Custodial Fees for the events to be covered for Burlington Scout Organizations, PTO meetings, Boosters, Citations, Youth Volleyball, Youth Basketball, Baseball Association, Pop Warner, Hockey and Skating Association, Youth Soccer, Selectmen's Meetings, same to be spent under the direction of the School Committee.

ARTICLE 17 (RE: Property Revaluation '97)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 12-0-0 in favor. **MAJORITY VOTED** to raise and appropriate the sum of $135,000, for the purpose of a property revaluation of Commercial, Industrial, Residential and Personal Property in order to meet the requirements of the General Statutes, same to be spent under the direction of the Board of Assessors.

ARTICLE 18 (RE: Street Acceptances - Brookside Lane, Church Lane, Lisa Street, Princeton Road, a portion of Princeton Road (formerly a portion of Dorothy Road), Sheldon Street and Willow Way)

The article as it appears in the warrant was moved and seconded. **UNANIMOUSLY VOTED** to accept Brookside Lane, Lisa Street, Princeton Road, a portion of Princeton Road (formerly a portion of Dorothy Road), Sheldon Street and Willow Way, as public ways in the Town of Burlington as laid out by the Board of Selectmen as described below:

BROOKSIDE LANE, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:

Beginning at a point at the dead end of and at the northeast corner of Brookside Lane at a stone wall;

thence turning and running N55-52-48W a distance of 44.03 feet to an angle point;

thence continuing along the northwesterly sideline of Brookside Lane S32-05-23W a distance of 764.81 feet to a point by lot 49B;

thence continuing S32-05-23W a distance of 0.42 feet to a point by lot 6;
thence turning and running S31-25-20W a distance of 505.44 feet to a point;
thence turning and running along a curve having a radius of 25.00 feet a length of 44.76 feet to a point of tangency;
thence continuing across the end of Brookside Lane by Cook Street S46-00-14E a distance of 33.03 feet to a point;
thence running across the end of Brookside Lane by Cook Street S52-52-11E a distance of 42.43 feet to an angle point;
thence turning and running N31-25-20E a distance of 540.99 feet to a point;
thence turning and running N32-05-23E a distance of 763.42 feet to a point at the end of Brookside Lane, the point of beginning.
Meaning and intending the full length of Brookside Lane from Cook Street to the dead end as more fully shown on sheets 1 and 2 of 2 sheets of plan entitled "Street Acceptance of Brookside Lane in Burlington, Mass.", Dated: February 13, 1995, Prepared by: Alan C. Nelson, Senior Engineer, Town of Burlington Engineering Department.

CHURCH LANE, in the Town of Burlington, Middlesex County, Massachusetts, bounded and described:
Beginning at a point on the northerly side line of Bedford Street:
thence running across the end of Church Lane S 72-02-07 W, 71.89 feet to a point on the westerly sideline of Church Lane at Bedford Street;
thence turning and running N 29-01-49 E, 20.24 feet to a point;
thence turning and running N13-29-30 E, 75.19 feet to a point;
thence turning and running N 2-55-25 E, 165.40 feet to a point of curvature at Nichold Street;
thence turning and running along a curve having a radius of 540.64 a length of 232.76 feet to a point of tangency;
thence turning and running along the westerly sideline of Church Lane N 27-35-28 E, 590.93 feet to a point of curvature;
thence turning and running along a curve having a radius of 1,396.36 a length 244.17 feet to a point of tangency;
thence turning and running N 17-34-20 E, 356.72 feet to a point;
thence turning and running N 18-48-33 E, 30.84 feet to a point on Cambridge Street (Route 3A);
thence turning and running along the southerly sideline of Cambridge Street along a curve having a radius of 1,535.63 feet and a length of 117.06 feet to a point of curvature at Church Lane;
thence turning and running along a curve having a radius of 25.00 feet a length of 58.62 feet to a point of tangency;
thence turning and running S 17-34-20W 291.81 feet to a point of curvature;
thence turning and running along a curve having a radius of 1,436.36 a length 251.17 feet to a point of tangency;
thence turning and running along the easterly sideline of Church Lane S 27-35-28 W, 590.93 feet to a point of curvature:
thence turning and running along a curve having a radius of 500.64 a length of 215.54 feet to a point of tangency;
thence turning and running S 2-55-25 W, 201.77 feet to a point of curvature;
thence running along a curve having a radius of 75.59 feet a length of 30.52 feet to a point on Bedford Street, the point of beginning;
Meaning and intending the full length of Church Lane from Bedford Street to Cambridge Street as more fully shown on sheets 1 and 2 of a plan entitled "Street Acceptance of Church Lane in Burlington, Mass.", dated: March 20, 1995, Prepared by Alan C. Nelson, Senior Engineer, Town of Burlington Engineering Department.

LISA STREET, in the Town of Burlington, Middlesex County, Massachusetts bounded and described:
Beginning at a point on the easterly sideline of Wilmington Road:
thence turning and running along a curve having a radius of 22.00 feet a length of 28.79 feet to a point of tangency;
thence turning and running S50-21-50E a distance of 393.10 feet to a point of curvature;
thence turning and running along a curve having a radius of 405.78 feet a length of 66.81 feet to a point of tangency;
thence turning and running S59-47-50E a distance of 685.93 feet to a point of curvature;
thence turning and running along a curve having a radius of 44.00 feet a length of 33.28 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 44.00 feet a length of 204.80 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 44.00 feet a length of 31.80 feet to a point of tangency;
thence turning and running N59-47-50W a distance of 685.93 feet to a point of curvature;
thence turning and running along a curve having a radius of 361.78 feet a length of 59.56 feet to a point of tangency;
thence turning and running N50-21-50W a distance of 401.37 feet to a point of curvature;
thence running across the end of Lisa Street along a curve having a radius of 620.00 feet a length of 61.71 feet to a point on the Southwesterly sideline of Lisa Street, the point of beginning.
Meaning and intending the full length of Lisa Street from Wilmington Road to the dead end as more fully shown on a plan entitled "Street Acceptance of Lisa Street in Burlington, Mass.", Dated: January 17, 1995, Prepared by: Alan C. Nelson, Senior Engineer, Town of Burlington Engineering Department.

PRINCETON ROAD, in the Town of Burlington, Middlesex County, Massachusetts bounded and described:

Beginning at a point at the northwesterly dead end of Princeton Road;
thence running across the end of Princeton Road N49-08-50E a distance of 40.01 feet to point;
thence turning and running S41-48-51E a distance of 911.94 feet to a point of curvature;
thence turning and running along a curve having a radius of 246.68 feet a length of 107.11 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 307.62 feet a length of 88.64 feet to a point of tangency;
thence turning and running S33-26-50E a distance of 361.71 feet to a point of curvature;
thence turning and running along a curve having a radius of 249.62 feet a length of 204.80 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 144.83 feet a length of 87.01 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 35.50 feet to a point of tangency at Pathwoods Road;
thence turning and running by the sideline of Pathwoods Road S52-36-6W a distance of 23.08 feet to a point;
thence turning and running S48-46-00W a distance of 40.08 feet to point at the end of another section of Princeton Road (formerly Dorothy Road);
thence turning and running on the southwesterly sideline of Princeton Road N37-35-35W a distance of 2.55 feet to a point of curvature;
thence turning and running along a curve having a radius of 104.83 feet a length of 78.42 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 289.62 feet a length of 237.62 feet to a point of tangency;
thence turning and running N33-26-50W a distance of 361.71 feet to a point of curvature;
thence turning and running along a curve having a radius of 347.62 feet a length of 100.17 feet to a point of compound curvature;
thence turning and running along the southwesterly sideline of Princeton Road and across the end of Evergreen Avenue along a curve having a radius of 206.68 feet a length of 89.74 feet to a point of tangency;
thence turning and running N41-48-51W a distance of 4.01 feet to a point;
thence continuing and running N41-48-51W a distance of 908.60 feet, including by the end of University Avenue to a point at the end of Princeton Road, the point of beginning;
Meaning and intending the full length of Princeton Road from Dorothy Road to the dead end as more fully shown on sheets 1 and 2 of 2 sheets of plan entitled "Street Acceptance of Princeton Road in Burlington, Mass.", Dated: January 27, 1995, Prepared by: Alan C. Nelson, Senior Engineer, Town of Burlington Engineering Department.

PRINCETON ROAD (formerly a portion of Dorothy Road):

Beginning at a point at the easterly end of Princeton Road at Pathwoods Road;
thence running across the end of Pathwoods Road and by the sideline of Dorothy Road S37-35-35E a distance of 233.35 feet to point of curvature;
thence turning and running along a curve having a radius of 20.00 feet a length of 31.42 feet to a point of tangency at Carey Avenue;
thence turning and running across the end of Princeton Road by the sideline of Carey Avenue S52-24-25W a distance of 60.00 feet to a point of curvature;
thence turning and running along a curve having a radius of 20.00 feet a length of 31.42 to a point of tangency;
thence turning and running N37-35-35W a distance of 228.25 feet to a point at Princeton Road;
thence turning and running along the end of another portion of Princeton Road to a point at Pathwoods Road N48-46-00E a distance of 40.08 feet, the point of beginning;
Meaning and intending the portion of Princeton Road (formerly Dorothy Road) from Princeton Road to Carey Avenue as more fully shown on plan entitled "Street Acceptance of a portion of Princeton Road (formerly Dorothy Road) in Burlington, Mass.", Dated: March 15, 1995, Prepared by: Alan C. Nelson, Senior Engineer, Town of Burlington Engineering Department.

SHELDON STREET, in the Town of Burlington, Middlesex County, Massachusetts bounded and described:

Beginning at a point on the southwesterly sideline of Alcine Lane;
thence running across the end of Sheldon Street S40-37-44E a distance of 91.14 feet to a point of curvature on the easterly sideline of Sheldon Street;
thence turning and running along a curve having a radius of 25.00 feet a length of 43.24 feet to a point of tangency;
thence turning and running S40-17-00W a distance of 372.99 feet to a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 21.81 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 45.00 feet a length of 219.91 feet to a point of compound curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 21.81 feet to a point of tangency;
thence turning and running N40-17-00E a distance of 387.39 feet to a point of curvature;
thence turning and running along a curve having a radius of 25.00 feet a length of 35.31 feet to a point of tangency the point of beginning;

Meaning and intending the full length of Sheldon Street from Alcine Lane to the dead end as more fully shown on a plan entitled "Street Acceptance of Sheldon Street in Burlington, Mass.", Dated: February 3, 1995, Prepared by: Alan C. Nelson, Senior Engineer, Town of Burlington Engineering Department.

WILLOW WAY, in the Town of Burlington, Middlesex County, Burlington, Massachusetts bounded and described:

Beginning at a point on the easterly sideline of Hickory Lane;
thence running across the end of Willow Way on a curve having a radius of 184.36 feet having a length of 159.24 feet to a point of curvature on the northerly sideline of Willow Way at Hickory Lane;
thence turning and running along a curve having a radius of 290.67 a length of 146.76 feet to a point of tangency;
thence turning and running along the northerly sideline of Willow Way S83-31-11E 581.41 feet to a point of curvature;
thence turning and running along a curve having a radius of 11.23 a length 10.28 feet to a point of compound curvature;
thence turning and running along another curve having a radius of 40.00 feet a length of 198.88 at the end of Willow Way to a point of compound curvature;
thence running along a curve having a radius of 11.23 feet a length of 10.28 feet to a point of tangency;
thence turning and running along the southerly sideline of Willow Way N83-31-11W 591.36 feet to a point of curvature;
thence turning and running along a curve having a radius of 40.00 feet a length of 70.95 feet to a point of curvature ending at Hickory Lane the point of beginning;
Meaning and intending the full length of Willow Way from Hickory Lane to the dead end as more fully shown on a plan entitled "Street Acceptance of Willow Way in Burlington, Mass.", dated: March 1, 1995, prepared by: Alan C. Nelson, Senior Engineer, Town of Burlington Engineering Department.

ARTICLE 19 (RE: Chapter 235 Acts of 1994 - Creditable Service for Police Officers and Firefighters)

The article as it appears in the warrant was moved and seconded. **MAJORITY VOTED** to accept Chapter 235 of the Acts of 1994. An act further regulating the rights of certain Firefighters and police officers. This act provides that the Town if it accepts this provision, a Firefighter or police officer who was terminated due to a reduction in force and who was subsequently reinstated to his or her former position within three years of termination, may purchase creditable service for this period of unemployment.

ARTICLE 20 (RE: Zoning amendments designed primarily to comply with DEP regulations governing approval of new sources of drinking water, 310 CMR 22.02 and 22.21, adopted July 1990, and amended November 1992)

A motion to postpone indefinitely was moved, seconded and so voted.

At 10:50 P.M., a motion to adjourn sine die was seconded and so voted.

Attest:
Jane L. Chew, CMC
Town Clerk

The following Initiative Petitions were certified:

Excise Tax	28 (out of 31)
Trapping	791 (out of 964)
Free the Pike	447 (out of 512)
Payraise Repeal	660 (out of 729)
Community Empowerment	2 (out of 2)

ADJOURNED (THIRD) TOWN MEETING MONDAY, SEPTEMBER 11, 1995 FOGELBERG AUDITORIUM - BHS

A quorum being present, the meeting was called to order 7:45 P.M. with a salute to the flag. A motion to adjourn to Wednesday, September 13, 1995 to complete the business of the warrant, if necessary, was seconded and so voted. The reading of the Warrant and Constable's Return was waived.

ARTICLE 1 (RE: Reports of Town Officers & Committees)

Committee reports will be heard during the respective warrant article discussion.

ARTICLE 2 (RE: 1996 Appropriation)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 7-0-0 in favor. MAJORITY VOTED to raise and appropriate the sum of $172,000 and add same to amount previously appropriated to line #140, Local Education.

ARTICLE 3 (RE: 1996 Reductions)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 7-0-0 in favor. MAJORITY VOTED to reduce the following amounts from the sums previously appropriated:

Line #102	Rubbish & Garbage	$80,000
Line #139	Shawsheen Assessment	1,855
Article 4-13	Jaws of Life	8,000
Article 15	Sewer Service Enterprise	95,390
		$185,245

ARTICLE 4 (RE: Funding for Bicentennial Commission)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 7-0-0 in favor. MAJORITY VOTED to transfer from free cash the sum

of $5,000 for the purpose of funding for the Bicentennial Commission, same to be spent under the direction of the Board of Selectmen.

ARTICLE 5 (RE: Relocation of Ballfield at Francis Wyman School)

A motion to dismiss was seconded and so voted.

ARTICLE 6 (RE: Increase Hours of Clerk in Conservation Commission Office)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 8-0-0 in favor. MAJORITY VOTED to transfer from free cash the sum of $1,500 for the purpose of increasing the Clerk's hours in the Conservation Commission office from 25 hours a week to 35 hours a week, same to be spent under the direction of the Board of Selectmen.

ARTICLE 7 (RE: Fund DPW Contract)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 7-0-1 in favor. MAJORITY VOTED to fund the collective bargaining agreement by and between the Town of Burlington and Local 1703 (D.P.W.) American Federation of State, County & Municipal Employees, AFL-CIO by transfer from Line 145 (FY '95 Negotiated Settlements of the Annual Budget as voted in May 1994) of the sum of $40,600, and from Line 146 (FY '96 Negotiated Settlements of the Annual Budget as voted in May 1995) of the sum of $82,680, same to be spent under the direction of the Board of Selectmen.

ARTICLE 8 (RE: Fund Traffic Supervisors Contract)

The article as it appears in the warrant was moved and seconded by the Ways & Means Committee who were 8-0-0 in favor. MAJORITY VOTED to fund the collective bargaining agreement by and between the Town of Burlington and Local 1703 (Traffic Supervisors) American Federation of State, County & Municipal Employees, AFL-CIO by transfer from Line 145 (FY '95 Negotiated Settlements of the Annual Budget as voted in May 1994) of the sum of $1,750, and from Line 146 (FY '96 Negotiated Settlements of the Annual Budget as voted in May 1995) of the sum of $3,480 same to be spent under the direction of the Board of Selectmen.

ARTICLE 9 (RE: Acceptance of MGL Chapter 40, Section 8G Mutual Aid for Police)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to accept the provisions of MGL Chapter 40, Section 8G which provides for towns to enter into a Mutual Aid agreement.

ARTICLE 10 (RE: Amend General Bylaws, Article V, Authorities, Commissions and Committees)

The article was moved and seconded by the Bylaw Review Committee who were 5-0 in favor. The question was divided to address the repeal of the School Space Committee separately. An amendment to refer the question of the School Space Committee to the Bylaw Review Committee for further study was seconded and so voted. MAJORITY VOTED to amend Section 2.5, Rules Committee, by (1) striking the words "one member from each of the twelve voting districts" in the first sentence and substituting therefore the words "two members from each of the six voting precincts", and (2) striking the words "not more than two members shall be appointed from any one voting district" and substituting therefor the words "not more than three members shall be appointed from any one voting precinct" and to amend Section 2.6, Land Use Committee, by (1) striking the words "one member from each of the twelve voting districts" in the first sentence and substituting therefor the words "two members from each of the six voting precincts" and (2) in the same sentence, by striking the words "but not more than two members from any one voting district" and substituting therefore the words "but not more than three members from any one voting precinct".

App'd. A.G. 10/17/95. Published Burlington Union 10/26/95 & 11/2/95.

ARTICLE 11 (RE: Amend General Bylaws - Recall Elected Officials)

The article as it appears in the warrant was moved and seconded. The Bylaw Review Committee voted 1-4-0 in opposition. An amendment to refer to the Bylaw Review Committee for further study was moved, seconded and so voted.

ARTICLE 12 (RE: Amend General Bylaws, Article XIII, Sections 1.27 & 1.28 - Public Safety Licenses and Business Regulations)

The article as it appears in the warrant was moved and seconded. The Bylaw Review Committee voted 5-0-0 to refer back to the committee for further study. An amendment to refer to the Bylaw Review Committee was moved, seconded and so voted.

ARTICLE 13 (RE: Establish Town Election 1996)

The article as it appears in the warrant was moved and seconded. MAJORITY VOTED to set the Annual Town Election for Saturday, April 20, 1996.

ARTICLE 14 (RE: Amend Zoning Bylaw Section 7.1.1.4 - Handicapped Parking Space Dimensions)

The article as it appears in the warrant was moved and seconded. UNANIMOUSLY VOTED to amend the Zoning Bylaw as follows:

To amend Article VII, Section 7.1.1. Parking Space and Aisle Dimensions, subsection 7.1.1.4 "Handicapped person car space", of the Zoning Bylaw, by deleting the words "twelve (12) feet" and substituting therefore the words "thirteen (13) feet."

App'd. A.G. 10/17/95. Published Burlington Union 10/26/95 & 11/2/95.

ARTICLE 15 (RE: Amend Zoning Bylaw Section 9.3.2 Site Plan Submission Procedure)

The article as it appears in the warrant was moved and seconded. UNANIMOUSLY VOTED to amend the Zoning Bylaw as follows:

> Article IX, Section 9.3.2 Procedure, of the Zoning Bylaw, by amending the first sentence by deleting the words "eight (8) copies" and substituting therefore the words "twelve (12) copies", and to further amend the first sentence by deleting the words "filing fee of $250.00" and substituting therefore the words "filing fee as specified in the Planning Board Site Plan Rules and Regulations", and to further amend the first sentence by deleting the word "and" prior to the words "the Town Engineer", and to further amend the first sentence by inserting the words "the Fire Department, and the Police Department," after the words "the Town Engineer,"

and further to amend Section 9.3.2.1, by amending the third sentence to read as follows:

> "In no case shall the filing fee for a site plan or site plan waiver be less than $350.00."

App'd. A.G. 10/17/95. Published Burlington Union 10/26/95 & 11/2/95.

At 9:35 P.M., a motion to adjourn the meeting was seconded and so voted.

Attest:
Jane L. Chew, CMC
Town Clerk

TOWN ACCOUNTANT

Enclosed are the audited financial statements for the Town of Burlington for the year ending June 30, 1995. These statements have been prepared by this office and our independent auditor Authur Andersen & Company.

Patrick J. Mullin
Town Accountant

ARTHUR ANDERSEN LLP

REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

To the Honorable Board of Selectmen,
Town of Burlington, Massachusetts:

We have audited the accompanying general purpose financial statements of the various funds and account group of the Town of Burlington, Massachusetts (the Town) as of June 30, 1995 and for the year then ended, as listed in the foregoing index. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* (1994 Revision), issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Consistent with the practice of most municipalities in the Commonwealth of Massachusetts, the Town has neither capitalized the cost of general fixed assets in a General Fixed Asset Account Group (see Note 1(f)) nor has it reported in the General Long-term Obligations Account Group its unfunded pension liability, as determined by an acceptable and up-to-date actuarial valuation (see Note 3), as required by generally accepted accounting principles. The amounts that should be recorded in the General Fixed Asset Account Group and the General Long-term Obligations Account Group are not readily determinable.

In our opinion, except for the effects on the general purpose financial statements of (1) not capitalizing general fixed assets in a General Fixed Asset Account Group and (2) not reporting the unfunded pension liability in the General Long-term Obligations Account Group, as determined by an acceptable and up-to-date actuarial valuation, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Burlington, Massachusetts as of June 30, 1995, and the revenues, transfers, expenditures and changes in fund balances and the results of operations and the cash flows of the Enterprise Fund and Nonexpendable Trust Funds for the year then ended, in conformity with generally accepted accounting principles.

Arthur Andersen LLP

Boston, Massachusetts
September 27, 1995

TOWN OF BURLINGTON, MASSACHUSETTS

INDEX TO FINANCIAL STATEMENTS
JUNE 30, 1995

	PAGE
REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS	1
COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP	2
COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND CHANGES IN FUND BALANCES—ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS	4
STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES—BUDGET AND ACTUAL—GENERAL FUND—BUDGETARY BASIS	5
STATEMENT OF REVENUES, EXPENSES, TRANSFERS AND CHANGES IN FUND/EQUITY BALANCES—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS	6
STATEMENT OF CASH FLOWS—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS	7
NOTES TO FINANCIAL STATEMENTS	8–21

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1995

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	Combined
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-term Obligations	Total (Memorandum Only)
ASSETS:							
Cash and temporary investments, including interest-bearing accounts of $9,946,142	$ 11,936,897	$ 214,033	$ -	$ 174,006	$ 610,616	$ -	$ 12,935,502
Investments	-	-	-	-	195,034	-	195,034
Property taxes receivable–							
Current year's levy	601,853	-	-	-	-	-	601,853
Prior years' levies	375,033	-	-	-	-	-	375,033
	976,886	-	-	-	-	-	976,886
Other receivables and tax titles–							
Motor vehicle excise	468,147	-	-	-	-	-	468,147
Water and sewer	175,919	513,178	-	-	-	-	689,097
Tax titles, possessions and other liens	2,236,101	-	-	-	-	-	2,236,101
Federal and state grants	356,672	-	-	-	-	-	356,672
Departmental, interest and other	130,636	-	-	-	-	-	130,636
	3,367,475	513,178	-	-	-	-	3,880,653
Due (to) from other funds	(5,215,454)	1,003,770	2,902,965	42,629	1,266,090	-	-
Property, plant and equipment, net of accumulated depreciation of $280,451	-	-	-	1,350,915	-	-	1,350,915
Amount to be provided for the payment of sick leave benefits	-	-	-	-	-	1,248,327	1,248,327
Amount to be provided for the retirement of debt from tax levy	-	-	-	-	-	13,441,000	13,441,000
Amount to be provided for payment of environmental settlement	-	-	-	-	-	951,206	951,206
Total assets	$ 11,065,754	$ 1,730,981	$ 2,902,965	$ 1,567,550	$ 2,071,740	$ 15,640,533	$ 34,979,523

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1995

(Continued)

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	Combined
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-term Obligations	Total (Memorandum Only)
LIABILITIES AND RESERVES:							
Warrants payable	$ 509,311	$ 13,257	$ -	$ -	$ -	$ -	$ 522,568
Accrued payroll and payroll withholdings	1,586,169	-	-	38,240	1,469,881	-	3,094,290
Accrued vacation and sick leave benefits	550,785	-	-	-	-	1,248,327	1,799,112
Reserve for abatements	893,206	-	-	-	-	-	893,206
Deferred revenue	3,399,866	414,823	-	-	-	-	3,814,689
Bonds payable	-	-	-	1,499,000	-	13,441,000	14,940,000
Environmental settlement payable	-	-	-	-	-	951,206	951,206
Other liabilities	667,948	-	-	-	-	-	667,948
Total liabilities and reserves	7,607,285	428,080	-	1,537,240	1,469,881	15,640,533	26,683,019
COMMITMENTS AND CONTINGENCIES							
FUND/EQUITY BALANCES:							
Unreserved	2,740,089	-	-	-	-	-	2,740,089
Designated for subsequent year's expenditures	262,500	-	-	-	-	-	262,500
Reserved	-	1,302,901	-	-	601,859	-	1,904,760
Continued appropriations	455,880	-	2,902,965	-	-	-	3,358,845
Municipal contributed capital	-	-	-	152,580	-	-	152,580
Accumulated deficit	-	-	-	(122,270)	-	-	(122,270)
Total fund/equity balances	3,458,469	1,302,901	2,902,965	30,310	601,859	-	8,296,504
	$ 11,065,754	$ 1,730,981	$ 2,902,965	$ 1,567,550	$ 2,071,740	$ 15,640,533	$ 34,979,523

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND CHANGES IN FUND BALANCES— ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1995

	Governmental Fund Types				Combined Total (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Projects Funds	Expendable Trust Funds	
REVENUES:					
Property taxes	$ 36,847,435	$ -	$ -	$ -	$ 36,847,435
Motor vehicle excise taxes	2,279,805	-	-	-	2,279,805
Water and sewer	1,341,899	3,040,841	-	-	4,382,740
Intergovernmental	4,961,921	588,485	180,000	6,285	5,736,691
Interest and dividends	353,562	2,155	-	8,033	363,750
Departmental and other	3,252,499	1,496,119	12,239	17,465	4,778,322
	49,037,121	5,127,600	192,239	31,783	54,388,743
TRANSFERS (TO) FROM OTHER FUNDS	(541,271)	76,977	481,891	-	17,597
EXPENDITURES:					
Education	21,471,517	1,230,722	-	9,820	22,712,059
Public safety	7,144,650	-	-	-	7,144,650
Health and human services	719,567	-	-	-	719,567
Public works	6,199,728	2,837,168	-	-	9,036,896
Recreation	1,450,076	300,374	-	1,616	1,752,066
Debt service	1,928,480	-	-	-	1,928,480
Pension costs	1,850,504	-	-	-	1,850,504
General government	4,936,751	-	-	-	4,936,751
State and county assessments	784,274	-	-	-	784,274
Other	-	472,924	-	-	472,924
Capital outlay	-	-	3,010,055	-	3,010,055
	46,485,547	4,841,188	3,010,055	11,436	54,348,226
Excess (deficiency) of revenues and transfers over expenditures	2,010,303	363,389	(2,335,925)	20,347	58,114
OTHER FINANCING SOURCES:					
Proceeds from Vine Brook settlement	-	-	2,950,000	-	2,950,000
Proceeds from sale of military housing	-	-	638,961	-	638,961
FUND BALANCES, BEGINNING OF YEAR	1,448,166	939,512	1,649,929	234,014	4,271,621
FUND BALANCES, END OF YEAR	$ 3,458,469	$ 1,302,901	$ 2,902,965	$ 254,361	$ 7,918,696

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES— BUDGET AND ACTUAL—GENERAL FUND—BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 1995

	General Fund	
	Budget	**Actual***
REVENUES:		
Property taxes	$ 36,870,004	$ 36,655,100
Motor vehicle excise taxes	1,690,000	2,117,121
Water	1,300,000	1,336,809
Intergovernmental	4,598,196	5,241,350
Interest and dividends	161,000	353,562
Departmental and other	2,249,000	3,278,614
	46,868,200	48,982,556
OTHER SOURCES OF FUNDS:		
Transfers to other funds	(165,987)	(165,987)
Surplus revenue (free cash)	134,900	134,900
	(31,087)	(31,087)
EXPENDITURES:		
Education	21,028,910	21,042,616
Public safety	7,142,834	7,108,921
Health and human services	697,372	719,567
Public works	6,166,968	6,123,519
Recreation	1,484,838	1,450,076
Debt service	1,928,480	1,928,480
Pension costs	2,272,818	1,850,504
General government	5,339,106	5,207,352
State and county assessments	775,787	784,274
	46,837,113	46,215,309
Excess of revenues and other sources of funds over expenditures	$ -	$ 2,736,160

**Actual amounts also include amounts expended from June 30, 1994 continued appropriations.*

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, EXPENSES, TRANSFERS AND CHANGES IN FUND/EQUITY BALANCES—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1995

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
OPERATING REVENUES:		
Skating revenues	$ 584,437	$ -
Interest and investment income	-	17,766
Other revenues	85,911	6,036
Total operating revenues	670,348	23,802
OPERATING EXPENSES:		
Depreciation	89,631	-
Insurance	49,652	-
Repairs and maintenance	39,602	-
Salaries	129,408	-
Utilities	140,002	-
Other expenses	112,374	-
Total operating expenses	560,669	-
OPERATING INCOME	109,679	23,802
NONOPERATING INCOME (EXPENSE):		
Interest and investment income	3,564	-
Interest expense	(79,234)	-
Other	(5,000)	-
Total nonoperating (expense) income	(80,670)	-
Income before transfers	29,009	23,802
TRANSFERS TO OTHER FUNDS	-	(17,597)
Net income	29,009	6,205
(ACCUMULATED DEFICIT) FUND BALANCE, BEGINNING OF PERIOD	(151,279)	341,293
(ACCUMULATED DEFICIT) FUND BALANCE, END OF PERIOD	$ (122,270)	$ 347,498

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF CASH FLOWS—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1995

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
OPERATING ACTIVITIES:		
Operating income	$ 109,679	$ 23,802
Adjustments to reconcile operating income to net cash provided by (used in) operating activities–		
Depreciation	89,631	-
Interest and investment income	-	(17,766)
Transfers to other funds	-	(17,597)
Increase in due from other fund	(8,749)	-
Increase in accrued expenses	210	-
Net cash provided by (used in) operating activities	190,771	(11,561)
CAPITAL AND RELATED FINANCING ACTIVITIES:		
Repayment of bonds	(58,000)	-
Interest on bonds	(79,234)	-
Capital equipment for ice rink	(31,588)	-
Other	(5,000)	-
Net cash used in capital and related financing activities	(173,822)	-
INVESTING ACTIVITIES:		
Purchases of investments	-	(2,244)
Interest and investment income	3,564	17,766
Net cash provided by investing activities	3,564	15,522
NET INCREASE IN CASH AND CASH EQUIVALENTS	20,513	3,961
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	153,493	194,873
CASH AND CASH EQUIVALENTS, END OF YEAR	$ 174,006	$ 198,834

The accompanying notes are an integral part of these financial statements.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town of Burlington, Massachusetts (the Town) are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town. The statements exclude transactions involving the Burlington Housing Authority, the Middlesex County Retirement System and the Simonds Park Trust, which are activities independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or account group:

1. The General Fund reflects the financial transactions related to general governmental activities that are not otherwise accounted for in another fund. The water department activities are recorded as part of the General Fund because the Town's policy is to fund the operations of the water department through a combination of user charges and property tax levies. Water rates are approved by the Board of Selectmen.

 Included within the General Fund is the unreserved fund balance (surplus revenue), which is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.

2. Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. These sources include gifts and grants from outside sources, which must be expended in accordance with the provisions of the grants, and funds related to specific activities of the Town and which are available to fund future operations as prescribed by the Town.

 The activities of the sewer department are included in the books and records of the Town as part of the Special Revenue Funds. It is the Town's policy to set sewer use rates at a level to recover budgetary costs only. Revenues and expenditures are recorded on a modified accrual basis consistent with the governmental nature of these activities.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(b) Fund Accounting (Continued)

3. The Capital Projects Funds account for the financial resources used in the acquisition of or improvements to capital facilities. Capital facility expenditures are distinguished as capital project expenditures if at least two of the following conditions are met:

 - Financing is provided in whole or in part by the issuance of bonds.
 - Expenditures are made during more than one fiscal year.
 - Expenditures are "project-oriented" and, thus, are not a part of the ongoing operations of the Town.

 Other capital facility expenditures are reflected as expenditures in the General Fund.

4. The Enterprise Fund reflects the revenues and expenditures pertaining to the operations and maintenance of the Town's public ice skating rink.

5. The Trust and Agency Funds account for money and securities received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies. Trust and Agency Funds also include, under the custody of the Town Treasurer, monies appropriated by the Town to fund supplemental contributions to the Middlesex County Retirement System.

 Trust and Agency Funds are classified as expendable or nonexpendable depending on whether the principal portion of the fund balance may be expended for the specified purpose or whether only investment income may be used.

6. The General Long-term Obligations Account Group reflects the liabilities for accumulated sick leave benefits (see Note 1 (d)), long-term debt (see Note 4) and an environmental settlement payable (see Note 6). The balance payable is offset by resources to be provided through taxation or user fees in future years.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Accounting for Revenues

Real estate and personal property taxes and other governmental receipts such as excise taxes, departmental fees and federal and state grants are recognized on a modified accrual basis whereby receipts during the July 1 to August 31 period allocable to the preceding fiscal year are reflected as revenue for that year.

Revenues from the Enterprise Fund activities and interest on investments are recorded on the accrual basis.

(d) Accounting for Expenditures

General Fund expenditures are recorded on the modified accrual basis. Disbursements for material and supply inventories are considered to be expenditures rather than assets at the time of purchase. Prepayments are recorded as expenditures when paid. Interest cost is recognized when interest is due and is not accrued over time. The repayment of governmental fund debt is recorded as an expenditure of the General Fund when it is paid.

Expenditures from Enterprise Fund activities are recorded on the accrual basis.

Employees earn vacation and, in certain cases, sick leave pursuant to collective bargaining agreements. Accrued vacation benefits can exceed 12 months of an individual's entitlement and are fully vested and payable upon retirement or termination. Accumulated sick leave benefits are vested in that they are payable upon retirement but are forfeited if the employee terminates employment prior to normal retirement age. The sick leave liability has been calculated using assumptions that consider employee turnover experience. The obligation for earned vacation not yet taken is accounted for as a liability in the General Fund. Estimated sick leave benefits at June 30, 1995 are presented as a liability in the General Long-term Obligations Account Group.

(e) Temporary Investments

Temporary investments consist of investments in money market accounts and are stated at cost, which approximates market value.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Accounting for Fixed Assets

With the exception of the Enterprise Fund, general fixed assets are not recorded in an asset account in the Town's general ledger at the time of acquisition. Fixed asset acquisitions are recorded as expenditures at the time purchases are made. Fixed asset purchases for the Town's ice rink are capitalized and accounted for in the Enterprise Fund. The ice skating rink is being depreciated on a straight-line basis over its estimated 20-year useful life.

(g) Budgetary—GAAP Reporting Reconciliation

Accounting principles applied for purposes of developing data on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis accounting for the general fund follows:

Excess of revenues and transfers over expenditures—budgetary basis	$ 2,736,160
Effect of use of modified accrual method for recognizing revenue	54,565
Timing differences in recognizing expenditures	(645,522)
Surplus revenue (free cash)	(134,900)
Excess of revenues and transfers over expenditures—GAAP basis	$ 2,010,303

The Town also budgets for sewer charges. Budget and actual information for sewer revenues and expenditures are as follows:

	Budget	Actual
Revenues	$ 3,469,718	$ 3,201,457
Expenditures	$ 3,469,718	$ 2,827,668

Massachusetts law does not require preparation of a budget for capital projects or for grants accounted for in the Special Revenue Funds. Since capital projects and grants are not budgeted, budgetary comparisons with actual results of operations are not presented in the accompanying financial statements.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Presentation of Combined Totals

Total columns on combined statements are captioned *Memorandum Only* to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with GAAP, nor are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of these data.

(i) Statement of Cash Flows

For the purpose of the accompanying statement of cash flows, the Enterprise Fund and Nonexpendable Trust Funds consider all highly liquid investments (including restricted assets) with maturities of three months or less to be cash equivalents.

(j) New Accounting Standards

In November 1994, the Governmental Accounting Standards Board issued Statements of Governmental Accounting Standards (SGAS) No. 27, *Accounting for Pensions by State and Local Governmental Employers*, which establishes standards for the measurement, recognition and display of pension expenditures/expense and related liabilities, assets, note disclosures and, if applicable, requires supplementary information in the financial statements of state and local governmental employers. Recognition should be on the modified-accrual or accrual basis, depending on the fund type. Pension liabilities and assets result from the difference between contributions required and contributions made. In addition to descriptive information about the plan and its funding policy, the required disclosures include three years of information about the employer's required contributions and the percentage contributed. This new standard is effective for the Town beginning July 1, 1997.

The Town is studying the effects on its financial statements of adopting this new standard.

(2) DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

The Town's assets include cash and investments that are available for use by all funds. In addition, operating cash and investments are separately held by various funds of the Town. Each fund type's portion of cash and investments is presented on the combined balance sheet under Governmental Fund Types as cash and investments.

(a) Deposits

At year-end, the carrying amount of the Town's deposits of $11,771,937 differed from bank balances totaling $12,221,304 because of outstanding checks and other normal reconciling items. Of the total bank balances, $6,743,607 was not covered by depository insurance. Due to the volume of property tax collections in certain months of the year, the deposit balances of those months not covered by federal depository insurance were higher than the uninsured balance at June 30, 1995. In addition, $1,163,565 was held in the Massachusetts Municipal Depository Trust, a local governmental investment pool, which is considered to be fully collateralized.

(b) Investments

State statutes authorize the Town to invest public funds in term deposits or certificates of deposit of trust companies, national banks, savings banks or banking companies, or in obligations issued or unconditionally guaranteed by the United States Government or an agency thereof, having maturities of less than one year. The statutes also authorize the Town to invest in repurchase agreements and in participation units in a combined investment fund.

Funds that are the result of a grant, gift or trust must be invested in accordance with the terms of such grant, gift or trust. Trust funds can be placed in interest-bearing accounts at national banks or at savings, trust or FDIC banking companies that are incorporated under the laws of the Commonwealth. Funds can also be invested in participation units in a combined investment fund or in bonds, notes or securities, which are legal investments for savings banks.

The Town's investments consist of U.S. Government and corporate bonds which are held in the Town's name. These investments are accounted for at cost, which approximates market value.

(3) RETIREMENT PLANS

Teachers, certain administrative personnel and other professional employees of the Town's school department individually participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

(3) RETIREMENT PLANS (Continued)

Substantially all other Town employees participate in the Middlesex County Retirement System (the System). In 1995, the Town began funding its contributions to the System on an actuarial basis. This funding includes both current year service and the amortization of prior service cost over a 35-year period. This funding schedule has been approved by the State Division of Public Employee Retirement Administration (PERA).

Current Town employees contribute 5%, 7% or 8% (depending on date of employment) of their regular compensation, as defined. Members joining the System after January 1, 1979 must contribute an additional 2% of salary rates in excess of $30,000 annually. The Town also contributes the amount necessary for the System's administrative expenses. The Town's actual contributions were approximately $1,850,500 for 1995 and $2,261,000 for 1994, which represented 17.3% and 21.5% of annual covered payroll in 1995 and 1994, respectively. The Town's payroll for employees covered by the System for the year ended June 30, 1995 was approximately $10,673,000, which was 40.4% of the total Town payroll.

Massachusetts Contributory Retirement System benefits are uniform from system to system. The system provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based on a member's age, length of creditable service, level of compensation and group classification.

Members become vested after 10 years of creditable service. A superannuation retirement allowance may be received upon the completion of 20 years of service or upon reaching the age of 55 with 10 years of service. Normal retirement for most employees occurs at age 65 (for certain hazardous duty and public safety positions, normal retirement is at age 55).

A retirement allowance consists of two parts: an annuity and a pension. A member's accumulated total deductions and a portion of the interest generated constitute the annuity. The differential between the total retirement benefit and the annuity is the pension. The average retirement benefit is currently approximately 80% to 85% pension and 15% to 20% annuity.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the System on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due and make comparisons among public

(3) RETIREMENT PLANS (Continued)

employee retirement systems and employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the System. The System does not make separate measurements of assets and pension benefit obligations for individual employers.

The pension benefit obligation was computed for the Middlesex County Retirement System as a whole as part of the most recent actuarial valuation performed as of January 1, 1993. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8-1/2 % per year and (b) a projected salary increase rate of 6 % per year.

Generally accepted accounting principles require the disclosure of benefit plan information based on an up-to-date actuarial valuation. The date of the most recent valuation is January 1, 1993.

The total unfunded pension benefit obligation for the System, as a whole, was $235,216,175 at January 1, 1993, as follows:

Pension benefit obligation–	
Retirees and beneficiaries receiving benefits, and terminated employees not yet receiving benefits	$ 224,404,769
Current employees–	
Accumulated employee contributions, and terminated employees not yet receiving benefits	115,088,299
Employer-financed, vested	71,062,622
Employer-financed, nonvested	88,947,649
Total pension benefit obligation	499,503,339
Net assets available for benefits, at market value	264,287,164
Unfunded pension benefit obligation	$ 235,216,175

The contribution made by the Town in 1993 represented 7.7% of total contributions made by all participating entities.

(3) RETIREMENT PLANS (Continued)

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is as follows:

	Sources of Funds				*Uses of Funds*			
Calendar Year	Employee Contributions	Employer Contributions	Investment Earnings*	Total	Benefits	Administrative Expenses	Refunds	Total
1985	$ 7,286,165	$ 12,940,894	$ 11,379,673	$ 31,606,732	$ 16,453,244	$ 414,250	$ 1,982,830	$ 18,850,324
1986	8,107,198	15,050,713	12,818,284	35,976,195	18,482,084	448,653	2,207,833	21,138,570
1987	8,977,520	18,668,926	6,464,493	34,110,939	19,177,666	560,822	2,076,615	21,815,103
1988	10,400,416	19,564,609	15,134,989	45,100,014	21,277,930	551,539	2,369,740	24,199,209
1989	11,557,826	18,607,041	20,934,981	51,099,848	23,039,032	541,320	2,286,191	25,866,543
1990	12,348,592	23,527,323	2,751,481	38,627,396	22,723,284	597,046	3,296,327	26,616,657
1991	13,059,160	27,273,517	35,425,060	75,757,737	26,980,911	640,320	2,147,789	29,769,020
1992	13,837,353	27,369,704	18,622,596	59,829,653	28,222,360	745,446	2,411,942	31,379,748
1993	14,097,315	26,234,630	31,283,233	71,615,178	32,512,264	791,278	2,608,282	35,911,824
1994	15,247,877	30,655,250	11,114,946	57,018,073	37,710,891	830,516	2,448,610	40,990,017

* *Investment earnings includes net unrealized appreciation on investments of $901,255 and $15,337,845 in 1994 and 1993, respectively.*

(3) RETIREMENT PLANS (Continued)

Date of Actuarial* Valuation	(1) Net Assets Available for Plan Benefits	(2) Pension Benefit Obligation	(3) Percentage Funded (1) ÷ (2)	(4) Unfunded Pension Benefit Obligation (2) – (1)	(5) Annual Covered Payroll	(6) Unfunded Pension Benefit Obligation as a Percentage of Covered Payroll (4) ÷ (5)
January 1, 1987	$ 119,999,000	$ 329,035,000	36.5%	$ 209,036,000	$ 118,575,000	176.3%
January 1, 1988	131,621,000	339,919,000	38.7	208,298,000	128,109,000	162.6
January 1, 1991	189,848,540	433,523,249	43.8	243,674,709	169,144,813	144.1
January 1, 1992	235,837,000	461,667,000	51.1	225,830,000	174,107,000	129.7
January 1, 1993	264,287,164	499,503,339	52.9	235,216,175	182,151,809	129.1

**Actuarial valuations are not available for 1986, 1989, 1990, 1994 and 1995.*

In addition, the Town has provided supplemental funding under Chapter 559 of the Acts of 1977 and Chapter 661 of the Acts of 1983 to reduce the Town's actuarial past service cost. As of June 30, 1995, the Town had available supplemental funding amounting to $173,985.

(a) Other Postemployment Benefits

In addition to providing pension benefits, the Town provides certain health care and life insurance benefits for retired employees and their spouses. Substantially all Town employees may become eligible for these benefits if they reach normal retirement age while working for the Town. The costs of providing these benefits are shared by the Town and the members receiving the benefits. The Town recognizes its share of these costs by expensing the annual insurance premiums as they are paid. For the year ended June 30, 1995, the Town's share of these costs was approximately $652,411. At June 30, 1995, 396 retired employees were receiving health care benefits and 320 retired employees were receiving life insurance benefits.

(4) LONG-TERM DEBT

As of June 30, 1995, the Town had the following outstanding long-term debt:

	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1995
Inside Debt Limit:					
Land acquisition #1	01/15/90	2010	$ 8,200,000	6.80%	$ 2,870,000
Land acquisition #2	04/15/90	2005	1,700,000	7.17	795,000
Ice Palace	12/15/91	2012	1,550,000	6.17	710,000
Police station	12/15/91	2012	2,725,000	6.17	1,450,000
Library	01/15/94	2014	2,993,000	4.74	2,840,000
Land acquisition #1	02/15/94	2010	3,831,000	4.86	3,777,000
Land acquisition #2	02/15/94	2005	401,000	4.86	394,000
Ice Palace	02/15/94	2012	797,000	4.86	789,000
Police station	02/15/94	2012	956,000	4.86	945,000
Total inside debt limit			23,153,000		14,570,000
Outside Debt Limit:					
Wastewater debt–					
Sewerage #1	07/15/66	1996	1,740,000	4.10	60,000
Sewerage #2	03/15/67	1996	3,235,000	3.80	110,000
Sewerage #3	02/01/68	1997	3,000,000	4.20	200,000
Total outside debt limit			7,975,000		370,000
Total debt			$ 31,128,000		$ 14,940,000

(4) LONG-TERM DEBT (Continued)

Debt service for future years consists of the following:

For the Year Ending June 30,	Annual Debt Service	*Cumulative Liability*		
		Total	Principal	Interest
1996	$ 1,998,525	$ 19,168,504	$ 13,735,000	$ 5,433,504
1997	1,759,729	17,408,775	12,700,000	4,708,775
1998	1,611,255	15,797,520	11,755,000	4,042,520
1999	1,561,298	14,236,222	10,805,000	3,431,222
2000	1,510,803	12,725,419	9,850,000	2,875,419
2001	1,454,293	11,271,126	8,895,000	2,376,126
2002	1,402,405	9,868,721	7,935,000	1,933,721
2003	1,354,635	8,514,086	6,965,000	1,549,086
2004	1,304,150	7,209,936	6,000,000	1,209,936
2005	1,257,930	5,952,006	5,035,000	917,006
2006	1,095,788	4,856,218	4,185,000	671,218
2007	1,051,613	3,804,605	3,340,000	464,605
2008	1,006,475	2,798,130	2,500,000	298,130
2009	960,735	1,837,395	1,665,000	172,395
2010	914,403	922,992	835,000	87,992
2011	437,827	485,165	440,000	45,165
2012	172,805	312,360	290,000	22,360
2013	165,080	147,280	140,000	7,280
2014	147,280	-	-	-

(a) Authorized and Unissued Debt

As of June 30, 1995, the Town had the following authorized long-term debt that had not been issued:

Description	Date Authorized	Authorized Amount	Amount Authorized and Unissued
Water Treatment Plant (see Note 6 (b))	05/18/87	$ 7,600,000	$ 7,600,000
Frances Wyman School Renovations	11/09/94	5,760,000	5,760,000
			$ 13,360,000

(4) LONG-TERM DEBT (Continued)

(b) Overlapping Debt

The Town pays assessments to other local governmental units providing services within the Town's boundaries which represent the Town's share of the other governmental unit's debt service payments (commonly referred to as overlapping debt). The primary overlapping debt relates to the Massachusetts Bay Transportation Authority (MBTA), Middlesex County, Massachusetts Water Resources Authority (MWRA), and Shawsheen Valley Regional Vocation-Technical School District (SVRSD). The following summary sets forth the long-term debt of each entity at June 30, 1995, the estimated share of such debt being serviced by the Town, and the estimated 1996 portion of its indirect debt service:

	Long-term Debt Outstanding (Unaudited)	Burlington's Estimated Share	Burlington's Estimated Indirect Debt Service	Burlington's 1996 Estimated Indirect Debt Service
MBTA	$ 2,399,780,000	.5491%	$ 13,177,192	$ 720,691*
Middlesex County	2,205,000	2.63%	57,992	57,917*
MWRA Sewer	2,273,914,000	1.14%	25,922,620	1,219,398
SVRSD	1,515,800	10%	151,580	13,828

**Represents total estimated 1996 assessment of the Town, which includes indirect debt service.*

(5) 1996 BUDGET

The Town has authorized a fiscal 1996 operating and capital budget totaling $51,895,790. There are additional expenditures of $1,555,682 for state reimbursable items, state and county assessments, and fiscal 1996 overlay, which are not subject to Town Meeting authorization. The total expenditures will be financed from the following sources:

1996 Tax levies, state grants, departmental receipts, etc.	$ 48,544,751
Sewer charges	3,335,419
Surplus revenue	262,500
Other	1,308,802
	$ 53,451,472

(5) 1996 BUDGET (Continued)

In addition, the Town has carried forward appropriations totaling $3,358,845 from 1995 and prior years for projects authorized by the Town Meeting but not yet completed. Amounts carried forward include General Fund appropriations of $455,880 and Capital Projects Funds appropriations of $2,902,965.

(6) COMMITMENTS AND CONTINGENCIES

(a) Environmental Settlement

In 1989, the Town and other municipalities were named as third-party defendants in a lawsuit filed by the United States of America and the Commonwealth of Massachusetts against a trucking company and others. The towns were alleged to have arranged with the trucking company and others for the transportation, disposal, storage or treatment of hazardous substances and materials at the trucking company's landfill. The Town has agreed to settle this lawsuit. The Town's portion of the settlement, less recovery from insurance companies, is $1,189,000, which will be paid over 10 years at 4% interest per annum, which began in fiscal 1994. The annual payments will be raised and appropriated each year. This estimated liability remaining at June 30, 1995 is reflected in the accompanying financial statements in the General Long-term Obligations Account Group.

(b) Water Treatment Plant

During fiscal 1994, the Town reached an agreement with twelve business entities under which the twelve entities will pay the Town $2,950,000 to settle a claim brought by the Town and the Commonwealth of Massachusetts against them for the contamination of the Vine Brook Aquifer, the Town's main source of drinking water. On September 12, 1994, the Special Town Meeting voted to appropriate $2,950,000 from this settlement for the purposes of partially financing the construction of a water treatment plant. Previously, the Town had authorized the issuance of bonds amounting to $7,600,000 for the construction of the water treatment plant (see Note 4(a)). It is currently estimated that the water treatment plant will cost approximately $6,000,000, which will be funded from the $2,950,000 Vine Brook settlement and from bond issues amounting to approximately $3,000,000. Construction is expected to begin sometime in the late Spring of 1996.

(c) Other

The Town has been named a defendant in a number of other lawsuits at June 30, 1995. In the opinion of Town management and legal counsel, the ultimate resolution of these legal actions will not result in a material loss to the Town.

TOWN OF BURLINGTON
TELEPHONE DIRECTORY

DEPARTMENT	
TOWN OF BURLINGTON	
Information/Connecting All Departments	270-1600
TDD for the Deaf (Info Only)	
Burlington Public Meeting Information	270-1604
Accounting	270-1610
Assessors	270-1650
Board of Health	
Public Health Nurse	270-1957
Sanitarian/Environmental Engineer	270-1954
Building Inspector	270-1615
Community Life Center	270-1961
Conservation Commission	270-1655
Council on Aging	270-1950
C.O.A. Lunch Order Line	270-1952
Dog Pound	270-1698
Emergency Management Agency	270-1699
Fire	
Emergency/Ambulance	911
TDD for the Deaf	270-1913
Business	270-1925
Library	270-1690
Mini Bus Coordinator	270-1965
Planning Board	270-1645
Police	
Emergency	911
TDD for the Deaf	270-1913
Business	270-1914
Public Works	270-1670
Cemetery	270-1685
Central Maintenance	270-1678
Engineering	270-1640
Garage	270-1676
Water & Sewer Utilities Division	
Water & Sewer	270-1683
Water Treatment Plant	270-1680
Recreation	
Office	270-1695
Garage	270-1697
Selectmen	270-1630
School Department	270-1800
Burlington High School	270-1800
Fox Hill School	270-1791
Marshall Simonds	270-1781
Memorial School	270-1721
Pine Glen School	270-1712
Wildwood School	270-1701
Tax Collector	270-1625
Town Administrator	270-1635
Town Clerk	270-1660
Treasurer	270-1620
Veterans' Agent	270-1959

For Reference
Not to be taken from this room

ANNUAL REPORT OF THE TOWN OFFICERS



BURLINGTON MASSACHUSETTS

YEAR ENDING DECEMBER 31 1996

Cover photo by Alan C. Nelson
Town Common, Burlington

ANNUAL REPORT
OF THE TOWN OFFICERS OF

BURLINGTON
MASSACHUSETTS

YEAR ENDING
DECEMBER 31
1996

Printed by Athol Press, Inc., Athol, MA 01331

TABLE OF CONTENTS

INTRODUCTION

General Information 5
Town Government Schedule 6
Officials Elected 7
Town Meeting Members 9
Officials Appointed 11
Appointed Committees/Boards 12
Town Clerk 18
Vital Statistics 19
Voting Statistics 19
Board of Registrars 20

GENERAL GOVERNMENT

Board of Selectmen 35
Town Administrator 38
Town Counsel 40
Police Department 41
Fire Department 48
Public Works Department 55
- Administrative 55
- Cemetery Division 55
- Central Maintenance Division 56
- Engineering 56
- Highway Division 57
- Water & Sewer Utilities Division 58

Conservation Commission 60
Board of Appeals 64
Building Inspector 65
Wiring Inspector 65
Plumbing & Gas Inspector 65
Veterans Services 66
Disability Access Commission 69
Community Life Center 70
Council on Aging 71
Treasurer/Collector 74
Department of Weights & Measures 76
Assessors 77
Planning Board 78
Recreation Department 84
Board of Health 87
- Health Agent/Sanitarian 87
- Environmental Engineer 87
- Public Health Nurse 88
- Mosquito Control Project, East Middlesex 89
- Tobacco Control Program 89

Public Library 90
Public Library Board of Trustees 97
Historical Commission 98

SCHOOL DEPARTMENT

School Committee 100
Superintendent of Schools 101
Schools and Departments 102

Shawsheen Valley Technical High School 121
Burlington Commuity Scholarship Foundation 123

OTHER
B-Line Report 125
Town Beautification Committee 126
Bicentennial Commission 127
Housing Authority 129
Metropolitan Area Planning Council 130

ADDENDA
TownAccountant 131
Financial Report 132
Town Meeting Minutes (Available at Town Clerk's Office)

IN MEMORIAM

TOWN HALL

John H. Hart Jr.
Custodian

Lillian Wallace
Senior Clerk

George Ganley
Highway Division

Mary Smith
Council On Aging

SCHOOL DEPARTMENT

Simone Goldstein
Dorothy B. Derby
Teachers

Harriet Lafferty
Helen Thomson
Clerks

Josephine Piermatteo
Custodian

TOWN MEETING MEMBER

John J. Lutinski, Jr.

William T. Shea

ANNUAL REPORTS
OF THE
TOWN OF BURLINGTON, MA
1996

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town, February 28, 1799.

Population as of January, 1996: 22,575

Area of Town ~ 7,577 Acres or 11.88 square miles.

Tax Rate FY97	Residential:	$11.60
	Commercial:	$30.80

Elevation at Town Hall — 220 feet above sea level

Governor:	William F. Weld State House Boston, MA 02133		
U.S. Senators:	Edward M. Kennedy John F. Kennedy Federal Bldg., Suite 409 Boston, MA 02203		
	John F. Kerry Transportation Bldg., Suite 3220 10 Park Plaza Boston, MA 02116		
Congressman: 6th District:	Peter Torkildsen 70 Washington St. Salem, MA 01970	1997:	John Tierney 11 Peabody Square Peabody, MA 01960
Councillor: 6th District:	Dorothy Kelly Gay State House, Room 184 Boston, MA 02133		
State Senator: 4th Middlesex	Robert A. Havern, III State House, Room 506 Boston, MA 02133		
Representative: 23rd Middlesex	Marianne Brenton State House, Room 443 Boston, MA 02133	1997:	Charles Murphy State House, Room 436 Boston, MA 02133

TOWN GOVERNMENT MEETING SCHEDULE

Board of Selectmen	—	Second and fourth Mondays of the month, Burlington High School, 7:00 p.m. (except July and August – Third Monday of the month)
Planning Board	—	First and third Thursdays of the month Burlington High School, 7:30 p.m.
School Committee	—	Second and fourth Tuesdays of the month, Burlington High School, 7:30 p.m.
Conservation Commission	—	Second and fourth Thursdays of the month, Burlington High School, 7:30 p.m.
Board of Assessors	—	Third Thursday of the month, Town Hall, 1:00 p.m.
Board of Health	—	Second and fourth Tuesdays of the month, Human Services Center, 7:30 p.m.
Board of Appeals	—	First and third Tuesdays of the month, Human Services Center, 8:00 p.m.
Library Trustees	—	Second Wednesday of the month, Library, 7:00 p.m. unless posted otherwise
Burl. Community Life Center Board of Directors	—	Second Thursday of the month, Human Services Center, 6:00 p.m.
Recreation Commission	—	Second and fourth Mondays, Recreation Dept., 7:00 p.m.
Housing Authority	—	First Tuesday of the month, Tower Hills Apts., 15 Birchcrest St., noon
Town Meeting	—	January, May (annual), and September, Fogelberg Auditorium, Burlington High School, 7:30 p.m.

All other scheduled board/committee meetings are posted at Town Hall and can be obtained by calling the following number:

PUBLIC MEETINGS/INFORMATION HOTLINE — 270-1604

TOWN HALL SCHEDULE

Open Daily: All offices Except Holidays	8:30 a.m. — 4:30 p.m., Monday thru Friday 4:30 p.m. — 6:30 p.m. 2nd & 4th Thursday of the month (Building Dept., Conservation Commission, Town Clerk, Board of Health, Tax Collector) 4:30 p.m. — 6:30 p.m. 4th Thursday of the month (Assessors)

Nurse: Walk-in Clinic 2nd and 4th Thursdays from 3:30 p.m. — 6:30 p.m. at Human Services Center.

ELECTED OFFICIALS

Board of Assessors				
	Timothy Cosgrove, Chr	56 Beaverbrook Rd.	1997	
	John W. Dillon	6 Goodwin Dr.	1998	
	Neil G. Sheehan	64 Macon Rd.	1999	
Board of Health				
	Edward J Weiner	43 Freeport Dr.	1998	
	James J. Dion, Chr.	19 Crystal Circle	1997	
	Jane M. Richard	407 Cambridge St.	1997	
	Douglas J. Hyde	17 Meadowvale Rd.	1998	
Constable (1st)				
	James A. Russo	18 Leroy Dr.	1998	Res. 5/96
	Sheila E. Howard	6 Hallmark Gardens #7	1997	Appt. (term 1998)
Constable (2nd)				
	Anthony J. Saia	27 Alcine Ln.	1998	
Housing Authority				
	Joseph J. Arena	10 Moss St.	1999	
	M. Harrison Graham	19 Bedford St.	2001	
	John J. Leary, Chr.	10 Dennis Drive	1999	Gov. Appt.
	James Marchese	1 Barbara Circle	1998	
	Lincoln W. Daigle	26 Davida Rd.	1997	
Library Trustees				
	Richard Lewis	92 Drake Rd.	1997	
	Wendy Jo Hovey	17 Barbara Circle	1999	
	Ruth Ann Yannetti	2 Moss St.	1998	
	Edith F. Entwistle	62 Beaverbrook Rd.	1999	
	Mary Lou Binnall	68 Mill St.	1998	
	Gene J. Rossi, Chr.	174 Winn St.	1997	
Moderator				
	Thomas F. Murphy	3 Lexington St.	1997	
Planning Board				
	Mark A. Pare	12 Eastern Ave.	1997	Res. 6/1/96
	John DeFrancesco	50 Westwood St.	1997	
	Peter Coppola	2 Garrity Rd.	1998	
	Alfred D. Laing	1 Irene St.	2001	
	Ernest E. Covino, Jr.	1 Marvel Ave.	2000	
	Paul R. Raymond, Chr.	1 Dorothy Rd.	2000	
	Albert L. Fay, Jr.	11 Raymond Rd.	1999	
	Jayne Hyde	17 Meadowvale Rd	1997	
Recreation Commission				
	Mark L. Sherwood, Chr	74 Lexington St.	1998	
	Phillip A. Gallagher	8 Corcoran Rd.	1997	
	Ed Schuler	20 Tinkham Ave.	1999	
	Peter Coppola	2 Garrity Rd.	1998	Planning Bd. Appt.
	John Vanella	8 Pearson Circle	1999	School Comm. Appt.

School Committee

Thomas F. Murphy, Jr.	12 Sunset Dr.	1998
John E. Fogelberg	214 Winn St.	1997
John L. Vanella	8 Pearson Circle	1999
Christine M. Monaco	18 Corcoran Rd.	1998
Stephen A. Nelson	25 Fairfax St.	1999

Board of Selectmen

Robert P. Marrano	14 Michael Dr.	1998
Richard C. Wilde	13 Wyman Street	1998
Gary J. Gianino	11 Thornton Drive	1999
Joseph A. Impemba	11 Briarwood Ln.	1997
George L. Judge, Jr., Chr.	6 Spring Valley Rd.	1997

Shawsheen Valley Technical School

John P. Miller, Chr.	1 Holden Ave.	1997
Alfred J. Verrier	12 Mohawk Rd.	1999

Town Clerk

Jane L. Chew	7 Winn Valley Dr.	2001

Treasurer/Collector

Brian P. Curtin	3 Lee Ave.	1998

ELECTED TOWN MEETING MEMBERS

	Precinct #1		
Barbara A. Brennan	4 Rocky Hill Rd.	1997	
John E. Burgomaster	235 Fox Hill Rd.	1997	
Robert A. Carroll	226 Fox Hill Rd.	1997	Res. 1/97
Clifford L. Comeau	193 Mill St.	1997	
Garry Feldman	19 Freeport Dr.	1997	
Patricia A. Schuler	20 Tinkham Ave.	1997	
Linda K. Collins	18 Town Line Rd.	1998	
Channing L. Entwistle	62 Beaverbrook Rd.	1998	
Barbara G. Faso	79 Drake Rd.	1998	
Sharon Marie Sotiros	17 Hart St.	1998	
Amy Ellen Warfield	56 Skilton Ln.	1998	
Steven B. Warren	141 Mill St.	1998	
Laura S. Collins	18 Town Line Rd.	1999	
Robert J. Gouveia	258 Winn St.	1999	
Robert J. Macdonald	238 Fox Hill Rd.	1999	
Juliet M. Perdichizzi	239 Fox Hill Rd.	1999	
Francis E. Redfern	184 Mill St.	1999	
Paul F. Roth	249 Fox Hill Rd.	1999	
	Precinct #2		
Vincent Apruzzese	43 Peach Orchard Rd.	1997	
Lawrence R. Benassi	1 Mooney Rd.	1997	
Lucy A. Bramanti	32 Newbridge Ave.	1997	
Sheila A. Englert	6 Birch St.	1997	
Ann Louise McNamara	79 Mountain Rd.	1997	
Eleanor N. O'Connell	33 Peach Orchard Rd.	1997	
Beverly A. Apruzzese	43 Peach Orchard Rd.	1998	
William C. Beyer	67 Peach Orchard Rd.	1998	
Frederick J. Crosdale Jr.	6 Oak St.	1998	
Patricia M Hussar	270 Beacon Village	1998	
Margaret Merlesena	2 Burton Rd.	1998	
Edmund F. Wall	4 Waite Ave.	1998	
Ann Marie Comer	13 Lowell St.	1999	
Colin T. Cormier	9 Harriet Ave.	1999	
James C. Franey	19 Julia Connors Dr.	1999	
Linda J. Lewis	144 Winn St.	1999	
Peter E. Lewis	144 Winn St.	1999	
Michael S. Runyan	7A Mountain Rd.	1999	
	Precinct #3		
Anne P. Coady	8 Woodside Lane	1997	
Stephen G. Marchese	4 Sears St.	1997	
Mildred J. Nash	39 Sunset Dr.	1997	
Mabel A. Nevins	26 Sunset Dr.	1997	
Mark Rappaport	14 James St.	1997	
Anne E. Rowe	94 Muller Rd.	1997	
Frank E. Baxter	18 Sunset Dr.	1998	
Shari Lynn Ellis	3 Hickory Ln.	1998	
John T. Lyons	22 Cormier Rd.	1998	
Charles J. McLean	2 Woodside Lane	1998	
Paul A. Valleli	14 Marrett Rd.	1998	
Judith A. Wasserman	3 Indian Hill Rd.	1998	

Timothy Braceland	6 Beaverbrook Rd.	1999	
Elliot J. Chikofsky	75 Lexington St.	1999	
Frances Heartquist	10 Briarwood Lane	1999	
John D. Kelly	14 Oxbow Lane	1999	
Louis P. Rubino	4 Fred St.	1999	
Elaine I. Zuccaro	2 Theodore Circle	1999	

Precinct #4

James C. Dolan	5 Algonquin Dr.	1997	
Joan B. Hastings	14 College Rd.	1997	
James C. Killilea	5 Shea Circle	1997	
Roberta E. Mills	19 Corcoran Rd.	1997	
Frank P. Monaco	18 Corcoran Rd.	1997	
Virginia E. Mooney	28 Mohawk Dr.	1997	
Thomas D. Conley, Jr.	20 Corcoran Rd.	1998	
George R. Cooper	69 Francis Wyman Rd.	1998	
David J. Disanto	19 Mohawk Road	1998	
John Fitzpatrick	18 Evelyn St.	1998	
Sheila E. Howard	5 Hallmark Grdn. #6	1998	Res. 7/1/96
Vincent A. Restivo, Sr.	6 Cedar St.	1998	
Walter H. Sherburne	4 Pleasant St.	1998	
Betty M. Bullock	11 Crowley Rd.	1999	
Karen Cooper	69 Francis Wyman Rd.	1999	
Daniel J. Coughlin	19 Greenwood Rd.	1999	
Peter A. McAnespie, Sr.	3 Evelyn St.	1999	
Michael A. Proulx	76 Francis Wyman Rd.	1999	
Kevin J. Sullivan	14 Frothingham Rd.	1999	

Precinct #5

Patricia J. Angelo	2 Austin St.	1997	
James J. Dion, Jr.	19 Crystal Circle	1997	
Nancy J. Hofferty	10 Purity Springs Rd.	1997	
Virginia M. Igo	1 Arthur Woods Ave.	1997	
Hope M. Paulsen	8 St. Mary Rd.	1997	
Erinn Sheehan	64 Macon Rd.	1997	
Richard P. Burkhart	10 Joanne Rd.	1998	
Brian J. Connolly	3 Fairfax St.	1998	
Ruth E. Kessler	19 Olean Rd.	1998	
Cathryn Lane Lee	15 Raymond Rd.	1998	
Carmen Dore Lewis	36 Francis Wyman Rd.	1998	
Auralie P. Slowey	13 Paulson Dr.	1998	
Jeffrey Benrimo	11 Olean Rd.	1999	
Kenneth R. Forte	18 Wing Terrace	1999	
Joanne L. Kinchla	8 Arnold Terrace	1999	
Phyllis LaMarca	20 Paulson Dr.	1999	
Robert Paulsen	8 St. Mary Rd.	1999	
Raymond T. Santilli	45 Macon Rd.	1999	

Precinct #6

William F. Callahan	6 Carter Rd.	1997	
David J. Ghio	5 Holly St.	1997	
John E. Hickey	10 Sarah St.	1997	
Sandra J. McNeal	119 Wilmington Rd.	1997	
Donald J. Muse	21 Davida Rd.	1997	
Marie Soda	17 Marjorie Rd.	1997	
Thomas P. Adams	11 Moss St.	1998	

Thomas C. Killilea	15 Wheatland St.	1998	
Kevin B. McKelvey	4 Allison Dr.	1998	
Karen A. Moyer	7 Kingsdale St.	1998	
Samuel A. Rippin	153 Wilmington Rd.	1998	
Kenneth J. Rush Jr.	17 Ivy Lane	1998	
Marie A. Ardito	2 Edsel Drive	1999	
Catharine M. Boucher	9 Jackson Rd.	1999	
Donald A. McGILLIVRAY	2 Guild Rd.	1999	
Florence D. Mountain	5 Eisenhower Dr.	1999	
Janet B. O'Connell	14 Leroy Dr.	1999	
Marlene F. Rittenberg	14 Irene St.	1999	
William T. Shea	4 Phyllis Ave.	1999	Deceased 7/96

APPOINTED OFFICIALS

Town Administrator David W. Owen
Assistant Town Administrator Lawrence M. Rittenberg
Town Accountant Patrick J. Mullin
Appraiser/Assistant Assessor Russell H. Washburn
Fire Chief Paul L. Thibault, Jr.
Police Chief William R. Soda
Superintendent Public Works Syamal N. Chaudhuri
Building Inspector John Clancy
Town Engineer Pete G. Peters
Environmental Engineer Todd Dresser
Planning Director Anthony Fields
Conservation Administrator Brian J. Monahan
Library Director Marcia Rich
Director of Veterans Services William J. Lewis, Retired 2/97
..... Robert C. Hogan, Appt. 2/97
American Disabilities Act Coordinator Robert C. Hogan
Assistant Town Clerk Eleanor M. Gelinas
Emergency Services Director Stephen Duke
Burlington Comm. Life Center Director Wesley Simons
Recreation Director Donald Roberts
Recreation Maintenance Director Douglas Gillingham
Health Agent /Sanitarian Brian Lockard
Council on Aging Coordinator Jeanne Garrett
Burlington Housing Authority Executive Director Lillian Buckley
Sealer of Weights & Measures Alfred D. Laing
Animal Control Officer/Animal Inspector Denise Bubar
Metropolitan Area Planning Council John D. Kelly
Town Counsel Kopelman and Paige, P.C.
Labor Counsel Philip Collins
MBTA Advisory Committee Donald Muse

APPOINTED BOARDS AND COMMITTEES

STANDING BOARDS AND COMMITTEES UNDER THE BOARD OF SELECTMEN

Burlington Community Life Center (10)

Fr. John R. Crispo	111 Winn St.	1997	
Thelma Iozzo	7 Chandler Rd.	1997	
Ann McNamara	79 Mountain Rd.	1997	
Russell Petersen	11 Sullivan St.	1997	
Roberta Mills	19 Corcoran Rd.	1997	
Betty Murphy	20 Wildwood St.	1998	
Marilyn Langley	13 Algonquin Dr.	1998	
Michael Howard	18 Burlington St.	1998	
Candace Gustafson	30 Paulson Dr.	1998	
Ronald J. MacKenzie, Chr.	18 Spruce Hill Rd.	1998	

Town Beautification Committee (5)

Carolyn Engel	9 Park Dr.	1997	
George M. Major, Chr.	29 Lantern Ln.	1997	
Edward Hastings	14 College Rd.	1997	
Elaine Zuccaro	2 Theodore Cir.	1997	
Michael Runyan	7A Mountain Rd.	1997	Res. 10/96

Bicentennial Commission

Phillip Gallagher	8 Corcoran Rd.	2000	
Karen Hoyt	8 Porter St.	2000	
Douglas Gillingham	16 Corcoran Rd.	2000	Res. 2/3/97
Marilyn Langley	13 Algonquin Dr.	2000	
Sherri Lawson Baker	11 Sears St.	2000	
Neal Gaffey	59 Mill St.	2000	
Harold Hammond	13 Marrett Rd.	2000	
Auralie Slowey	13 Paulson Dr.	2000	
Barbara Faso	79 Drake Rd.	2000	
John (Ed) Fogelberg	214 Winn St.	2000	
Brian Curtin	3 Lee Ave.	2000	
George DeMattia	802 Farms Dr.	2000	
Annee L'Heureux	12 Mark St.	2000	
Anne Coady	8 Woodside Ln.	2000	
Maureen Schuler	22 Tinkham Ave.	2000	
Robert Paulsen	8 St. Mary Rd.	2000	
Hope Paulsen	8 St. Mary Rd.	2000	
Kevin McKelvey, Treas.	4 Allison Dr.	2000	
Carol Soares O'Hearn	6 College Rd.	2000	
Ellie O'Connell	33 Peach Orchard Rd.	2000	
John Hickey	10 Sarah St.	2000	Res. 11/96
Sandra J. McNeal	119 Wilmington Rd.	2000	
Stephen L. Miles	20 College Rd.	2000	
Wayne Higden, Chr.	15 Foster Rd.	2000	
Robert J. Costa	8 Laurel Lane	2000	
Lianne Abramo	98 Mill St.	2000	
Barbara Brennan	4 Rocky Hill Rd.	2000	
Joan McSweeney	1 Doris Street	2000	

Board of Appeals (5)

Jayne Hyde, Chr.	17 Meadowvale Rd.	1996	Res. 6/96
George Murray	8 TinkhanmAve.	1997	1st Alt.
James Langley	13 Algonquin Dr.	1997	
Wayne Harding	16 Chadwick Rd.	1997	2nd Alt.
Franklin E. Pierce	34 Terrace Hall Ave.	1998	
Mario Culot	6 Holly St.	1999	
Edwin P. Kiley	10 Paulson Dr.	2000	
Robert M. Meaney, Chr.	2 Hidden Valley PO1173	2001	

Board of Registrars (4)

Jane L. Chew	7 Winn Valley Dr.		
Robert Macdonald, Chr.	238 Fox Hill Rd.	1997	
Jeanne Ganley	50 Lexington St.	1998	
Patricia A. Larson, Chr.	23 County Rd.	1999	

Conservation Commission (7)

Larry Cohen, Chr.	8 Wilhelmina Ave.	1997	
Cynthia L. Burkhart	10 Joanne Road	1997	
Charles A. Murphy	19 Sears St.	1998	Resigned 12/96
Paula F. Benard	15 Mallard Way	1998	
Paul McNeil	14 Morrison Rd.	1998	
Indra Deb	17 Pathwoods Ave.	1999	
Kerry Melanson	8 Freeport Drive	1999	
Gerard McCarthy	62 Terrace Hall Ave.	1999	

Council on Aging (7)

Arlene DiRocco, Chr.	10 Old Colony Rd.	1997	
Robert Tyler	12 Taylor Ave.	1997	
Robert Wong	20 Lowell St.	1997	Alt.
Lindsay H. Ayer, Jr.	14 Davida Rd.	1997	Alt.
Mary Smith	12 Sylvester Rd.	1998	Deceased 11/96
Paula Torti	9 Maud Graham Circle	1998	
Muriel O'Brien	26 Maryvale Rd.	1998	
Sue Mike	6 Mildred Dr.	1999	
Gwendolyn Burgess	518 Farms Dr.	1999	
Mary Lindley	64 Bedford St.	1999	

Cultural Council (5-22)

Stephen L. Miles	20 College Rd.	1998
Marcia Rich	P.O. Box 346	1998
Nancy Gee	25 South Bedford St.	1998
June Collins	Chelmsford	1998
Susan M. Pymm	22 Fernglade Rd.	1998
Sara Arnold	29 South Bedford St.	1998
Helen D. Sampsonis	9 Richardson Rd.	1998
Jennifer Howard, Chr.	18 Burlington St.	1999

Disabilities Access Commission (9)

Barara Adler	4 Theodore Cir.	1997	
Robert J. Emmert	21 Crystal Cir.	1997	
Bernice Ferguson, C0-Chr.	12 Central Ave.	1997	
Marcia Warrino	23 Fieldstone Dr.	1997	Res. 11/8/96
Joseph A. Impemba	Selectmen	1997	
Christine Monaco	18 Corcoran Rd.	1997	
Walter Sullivan	324 Tower Hill Apts.b	1997	

Kenneth Tigges, C0-Chr.	1311 Arboretum Way	1997	
Thomas Carlson	1 Violet Road	1997	

Historical Commission (7)

Antoinette Faria	6 Butters Ln.	1997	
James Ashworth	18 Prouty Rd.	1997	
Norman B. Biggart	4 Baron Pk. Ln. Apt.1	1998	
Annee L'Heureux	12 Mark Street	1998	
Joyce Fay	11 Raymond Rd.	1999	

ADVISORY (AD-HOC) COMMITTEES UNDER THE BOARD OF SELECTMEN

B-Line Advisory Committee

Anne Rowe	94 Muller Rd.	1997	
Mildred Nash	39 Sunset Dr.	1997	
Patricia Churchill	14 Hallmark Gardens #5	1997	
Bruce Silverman	American Landmarks	1997	
Phillip Gallagher	8 Corcoran Rd.	1997	
Randy Lapides	Burlington Mall	1997	
Virginia Mooney	28 Mohawk Rd.	1997	
Mabel Nevins	26 Sunset Dr.	1997	
Stephen Nelson	25 Fairfax St.	1997	
Richard C. Wilde	Selectmen	1997	

Bike Committee

Richard C.Wilde	Selectman	1997	
Paul Raymond	1 Dorothy Rd.	1997	
Charles Murphy	19 Sears St.	1997	
Valleli Paul	14 Marrett Rd.	1997	
Bruce Silverman, Chr.	American Landmarks	1997	
Milded Nash	39 Sunset Dr.	1997	
Mark Sherwood	74 Lexington St.	1997	

Cable TV Advisory Committee (7)

James Cavalier, Chr.	24 Woodhill Rd.	1997	
Joseph A. Impembas	Selectmen	1997	
Daniel Dunn	29 StonyBrook Rd.	1997	
Howard Alberts	3 Arborwood Dr.	1997	
Nigel A. Conliffe	11 Mark Street	1997	
Richard Linder	3 Maud Graham Circle	1997	1st Alternate
Ernest DeMartinis	Billerica	Ex-officio	

Cemeteries Oversight Committee

Leonard Doyle	4 Frothingham Rd.	1997	
Richard C. Wilde	Selectmen	1997	
Kevin McKelvey	4 Allison Dr.	1997	
Kevin Sullivan, Chr.	14 Frothingham Rd.	1997	
John Mooney	28 Mohawk Rd.	1997	
Neil Sheehan	64 Macon Rd.	1997	
Paula Torti	9 Maud Graham Cir.	1997	
Karen Cooper	69 Francis Wyman Rd.	1997	

Housing Partnership Committee

Lillian Buckley	BHA	1997	
Virginia E. Mooney	28 Mohawk Road	1997	
Jayne L. Hyde	17 Meadowvale Road	1997	
Phyllis Etsell	3 Eisenhower Drive	1997	
John DeFrancesco	50 Westwood St.	1997	
Ernest Covino	1 Marvel Ave.	1997	

Information Systems Advisory Committee

Peter O'Keeffe	47 Skelton Rd.
Arthur Fallon	BHS
David Fionda	46 Freeport Dr.
Steven Z.Harris, Chr.	9 Donna Ln.
Daniel Dunn	29 Stony Brook Rd.

Landlocked Parcel Access and Use Advisory Committee

Juliet M. Perdichizzi	239 Fox Hill Rd.
Richard Hennessy	6 Marrett Rd.
Stephen Logan	Nordblom Co.
Paula Bernard	15 Mallard Way
Alfred Laing	1 Irene St.
Edward Schuler	20 Tinkham Ave.
Dr. Edward Weiner	Board of Health

Recycling Committee (5)

Richard C. Wilde	Selectmen	1997	
James Quinn	222 Mill St.	1997	
Larry Cohen	8 Wilhelmina Ave.	1997	
Christine Monaco	18 Corcoran Rd.	1997	
Janet Towers	28 Humboldt Ave.	1997	

Rink Oversight Committee (5)

Steven Marchese	Ways & Means	1997	
Don Dabenigno	Athletic Dir. BHS	1997	
Brian Curtin, Chr.	Treasurer/Collector	1997	
Gary J. Gianino	Selectmen	1997	
Donald Roberts	Recreation	1997	

Senior Housing Options Advisory Committee

Garry Feldman	19 Freeport Dr.
Paul Raymond	1 Dorothy Rd.
Jayne Hyde	17 Meadowvale Rd.
Sheila Howard	6 Hallmark Grdn. #7
Joseph A. Impemba	Selectman
Peter Lewis	144 Winn St.
Douglas Hyde	17 MeadowvaleRoad.
Arlene DiRocco, Chr.	10 Old Colony Rd.
Robert Meaney	2 Hidden Valley Dr.

TOWN MEETING COMMITTEES

Ways and Means (Finance) Committee (15)

Daniel J. Coughlin	19 Greenwood Road	1996	
Richard E. Silvia	36 WashingtonAve.	1996	
Brian J. Connolly	3 Fairfax St.	1997	Res. 8/96
Joan Hastings	14 College Rd.	1997	

Roberta Mills	19 Corcoran Rd.	1997	
Raymond T. Santilli	45 Macon Rd.	1997	Res. 96
Stephen G. Marchese	4 Sears St.	1997	
Edmund F. Wall	4 Waite Ave.	1997	
Richard Binnall	68 Mill St.	1997	
George R. Cooper, CHR.	69 Francis Wyman Rd.	1998	
Stephen A. Nelson	25 Fairfax St.	1998	
John T. Lyons	22 Cormier Rd.	1998	Res. 96
John F. Fitzpatrick	18 Evelyn Street	1998	Res. 96
Catherine M. Boucher	9 Jackson Rd.	1998	
Marie Ardito	2 Edsel Dr.	1998	
Jack Kelly	14 Oxbow Ln.	1998	
Janet O'Connell	14 Leroy Dr.	1998	
Robert MacDonald	238 Fox Hill Rd.	1999	
Frances Heartquist	10 Briarwood Ln.	1999	
Donald Muse	21 Davida Rd.	1999	
Betty Murphy	20 Wildwood St.	1999	
David W. Potts	40 Fairfax St.	1999	

Capital Budget Committee (7)

Frank P. Monaco, Chr.	18 Corcoran Rd.	1997	
Marlene F. Rittenberg	14 Irene St.	1998	
Paul F. Roth	249 Fox Hill Rd.	1998	
Samuel A. Rippin	153 Wilmington Rd.	1998	
Timothy Braceland	6 Bearsbrook Rd.	1999	
Juliet M. Perdichizzi	239 Fox Hill Rd.	1997	

Land Use Committee (13)

Donald McGillivray	2 Guild Road	1997	
Wiliam T. Shea	4 Phyllis Ave.	1997	Deceased 7/96
Sheila E. Howard	6 Hallmark Gard. #7	1997	
Nancy J. Hofferty	10 Purity Springs Rd.	1997	
Garry Feldman	19 Freeport Dr.	1998	
Patricia Schuler	20 Tinkham Ave.	1998	
Paul A. Valleli	14 Marrett Rd.	1998	
Peter E. Lewis	144 Winn St.	1999	
Patricia M. Hussar	27D Beacon Village	1999	
Juliet M. Perdichizzi, Chr.	239 Fox Hill Rd.	1999	

Bylaw Review Committee (5)

John T. Lyons	22 Cormier Rd.	1997	
John E. Hickey	10 Sarah St.	1997	
David J. Ghio	5 Holly St.	1997	
John Fitzpatrick	18 Evelyn St.	1997	
Daniel J. Coughlin	19 Greenwood Rd.	1997	

Human Services Committee (7)

Carmen D. Lewis	36 Francis Wyman Rd.	1997	
Laura S.Collins	18 Town Line Rd.	1997	
Cathryn L. Lee	15 Raymond Rd.	1997	
Walter H. Sherburne	4 Pleasant St.	1998	
Anne P. Coady	8 Woodside Ln.	1998	
Auralie Slowey	13 Paulson Dr.	1999	
Joanne L.Kinchla	8 Arnold Ter.	1999	

Rules Committee (13)

Channing L. Entwistle	62 Beaverbrook Rd.	1997
Eleanor N. O'Connell	33 Peach Orchard Rd.	1997
Steven Warren	141 Mill St.	1997
Michael Proulx	76 Francis Wyman Rd.	1997
Sandra McNeil	119 Wilmington Rd.	1997
Victoria Leary	10 Dennis Dr.	1997
Patricia Angelo	2 Austin St.	1997
Jeffrey Benrimo	11 Olean Rd.	1997
Shari L. Ellis	3 Hickory Lane	1997
James Shea	13 Hallmark Grdn. #2	1997
James Dolan	5 Algonquin Dr.	1997
Louis Rubino	4 Fred St.	1997
Michael Runyan	74 Mountain Rd.	1997

TOWN CLERK

We continue to maintain both the Central Voter Registry (voter's only) and the Town's census/voter system. The CVR has many desirable features, however, it remains very cumbersome and time consuming to perform the everyday functions. The Secretary of State's office has made significant improvements this year and more are expected next year.

The Registry of Motor Vehicles is now on-line with the CVR. New registrations and address changes are processed through the State system to local offices. There seems to be some widespread misconception that — transacting any business with the RMV automatically registers you to vote which is not the case. An Affidavit of Voter Registration must be signed at the RMV to qualify. The affidavit can be also be used to make a change in party enrollment.

The Town Clerk's Department consists of 2 full-time and 2 part-time personnel (includes the Board of Registrars) resulting in staff time of approximately 21 hours/day. On the average, 15 hours (70%) were directed to Municipal Services and 6 hours (30%) to Intergovernmental Services.

Data collected during the year indicates that the number of citizen contacts ranged from 87 to 161 per day for an average of 124/day, 600/week, 2,598/month and 31,176/year. (Note: These figures represent the fact that the 1996 census was mailed out and a majority of forms were returned in December 1995.)

Municipal Services (70%)		Intergovernmental Services (30%)	
Census/Voter	14%	Elections	17%
Vital Records	26%	Town Meetings	5%
Recordings	12%	Administration	5%
Licenses	7%	Personnel	1%
General	6%	Budgets	1%
Public Records	5%	Records Management	1%

FINANCIAL DATA

	Revenues	Expenditures		
Municipal Services		**Salaries**	**Expenses**	**Total**
Census/Voter	80	$15,775	$5,950	$21,725
Vital Records	21,718	29,296	100	29,396
Recordings	12,186*	13,521	-	13,521
Licenses	25,830 **	7,888	100	7,988
General	3,065	6,761	225	6,986
Public Records	2,404	5,634	3,400	9,034
Sub-Total	$65,283	$78,885	$ 9,775	$88,650
Intergovernmental Services				
Elections	N/A	$19,156	$26,886	$46,042
Town Meeting	"	5,634	-	5,634
Administration	"	5,634	995	6,629
Personnel	"	1,127	-	1,127
Budgets	"	1,127	-	1,127
Records Mgmt.	"	1,127	3,150	4.277
Sub-Total	"	$33,805	$31,031	$64,836
TOTAL REVENUE	$65,283	$112,680	$40,806	$153,486
		(60%)		(43%)

* Does not include fees for recording site plans, special permits, subdivisions, etc. or variances.

** 1,413 dogs were licensed. Discontinued selling hunting/fishing licenses due to the fact that the cost of providing the service far exceeded the State's compensation to the Town.

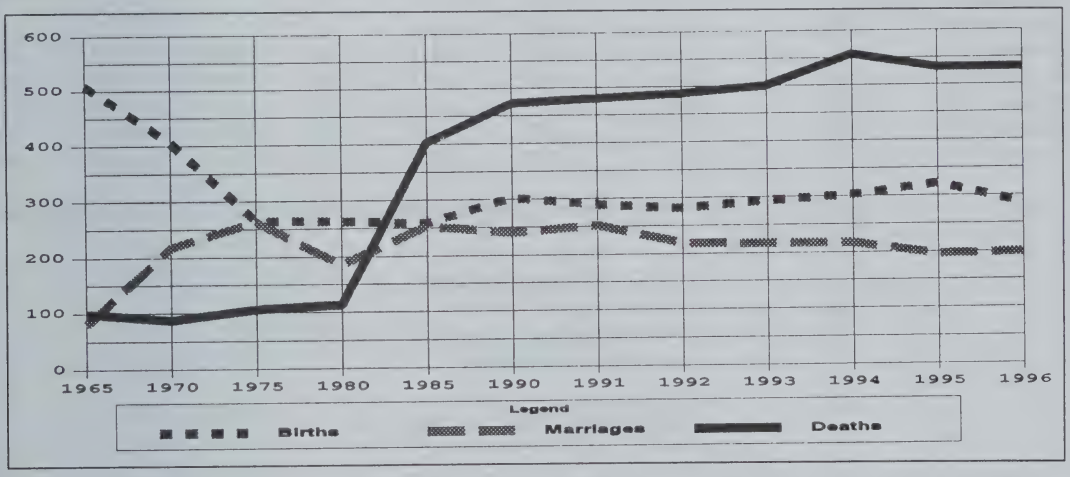
VITAL STATISTICS

Historical Profile (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the State the chart will be amended.

	1965	1970	1975	1980	1985	1990	1991	1992	1993	1994	1995	1996*
Births	509	406	265	263	259	306	289	282	294	303	322	287
Marriages	80	217	263	185	253	240	252	219	217	217	196	200
Deaths	99	87	105	113	403	472	479	487	505	557	532	533

*Received through 1/29/97



VOTING STATISTICS

Votes Cast

Town Election	Prec.1	Prec.2	Prec.3	Prec.4	Prec.5	Prec. 6	Total	%
1987	1,318	791	974	968			4,051	35%
1988	380	362	497	387	392	441	2,459	21%
1989	658	425	587	540	510	577	3,297	26%
1990	998	833	1,058	807	942	1,048	5,686	46%
1991	929	695	886	755	848	937	5,050	38%
1992	914	791	582	738	788	810	4,893	37%
1993	598	517	618	490	545	524	3,292	24%
1994	578	319	547	528	596	597	3,165	24%
1995	461	290	485	428	489	566	2,719	20%
1996	298	157	347	269	317	315	1,703	13%
Referendum 1985	1,492	1,224	1,361	1,277			5,354	45%
Referendum 1991	1,234	1,338	1,108	770	930	1,093	6,473	49%
Prop 2-1/2, 1994	718	385	667	672	768	735	3,945	28%

	Prec.1	Prec.2	Prec.3	Prec.4	Prec.5	Prec. 6	Total	%
Presidential Primaries								
March 1984	797	565	656	716			2,734	23%
March 1988	668	669	775	612	669	759	4,152	33%
March 1992	847	931	861	713	751	836	4,939	36%
March 1996	335	244	344	321	313	359	1,916	14%
State Primaries								
September 1986	1,395	978	1,204	1,287			4,864	39%
September 1988	106	141	145	128	150	125	795	6%
September 1990	1,186	1,177	1,226	1,028	1,081	1,159	6,857	53%
September 1992	668	602	808	516	647	692	3,933	29%
September 1994	484	310	523	482	499	526	2,826	21%
September 1996	336	182	335	362	391	339	1,944	14%
State Presidential Elections								
November 1986	2,298	1,770	1,884	2,069			8,021	63%
November 1988	2,051	1,981	2,157	1,841	1,814	2,025	11,869	88%
November 1990	1,921	1,958	2,021	1,677	1,737	1,908	11,222	82%
November 1992	2,202	2,444	2,309	1,840	1,920	2,076	12,791	87%
November 1994	1,818	1,329	1,715	1,573	1,687	1,732	9,854	72%
November 1996	2,101	1,630	1,974	1,800	1,905	1,918	11,328	79%

NOTICE: Town Meeting Minutes are published separately. Anyone requiring a copy may obtain it from the Town Clerk's Office. A copy is also on file at the Library.

Respectfully submitted

Jane L. Chew, CMC Town Clerk
Town Clerk

BOARD OF REGISTRARS

The Board of Registrars mailed out 636 mail-in voter registration forms as requested in census returns and 40 forms to unregistered persons who signed nomination papers and petitions. Additionally, forms are mailed out each month to all residents who are turning eighteen years old. This year, 126 responded and registered.

No. of residents registered and added to the rolls	1,549
No. of residents dropped from the rolls	798
No. of voters placed on the inactive rolls	247
No. of persons eligible but not registered	3,507
No. of eligible residents registered to vote	79%

The Board certified 7,063 signatures on nomination papers and petitions.

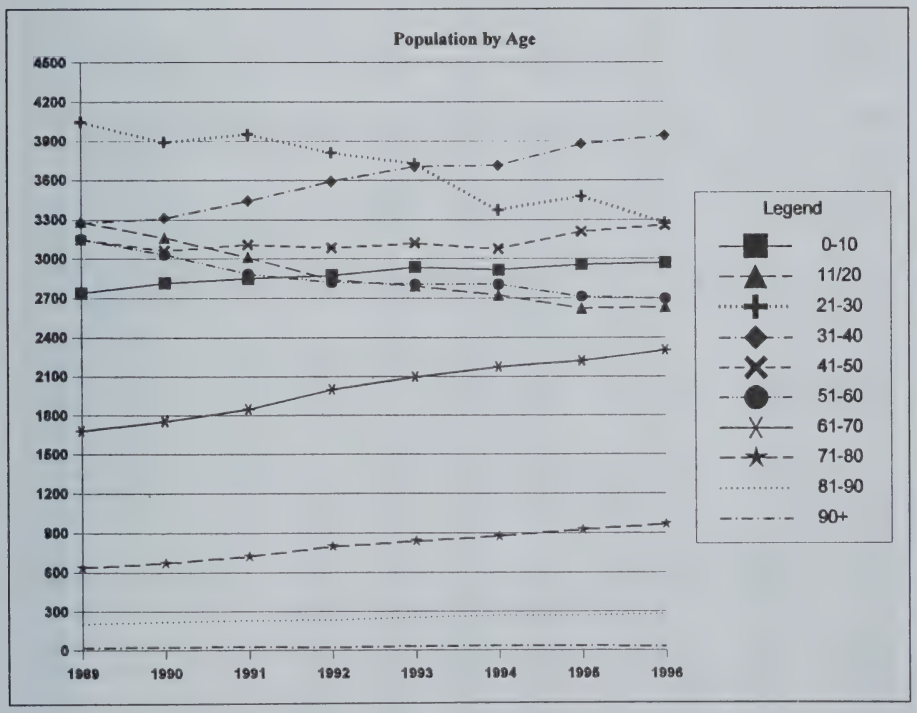
The Board of Registrars conducted two election recounts this year. The first was for the position of County Commissioner in the September Primary and the second was for the Sixth Congressional District in the November State Election.

POPULATION/REGISTERED VOTERS

Year	Population (Jan.)	Registered Voters(March)
1985	22,981	13,650
1986	23,032	13,016
1987	22,278	11,758
1988	22,148	12,440
1989	22,560	12,813
1990	22,662 (23,302 Fed.)	12,368
1991	22,810	13,139
1992	22,859	13,169
1993	22,965	13,765
1994	22,739	13,308
1995	22,739	13,443
1996	22,574	13,447

POPULATION BY AGE

1940	2,275								
1945	2,656	Age	1990	1991	1992	1993	1994	1995	1996
1950	3,250								
1955	5,225	0-10	2815	2849	2873	2935	2915	2955	2970
1960	12,852	11-20	3160	3011	2843	2791	2722	2620	2633
1965	19,473	21-30	3889	3950	3808	3724	3371	3476	3272
1970	22,150	31-40	3311	3444	3591	3704	3712	3877	3941
1975	24,374	41-50	3062	3105	3083	3119	3075	3208	3259
1980	23,687	51-60	3031	2883	2820	2805	2804	2712	2696
1985	22,981	61-70	1756	1849	1997	2094	2174	2220	2303
1986	23,032	71-80	672	723	799	837	874	926	966
1987	22,278	81-90	220	231	234	255	270	270	283
1988	22,148	91+	24	27	24	31	34	34	32
1989	22,560	Unknown	722	38	792	670	788	442	219
Total			22,662	22,810	22,859	22,965	22,739	22,739	22,574



Respectfully submitted

Patricia A. Larson, Chr.
Board of Registrars

TOTAL TALLY SHEET

MARCH 5, 1996
Election

# Eligible Voters	13,447
Total Votes Cast	1,916
Percent	14.2%

PRECINCT	1	2	3	4	5	6	TOTAL
Democrat	67	61	102	100	111	99	540
Republican	267	182	242	221	200	260	1,372
Libertarian	1	1	0	0	2	0	4
TOTAL VOTES CAST	335	244	344	321	313	359	1,916
DEMOCRATIC PARTY							
Presidential Preference							
Blanks	4	1	3	3	4	4	19
Bill Clinton	48	54	87	79	92	75	435
Lyndon H. LaRouche, Jr.	1	2	4	8	4	6	25
No Preference	12	4	7	5	10	11	49
Write-ins	2	0	1	5	1	3	12
TOTAL	67	61	102	100	111	99	540
State Committee Man							
Blanks	24	21	37	30	40	31	183
Charles Lyons	43	40	65	70	71	68	357
Write-ins	0	0	0	0	0	0	0
TOTAL	67	61	102	100	111	99	540
State Committee Woman							
Blanks	27	18	37	32	39	28	181
Patricia M. Deal	40	42	65	66	72	70	355
Write-ins	0	1	0	2	0	1	4
TOTAL	67	61	102	100	111	99	540
Town Committee							
Blanks	1,355	1,158	1,929	1,854	1,921	1,775	9,992
Virginia E. Mooney	35	30	54	60	64	61	304
John T. Mooney	26	28	47	49	50	46	246
Patricia A. Larson	22	27	46	45	69	48	257
Elmer V. Larson, Jr.	20	27	43	44	66	45	245
James A. Russo	27	30	48	47	60	59	271
Anne T. Donovan	22	26	40	43	47	40	218
Jayne L. Hyde	30	29	52	50	70	49	280
Marilyn Langley	28	27	45	49	56	45	250
Douglas L. Hyde	32	30	50	51	66	49	278
Richard C. Wilde	38	31	57	54	73	56	309
Richard F. Godinho	20	23	43	41	46	41	214
Janet L. Dalessio	25	29	41	40	51	46	232
Richard D. Griffin	23	24	41	41	51	42	222
Richard H. Howard	28	27	49	42	56	53	255
Eugene Terry McSweeney	27	28	45	55	62	50	267
Syamalendu Chaudhuri	33	31	54	47	54	48	267
Brian P. Curtin	40	37	57	56	74	56	320
Sheila E. Howard	32	29	50	49	56	49	265
Neil G. Sheehan	37	25	45	58	58	50	273
Anne Howard	26	32	51	43	54	53	259
Augusto F. Grace	46	38	67	66	71	63	351
Mary Louise Rutherford	25	26	39	41	54	50	235
Alfred D. Laing	22	26	45	43	51	43	230
Eleanor N. O'Connell	31	33	45	43	48	45	245
Albert L. Fay, Jr.	29	33	48	53	63	50	276
Helen M. Diggins	25	23	39	47	46	41	221
Edward Tkacs	21	21	37	40	45	44	208
Madeline A. Tkacs	21	23	40	38	45	50	217

Marie Soda	24	26	46	42	51	51	240
Elizabeth M. Gianino	27	28	48	46	51	43	243
Gary J. Gianino	31	28	53	48	52	47	259
Sharon M. Sotiros	29	23	42	41	47	41	223
Michelle Trousil	28	25	42	42	45	43	225
Gwendolyn Burgess	23	24	41	45	48	45	226
John J. Ferren	37	30	51	47	64	48	277
TOTAL	2,345	2,135	3,570	3,500	3,885	3,465	18,900
REPUBLICAN PARTY							
Presidential Preference							
Blanks	1	1	0	1	1	2	6
Richard G. Lugar	4	1	7	1	0	1	14
Morry Taylor	0	0	0	0	0	0	0
Phil Gramm	0	1	1	0	2	1	5
Patrick J. Buchanan	90	78	77	75	78	114	512
Bob Dole	115	70	104	95	75	85	544
Steve Forbes	32	17	30	25	23	34	161
Lamar Alexander	19	6	18	17	11	16	87
Alan Keyes	3	1	2	4	5	4	19
Robert K. Dornan	1	0	1	0	0	0	2
No Preference	1	3	1	3	3	0	11
Write-ins	1	4	1	0	2	3	11
TOTAL	267	182	242	221	200	260	1,372
State Committee Man							
Blanks	86	72	65	60	62	84	429
Thomas R. Mason	100	53	92	91	74	101	511
Amos J. Eaton	80	53	83	69	64	75	424
Write-ins	1	4	2	1	0	0	8
TOTAL	267	182	242	221	200	260	1,372
State Committee Woman							
Blanks	91	74	67	64	59	85	440
Helen A. Hatch	109	72	108	94	83	93	559
Olga S. Symes	67	33	64	63	56	81	364
Write-ins	0	3	3	0	2	1	9
TOTAL	267	182	242	221	200	260	1,372
Town Committee							
Blanks	4,881	3,981	5,128	3,712	3,475	5,245	26,422
John E. Fogelberg	153	90	128	142	118	146	777
Harold D. Hammond	116	64	92	110	95	104	581
Michael J. Wislotski, II	131	72	103	116	111	115	648
Constance K. McElwain	117	63	88	117	103	103	591
Dorothy M. Macdonald	144	64	89	111	97	107	612
Robert J. Macdonald	144	67	90	109	95	110	615
Jeanne S. Ganley	123	71	113	131	107	120	665
Robert R. Lamoureux	115	62	89	108	94	101	569
Walter J. Freeman	115	62	84	106	92	96	555
J. Gordon Brown	121	64	84	103	97	99	568
Gene J. Rossi	123	67	99	108	96	105	598
Victoria D. Leary	122	66	93	109	99	111	600
John J. Leary	121	67	88	108	96	114	594
Carole L. Howard	129	65	90	108	96	113	601
Richard Howard	125	69	89	111	98	113	605
Marianne W. Brenton	171	85	137	152	126	151	822
Richard P. Brenton	144	76	110	129	110	122	691
Sandra J. McNeal	119	64	90	105	95	111	584
John E. Burgomaster	142	66	94	106	98	109	615
Jane M. Richard	117	66	94	117	103	112	609
Nadezda Stojanov	117	63	84	105	92	101	562
Bruce W. Burrell	120	61	90	112	95	105	583
Norma C. Robichaud	118	64	87	110	98	101	578

Slavko Stojanov	114	62	83	104	93	100	556
Ronald C. MacKenzie	128	79	98	124	106	112	647
George R. Cooper	118	67	94	121	98	106	604
Katherine J. Jalbert	117	69	95	113	97	104	595
Robert H. Jalbert	116	69	88	112	95	102	582
Ann M. Holmquest	144	66	100	118	107	117	652
Charles A. Holmquest	140	66	92	112	102	109	621
Joan D. Proctor	117	63	95	110	93	105	583
Edward Grund	125	65	85	105	91	98	569
George L. Judge, Jr.	155	86	113	138	115	133	740
Frank D. Hallberg	122	69	99	117	107	101	615
Joan C. Hallberg	121	70	95	116	110	99	611
TOTAL	9,345	6,370	8,470	7,735	7,000	9,100	48,020
LIBERTARIAN PARTY							
Presidential Preference							
Blanks	0	0	0	0	0	0	0
Harry Browne	0	0	0	0	2	0	2
Rick Tompkins	1	1	0	0	0	0	2
Irwin Schiff	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	1	1	0	0	2	0	4
State Committee Man							
Blanks	1	1	0	0	2	0	4
Write-ins	0	0	0	0	0	0	0
TOTAL	1	1	0	0	2	0	4
State Committee Woman							
Blanks	1	1	0	0	2	0	4
Write-ins	0	0	0	0	0	0	0
TOTAL	1	1	0	0	2	0	4
Town Committee							
Blanks	3	3	0	0	6	0	12
Write-ins	0	0	0	0	0	0	0
TOTAL	3	3	0	0	6	0	12

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%	% of Total Voting	
Prec. 1 Mary Louise Rutherford	335	2,470	13.6%	DEM	4.0%
Prec. 2 Marjorie Person	244	1,881	13.0%		
Prec. 3 Paula Davis	344	2,337	14.7%	REP	10.2%
Prec. 4 Patricia Stanford	321	2,133	15.0%		
Prec. 5 Joan Hastings	313	2,285	13.7%	LIB	0.0%
Prec. 6 Elmer Larson	359	2,341	15.3%		

The above figures include 107 Absentee Ballots cast by precinct as follows: 1=18 , 2=6 ,3=21 ,4=17 , 5= 23, 6=22.

Attest: Jane L. Chew

Jane L. Chew, CMC
Town Clerk

TOTAL TALLY SHEET

April 20, 1996
Election

Eligible Voters 13,290
Total Votes Cast 1,703
Percent = 12.81%

PRECINCT / PARTY	1	2	3	4	5	6	GRAND TOTAL
TOTAL VOTES CAST	298	157	347	269	317	315	1,703
TOWN CLERK(1) 5 Yrs.							
Blanks	52	32	51	45	54	52	286
Jane L. Chew*	244	123	293	220	260	261	1,401
Write-ins	2	2	3	4	3	2	16
TOTAL	298	157	347	269	317	315	1,703
MODERATOR (1) 1 Yr.							
Blanks	87	35	79	65	101	88	455
Thomas F. Murphy*	210	121	266	202	211	224	1,234
Write-ins	1	1	2	2	5	3	14
TOTAL	298	157	347	269	317	315	1,703
SELECTMEN (1) 3 Yrs.							
Blanks	5	1	6	2	4	5	23
Gary J. Gianino*	204	101	194	183	212	216	1,110
Virginia E. Mooney	89	55	146	84	100	94	568
Write-ins	0	0	1	0	1	0	2
TOTAL	298	157	347	269	317	315	1,703
ASSESSOR (1) 3 Yrs.							
Blanks	87	37	95	65	85	83	452
Neil G. Sheehan*	209	120	250	204	229	232	1,244
Write-ins	2	0	2	0	3	0	7
TOTAL	298	157	347	269	317	315	1,703
SCHOOL COMM (2) 3 Yrs.							
Blanks	211	110	229	190	223	229	1,192
John L. Vanella*	185	88	234	159	185	182	1,033
Stephen A. Nelson	198	114	228	186	224	213	1,163
Write-ins	2	2	3	3	2	6	18
TOTAL	596	314	694	538	634	630	3,406
LIBRARY TRUSTEE (2) 3 Yrs.							
Blanks	167	85	194	141	178	179	944
Cynthia L. Burkhart	126	67	145	105	134	115	692
Edith F. Entwistle	154	81	151	139	146	173	844
Wendy Jo Hovey	149	81	201	142	174	160	907
Write-ins	0	0	3	11	2	3	19
TOTAL	596	314	694	538	634	630	3,406
PLANNING BOARD (1) 5 Yrs.							
Blanks	42	19	37	21	37	34	190
Alfred D. Laing*	146	83	154	141	155	179	858
Monte L. Pearson	110	55	156	104	125	102	652
Write-ins	0	0	0	3	0	0	3
TOTAL	298	157	347	269	317	315	1,703
BOARD OF HEALTH (1) 3 Yrs.							
Blanks	95	41	107	82	104	87	516
Robert C. Hogan*	201	115	239	187	212	227	1,181
Write-ins	2	1	1	0	1	1	6
TOTAL	298	157	347	269	317	315	1,703
HOUSING AUTHORITY (1) 5 Yrs.							
Blanks	108	42	104	91	103	93	541
M.Harrison Graham*	190	113	242	175	211	221	1,152
Write-ins	0	2	1	3	3	1	10
TOTAL	298	157	347	269	317	315	1,703

HOUSING AUTHORITY (1) 1 Yr.	1	2	3	4	5	6	Total
Blanks	111	46	113	99	105	93	567
Lincoln W. Daigle	186	110	232	170	212	221	1,131
Write-ins	1	1	2	0	0	1	5
TOTAL	298	157	347	269	317	315	1,703
RECREATION COMM. (1) 3 Yrs.							
Blanks	88	44	95	80	104	81	492
Edward B. Schuler*	209	112	250	189	211	231	1,202
Write-ins	1	1	2	0	2	3	9
TOTAL	298	157	347	269	317	315	1,703
HAWSHEEN TECH (1) 3 Yrs.							
Blanks	106	44	110	77	97	87	521
Alfred J. Verrier*	190	112	234	192	218	227	1,173
Write-ins	2	1	3	0	2	1	9
TOTAL	298	157	347	269	317	315	1,703
PRECINCT 1							
TOWN MEETING - 3 YR (6)							
Blanks	828	0	0	0	0	0	828
Laura S. Collins*	179	0	0	0	0	0	179
Robert J. Macdonald*	189	0	0	0	0	0	189
Juliet M. Perdichizzi*	179	0	0	0	0	0	179
Francis E. Redfern*	193	0	0	0	0	0	193
Paul F. Roth	189	0	0	0	0	0	189
Write-in R.J. Gouveia	4	0	0	0	0	0	4
Scattered Write-ins (17)	27						27
TOTAL	1,788	0	0	0	0	0	10,133
PRECINCT 1							
TOWN MEETING - 1 YR (1)							
Blanks	52	0	0	0	0	0	52
Robert A. Carroll	190	0	0	0	0	0	190
Robert J. Gouveia	55	0	0	0	0	0	55
Write-ins	1	0	0	0	0	0	1
OTAL	298	0	0	0	0	0	298
RECINCT 2							
TOWN MEETING - 3 YR (6)							
Blanks	0	309	0	0	0	0	309
Ann Marie Comer*	0	107	0	0	0	0	107
Colin T. Cormier*	0	98	0	0	0	0	98
James G. Franey*	0	108	0	0	0	0	108
Linda J. Lewis*	0	101	0	0	0	0	101
Peter E. Lewis*	0	100	0	0	0	0	100
Michael S. Runyan*	0	109	0	0	0	0	109
Write-ins	0	10	0	0	0	0	10
TOTAL	0	942	0	0	0	0	942
PRECINCT 3							
TOWN MEETING - 3 YR (6)							
Blanks	0	0	726	0	0	0	726
Elliot J. Chikofsky*	0	0	217	0	0	0	217
Frances Heartquist*	0	0	220	0	0	0	220
Louis P. Rubino*	0	0	234	0	0	0	234
Elaine I. Zuccaro*	0	0	220	0	0	0	220
Timothy Braceland	0	0	243	0	0	0	243
John D. Kelly	0	0	213	0	0	0	213
Write-ins	0	0	9	0	0	0	9
OTAL	0	0	2,082	0	0	0	2,082
RECINCT 3							
TOWN MEETING - 1 YR (1)							
Blanks	0	0	95	0	0	0	95
Mark Rappaport	0	0	245	0	0	0	245
Write-ins	0	0	6	0	0	0	6
TOTAL	0	0	346	0	0	0	346

PRECINCT 4 TOWN MEETING - 3 YR (6)	1	2	3	4	5	6	Total
Blanks	0	0	0	708	0	0	708
Betty M. Bullock*	0	0	0	164	0	0	164
Karen Cooper*	0	0	0	167	0	0	167
Daniel J. Coughlin*	0	0	0	168	0	0	168
Michael A. Proulx*	0	0	0	170	0	0	170
Kevin J. Sullivan*	0	0	0	189	0	0	189
Write-in Peter McAnespie	0	0	0	10	0	0	10
Scattered Write-ins (14)				38			38
TOTAL	0	0	0	1,614	0	0	1,614
PRECINCT 5 **TOWN MEETING - 3 YR (6)**							
Blanks	0	0	0	0	652	0	652
Kenneth R. Forte*	0	0	0	0	206	0	206
Joanne L. Kinchla*	0	0	0	0	212	0	212
Phyllis LaMarca*	0	0	0	0	207	0	207
Robert Paulsen*	0	0	0	0	216	0	216
Raymond T. Santilli*	0	0	0	0	208	0	208
Jeffrey Bennimo	0	0	0	0	198	0	198
Write-ins	0	0	0	0	3	0	3
TOTAL	0	0	0	0	1,902	0	1,902
PRECINCT 6 **TOWN MEETING - 3 YR (6)**							
Blanks	0	0	0	0	0	662	662
Marie A. Ardito*	0	0	0	0	0	207	207
Catherine M. Boucher*	0	0	0	0	0	209	209
Donald A. McGillivray*	0	0	0	0	0	214	214
Marlene F. Rittenberg*	0	0	0	0	0	200	200
William T. Shea*	0	0	0	0	0	197	197
Florence Dolly Mountain	0	0	0	0	0	193	193
Write-ins	0	0	0	0	0	8	8
TOTAL	0	0	0	0	0	1,890	1890

** Denotes a Candidate for Re-election*

The polls were open at 8:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Mary Louise Rutherford	298	2,435	12.2%
Prec. 2 Marjorie Pearson	157	1,860	8.4%
Prec. 3 Paula Davis	347	2,308	15.0%
Prec. 4 Patricia Stanford	269	2,119	12.7%
Prec. 5 Joan Hastings	317	2,255	14.1%
Prec. 6 Elmer Larson	315	2,313	13.6%

The above figures include 124 Absentee Ballots cast by precinct as follows: 1=15 , 2=12 ,3=37 ,4=16 , 5= 26, 6=18.

Attest: Jane L. Chew

Jane L. Chew, CMC
Town Clerk

TOTAL TALLY SHEET

SEPTEMBER 17, 1996
Election

# Eligible Voters	13,795
Total Votes Cast	1,945
Percent	14.1%

PRECINCT	1	2	3	4	5	6	TOTAL
Democrat	278	153	296	308	322	277	1,634
Republican	57	28	39	54	68	61	307
Libertarian	1	1	0	0	1	1	4
TOTAL VOTES CAST	336	182	335	362	391	339	1,945
DEMOCRATIC PARTY							
U.S. SENATOR							
Blanks	68	38	81	60	85	67	399
John F. Kerry	201	111	204	241	233	205	1,195
Write-ins	9	4	11	7	4	5	40
TOTAL	278	153	296	308	322	277	1,634
CONGRESS							
Blanks	49	32	64	60	55	48	308
John Gutta	46	21	46	34	46	40	233
John F. Tierney	183	99	185	214	221	189	1,091
Write-ins	0	1	1	0	0	0	2
TOTAL	278	153	296	308	322	277	1,634
COUNCILLOR							
Blanks	105	58	125	108	105	101	602
Dorothy A. Kelly Gay	173	95	168	199	216	174	1,025
Write-ins	0	0	3	1	1	2	7
TOTAL	278	153	296	308	322	277	1,634
STATE SENATOR							
Blanks	77	56	90	72	97	80	472
Robert A. Havern, III	201	95	205	235	224	196	1,156
Write-ins	0	2	1	1	1	1	6
TOTAL	278	153	296	308	322	277	1,634
STATE REPRESENTATIVE							
Blanks	6	2	8	7	10	9	42
John McCulloch	30	15	29	41	26	39	180
Virginia E. Mooney	64	36	71	65	81	76	393
Charles A. Murphy	178	100	187	195	205	153	1,018
Write-ins	0	0	1	0	0	0	1
TOTAL	278	153	296	308	322	277	1,634
REGISTRAR OF PROBATE							
Blanks	45	19	33	43	44	36	220
Robert B. Antonelli	71	25	71	68	73	66	374
John J. Buckley	40	25	54	59	39	41	258
Francis X. Flaherty	47	39	57	49	88	58	338
Diane Poulos Harpell	6	4	2	14	12	4	42
Marie E. Howe	17	12	26	30	23	29	137
Joyce E. Hurley	14	15	14	18	16	14	91
Ronald A. Macdonald	19	10	23	18	17	20	107
Wanda M. Milik	19	4	15	9	10	9	66
Write-ins	0	0	1	0	0	0	1
TOTAL	278	153	296	308	322	277	1,634

COUNTY TREASURER							
Blanks	64	41	84	72	64	60	385
James E. Fahey, Jr.	149	82	163	168	193	151	906
Warren R. McManus	65	30	49	68	65	66	343
Write-ins	0	0	0	0	0	0	0
TOTAL	278	153	296	308	322	277	1,634
COUNTY COMMISSIONER							
Blanks	202	100	227	228	256	197	1,210
Thomas J. Larkin	85	46	93	110	114	92	540
Melissa Hurley	90	49	71	67	97	75	449
James P. Kennedy	18	16	35	25	25	31	150
Eleanor A. McGarry	31	12	33	31	29	32	168
Joseph W. Mullin	64	46	66	78	54	71	379
Edward J. Sullivan	65	36	65	77	69	56	368
Write-ins	1	1	2	0	0	0	4
TOTAL	556	306	592	616	644	554	3,268
COUNTY SHERRIFF							
Blanks	31	22	38	43	49	27	210
James V. DiPaola	167	87	161	155	157	164	891
Leonard H. Golder	17	6	16	10	16	9	74
Edward J. Kennedy, Jr.	38	27	51	67	59	50	292
Edward J. Rideout	24	10	29	33	41	27	164
Write-ins	1	1	1	0	0	0	3
TOTAL	278	153	296	308	322	277	1,634
REPUBLICAN PARTY U.S. SENATOR							
Blanks	6	3	1	6	6	8	30
William F. Weld	46	23	37	43	60	52	261
Write-ins	5	2	1	5	2	1	16
TOTAL	57	28	39	54	68	61	307
CONGRESS							
Blanks	12	5	6	9	16	11	59
Peter G. Torkildsen	43	23	32	45	52	47	242
Write-ins	2	0	1	0	0	3	6
TOTAL	57	28	39	54	68	61	307
COUNCILLOR							
Blanks	52	26	37	52	63	57	287
Write-ins	5	2	2	2	5	4	20
TOTAL	57	28	39	54	68	61	307
STATE SENATOR							
Blanks	50	27	37	52	63	55	284
Write-ins	7	1	2	2	5	6	23
OTAL	57	28	39	54	68	61	307
STATE REPRESENTATIVE							
Blanks	7	4	7	8	11	8	45
George L. Judge, Jr.	48	23	32	44	57	51	255
Write-ins	2	1	0	2	0	2	7
TOTAL	57	28	39	54	68	61	307

REGISTRAR OF PROBATE							
Blanks	12	7	9	14	25	15	82
Donna M. Lambert	45	20	30	40	43	45	223
Write-ins	0	1	0	0	0	1	2
TOTAL	57	28	39	54	68	61	307
COUNTY TREASURER							
Blanks	52	27	37	50	61	56	283
Write-ins	5	1	2	4	7	5	24
TOTAL	57	28	39	54	68	61	307
COUNTY COMMISSIONER							
Blanks	51	32	37	58	75	65	318
Anthony G. Marino	42	18	27	35	44	41	207
Jerry Vengrow	21	6	14	14	16	13	84
Write-ins	0	0	0	1	1	3	5
TOTAL	114	56	78	108	136	122	614
COUNTY SHERRIFF							
Blanks	9	8	10	9	15	11	62
Brad Bailey	46	20	28	45	52	47	238
Write-ins	2	0	1	0	1	3	7
TOTAL	57	28	39	54	68	61	307
LIBERTARIAN PARTY U.S. SENATOR							
Blanks	0	1	0	0	0	0	1
Write-ins	1	0	0	0	1	1	3
TOTAL	1	1	0	0	1	1	4
CONGRESS							
Blanks	1	1	0	0	1	0	3
Write-ins	0	0	0	0	0	1	1
TOTAL	1	1	0	0	1	1	4
COUNCILLOR							
Blanks	1	1	0	0	1	1	4
Write-ins	0	0	0	0	0	0	0
TOTAL	1	1	0	0	1	1	4
STATE SENATOR							
Blanks	1	1	0	0	1	1	4
Write-ins	0	0	0	0	0	0	0
TOTAL	1	1	0	0	1	1	4
STATE REPRESENTATIVE							
Blanks	0	0	0	0	0	0	0
Write-ins	1	1	0	0	1	1	4
TOTAL	1	1	0	0	1	1	4
REGISTRAR OF PROBATE							
Blanks	1	1	0	0	1	0	3
Write-ins	0	0	0	0	0	1	1
TOTAL	1	1	0	0	1	1	4

COUNTY TREASURER							
Blanks	1	1	0	0	1	0	3
Write-ins	0	0	0	0	0	1	1
	1	1	0	0	1	1	4
COUNTY COMMISSIONER							
Blanks	2	2	0	0	2	2	8
Write-ins	0	0	0	0	0	0	0
TOTAL	2	2	0	0	2	2	8
COUNTY SHERRIFF							
Blanks	0	0	0	0	0	0	0
Write-ins	1	1	0	0	1	1	4
TOTAL	1	1	0	0	1	1	4

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%	% of Total Voting	
Prec. 1 Mary Louise Rutherford	336	2,518	13.3%	DEM	11.8%
Prec. 2 Marjorie Pearson	182	1,982	9.2%		
Prec. 3 Paula Davis	335	2,417	13.9%	REP	2.2%
Prec. 4 Patricia Stanford	362	2,191	16.5%		
Prec. 5 Joan Hastings	391	2,308	16.9%	LIB	0.0%
Prec. 6 Elmer Larson	339	2,379	14.2%		

The above figures include 104 Absentee Ballots cast by precinct as follows: 1=21 , 2=11 ,3=19 ,4=22 , 5= 18, 6=13.

Attest: Jane L. Chew
Jane L. Chew, CMC
Town Clerk

RECOUNT

On September 24, 1996, the Secretary of State ordered a district wide recount of the Democratic Primary for Middlesex County Commissioner. The Board of Registrars held the recount on Saturday, September 28, 1996 at 11:00 A.M. at the Police Station.

As determined by the hand recount, the votes cast for the office of Democratic County Commissioner were as follows:

Candidate	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Pct. 6	Total
Larkin	85	46	94	109	114	92	540
Hurley	90	49	70	67	98	74	448
Kennedy	19	16	36	25	26	32	154
McGarry	31	12	32	31	29	32	167
Mullin	64	45	66	79	54	71	379
Sullivan	65	37	64	76	69	56	367
Write-ins	1	1	0	0	0	0	2
Blanks	201	100	230	227	254	199	1211
Total	556	306	592	614	644	556	3268

Attest: Jane L. Chew
Jane L. Chew, CMC
Town Clerk

TOTAL TALLY SHEET

NOVEMBER 5, 1996

Election

# Eligible Voters	14,382
Total Votes Cast	11,333
Percent	78.8%

PRECINCT	1	2	3	4	5	6	TOTAL
TOTAL VOTES CAST	2,101	1,631	1,976	1,801	1,906	1,918	11,333
PRESIDENT/VICE PRES.							
Blanks	16	13	17	12	20	17	95
Browne/Jorgensen	20	21	14	12	13	13	93
Clinton/Gore	1,188	970	1,155	1,052	1,110	1,137	6,612
Dole/Kemp	694	476	624	562	569	580	3,505
Hagelin/Tompkins	0	2	2	3	0	1	8
Moorehead/LaRiva	0	1	1	1	1	1	5
Perot/Choate	177	144	155	154	185	164	979
Write-ins	6	4	8	5	8	5	36
TOTAL	2,101	1,631	1,976	1,801	1,906	1,918	11,333
U.S. SENATE							
Blanks	17	17	11	18	18	13	94
John F. Kerry	967	798	927	912	922	940	5,466
William F. Weld	1,054	732	980	813	902	892	5,373
Susan C. Gallagher	58	82	54	54	59	73	380
Robert C. Stowe	5	1	4	3	4	0	17
Write-ins	0	1	0	1	0	0	2
TOTAL	2,101	1,631	1,976	1,801	1,905	1,918	11,332
U.S. CONGRESS	Recount November 21, 1996 (see below)						
Blanks	97	100	101	91	88	78	555
Peter G. Torkildsen	988	651	867	809	835	853	5,003
John F. Tierney	966	808	968	860	928	938	5,468
Randal C. Fritz	14	21	12	11	16	8	82
Benjamin A. Gatchell	12	12	6	17	8	10	65
Martin J. McNulty	18	23	15	10	23	23	112
Orrin Smith	6	14	7	3	7	7	44
Write-ins	0	2	0	0	0	1	3
TOTAL	2,101	1,631	1,976	1,801	1,905	1,918	11,332
COUNCILLOR							
Blanks	803	552	746	621	660	642	4,024
Dorothy A. Kelly Gay	1,288	1,069	1,214	1,170	1,234	1,268	7,243
Write-ins	10	10	16	10	11	8	65
TOTAL	2,101	1,631	1,976	1,801	1,905	1,918	11,332
STATE SENATOR							
Blanks	733	552	693	575	630	613	3,796
Robert A. Havern, III	1,354	1,070	1,264	1,214	1,266	1,293	7,461
Write-ins	14	9	19	12	9	12	75
TOTAL	2,101	1,631	1,976	1,801	1,905	1,918	11,332
STATE REPRESENTATIVE							
Blanks	96	96	116	79	78	60	525
George L. Judge, Jr.	1,109	713	884	788	884	955	5,333
Charles A. Murphy	895	821	975	929	940	900	5,460
Write-ins	1	1	1	5	3	3	14
TOTAL	2,101	1,631	1,976	1,801	1,905	1,918	11,332

REGISTRAR OF PROBATE							
Blanks	281	219	277	235	244	219	1,475
Donna M. Lambert	823	578	748	690	681	745	4,265
Robert B. Antonelli	997	834	951	874	980	951	5,587
Write-ins	0	0	0	2	0	3	5
TOTAL	2,101	1,631	1,976	1,801	1,905	1,918	11,332
COUNTY TREASURER							
Blanks	807	551	736	614	652	628	3,988
James E. Fahey, Jr.	1,284	1,073	1,229	1,174	1,249	1,281	7,290
Write-ins	10	7	11	13	4	9	54
TOTAL	2,101	1,631	1,976	1,801	1,905	1,918	11,332
COUNTY COMMISSIONER							
Blanks	1,636	1,319	1,580	1,382	1,480	1,478	8,875
Thomas J. Larkin	951	756	908	913	943	946	5,417
Anthony G. Marino	816	544	672	574	640	671	3,917
Edward J. Sullivan	548	488	554	521	553	549	3,213
Jerry Vengrow	247	153	237	210	194	184	1,225
Write-ins	4	2	1	2	0	8	17
TOTAL	4,202	3,262	3,952	3,602	3,810	3,836	22,664
COUNTY SHERRIFF							
Blanks	142	122	133	125	122	126	770
Brad Bailey	1,059	769	971	892	946	931	5,568
James V. DiPaola	900	740	872	782	835	859	4,988
Write-ins	0	0	0	2	2	2	6
TOTAL	2,101	1,631	1,976	1,801	1,905	1,918	11,332
QUESTION #1	Changing the Trapping and Hunting Laws						
Blanks	151	106	126	78	112	105	678
Yes	1,288	1,055	1,158	1,104	1,095	1,151	6,851
No	662	470	692	619	698	662	3,803
TOTAL	2,101	1,631	1,976	1,801	1,905	1,918	11,332

The polls were open at 6:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:		Votes Cast	Registered Voters	%
Prec. 1	Mary Louise Rutherford	2101	2,594	81.0%
Prec. 2	Marjorie Pearson	1631	2,135	76.4%
Prec. 3	Paula Davis	1976	2,518	78.5%
Prec. 4	Patricia Stanford	1801	2,275	79.2%
Prec. 5	Joan Hastings	1906	2,391	79.7%
Prec. 6	Elmer Larson	1918	2,469	77.7%

The above figures include 678 Absentee Ballots cast by precinct as follows: 1=145, 2=85, 3=128, 4=104, 5=114, 6=102.

On November 15, 1996 at 5:00 P.M. the Board of Registrars convened a public meeting to open and count five Overseas Absentee ballots which were received after the election.

The Total Tally was adjusted to reflect the votes cast in the five overseas ballots one of which was a partial ballot.

Attest: Jane L. Chew

Jane L. Chew, CMC
Town Clerk

SIXTH CONGRESSIONAL DISTRICT RECOUNT

NOVEMBER 21, 1996

On November 20, 1996, the Secretary of State ordered a district wide recount of the Sixth Congressional District. The Board of Registrars convened the Recount Meeting on November 21, 1996 at 2:00 P.M. Registrars present were J. Chew, P. Larson, J. Ganley and R. Macdonald. Letters of appointment were received from all observers/agents. The counters, tabulators and runners were sworn in. A hearing was conducted on the Escrow ballots and all rejected ballots were reviewed by the Registrars. None of the ballots reviewed were allowed to be inlcuded in the recount. There were 4 protested ballots plus a block of 50.

The result of the recount was as follows:

CANDIDATES	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	TOTAL
Blanks	92	95	95	85	81	77	525
Peter G. Torkildsen	991	654	868	813	837	854	5017
John F. Tierney	968	809	973	862	932	940	5484
Randal C. Fritz	14	21	12	11	15	8	81
Benjamin A. Gatchell	12	12	6	17	8	10	65
Martin J. McNulty	18	24	15	10	23	23	113
Orrin Smith	6	13	7	3	7	6	42
Write-ins	0	2	0	0	0	0	2
TOTAL	2101	1630	1976	1801	1903	1918	11329

The meeting adjourned at 6:30 P.M. Ballots were placed into their respective boxes, sealed and locked up.

Attest: Jane L. Chew

Jane L. Chew, CMC
Town Clerk

BOARD OF SELECTMEN



Robert P. Marrano, Joseph A. Impemba, Gary J. Gianino, Vice-Chair, George L. Judge, Jr., Chairman, Richard C. Wilde

MISSION STATEMENT

- To provide services that promote the health and safety of residents and a high quality of life, while preserving and protecting the natural resources of the Town.
- To provide services as economically as possible so that living or doing business in the community remains affordable, while preserving something close to the current balance of reliance on residential and commercial property.
- To build and nurture a sense of community within Town (to develop the "soul" of the community), while recognizing the "mixed" diverse nature of the community.
- To foster high standards of public service and effective cooperation among Town employees by providing a supportive work environment and competitive compensation, by recognizing excellent performance, and being responsive to the needs and interests of Town employees.
- To assist the development of a strong local economy.

For the fourth consecutive year, the Selectmen utilized a Strategic Planning Process to develop goals and priorities for themselves as a Board and the Town as a whole. A day-long dedicated planning session by the Board and its Administrators on Saturday, November 16th resulted in 41 goals being identified. From these 41 goals, the Board of Selectmen selected the following as their top priority goals for the Town in 1997:

TOP PRIORITY GOALS
(not in ranked order)

- Land Sun Microsystems in Burlington.
- Advisory Referendum Question on Landlocked Parcel.
- Expand traffic enforcement in Police Department.
- Develop an Employees Recognition and Awards program.
- Develop a joint Strategic Planning Process with Department Heads and Selectmen.
- Complete renovation of Town Hall and Town Hall Annex.

- Construct Water Treatment Plant within bonding authorization.
- Renegotiate Northeast Solid Waste Committee (NESWC) Service Agreement and select Town option.
- Sell unused parcels of Town-owned land and look at Town Center parcels for acquisition opportunities.
- Renegotiate Payment-in-Lieu-of-Taxes (PILOT) agreement with Lahey-Hitchcock Clinic.
- Improve communication between elected and appointed Boards, including communication between Department Heads.
- Establish a townwide facilities management position, and possibly the purchasing function as well.

Tax Rates Decline:

For the first time in 9 years, the tax rates set by the Board of Selectmen have actually declined since the previous year. The new residential tax rate of $11.60 remains one of the most competitive residential rates among any of our adjoining or other nearby municipalities. When combined with the tax revenues from our commercial/industrial sector, Burlington remains an affordable full-service community. The improved local and regional economy also played a major role in helping tax rates decline, as property values have rebounded since the recession and new growth in the Town's tax base more than compensated for any growth in spending. In fact, the Town's excess tax capacity (the amount the Town could levy in taxes under Proposition 2 1/2, but doesn't) grew to approximately $2.8 million. This restraint in spending less than the Town could if it wanted to should be recognized as one of Burlington's most characteristic traits. The Board of Selectmen wishes to recognize the proactive leadership of the Town's financial management team, the Town Administrator, Town Accountant, Treasurer and Assessor, for helping to maintain one of the most reasonable tax rates in the area for the level of services provided.

Sun Rises

In pursuit of the Board's goal of supporting economic development initiatives, the Board established the Lockheed-Martin Task Force to try to find an attractive reuse of this large, abandoned industrial site. The Town was fortunate to have a proactive landowner, the Lockheed-Martin Corporation, which was willing to finance a master planning process for the parcel to help make it more marketable. This strategy bore fruit this year when Sun Microsystems, a California-based manufacturer of computers and computer software, decided to focus its attention on the site as the future home of their East Coast Corporate Headquarters campus. This site is projected to be redeveloped into 1.3 million square feet of new office and research and development facilities and to ultimately employ up to 4,000 persons.

The Sun Microsystems project is of such a scale that it promises to have more impact on the Town than any development since the Mall. To support this development, several million dollars of roadway improvements are being planned in Burlington and Bedford, including the widening of Middlesex Turnpike. Significantly, this is being planned in such a way so as to minimize traffic impacts on our residential neighborhoods by, in effect, relocating Middlesex Turnpike to the West. This makes the project a winner for our residential neighborhoods as well as for the local economy.

The Board has also expanded the Town's relationships with our abutting communities for purposes of this project. Discussions with the Town of Billerica have been ongoing during the past year relative to the extension of their Economic Target Area (E.T.A.) designation to Burlington for purposes of the Sun Microsystems project. Likewise, Burlington has had to closely coordinate planned traffic improvements with Bedford, as many of the planned roadway improvements affect both Towns. The strong working relationships that have developed between these three Towns promises to pay dividends into the future.

Assisted Housing Project Approved

Despite a setback at the January 1996 Town Meeting, where zoning amendments to permit assisted living projects for senior citizens were defeated, the Senior Housing Options Advisory Committee regrouped and before year's end had obtained changes in the Town's Zoning By-Law to permit such developments in Burlington. Approval of the first such project to wend its way through the permitting process appears imminent at this time, with the likelihood that the Town will see the construction of its first assisted living housing for seniors in the coming year.

The Senior Housing Options Advisory Committee deserves the thanks of the entire Town for making assisted living in Burlington a reality. Without their tireless efforts, it is doubtful that Burlington's seniors would be able to avail themselves of this kind of housing option in their own community anytime soon. The Board of Selectmen wishes to express its gratitude to the members of the Senior Housing Options Advisory Committee for their undaunted efforts to secure assisted housing for Burlington seniors , as follows: Arlene DiRocco, Chair (Council on Aging); Jayne Hyde (Planning Board), Joseph Impemba (Selectman), Douglas Hyde (Board of Health), Robert Meaney (Board of Appeals), Garry Feldman, Sheila Howard and Peter Lewis.

Landlocked Parcel Status Unsettled

The Feasibility Study concerning the development of a multi-use recreational facility anchored by a public golf course on the Landlocked Parcel was completed early in the year. Despite its findings that a golf course would be totally self-supporting and would generate sufficient financial surpluses to fund all the other desired recreational amenities on the site, Town Meeting failed to support this project at the May Town Meeting. Moderator Thomas Murphy commented afterwards that it was the best presentation he had ever seen given to Town Meeting.

To try to address the many environmental questions that Town Meeting members raised at Town Meeting, the Selectmen and their staff worked throughout the summer with the Conservation Commission and the Board of Health to develop studies that would enable the Town to answer those environmental questions. However, at the September Town Meeting, funding for those environmental studies was rejected by Town Meeting. Thus, after a year of intensive feasibility studies which concluded that a golf course on the Landlocked Parcel was not only feasible but that it would be a big financial winner for the Town, Meeting not only rejected the recommended alternative, but also refused to fund the studies of the environmental concerns on which it had based its action. In other words, it left the fate of the Landlocked Parcel completely up in the air, no closer to a solution than when the Town acquired it.

To try to bring some sense of direction out of this chaos, the Board of Selectmen has opted to put a nonbinding referendum question on the April 1997 Town Election ballot. It is hoped that the voters of the Town will provide some direction to the Board of Selectmen and Town Meeting relative to residents' preferred use of the parcel.

While they were not met with success, the dedicated members of the Landlocked Parcel Access and Use Advisory Committee deserve not only this Board's thanks, but that of the entire community for their strong effort to resolve the question about the use of the Landlocked Parcel. The Board of Selectmen wishes to recognize the efforts of the Committee for putting forth their best efforts during the past year as follows: Juliet Perdichizzi, Chair (Land Use Committee); Paula Benard (Conservation Committee); Al Laing (Planning Board); Edward Schuler (Recreation Commission); Edward Weiner (Board of Health); Richard Hennessy and Steven Logan.

Cable TV Issues

The Board of Selectmen and its Cable TV Advisory Committee expended much time and effort in dealing with a variety of Cable TV issues over the past year. When the Town's Cable TV provider, Continental Cablevision, was acquired by U.S. West, a regional telephone company, the Town was thrust into the position of having to transfer its Cable TV license to U.S. West. This transfer was the subject of regional hearings, and many questions were posed by the Town of Burlington about the impact of the transfer on Burlington Cable subscribers. While Burlington ultimately agreed to the transfer of the license, both Continental Cablevision and U.S. West learned that Burlington takes these matters very seriously.

More importantly, the Cable TV Advisory Committee spent most of the year gearing up for the renegotiation of the 10-year Cable TV license agreement, which expires in June 1997. Much research went into developing the Town's Request for Proposal for Cable TV License Renewal, which was issued near the end of the year. The Committee has been meeting weekly for the last half of the year, and anticipates meeting twice a week when license renewal negotiations begin in earnest in the new year.

The Board of Selectmen, on behalf of all Burlington Cable TV subscribers, wishes to express its gratitude for the hard work that this Committee has put in over the last year. In particular, the Selectmen wish to thank James Cavalier for stepping forward and assuming the Committee's chairmanship when its longtime Chairman, Dan Dunn, had to temporarily step aside for health reasons. In addition, the Selectmen thank Committee members, Nigel Conliffe, Howard Alberts, Richard Linder, Ernest DeMartinis, Joe Impemba, and upon his return, Dan Dunn, for their dedication to these issues.

Another achievement by this Board during the past year is the television broadcasting of the meetings of the Planning Board and Conservation Commission. Prior to this, only the meetings of the Board of Selectmen and the School Committee were regularly broadcast by BCAT, our local access television station. The Selectmen believe that residents are entitled to know how decisions affecting their community and lives are made, both to increase their awareness and to encourage their participation in the process. Both the Planning Board and Conservation Commission are to be commended for opening up their meetings to greater public scrutiny. The Board of Selectmen is pleased to announce that the Board of Appeals will begin broadcasting its meetings on BCAT in the coming year.

Wildwood School Surplus

The School Committee voted that the former Wildwood Elementary School is surplus to its needs in June and transferred custody and control of the facility to the Board of Selectmen. While it was the Selectmen's hope to be able to lease out this facility, either to a private school or other compatible use, to generate some revenue for the Town, the facility is in such poor condition and in need of such major repairs as to effectively foreclose that option in the short term. Accordingly, the Wildwood School has been mothballed until such time as a new strategy can be developed for reuse of this facility and financing the repairs to it.

Summary

As I near completion of my first year as Chairman of the Board after having served six consecutive years in the 1990's and another three years back in the 1970's, I am amazed at how many issues and projects the Town presently has on its plate. While my colleagues on the Board of Selectmen and I will certainly take some credit for managing to deal with so many matters, both of large and small consequences to residents, without breaking stride, there is a multitude of other people who also deserve credit for helping us keep up with the pace of activities. These include our Administrators, Department Heads, Supervisors and other dedicated Town Staff who take our policy direction and turn it into action and accomplishments. Also deserving much credit are the many civic-minded citizens who volunteer to serve on a variety of appointed and elected Town Boards and Committees and who advise and assist us in so many areas. And, also deserving recognition are all the residents of the Town who pay attention to Town government, attend meetings, and call and write letters about problems or concerns they have. Without their participation, this experiment in self-rule called town government would be doomed to failure.

Respectfully submitted,

George L. Judge, Jr.
Chairman

TOWN ADMINISTRATOR



David W. Owen, Town Administrator

MISSION

The Town Administrator serves as the Chief Administrative Official (CAO) of the Town under the Board of Selectmen's policy guidance and direction. His responsibilities include fulfilling the following roles:

- Appointing Authority (Selectmen's departments)
- Personnel Director
- Bargaining Agent
- Budget Officer (Selectmen's departments)
- Chief Procurement Officer

1996 Overview

The past year was an incredibly busy, demanding year for your Town Administrator. With the recovering economy adding to an already wide array of projects and initiatives underway in Town, there was literally no quiet period in 1996 to catch up your breath. Nevertheless, after nearly eight years of serving Burlington in this capacity, your Town Administrator continues to enjoy serving a dynamic community like Burlington, and to have such a diversity of challenges with which to deal.

Some of the major projects and issues in which the Town Administrator was involved in 1996 were:

Town Hall and Town Hall Annex Design

Since the so-called Town Facilities Master Plan was completed in 1990 during my first year in Burlington, it has been a tenet of the Town's Capital Buildings Program that once the facilities needs of the Town's operating departments were addressed, the Town would turn its attention to Town Hall itself and renovate it. So the intervening years have seen major renovations or expansions of the Fire Department, Human Services Center, Police Station and Public Library. So now it is time to turn attention to Town Hall, the Town's most deficient major facility.

A design feasibility study conducted in 1996 determined that the space needs of Town Hall Departments can be best met by transferring several departments to the old Police Station next to Town Hall, now referred to as the future Town Hall Annex. All those Town Departments involved in the development and maintenance of the Town (i.e. DPW, Engineering, Building, Planning, and Conservation) are proposed to be moved to the Town Hall Annex, where they can work together and act as a one-stop shopping center for building, permitting and maintenance. Town Hall will then be able to become a purely administrative center for the Town.

Unlike some previous building projects which have had building or oversight committees in charge, a task force of Department Heads, led by Assistant Town Administrator Larry Rittenberg, has worked closely with the project architect and has provided all of the oversight and direction for this project to date. I want to acknowledge the extensive time and effort committed to this project by the following staff members: Building Inspector John Clancy; Planning Director 'Tony Fields; Assistant Planner Melissa Ryan; DPW Superintendent Syamal Chaudhuri; Town Engineer Pete Peters; and Conservation Administrator Brian Monahan.

When I assisted with the formulation of the original Town Facilities Master Plan in 1990, I did not know whether I would ever see the culmination of the 10-year program that it set forth. Now, however, the completion of the Town Facilities Master Plan appears well within reach.

Cemetery Barn Design

Since the acquisition of the former Seminatore land by the Town in 1991 for use as a new cemetery, the issue of what to do with the stately barn on the property has been unresolved. The former owners of the land originally wanted the barn demolished, but the Town Administrator resisted taking that action, not wanting to lose one of the last vestiges of Burlington's rural past, and negotiated a different outcome.

Finally, after years of discussion, Town Meeting appropriated $10,000 to conduct a feasibility study of renovating the barn and converting it to use as offices, a chapel, and equipment storage. That study is ongoing at this time and holds the promise of converting the barn into a useful and attractive asset to the community. The Cemeteries Oversight Committee has provided much of the leadership for this initiative, and is overseeing development of this project, with staff support from Assistant Town Administrator Larry Rittenberg and DPW Superintendent Syamal Chaudhuri. I would like to acknowledge the efforts of the Cemeteries Oversight Committee as follows: Kevin Sullivan, Chairman; Kevin McKelvey; Leonard Doyle; John Mooney; Neil Sheehan; Paula Torti; Karen Cooper and Richard Wilde. Also, I would like to recognize the contributions of the Committee's former Chairman, Frank Baxter, who was a strong advocate for saving and renovating the barn, until his relocation to California last year.

Renovation of Francis Wyman House

Your Town Administrator responded to the fire that severely damaged Burlington's oldest house, the Francis Wyman House, on November 26, 1996 by researching whether a way could be found to restore the house. Telephone calls to the Massachusetts Historical Commission determined that funds might be available for that purpose. Letters and calls to the leadership of the Francis Wyman Association revealed that there was interest and willingness to work with the Town in getting the house restored. The Burlington Historical Commission, recently revitalized by new leadership and members, also sprang into action. From all of this, a strategy began to emerge which, if successful, may result in the renovation of the Francis Wyman House in time for the Town's Bicentennial celebrations in 1999. Your Town Administrator wishes to thank everyone who has contributed in some fashion to this effort, especially: the Burlington Fire Department for saving the house and making its restoration possible; Don Ray and the other members of the Executive Committee of the Francis Wyman Association; and James Ashworth and Norman Biggart, Co-Chairs of the Burlington Historical Commission.

There is a long effort ahead to get the Francis Wyman House renovated, but with the continued support of everyone who has pitched in so far, I trust that goal can be achieved.

Information Systems Progress

Burlington made some giant steps forward in 1996 in its efforts to implement information systems technology in Town operations. These achievements include:

- Instituting a Town of Burlington WEB page on the internet (co-sponsored by the Burlington Round Table).
- Implementing E-mail in most general government departments
- Expanding the Town's local network to all the Town campus buildings (i.e. Town Hall, Fire Station, Police Station, Library, and Human Services Center).

The reasons for Burlington's giant strides forward in information systems technology in the past year are primarily due to the efforts of many dedicated persons. First, the Information Systems Advisory Committee has provided valuable direction to the Town's effort in this area led by Committee Chairman Steve Harris, and assisted by Dan Dunn, David Fionda, Peter O'Keefe and Art Fallon. Secondly, the Town staff troika of Assistant Town Administrator Larry Rittenberg, Town Accountant Patrick Mullin, and Network Administrator James Rounds has been extremely effective and relentless in implementing the new technologies and getting people to use them. It is clear to me that without the combined efforts of all these individuals and the resources provided by Town Meeting, the Town of Burlington would still be an observer of rather than an active participant in information systems technology.

NEWSC Issues

Another role of the Town Administrator is to serve as Burlington's representative on the Board of Directors of the North East Solid Waste Committee (NESWC), a consortium of 23 Massachusetts cities and towns that joined together in the early 1980's to finance the development of a waste-to-energy plant in North Andover. As most people now realize, that has been a very costly decision for Burlington and the other municipalities in NESWC. Burlington now pays a tipping fee of $95 for each ton of trash delivered to the facility. This is already one of the highest tipping fees in the country, and it may get much worse unless action is taken to prevent a potential doubling of those tip fees in the next few years.

Toward that end, your Town Administrator has supported a strategic initiative pursued by NESWC to renegotiate the Service Agreements between NESWC and Wheelabrator/MRI, the operator of the incinerator facility, to restructure the allocation of risks, revenues, and costs associated with operating the facility.

Your Town Administrator has also strongly supported NESWC's efforts to obtain State and Federal financial assistance toward the new smokestack scrubbers required to be installed at the incinerator by the Clean Air Acts of 1991. The estimated $43 million cost of these scrubbers is a large part of what will drive NESWC tip fees even higher in future years. Both houses of the State Legislature approved a bill for $22 million toward these scrubbers last year, but the Legislature adjourned before the bill was enacted. Obviously, that effort must be remounted with the Legislature in the coming year.

When the renegotiated service agreements between NESWC and Wheelabrator/MRI were presented to Town Meeting last September, they received legislative approval at Town

Meeting by the thinnest of margins, one vote. I want to publicly thank Town Moderator Thomas Murphy, Sr. for casting that tie-breaking vote, and, by so doing, providing the Town with the opportunity to realize substantial savings in our costs for trash disposal.

New Veterans Director

When William Lewis, who served the Town as Director of Veterans Services since 1991, announced his planned retirement last summer, it required the Town Administrator to recruit and appoint his replacement. Robert Hogan, a member of the Board of Health, was appointed to the position before the end of the year. Symbolically, this appointment represents the passing of the torch from the World War II and Korean War veterans to the Viet Nam War veterans.

I want to publicly recognize the services rendered to the Town of Burlington and its residents by Bill Lewis during his tenure as Veterans Director. In addition to servicing veterans and their families, Bill filled many other roles as varied as Disabilities Access Coordinator to Parking Clerk to housing loan program packager. He performed all his varied roles well, and assisted many needy people. He will be missed.

Summary

Having completed eight years of service to the Town of Burlington, I can truly state that I still relish the variety of challenges and projects that Burlington provides to me. While I feel that I have accomplished much during my tenure in Burlington, I believe there remains much to be done. A Town Administrator does not accomplish things in a vacuum, however, but rather with the assistance and support of many people, some of whom I would like to recognize. First, I want to thank the Board of Selectmen for its continued support. Having a Board committed to strategic planning makes an Administrators's job much easier and more pleasant. Secondly, I want to thank our dedicated corps of Department Heads, supervisors, and staff who make everything work. Thirdly, I thank the elected and appointed Town Officials, including the many committee volunteers serving on Town Boards and Committees, many of whom I work with during the course of a year and whose advise and support I appreciate. And finally, I thank the residents of the Town of Burlington for this opportunity to be of service.

Respectfully submitted,

David W. Owen
Town Administrator

TOWN COUNSEL

During 1996, Town Counsel handled a number of complex litigation matters. In addition, the firm rendered numerous legal opinions to various Town boards, approved contracts as to form, and handled a number of real estate transactions.

Town Counsel has been actively representing the Town in considering various options with respect to renegotiating the Town's waste supply agreement with Massachusetts RefuseTech, Inc., a subsidiary of Wheelabrator Technologies. The Town currently has a twenty year contract for disposal of solid waste at the North Andover trash to energy facility. The Town is a member of the North East Solid Waste Committee ("NESWC") which administers the contract on behalf of the twenty-three towns that have long-term waste disposal contracts at this facility. Although a final decision has not been made, Town Meeting has authorized the Board of Selectmen to renegotiate the waste supply agreement.

During 1996 there were a number of significant litigation matters involving the Conservation Commission. The most notable involves the appeal by Annex Realty of a superseding order of conditions issued by the Department of Environmental Protection for work performed at the Vine Brook Plaza. The Department of Environmental Protection held an administrative hearing to determine whether the Annex Realty will be required to provide additional compensatory flood storage for the project. This matter is pending a decision by the Department of Environmental Protection.

In the case of VCI International v. Town of Burlington, Town Counsel successfully defended a claim for breach of contract by a vender who administered the Town's cross-connection control program. The vender has appealed this decision and the appeal is pending in the Appeals Court.

Town Counsel continues to represent the Town with claims against the project architect in connection with the Library project. This case is pending in Superior Court.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation received on all matters from the Board of Selectmen, Town Meeting, Town Administrator, department heads, boards, committees and other Town personnel. We look forward to working with the members of the Town Government in the future.

Respectfully submitted,

Leonard Kopelman,
for the firm of Kopelman and Paige, P.C.
Town Counsel

POLICE DEPARTMENT

Departmental Roster

Chief of Police
William Soda

Captains

Barry Solomon	George Devlin

Lieutenants

Arnold Christiansen	Alfred Sciuto
Francis Hart	Walter Bevis

Sergeants

Gerald Mills	John Walthall
Ralph Patuto	Carl Boutwell
William Faria	Richard Sheppard
Thomas Duffy	Robert Downer

Patrol Officers

Gerald Crocker	Richard Hovasse
Russell Petersen	Charles Chicarello
Robert Aloisi	Kevin Cooney
Harry Sawyer, Sr.	William Duffey
Richard Glejzer	Frank Nardone
Dennis Thompson	Barry Cosgrove
Thomas Sullivan	Kevin Rogers
Christopher Priest	Michael Joyce
Paul Anderson	Gary Burdick
Robert Healey	Stephen Cross
Michael Bradford	Gary Redfern
Paul O'Meara	Kenneth Reynolds
Edward Mackey	Harry Sawyer, Jr.
Spiros Tsingos	Timothy McDonough
Michael Debye	James Tigges
Richard Hanafin	Charles Ferguson III
William Preston	Robert Kirchner
Thomas Fournier	Bernard Schipelliti
Anne Marie Browne	Daniel Houston
Michael McDade	Timothy Kirchner
Glen Mills	David McLean

Clerical Staff

Ann Johnedis	Barbara Cunningham
	Catherine Devaney

Traffic Supervisors/Matrons

Helen Bulman	Helen Dignan
Nancy Bibbey	Maureen Robillard
Carol Goodwin	Claire Hogaboom
Carol Santoro	Karen Petersen
Carol Sebastian	Elaine Ferguson
Marie Reinold	Cheryl White

Civilian Dispatchers

Alma Venditti	Gail Fay
June Connolly	

Animal Control Officer
Denise Bubar

Introduction

1996 was a busy and fruitful year for the Police Department. Many of the programs begun in 1995 were carried on and new programs were developed for the future. We began our Elderly Assistance program which started with classroom training and ended with frequent foot patrols in the two elderly housing complexes. We continued our successful Civilian Police Academy which helps interested persons learn about the Department from the inside out. Many people enjoyed this and we will continue it in 1997. 1996 was the first year for our civilian dispatchers. These three women - Alma Venditti, June Connolly and Gail Fay - helped improve our dispatching and the quality of information gathering. The program thus far has been a real success story.

Crime Overview

Crime was up slightly in 1996. The Department investigated three major armed assaults during the year as well as two bank robberies. In addition, two major drug raids netted 90 pounds of narcotics and $42,000 in cash.

The chart below summarizes the changes from 1995. It should be noted that in some categories, even an increase of only one incident can affect the percentage difference dramatically, since there are so few crimes committed in that particular category.

Crime Comparison - 1995 vs. 1996

	1995	1996	CHANGE
Homicide	0	0	0%
Robbery	8	12	50%
Rape	2	2	0%
Assault	79	83	5%
Larceny	686	733	7%
Narcotics Violations	18	19	5%
Burglary	104	107	2%
AutoTheft	145	145	0%
TOTALS	1,042	1,101	2%

Traffic Enforcement

Continuing the trend started in 1995, we spent a lot of time and effort enforcing traffic laws, particularly on the busy

secondary roads and the "cut-through" roads. We continued the emphasis on violations that, when addressed, help reduce the number of accidents and their severity. The chart below shows the top five violations cited:

Violation	Citations Issued
Speeding	2,278
Red Light Violation	1,024
Failure To Use Seatbelt	374
Stop Sign Violation	367
Other Sign Violations	171

Grants

We continued our aggressive pursuit of grants to help fund new programs. Once again, we were quite successful in this area. Capt. George Devlin, Sgt. William Faria and Sgt. Robert Downer were instrumental in winning grants for community policing, elderly assistance and traffic enforcement. Lt. Francis Hart won a grant for information systems improvement and Officers Paul Anderson and Thomas Foumier won grants to help continue and improve the D.A.R.E. program. Our Tactical Patrol Force also represented the Department well by winning the Overall First Place Prize at the 1996 New England SWAT Challenge competition. Members of the TPF include Sgt. Thomas Duffy and Officers Tim McDonough, Harry Sawyer Jr., Richard Hanafin, Charles Ferguson and K-9 Officer Michael Debye.

Future Direction

In 1997, we hope to implement a full-time traffic division to improve the safety of the Town's roads. We feel that creation of a traffic division will help control the effects of the ever-increasing traffic that is coming to Town and will result in decreased speed, less accidents and less severe injuries.

We will also be continuing our presence on the Internet. During 1996, our Web site won several awards of recognition. We were featured as "Site of the Week" on Microsoft's "Justice Page." In 1997, we hope to form a partnership with Lahey-Hitchcock Clinic and become a storehouse of information for all forms of abuse, including elderly abuse, child abuse and sexual abuse. Information will be available at our Web site. Our Web site address is: http://www.bpd.org and our e-mail address is: bpd@tiac.net.

We will also be using bicycle patrols in 1997 as a result of a grant that will pay for equipment and training. These patrols will augment regular patrols and will give us much better access to areas such as the reservoir and other off-road sections of Town.

We will also be using civilian volunteers to enforce handicapped parking areas. These volunteers will be trained first by the Department and will help increase public awareness and enforcement of these signs.

Acknowledgments

During the year, we welcomed three new officers - Tim Kirchner, Glen Mills and David McLean - replacing several officers who either resigned or were promoted. Congratulations to Robert Downer who was promoted to Sergeant: We would also like to acknowledge and thank all the Town officials, including the various boards and committees, that worked with us throughout the year. Special thanks to the residents and businesses who supported our efforts. Last, but not least, a tremendous acknowledgment to the men and women of the Department who worked so hard to make Burlington a decent place to live and work.

William R. Soda
Chief of Police

SUMMARY OF ALL COMPLAINTS LOGGED

The total will usually be MORE than the total number of actual calls shown in the log because each call could have multiple complaints. For example, a call about a larceny from a motor vehicle may also have a code for malicious damage to that vehicle. UNFOUNDED CALLS ARE NOT INCLUDED IN TOTAL!

TOTAL	DESCRIPTION
54	911 Call
843	911 Call - Silent, Abandoned, Hang Up
18	Abandoned Vehicle
1	Accident - Home
1	Accident - Other (Not Traffic)
768	Ambulance Request
72	Animal Complaints - Barking Dogs
16	Animal Complaints - Dog Bites
54	Animal Complaints - Leash Law Viol.
7	Animal Complaints - Other Animal Bites
208	Animal Complaints - Other Complaints
17	Animal Complaints - Stray Animals
2	Arm. Robbery-Firearm-Bank
1	Arm. Robbery-Firearm-Miscellaneous
1	Arm. Robbery-Knife-Hwys. ,Str. ,Alleys
2	Arm. Robbery-Oth. Weapon-Gas Station
1	Arson-Explosive Device-Motor Vehicle
20	Assault-Aggravated-Hands, Fist, Feet
16	Assault-Domestic Violence
1	Assault-Firearm
3	Assault-Knife or Cutting Instrument
13	Assault-Other Dangerous Weapon
30	Assault-Simple
46	Assist Other Agencies - All Others
300	Assist Other Agencies - Fire Dept.
69	Assist Other Agencies - Other Police
19	Attempted M/V Theft
28	Building/House Checks
1,773	Burglary Alarms - Non-Residence
339	Burglary Alarms - Residence

6	Burglary-Attempted Forced Entry-Non-Residence-Day
12	Burglary-Attempted Forced Entry-Non-Residence-Night
5	Burglary-Attempted Forced Entry-Non-Residence-Unknown
4	Burglary-Attempted Forced Entry-Residence-Day
5	Burglary-Attempted Forced Entry-Residence-Night
3	Burglary-Attempted Forced Entry-Residence-Unknown
3	Burglary-Forcible Entry-Non-Residence-Day
28	Burglary-Forcible Entry-Non-Residence-Night
3	Burglary-Forcible Entry-Non-Residence-Unknown
9	Burglary-Forcible Entry-Residence-Day I
11	Burglary-Forcible Entry-Residence-Night
5	Burglary-Forcible Entry-Residence-Unknown
4	Burglary-Unlawful Entry-Non-Residence-Day
3	Burglary-Unlawful Entry-Non-Residence-Night
1	Burglary-Unlawful Entry-Non-Residence-Unknown
1	Burglary-Unlawful Entry-Residence-Day
4	Burglary-Unlawful Entry-Residence-Night
8	Call Originating From Detail
2	Chemical Spill
29	Civil Matter
3	Confiscation - Firearms, drugs, etc.
1	Contributing To Delinquency of Minor
2	Counterfeiting
2	Deaths - Attempted Suicide
1	Deaths - Suspicious Death
1	Deaths - Threat of Suicide
3	Deaths - Unattended Death
27	Detail Officer Assist
276	Disabled Vehicle - Not Towed
208	Disabled Vehicle - Towed
2	Disorderly Conduct-All Other
1	Disorderly Conduct-In Public Places
2	Disorderly Conduct-Loud/Abusive Language
401	Disturbance
7	Disturbing The Peace
16	Drug Laws-Possession-Marijuana, Hashish, Etc.
1	Drug Laws-Possession-Opium, Coke ,Morphine, Heroin
1	Drug Laws-Sale-Marijuana,Hashish, Etc.
1	Drug Laws-Sale-Opium, Coke,Morphine, Heroin, Etc.
1	Embezzlement
13	Escorts
16	Exposer/Flasher
9	False Fire Alarm-Malfunction
3	False Fire Alarm-Pulling Box
195	Family Problem
2	Family/Child - Child Abuse
18	Family/Child - Other Offenses
41	Fires - All Types (Except M/V)
37	Fires - Motor Vehicles
20	Fireworks-Possession, Sale,Use
19	Flim-Flam, Con Games, Etc.
3	Forgery
4	Fraud - Bad Checks
21	Fraud - Fraudulent Credit Cards
15	Gas Leaks and Explosions
2	Hazardous Waste Dumping Complaint
19	Hold-Up Alarm (All Locations)
10	Illegal Dumping Complaint - Non-Hazardous
3	Kidnapping,Criminal Restraint
88	Larceny-$200 & Over-All Other Theft
17	Larceny-$200 & Over-Bicycles
111	Larceny-$200 & Over-From Autos-Not Parts & Accessories
24	Larceny-$200 & Over-From Autos-Parts & Accessories
79	Larceny-$200 & Over-From Building
5	Larceny-$200 & Over-Pocket Picking
3	Larceny-$200 & Over-Purse Snatching
86	Larceny-$200 & Over-Shoplifting
62	Larceny-$50-200-All Other Theft
7	Larceny-$50-200-Bicycles
28	Larceny-$50-200-From Autos-Not Parts & Accessor
16	Larceny-$50-200-From Autos-Parts & Accessories
13	Larceny-$50-200-From Building
4	Larceny-$50-200-Pocket Picking
6	Larceny-$50-200-Purse Snatching
57	Larceny-$50-200-Shoplifting
61	Larceny-Under $50-All Other Theft
1	Larceny-Under $50-Coin Op. Mach.,Park. Meters
15	Larceny-Under $50-From Autos-Not Parts & Accessories
2	Larceny-Under $50-From Autos-Parts & Accessories
5	Larceny-Under $50-From Building
1	Larceny-Under $50-Pocket Picking
9	Larceny-Under $50-Purse Snatching
33	Larceny-Under $50-Shoplifting
1	Liquor Laws-Other-Adult
1	Liquor Laws-Other-Juvenile
4	Liquor Laws-Possession-Adult
4	Liquor Laws-Possession-Juvenile
1	Liquor Laws-Sale-Adult
1	Liquor Laws-Sale-Juvenile
6	Littering
805	Lockout
2	Lost/Found - Found Animal
63	Lost/Found - Found Property
3	Lost/Found - Lost Animal
98	Lost/Found - Lost Property
696	M/V Complaint
23	M/V Theft-Autos-All Other P/Lots
3	M/V Theft-Autos-Driveways
1	M/V Theft-Autos-New/Used Car Lots
69	M/V Theft-Autos-Shopping Ctr. P/Lots
25	M/V Theft-Autos-Street/Commercial Area
3	M/V Theft-Autos-Street/Residential. Area

7	M/V Theft-Other Vehicles-All Other P/Lots
1	M/V Theft-Other Vehicles-Driveways
3	M/V Theft-Other Vehicles-Shopping Ctr. P/Lots
1	M/V Theft-Other Vehicles-Street/Residential Area
2	M/V Theft-Trucks-All Other P/Lots
2	M/V Theft-Trucks-Shopping Ctr. P/Lots
5	M/V Theft-Trucks-Street/Commercial Area
68	M/V Towed - Not Disabled
67	Malicious Damage-All Other
50	Malicious Damage-Business Building
246	Malicious Damage-Motor Vehicles
10	Malicious Damage-Public Buildings
89	Malicious Damage-Residence
11	Malicious Damage-School Buildings/Grounds
46	Medical Assistance
16	Mental Health Problem
13	Miscellaneous Offenses
12	Missing Person - Female Adult
23	Missing Person - Female Juvenile
5	Missing Person - Male Adult
8	Missing Person - Male Juvenile
21	Missing Person Returned
56	Motor Vehicle Arrest
47	Neighborhood Problem
250	Noise Complaint
33	Notifications
18	O.U.I. - Alcohol
2	O.U.I. - Drugs
185	Obscene/Annoying/Suspicious Phone Calls
53	Open Door/Window
158	Other Public Services
12	Parking Complaint
564	Police Information
7	Police Officer Injured
1	Pollution of Air, Water
4	Poss. of Drug Paraphernalia
22	Power Outages
109	Prisoner Release
43	Protective Custody
21	Protective Custody Release
8	Public Nuisance
2	Rape-By Force-Other Forcible Means
7	Receiving Stolen Property
12	Recovered License Plates
29	Recovered Stolen Property (Not M/V)
46	Recovered Vehicle-Stolen Elsewhere, Recovered Here
114	Recovered Vehicle-Stolen Here, Recovered Elsewhere
15	Recovered Vehicle-Stolen Here, Recovered Here
19	Repossession
53	Restraining Order - Attempted, Not Served
18	Restraining Order Violation
99	Restraining/P.O. Served
256	Road Hazard
1	Robbery-Attempt-Strong Arm-Miscellaneous
1	Robbery-Strong Arm-Gas Station
1	Robbery-Strong Arm-Hwys. ,Str. ,Alleys
3	Robbery-Strong Arm-Miscellaneous
12	Runaways - Juvenile - Female
4	Runaways - Juvenile - Male
3	Sex Offenses-Criminal Sexual Conduct
2	Sex Offenses-Indecent Exposure
10	Shots Heard
20	Signals Down/Out
5	Soliciting Complaint
41	Stolen License Plate
112	Suspicious Activity
257	Suspicious M/V
330	Suspicious Person
153	Threats/Harassment
17	Town By-Law Violation
3	Traffic Accident - Cruiser w/ no Injury
1	Traffic Accident - Fatal
3	Traffic Accident - Hit & Run - P.I.
192	Traffic Accident - Hit & Run - Property
6	Traffic Accident - Pedestrian Accident
164	Traffic Accident - Personal Injury
862	Traffic Accident - Property Damage
15	Trespassing, Prowler, Peeping Tom
3	Uttering
8	Vacant House/Building
1	Violation of Probation/Parole
100	Warrant Arrest
61	Water Leaks - Mains, Hydrants, Etc.
1	Weapons Laws-Incendiary Use
1	Weapons Laws-Possession-All Other Weapons
1	Weapons Laws-Possession-Firearms
63	Well-Being Check
93	Wires/Poles Down
533	Youth Complaints
14870	**Total**

SUMMARY OF LOCATIONS WHERE CALLS FOR SERVICE ORIGINATED

For this particular report, the minimum number of calls has been set at 70.

TOTAL	LOCATION~
1,429	Cambridge St
985	Burlington Mall
925	Middlesex Tpk.
844	Police Station
468	Mall Rd
351	Winn St
250	Out Of Town
249	Bedford St
244	Baron Park Ln
219	Arboretum Wy
198	Executive Park

195	Blanchard Rd
168	Lexington St
151	Beacon Village
141	Wilmington Rd
137	So Bedford St
126	Wall St
124	Francis Wyman Rd
111	Route 128N
110	Mill St
108	Ray Av
107	Wheeler Rd
107	Route 128S
107	Middlesex Mall*shop
95	Marriott Hotel
90	Center St
89	High School
89	Terry Av
88	Lahey Clinic
80	Terrace Hall Av
75	South Av
70	Burlington Square
70	Beacon St

SUMMARY OF LOCATIONS WHERE ACCIDENTS OCCURRED

For this particular report, the minimum number of accidents per location has been set at 10.

TOTAL	LOCATION
184	Cambridge St.
150	Middlesex Tpk.
132	Burlington Mall
76	Mall Rd
64	Winn St
61	Route 128N
53	Rte. 128
40	Middlesex Route 128
39	Bedford St
29	Route 128S
28	Camb / Bedford
27	Middlesex Mall*int
25	Wilmington Rd
21	Camb / Winn
18	Camb / Mall
17	Rte. 3
16	Camb / Route 128
16	Winn / Center
15	Lahey Clinic
14	Middlesex / Wheeler
14	Route 128 / Route 3
14	Lexington St
14	Crossroads
13	Bedford / Middlesex
13	Winn / Route 128
12	Francis Wyman Rd
12	Middlesex Nall*shop
10	Executive Park
10	Blanchard Rd
10	Camb / Terry

CITATIONS BREAKDOWN BY TYPE

CITATION	COUNT
Arrest	81
Criminal	160
Non-criminal	1706
Warning	3233
Total	**5180**

TOP 15 VIOLATIONS

Charge	Total
Speeding	2278
Red Light Violation	1024
Failure to use seat belt in a m/v	374
Stop Sign Violation	367
Failure To Obey Sign	171
Uninspected M/V	131
License Not In Possession	109
Defective Equipment	87
Unregistered Motor Vehicle	78
Registration Not in Possession	72
Illegal Turn	52
Opr. After Suspension of License	129
Uninsured Motor Vehicle	27
Opr~After Revocation of Registration	24
Marked Lanes	24

ACCIDENT TOTALS BY DAYS

NOTE: This count represents all accidents reported to us ON AN ACCIDENT REPORT. Minor accidents, accidents occurring on Route 128 and Route 3, handled by the State Police, may not be included.

Days	
Friday	302
Monday	213
Saturday	248
Sunday	141
Thursday	255
Tuesday	255
Wednesday	259
Total	**1,673**

DRIVERS INVOLVED IN ACCIDENTS

Origin	Number
Out-of-Town	2127
Burlington	861
Out-of-State	199
Unknown	4

ACCIDENT BY SEX OF DRIVER

F	1238
M	1782
U	171
Total	**3191**

ACCIDENT BY SUMMARY TYPE

Type	Number
Rear End	37
Angle	1,895
Head On	118
Hit & Run	1
Other	22
Total	**1,673**

SEVERITY OF INJURIES FROM ACCIDENTS

SEVERITY	NUMBER
Killed	1
Serious Visible Injury	14
Minor Visible Injury	106
Injury Complaint, Not Visible	318
TOTAL	439

ARRESTS BY DAY

Day	Number
Friday	60
Monday	43
Saturday	40
Sunday	25
Thursday	36
Tuesday	49
Wednesday	40
Total	**293**

ADULT/JUVENILE ARRESTS

JUVENILE arrests	22
ADULT arrests	271
Total	**293**

PROTECTIVE CUSTODY ARRESTS BY SHIFTS

SHIFT	TOTAL
12/8	13
8/4	3
4/12	26
Total	**42**

Cities and towns producing at least 1 arrestee(s)

CITY/TOWN	COUNT
Burlington	96
Woburn	32
Billerica	19
Somerville	7
Malden	7
Boston	8
Arlington	7
Roxbury	5
Lynn	5
Medford	4
Total	**190**

OFFENSES FOR WHICH ARRESTS WERE MADE

NOTE: Not each offense is necessarily arrestable in itself. The offense may be part of a multiple-charge arrest. Also, no SUMMONS totals are included.

Crime	Number
Failure to use seat belt in a rn/v	1
Failing To Display Plates	1
Defective Equipment	3
Unregistered Motor Vehicle	6
Opr. M/V W/O A License	10
License Not In Possession	1
Opr. After Suspension of License	24
Opr. After Revocation of License	9
Opr. After Suspension,Drunk Driving	3
Opr. M/V after Revocation,Drunk Driving	1
Op. After Suspension of Registration	1
Op.After Revocation of Registration	3
Attaching Plates	8
Failing To Stop For Police While Opr., MV	6
Uninsured Motor Vehicle	8
Marked Lanes	5
Failing To Keep Right	1
Following Too Closely	1
Failing To Use Care In Starting,turning	1
Red Light Violation	4
Stop Sign Viol.	3
Failure To Obey Sign	1
Speeding	17
SPEEDING IN VIOL SPEC REG	1
Altering M/V Document-Making Use Of	1
Altering M/V ID Numbers	1
Failing To Keep Right	1
False Name & Address, Police Officer	2
B&E Night, Int. To Commit Felony	3
B&E, Day-int. To Commit Felony	1
Trespass On Land	3
Larceny Of Motor Vehicle Or Trailer	1
Buying, Receiving, Etc. Stolen MV	4

Larceny Of Property, $250 Or Less	3
Larc. Of Prop., $250 Or Less, (variable)	2
Larceny Of Property, Over $250	16
Larc. Of Prop.,$250 +,(variable)	8
Shoplifting By Transporting Merchandise	5
Shoplifting By Concealing Merchandise	12
Larceny Of Credit Card	3
Credit Card-Rcv. Stolen Card	5
Credit Card,Obtaining Gds, False Cd, 250 +	7
Possession Burglarious Tools	3
Receiving Stolen Property, $250 Or Less	1
Receiving Stolen Property, Over $250	12
Forgery	2
Forgery (variable)	7
Uttering A Forged Instrument	6
Uttering A Forged Instrument(variable)	3
Opr. Under Infl. of Alcohol	15
Disorderly Person	4
Disturbing The Peace	6
O.U.I.L., One Prior Offense	3
O.U.I.L., More Than One Prior Offense	2
Opr. Under Inf l. Of Drugs	1
Opr. Under Inf l. Of Drugs-One Prior	1
Burning A Dwelling House	1
Warrant Arrest	91
Malicious Destruction-Over $250	6
Operating Recklessly	1
Assault & Battery	15
Opr. Negligently So As To Endanger	2
A & B, Dangerous Weapon	9
Leav. Scene After Property Damage	1
Assault By Dangerous Weapon	2
Rape	1
Assault-Intent To Rape	1
Using a M/V W/O Authority	1
Kidnapping	1
Threatening To Commit Crime	1
Hypodermic Syringe Or Needle	1
Possess Class D, int. To Distribute	2
Trafficking In Marijuana	2
Trafficking In Cocaine	1
Possess Class B, Subsequent Offense	1
Possess Class D	10
Conspiracy To Viol. Cont. Sub. Laws	2
Minor Transporting/Carrying Alcohol	15
Dist. Ct. Rest. Ord. Viol.	6
Intimidation Of Witness	1
Attempt To Commit A Crime	4
Conspiracy	1
Total	**442**

STOLEN CARS

The list below shows locations involving at least 3 stolen cars

LOCATION	COUNT
Burlington Mall	57
Middlesex Tp	12
Cambridge St	11
Mall Rd	6
Marriott Hotel	6
Executive Park	5
South Av	5
Arboretum Wy	3
Wheeler Rd	3

ARRESTEES BY SEX

NOTE: No Protective Custody figures are included;

Arrests only.

Sex	Number
Females	64
Males	229
Total	**293**

ARRESTS BY SHIFTS

SHIFT	TOTAL
12/8	58
8/4	70
4/12	165
Total	**293**

FIRE DEPARTMENT

DEPARTMENT ROSTER

FIRE CHIEF
Paul Thibault

ASSISTANT FIRE CHIEF
*Leo Pouliot

CAPTAINS
*Kevin Browne
*George Clark
*William Devereaux
*Michael Nolan

LIEUTENANTS
*Alfred Brabant
Lee Callahan
*Scott Carpenter
*George Creamer
Paul Gerbrands
*Michael Patterson
Donald Robinson
*Charles White

FIRE PREVENTION/INSPECTION SERVICES
Captain Edward Costa
*Lieutenant John Corbett

PRINCIPAL CLERKS
Joanne Arbing
Mary Fay

FIREFIGHTERS
*Gary Arbing
*Michael Bibbey
*Timothy Browne
*William Callahan
*Gary Cauldwell
*Clifford Comeau
*Andrew Connerty
Thomas Corbett
Michael Donahue
*Kurt Duprez
James Fay
*Michael Fontannay
*Gerard Hanafin
*John Hanafin
*Michael Hanafin
James Hapenney
*Richard Hovasse
*John Hunt
Frederick Keene
*Ronald Kullman
*Gerard Letendre
*Donald MacDonald
*Peter McAnespie
*Paul McLaughlin
*Edgar McLean
*Steven McLean
John Norden
*Lawrence Pacios
*Robert Paul
*Raymond Perry
*John Price
*Michael Runyan
*Leonard Sawyer
*James Sherman
*John Skinner
*James Sorenson
*David Sullivan
*Paul Sullivan
*Fred Williams
*Steven Yetman

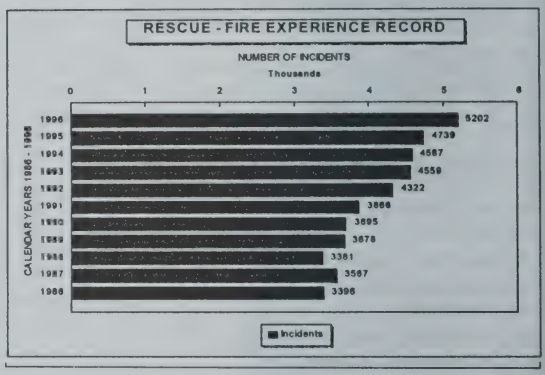
EMERGENCY VEHICLE TECHNICIAN
William A. Soda

CIVILIAN DISPATCHERS
*Thomas Bowler
*Elaine Carpenter
*Anthony Marino
*David Richardson

*Department EMT's

FIRE CHIEF

This past year was a very busy one for the Fire Department. Snow and rain storms taxed the Department's resources. Personnel were called on to perform beyond expectation. During storms there were times when no vehicles or firefighters were available for response. Personnel and resources were dispatched from call to call, day and night, throughout the height of the storms. The Firefighters did an exceptional job answering calls providing assistance to the citizens. Since 1986, we have seen a 53% increase in the number of runs. Last year more multiple calls were received which required the Department to diversify response assignments by reducing the number of responding units and requesting mutual aid.



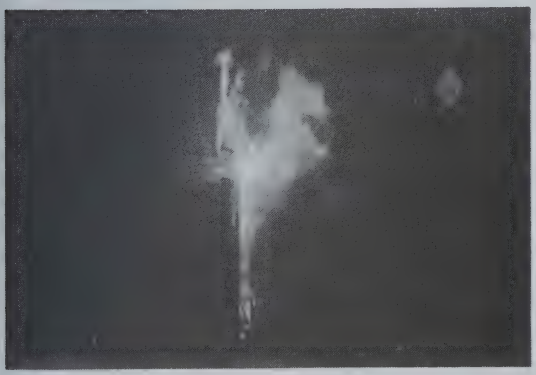
Proposals for development and redevelopment of properties were reviewed by the Department which will have an impact on emergency services. This past year, personnel on duty responded to incidents and on many occasions maximized our capabilities to handle the calls. In the future it will be necessary to address issues of personnel and equipment to handle additional requests for services.

There were several fires which incurred considerable loss. One of particular interest was the Wyman House on Francis Wyman Road. The home was originally constructed in 1666 and restored in 1900. Firefighters made an excellent stop in this three-century old building, preventing a total loss. The building is expected to be restored and become a museum.



During January and February Firefighters were called to extinguish two (2) residential fires which caused severe damage to the structures. The total loss of one building and partial loss of the second building resulted in monetary losses of over $550,000. In both incidents the fires had gotten a head start and when Firefighters arrived, the residences were fully involved with fire.





Fire Dispatcher Christine Wood resigned this past year after giving birth to her first child. She was one of our first Civilian Dispatchers and served the Department well over her six years with the Town. We wish her and her new family the best. Mr. David Richardson was hired in September to replace Dispatcher Wood.

The Fire Department thanks the elected officials and all other town departments for their support this past year.

Respectfully submitted,

Chief Paul R. Thibault

1996

RESCUE - FIRE EXPERIENCE RECORD

JANUARY 1, 1996 - DECEMBER 31, 1996

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ACCIDENTS:													
Motor Vehicles	35	25	26	24	33	21	28	15	28	31	25	41	332
Pedestrians	1	0	0	2	0	0	1	0	0	0	0	0	4
ALARMS:													
Accidental	21	26	19	16	24	20	14	10	23	30	25	27	255
False	2	5	5	7	2	4	2	6	1	2	3	2	41
System Malfunction	39	24	32	25	25	30	32	17	25	39	26	32	344
FIRES:													
Apartments	2	0	1	1	0	1	0	2	1	0	0	0	8
Appliances	7	0	0	1	5	3	3	2	1	3	4	3	32
Brush, Grass, Wood	0	0	5	12	8	5	5	3	1	1	4	1	45
Business/Office	2	0	0	3	0	2	0	0	0	0	0	0	7
Church/School	0	0	0	0	0	1	0	0	0	0	0	0	1
Dumpster/Trash	1	2	1	1	5	2	0	5	2	0	1	2	22
Hospital	0	0	0	0	1	0	0	0	0	0	0	0	1
Hotel/Motel	0	0	0	2	0	1	0	0	0	0	0	0	3
Industrial/Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle	3	2	7	2	9	2	1	6	4	2	9	9	56
Residential	3	1	2	1	2	0	2	2	1	0	1	2	17
Storage Areas (garage/shed)	1	0	0	0	0	0	0	1	0	0	0	0	2
Store/Restaurant	0	1	0	1	0	0	0	0	0	0	0	0	2
HAZ-MAT:													
Spill Leaks, Odors, Vapors	15	10	5	4	2	7	7	4	5	9	10	8	86
Wires (arcing, burning, lines down)	3	7	7	16	1	4	7	2	3	7	3	32	92
INSPECTIONS:													
Fire Drills	0	1	1	0	0	0	2	0	1	3	1	0	9
In-Service	8	3	5	4	11	7	4	1	1	0	20	0	64
Investigations	66	24	31	45	11	22	31	25	25	63	37	72	452
Smoke Detectors	19	11	23	26	48	39	36	22	37	21	29	14	325
MEDICAL AID	97	77	88	94	95	102	92	87	84	73	87	101	1,077
MUTUAL AID	4	3	3	1	0	3	1	3	7	6	6	4	41
RESCUE:													
Entrapments/Lockouts	1	2	0	1	0	0	1	2	0	0	0	0	7
ASSISTANCE	24	19	12	17	13	13	7	17	8	152	11	11	304
TOTAL FIRE RESPONSES:	354	243	273	306	293	289	276	232	258	442	302	361	3,629

TRAINING PROGRAM

During the past year, the firefighting force has been actively participating in extensive weekly training programs coordinated by Captain William Devereaux, assigned to coordinate all fire suppression training. This training follows IFSTA 1001 Training Standards which meet the NFPA Standards.

The Department has men trained in specialized fields, including high angle rescue, water rescue, and hazardous materials. In keeping with hazardous rescue techniques, the Department is attempting to meet this goal. Two men participated in a 40 hour confined space program. This course dealt with specialized equipment and its proper use, dealing with confined space rescues. Half the department has completed a cold water rescue program.

The Department has been working with the Gas Company and training is being held concerning the use of an advance CO2 detector. The Department in the past year has held special training classes dealing with vehicle extrication, designed for rapid extrication.

The Department has completed an advanced 911 training program with the telephone company, dealing with both EMS and Fire emergencies. The Department will also be working with the electric company and the MBTA for emergencies dealing with large scale problems. A special course was held for personnel dealing with EMS and the law.

The mission of this training is to acquaint the Department members with fire and rescue problems of an unusual occurrence.

Captain William Devereaux
Training Program Coordinator

FIRE PREVENTION/INSPECTIONAL SERVICES

Inspectional Services provide a liaison between the Fire Department and building owners and contractors during renovations and construction of new buildings. The correspondence may be as simple as locating smoke detectors in a single family house to development of a large commercial building.

Commercial buildings require many steps such as; site plan reviews, which consider preliminary requirements like fire apparatus access, water supply, exposures to other structures and type of occupancy, etc. The next step is meeting with Fire Protection Engineers to discuss fire alarm, fire suppression, municipal fire alarm connection, issuing of proper permits, on-site inspections to keep track of the process and final testing of systems before occupancy is given.

Inspectional Services also oversees the municipal fire alarm system and contracted fire alarm services. As part of the process during the past year, 12,000 feet of new overhead fire alarm cable was installed on Wheeler and Blanchard Roads, continuing on to South Bedford Street. In addition, 3,000 feet of underground cable was installed on Burlington Mall Road from Cambridge Street to Stony Brook Road. This new cable provides us the opportunity to divide a circuit which was previously overtaxed and reduce the number of protected properties on each circuit. For the upcoming year, we will be concentrating our efforts on circuit 2, which serves the southern end of Cambridge Street to Winn Street to the Woburn line.

The following is a list of permits issued and inspections made:

REVIEWS, & PERMITS & INSPECTIONS

TYPE OF SERVICE	
Plan Reviews	247
Site Plan Reviews	50
Permits Issued	346
Smoke Detector Inspections	325
Occupancy Inspections	311
On-Site Inspections	584
Traffic Light Repairs	35

Inspectional Services would like to take this opportunity to thank all the residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Captain Edward Costa
Lieutenant John Corbett

AMBULANCE

1996 was the busiest year for the Burlington Fire Department. The Department responded to 1,573 medical emergencies, up approximately 2% from last year and a total increase of 50% from 10 years ago.

The Department's C.P.R. Instructors certified 63 people in C.P.R. at the station this year. This number is down from last year, which is sad to see since the class is offered free of charge once a month. Citizen C.P.R. is a vital link in the chain of survival. Congratulations to those people who were certified. We hope to see you back this year.

Several saves were made this year with the defibrillator. Training for the defibrillator is constant to maintain current standards and keep up with hospital protocol.

Along with the revival of life, we delivered a new life into the world in the back of Rescue One. Welcome to the world and good luck to Chandler.

The epinephrine pens used in allergic reactions to prevent anaphylactic shock, a life threatening condition, was also used several times this year with great success.

The Fire Department would like to thank the Burlington Rotary Club and the Farrohi family for the handmade teddy bears they donated this year for our younger patients. The comfort they provide is helpful in assisting in our care for our smaller patients.

The Fire Department would like to thank its EMTs and its First Responders who respond to these medical emergencies. They should be commended for the service they provide, their continued training and constant work to improve and upgrade their skills to provide state of the art care.

Peter McAnespie
Firefighter/EMT Coordinator

AMBULANCE PATIENT REPORT

Patients Transported to Medical Facilities		1,160
Burlington Residents	618	
Non-Residents	542	
Patients Treated & Evaluated on Scene not transported		413
Total Patients Served		1,573
Medical Facility Use/Transport		
Lahey Hitchcock Clinic		946
Winchester Hospital		178
Massachusetts General Hospital		10
Brigham & Womens Hospital		1
Symmes Hospital		6
Emerson Hospital		5
Boston Regional Hospital		5
Lowell General Hospital		3
All Saints Memorial		6

AMBULANCE RESPONSE REPORT

AMBULANCE RESPONSES FOR 1996 **1573**

Rescue 1	1381
Rescue 2	156
Mutual Aid (Given)	122
Mutual Aid (Received)	40

Burlington Locations:	
Churches/Schools	19
Doctor's Offices	14
Fire Headquarters (walk-ins)	11
Hotels	35
Other Locations: (Examples: Street/Highway, Parks, Playgrounds, Fields, Parking Lots)	512
Places of Employment	88
Police Headquarters	12
Residential (Burlington)	692
Stores/Restaurants	184
Types of Calls:	
Accidents (Motor Vehicle)	395
Cardiac Arrest	24
Cardiac Disorders	149
C.V.A. (Stroke)	35
Diabetic	39
D.O.A	6
Illnesses (Various)	179
Med Flight Assist	7
OB/GYN	5
Overdose/Poisoning	49
Psychiatric	21
Respiratory	160
Seizures	40
Suicides	2
Trauma	287
Unconscious	81
Unknown	103

HAZARDOUS MATERIALS

The Burlington Fire Department's Hazardous Materials Response Team has just completed its eighth full year of operation, maintaining the same number of team members (16), consisting of both firefighters and officers, under the direction of Assistant Chief Leo Pouliot. Training meetings are held monthly, covering science, research, equipment familiarization, and instruments. Training also includes mock and dexterity drills.

This past year, there were 84 hazardous material responses, including spills, leaks, and investigations of hazardous material emergencies. Even though the responses increased this year, there were no major ones reported. I feel that this is because the Haz-Mat team, as well as the whole Department, works closely with the Burlington businesses who use, store, and transport hazardous materials. Businesses know what to expect from us, and we know what to expect from businesses, all of which creates a smoother working relationship from which the whole town benefits.

As I stated last year, the Department will have to bring in high level instructors to maintain the level of expertise needed to keep up with the new training and operating procedures. For this reason, in February of 1997, Phil McArdle, of the New York City Fire Department's Hazardous Materials Team and the National Fire Academy, will be coming to Burlington to instruct our team in an 80 hour course.

In the year ahead, I expect the Haz-Mat team, as well as the entire Department, to continue to work with business and the public to maintain a safe environment.

Captain Michael Nolan
HAZ-MAT Coordinator

IN-SERVICE INSPECTIONS

In-service inspections are those done by the fire companies while on duty. This past year we were able to complete approximately twenty-four in-service inspections. These inspections are conducted on buildings in town with the focus being on fire safety. The fire company conducting the inspection will do a complete walk-through of the building with a company representative. As the walk-through is being done, the company officer may point out areas that need to be improved, to make the building more fire safe.

Since the inception of the in-service inspection program the members of the Burlington Fire Department have been working cooperatively with local businesses to make them safe from fire. Many times while conducting inspections we will notice a potential problem before it becomes a major one. By finding the problem early we are able to save the business owner the expense of costly repairs. As we make suggestions, the business owner often has the situation corrected prior to our leaving the site. If a particular problem cannot be taken care of on the spot, we will offer advice or guidance to assist them in getting it done as soon as possible.

The in-service inspection program is also beneficial to the Burlington Fire Department and its members. By conducting these inspections, we are obtaining valuable information pertaining to that particular building. We will gain knowledge of any special chemicals, processes, building features, or other significant information regarding that building. The information gathered at the inspection is entered into the computer in our dispatch center. This information allows us to quickly notify a building or company owner in the event of an emergency. The information gathered from these inspections has proven to be invaluable to the fire crews when responding to these businesses.

Respectfully submitted,

Captain Kevin Browne

MAINTENANCE DIVISION

The Maintenance Division is pleased to report that the apparatus and equipment had minimal down time during 1996 even with an increase in the number of runs and adverse weather conditions. We were able to stay on top of situations and control problems before they became serious.

Engine 2 (formerly Engine 5), which was retrofitted with a glider kit, has now been in service for almost a year and is performing with the effficiency expected. The new command vehicle (Bronco) has been in use for approximately six months and has thus far proven to be an effective vehicle.

Training is and always will be an ongoing goal for this division. As technology increases for apparatus as well as fire/rescue equipment so does the need for specialized training and certification.

We have been working on writing specifications for a Class "A" pumper to replace Engine 3 in the near future. We look forward to having this piece of apparatus fitting in to the standardization of equipment we have been achieving.

William Soda
Emergency Vehicle Technician

S.A.F.E
STUDENT AWARENESS OF FIRE EDUCATION

During the past year, the Fire Department received a $2,500 grant from the Commonwealth of Massachusetts to start a S.A.F.E. Program. The S.A.F.E. program is funded with monies raised from cigarette taxes. The careless use and disposal of smoking materials is the single leading cause of fire deaths in the Commonwealth of Massachusetts.

Through the S.A.F.E. program, the local Fire Department, the Executive Office of Public Safety, the State Fire Marshal's Office, and the Department of Public Health will collaborate to ensure that children are educated in fire prevention and survival techniques in the event of fire.

S.A.F.E. takes fire safety education to pre-school, elementary, junior, and senior high school children.



During 95-96, the S.A.F.E. program took part in DARE Day, Burlington Pride Day, and Fire Prevention week featuring the S.A.F.E. house which teaches home fire safety through demonstrations and actual hands on experience. The S.A.F.E. house is an excellent teaching tool and more than 800 Burlington students and parents passed through its doors.

Departmental employees have attended meetings with the Boy Scouts, Tiger Cubs, Girl Scouts, Brownies, and baby-sitting classes to bring its S.A.F.E. message. Department members have attended tobacco control board meetings and offered to assist the board in bringing their message to the children of Burlington.

The Commonwealth of Massachusetts recently announced the 96-97 grant award and Burlington received an award of $5,000. The members of the Department hope the increased award will allow us more time to educate our children in Fire Safety.

Lieutenant Charles White
S.A.F.E.

PUBLIC WORKS

SYAMAL N. CHAUDHURI
Superintendent of Public Works

Pete G. Peters	Evelyn M Shaw
Town Engineer	*Administrative Assistant*

Assistant Superintendents

Harry E. Enos	Dennis L. Chase
Cemetery	*Central Maintenance*
William A. Bannon	Patrick L. Mustoe
Highway	*Water & Sewer Utilities*
Peter A. Bandouveres	Salvatore Grasso
Armand Marion	Paul Bieren
Frederick M. Haynes	David C. McCafferty
Maria L. Bonfanti	Richard H. Howard
Francis McLaughlin	Paul W. Cauldwell
George H. Hussey	Robert W. McMahon
Craig H. Cooper	Stephen A. Johnson
Gerald Mills, Jr.	Martha DeFrancesco
Jeanne Jones	Lyn M. Mills
Richard L. Dubbs	William D. Keene
Paul Neilsen	Allen F. Ferriera
Larry Kennedy	Alan C. Nelson
Dennis F. Fitzgerald	George T. Lee
James O'Brien	Paul S. Forte
John P. Lee	Donald H. Price
Ronald Ganley	Donna L. Manning
Charles D. Ralph	Mark V. Gerbrands
Charles Mantsourani	Richard A. Reid
Paul R. Giglio	Albert G. Marchant
Michelle A. Sacco	Robert S. Glover
James Marchese, Jr.	Charles F. Woods, Jr.

I hereby submit the Annual report of the Department of Public Works for the year ending December 31, 1996.

Respectfully submitted,

Syamal N. Chaudhuri
Superintendent of Public Works

ADMINISTRATIVE DIVISION

The Water and Sewer Billing section has again increased the annual revenue this year by approximately 1/2 million dollars for a total of $4.9 million. The Water & Sewer Utilities Division replaced many old meters (not registering correct usage) with new meters and outside viewers. This operation was a good part of our increased revenue even though the increase was during the period a rebate was given to all residents for the minimum sewer charge of $37.60.

During the year 1996 our Purchasing Section processed 2100 purchase orders for the six divisions that comprise the DPW.

Our office logged in 1483 calls received from residents. These figures do not include the numerous calls answered by our clerks that were not directed to our divisions in the field.

We handled all weather reports received from Weather Services for the 1996 winter months. All Town Hall offices and the School Department were notified of these reports.

The curbside recycling program has received another excellent mark. The annual grading from the Department of Environmental Protection gave Burlington's Program this year a Grade A rating.

During the spring and fall when designated weeks for Leaf and Yard Waste were in effect, our office stocked a good supply of the leaf bags. Many residents considered it more convenient than purchasing these bags from our local merchants. We also had a supply of replacement recycle bins in the office for residents who desired additional bins or whose bins disappeared. These bins are available at the residents' own expense.

Job well done!

Respectfully submitted,

Evelyn M. Shaw
Administrative Assistant

CEMETERY DIVISION

Our personnell handled the following during 1996;

Chestnut Hill Cemetery

56	Burials
18	Lots Sold
167	Foundations for Headstones and Veteran Markers

Sections of post and rail fencing were replaced with chain link and 50 bushes were planted along the fence. In front of the Office Building post and rail was replaced with granite and iron railing to blend in with the existing fence at the front of the cemetery. The sprinklers in sections D, E, and F also were completed.

Pine Haven Cemetery

55	Burials
215	Lots sold
135	Foundations for Headstones and Veteran Markers

With the help of the Eagle Scouts and Cub Scouts, we planted 150 different types of bushes along the fences. A sprinkler system was installed in the Veterans section. Also, lots were laid out in the Veterans section and in Section B. Flagpoles were installed in our three cemeteries.

With assistance from the Veterans Administration in Bedford and summer help obtained from the DPW, we performed grass cutting around stones and flat markers, trimmed bushes and low hanging branches and reseeded some areas.

I would like to thank each division in the DPW and Recreation Maintenance for all their help and especially my own Cemetery Personnel who put heart and much effort in completing our tasks.

Respectfully submitted,

Harry E. Enos
Assistant Superintendent, Cemetery

CENTRAL MAINTENANCE DIVISION

Throughout the year we have made repairs on all DPW, Recreation, and Town cars. We also repaired plow, sanders, trucks and sidewalk snow blower. Installed drain in floor of mechanic bay of garage. Repaired and cemented floor with the help of the Highway Department. Cleaned and painted mechanics' bay with the help of summer workers. Installed and painted a new storage shed. Helped radio technician change all radios to private lines to do away with interference. Changed old cruisers to town cars. Replaced two one ton trucks, one for the Highway and one for the Water Treatment Plant. Water Treatment now has 4x4 with plow so they can plow their own stations. Installed double wall steel tanks for oil storage and one for waste oil storage. Installed an overhead pump for motor oil.

In closing, I wish to thank my fellow workers for a job well done.

Respectfully submitted,

Dennis Chase
Assistant Superintendent
of Central Maintenance

ENGINEERING DIVIIISION

Following is a summary of the projects in which the Engineering Division has participated in during 1996:

Pavement Management Program

As a result of a delay in the State appropriating Chapter 90 funds, only five (5) streets were improved by grinding and paved with binder and 1-1/2" overlay or paved with a 1-1/2" overlay.

In conjunction with the newly opened Francis Wyman School, a sidewalk was designed for installation on Terrace Hall Avenue.

Street Acceptance Program

As part of this ongoing program to accept streets as public ways, the Engineering Staff performed the necessary tasks so that the following six (6) streets were accepted in 1996:

Dolores Drive
Fieldstone Drive
Hearthstone Drive
Keans Road
Rolling Lane
Terrace Hall Avenue

Drainage Improvements

Beacon Street
Winn Street (temporary)
Nelson Road
Locust Street

Stream Cleaning

This program, which began five years ago, was continued this year. The success of the program is a result of the cooperation between the Conservation Commission and its Staff and the Board of Selectmen through the Department of Public Works.

Cemetery Developments

The Veterans section of the cemetery has been designed and prepared for use by the Cemetery Division.

Sewer Line Rehabilitation

Parts of the sewer system in Cambridge Street and South Bedford Street have been repaired by use of the non-excavating system, which has saved the Town extra money.

Special Projects

Site Plans were developed and attended through the Planning Board and other required Boards for Francis Wyman Elementary School and the Human Service Building.

Specifications and contract for roofing of the Historical Museum Roof were developed and awarded.

A total 108 of street opening/permits and 62 sewer connection permits were issued this year.

I would like to thank the following members of the Engineering Division Staff for their assistance and continued support:

Dennis F. Fitzgerald	-	Senior Engineer
Alan C. Nelson	-	Senior Engineer
Richard H. Howard	-	General Development Inspector
Peter A. Bandouveres	-	Part-time Clerk
David Sleeper	-	Co-op Student
Thomas Wormuth	-	Co-op Student
Randa Tawadros	-	Co-op Student

Respectfully submitted,

Pete G. Peters, P.E.
Town Engineer

HIGHWAY DIVISION

The Highway Division conducted its regular maintenance of roadways, drainage, easements, street signs, fences, guard rails and snow and ice removal from our road surfaces. Burlington experienced 18 storms during 1996 with a total snow fall of 103.2 inches.

During the winter season the Division spent many man hours plowing and sanding streets, repairing damage caused by plowing such as, repair and replacement of mail boxes, fences, removal of fallen trees and repair of damaged guardrail.

The months of April and May were spent sweeping sand from sidewalks and scraping roadways of heavy sand. All streets were swept by Town forces. The Division rented one sweeper from C.N. Wood Company and along with the town sweeper, the entire town was swept.

Special projects during the months of June, July, August and September included the following:

Replacement of guardrails — Pathwoods/Purity Springs
Skilton Ln/Cresthaven
Installment of New Guard Rails — Francis Wyman Road
Leaf Bag delivery to stores for leaf pick up
Brush cutting throughout Town
Stop line painting and cross walk painting
Installing driveway aprons and damaged berms
Cleaning of all catch basins and drain manholes
Repair to catch basin and drain manholes
Fall sweeping of leaves from our road surfaces.
Flushing problem areas with drainage problems

The following streets were paved:
Beacon St. from Woburn Line to Beacon Village
Moran Ave. from Grant Ave. to Cambridge St.
North Ave. 200 Ft at dead end caused by water break

The following streets were sealed with crack filler:
Given Dr. - Bethel Rd.
Randall Dr. - Thistle Rd.
Heritage Way

The following streets were reclaimed and/or resurfaced:
Lexington St. from Stoneybrook Rd. to K.O.C. Entrance
Wyman St. from Mountain Rd. to Winn St.
Wyman St. from Winn St. to Woburn Town Line
Oak St. from Peach Orchard Rd. to Mooney Rd.
Winona Rd. from County Rd to Oleans Rd.
Sheldon St. from Alcine Ln. to Dead End.

The Division responded to 7 small gasoline spills during the year. Four dirt roads were maintained with the Town grader.

Towards the end of the year, the Division spent many hours removing trees, branches and brush from sides of roadways. This program is continuing into January of 1997.

This year was one of our busiest due to the heavy snowfall. I would like to thank all the Highway employees for a job well done. Also a special thanks to all employees who assisted the Highway Division during the snow plowing season.

Respectfully submitted,

Asst. Supt. Highway
William Bannon

WATER AND SEWER UTILITIES DIVISION

We experienced a period of heavy rains that caused flooding throughout the Town, resulting in power failures, pumps overheating, sewer stations flooding and emergency pumping to avoid sewer overflow into Woburn. Because of the quick response of W and S personnel all emergencies were kept at a minimum. I thank all personnel for a job well done.

Special Projects: South Bedford and Cambridge Streets

An additional 300 ft. of sewer pipe on South Bedford Sr. and 300 ft. on Cambridge Street were relined by Instituform.

Bio-Filter at Main Sewer: Terrace Hall Avenue

To eliminate odors created by sewerage at the main sewer, a unique system was installed. This system consists of gravel, wood chips and 4 ft. of compost used to filter out odors. Using a 10 H.P. blower to force odors evenly through the filter before venting out to the atmosphere.

Installation of Sewer Pumps

Two 60 H.P. pumps, motor, check valves and piping were installed at Francis Wyman sewer station. Labor done by W & S personnel.

Main Sewer Pump Installation

A new 125 H.P. and a 50 H.P. pump were installed at the main sewer to replace an existing 200 H.P. pump that was over 20 years old. This was a joint venture with Boston Edison to save energy and will pay for itself in about 10 years.

Sewer Rodding Program

Over 35,900 ft. of sewer lines were rodded this year to maintain our standard yearly maintenance program. An additional 3,120 ft. of sewer lines were rodded due to blockages.

Sewer Emergencies Call-Backs

Said calls are emergencies after normal working hours. This year there were a total of 126, not including weekends.

WATER STATISTICS

Water Breaks	23	Hydrant Markers	998
New Valves	8	Hydrants Flushed	947
New Meters	483	Hydrants Painted	34
Water Taps	3	Hydrants Repaired	59
Water O/On	86	Hydrants Raised	4
Stripped Meters	415	Hydrants Replaced	2
Gates Raised	34		
Curb Box Raised	8		

Water Treatment

The year 1996 was an especially busy year, considering the fact that for more than half the year the staff was short by two operators. Mr. Salvatore Grasso applied for retirement which should become effective sometime in 1997. Mr. Grasso was a long time employee of the Water Department and worked his way up from Meter Reader/Maintenance Craftsman to Pumping Station Operator working in the Satellite Ground Water wells. Sonny saw many changes in the Well Production sources such as production dropping from 80% to at times less than 30% due to contamination and water quality considerations. Sonny also was one of the first operators trained to operate the Air Stripping/Treatment facility placed on line in 1985/86. He will be greatly missed by all fellow workers. The slot created by his retirement and the position at the Mill Pond Plant should be filled by March 1997.

1996 was the first full year of the Energy Conservation Plan that was funded by the Boston Edison Company and installed by the Town of Burlington. The purpose of this program was twofold, one being the reduction of electricity used to produce water and pump sewerage to the MWRA and the other to shift major uses of electricity to off peak times which can save as much as .002 cents per Kilowatt hour. This program saved the Town of Burlington at the Mill Pond Water Treatment Plant alone over $4,000. Combined with the more efficient use of power at the Main Sewer Station, the cost savings were just over $8,000. This Energy Conservation program, considering it cost Burlington no capital expenditure, has certainly saved many tax dollars.Considering a 20 year life expectancy, it will continue to do so in the years ahead.

The second lagoon at the Mill Pond Plant was cleaned and appears to be working even more efficiently than expected. Approximately 150 tons of alum residuals were taken to a local landfill and with testing included, the total cost came to under $20,000, far less than the expected $35,000. The State Department of Environmental Protection is expected to modify its current policy on residuals which should make it cheaper and easier to dispose of these waste products.

The Mill Pond Water Treatment Plant Filter #2 was completely rebuilt including Cell Dividers, Porous Plates, Sand, Hood Assembly, Motors and new Electronic Operation Controls. The filter efficiency has definitely improved plus effluent water quality improvements. The cost of this project, due to excellent timing and competitive pricing, fell well under budget.

The Groundwater Air Stripping Plant completed its eleventh and last year in operation and will become part of the new plant - a full treatment plant that will be built adjacent to the old building. This facility will address many of the problems that the ground water creates, such as black and brown water complaints. This facility will be on line by mid-1998 and will certainly lift some of the burden of the Mill Pond Plant. The needed

updating of the Mill Pond should start shortly after the new facility is operational.

The state and town required Analytical Testing Program continued with only one hitch. The Analytical lab lost certification and needed to be replaced by the number two bidder, the Toxikon Company. The Analytical testing showed that Burlington was below all MCL (Max Contaminant Levels). The current problems of water aggressivity and iron-manganese will be fully addressed when the new plant is placed on line. The Town of Burlington testing program is one of the best in the state and insures that Burlington will have safe potable water at all times.

The State Operator Certification Program has been fully met by all but two water utility personnel. The program, which was mandated by the EPA and passed on to the state for implementation, has resulted in a definite upgrading of all personnel. The Mill Pond is rated as a Grade 4 facility and the new plant will be rated as a Grade 3. Certification has come a long way to making water treatment a true profession.

Respectfully submitted,

Patrick L. Mustoe
Assistant W & S Superintendent

Month	Wells	GWTP	SWTP	Totals	Billerica Sta	Totals	
Jan	27.215	0	53.688	80.903	January	58.674	
Feb	38.854	0	67.241	106.095	February	0	Highest Day
							7/8/96
							4.394
Mar	37.989	0	50.287	88.276	March	0	Highest Week
							6-1/6-7(96)
							Highest Month
Apr	29.84	0	53.881	83.721	April	0	Aug-96
							122.7
May	35.617	0	64.623	100.24	May	214.448	
Jun	28.408	15.302	78.533	122.243	June	104.528	Avg. Daily
							Production
							3,213,088
Jul	25.9	18.654	77.161	121.715	July	108.361	million gal.
Aug	26.447	19.679	76.594	122.72	August	0	
Sep	21.309	18.683	54.316	94.308	September	140.907	
Oct	22.556	4.052	62.978	89.586	October	87.283	
Nov	24.321	0	57.517	81.838	November		
Dec	20.604	0	60.528	81.132	December	0	
Tot.	339.06	76.37	757.347	1172.77		714.201	
Avg	28.255	6.36416667	63.11225	97.7314167		59.51675	

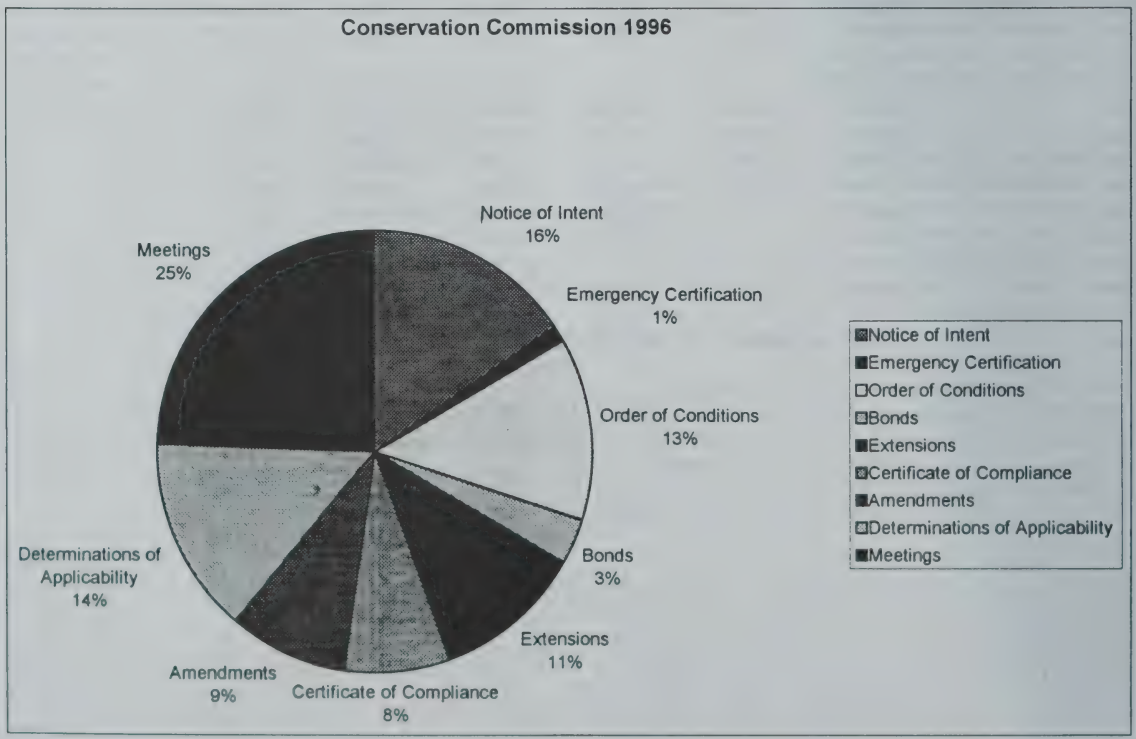
CONSERVATION COMMISSION

The following report is submitted on behalf of the Burlington Conservation Commission. This is intended to summarize the various activities in which the Commission was involved. These include the regulatory matters before the Commission, the land management functions and events that occurred during the year, and other related actions in which the Commission is involved such as the stream cleaning program.

The Conservation Commission has a preconstruction review role in many projects in the Town. Directly, the Commission regulates any activity within a so called resource area including: bordering vegetated wetlands, floodplain, land subject to flooding and inundation, and land within 100 feet of these areas and/or water bodies. In 1996 the "Rivers Act" was passed by the Legislature, adding another critical resource area to the Commission's purview- the "river front". During 1996 the Commission improved the Wetlands By-law - Article 14 by including definitions for streams and land subject to flooding and inundation. The Conservation Commission has two important roles in regulating activities in and near the resources areas.

The review the Conservation Commission conducts is intended to ensure that the values and functions of wetlands, which are varied, are not impacted by a proposed activity. Wetlands, often initially considered a nuisance, are in fact a critical part of the ecosystem of which water supply and quality, wildlife, pollution attenuation, fisheries, and flood damage are all components of and rely upon. When the Commission looks at a proposed activity consideration is given to these values and what impacts the proposal may have, both short-term (i.e. during construction) and long-term (i.e. the permanent loss of flood storage). The deliberations of the Conservation Commission are neither for or against a proposed activity but an assessment of the impact of the proposed activity on the protected areas. An adverse impact on a protected area will, in almost every instance, have an adverse impact on other people and/or property. When the Commission issues a decision it is that impact that is addressed and a favorable decision is made only if the Commission believes that an activity will not have any adverse impact. At times this can make the regulatory process appear lengthy and onerous but it is critical to remember that the damage from incomplete review may be substantial.

In 1996 the Conservation Commission has been involved in a variety of permitting activities. The Commission met twenty-two times during the year and considered a number of proposals including the new water treatment plant, a hotel, proposed subdivisions, parking improvements, commercial development, and numerous residential proposals. Chart I below summarizes the formal actions taken by the Commission. In addition to those





Earth Day 1996 activity – tree planting along stream at Rahanis Park. Pictured are: K. Melanson, G. McCarthy, R. LeBlanc, and C. LeBlanc.

items, the Commission reviews permit applications to the Planning Board and may comment on those projects as well. The Commission also encourages informal discussions with project proponents and spends a great deal of time trying to identify potential issues and to have them addressed before any adverse impact arises. Overall this usually involves changes in drainage with respect to the amount of runoff (quantity) and the quality of that runoff.

Land Management

The Conservation Commission has another role relating to the protection of natural resources and passive recreational opportunities that may be appropriate in these areas. The Commission has a number of Conservation lands and has a small budget item specifically for land management. In recent years, in conjunction with the budget preparation a small land management plan has been prepared to serve as a guide for these activities. This approach has been very helpful.

The land management guide needs also to be flexible since, as happened in 1996, the Commission through its Land Management Intern's effort, obtained funding for a trail at the Pine Glen School. That idea and its successful implementation was one of Stephen Viglione's projects during his tenure as a Trail person and Land Management Intern. The overall activities of the Land Management program are summarized below by the most recent Land Management Intern, Kurt Gaertner.

The Conservation Commission was the recipient of a $3,000 Greenways and Trails Grant for 1996. As a result, the Trail Crew was able to construct a new nature trail complete with three bridges and interpretive materials at the Pine Glen Conservation Area. This trail at Pine Glen is another major positive step toward achieving the long-held goal of the Conservation Commission to provide Conservation Areas, with trails and educational materials, adjacent to Town of Burlington schools. The Commission, through its land management program, has also created a trail adjacent to the Fox Hill School.

Other major land management projects for 1996 included the installation of fencing at Town Line Road and a new gate at the Mill Street access point to the Sawmill Brook Conservation Area. In addition, maintenance work was performed during the summer on 13 Conservation Areas including installation of water bars, pruning, and other normal trail work. In summary, Burlington's Conservation Areas continue to be managed for the enjoyment of Town residents, with improvements such as those made at Pine Glen increasing the accessibility and utility to the public of Burlington's Conservation Areas.

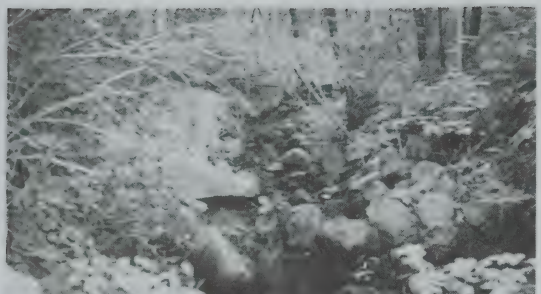
Another Earth Day event also took place this year. Trees were purchased by the Commission and planted by volunteers at Rahanis Park. The purpose of this planting was to create some potential cover near the stream at the parking lot off Mill Street which will enhance the quality of that water. In addition, Marylee Everett, a former Conservation Commissioner and a Botanist by training, led a tour of the Saw Mill Conservation Area pointing out many items of interest to all who attended. The People Mover again provided transportation, illustrating the benefits of that program and its importance to clean air. Earth Day events continue to provide a forum for the Conservation Commission to convey the importance of protecting the natural resources of Burlington.

For the second year the Commission's staff, as part of the Earth Day events, created a photography display in the library during the month of June. The theme was entitled "Burlington's Wildlife" and many people submitted photographs that became part of the exhibit. This exhibit enables the Commission to work with others including the Library Trustees and June Collins, while promoting education for the residents as to what is here in Burlington upon a closer look.

The Conservation Commission continues to explore the creation, acquisition and protection of sensitive natural areas. This includes pursuing conservation restrictions, discussions with land owners about donations, and other measures as may be appropriate. No outright acquisition has taken place for many years. Since the Open Space and Recreation Plan Update has been successfully completed, the Commission will again be eligible for



Nature walk lead by M. Everett, Earth Day, 1996.



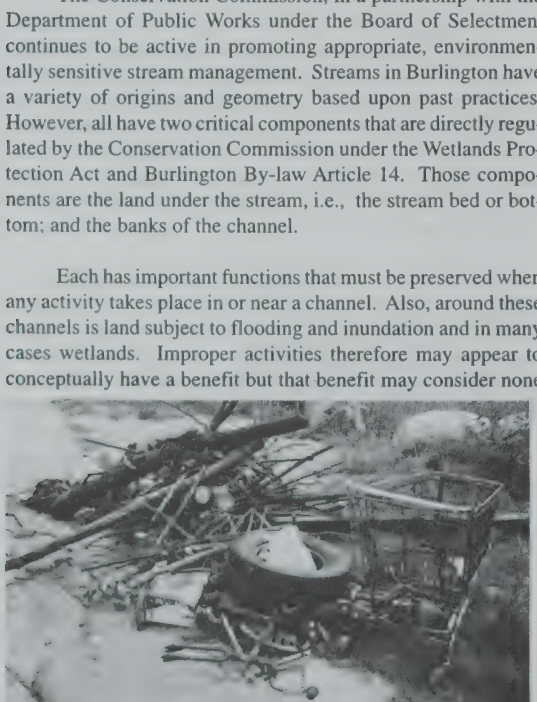
Stream – Cleaned stream – Mill Street, Summer 1996. Natural condition of a stream.

any available funds. Accordingly, the Commission will look towards any funding as may be appropriate.

Stream Cleaning

The Conservation Commission, in a partnership with the Department of Public Works under the Board of Selectmen, continues to be active in promoting appropriate, environmentally sensitive stream management. Streams in Burlington have a variety of origins and geometry based upon past practices. However, all have two critical components that are directly regulated by the Conservation Commission under the Wetlands Protection Act and Burlington By-law Article 14. Those components are the land under the stream, i.e., the stream bed or bottom; and the banks of the channel.

Each has important functions that must be preserved when any activity takes place in or near a channel. Also, around these channels is land subject to flooding and inundation and in many cases wetlands. Improper activities therefore may appear to conceptually have a benefit but that benefit may consider none



Trash and other debris removed from stream channel near Fox Hill Road and Skelton Lane.

of the values of the channel and surrounding land that are ongoing.

The bank of a channel confines flood waters under certain conditions, provides an area where ground water discharges to the surface and in certain conditions where surface water may recharge the ground water. Vegetated banks provide stability to the bank and cover for the stream which improves its quality. The bank of a stream has values relating to: public and private water supply, to ground water supply, to flood control, to storm damage prevention, to the prevention of pollution, and the protection of fisheries and wildlife habitat. Streams often have variable widths, vegetation along the banks, and variable depths. Too often the assumption that a stream channel may be maintained much like a street in the winter, by plowing the channel, ignores what is critical to the overall stream system and the components that in fact ensure its viability.

The 1996 Stream Cleaning season was the second for the two crew format. Each crew had two main tasks, the removal of sediment and the removal of downed trees and man-made debris. The objective of this work is to maintain the natural flow of the stream and to remove blockages that may cause flooding upstream.

This program was very successful, all of the sites on the five-year plan were visited and scheduled maintenance completed. In addition, the stream crews responded to residents and cleaned a number of unscheduled locations. In total, 43 sites were cleaned in 38 working days. In summary, 1996 stream cleaning was a continued success.

Stream Management

The Conservation Commission and Department of Public Works have a five-year plan for stream cleaning. However, the depth of the plan appeared, upon closer examination, to require more detail and study. At the September, 1996 Town Meeting money was appropriated to conduct a stream management study. A key component to this study is the identification of all drainage inlets, outlets, channels, and related drainage in the Town with a significant emphasis on the residential areas. The study will create a data base of the drainage such that when any maintenance is proposed in an area all of the applicable structures will be checked and cleaned as needed. The initial five year plan did not have this depth, and such data is very important to assure that a pipe outlet, channel, or other component is not overlooked when maintenance is performed.

The drainage management study, also called stream management, reflects a fact that is, at times, not known, or is overlooked. The drainage from the streets, the parking lots, the roofs, and all impervious surface, unless recharged into some subsurface system, goes into a water body in the Town. Sand, chemicals, oil drippings, leaks from vehicles, that wash off a surface go one place — into the drainage system. The drainage system in Burlington all ultimately discharges into a water body. New



Sediments and brush removed as part of hand stream cleaning activity, Summer 1996.

drainage systems have equipment intended to prevent contaminants from getting into streams. However, many of the older components of the drainage system do not have this equipment. Also, some of the more sophisticated equipment has high maintenance requirements, making it less appropriate in many residential areas. Therefore, the link between activities on a property and the drainage system is a critical one. Fertilizers, pesticides and oil all may inadvertently be introduced to a stream through runoff from a parcel. Activities creating residues that may be washed into the drainage system impact the Town's streams, and an important component of any maintenance is recognizing that fact.

The Conservation Commission changed in membership during 1996. After many years of dedicated input, Cathy LeBlanc chose not to seek reappointment to the Commission. Cathy was Chair of the Commission for three years. In addition, she consistently reviewed the calculations submitted to the Commission and was able to converse with project proponents at length about those calculations and how they may be viewed with respect to actual potential impacts. This type of expertise will be missed and Cathy's input and dedication is a tribute to voluntary public service.

Commissioner Charles Murphy also has left the Commission. He is now Representative Murphy in the State Legislature. His service on the Commission in the time that he was a member included participation in the Bike Committee as well as the Commission meetings. The Commission wishes him well in his next endeavor and hopes that his exposure to critical areas on the Commission serves him well in the future.

Indra Deb was appointed to the Conservation Commission in June and has become involved in the many components of construction review. His background in structural engineering will be a new resource for the Commission.



Commissioners Deb, McCarthy, Benard, Cohen and McNeil after recent Conservation Commission meeting. Missing from photograph Commissioners Berkhart and Melanson.

In February, 1996 the Conservation Commission hired a new full-time Clerk, Janis Critch. Janis has been instrumental in providing order to the variety of files in the office as well as having strong computer skills which are increasingly becoming critical to the function of the Department.

For the past several years, Barbara Matos has been the Recording Secretary to the Conservation Commission. She provided the Commission with minutes that were concise. This position is one that is demanding inasmuch as the Secretary must attend Commission meetings and thereafter prepare a set of minutes reflecting the events of that meeting. Barbara prepared excellent minutes, displaying both a feel for the meetings and a genuine interest in the subject matter. In the fall, however, the demands of other activities did become too great for her continued assistance as Recording Secretary. The Commission salutes her time and efforts and hopes she will continue to maintain her wetlands interests.

The Conservation Commission welcomes the input and participation of all residents and continues to provide time at the beginning of each meeting for citizen input. The Conservation Commission will continue to conduct activities for Earth Day. The Commission encourages the responsible use of Conservation areas.

Please contact the office to obtain additional information on the various opportunities that are available. Also, the Commission will continue its commitment to protecting the sensitive environmental areas in the town, including wetlands, streams, riverfront, and floodplains.

Respectfully Submitted,

Burlington Conservation Commission
Larry Cohen, Chair
Kerry Melanson, Vice Chair
Paula Benard, Commissioner
Cynthia Burkhart, Commissioner

BOARD OF APPEALS



The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1.) That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.
2.) That desirable relief may be granted without substantial detriment to the public good.
3.) That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the Town and its citizens. It is the only Town Board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 1996, the Board heard 44 cases which generated $6,700 in fees which consisted of applications for permits for wall signs, temporary wall banners, temporary free standing signs, appeal from the Building Inspector's decision and extension of time requests. Many applications requested variances for insufficient sideline, rearline, square footage or setback to construct an addition or for the existing dwelling and variance requests to reduce the area requirement to create two lots.

The members of the Board of Appeals are pleased and honored to serve the Town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted.

Robert Meaney, Chairman
James Langley, Vice Chair
Frank Pierce, Clerk
Mario Culot
Edwin Kiley
George Murray, First Alternate
Wayne Harding, Second Alternate
Linda DiPrimio, Secretary

BUILDING DEPARTMENT

I herewith submit my report as Inspector of Buildings for the year 1996. The Building Department activity (including electrical, plumbing and gas) has increased again over the previous year, with over 800 building permits issued. The total number of all permits issued, building, electrical, plumbing, gas and certificates of inspections, amounted to 2,544. Directly associated with the permit process are the follow-up inspections, which numbered some 5,396+. Fees collected totaled $284,551.

One of the goals of the Building Department is to conduct periodic inspections as required by the Building Code for buildings used for assembly and educational purposes. As a result, our office issued 144 Certificates of Inspection. doubling the number of Certificates issued in 1995. This increase in the number of certificates issued is directly attributable to the maintenance of the Department 's current staffing levels.

The major goal of our Department for the coming year is to stay ahead of the demand that will be imposed by the construction activity planned for the coming years. The size and scope of projects being planned far exceeds the normal construction activity that has taken place over the last eight (8) years. To cope with this increased activity. the Building Department, through its goals and objectives, is planning to develop/implement computer permit tracking software, develop literature/pamphlets explaining when and why permits are required, and by addressing current and future staffing needs.

The total number of permits issued and estimated value are as follows:

Types of Permits	No. of Permits	Estimated Value
New Dwellings	37	$5,001,795.00
Commercial Structures	2	7,380,000.00
Residential Additions	125	2,539,070.00
Commercial Additions	-	-
Residential Alterations/Remodeling	220	1,249,816.00
Commercial Alterations/Remodeling	214	15,627,126.00
Residential Garages	12	179,687.50
Swimming Pools-Inground/Above	21	100,912.67
Signs	88	217,296.52
Misc. (tents, sheds, wood/coal stoves, kiosks, demolition of structures and interiors	78	650,720.50
Temp. Mobile Home, Temp. Trailer Foundations Only	5	255,500.00
TOTALS	802	$33,201,924.19

Total Building Permit Fees Collected		$217,172,82
Reinspection fees duplicate copies of Occupancy Permit/Bldg. Permits	11	335.00
Appl'ns.-Certificates of Inspection	144	
Fees Collected-Certificates of Inspection		7,108.00
Total Building Inspections		
Total Inspections (Bldg., Elec., Plumbing & Gas)	5,936	
Total Plan Reviews	830	
Total Fees Collected (Bldg., Elec., Plumbing, Gas)		$284,551.00

COURT APPEARANCES

Building Inspectors made a total of sixteen (16) court appearances to prosecute violators of the Town's Bylaws, as well as violations of the Building Code.

No. of Dismissals - due to compliance - 6

Respectfully submitted

John J. Clancy
Inspector of Buildings

WIRING INSPECTOR

I herewith submit my report as Wiring Inspector for the year 1996.

No. of Permits Issued	894	
No. of Inspections	1,142	
TOTAL FEES POSTED	~	$33,929.70

William E. Fairweather
John 0'Keeffe
Inspectors of Wires

PLUMBING & GAS INSPECTOR

I hereby submit my report as Plumbing and Gas Inspector for the year 1996.

No. of Plumbing Permits Issued	412	
TOTAL FEES POSTED		$17,685.00
No. of Gas Permits Issued	292	
No. of Plumbing and Gas Inspections	1,189	
TOTAL FEES POSTED		$ 8,320.00

Respectfully submitted,

Glenn E. Paparo
Inspector of Plumbing and Gas

VETERANS SERVICES

RECEIPTS

State reimbursements for 1996	$ 17,108 00
Federal VA awards for 1996 handled through our office	$164,349 00
Number of recorded veterans in Burlington in 1996	2,123

This office provides human services in many areas, among which are the following:

1. VETERANS BENEFITS

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans and their dependents benefits to provide for daily living. The costs of these benefits are intended to be temporary in nature and not a full-time support system. The definition of veteran is provided in MGL Chapter 6A, Section 7, Clause 43 and in CMR 108, Section 3.03. In certain instances money is recovered from the veteran if he or she later receives compensation settlements, court judgments or other qualified proceeds. These moneys are then returned to the Town. In addition, the Commonwealth re-reimburses the Town 75% of the money spent on Veterans Benefits.

2. VETERANS AFFAIRS

US Code, Title 38 directs federal benefits to eligible Burlington veterans and their families. These include pensions, disability compensation, final burial expenses, education, hospitalization, mortgage loan guarantee, outpatient care and domiciliary care. Evaluation, assistance and counseling are offered at the local level to facilitate access to these programs. Many hours are spent counseling veterans and their spouses regarding the filing of their claims to the Department of Veterans Affairs and the requirements for admission to and use of the VA hospitals.

3. DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowances, markers, and obtaining burial lots in the Burlington cemeteries. providing burial details when available and other aid as requested.

4. GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. Cooperation in this responsibility has always been afforded by the Town's Cemetery Department. Individual markers are provided by the Town to hold the flags. The Graves Officer then ensures that every eligible veteran has a marker and flag on his/her grave. The Graves Officer is responsible for ensuring that only veterans discharged under Honorable Conditions are given consideration for the purchase of a grave and only veterans are buried in the Veterans' sections of Chestnut Hill and Pine Haven Cemeteries. In addition, a bronze marker is provided by the U.S. Government for honorably discharged veterans and applied for by the Graves Officer.

5. VETERANS' ORGANIZATIONS

The Veterans Agent is a member of the Burlington Allied Veterans Council comprised of representatives of the American Legion Post #273, VFW Post #7423, DAV Post #113, and the Burlington Detachment of the Marine Corps League. Every effort is put forth to ensure proper observances of Memorial Day and Veterans Day. The Council further conducts Poppy (Forget-Me-Not) sales through its member organizations at the Town's election site.

6. CEREMONIES

The Memorial Day 1996 ceremony and parade was the occasion to honor our departed comrades. The ceremony was co-directed this year by the Veterans Director and the American Legion Post. The Burlington High School Band, under the leadership/direction of Mr. Matt Lovell, was, as usual, outstanding and very well received. Reverend Rod MacDonald of the Presbyterian Church was our Chaplain. Captain Dan Riley of the U.S. Coast Guard delivered an excellent commentary about veterans and their contributions to the country and the need to honor them. Others participating were veterans from the American Legion, VFW, DAV, Marine Corps. League, Knights of Columbus, the Citations, Boy Scouts, Girl Scouts, and Burlington, Town officials and residents. We are proud of all of you for your support.

The flag raising, The Burlington Artillery and the Wilmington "Black Rose" Artillery cannon salute along with the playing of TAPS by members of the Burlington High School Band kicked off the Veterans Day of 1996. The ceremony was co-directed this year by the Veterans Director and the Marine Corp League. After the flag raising, the veterans, the Burlington High School Band, and Town residents gathered at the Town Common Flagpole to honor our veterans. Reverend Peggy Derick of the United Church of Christ Congregational led the invocation and later the closing prayer. Captain Eugene Lauer of the U.S. Marine Corps was our speaker. His words of thanks and praise to our veterans who paid the ultimate sacrifice and those of us still present was a very fitting tribute. Captain Lauer is a fine representative of our service men and women. Selectman Joe Impemba gave a very nice salute to the past and present veterans. Richard Madden of the Marine Corp League, read the Veterans' Prayer. The Burlington High School Band's medleys and military music as well as the Keltic Pipers made this a successful event.

6. VETERANS SERVICES

Daily consultations with local veterans regarding employment possibilities, rehabilitation through various programs including the State and Federal Outreach Centers, individual problems, effects of new legislative proposals, and updating of existing programs continue to claim a large proportion of the time spent by this office. There has been an increase in the number of veterans seeking veterans benefits and searching for gainful

employment and many are counseled regarding job opportunities and career changes This office is also a member of the Middlesex County Veterans Agents Association which exists to keep its members up-to-date on the changing rules, regulations and statutes of the State and Federal governments as they pertain to veterans and their dependents.

7. DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the businesses and residents of Burlington. As the representative of the Selectmen to the Commission, this office coordinates, schedules and keeps records of all Disability Access business. This office also serves as the office receiving complaints regarding ADA/disability violations. The DAC continues to work with the School Department and the Town to ensure accessibility and reasonable accommodations in the Town and school buildings. Handicapped parking fines, when protested or appealed, are referred to this office for clarification. When a citizen requests a hearing regarding a handicapped parking fine, this office holds the hearing and passes judgment on the offense. With the increase in the number of citations, the workload has become greater.

8. HOME IMPROVEMENT LOANS

This office is the Burlington Local Rehabilitation Agency (LRA) of the Massachusetts Housing Finance Agency (MHFA) for the Home Improvement Loan Program (HILP). This year there has been very little interest in the program. The loans are financed at 6.99% and are available from $5,000 to $15,000 for a period of 5 to 15 years. Only two residents expressed interest in the program. However, there was no follow through, and therefore, no loans. We hope to generate more activity in 1997.

9. FUEL ASSISTANCE

Eligible residents apply for this State/Federal program through this office. As of December 31, 1996, over 300 Burlington families will have received funds for the 1996/1997 fuel season. The State has lost employees due to cut backs and staff reduction, therefore, we have been asked to do more in regard to fuel assistance. We must get all the income verification and other requirements so that the State Program office can process applications without doing all the checking they did previously, placing an additional burden upon this office.

10. LABOR SERVICE

Interest in working for the Town has led to an increase in the number of people applying for jobs within the Town. Since much time is spent going through the files when a job opening is announced, the records of this service have been transferred to a computerized system, enabling the office to provide the needed service in a timely, efficient manner. We are receiving more applicants this year, although there are presently no open positions. The system has been greatly improved and a method of handling substitute cafeteria workers has been established.

11. HUMAN SERVICES

This office has become the focal point within the Town for residents who are not veterans or senior citizens but are seeking aid, assistance or counseling. On a weekly basis we have 20-35 residents, both veteran and non-veteran, who come in for help. This aid may be regarding Social Security, Social Security Disability, SSI, legal aid referrals, help with income taxes, insurance problems, food stamps, subsidized housing, tax abatements, etc. In addition, we have held presentations for Hanscom AFB retirees, Bedford VA Hospital rehabilitation residents, real estate agents and the North Suburban Chamber of Commerce, National Guard, and Reserve units. The Human Services and counseling is becoming more and more an assistance given from this office.

13. GENERAL

Our offices are located at the Old Center School, now numbered 61 Center Street — second floor —Room 212. We are located as part of the Human Services Building, and we are happy to provide pleasant surroundings for those persons who need our services.

It is requested that appointments be made if at all possible to allow the most efficient allocation of time to these many programs. This Department has a part-time senior clerk in addition to the Department Head. This requires us to plan carefully to accommodate the various requests for services.

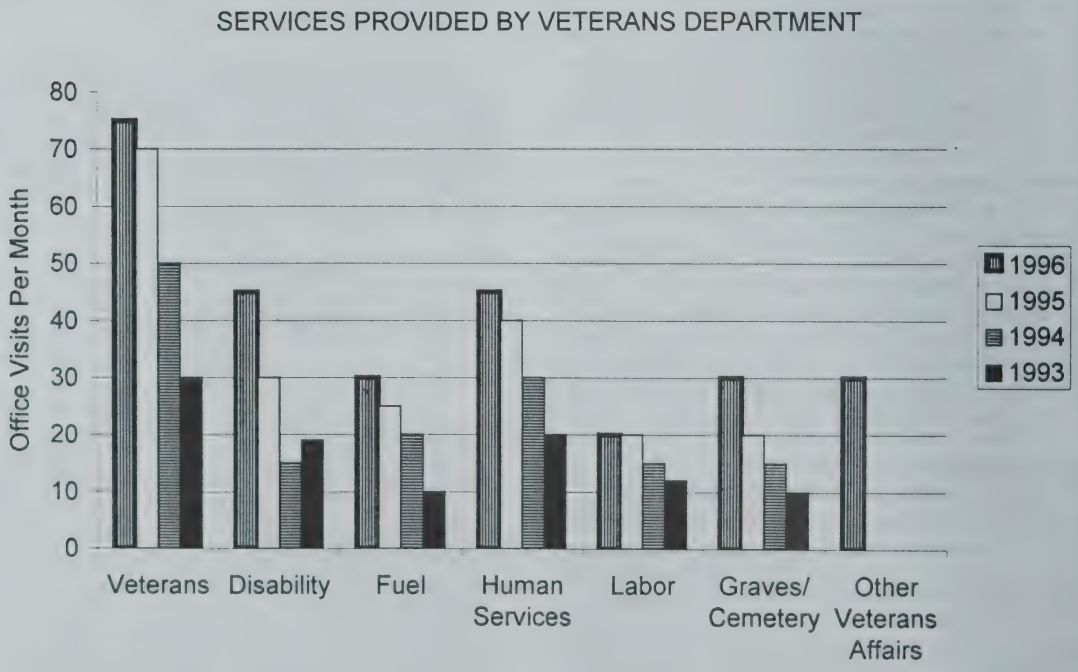
Lastly, thanks again to all who have volunteered help in our programs: to the Department of Veterans Affairs, the State Office of Veterans Services, Matt Lovell and the Burlington High School Band, Harry Enos and the Cemetery Department, Doug Gillingham and the Recreation Department, Steve Duke and the Civil Defense, Jeff Benrimo and the custodians, and Larry Rice and the Burlington Allied Veterans Council.

Respectfully submitted,

William J. Lewis, Director

Services Provided by Veterans Dept. on an Average Monthly Basis

Year	Veterans	Disability	Fuel	Human Services	Labor	Graves/ Cemetery	Other Veterans Affairs
1996	75	45	30	45	20	30	30
1995	70	30	25	40	20	20	0
1994	50	15	20	30	15	15	0
1993	30	19	10	20	12	10	0



DISABILITY ACCESS COMMISSION



Bob Emert; Betty McDonough, Secretary; Bunny Ferguson, Co-Chair; Barbara Adler; Bob Hogan (standing); Kenny Tiggs (seated); Christine Monaco; Bill Lewis and Joe Impemba. Not present: Walter Sullivan

The Disability Access Commission (DAC) was established by the Burlington Board of Selectmen in 1991. The Commission is the overseer to ensure that all public services and buildings in town come into compliance with ADA. The DAC also ensures that new and existing buildings comply with handicap parking regulations.

With a good deal of effort from members of the Commission, Michelle Tigges, the support of the Burlington Knights of Columbus as well as generous donations, we were able to enter a float in the Fourth of July Parade. We were surprised and honored to win 1st prize in the non-business category.

The Commission continues its efforts to ensure that public parking areas have sufficient handicapped parking. Sergeant William Faria and the Police Department continue to do a good job of policing the parking. This is evidenced by the increase in the number of tickets issued for such parking violations. The Disability Access Coordinator for the Town has spent quite a bit of time at the larger malls to make sure the handicapped parking places are marked properly and clearly visible in order to eliminate complaints regarding this type of ticket. The Coordinator is also the hearing officer for the handicap parking fines and holds hearings as necessary.

All Town buildings (not schools) now have an accessible entrance. The Town Hall and Annex are the only buildings still not meeting all the requirements of the ADA. The FY98, CY97 budgets hopefully will be funded to start the planning and redesign of these buildings. The Town has had the phone poles on several streets moved and new wheelchair accessible sidewalks have been put in - notably on Bedford. We are also working with the Town and School Department to ensure accessibility and ADA compliance within the Town.

The Town is now operable with the Enhanced 911. We hope to have all those with a disability registered in the system by 1997.

Plans for a Disability Awareness Day for May 1997 are underway. It is expected to have a puppet show in the elementary schools to educate young people about disabled individuals to make them aware that everyone has feelings and they are no different than able people. The Disability Awareness Day for May 1996 was supported by the schools and the Town. Although it went well, we hope to improve.

1997 goals are to:

- Have another successful Awareness Day.
- Ensure the disabled have the same freedom and use of facilities as the abled.
- Continue the network of organizations which provide services for the disabled/physically challenged.
- Continue to seek Federal and State Aid to help remove barriers to the disabled.
- Give publicity to businesses which are handicapped accessible and those which become accessible.

Respectfully submitted,

Bernice Ferguson, Co-chairperson
Kenneth Tigges, Co-chairperson
Barbara Adler
Thomas Carlson
Robert Emmert
Joseph Impemba
Christine Monaco
Walter Sullivan
William Lewis, Coordinator

BURLINGTON COMMUNITY LIFE CENTER

MISSION AND OVERVIEW

The Burlington Community Life Center is a Department of the Town with the responsibility of providing mental health and social services to families with children, adolescents and young adults (specifically ages 9-22). BCLC also provides information and referral services for ALL Burlington residents of any age. In addition, BCLC staff provide screening for People Helping People, primarily for residents making requests of the Covenant for Basic Needs (established in 1981).

The BCLC has been in operation since 1974 when it became a town department. Prior to this, the office had opened in 1972, under the name "House of Common". In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families.

The BCLC continues to work with adults and young people on such diverse problems as drug and alcohol use, parenting skills, family conflict, marriage and relationship problems, depression and suicide, neglect, domestic violence and the like.

The BCLC offers individual, family, and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment.

Evening appointments may be arranged for working families by calling in during regular office hours (9-5). During evening hours and on weekends, the telephone answering machine will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service, if there is an immediate crisis that cannot wait until staff are available.

INTERDEPARTMENTAL/AGENCY COLLABORATION

BCLC staff work collaboratively with town departments and other mental health and social service agencies. At the request of the School's Health Department, we have again provided workshops on depression for sophomore health classes.

Charlie Franich, BCLC therapist, and Connie Skourtis, Pine Glen PTO, were elected in June to serve as the new co-chairs of the town's Drug & Alcohol Task Force. They take the reins from Peggi Stallings Durand, BCLC therapist, and resident Marilyn Langley who have done a great job over the past several years.

Again this year, Peggi Stallings Durand and Charles Franich have worked very hard with Ellie Packer in the School Department to implement a Peer Education Program, training over 75 juniors and seniors at the high school. In the spring, these high school students speak with between 200-250 seventh graders about the dangers of substance abuse. The goal is to provide information and education to seventh graders who may be more receptive to learning about substance abuse issues from youth leaders. The design of this program has been in demand by schools across the state as a model for others interested in attacking the problems of substance abuse through peer education.

BCLC staff also met regularly with members of the Burlington Clergy Association and were involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Clinic's Initiative Committee on Domestic Violence, Burlington's Health Advisory Committee, Fox Hill School Council, and other adolescent service organizations).

SOCIAL SERVICES

The BCLC also offers ALL Burlington residents a range of social services, including the administration of resources offered through People Helping People, Inc. Wes Simons continued on the PHP Board of Directors. PHP is an umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Community Pantry, Covenant for Basic Needs and Burlington Holiday Program (Santa). Many residents are aware that the Holiday Program helps families during Thanksgiving and Christmas. However, some other extensions of this program help needy families throughout the year with summer camperships, back-to-school clothes and the like.

The Covenant for Basic Needs is managed by the PHP Board which works with the Burlington Clergy Association providing limited help for residents experiencing financial emergencies. The BCLC staff screen those applying for this assistance. In FY 1996, we handled requests that involved over 100 residents. This is in addition to the residents already served by the pantry.

Several residents have expended a lot of time and energy into making this program work. We would again like to make special note of the tireless efforts and dedication of Miriam Malkasian, who resigned as the chairperson of PHP after more than 15 years of volunteer service to the community. Our thanks to Mimi, members of the PHP Board and all those residents who contributed time, talent, and money to help PHP through another year.

BCLC also maintains an information and referral service to assist ANY resident with a specific social service request. Staff have assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, foster care and the like. Due to dwindling resources

and program cuts, this search has been more difficult and sometimes resources have been unavailable.

STATISTICAL NOTES

An average of over 230 residents each month receive counseling

Caseload Age Distribution (12 month period):

106 Adults (26 & Older)
15 Young Adults (18-25)
96 Adolescents & Children

Treatment Modality

217 Family Treatment
121 Adults (15 Young Adults)
96 Adolescents & Children

70 Individual Treatment
44 Adults (Parent with adolescent in family)
26 Young Adults, Adolescents & Children

24 Team Treatment
11 Adults
13 Young Adults, Adolescents & Children

56 Group Treatment
56 Adolescents

Referral Sources: 40% of our referrals came from the School Department, High School and Middle School divided evenly.

17% referred themselves to BCLC because they were already aware of our services: a majority of these self-referred clients were former clients who returned to deal with new crises or issues, and because they were happy with the services provided previously.

16% were referred by a friend/family and about 83% of these people had been clients at BCLC and recommended our services.

24% were referred by the community (police, clergy, doctor, crisis team, DMH, DSS, PTO, town nurse, court, etc.)

4% were referred from other sources
5 psychiatric hospitals
8 other therapists or mental health clinics

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of community programs. Michele Trigilio continued to coordinate the FISH and Rent-A-Kid programs. FISH volunteers provided 66 rides to local medical and social service appointments for residents in need of transportation. The Rent-A-Kid referral service received 185 requests from adult residents who wanted to hire young people to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training to graduate students from Boston University, Simmons College, Lesley Graduate School, Tufts University, Antioch University, Northeastern University and University of Massachusetts.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support. I want to especially thank Terry Bishop who resigned this year for her efforts and support of the Board.

Board members included:

Ronald MacKenzie, Chair
Thelma Iozzo, Vice-chair
Father John Crispo
Candace Gustafson
Michael Howard
Marilyn Langley
Ann McNamara
Roberta Mills
Betty Murphy
Russ Petersen

SUMMARY

The most significant change this year was the implementation of a sliding fee scale for counseling services, recommended by the Selectmen and the BCLC Board. This plan was adopted on a one-year trial basis and will be evaluated at the end of the first year. The demand for our services continues to be heavy while other resources in the area continue to diminish. Our thanks to the many in town who have supported our efforts

Respectfully submitted,

Wesley M. Simons
Executive Director

COUNCIL ON AGING



The Burlington Council on Aging was formed in September 1967, by a vote of Town Meeting. Burlington residents are appointed by the Selectmen for one and three year terms. They serve as volunteers and set Policies and Procedures to provide a fuller way of life for seniors, sixty and over.

WHERE ARE WE?

We are located in the Human Resource Center, 61 Center Street and are open Monday through Friday from 8:30 a.m. to 4:40 p.m. Office: 270-1950; Coordinator: 270-1953; Transportation and Senior Citizen Organization: 270-1951; Lunch Program 270-1952.

MONTHLY MEETINGS

The Council on Aging Board meetings are held on the first Monday of the month at the Senior Center at 5:00 p.m. Room 136. The meetings are open to all, with citizen participation encouraged.

MONTHLY BULLETIN

A free monthly informational bulletin is mailed to all persons 60 and over who have registered at the COA Office. This bulletin serves as a most valuable link between the Council and the elderly of the community. The Bulletin updates news pertaining to medical and legal issues and provides a monthly calendar of schedules and events, along with the daily lunch menu. The Burlington Senior Citizens Newsletter is also included in the mailing of the Bulletin.

SERVICES AVAILABLE

A lunchtime "Eating Together Program" operated by Minuteman Home Care is available Monday through Friday at the Senior Center providing a nutritious meal and opportunity to socialize with old and new friends. Operated by Minuteman Home Care, the nutrition program also provides home delivered meals to those residents who are homebound and in need.

In addition, Minuteman Home Care provides a wide range of supportive services to our residents designed to maintain individuals in their own homes and communities. Services include case management, in-home services, money management, nursing home prescreening, companionship and Alzheimer's services.

SHINE

Serving Health Insurance Needs of Elders, available on each Monday at the Senior Center from 12:30 p.m. - 3:30 p.m. This service is available to assist and inform elders of their rights and the availability of health benefits. Nursing home assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the Department of Elder Affairs and Minuteman Home Care.

SHARE

Availability of the SHARE (Self Help and Resource Exchange) Program. Through this program Burlington residents can purchase a package of food for $8.00 or $14.00 by performing two hours of community service each month. This package of food is worth approximately $20.00 or $30.00.

OUTREACH

The COA BOARD realizing the plight of Seniors in need, dedicated the proceeds of its Cabaret performance to Senior Outreach. The Cabaret is a musical and comedy extravaganza performed by swinging seniors.

Christmas outreach delivers lap robes and shawls, knitted and donated by Senior volunteers, to Burlington residents in local nursing homes. Also, Seniors volunteered their time to knit hats and mittens for inner city kids.

NOTARY

Assistance is now available at the Senior Center, as an extended service.

PROGRAMS AVAILABLE AT THE SENIOR CENTER

"TAI-CHI" Classes available on Tuesday and Friday mornings in eight week sessions. This program is sponsored by Harvard Community Health Plan free of charge. Registration is necessary.

ARTIST WORKSHOP on Friday mornings - select a media of your choice, with the talented assistance of a volunteer instructor.

FITNESS CLASS to shape up and stay fit with the Physical Therapist from Lahey Clinic on Monday and Wednesday mornings. Prior to the Fitness class the WEIGHT LOSS GROUP meets informally in the Arts & Crafts Room.

Quilting for beginners, intermediates and advanced students on Tuesday morning. Registration is necessary.

BINGO, one of the most popular programs, is held every Thursday afternoon, year round in the spacious Murray/Kelly Wing.

LINE DANCING on Monday for beginners and Tuesday mornings for advanced students.

ALZHEIMER'S SUPPORT GROUP

The first and third Wednesday afternoon and evening the Alzheimer's Support Group meets in Room 136, at the Senior Center, from 1:00 p.m. - 3:00 p.m. and 7:00 p.m. - 9:00 p.m. There is no charge

FUEL ASSISTANCE

Available at the COA Office from October through March in collaboration with the Emergency Fuel and Weatherization Program in Lowell, MA.

SOCIAL SERVICES

Tuesdays 10:00 a.m. - 2:00 p.m. Home visits available upon request, call the COA office for appointment - 270-1951.

GRANDPARENT INFORMATIONAL PRESENTATIONS

Support Group for Grandparents raising grandchildren. This program is in collaboration with Burlington Community Life Center, with funding provided by the Executive Office of Elder Affairs.

TRANSPORTATION

Five days a week for programs and medical appointments within the Town. Shopping every other Wednesday. Call COA office to schedule pick up.

TAX ASSISTANCE

Available FREE from February to March. Volunteers are trained and available through the AARP Tax Assistance Program.

SENIOR PROPERTY TAX PROGRAM - Eligible Seniors may reduce property taxes by offering their skills to the Town. Apply at the COA office.

COMPUTERS give the seniors at the COA the capability to bring them into the age of high-tech, thanks to Digital Equipment Corporation for the donation of a computer, printer and software.

BCAT is currently training seniors in the area of television production, in order to have informative and entertaining programs for Seniors.

PRESENTATIONS are offered free of charge on a wide array of subjects, such as Medicare, Long term Care, Nursing Homes, Wills, Health Proxies, Trusts, Power of Attorney, etc., along with experts in the field of retirement, finance reverse mortgages, etc.

CELEBRATIONS - Senior Center Open House, May: Senior Citizen Month, Senior Citizen Prom, Cabaret Variety Show, Holiday Parties, Volunteer Recognition Dinner, Summer Cookout and Games, just to name a few!

Jeanne A. Garrett, Coordinator

TREASURER/COLLECTOR REPORT

The Town completed the revaluation of Real Estate Values which is done every three years. This revaluation showed an increase in residential, commercial and industrial property values, a direct result of the continuing positive economy that has been improving for the last four years. Burlington Property Values are equal to and in some cases are greater than they were in 1988 before the recession. This is good news for residents and the Burlington economy because unemployment is low and businesses are continuing to look at Burlington as an attractive location. Commercial space is filling up to almost full capacity and Building Inspector, John Clancy reports that 802 Building Permits were issued for 1996, totaling $33,757,074 in estimated value to the Town.

This positive economic activity should continue to keep property taxes at a reasonable level based on the services that town government offers. Burlington continues to be one of the most attractive communities for education, recreation and reasonable property taxes.

Under the classification of property the Town uses two rates to allocate the taxes collected. Below is the breakdown of taxes levied for FY 1997 for the Town of Burlington:

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	37.4954%	1,254,465,995.00	11.60	14,551,805.54
Open Space	00.0000%	0.00	ERR	0.00
Commercial	47.0496%	592,849,150.00	30.80	18,259,753.82
Industrial	10.6037%	133,612,100.00	30.80	4,115,252.68
SUBTOTAL	95.1487%	1,980,927,245.00	*****	36,926,812.04
Personal	4.8513%	61,128,660.00	30.80	1,882,762.73
TOTAL	100.0000%	2,042,055,905.00	*****	38,809,574.77

The Town, through negotiations with all Unions, signed a new two year Memorandum of Agreement for Health Insurance Benefits for all Town employees, active and retired. This is significant because it defines the Carriers we will negotiate business with as well as the percentage contribution the Town and employees will pay monthly toward their Health Insurance premiums.

This Agreement helped the Town negotiate a Self-Funding Program with Blue Cross and Blue Shield for the monthly HMO and Indemnity benefits for 1997. This allows the Town to set its own rates, keeping premiums to a reasonable increase and insuring against any adverse high claims that could occur due to serious health problems.

These negotiations and funding plans enabled the Town to keep its annual premiums to below 9% with the average increase to employees less than 5%. The Town also negotiated a new life insurance contract for all active and retired employees with Reliastar/Northwestern National Life Insurance Company. This new contract reduced the Town premiums expense over two years by $32,000 and improved our Life Insurance plan for employees to allow them to purchase term life insurance benefits up to $500,000 annually at a reduced premium.

Another Benefit that improved for Town Employees was the Deferred Compensation Program. The Town went out to bid collectively with the Town of Belmont and Middlesex County to offer a new plan with National Plan Coordinators as the administrator. This plan allows the employees and myself as Treasurer to have input into the investment options available for all employees to invest their money. The program has a low expense ratio for administration of the funds and improved investment returns, and added ten additional investment funds to make this an attractive Benefit for all employees.

The following is a listing of gross and net payrolls. Included are the withholdings for the benefits and other deductions of Town Employees for the years 1992 through 1996.

	1992	1993	1994	1995	1996
GROSS PAYROLL	$30,373,189.72	$30,992,208.49	$31,816,878.42	$33,320,247.54	$35,220,025.33
WITHHOLDINGS					
Federal Tax	3,819,693.88	3,892,211.30	3,933,145.12	4,044,750.21	4,385,207.57
State Tax	1,550,604.81	1,559,255.36	1,607,167.96	1,666,238.77	1,790,076.42
County Retirement	951,265.38	972,921.95	1,015,446.30	1,108,134.24	1,161,099.51
Teachers' Retirement	793,996.28	841,764.27	887,847.75	931,324.97	1,027,938.36
Chap 32-B Health Insurance	702,696.21	620,893.63	678,214.12	739,361.57	772,768.89
Disability Insurance				2,504.71	29,349.45
Delta Dental Insurance				52,478.15	101,839.59
Credit Union	3,264,219.64	3,272,371.42	3,343,683.93	3,354,448.61	3,363,559.49
Tax Shelter Annuities	336,282.92	363,479.86	357,571.02	393,587.81	466,982.89
Deferred Comp Plans	568,931.91	582,712.35	569,723.68	717,368.54	885,398.61
Teachers' Association	99,659.57	103,101.00	111,190.55	113,539.14	115,745.96
Union Dues	84,951.50	79,832.50	83,877.00	85,505.00	87,974.35
Suspense	64,576.27	61,053.53	80,400.28	114,510.94	129,709.42
United Way	7,964.35	7,241.85	3,396.25	2,233.50	2,373.00
Life Insurance	74,744.67	89,868.20	103,103.11	108,450.22	106,114.22
FICA-Medex	111,312.75	128,698.77	150,754.84	170,046.51	189,589.64
Social Security	47,438.03	25,592.48	18,963.08	16,486.32	14,956.25
U.S.Savings Bonds	6,862.21	27,961.73	28,850.40	26,379.74	22,664.28
TOTAL WITHHOLDINGS	12,485,200.38	12,628,960.20	12,973,335.39	13,647,348.95	14,653,347.90
NET PAYROLL	17,887,989.34	18,363,248.29	18,843,543.03	19,672,898.59	20,566,677.43

The Town of Burlington Community Scholarship Foundation had another very productive year. Our Fund grew from $81,326 to $172,173 an increase of $90,847. This increase was due mainly to a bequest of $72,000 from the Estate of Harold Ellis to the Scholarship Foundation. The Foundation also raised $16,000 through holding its second Annual Telethon on October 16, 1996. This has proven to be our most successful fund raiser due to the hard work of our annual coordinator Ernie DeMartinis, Joan and Steve Miles and a host of many student and adult volunteers from the Adopt-A-Class program. Total scholarship awards in 1996 were $6,500, and since inception we have awarded $25,500 in total. The Adopt-A-Class program also increased its funding by holding more fund raisers and through increased parent and student involvement.

The Town of Burlington is the third largest member of the Middlesex County Retirement System, which is the fifth largest Retirement System out of 107 in the State. I have been a proud member of the Board of Trustees of the Retirement System for sixteen years which represents 34 Towns and 32 Districts or 66 member units. The Fund was valued at over 400 million as of 12/31/96 and services over 8,000 active and 5,000 retired employees.

I am pleased to report that we are 60% fully funded as of the 01/01/96 Actuarial Valuation reported by Coopers and Lybrand, our actuarial valuation firm. Even with the closing of the Middlesex County Hospital, Town and District assessments are only scheduled to increase 1%, which would result in a $17,000 annual assessment increase for the Town of Burlington. Legally every member unit must financially pay the continued liability of the system to pay all eligible retirees, present and future. Fortunately, the Middlesex County Retirement System has developed its own funding schedule to pay for its retirement benefits. This has resulted in only a $33,445 increase in assessments over the last five years for Burlington, a direct result of this new funding schedule approved by the Legislature and the successful management of the assets of the Middlesex County Retirement Funds which has performed in the top 20% of all retirement systems in the State over the last ten years.

The Town of Burlington continued its aggressive collection of delinquent taxes by collecting $173,323 in unpaid taxes for 1996. The Town collected $2,143,989 in Excise Tax Revenue. The Town's collection rate continued to be over 99% of all taxes levied over the previous five years and we collected over $240,000 in unpaid Tax Title accounts. The Town's investment income was $664,847 in 1996, a $169,176 increase. The Town's Free Cash continues to be healthy at an estimated balance of $1,880,000 at 12/31/96.

The Town of Burlington's future continues to be bright financially with the signing of a Purchase and Sale Agreement with Sun Micro Systems. This relocation of their Corporate Of-

fices to the Martin Marietta/RCA site in Burlington will add 1.1 million square feet of office space. The project is expected to add six million dollars in new tax revenues and add 4,000 new jobs to the economy. There are also several other large development projects proposed and over a two year period we expect to add 2,640,000 square feet of renovated and new construction space. These new projects only enhance the attractiveness of Burlington as a community to both work and live. Although the Town must fund a number of capital projects such as a new Treatment Plant, renovation of the Town Hall and Town Hall Annex, and re-constructing our School Plants and Facilities, we should be able to fund these programs through a thoughtful long-term financing program with relatively reasonable tax increase over a ten to twenty year Bond issue.

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

STAFF: Rita Arseneaux, Virginia Gallagher, Madeline Griffin, Andria O'Shea, Dorothy Pattie, Theresa Smith, Barbara Toland, Phyllis Van Wart, and Mary Whalen.

DEPARTMENT OF WEIGHTS AND MEASURES

Don't be surprised if early one Sunday morning a number of Burlington taxicabs are seen traveling back and forth on Wilmington Road. It is merely the Sealer of Weights & Measures checking the taxi meters of each of the Burlington taxicabs.

Checking taxi meters is just one class of the many weighing and measuring devices that are annually inspected by this Department. The following is a list of measuring and weighing devices checked and sealed in calendar year 1996.

Scales under 10 lbs.	16
Scales 10 to 100 lbs	97
Scales 101 to 1000 lbs	6
Gasoline and diesel pumps	192
Other devices	266

These figures represent a 3% increase over the number of units sealed the previous year.

In addition, $2,520.00 in fees collected, were turned in to the Town Treasurer. I wish to thank the people in the Town that have assisted this Department this past year.

Respectfully submitted.

Alfred D. Laing
SEALER

BOARD OF ASSESSORS

Once again, the Board of Assessors is pleased to submit its annual report for calendar year 1996.

The beginning of the year was especially busy with abatement and exemption applications due; one of the many functions of the Assessor's staff being to assist taxpayers in filing these applications. There were 514 exemption forms received, each one processed individually. Every real estate and personal property abatement application is read; and if necessary, a field review and site visit is done on the property. There were 78 real estate and 10 Personal Property abatement applications received for Fiscal Year 1996. Once a decision is made on any of the applications, an exemption or abatement is granted and a State tax form/notice is mailed. Likewise, if an exemption/abatement is denied, a denial notice is mailed to the applicant.

Also at the beginning of the year, a large motor vehicle excise commitment was received from the Registry of Motor Vehicles with ten additional small to medium commitments received periodically during the year. Since many in the community receive an excise tax bill, the bills generate a flurry of questions that are addressed by the staff. Out of approximately 25,000+ excise bills received, over 1100 require some sort of adjustment. As an example, if a car is sold, stolen, taken off the road, or the taxpayer has moved to another community or state.

Additionally, the Assessor's staff processed 619 deed transfers, inspected 866 building permits and edited and certified approximately 49 abutters' lists. Also, 672 unpaid water and sewer bills were liened against the real estate tax bills. Each unpaid water and sewer bill must be entered into the computer so that it will appear on the real estate tax bill for that particular property.

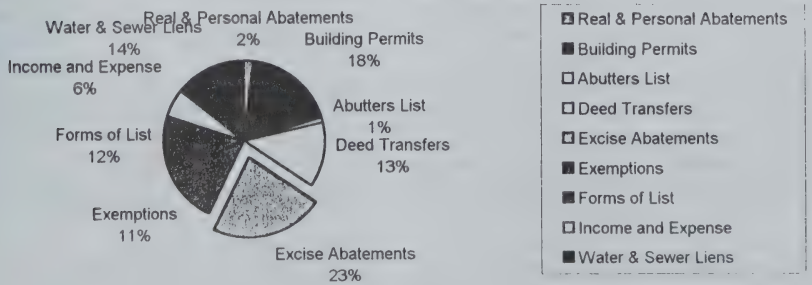
A primary function of the Assessors Office is to value all real and personal property within its community. This is a Massachusetts law and every Property, from a single family residential to a large Commercial Industrial enterprise, is valued. A great deal of information about property and marked characteristics is collected, recorded and analyzed. As an example, 278 Income and Expense Statements are mailed to Commercial and Industrial property/building owners every year, and sales information forms are mailed to every new owner of real property each month. Also, approximately 700+ Personal Property Forms of List that reflect businesses in the community were reviewed and handled individually. Computer software is a valuable tool to maintain values and assist with the multitude of calculations in the Appraiser's work.

Our new Windows 95 Software designed by Patriot Properties, Inc. of Danvers, Massachusetts has been a great success. This system was in place for the satisfactory completion of the FY 1997 revaluation. There was a slight increase in value over the last three years due to sales in both the Residential, Commercial and Industrial properties.

The year went smoothly, thanks to the administrative staff of Russell Washburn, Patricia Golden, Judith Sorensen and Rita Arseneaux. We also wish to welcome Ann Fasciano to the office staff. Since Rita preferred shorter hours, she had the opportunity to transfer to the Tax Office as part-time. Her knowledge and dedication is greatly missed.

The various documents processed by the Assessors staff are summarized in the following chart:

VARIOUS DOCUMENTS PROCESSED BY ASSESSOR'S STAFF FOR CALENDAR YEAR 1996



Respectfully submitted,

Timothy J. Cosgrove, Chairman
John W. Dillon, Vice Chairman
Neil G. Sheehan, Secretary

PLANNING BOARD



RESPONSIBILITIES

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. As required by the number of applications, the circumstances of a specific application, or the need to consider specific issues or topics, the Planning Board also holds additional special meetings.
The Board is responsible for:

1. **Current Planning:** By State law, the Board is responsible for the exercise of subdivision control law in Burlington and has, in the absence of superseding Court action, final authority regarding subdivisions and Approval Not Required plans (certification that a land division is not subject to subdivision control law). By authority delegated by Town Meeting through the Zoning Bylaw, the Board is responsible for making decisions on site plans, site plan waivers and special permits. The Planning Board also conducts public hearings and makes recommendations to Town Meeting regarding applications for changes in zoning districts and for amendments to the text of the Zoning Bylaw.
2. **Long Range Planning:** The Planning Board initiates planning studies to identify existing and future land use issues and problems and proposes courses of action to address such issues and problems. To implement the recommendations of planning studies, or in response to changes in state or federal law, the Planning Board directs the preparation of proposed amendments to the Zoning Bylaw and Planning Board Rules and Regulations, and conducts the public hearings required for adoption.

ORGANIZATION AND MEMBERSHIP

As the result of the Annual Town Elections in April 1996, Alfred D. Laing was reelected to serve a five (5) year term. In June of 1996 Mark A. Pare resigned from the Board after four (4) years of service. Jayne L. Hyde was appointed to fill the vacancy created by Member Pare's resignation.
The Planning Board's officers and committee appointments following the May 2, 1996 Board reorganization were as follows:

OFFICERS:

Paul R. Raymond	Chairman
John A. DeFrancesco	Vice-Chairman
Alfred L. Fay, Jr.	Member Clerk

MEMBERS

Alfred D. Laing
Ernest E. Covino, Jr
Peter J. Coppola
Jayne L. Hyde

COMMITTEE MEMBERSHIP:

Alfred D. Laing	representative to Tri-Town Growth Committee.
Alfred D. Laing	representative to Sign Bylaw Committee.
Jayne L. Hyde	representative to Sign Bylaw Committee.
Alfred D. Laing	representative to Sign Bylaw Committee.
Alfred D. Laing	representative to Land Use Committee.
Alfred D. Laing	representative to Land-Locked Parcel Access and Use Advisory Committee.
Alfred D. Laing	representative to the Lockheed Martin Task Force.
John A. DeFrancesco	representative to the Lockheed Martin Task Force.
John A. DeFrancesco	representative to Housing Partnership Committee.
Ernest E. Covino, Jr.	representative to Housing Partnership Committee.
Jayne L. Hyde	representative to Housing Partnership Committee.
Peter J. Coppola	representative to Recreation Commission.
Peter J. Coppola	representative to Facilities Study Committee.
Albert L. Fay, Jr.	representative to Citizens' Advisory Committee.
Paul R. Raymond	representative to Town Bike Committee.

Paul R. Raymond	Planning Board Designee to
D. Anthony Fields	North Suburban
(Planning Director)	Planning Council (of MAPC).
Jayne L. Hyde	Representative to Senior Housing Options Advisory Committee.

PLANNING BOARD SUBCOMMITTEES

Zoning, Site Plan, and Subdivision Rules and Regulations Revision Subcommittee:

John A. DeFrancesco
Ernest E. Covino, Jr.
Paul R. Raymond

Master Plan Subcommittee:

Peter J. Coppola, Chairman
Paul R. Raymond, (Alternate)
D. Anthony Fields (Staff)

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director
Melissa M. Ryan, Assistant Planner
Diane Andrade, Principal Clerk
Jane M. Richard, Recording Clerk

MAJOR PLANNING INITIATIVES IN 1996

Master Plan Activities

The Planning Board and Master Plan Committee continue to work toward the completion of the new Master Plan. State Legislation mandates the preparation of a Master Plan, and requires nine (9) elements to be incorporated into such Plan: Goals and Policies, Land Use, Economic Development, Open Space and Recreation, Natural and Cultural Resources, Transportation, Community Services and Facilities, Housing, and an Implementation Program. As 1996 comes to a close, only the Housing Element and the Implementation Program remain to be completed.

The basic philosophy behind each of the Plan elements is that the Town should encourage only the highest possible quality of development and re-development, and at the same time nurture its economic base. The plan elements to-date represent an effort to harmonize growth management and economic development in a manner which enhances the Town's quality of life and its fiscal well-being. Copies of completed documents are available for public review at the Planning Board office.

The Transportation Element reached conclusion in 1996 following lengthy debate over issues surrounding Cambridge Street, and its impact on the community. Due to the high volume of existing and projected traffic, the majority of the Committee recommended that Cambridge Street should be widened to accommodate four official lanes of traffic from Bedford Street southerly to the Woburn city line. Other aspects of the Transportation Element are being realized with recent proposals by the Massachusetts Highway Department to upgrade the intersections of Cambridge Street at Bedford Street and Bedford Street at Middlesex Turnpike. Additional recommendations are anticipated to play a major role in 1997 as the Planning Board reviews proposals to renovate several vacant and abandoned industrial properties.

The Open Space and Recreation Element and the Natural and Cultural Resources Element were completed in 1996, through the joint efforts of the Conservation Commission, the Recreation Commission, and the Master Plan Committee. The document and maps created through this joint venture will serve both the needs of the Master Plan and the needs of the Conservation and Recreation Commissions as the Town's Recreation and Open Space Plan. This document will serve to keep the Town eligible for federal and state funding for recreation activities and open space acquisition.

The combined firms of John Brown Associates and Bluestone Associates were retained by the Planning Board in September 1995 to assist in the preparation of the Community Services and Facilities Element. This effort, completed in 1996, has made a variety of recommendations regarding many municipal buildings, services, and real estate assets.

In November of 1996, the Planning Board retained the firms of John Connery Associates and Community Planning Solutions to assist in the preparation of the Housing Element. Due to the Planning Board's busy schedule with development applications, commencement of this effort will not occur until January 1997, with a completion target date of June 1997.

The Planning Board wishes to thank the dedicated core of individuals who have participated and invested time in this important town planning initiative.

Other Planning Initiatives and Activities:

Burlington continues to be a desirable location for both new businesses and residents, creating a variety of challenges for the Planning Board in achieving goals related to economic development, water supply protection, sidewalk and pedestrian enhancements, traffic management, and community character. 1996 saw the adoption of new regulations affecting the recharge area to the Town's wellfield, enabling the Town to pursue its effort to activate two new water supply wells and construct a new water treatment plant.

The proposed reuse of existing abandoned industrial properties was a major issue in 1996, and will continue to be a major consideration in 1997. Following the closure of the former General Electric facility off Middlesex Turnpike and Bedford Street by Martin Marietta (now Lockheed Martin) in 1994, the Town created a task force of representatives from various Town boards

and commissions to work with the new property owners to begin addressing issues related to the potential redevelopment of this 150 acre site. Knowing the potential buildout of the site would have a substantial impact on Burlington and the region, Town officials wanted to be proactive in addressing issues rather than waiting to react to any particular proposal that may be presented to the Town. The efforts of the task force contributed to the announcement in the fall of 1996 that Sun Micro systems would seek to establish a 1.3 million square foot office campus on this site. If successful in its proposal to house up to 4,000 employees, Sun Microsystems would become the Town's largest employer.

The Planning Board has also been involved in the review of proposals to rehabilitate or reuse three other major industrial sites. Subcommittees were created to facilitate the review of proposals involving the former M/A-Com properties along South Avenue and Middlesex Turnpike, the former Houghton Mifflin facility on Wayside Road, and a portion of the former High Voltage facility on South Bedford Street. The reoccupation of these properties has major impacts on the local economy as well as concerns over traffic management. The review of proposals involving the former M/A-Com properties and the Houghton Mifflin property will continue into 1997. A Summerfield Suites Hotel received approval to occupy a portion of the former High Voltage property at the intersection of South Bedford Street and Van de Graff Drive.

The Planning Board continues to pursue sidewalk connections and pedestrian improvements throughout Town. A joint effort with the Board of Selectmen and property owners along Middlesex Turnpike has been initiated to evaluate the options available to better coordinate traffic signals and to achieve pedestrian safety improvements in the Middlesex Turnpike corridor.

Efforts also continue toward developing "Town Center" guidelines to provide appropriate regulations and incentives for reinvestment and aesthetic enhancement by property owners around the Town Common and the retail area along Cambridge Street north of the Town Common.

Another 1996 joint initiative of the Board of Selectmen, the Planning Board, and the Burlington Business Round Table has been the development of an Internet Web Site for the purposes of economic development, as well as to provide residents with information about the Town. The web site was completed at the end of 1996, and will likely undergo modification as 1997 progresses. Residents with access to the Internet can access the Town's web site at "www.burlington.org", browse the information provided and leave messages for any Town department. This effort is among several aimed at improving customer service.

DEVELOPMENT ACTIVITY

1996 appears to be the busiest year for the Planning Board since the current record keeping system was enacted with the provision of full-time staff in 1984. There were 131 applications and requests related to land development that required a formal decision by the Planning Board to be filed. There is also a growing demand on the Board members and its staff to respond to general inquiries, complaints, preliminary review of potential projects, and site inspections of ongoing and proposed construction.

The "Trammell Crow Company's" mixed-use development, located off of Cambridge Street, originally approved in 1986, saw continued construction in 1996 related to the residential component consisting of 75 townhouse/condominium units. The construction related to this residential component is anticipated to be completed in 1997.

A portion of one of the Town's longstanding vacated sites off of South Bedford Street, known as "High Voltage", was purchased by the Summerfield Suites Development Company, who has received approval to construct a 151 suite residence inn. This is the first of this type of hotel to come to Burlington following a 1996 Zoning Bylaw text amendment allowing such hotels.

In 1996, Town Meeting approved a rezoning of property off Middlesex Turnpike and Second Avenue to a Planned Development (PD) District, requested by the Nordblom Company. The rezoning involved the creation of a mixed-use development incorporating office and retail uses. This development incorporated the demolition of one vacant office building, one underutilized building, and vacant land to create a unified development proposal encompassing 16 acres of land. By allowing for mixed uses such as restaurants and small retail and service stores within office buildings, it provides an opportunity for employees to have meals and conduct errands without having to leave the office park, contributing to the high traffic volume that exists in the Middlesex Turnpike corridor during lunch hour.)

Also in 1996, the Town approved its first rezoning petition to establish a Continuing Care (RC) District. This district was created to allow for the development of Senior Housing facilities. The first facility, sponsored by the Newton Group, is proposed to be located off of Burlington Mall Road across from the Lahey Hitchcock Clinic. This location is considered suitable because it is a transition zone between an existing residential area and a commercial area, keeping the residents of the facility in a residential location, but allowing them to be close to services that they may require.

Discussions and applications initiated in 1996 will create a new surge of commercial developments such as hotels, restaurants, and office buildings in 1997.

DEVELOPMENT APPLICATIONS

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from the Burlington Zoning Bylaw.

UNDER SUBDIVISION CONTROL LAW

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories.

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan to acknowledge that it is not subject to the full requirements of the subdivision control law.

There were thirteen "Approval Not Required" (ANR) plans filed with the Board in 1996. Ten of the requests were approved. The Board took no action on one of the requests, which was constructively approved, and one application was withdrawn and resubmitted as a subdivision. One application remains pending into 1997.

Preliminary Subdivisions

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage.

One preliminary subdivision plan was filed in 1996, by Ruping Builders, for a seven lot residential subdivision off Tinkham Avenue called "Blueberry Estates", which was approved by the Planning Board.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health.

Eight definitive subdivision plans were filed in 1996, five of which were approved, one was withdrawn, and one remains pending into 1997. Each of these concerned residential property. One residential subdivision plan filed in 1995 was approved in 1996. Two industrial subdivision plans filed in 1989 remain pending into 1996. Three industrial subdivision plans filed in 1993 remain pending into 1996. The status of the subdivision plans reviewed in 1995 is as follows:

Residentially Zoned Land
Approved

* Peter O'Brien - 2 Lots - 319 Cambridge Street
* William R. Hurynowicz - 2 Lots - 46 Francis Wyman Road
* James Patterson - 2 Lots - 78A Lexington Street
* Zermani Construction Company - 4 Lots - Off Bedford Street
* Terry McSweeney - 1 Lot - Off Bedford Street

Pending:

* Ruping Builders - 7 Lots - Off Tinkham Avenue
* James Patterson - 2 Lots - 78A Lexington Street — (Amended Subdivision Plan)

Pending:

* Northwest Park II - 6 Lots - Between Second Avenue and Middlesex Turnpike —(Nordblom Company) (Filed in 1989)
* Blanchard Park - 2 Lots - 28 Blanchard Road Associates Limited Partnership) (Filed in 1989)

Andrews Way - 2 Lots - 43 South Avenue — (M/A-COM, Inc.) (Filed in 1993)
Burbank Way - 2 Lots - 63 South Avenue — (M/A-COM, Inc.) (Filed in 1993)
Canterbury Lane - 2 Lots - 40 & 62 South Avenue — (M/A-COM, Inc.) (Filed in 1993)

UNDER THE ZONING BYLAW:

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board

reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review, depending on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

Site Plans

A formal Site Plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multidepartmental review of the proposal.

Thirteen site plan applications were filed in 1996. Three of the applications are pending into 1997, nine of the applications were approved, and one was withdrawn. Two pending applications from 1995 were approved in 1996. A discussion of some of the major projects is provided earlier in this report.

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing properties which need to implement handicapped accessibility improvements when no approved site plan is on file.

The Planning Board received thirteen requests for site plan waivers in 1996. Eleven of the requests were approved, two remain pending into 1997.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements.

The Planning Board received fourteen requests for minor engineering changes in 1996. Twelve of the requests were approved, and two remain pending into 1997.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building.

The Planning Board received six requests for insignificant changes in 1996. All six requests were approved.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- certain land uses determined to require conditional review for development throughout the town.
- certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- certain uses and site development which have the potential to adversely affect the aquifer and water resource districts.

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Twenty special permit applications were filed in 1996, of which seventeen were issued and three remain pending. One permit applied for in 1995 was issued in 1996.

CHANGES IN THE ZONING BYLAW

There are two kinds of zoning amendment actions: (1) the change of zoning district designation for one or more parcels of land (rezoning), and (2) amending the text of the Zoning Bylaw to revise the regulations governing use of property and the procedures for seeking development approval (text amendments). The Planning Board must conduct public hearings on proposed zoning amendments and make recommendations to Town Meeting. Town Meeting has the final responsibility to approve or deny a proposed zoning amendment.

Rezonings:

Eight rezoning petitions were received in 1996 by the Planning Board for public hearing and Board recommendation to Town Meeting. Three were approved by Town Meeting in 1996, and five remain pending before the January 1997 Town Meeting. The petition of the Burlington Housing Authority and The Newton Group to rezone 5.3 acres of land off Burlington Mall Road from One Family Dwelling (RO) District to Continuing

Care (RC) District, the petition of Jerome Lynch to rezone land on Winn Street from One Family Dwelling (RO) District to General Business (BG) District, and the petition of the Farmer's Exchange to rezone the property at 47 Middlesex Turnpike from General Industrial (IG) District to General Business (BG) District were approved in 1996.

Text Amendments:

The Planning Board held several public hearings on amendments to the text of the Zoning Bylaw in 1996. One of the issues that has been considered since 1995 is the creation of zoning provisions for senior housing facilities. The Senior Housing Options Advisory Committee, established in 1995, worked with the Planning Board to produce a new zoning district known as the Continuing Care (RC) District. After much review by the Planning Board, a series of text amendments were approved by Town Meeting in May of 1996 to address a variety of senior housing types.

Amendments to the Aquifer and Water Resource District bylaws were approved in 1996. This complex issue surrounding the Town's need to activate two new public water supply wells in compliance with the restrictions of the Massachusetts Department of Environmental Protection (DEP) had been under development and review for four years.

In 1996 controversial situations arouse in surrounding towns regarding adult entertainment businesses and how they are regulated within specific districts. Following determinations by the State Attorney General that communities could not entirely prohibit adult entertainment uses, the Planning Board undertook a proactive approach to developing regulations addressing adult entertainment uses in the event that such a facility ever made application to locate in Burlington. Town Meeting adopted the proposed amendments limiting such uses to the Continuous Traffic Business (BT) District at a Special Town Meeting in June 1996.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 1996, the following fees were collected:

Construction Inspection	(1)	220.00
Subdivisions	(9)	4,100.00
Approval Not Required	(13)	2,050.00
Special Permits	(20)	10,850.00
Site Plans	(13)	17,800.00
Site Plan Waivers	(13)	3,850.00
Minor Engineering Changes	(14)	3,950.00
Insignificant Changes	(6)	500.00
Rezoning	(8)	5,000.00
TOTAL FEES COLLECTED	(97)	$48,420.00

Respectfully submitted:

Paul R. Raymond, Chairman
John A. DeFrancesco, Vice Chairman
Albert L. Fay, Jr., Member Clerk
Alfred D. Laing
Peter J. Coppola
Ernest E. Covino, Jr.
Jayne L. Hyde

RECREATION DEPARTMENT

We are happy to report that 1996 was a very successful and productive year for the Recreation Department. We believe the Recreation Department helped to enhance the quality of life and increase community pride by expanding programs, improving facilities, reaching out to families and encouraging active, healthy lifestyles. The Recreation Department also made a great deal of progress during the year in long-range facilities planning.



Maintenance Director Douglas Gillingham shows off the Recreation Department's new reach body truck. Photo by Rick Karwan.

Following is a summary of Recreation Department activities and accomplishments during 1996:

- Recreation Department staff members helped to complete the Town's Open Space & Recreation Plan Update. The Plan was approved by the State, which makes Burlington eligible to apply for State and Federal funds for acquisition and development of land for conservation and recreation purposes.
- The Recreation Commission approved a 5-year action plan for improving Burlington's outdoor recreation and athletic facilities.
- Several improvement projects were undertaken by the Recreation Department in 1996
 - The Francis Wyman School baseball field was relocated and upgraded.
 - The Rahanis Park tennis courts were repaved.
 - The Simonds Park wading pool was refurbished.
 - Improvement projects were completed at Regan Park and Wildmere Playground.
 - New fencing and a new spiral slide were installed at Simonds Park.



Recreation Department bike trips were very popular during the summer of 1996. Photo by Rick Karwan.

 - Playground equipment was installed at Francis Wyman School.
 - Enlargement and refurbishment of Brush Field was begun.
- In order to encourage active living and healthy lifestyles, the Recreation Department greatly expanded fitness opportunities during the past year. New aerobics classes and fitness testing were added for adults, and several new fitness programs were offered for young people.
- The Recreation Department's most popular programs and events (based on numbers of participants) were: Burlington Pride Day, summer band concerts, adult softball, youth basketball, gymnastics, Camp Simonds, trips and tours, adult fitness classes, and pre-school programs.
- Many new activities were added including the following: Camp Kaleidoscope (ages 5 and 6); Club Rec (grades 1 - 3); Playing Pals (ages 2 and 3); Fit Kids (ages 4 and 5); The World of Magic (grades 1 - 5); children's concert; and Country Two-Step Dancing (adults).
- The Recreation Department was able to expand recreational opportunities for Burlington residents by collaborating with other agencies and businesses such as the Burlington School Department, Strike One Sports & Fitness Complex, World of Health Recreation & Fitness Center, Mad Maggies Health & Racquet Club, and the Burlington Players.



Recreation Department tennis lessons attract young people of all ages and abilities. Photo by Rick Karwan.

- More than 200 volunteers helped the Recreation Department during the past year, and we have decided to highlight the work of one of them as an example of the wonderful contributions that volunteers make to the community. George Holey, Jr. has contributed his time, money, and expertise to help the Town with stocking of the Mill Pond Reservoir and developing guidelines for fishing at the Reservoir. The success of this venture is due in large part to George's efforts. The Recreation Department is fortunate to have many volunteers like George Holey.
- One of the Town's most efficient and dedicated employees, Natalie Gillingham, retired as the Recreation Department's principal clerk in September. Fortunately, Natalie has agreed to work part-time. We would be lost without her. We are pleased to report that the Recreation Department's part-time clerk, Nancy Pondelli, was promoted to the principal clerk position.



Refreshments at reasonable prices were available throughout the spring and summer at The Grandstand at Simonds Park. Photo by Rick Karwan.

- Long-time Commissioner, Mark Sherwood, was elected Chairman of the Recreation Commission in April, succeeding Phil Gallagher, who provided outstanding leadership for the Board during his tenure. In the annual Town elections, Ed Schuler was reelected to the Commission for his third consecutive term.
- A Burlington individual, Jack Ferren, and a Burlington agency, Burlington Cable Access Television (BCAT), were honored by the Massachusetts Recreation & Park Association at the MRPA State Conference in December. Ferren and Sarah Twiss, Director of BCAT, each received a special Citation plaque for outstanding contributions to Burlington Recreation Department and the Town of Burlington. Congratulations to Jack and BCAT for helping to make Burlington a better place in which to live and work.

We have many people, organizations, and businesses to thank for the Recreation Department's accomplishments in 1996. We are aware of no other municipal recreation department which receives as much support from the community as Burlington Recreation Department. There is not space enough to mention all of the individuals and groups that assisted during the past year, but we would like to list the major contributors:

The Burlington. taxpayers
Recreation Department volunteers
The Trust of Marshall Simonds
Burlington Knights of Columbus
Outback Steakhouse
Wyndham Garden Hotel
50/50 Video
Lockheed-Martin Corporation
Burlington Firefighters
Burlington Police Patrolmen
Burlington Police Command Officers
Burlington Cable Access Television (BCAT)
Burlington Community Life Center
Burlington Rotary Club
Mother-to-Mother Organization
Burlington Junior Women's Club
Crossroads Shopping Center
Burlington Mall
Keene Carpet
Burlington Board of Health
Burlington Lions Club
John J. Gulde Insurance
Somerset Savings Bank
Building 19-1/2
Burlington Swim & Tennis Club
People Helping People



There is more than one way to beat the summer heat. This unique water slide was set up by the Recreation Department's gymnastics staff. Photo by Rick Karwan.

Community support and a highly dedicated staff have made Burlington's Recreation Department one of the very best municipal recreation departments in Massachusetts. We are proud of the Recreation Department's accomplishments in 1996 and look forward to the challenges that the new year is sure to bring.

Respectfully,
Donald Roberts, Director of Recreation
Douglas Gillingham,
Director of Maintenance
For the Recreation Commissioners:
Mark Sherwood, Chairman
Edward Schuler, Vice Chairman
Phillip Gallagher, Past Chairman
John Vanella,
School Department Representative
Peter Coppola,
Planning Board Representative

BOARD OF HEALTH



Standing left to right: Douglas Hyde; James Dion, Chairman; Edward Weiner, Ph.D.; and Robert Hogan. Seated left to right: Jane Richard, Vice-Chairman; and Linda DiPrimio, recording clerk

HEALTH AGENT/SANITARIAN

I hereby submit my annual report as Board of Health Agent/ Sanitarian for the year 1996

INSPECTIONS	
Food Establishments	586
Housing	63
Public Swimming Pools	26
Septic Systems, Drainage	105
Occupancy Permits	66
Animals/Kennels	4
Tanning Salons	4
Nuisances, Illegal Dumping, Investigations	183

COMPLAINTS	
Food Service	71
Miscellaneous	155

OTHER	
District Court Hearings	5
Special Sampling/Testing	14

During the year meetings were held with contractors, architects, restaurant owners, and facility managers to review plans for renovation and construction of food establishments. Ten (10) establishments were constructed or renovated during 1996. Plan review also included subdivisions, site plans, special permits, sewage/drainage permits, septic systems, and plumbing code variances.

Another successful rabies clinic was held on March 16, 1996 at the Department of Public Works Highway Garage, allowing residents to have their pets vaccinated and licensed at the same time. A "Pooper Scooper By-law" was enacted which requires pet owners to clean up after their animals.

Licenses and permits issued included the following: food establishments (restaurants, retail markets, cafeterias), mobile vendors, drainlayers, septage haulers, kennels, public swimming pools, keeping of animals and fowl, sewer, wells, drainage, septic system installer and tanning salons. Additional duties included the dissemination of health information. I attended a total of 22 seminars on public health topics.

I wish to thank the members of the Board of Health for their support during the year and, again, I look forward to working with and for the Town of Burlington.

Respectfully submitted,

Brian A. Lockard, C.H.O., R.S.
Health Agent/Sanitarian

ENVIRONMENTAL ENGINEER

An important duty of the Environmental Engineer is to administer and enforce the "Control of Toxic and Hazardous Materials" bylaw. This bylaw requires local businesses to register their hazardous materials annually with the Board of Health. During 1996, 103 facilities registered their chemical inventories with the Town. Of these facilities, 27 were found to maintain toxic or hazardous materials in excess of the minimum reporting requirements established by the federal Emergency Planning and Community Right to Know Act and were consequently identified as SARA Title III facilities. As part of these duties, I have also completed 140 compliance inspections in order to verify chemical inventories and to review on-site storage and handling practices.

Additional related activities have included monitoring the assessment and remediation of local contamination sites. These efforts have involved the review of 47 environmental studies as well as numerous consultations with state and federal agencies and private consultants. I responded to 17 incidents involving the release or discovery of hazardous materials. I also investigated 11 environmental complaints related to indoor air quality, asbestos, and the abandonment of hazardous materials.

During 1996, I reviewed 66 site plans, special permits, minor engineering changes, and stormwater pollution prevention plans. The purpose of these reviews is to promote aquifer protection and to ensure the proper storage of hazardous materials.

In 1996, the Board of Health celebrated the eleventh anniversary of the Household Hazardous Waste Collection program

by sponsoring two successful collections. A total of 802 households participated in these events. As part of this effort, the Board of Health also expanded efforts to have municipal departments dispose of obsolete and unwanted chemicals during each collection. In an effort to promote public health, the Board of Health has also established a hazardous waste collection program for local small businesses. The intent of this program is to use the buying power of the Town to decrease the cost of disposal for small businesses. The Board of Health believes that by creating a cost savings for business we can promote the safe and expeditious disposal of hazardous waste which will make the community a safer place. The disposal program is modeled after the existing Household Hazardous Waste Collection program. Using this method we have estimated that the average business may be able to decrease its hazardous waste disposal cost by approximately 30% to 40%. Each company that participates in the program is responsible for the cost of disposing of these materials. Ten local facilities participated in the inaugural collection held in conjunction with the 1996 fall Household Hazardous Waste Collection.

An additional initiative implemented by the Environmental Engineer has been a detailed environmental as well as health and safety assessment of the local school system. This effort included a thorough review of all local schools for asbestos containing materials as well as the re-activation of the Asbestos Management Plan originally adopted in 1989. As part of this effort, the condition of the asbestos present at each public school is inspected and monitored on a semi-annual basis to ensure the proper maintenance of these materials. Each school was also surveyed for chemical usage and activities that may adversely impact indoor air quality or create unnecessary hazards. During this process emphasis was placed on identifying and recommending the removal of all extremely toxic or hazardous chemicals. In addition, the Board of Health directed the repair and recalibration of all chemical fume hoods utilized by the High School Science Department as well as the proper venting of all ceramic kilns utilized by the School Department.

A final initiative implemented in 1996 was the establishment of a Pollution Prevention and Compliance Assistance Forum for local business. The purpose of this program is to promote communication between the business and regulatory communities. The seminars are educational and informative in nature. The intent of the seminars has been to create a non-confrontational setting which allows the regulatory community to discuss compliance issues with the business community. We believe that by educating the business community and promoting the compliance assistance programs offered by the regulatory agencies we will be able to realize improved chemical handling which will benefit the well being of local residents. This program has been well received by the local business community and has also been adopted as a model program by the Massachusetts Department of Environmental Protection for implementation throughout the Commonwealth.

I would like to thank the members of the Board of Health for their support during the year and to encourage all Burlington residents to contact me should they have any environmental concerns.

Respectfully Submitted,

Todd H. Dresser
Environmental Engineer

PUBLIC HEALTH NURSE

I hereby submit my report as Public Health Nurse for the year ending December 31, 1996. A summary of programs and services follow:

IN-HOME SERVICES	90
OFFICE SERVICES:	
WELL ELDERLY CLINIC	527
TUESDAY MORNING WALK-IN CLINIC	1,846
THURSDAY EVENING WALK-IN CLINIC	271
COMMUNICABLE DISEASE FOLLOW-UP	491
BLOOD PRESSURE SCREENING	2,186
BLOOD SUGAR SCREENING	240
CHOLESTEROL SCREENING	135
HEALTH/NUTRITION COUNSELING	2,157
IMMUNIZATIONS - Polio, MMR, DPt, Td, HIB, Hep B)	473
IMMUNIZATION - (flu)	1,710
IMMUNIZATION - (Pneumonia)	186
LEAD POISONING BLOOD TESTING	13
MANTOUX SKIN TESTING FOR TUBERCULOSIS	207
MORBIDITY	229
WEIGHT MONITORING	453

ADDITIONAL PROGRAMS

CPR, EMPLOYEES	15
EMPLOYEE HEALTH DAY	9
EMT - HEPATITIS "B" EDUCATION	45
HEPATITIS "B" 6th GRADE IMMUNIZATION	693
PHYSICAL FITNESS , RECREATION DEPARTMENT	32
SENIOR CITIZEN NUTRITION EDUCATION	75
SENIOR CITIZEN STRESS MANAGEMENT	28

Thank you to Board of Health members and staff; and to each volunteer who has assisted with programs, for their continuing cooperation and support with Public Health programs for Burlington residents and employees.

Respectfully submitted,

Judith E. Baggs, RN
Public Health Nurse

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Burlington consisting of mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project participates as a component of the State's Vector Control Plan to prevent Eastern Equine Encephalitis (EEE)

Above average precipitation levels through the winter, spring and summer reversed a cycle of low mosquito activity caused by the previous year's drought. The risk of EEE remained low.

The objectives of the survey program are to identify and describe mosquito habitats, to quantify changes in larval and adult mosquito populations, and to provide documentation to support control programs. Adult mosquito populations are monitored regularly at four trap sites in the City. The Project participated in a survey with the Harvard School of Public Health to determine the prevalence of deer ticks in the region. A two year study was completed this year on the relationship between the invasive aquatic plant, water chestnuts, and an increase in the population of some permanent water mosquito species.

The larval mosquito control program relies on the non-toxic larvicides, Bti (Bacillus thurinqiensis var. israelensis) and Altosid. An April helicopter application applied Bti to 132 wetland acres at the Vine Brook Swamp. Field crews applied Altosid by hand or Bti using truck mounted and portable sprayers to 10.2 wetland acres when high densities of mosquito larvae were found breeding in stagnant water.

Adult mosquito control consisted of spraying 3,081 acres at night using truck mounted aerosol sprayers when survey traps indicated high populations of nuisance mosquitoes. The Project uses a formulation of resmethrin to control adult mosquitoes.

The objective of the ditch maintenance program is to remove debris from existing ditches in order to provide a clear channel through wetlands for runoff from storm water or melting snow. Project crews maintained a ditch adjacent to Locust St.

The Project's public education program is designed to develop an awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases.

FINANCIAL STATEMENT

Balance as of July 1, 1995		$4,539.79
Appropriation For Fiscal Year 1996		$19,425.00
Expenditures For Fiscal Year 1996		
Facilities & Administration Charge		$4,730.78
Services		
Adult Mosquito Surveillance	$1,633.78	
Wetland Surveillance	$1,286.62	
Larval Mosquito Control		
Spring Helicopter Bti Appl.	$1,500.60	
Ground Bti/Altosid Applications	$2,202.10	
Adult Mosquito Control	$2,742.48	
Ditch Maintenance	$8,514.81	
Other Direct Costs	$236.76	
Total Cost of Services		$18,117.15
Total Costs		$22,847.93
Balance as of 6/30/1996		$1,116.86

Respectfully Submitted,

David M. Henley, Superintendent

TOBACCO CONTROL PROGRAM



The Burlington Board of Health Tobacco Control Program completed its final year in the original grant through the 25 cent tax on cigarettes. We will be applying this year for additional funding to carry on our work. I am happy to report that Middlesex County has the lowest number of smokers in the state!

This year as in the past,we will continue to focus on youth access to tobacco products through inspections and compliance checks. We are promoting smokefree businesses through advertising in our local paper. We will continue to educate the public on the dangers of tobacco use through sponsorship of commu-

nity events such as Winterfest, DARE Day and Pride Day. We sent 10 Burlington soccer players to a New England Revolution clinic in August to hear athletes talk about the dangers of smoking. The Burlington Community Collaborative for Tobacco Education, Prevention and Cessation brought together many community agencies for the second annual Quick Quit Clinic.This event, held two days after the American Cancer Society's Great American Smokeout, provides information in a "one-stop shopping" atmosphere and is intended to support those who have just quit and those who are thinking about quitting.

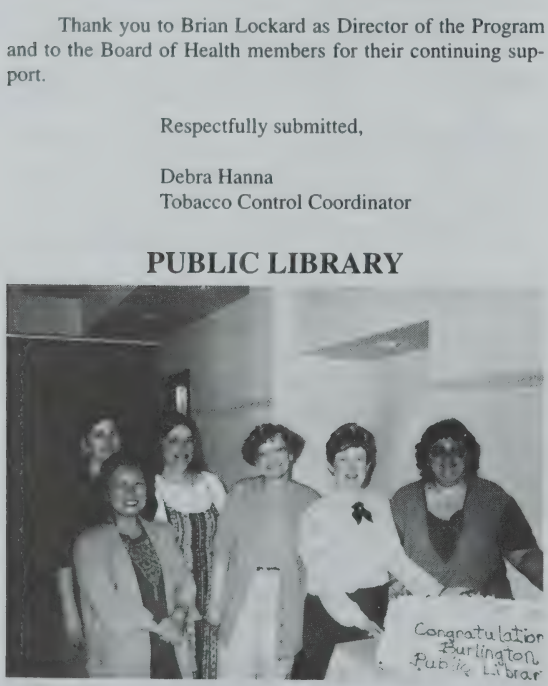
We welcome residents to become involved in our program by volunteering for events or by joining the Burlington Community Collaborative. Please feel free to call me at 270-1957 or stop by the Board of Health office for more information.

Thank you to Brian Lockard as Director of the Program and to the Board of Health members for their continuing support.

Respectfully submitted,

Debra Hanna
Tobacco Control Coordinator

PUBLIC LIBRARY



Library supporters prepare for the Birthday Celebration. Left to right: Jane Calo, Shirley Fong, Dottie Sykes, Anna Papalegis, Marcia Rich and trustee Ruth Yannetti.

INTRODUCTION

1996 was the first calendar year spent entirely in the new facility. The collection grew 8.5%; circulation increased 20.0% and there were large increases in the use of other services. The library was able to meet demands with the addition of two positions totaling 30 hours. New technologies were introduced, often funded through grant money. Both Friends groups and the Furniture and Fund Raising Committees were active and the volunteer program grew considerably. Long-time children's librarian Sandy Hoyt retired.

The Burlington Public Library offers: books, magazines and newspapers, including large print; reference help; audio and videocassette tapes; circulating children's CD-ROMs; compact discs; puppets; puzzles; museum passes and special activities. A library card is free; hours are Monday-Thursday, 10-9; Friday, 10-6; Saturday, 10-5 and Sunday, 1-5. The library is closed weekends mid-June to mid-September and on state and federal holidays throughout the year. Special library events and schedule changes are announced in local newspapers, on B-CAT and on the library's homepage at http://www.burlington.org/library. There are two public photocopiers and a pay telephone. A public typewriter and four meeting rooms may be reserved for use during library hours.

The library is an on-line member of the Merrimack Valley Library Consortium, which includes 47 public and high school libraries in northeastern Massachusetts. The library and Consortium's catalog can be read at Internet address http :// www.mvlc.org/.

When the library doesn't own materials a borrower needs, the items can usually be obtained from another library via fax or the interlibrary delivery system.

The library also offers an extensive selection of federal and Massachusetts tax forms and is a collection point for People Helping People, a local emergency assistance organization.

The library is at 22 Sears St., just off the Town Common behind the Police Station. The library's phone number is 270-1690; commonly used extensions include: 225 for reference and



Friends of the Library Secretary June Todaro and Jim Owens relax a moment during "An Evening of Wine Tasting."

interlibrary loan; 229 for circulation, including reserves and renewals; 230 for museum passes; 233 for children's services and 223 to reserve a meeting room; if a recording comes on, callers should leave a message.

ONGOING PROGRAMS AND SPECIAL ACTIVITIES

REFERENCE

Maureen Saltzman joined the reference staff in September.

Two CD-ROM workstations purchased with grant funds were added in spring. They access two encyclopedias, a map directory, magazine articles, *Bartlett 's Familiar Quotations* and several literary criticism tools. Two more Consortium terminals were added; the Consortium now provides access to a full text periodical database and nongraphical Internet. The technical services department finished its recataloging of literary criticism titles so that all materials about the same author are now together.

CHILDREN'S SERVICES

Library programs were offered to the public at large and to schools and groups, such as the Scouts. Programs stress enjoyment of good books and preschool programs promote reading readiness skills.

Ellysa Stern Cahoy joined the staff as children's librarian in early September.

CD-ROMs for children began circulating in March and have been very popular. A CD-ROM station for public use, purchased with grant funds, became available in the spring.

The Summer Reading Club, 'Put a * in Your Life: Read!' was part of the statewide program. The 1996 Club began with a spectacular kick-off party, which drew around 800 people. Seven hundred children participated in the Club; events through the summer included a variety of performers, storytimes and the Second Annual Pet Parade. Thirty children participated in the library's Sixth Annual Overnight. Nursery schools came for programs and library tours, holiday parties and other special events were held.

YOUNG ADULT SERVICES

Five Young Adults attended a workshop and then practiced puppetry before performing their show to overflow audiences at the Summer Reading Club Kickoff Party. Two hundred people joined the Young Adult division of the Summer Reading Club. Tours for 264 sixth graders introduced them to the more extensive reference tools and collections they will use as they progress through school.

LIBRARY/SCHOOL COOPERATION

The Tenth Annual Authorfest was held in April. This event is co-sponsored by the library, the two Friends groups, the school PTO's and the Burlington Educational Enrichment Program (BEEP). It provides the opportunity for residents of all ages to hear and meet with authors and illustrators at both the library and the schools and adds copies of their materials to local collections.

Library staff spoke at schools 20 times and 10 tours or special programs for school groups were held in the library. Materials on the school summer reading lists were much more accessible due to better communication and a longer time frame.

FRIENDS ORGANIZATIONS AND LIBRARY COMMITTEES

The Friends of the Children's Room sponsored a Spring Flea Market and a Fall Craft and Bake Sale as fund raisers. The proceeds are used for the Discovery Museum pass and special children's performances and events, including Authorfest. In addition, the Friends of the Children's Room hosted a Farewell Open House for retiring children's librarian Sandy Hoyt, an Ice Cream Social and participated in Pride Day.

The Friends of the Library sponsored two speaker programs, spring and fall book sales and monthly book discussions. They have assumed a more prominent role in fund raising for the library, co-sponsored the library's first wine tasting, which drew 150 people, and sold canvas book bags and pins. The group wrote bylaws and filed incorporation papers. They again donated the Aquarium pass and microfilm of the local newspapers.

The Furniture Committee chose sofas, lounge chairs and small tables for the magazine area on the second floor and began the process of selecting directional signs for the building. Members of the committee at the end of 1996 included Karen Cooper, Shari Lynn Ellis, Rose-Marie Fionda, Wendy Hovey, Linda Lewis, Marcia Rich and Peg Wilson.

The Fund Raising Committee held a variety of activities throughout the year, including a mailing, a birthday party for the



Trustee Wendy Hovey (left) and Friends of the Children's Room President Lee Sylvester flank retiring Children's Librarian Sandy Hoyt at her Farewell Open House.

library which kicked off the Birthday Club, a Wine Tasting and the Holiday Fund Raising Tree. Over $2,500 was raised to benefit the collection and the new endowment fund. Members of



Amy Goober and daughter Samantha enjoy books and puzzles in the children's area. Photo by Karwan.

the Committee at the end of 1996 included Mary Lou Binnall, Naomi Bronstein, Jane Calo, Shirley Fong, Marcia Rich, Amy Warfield and Ruth Yannetti.

Both Friends organizations and the two committees welcome new members.

OTHER

A variety of displays and exhibits were offered throughout the year.

'Food for Fines' took place in December, with goods going to People Helping People; the library was also a drop-off point for overcoats for the Mass. Coalition for the Homeless that month.

Through grants, the library procured new study tables and chairs for the second floor; a new phone system which allows library users to access departments directly, keeps the library quieter and saves staff time; and two computers for administrative tasks.

A bulletin board policy was approved and hiring and evaluation procedures developed.

STAFF AND SUPPORTERS

STAFF (as of 12/31/96)

Full-time:	
Director	Marcia A. Rich
Assistant Director	Elizabeth Owens
Reference Librarian	Ann Cameron
Children's Librarian	Ellysa S. Cahoy
Circulation Supervisor	Debra Hindes
Part-time:	
Technical Services Librarian	Lucile Liu
Technical Services & Circulation Technicians	Sarita Hegde, AnnMarie McMakin and Janet Zahora
Technical Service Aide	Nancy Blutt
Reference Technicians	Brita Flemming and Maureen Saltzman
Circulation Aides	Candy Ralto and Malini Venkatachalam Substitutes: Carol Johnson, Anna Papalegis, Barbara Perrault, Joanne Schmidt
Children's Technicians	Heidi Jacobe and Cara Thissell
Young Adult & Children's Technician	Marnie Smith
Principal Clerk	Gerri Gaffey
Library Board Clerk	Pamela Jorgensen
Pages	Jennifer Baylor, Marsha Botros, Shirley Hecht, Yvonne Kenney, Jennifer Ross, Melissa Stephan and Robert Wood

To develop their skills and keep abreast of changes in the library field, staff and trustees participated in area and state meetings.

VOLUNTEERS

Volunteers averaged 80 hours a month assistance to the staff. They helped by preparing materials for children's activities and to go on shelf, stamping date due cards, shelving items, typing new materials lists and other tasks. Volunteers this year included: Daniel Barker; Bobby Berlet; Anna Brundige; Tony Daneu; Ruth Davis; Ginny Day; Joe DeTurris; Brian Durkin; Carol Fownes; Andres Fuentes; George Garland; Rory Gillis; Mary Graham; Florence Gravina; Mark Hansford; Mohini Haran; Colleen Hennessey; Heather Jacobe; Vandna Jain; Josephine Lepore; Rose Magliozzi; Andres Makarem; Gloria Massi; Scott Murray; Jacqui Riley; Dottie St. Aubin; Malvina Shea; Susan Shen; Dottie Sykes and Aruna Varshney.



Jennifer Cummings looks over her choices in the Young Adult fiction area. Photo by Karwan.

CONTRIBUTORS/SUPPORTERS

The library is very fortunate to have a great many people who have helped it in some way during the year. With apologies to anyone whose name was missed or misspelled, they are: Samir Agarwal; Jennifer Albert; Frances Alicata; American Association of University Women; Au Bon Pain; Deborah and Warren Baer; John and Antonette Baia; Linda Baker-Bojarczuk; Frank Baxter; Barnes & Noble; Jen Baylor; Bean & Bagel Cafe; a friend of Carter Benjamin; Lauren Bergeron; Bharathakalai School of Dance; Mary Lou Binnall; Erika Bojarczuk; Boston Beer Works; Boston Federal Savings Bank; Boston Songwriters Workshop; Marsha Botros; Bowl-A-Way Lanes; Boxford Town Library; Dorothy Broeg; Naomi Bronstein; Building 19 1/2; Burger King; Margaret Burke; B-CAT; Burlington Cold Cut Center; Burlington Community Scholarship Foundation; Burlington Council on Aging; Burlington Garden Club; Burlington Girl Scout Leaders; Burlington High School Athletic Dept.; Burlington Jade; Burlington Junior Women's Club; Burlington Marriott; Burlington Players; Burlington Police Dept., especially Officers Paul Anderson and Gerry Crocker and Lieutenant Al Sciuto; Busa Wine & Spirits, Burlington and Lexington; Sarah Cadarette; Jane Calo; Terry Caplan; Captain Pizza; Cask & Flagon; Edie Cavicchi; Challenge Group; Jennifer Chang; Parama Chattopadhyay; Elliot and Lauren Chikofsky; June Collins; Community Connections Phone Books; Leora Connors; Karen Cooper; Janet Coppola; Libby Dabrowski; Paula Doherty; Domino's Pizza; Dunkin' Donuts; Shari Lynn Ellis; Charles Ellsworth; Edie Entwistle; Jean Fahey; Dr. Garry Feldman; Karen Ferber; Ellen Ferguson; Dr. Arthur Fertman; 50/50 Video/ Video Thunder; Rose-Marie Fionda; Shirley and Conrad Fong; Fox Hill School Students; Elaine Freeman- Miller; the Friends of the Burlington Public Library and their supporters; the Friends of the Children's Room and their supporters; Eliana and Pamela Fuentes; Bob Gallagher; Peter Ghio; Shannon Gilmartin; Given-Erwin Florists; Anup Goel; Anne Grenier; Cathryn Griffith; Hair Specialist; Mark Hansford; Valerie Harper; Susan Harrigan; the Hartling Family; Shara and Sonika Hegde; Debra Hindes; Marilyn Hine; Holt Educational Supplies; Houghton Mifflin Co.; Wendy and Peter Hovey; Dennis Jackson; Heather, Heidi and Robert Jacobe; Judith Jango-Cohen; Bethan, Hillary and Suzette Jones; George Judge; Rick Karwan; LaCascia's; J. Lally; Kate Landry; Learning Express; Becky LeBlanc; Carol, Jonathan and Robert Lee; Taormina Lepore; Pat Leverone; Linda Lewis; Lions Club; Mancini Sheet Metal; Manion's Star Market; Market Basket, Burlington; Masaryk Club; James Matthew; McDonald's; Atty. James Melchionna; Mercantile Bank; Merrimack Valley Home Learners; Julie Michutka; Bret and Jean-Ann Mirkel; Pat Mullin; Atty. Charles A. Murphy; Multiple Sclerosis Support Group; Desiree Namery; National Amusement; New England Advisory Group; Carol and David O'Hearn; One Stop Entertainment Center; David Owen; Betty Owens; Jackie Pagarello; Papa Gino's; Anna and Henry Papalegis; Lauren Pavares; Alice Pedersen; the family and friends of Laura Perrie; Marilyn Pohl; Billie Porter; Bill Portnoy; a friend of Douglas Purdy; Kab Rabinowitz; Dick Radtke; Raytheon; the library reference staff, especially Brita Flemming; Fred Reidy; Stephanie Richardson; the Riggs Family; Larry Rittenberg; Roadway Package Service of Billerica; Jim Round; SDI Associates; Maureen Saltzman; Joanne Schmidt; Scoops; Sears; SecureHorizons; Showcase Cinema, Woburn; Martha Simmons; Marnie Smith; Small Planet Bar & Grill; Sons of Italy; Staples; Melissa Stephan; Ann Steinbach; Stop & Shop, Woburn; Kevin Sullivan; Sun Luck; Kristen, Lee and Will Sylvester; TCBY; Martha Tagliaferro; Cara Thissell; Shaun Tirrell; June Todaro; TOPS; Cynthia Tollen; Evelyn Treveff; Victoria Station; Video Village; the family and friends of Anne Wallace; Amy, Larry and Libby Warfield; White Hen Pantry; Peg Wilson; Woburn District Court Community Restitution Probation Program; Laurie Wolk-Shea; Bob Wong; Robert Wood; Ruth Yannetti; the YA Club; David and Rebecca Zahora; Tom Ziobro; and several contributors/supporters who asked to remain anonymous.

COLLECTION CHANGES

MATERIALS ADDED TO THE COLLECTION

Books

Adult	Children's	Total
4,136	3,158	7,294

Non-Print

Adult	Children's	Total
924	408	1,332

MATERIALS WITHDRAWN FROM THE COLLECTION

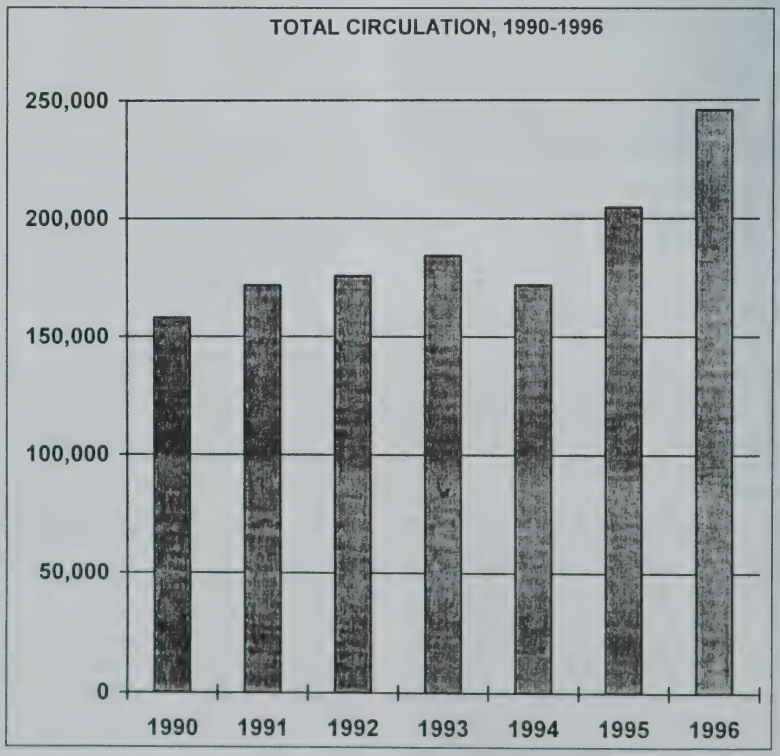
Books

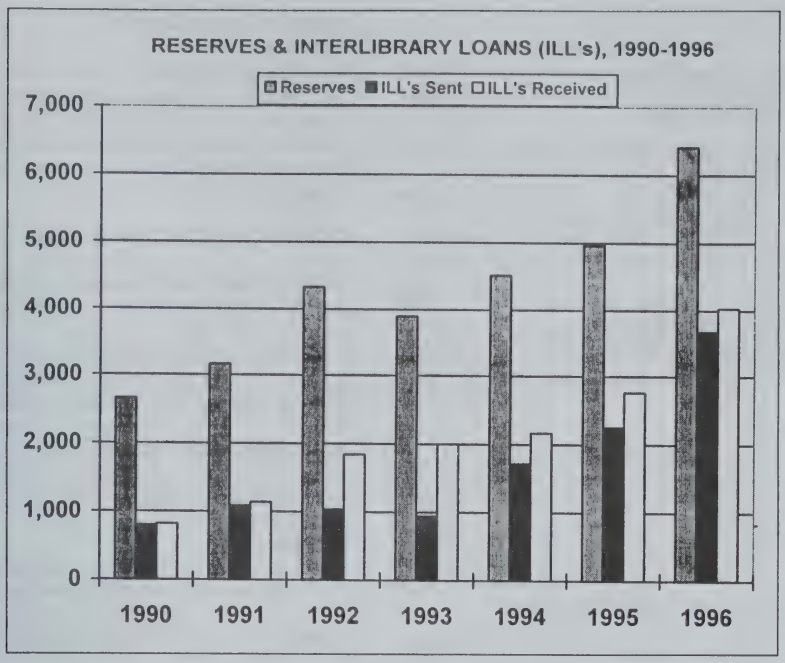
Adult	Children's	Total
1,359	808	2,167

Non-Print

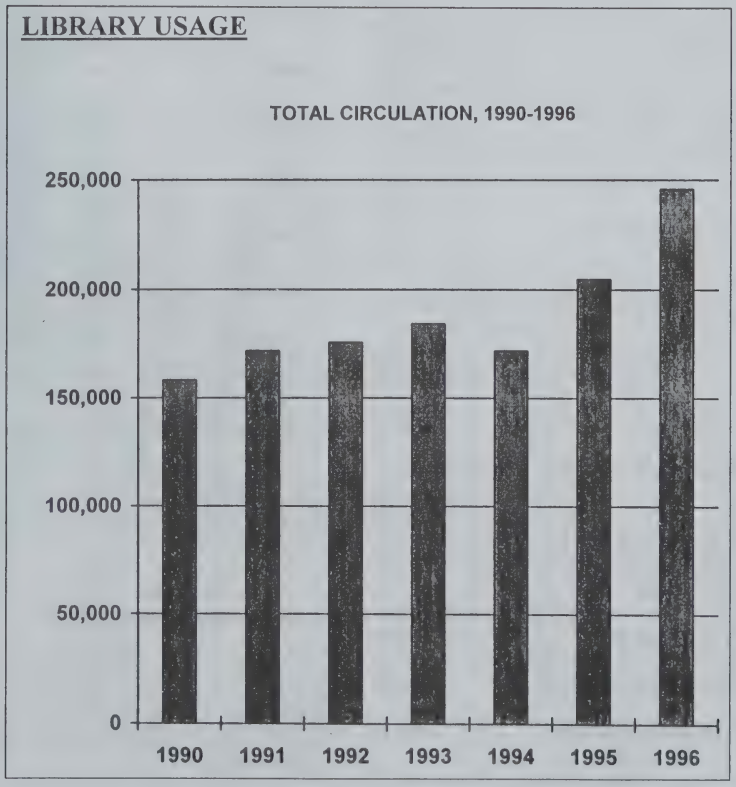
Adult	Children's	Total
89	117	206

Items in Collection 12/31/95	73,918
Items Added 1996	8,626
Items Withdrawn 1996	2,373
ITEMS IN COLLECTION 12/31/96	80,171 (+8.5%)





LIBRARY USAGE



Non-Fiction	
Adult Non-Fiction, including Young Adult, Paperbacks and Large Type	34,514
Children's Non-Fiction, all ages, and Parents Shelf	23,216
Non-Fiction Total	57,730
Fiction	
Adult Fiction, including Paperbacks and Large Type	35,400
Young Adult Fiction, including Paperbacks	5,662
Children's Fiction, all ages, and Paperbacks	65,586
Fiction Total	106,648
Periodicals	
Adult	6,763
Children's and Young Adult	717
Periodicals Total	7,480
PRINT TOTAL	171,858
NON-PRINT/MULTIMEDIA CIRCULATION	
Videocassettes	
Adult	28,239
Children's and Young Adult	16,733
Videocassette Total	44,972
Audiocassettes	
Adult	8,250
Young Adult	100
Children's	1,388
Audiocassette Total	9,738
CD's	
Adult	4,683
Children's	528
CD Total	5,211
Other Non-Print/Multimedia Circulation	
Museum Passes	1,082
Young Adult Book & Cassette Kits	42
Children's Book & Cassette Kits	1,465
Children's Book & Record Kits	25
Children's CD-ROMs	1,563
Children's Puzzles, Puppets and Toys	3,997
Kits	757
Other Non-Print/Multimedia Total	8,931
NON-PRINT/MULTIMEDIA TOTAL	**68,852**

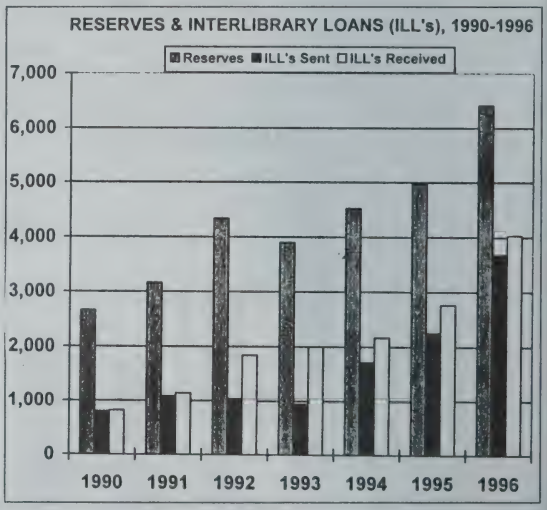
OTHER CIRCULATION

Misc. Circulation (odd formats and interlibrary loans with format codes which Burlington didn't use)	928
Loans to other libraries in MVLC	3,480
Interlibrary loans to libraries outside of MVLC	200
Interlibrary loans for Burlington users from libraries outside of MVLC	500
OTHER CIRCULATION TOTAL	**5,108**

TOTAL CIRCULATION, ALL FORMATS
245,818 (+20.0%)

NEW BORROWERS REGISTERED	**1,945 (-9.8%)**
TOTAL REGISTERED BORROWERS	**20,509**
RESERVES PLACED	**6,409 (+29.0%)**

INTERLIBRARY LOAN	
Materials Borrowed	4,028 (+45.8%)
Materials Loaned	3,680 (+63.5%)



CHILDREN'S PROGRAMMING	
Programs	236
Participants	4,234
ADULT PROGRAMMING	
Programs	14
Participants	281
USE OF MEETING ROOMS	691

FINANCIAL DATA

FY96

Library Budget	$563 ,944

Portion Of Town Budget	1.09%
Budget Funds Returned To Town	$2,960 (0.5%)

CALENDAR 1995

Funds Returned To Library Accounts (lost materials and cards, donations for books)	$3,528
Fund Raising Income Held By Town	$926
Fines Returned To Town	$5,121

CONCLUSION

Many ingredients are necessary for a community to have a good library. Among the most important of these is community support. I would like to thank the Friends of the Library and the Friends of the Children's Room for their help and support, both moral and financial; the many businesses, organizations and individuals listed who donated time, money, equipment or materials; town officials and other town departments for their cooperation; Town Meeting Members for their continued support for library services; the trustees for the time and energy they devote to their tasks; and the staff for being there when they are needed.

Respectfully submitted,

Marcia A. Rich
Library Director

BOARD OF LIBRARY TRUSTEES



Left to right, rear: Ruth Ann Yannetti (Vice-Chairman), Mary Lou Binnall, Edith F. Entwistle. Front: Wendy Jo Hovey, Gene J. Rossi (Chairman), Dr. Richard S. Lewis

In 1996, the Board saw the departure of two long-term members, Julie Michutka and Timothy Braceland. In April, the Town elected two new members to the Board, Wendy Jo Hovey and Edith Entwistle.

The Board took advantage of the new expanded Library and moved its monthly meeting from the second floor administrative area to a larger conference room on the first floor. This move allows more space for public attendance and for easier access from the rear of the building after Library operating hours.

Unfortunately in 1996, Library construction issues remained. Potentially destructive rainwater, which was penetrating the building around windows and gutter systems, was remedied through the use of Library Construction Grant monies until a resolution can be reached between the Town and other parties involved.

The Board, realizing that the Library's policies were in need of updating, launched a continuous program to deal with this issue. The Board initiated this program by adopting its own Meeting Bylaws.

Shortly after assuming her position on the Board, Trustee Edith Entwistle began writing in the local weekly newspaper. Her column, which appear frequently, are informative in letting the public become aware of various Library functions, operations and special events. I wish her well in this endeavor and hope it continues well into the future.

I would like to take this opportunity to thank all those who worked to make the Library run smoothly, as it did this past year; to the Library personnel. the volunteers, the two "Friends" groups, other Town officials and department heads and especially those who presented gifts to the Library. Finally, I would like to thank my colleagues on the Board for their support and who gave of their time and effort on various Board Subcommittees, and for their efforts on Library fund raising events. I find this hard work on the part of the Trustees especially commendable since the Board of Library Trustees is the only elected Town Board that remains uncompensated

TRUST FUNDS

The Library enjoys the benefits of gifts given by the individuals listed below which are held in trust by the Town. Individuals or groups may support the Library in this manner by establishing their own fund, through the Town Treasurer, with a minimum gift of 1,000 dollars.

	Gift	Purpose	Bal.12/31/96
David Simonds (Est. 1892)	$1,000	Books and Papers	$1,997.81
Cora McIntire (Est. 1941)	$1,000	Childrens Books for ages 9-12	$1,045.24
Henry A. Manning (Est. 1977)	$500	Books	$1.358.12

Dutifully submitted,

Gene J. Rossi, Chairman

HISTORICAL COMMISSION

The Burlington Historical Commission celebrated its thirtieth anniversary this year. It was established by Town Meeting on June 18, 1966 under Article 20. The first members of the five member Commission were: Robert M. Perry, Chairman, Vora Merrigan, Elizabeth Lowther, Charles Cassassa and Gladys Little. This Commission was established, as the article states: "for the preservation, promotion and development of the historical assets of the Town". The Commission over the years has strived to meet these goals.

A task of the Commission is to inventory Burlington's historical assets. That is, to list and gather information on the old houses was undertaken and buildings, fifty years and older. We must organize historical documents, histories or any historical information and objects that can be found. Including old photographs, newspaper articles, museum objects, books, census, vital records, etc.

It has been ten years since we took inventory of old houses and it needs to be updated. The Massachusetts Historical Commission has town inventories computerized. Our goal is to combine our inventory with theirs; however, this requires updated information. Perhaps we will realize this goal in the coming year.

The Town Bicentennial will be celebrated in 1999. It is generating more interest in local history. We would like to work closer with our Public Library to develop our historical sources and have more information available to the public. Throughout the past year we have made an effort to meet the growing demands for historical activities. The following list of events proves that it has been a productive year.

The Historical Museum

Two interesting exhibits were offered to the public in 1996. The first was an African Art exhibit of paintings, sculpture, weaving, carving, dye-printing, and exotic imaging with natural insect coloring. This collection of African art was loaned to the Museum by a local gentleman, Dante Gramolini, who spent several years working in Africa. The haunting beauty of this display was very well received by all who attended.

The second exhibit was the RCA exhibit. It was very special to many local people who had worked for Burlington's unique RCA research facility. Operating for thirty years as a special laboratory for unusual research projects for the Military and other governmental agencies, it helped to spark the creation of other businesses along Route 128. Photographs of the RCA activities were displayed and a reception was held for former RCA workers and their families. The reception was a success thanks to Chairperson, Pauline Keans. The Museum was open to the public three nights a week through the spring and summer. The members who made this possible were Norman Biggart, James Ashworth, and Joao DeMelo.

Museum Inventory

Burlington High School student, Anuj Srivastava, has started a great and useful project for our Museum, by starting to place our museum inventory into the modern day world of the computer. This will assist those who work in the Museum and at the same time provide answers to the public's many questions.

Museum Contribution

Our thanks to Police Chief William Soda and his wife Deborah for the gift of an old school desk with an ink well desktop and a front mounted seat with iron base legs. The gift will be a welcome addition to the 200 year old West School.

Museum Maintenance

A new roof was put on the Museum this year. The weather vane is being repaired and will be replaced in the Spring. The basement is in the process of being cleaned out after water seeped in following a heavy rainfall. Thanks to Mr. Rittenberg, the Assistant Town Administrator, Doug Gillingham, Director of Maintenance, and Pete Peters, Town Engineer, who worked together to have the roof replaced. They have been most cooperative in maintaining the building.

1996 School Activities

Second Grade classes made a historical tour of the town and visited the West School.

The West School also hosted its fourth Halloween Open House for ghosts, goblins, witches, and their parents. Francis Wyman's art teacher, Ann Marie DeAngelis and her students had decorated the West School for this annual event. The remaining copies of the Historic Tour of Burlington were given out as well as commentary by Annee L'Heureux on the history of the school. Thanks to Norman Biggart, Annee L'Heureux and family, Toni Faria, and Joyce Fay for a productive and enjoyable evening.

The sophomore graduating class of 1999, Burlington's Bicentennial Year, toured historic sites in October accompanied by their history teachers, Jeff Hoyt and Bob Costa. Their efforts made the field trip possible. Historical booklets were handed out again this year thanks to David Owen, Town Administrator, who had the booklets printed for this purpose. Again, Norman Biggart, Jim Ashworth, Annee L'Heureux, Toni Faria and Joyce Fay supported the field trip.

The Francis Wyman House Fire

On November 26, 1996, a fire at the Francis Wyman House caused serious damage. The house is over 300 years old and is the oldest house in Burlington. The Francis Wyman Association solicited the assistance of the Society for the Preservation of New England Antiquities, the Massachusetts Historical Commission, the Burlington Historical Commission and The Town

Administrator, David Owen. The Historical Commission is working closely with Francis Wyman Association and the Town to save one of the few historical examples of early American architecture left in Burlington. We hope that the house will be renovated by 1999, our Town Bicentennial year.

An Article will appear on the January 1997, Warrant for Town Meeting to raise and appropriate funds to assist the Francis Wyman Association to obtain architectural services for developing a restoration plan for the Francis Wyman House.

Burlington Cable Access Television

BCAT cameramen visited the West School, the Old Cemetery, and the Museum to video tape a record of the sites for the Bicentennial program.

Changes and New Appointments

It is with regret that we bid farewell to the Commission's Chairperson of eleven years, Pauline Keans. She contributed endless time and labor to the Historical Commission. Her work and dedication guided the Board for many years. We extend our best wishes and sincerely hope she will continue her interest in historical activities.

Joao DeMelo was a very beneficial member of the Commission and contributed many hours of work as well as ideas to further the goals of the Commission.

We welcome the new members appointed in September, Joyce Fay and Antoinette Faria.

Respectfully Submitted,

Norman Biggart and James Ashworth
Co Chairmen

SCHOOL DEPARTMENT

SCHOOL COMMITTEE



Seated left to right: Student Representative Patrice Vamivcakes, Chair Christine Monaco, John L. Vanella. Standing left to right: Thomas F. Murphy, Jr., Stephen A. Nelson, Vice Chair John E. Fogelberg.

	Term Expires
Christine M. Monaco, Chairperson 18 Corcoran Road	1998
John E. Fogelberg, Vice Chairman 214 Winn Street	1997
John L. Vanella 8 Pearson Circle	1999
Thomas F. Murphy, Jr. 3 Lexington Street	1998
Stephen A. Nelson 25 Fairfax Street	1999

The Regular meetings of the School Committee are held in the School Committee room, Open Space A, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

Robert M. Neely	BA, University of California MA University of California MBA, Boston College

Assistant Superintendent for Business and Finance

James L. Picone	BS, Salem State College MA, Suffolk University Ed.D., Boston College

Assistant Superintendent for Curriculum and Instruction

Avalin Green	AB, Middlebury College M.Ed., University of Virginia Ph.D., University of Pennsylvania

Director of Pupil Services

J. Kevin Foley	BS, Boston University M.Ed., Northeastern University

Supervisor of Attendance

Monica J. Curtin	BA, Villa Maria College M.Ed., Salem State College

Burlington High School Administration

Maynard M. Suffredini, Jr. Principal	BS, Boston State College M.Ed., Boston State College C.A.G.S., Northeastern University Ed.D., Boston College
Otto M. Contardi Associate Principal	BS, Northeastern University M.Ed., Northeastern University
Samuel F. Gualtieri Associate Principal	BA, Middlebury College M.Ed., Salem State College C.A.G.S., Northeastern University

Marshall Simonds Middle School

Richard J. Connors Principal	BS, Salem State College M.Ed., Boston University

Elementary Schools

Richard J. Benowitz, Principal Fox Hill School	BS, Temple University M.Ed., Boston University
Paul A. Cabral, Principal Wildwood School	BS, Salem State College M.Ed., Salem State College
Robert L. Teel, Principal Memorial School	BA U Mass/Boston M.Ed., Boston State College
Stephen E. Preston, Principal Pine Glen School	BS, Salem State College M.Ed., Northeastern University

SCHOOL COMMITTEE

Once again the Burlington School Department enjoyed an eventful year. The early months of 1996 were spent ensuring the timely completion of the Francis Wyman Elementary School. The building was finished on schedule and it is beautiful. The Francis Wyman, formerly a middle school, was closed in 1981. After extensive renovations at a cost of approximately $6 million, the building was reopened for grades k-5 in September of

1996. Fifty-eight percent reimbursement from state funding is expected over the life of the bond.

In conjunction with the Francis Wyman opening, the elementary redistricting plan, unveiled last year, went into effect in September. The transition was remarkably smooth and the School Committee greatly appreciates the efforts of parents, PTO officers and members, and staff for paving the way for this change.

Both the reopening of the Francis Wyman School and the redistricting plan were major pieces of the solution to overcrowding and program inequities that developed over the years at the elementary level. With these changes our elementary schools now enjoy space and program equity. There are still many capital improvements needed in the long-term plan, but the bulk of the change has been accomplished.

Also this past year, the School Committee negotiated an exciting new contract with the Burlington Educators' Association. It is a contract which provides dramatic positive change in the delivery of education in Burlington. The new contract calls for a 188 day work year, an increase of a full week. Additionally, the instruction time at the high school level was increased by 15 minutes a day which translates into another full week of class time.

The extra time was negotiated in response to a clear desire on the part of parents for more time for their children in the classroom and in response to a clear mandate by the state that a minimum of 900 instructional hours be spent on core curriculum for children in grades K to 8 and a minimum of 990 instructional hours be spent on core curriculum for every student in grades 9 through 12. Our teachers, professionalism and commitment to providing high quality education is obvious by their vote to ratify this contract. The lengthening of the school year and continuing curriculum review and revision in every subject area are evidence of the progress being made in our schools.

In May of 1996, Town Meeting generously approved the funding for the school budget, including the new teacher's contract, in the amount of $22,399,278. Town Meeting also approved several warrant articles to fund badly needed capital improvements. One-third of the high school roof is being repaired with the intention to complete the whole project over three years. All of the windows at Pine Glen School are in the process of being replaced. (Memorial School Windows were replaced last year and, hopefully, Fox Hill will be next.) Other capital items funded were the repair and/or replacement of steam pipes, chimneys and the walls around them, and gym floors.

In April, Steve Nelson, former chairman of the Ways & Means subcommittee for schools, was elected to the School Committee to fill the seat vacated by Thomas F. Murphy, Jr. Tom left the Committee to devote more time to his demanding profession. We wish him well.

Many thanks for another successful year to our devoted staff of teachers, instructional assistants, nurses, and cafeteria workers for their day-to-day interaction with our youngsters. Thanks to our clerical workers and custodians for keeping everything running smoothly and to our administrators for overseeing the whole operation. Special thanks to our student representative to the board, Patty Vamivakas, and to our secretary, Joan Corrao.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE
Christine M. Monaco, Chairperson
John E. Fogelberg, Vice Chairperson
Thomas F. Murphy, Jr.
Stephen A. Nelson
John L. Vanella

SUPERINTENDENT OF SCHOOLS

The School Department enjoyed a good year with the opening of the newly renovated Francis Wyman School in September. With its brightly colored hallways and classrooms and its sparkling exterior, the new school provides the ideal environment for teaching and learning.

The other elementary schools have also had major improvements during the past few years. The new windows at Memorial and Pine Glen schools along with other improvements add a fresh look to those schools. Along with the new gym floors at Marshall Simonds and the appropriation of $120,000 to repair portions of the high school roof, the new renovations have greatly improved the educational environment for our students.

Teachers and staff have continued to review and revise portions of the curriculum during the past year. The mathematics committee will complete its work by the end of the year, a world languages committee is in the midst of reviewing that curriculum, while the science committee began its work in September. By continually reviewing and revising our curricula, the school department is able to offer a modern program of studies that reflects the most recent educational research..

In November the School Committee approved a five-year technology plan. The plan calls for computer labs in every school and four computers in every classroom along with the necessary wiring to connect every classroom to the Internet. Additional staff to support the new technology and computer training for the entire staff was also recommended. Although the estimated cost of the plan was approximately $5.4 million, additional computers and wiring are necessary to educate our students for the twenty-first century.

The 1996-97 school year will be different from previous ones in that the calendar was expanded by five days to become one of the longest school years in the Commonwealth. The additional five days, along with the addition of 15 minutes to the high school day, provide our children with more academics than ever before.

We are very pleased to have the following new professional staff members: Teachers - High School: Matthew Carr, Amy Dahlin, David Green, Theresa Miller, Patricia Nolan, Timothy Utton, and Elizabeth Whitehouse. Elementary Schools: Ruth McCall, Christine Sheppard, Abby Pettee, Kerry Hennessy, Eden Banner, Kathy Gregory, Richard Roccapriore, and Kimberly Mooney

Instructional Assistants - Heidi Melanson and Lisa Fabbri at the elementary level. Permanent Substitutes - Karen Lehman and Janice Forrest both at the Marshall Simonds Middle School.

Respectfully submitted,

Robert Neely
Superintendent of Schools

CURRICULUM AND INSTRUCTION

Burlington's educational programs from kindergarten through grade twelve are being reviewed and revised in light of the new Massachusetts Curriculum Frameworks. State standards have been established in the areas of mathematics, science and English/language arts. Currently the standards in history and the social sciences are undergoing revision. The state standards continue to inform the work of the curriculum committees in Burlington.

All Burlington students in grades 4, 8 and 10 will participate in the Massachusetts Comprehensive Assessment System testing in the spring of 1998. The Massachusetts tests will be based on the Massachusetts Frameworks, making it important for school programs to be aligned with the standards established by the frameworks. Curriculum committees in the areas of mathematics and science are working to ensure that programs in these areas prepare students for the April 1997 tryouts of the MCAS test questions.

The World Languages Framework calls for languages to be taught at the elementary level. World languages will be a part of the MCAS testing program for grades 4, 8 and 10 in the year 2000. Burlington's World Languages Committee continues to investigate world language programs for the elementary level. Burlington's current world language program begins at the sixth grade. To meet Massachusetts standards, Burlington's program will need to begin in the early elementary grades in the near future.

A five year technology master plan for the Burlington Public Schools was completed in December 1996 and submitted to the State for approval. The five phase plan focuses on the integration of technology for student learning in all areas. The plan details the systematic growth of computer capacity for classrooms and laboratories and the expanded uses of technology for research and presentation. The plan includes a schedule of professional development for teachers, the uses of technology for school management, and technology for linking school, home and community. A detailed budget is part of each phase of the plan. Some funding will be provided by the State and help is anticipated from the federal level. The successful implementation of the plan will also require aggressive local efforts to acquire funding.

The K-12 physical education program is being reviewed to ensure alignment with new national standards and with research connecting physical education/health and wellness. The committee anticipates a close alignment of the physical education and health programs with an eye to activities and understandings that lead to lifelong programs of fitness.

The K-12 school health program continues to receive support through grants from the Department of Public Health and the Department of Education. In addition, the Burlington Schools have a number of partnerships with Lahey Hitchcock Clinic which provide Health Adventures, a weekend, career oriented program for middle school students, and support for middle and high school programs designed to prevent teen dating violence.

Burlington students and programs at all levels of the system were recognized in 1996 for excellence. Students received gold and silver key awards in the Boston Globe Scholastic Art Awards judging. Burlington students were selected for participation in regional and State band and chorus events. Middle school teams were winners in the Odyssey of the Mind competition. Two high school seniors won National Council of Teachers of English Achievement Awards and the 1996 edition of Collab received a gold medal in the Columbia Scholastic Press Association contest.

During summer 1996, students in grades K-12 participated in the first whole school Summer Reading Program. The program was a cooperative effort by the Burlington Public Schools and the Burlington Public Library. Teachers, students, parents and library professionals participated in the design of the program and worked together to provide materials and incentives for readers.

Burlington elementary students continue to have the opportunity to participate in the Summer Writing Workshop Program. The thirty young writers in the summer 1996 program celebrated with a reading of their work at Barnes and Noble bookstore in November. Middle school students have the opportunity to increase their summer learning by participating in the Middle School Enrichment Program.

Multiple ways to assess student learning are being studied at all levels. Administrators participated in summer workshops on alternative assessment; faculty and staff have participated in similar workshops throughout the year,

Staff development for teachers is designed to support changes in curriculum, instruction and assessment. The educational uses of technology and of alternative assessment were the topics of many of the year's staff development offerings.

Respectfully submitted,

Avalin Green, Ph.D.
Assistant Superintendent
for Curriculum and Instruction

BURLINGTON HIGH SCHOOL

New regulations from the Department of Education have had an impact at Burlington High School. With the added time requirements for all students, it is now mandatory for each student to enroll in an academic program with no less than 990 hours throughout the school year. This in itself has created an increase in class sizes across all academic departments. In addition to this change, graduation requirements have been modified and will be implemented beginning September 1997. Newly adopted graduation requirements are listed below:

4	years English
4	years Math
3	years Science
31/2	years Social Studies
2	years World Languages
1	year Computer Technology
4	years Physical Education

Also, with the start of the new school year in September 1996, the length of the school year for faculty was increased by five days, and the total length of the school day at the high school was increased by fifteen minutes. Students are now required to be in school from 7:30 a.m. until 2:00 p.m. each day. All changes pertaining to academic requirements and length of the school day and school year are in response to the D.O.E. regulations specifically dealing with student time and learning and length of school year.

With an ever-increasing senior staff, retirements are occurring. This past year was marked by several retirements of veteran teachers. In June, after many years of dedicated service to the youth of Burlington and significant hard work and commitment to the Burlington Public Schools, the following people retired: Mr. Albert Wilde, Guidance Department; Mr. John Cloherty and Mrs. Priscilla Hopkins, English Department; Mr. Victor Loukas and Mr. Richard Roche, Social Studies Department; Mr. John Hayes, Media Department; and Mr. Arnold Levine, Math Department. New personnel were hired to fill the positions vacated through retirements. New to our staff are Mrs. Theresa Miller, Guidance Department; Ms. Amy Dahlin and Ms. Elizabeth Whitehouse, English Department; Mr. Matthew Carr and Mr. David Green, Social Studies Department; Mr. Timothy Utton, Media Department; and Mrs. Patricia Nolan, part-time, World Languages Department. Also, after several years of dedicated service, Mr. Roger Aspinall resigned his position as permanent substitute to accept a position with the Providence, Rhode Island, Police Department.

Since 1993 our High School Council has been an effective group reviewing regulations and recommending policies and programs for our high school plans. Members of the Council for the 1996-1997 school year enjoining the Principal were: Mr. Jason Suffredini, student member; Mr. Raymond Lang and Mr. C. David Luther, faculty members; Mrs. Ann Cummings, Mrs. Maria DiTucci and Mrs. Marilyn Langley, parent representatives; and Mr. John Mooney and Mr. James Molinari, community representatives. During this past year, the School Council has focused upon the expanded involvement of the PTSO, initiating school-to-career programs and reviewing DOE regulations and program development. Each member has worked hard to ensure for the initiating and planning of quality programs at Burlington High School.

Overall, students are provided with a vast array of educational opportunities at Burlington High School. Student performance continues to reflect achievement and growth and with much success for our students. We will continue to work for our students in providing a challenging educational program with extensive opportunities for all.

Respectfully submitted,

Dr. Maynard M. Suffredini, Jr.
Principal

ART DEPARTMENT

Burlington High School art students again received honors in the state Scholastic Art Exhibition. Steven Yavanian, Class of '96, received a Gold Medal in the National Scholastic Art Exhibition at the Corcoran Museum of Art in Washington, DC Peter Mohan, '96, was the recipient of a Silver Medal. Ms. Sullivan and Mr. Young were members of the Scholastic Advisory Board.

In the spring of 1996 the Department produced its twenty-third annual "Exhibition." Over 1,000 pieces of work were exhibited in the library and main lobby.

Juniors Mary Coppola and Mark Delaney were selected to represent Burlington High at the ninth annual Art All-State Festival at the Worcester Art Museum. Burlington High was again a site for the regional interviews for the festival. All-State is jointly sponsored by the museum, the Massachusetts Art Educa-

tion Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education.

The Department continues to host visitors from the New England area interested in implementing computers in their art curriculum. With Mr. Lovell from the Music Department, Ms. Sullivan completed instruction of an in-service "Technology in the Arts" course for arts teachers from Revere Public Schools. Ms. Sullivan and Mr. Young conducted an MTA workshop on technology in the art curriculum.

Ms. Sullivan and Ms. Panciera from the English Department served as advisors to Collab, which received accolades from the community and a Gold Medal (the highest award) from the Columbia Scholastic Press. Mr. Little continued to be involved with the Student Council, Factathalon, Science Olympiad and the School Climate Committee. Mr. Guadagno again served as the ninth grade interdisciplinary coordinator.

Graduating students were accepted at Mass College of Art, UMass Dartmouth, RISD, Syracuse University, Boston University and the School of Art at the University of Hartford.

Respectfully submitted,

Philip E. Young
English Department Head

ENGLISH DEPARTMENT

John Cloherty and Priscilla Hopkins retired in June after 65 years of combined service to the students of Burlington High School. John taught a variety of English courses and coached baseball for many years. Priscilla founded the creative writing program and was one of the first to use computers as a tool to teach writing.

Amy Dahlin and Elizabeth Whitehouse joined the English Department in September. Selected from among 150 applicants for the positions, they bring excellent backgrounds and enthusiasm to the classroom.

Two members of the class of 1997 received the prestigious National Council Teachers of English writing awards. Chad Parmet and Matthew Tikonoff were rated among the best young writers in the country. The NCTE also commended the English Department for its writing curriculum.

Collab, the literary/arts magazine, received a gold medal, the highest possible award, from Columbia University's Scholastic Press Association. The judges remarked that our magazine contained "an amazing amount of quality fiction and narrative essays for a high school publication." Advisors Carla Panciera and Lorraine Sullivan, along with the editors and staff, deserve praise and gratitude for creating this wonderful publication which showcases the considerable talents of our student writers and artists.

The implementation of the state's education reform law continues as the focus for the department and high school this year. Accordingly, the staff is studying the newly drafted language arts framework and planning to adapt our current program, where necessary, to the new guidelines.

Respectfully submitted,

Robert W. Casey,
English Department Head

WORLD LANGUAGES DEPARTMENT

In the 1996/97 school year, approximately six hundred and sixty students study foreign languages at the High School. This represents almost seventy percent of the school population. Spanish, French, Italian and Latin may be studied in a five year sequence. German may be studied for four. German is not offered at the Middle School level.

The Department members participated in a hands-on computer training seminar at the High School. Our office is now connected to "MacSchool." In the future, we will be part of the Internet and will also be able to send and receive international E-mail. We will expand our computer use in each classroom, as financial support permits.

In May, Mr. Helmut Beck arrived with his students from Hockenheim, Germany. This visit marked the 20th anniversary of our Exchange Program with Germany. In October, Mr. Doyle spoke at the Goethe Institute in Boston regarding our successful program.

The Language Clubs remain an integral and viable part of our extra-curricular activities. In March, they organized special activities at school for World Language Week.

In September, Mrs. Patricia Nolan joined our staff as a part-time Spanish teacher.

Respectfully submitted,

Mr. Edward A. Doyle, Chairman

HEALTH RESOURCE CENTER

During 1996 Burlington Public Schools Health Resource Center continued to expand programming within the schools and throughout the community. Health education programs were implemented to target students, staff and the community. We worked with local, state and national organizations to continue to develop and expand our health education programs through-

out Burlington Public Schools.

Healthy Heart Week was started at Burlington High School this year. The program included a week of interdisciplinary activities targeted at students and staff on the importance of cardiovascular health. Educational programs were on topics such as: nutrition, exercise, tobacco use and other drugs. More than 900 people participated in these activities and a variety of community organizations got involved in supporting the program.

In the fall of 1996, the *Health Adventures* pilot program began. Burlington Public Schools was selected by the American Hospital Association as one of the national pilot-sites. The focus of the program is: empowerment of middle school age youth with special educational and emotional needs. The goal of this program is to encourage these youths to value their education while exploring careers. The program is also targeted to promote collaboration between the schools, hospital and local community on these issues.

The *I'm In Charge* and *Celebrate Cultural Diversity* programs were also continued as part of the overall elementary health education program this year. Pre-school and elementary parents were invited to a community health forum on *Childhood Safety* in the Spring which dealt with issues such as parenting, stress and violence prevention.

Health education staff development programs were expanded for Burlington Public Schools teachers during 1996. An interdisciplinary approach toward learning and teaching health was emphasized. Some of these programs included such topics as cancer, asthma, death and grief.

1996's community-wide health forums were targeted to educate parents, teachers and the public on a variety of health issues. These open forums offer a community approach toward health education, prevention and awareness. This year's community health forums focused on AIDS, parenting and mid-life health issues.

This was the second year the Health Resource Center participated in the Burlington community-wide *Tobacco Education, Prevention and Cessation* program. Our smokeout program, both within the schools and through our partnership with the community, has gained recognition by the American Cancer Society this year. 1996's smokeout program included numerous students from our middle school and high school who helped plan as well as host the week of activities.

At the 1996 statewide Massachusetts Prevention conference, the Health Resource Center was invited to present some of our program efforts. Presentations included: (1) *Strategic Planning for Prevention Programs (2) Data Use in Planning Tobacco Education Programs for Schools and the Community* as well as *(3) I'm In Charge* joint collaboration for elementary health education.

The Health Resource Center produced a number of local health education television programs in our efforts to provide health education to the public. Our programs included topic areas such as: AIDS, asthma and mid-life health issues. In addition, the Health Resource Center was the featured guest on the television program *Teens and Tobacco* hosted by the Governor's Alliance Against Drugs.

Funding for the Health Resource Center and our programs is made possible from the following grants: *Drug Free Schools, Health Protection and Safe Schools.* Most recently we were awarded the Harvard Pilgrim *Health Care Foundation Community Partnership* grant which will focus our efforts on violence prevention throughout 1997. We are most grateful for all of these funding sources which allow us to provide health education programs to the students, staff and community of Burlington.

Respectfully submitted,

Sharon Ruff, M.P.H.
Health Coordinator

MATHEMATICS DEPARTMENT

The Mathematics Department continues to meet the needs of all student levels. This is accomplished by offering a wide variety of courses ranging from Advance Placement courses such as Calculus and Computers to Basic Skills courses in Computers and Math.

The Computer Programming and the Software courses such as Lotus and P.C. Works continue to be popular. This year we have added the programming course "C" and will have "C++" as a course.

The Math League team had another successful year, finishing first in our League for the third straight year. The Coaches are Jean Saxe and Marlin Kagan. The teams in our league are Woburn, Stoneham, Wakefield, Somerville, Austin Prep, Bedford, and Lowell. Four of the seniors have already received early acceptance to MIT (2), Harvard, and Brown.

Grants from "Best Bet" and Hewlett Packard have enabled us to provide Graphic Calculators to our A.P. classes.

A number of curriculums have been updated with technology incorporated.

Respectfully Submitted,

James P. Curtin
Math Department Head

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities.

This past June, Mr. Albert Wilde retired from his position as Guidance Counselor at Burlington High School after twenty-eight years of dedicated service to the students and families of Burlington. Mrs. Theresa Miller, who recently received a Master Degree in Counseling from Boston College, has assumed the Guidance Counselor position vacated by Mr. Wilde's retirement.

The Guidance Department hosted representatives from 81 colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school.

The 1996 Burlington High School Scholarship Program produced positive results. One hundred eighty four donors contributed to the 1996 program. Scholarships, totaling $177,850.00 were distributed to 284 recipients. Our deepest gratitude is extended to the local individuals, civic groups and business organizations who contributed to the scholarship program.

Since 1988, two thousand one hundred fifty-one scholarships totaling $1,512,490.00 have been awarded to the graduates of Burlington High School.

The following is a profile of the Class of 1996:

Size of Class:	220 students
Number of Students Continuing Education:	207 or 94% of Class
Number of Students Seeking Employment:	10 or 5% of Class
Number of Students Entering Military Service:	3 or 1% of Class

Continuing Education Information:

Four Year Baccalaureate Programs:	168 or 76% of Class
Four Year Public Institutions:	67 or 30% of Class
Four Year Private Institutions:	101 or 46% of Class
Two Year Associate Degree Programs:	31 or 15% of Class
Two Year Public Institutions:	21 or 10% of Class
Two Year Private Institutions:	10 or 5% of Class
Educational/Vocational Non-Degree Programs:	8 or 3% of Class

1996 SAT Test Summary:

200 students tested our of a Class of 220 students or 91%

1996 SAT I Mean Scores: Verbal: 516 Math: 516

SAT I Cumulative Percentages (% of Students scoring in a given range):

	Verbal	Math
Above 700	4%	4%
Above 650	12%	11%
Above 600	21%	22%
Above 550	36%	40%
Above 500	54%	56%
Above 450	78%	75%

No. of Scores in a Given Range

	Verbal	Math
750-800	4	2
700-749	4	6
650-699	16	13
600-649	18	23
550-599	30	35
500-549	35	32
450-499	49	39
400-449	23	25
	179	175

SAT II (Mean Scores):

Writing:	575	Literature:	540
Math Level I:	596	Math Level IC:	560
Math Level IIC	588	Chemistry:	611
Biology	535	American History:	540

1996 ACT MEAN SCORES:

English: 21.5 Mathematics: 22.1
Reading: 22.9 Science Reasoning: 21.5
Composite: 22.1

Nine members of the Class of 1996 were recognized as National Merit Commended Students.

One member of the Class of 1996 was Recognized as a finalist in the National Merit Scholarship Program.

Respectfully Submitted,

Thomas Imbriglio
Chairperson, High School Pupil Services

READING

The Reading Specialist coordinates all aspects of reading, study skills, and basic skills support services at Burlington High School. These services include testing, diagnosis, evaluation, and instruction in all verbal areas. Distinct programs are designed for classes and individuals based on particular needs as determined by test results and other assessment indicators. Referrals are initiated by teachers, counselors, parents, and the students themselves.

For the fourth consecutive year, this program has been funded with a three-fifths position. Creative scheduling and the cooperation of the classroom teachers have allowed this program to continue and to grow despite personnel limitations. At Burlington High School, reading instruction continues to be an integral component of all areas of the curriculum.

Respectfully submitted,

Robert F. Conceison
Reading Specialist



CHRISTA CORRIGAN MC AULIFFE AWARD RECEIVED BY SCIENCE TEACHER C. DAVID LUTHIER



BURLINGTON HIGH SCHOOL FACTATHLON



SEPTEMBER 26, 1996 – TOTAL ECLIPSE OF THE MOON

SCIENCE DEPARTMENT

Student interest in science at Burlington High School continues to exceed the graduation requirement of two full courses. Freshman and sophomore enrollments are essentially at 100%, juniors at 80% and seniors at 55%.

New texts were purchased in biology classes with different books for the honors and college preparatory levels, bringing the latest information available to our students. Computer banks tests are published for these texts.

All science staff received two hours training on September 4 on OSHA regulations and how they apply to our teaching. The presenter, Stewart Rist, a former chemistry teacher himself, provided lively demonstrations.

Teacher Richard Beaumont received the General Electric Star Award in the Student and Teacher Achievement Recognition program. He was nominated by Rebecca Pylypink and received $500 from GE which he applied to the purchase of interactive computer software in four areas for use with his classes.

Teacher C. David Luther was nominated by his students and received the Christa Corrigan McAuliffe Award. He also provides leadership to our students in three activities: Students for Environmental Action, The Factathlon, and Science Olympiad. Burlington High School hosted the November Science Olympiad meet with 250 students and their teacher-coaches from fifteen area high schools.

Marine Science students in June put their knowledge to good use under the aegis of their teacher, Donald Tocci, in hosting Foods From the Sea in the Home Economics Department. Seventy-five meals featuring delicacies from squid to pasta to lobster were served to all comers, from students to administrators.

On September 26 the Astronomy Class with parents and friends, number forty in all, observed the total eclipse of the moon from the Fox Hill School parking lot. Arthur Fundeklian's astronomy students also hold early morning sky observations at 5:00 A.M. from the same place.

Burlington Police Department officers Lt. Alfred Sciuto and Detective Gerald Crocker demonstrate finger printing techniques in Phyllis Sonnenschein's Genetics class. The uniqueness of fingerprints and their connection with genetics is dramatically presented in a manner students do not forget.

Respectfully submitted,

David O'Hearn
Chairman

SOCIAL STUDIES DEPARTMENT

State-wide curriculum mandates, improved instructional materials, and changes in teaching personnel have been the areas most affected in the Social Studies Department of Burlington High School during 1996.

As part of the Education Reform Act of 1993, the Massachusetts Department of Education has been creating state-wide curriculum frameworks in all academic areas, kindergarten through twelfth grade. The Social Studies framework is one of the last to be adopted, has been revised several times, and continues to be controversial. The impact of the finalized framework on our courses and content, especially for the first three semesters of our high school social studies program, is something we are very carefully monitoring. Profound and dramatic changes may be necessary in the near future.

In other academic matters, the second year of our four year project to update and replace textbooks has been completed. An updated edition of the textbook used in the college-prep course for junior year United States history has been purchased. So, too, a new textbook edition has been secured for use in the college-prep level of the senior sociology course.

In the spring, our Social Studies office "went on line" with one computer station connected to the Internet. The educational advantages of this world-wide resource are tremendous. We enthusiastically look forward to the day when this excellent resource tool will be available in every social studies classroom.

Two long-time teachers in the Social Studies Department retired in June. Mr. Richard L. Roche had given 44 years of continuous service to the students of Burlington. Mr. Victor N. Loukas completed a tenure that spanned 35 years. Space will not allow for a full account of each teacher's many contributions to the Burlington Public Schools. Each man served in a multitude of roles throughout their long service-as classroom teacher, advisor, coach, mentor, colleague, and friend. Suffice it to say here that their presence will be missed and we wish them a happy and healthy retirement.

The two replacement teachers, hired in July, were selected from a field of more than two-hundred and fifty highly qualified applicants.

Matthew D. Carr (Burlington High School graduate, class of 1988) comes to us with a very strong academic concentration in United State history and international relations. He conducted his undergraduate studies at Stanford University, receiving the BA degree in 1992. At the University of Minnesota, he engaged in extensive graduate course work in public affairs. Before enrolling in the graduate program at Tufts, Mr. Carr was employed for one year by the German Marshall Fund of the United States, located in Washington, D.C., as an associate working on programs to promote U.S.-European cooperation. In 1996, Mr. Carr received his Master of Arts in Teaching degree from Tufts University. Mr. Carr's experience, interests, and academic training make him extremely well suited for this position.

David M. Green graduated with honors from the University of Massachusetts, Amherst, in 1995 as a Commonwealth Scholar, receiving a B.A. degree in History and Psychology. For graduate study he attended Tufts University where he was awarded the Master of Arts in Teaching degree in 1996. Mr. Green possesses a strong academic concentration in Ancient-Medieval and non-western history. Mr. Green's areas of specialization, course work, and keen personal interests provide a well-balanced compliment to the composition of the Social Studies Department.

Purposeful and well-planned fieldtrips continue to be an important aspect of our course offerings. The law fieldtrip to the State House and the Suffolk County Court House, conducted each semester by Mr. Driscoll, has become a well-established institution for students to see and experience the "law in action." Again, Mr. Costa and Mr. Driscoll conducted another very successful fieldtrip by combining senior sociology and law students to participate in the "Project Youth" program at the Massachusetts Correctional Institute at Bridgewater. Mr. Green and Mrs. Brown, with the kind assistance of parent chaperones, conducted the "classical" fieldtrip to the Museum of Fine Arts for our freshmen World History students.

Two new fieldtrips were conducted this year. In the spring, Mr. Costa and Mr. Hoyt took the sophomore United States History students on a complete tour of the Freedom Trail (with the help of student teacher John Andrejkovics). In the fall, Mrs. Brown organized a fieldtrip to the Tsongas Industrial History Center, Lowell, for junior U.S. History students, with the able assistance of Mr. Carr.

This year's sophomore class will be graduating in 1999. They can, therefore, be called the "Burlington Bicentennial Class." We believe it is especially important for this class to have the full tour of Burlington history. The fall local history fieldtrip was conducted by Mr. Costa and Mr. Hoyt. It is indeed fortunate that so many members of the class of 1999 were able to see all of the original interior of the 1666 Francis Wyman House before the heartbreaking fire in November. Many civic-minded individuals are to be thanked for their tireless efforts in helping to make this fieldtrip possible: Mrs. Roger L'Heureux, Mr. James Ashworth, Mr. Norman Biggart, Mr. Harold Smith, Mr. Peter Wyman, Mr. Wayne Higden, Mr. Al Wilde and the Lynch family.

Sophomore student Anuj Srivastava deserves special recognition for his volunteer work with the Burlington Historical Commission in the spirit of the Bicentennial. Working closely with Mr. Norman Biggart, he computerized the inventory of accessions to the Burlington Historical Museum.

Along with teaching our traditional unit on Burlington History, the Social Studies Department continues to make plans for our part in the upcoming Bicentennial celebration. One of our principal projects will be to create an appropriate and permanent marker for the site of the former Sewall House on Lexington Street. All such plans, of course, will have to meet with the approval of the Bicentennial Commission, Board of Selectmen, and all other appropriate town authorities.

Several Social Studies Department members deserve recognition for their professional development. Dr. James W. Beaudry has served faithfully for two years on the system-wide Technology Planning Committee. The Committee's final and comprehensive report was presented to the School Committee on November 22. In the fall, Mrs. Julia B. Brown attended an all-day conference in Lowell on women's history sponsored jointly by the Tsongas Center and the University of Lowell. Dr. Beaudry, Mrs. Brown, Mr. Dricoll and Mr. Hoyt attended the 27th NERC Social Studies convention held in Boston in March. Mr. Costa continues to be an active and dedicated member of the Burlington Bicentennial Commission.

Finally, the Social Studies Department administered the following awards and elections during the year: The junior class elected as their 1996 delegate and alternate to Student Government Day, held in April at the State House, Jason Suffredini and Nick Vamivakas, respectively. The two Burlington delegates to Girls' State were Jaimie Kelley and Jill Harrison.

The two delegates to Boys' State were Jason Suffredini and Nick Vamivakas. The recipient of the Daughters of the American Revolution "Good Citizen" award was Matthew Towers (nominated by the faculty and elected by the senior class). Ten students took the A.F.L.-C.I.O. Scholarship Examination and several won scholarships: Joseph Ferrara - $500; Russell McCollem - $3,000; Andrea Tauro - $250; and Christopher Young - $500. The Middlesex County Bar Association "Good Citizen" award went to Reshma Patil.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman

MARSHALL SIMONDS MIDDLE SCHOOL

Marshall Simonds Middle School enjoyed one of its most productive years in 1996. The emphasis on student learning continued to be the major goal of teachers and administrators. This goal was actualized by the high academic scores received by the eighth grade class on the state-wide Massachusetts Educational Assessment Tests. The students exceeded state averages in math, social studies, reading, and science. Middle school educators were especially pleased with the exceptionally high scores in reading and social studies that assessed students on their ability to evaluate ideas and analyze text.

The mathematics curriculum was enhanced by making algebra a requirement for all grade 8 students. Students in grade 7 will study pre-algebra. Members of the language arts and science departments met during the summer of 1996 to update and coordinate their curriculums. A technology summer workshop also took place in order to acquaint middle school teachers with computer software and hardware that were available in a variety of middle school curriculum. Many middle school teachers participated as members of system-wide curriculum review committees that are evaluating programs in social studies, foreign language, physical education and science.

Individual students and special programs gained distinction for the middle school in 1996. Gabrielle DiBona, Laurie Ewer, Allison Milley, Rachel Giannelli, Tara Sainath, and Anna Deliyiannis were named to the highly selective Junior District Band and Chorus. The M.S.M.S. Stage Band competed against talented middle school bands throughout the state and won the first place gold plaque. Ryan McPherson, Jena Currier, and Elizabeth Pattison earned special awards for their individual instrumental talents. The annual "Odyssey of the Mind" Regional Competition was held at Concord-Carlisle High School in March. Two teams from the M.S.M.S. BEAM program competed in this advanced problem-solving event. Both teams earned first place honors and qualified for the State Finals at Barnstable High School on Cape Cod. A school-wide "Science Fair' was held in May in the middle school gymnasium. Hundreds of projects were submitted and special award plaques were given to the following students:

Grade 6:	Carl Wishneusky, Sean Benson, Matt McPherson
Grade 7:	Kevin Judd, Dennis Perkins, Jon Weiner
Grade 8:	Kevin Bowers, Jeremy Kemper, Keith McCarthy

The School Council, established by the Education Reform Act of 1993, produced a comprehensive School Improvement Plan in 1996. The School Council is comprised of Co-Chair/ Community Member - James Dolan; Teachers - Peter Breton, Kimberly Walters; Parents - Michele FitzGerald, Thomas Killilea, Susan Kucha; and Community Member - Jane Skelton. The Council selected three areas of emphasis in their School Improvement Plan for the 1996-1997 school year that included the following:

1. Computers and Technology
2. Student Assessment Practices
3. Capital Outlay and Building Maintenance

Fourteen individual computer initiatives submitted by middle school teachers were included in the School Improvement Plan.

During 1996, rigorous homework standards remained as a major goal at the middle school. Agenda books to gather daily assignments and an after-school "Homework Clinic" were used to support this school-wide goal.

The Parent-Teacher-Organization continued to initiate parent orientation programs and education nights that clarified the middle school philosophy. Flexible schedules, interdisciplinary teams, a diversified student activity program and an individualized approach to the needs of all students represent the essential characteristics of a true middle school that are in place at Marshall Simonds.

The maturity, sensitivity, and competence of the middle school staff have served as the prime catalyst to school improvement and exemplary instructional practices. Fortunately, no retirements or personnel changes occurred in the past year. The partnership between home and school should guarantee continued educational excellence as we move toward the 21st Century.

Respectfully submitted,

Richard J. Connors,
Principal



Newly appointed Instrumental Music Instructor Rick Roccapriore works with Fox Hill trumpet students.

FOX HILL SCHOOL

The Fox Hill School welcomed the following new staff members in 1996: Ruth McCall, Physical Education teacher; and Carol Smyth, school secretary. A resignation was accepted for Claired O'Regan, whose outstanding work as school secretary was greatly appreciated by the entire Fox Hill School community.

The Burlington Public School's Redistricting Plan for 1996 resulted in 93 students transitioning from the Memorial School to the Fox Hill School, and 110 students transitioning from the Fox Hill School to the Pine Glen School. The staffs and parent teacher organizations of all the schools involved in redistricting displayed high degrees of sensitivity in coordinating and initiating effective orientation programs. These efforts resulted in a most smooth transition for families redistricted to new schools.

The Fox Hill School Council, comprised of teachers, parents, and community members, met monthly in 1996 to identify needs and adopt goals for the school. The Council formulated a Fox Hill School Improvement Plan that included: sponsoring a parent lecture series; automating the Fox Hill School Library; publishing informative periodicals for the Fox Hill community; and providing a variety of enrichment experiences in after school programs.

Educational highlights of the year included: Fox Hill children working for two weeks with Lorraine Ferra, a poet in residence; a presentation to the school by Bob Hall, the first winner of the Boston Wheelchair Marathon; school wide programs on diversity awareness; and the implementation of the new Health Curriculum.

Fox Hill children in fourth and fifth grades worked with members of the business community in the Junior Achievement Program, learning firsthand about economics, decision making, and marketing in the business world. This partnership with local businesses also included teacher orientation and training programs.

We are very proud of the team of third, fourth, and fifth grade students who represented Fox Hill School in the "Brain Quest Tournament," an academic challenge organized by Barnes and Noble Bookstore. The Fox Hill Team was: Marc Cotone, Chris Rizzo, Alex Wall, Kristen Sylvester, Brian Ciccone, and Nicholas Priest.

Fox Hill School children are to be congratulated for their responsible efforts in contributing to many worthwhile charitable organizations this year. Displaying exemplary citizenship, students significantly contributed to People Helping People, Boston Community Schools and the Multiple Sclerosis Society.

Special recognition goes to the Fox Hill School Parent Teacher Organization, whose energy, caring, and support are vital to the success of the Fox Hill School. The outstanding cultural and educational enrichment programs they present, the generous gifts they donate, and the successful family activities they initiate are most valuable assets to our school.

The Fox Hill School continues to make a strong commitment to the thorough implementation of the Burlington Public Schools Mission Statement and the Fox Hill Code, in an atmosphere of encouragement and respect.

Respectfully submitted,

Richard J. Benowitz
Principal

MEMORIAL SCHOOL

When Memorial Elementary School opened its doors for a new school year on September 5th, many changes had transpired over the summer. Approximately 100 students were redistricted to other schools in Burlington, leaving Memorial with an enrollment of 260 kindergartners through fifth graders. Needles to say, we have ample space this year and foresee no problems in the near future. Along with the students, several teachers left our school to begin other assignments and jobs elsewhere. On the other hand, six new people joined the Memorial School family as of September. Kathy Gregory, a recent graduate from Boston University, is teaching second grade. Beth Mosier is our chorus and music teacher. Beth taught at Fox Hill last year. Our band instructor is Rick Roccapriore. Rick divides his time among the four elementary schools. Eden Banner is our reading specialist. Eden comes to us as an experienced classroom teacher currently studying for her masters degree in reading at Lesley College. In the office, both Paula McDermott, a Burlington native, and I joined the staff in late August. As secretary, Paula is usually the first person you meet when calling or visiting the school, but please remember, the principal's door is always open, so stop by for a visit or just to say hello.

Memorial School has undergone several physical changes during the past few months. Most noticeable are the new windows and fresh paint both inside and out. In addition, all heating pipes in the primary wing have been replaced, four classroom floors were retiled, and the gymnasium has a brand new hardwood surface. On the drawing board are minor roof repairs, some electrical work, new exterior doors, and finishing up the heating pipes. Overall, the building is in excellent shape both aesthetically and structurally.

In the area of curriculum, Memorial School is involved in several district wide adoptions and revisions including math, social studies, physical education, science, and world languages. Memorial teachers, specialists, and support staff are working with educators, parents, and community/business leaders throughout the district to research and develop quality curriculum for our students and teachers. I am most excited about the

work currently going on in computers and technology. All classrooms have at least one state-of-the-art computer with appropriate software. Four classrooms and the media center are on-line accessing information and communicating with boys and girls from around the world. In the library, a new computer catalogs and tracks the entire collection of books, magazines, video tapes, and other materials. Technology support staff works with classroom teachers on a regular basis applying technology to teaching and learning across the curriculum. All students and staff have easy access to a variety of interactive audio - visual equipment. On April 5th, Net Day, a volunteer team of parents, staff, and other community members hope to wire the building so that all classrooms and offices will be on-line next year. We are also very optimistic that come September, Memorial Elementary School will have a new computer lab and additional technical assistance for our students and staff.

Central to quality education and services for our children is a committed group of parents, guardians, and other community members. Memorial School is fortunate to have an active PTO dedicated to helping students and staff. As of January 1st, over $10,000.00 has been raised to fund assemblies, field trips, and other special programs and events. If a teacher requires a piece of software or the playground is running short on equipment, if we need a pizza party for the first place winners of a contest or ice cream sundaes for the entire school just because it's the holiday season, we can always count on the PTO. In addition to our parent-teacher organization, the Memorial Site Council meets monthly to advise me and help make decisions concerning our school. In the true spirit of team work, representative students, parents, teachers, at-large members, and I are currently developing a strategic plan designed to focus on five basic areas of school life: budget, building, community relations, curriculum, and technology. We began with a needs assessment, followed by a school vision, and then formed committees made up of students, parents, teachers, and other community members to address the five focus areas. Together, all the wonderful people who comprise our school community are working hard to make Memorial Elementary School the best it can be.

Respectfully submitted,

Bob Teel, Principal

PINE GLEN SCHOOL

1996 was a significant year for all of the elementary schools of Burlington. In order to provide equity in all four elementary schools it was necessary to redistrict students in addition to opening the Francis Wyman School. The population of the Pine Glen School was significantly affected by the redistricting process. Almost half of the student population was reassigned to Francis Wyman School and an equal number of students from Fox Hill and Memorial Schools were reassigned to Pine Glen.

The elementary school principals and the central office administration were adamant that this process be undertaken with a minimum amount of stress and chaos. Weekly meetings were held throughout the school year to promote communication and harmony. Periodic meetings with parents and visitations for parents and students were scheduled at each elementary school. The end result of this process was a smooth transition and four elementary schools that now offer equal opportunities for all of Burlington's children. Special thanks are extended to everyone who helped during these trying times.

Another major change that took place at Pine Glen was the replacement of all the windows in the school. Thanks to Town Meeting, the money to replace the windows was appropriated and Pine Glen now has new, beautiful, energy efficient windows. Pleases come by to see the difference!

Improvements within the building are being addressed by the Pine Glen School Council. New ceilings and lights were installed in the lobby of the school this summer. Also, some painting and renovating was done in the bathrooms throughout the building.

New IBM Computers and Software have been purchased for our computer lab through the IBM School-Partnership program. Also, new Macintosh Computers are being added to classrooms on an on-going basis. We are hopeful that the School Departments, Technology Plan is passed and implemented in the near future.

In the area of academics, our teachers are working on assessment and have used the new student process report successfully this year. We are also in the process of establishing specific goals and expectations for each grade level. This should prove to be very helpful to parents as it will specify exactly what each child is expected to learn in each grade level.

Programs such as Student Of The Month and Pine Glen Reading Corps continue to be very popular and very successful within our school community. Our parent-teacher organization has been enhanced with the addition of new members from Memorial and Fox Hill. It has been a busy and successful school year.

Respectfully submitted.

Stephen E. Preston, Jr.
Principal

FRANCIS WYMAN SCHOOL

The Francis Wyman Elementary School opened its doors for the first time this September. Since the first minute of the first day things have proceeded remarkably well.

Everyone has been most complimentary about the building; how it looks, the bright colors and the new furniture and equipment, but I am more excited and pleased with the efforts of everyone involved in getting it this way.

The faculty staff and P.T.O. continue to work to ensure the smooth running of the building. Many activities have already been carried out. In October we had a very exciting Halloween Parade, in November we celebrated Thanksgiving and in December we had our first ever Holiday Musical.

The P.T.O. has been very active raising money for our playground; through their tireless efforts they have raised over $22,000.

The Town Meeting in its January session voted $48,000 to complete our playground. Everyone in town has worked diligently to make our playground a reality.

Technology is the password to the future and this year we have worked to advance our situation. We have a new computer lab with twenty-four Macintosh Computers, we have three Macs in the Media Center and at least one Mac in each classroom. It is our goal for the 1997-98 school year to get the building wired for Internet capabilities for each classroom as well as the computer lab.

We are all looking forward to the 1997-1998 school year to be as successful as our first year of operation.

Respectfully submitted,

Paul Cabral
Principal

THE BURLINGTON SCIENCE CENTER

The goal of the Science Center is to make Science Education an exciting learning experience in Burlington's Elementary Classrooms. Major efforts of the school year 1995-96, included a Lobby Exhibit featuring The Massachusetts State Models:

Chickadee, Boston Terrier, Morgan Horse, Right Whale and the Ladybug, and two auditorium programs presented at each elementary school on Owls and Volcanoes.

Countless numbers of hands-on activities and kits were shared with elementary and middle school students and teachers. One of the Science Center's highlights continues to be its vast collection of domestic pets and Mass. licensed animals for use in the classroom educational presentations.

This year the Science Center staff, Ann Schloder and John Papadonis, were featured presenters at the Lesley Kindergarten Conference.

Respectfully submitted,

John Papadonis and
Anne Schloder

COMPUTER APPLICATIONS MEDIA DEPARTMENT

The Computer Media Department has had staff changes this year. Mr. John Hayes the non-print media specialist at Burlington High School, has retired after 35 years of service. Jack's combination of technical and outstanding personal skills will be greatly missed. The students in the AV club and all others who worked with Jack both at Francis Wyman Middle School and the High School appreciate all he has done for them.

Mr. Timothy Utton has joined the staff at Burlington High School as a Computer Resource/Media specialist. He has extensive media experience. Tim was the media department director at Gordon College. Glen Turner has joined the staff as a part-time computer technician. He has worked to keep our computers in the elementary schools and the middle school working at peak performance. A computer resource person at each elementary school has been appointed to provide inventory support and simple software support at the building level. This is a small stipend position and enhances our ability to respond to technical software and supply issues in each building.

The Computer Media Department continued to provide extensive support to the school district for the implementation of its mission statement and goals. This year saw the completion of our three year program to place a computer work station in every K-5 classroom. Kindergarten and first grade classrooms are currently using computers to support their educational program. Staff training was provided to prepare teachers to use the new technology in their classrooms.

The opening of Francis Wyman Elementary School initiated a new era of technology into the Burlington Public Schools. A fully equipped microcomputer lab was created and has been used by staff to provide excellent computer-related instruction for the students. A pilot project in collaboration with Future Kids Inc., an international computer curriculum integration company, was initiated for nine volunteer grades 3-5 staff and their students. This project is a vanguard model for the future use of technology within the k-8 programs of the school system.

The Pine Glen School, through the initiative of Mr. Preston, a Pine Glen parent, and the PTSO, realized completion of an IBM lab, with 17 stations on a local printing network and a hub for future expansion for internet use by the staff and students of

the school. This lab is a success story of collaboration and creative problem solving.

The Middle School implemented 5 mini-computer grant initiatives and increased computer use in reading, math and science classes by providing resources to staff who designed and implemented computer integration projects within their classrooms. The administrative office went on line for Mac School use in the fall.

The High School replaced its Prime computer system with an upgrade of existing machines and the acquisition of 18 Pentium IBM clones to improve the ability of the math computer department to meet student instructional needs. Additional workstations were incorporated in a mini-lab in science and in the guidance area. Internet access and Mac School access for staff use were increased with addition of network nodes into all department areas with computer workstations.

A Windows NT E-mail and Internet server has been designed and built with assistance from volunteer employees of Raytheon and New England Technical Services. Their talent, as well as software support from Lotus and Microsoft, allowed this project to continue to develop and be implemented.

Key activities within the Department included continued expansion of wiring and access points for media and telecommunications. The media centers in all four elementary schools began the process of creating on-line catalogs and library automation programs and procedures to assist students and staff in acquiring materials and tracking resource use by students and staff. Best Bet, grant support, book fair money, PTSO support, and media budget funds have this project well underway at this point in time and the project will be completed in the next fiscal year.

Many workshops and mini-workshops were run by members of the Burlington staff to provide training in many areas of technology at all levels of the school district. Donations by companies, Best Bet Grants, PTSO, and direct parent involvement in our programs allowed several schools to acquire equipment and resources at little or no cost. On-going partnerships with businesses are encouraged and supported by the Department and the Coordinator is working with Superintendent's task force for business partnerships to implement key components of the technology plan for the schools.

The Coordinator of the Department continues to be a member of the Town of Burlington Computer Study Committee. Its role is to assist planning for the town government acquisition of technology and related software for use by town departments. This work assisted the on-going work of the Technology Planning Committee for the School Department. This liaison creates awareness of other town department technology related issues and activities.

The School Department Technology Study Committee has completed its two year task. Many Burlington parents, staff, and administrators have served on this Committee to develop a working plan for the future of technology in the Burlington Public Schools for the early 21st century. The final Burlington Technology Plan has been published and sent to the Department of Education for review and approval. The district will receive $30 per student in the near future in matching state funds.

The Computer and Media Department continues to provide a high level of print, multimedia, and technological support to the students and faculty of the Burlington Public Schools for the improvement of curriculum and instruction. Additional books, multimedia titles, and supplies have been purchased to continue varied computer and media programs and initiatives within the Burlington Public Schools. The Department staff wishes to extend its thanks to the community for its continued support of the Department and its mission in the Burlington Public School.

Respectfully submitted,

Arthur Fallon
Coordinator of Computer
Applications/Media

HIGH SCHOOL LIBRARY

Progress was made this year on the New England Association of Schools and Colleges recommendations for the improvement of high school library media services. Partial removal of an inside wall improved the flow of patrons between the Electronic Research and Reference rooms. Anyone who has remodeled can envision the upheaval, dust, and work involved for staff in moving and setting up more than six thousand books. A door, a gate and a partial wall were installed to enclose the main library area. The library can now be closed when it is not staffed. This is expected to result in a significant drop in the materials loss rate.

Plans were made by the Computer Appl./Media Coordinator to expand computerized access to information to include an Internet lab in the library. When the BPS Technology Plan receives financial support, some resources will begin to be networked throughout the high school. The library hopes to have its catalog, ten years worth of the **Boston Globe,** plus **Newsbank** and **SIRS Researcher** networked to classrooms and computer labs. The BPS Technology Plan vision is for the community to access school library resources through their personal computers after school hours.

The library was operative on school days from 7:10 a.m. - 2:20 p.m. for a total of 35.5 hours a week. Staffed by one library media specialist and two library instructional assistants, it served a building population of approximately 1100. In 1996, there were 21,917 student and staff visits. 55,204 print, non-print and electronic resources were used. Students swarmed to two new electronic resources in particular; the upgraded **Infotrac** and **Newsbank** cd roms. These subscriptions proved very helpful for classroom assignments in Health, Science, Social Studies, English and Journalism.

In addition to working with individual patrons, the three-person staff taught 111 research skills and library media center Orientation lessons. They assisted students during 469 class visits to the library and supervised 487 freshmen Electronic Bookshelf quizzes. They handled system-wide Cable in the Classroom programming, the library budget, materials selection, purchasing, cataloging, reporting, databasing and circulation of LMC materials. A top priority was trying to ensure that the OPAC, circulation and E.R. Room hardware and programs functioned to meet student and staff needs.

The Library Media Specialist was a member of the B.P.S. Technology Planning Committee. To continue her professional development, she served as President of the Massachusetts School Library Media Assn. and obtained certification as an Instructional Technology Specialist. She also served on the system-wide K-12 Summer Reading Committee and coordinated the program at the high school level. The positive response about the program from participating student readers was very gratifying.

Library goals focus on Ed Reform issues. The shift to some block scheduling and more time-on-learning has changed the pattern of library use. There are more class visits, but less time for individual student use during the school day. The library proposed an "After-school Library" program until such time as resources are networked into every student's home. The Professional Collection will be updated, expanded and moved to a more inviting library area. The eight-year old circulation software and hardware will be updated. To better serve BPS students, staff and the town, the BHS Library looks forward to the networking of its holdings throughout the district and community.

Respectfully submitted,

Margaret A. Hallisey
High School Library Media Specialist

MUSIC DEPARTMENT

Several staffing changes in '96 brought new faces to the Music Department. The opening of the Francis Wyman School in September necessitated the addition of a three day a week music classroom position. This was filled by Ms. Kerry Hennessy, a former graduate of Burlington High School who went through our music program and later majored in music at U. Mass. Amherst. Beth Mosier, who had taught at the Fox Hill School during Jeanne Coroniti's sabbatical leave, moved over to the Memorial School in September after Roger Roth, longtime classroom music teacher at Memorial, submitted his resignation. In June, another veteran music teacher left the Department. Instrumental Music Instructor Thomas Vento retired, and Richard Roccapriore, a Berklee graduate and former Walpole Public Schools teacher, was hired to fill the position.

As usual, music students throughout the system took part in a host of activities and performances. Fox Hill chorus members presented a spring concert on May 16, and also entertained parents and friends at the grade five reception on June 13. The Fox Hill Winter Concert featured both band and chorus members during a daytime performance.

At the Memorial School, grade three recorder students presented a concert on March 21 followed later by a gala spring concert on the evening of May 30. The December 18 Memorial Winter Concert spotlighted vocal talent from all grades under the baton of Beth Mosier, while Richard Roccapriore conducted the band in a set of festive holiday tunes.

The Pine Glen School offered a Spring Concert on May 21 and a holiday concert on December 19. Throughout the year, Pine Glen music teacher Susan LaVoie worked with students using a new computer music station in her classroom.

The spring show at Wildwood School on May 1 marked the last student music performance at that facility. Similarly, the first music performance at the new Wyman School took place on December 15 featuring choral groups under the direction of John Butler and Kerry Hennessy, with the band conducted by Richard Roccapriore.

At Marshall Simonds Middle School, activities and performances abounded. Instrumental students under the direction of Music Coordinator Douglas McIntosh played at a winter concert on January 11 featuring the select winds, stage band, and concert band as well as a junior band conducted by instrumental instructor Mario Tucciarone. In March, concert band members played in Woburn and Burlington during an exchange concert series with the Woburn Middle School Band. The stage band conducted similar exchange concerts with Amesbury later in the month. On April 3 and 12, the concert band toured the four elementary schools playing concerts designed to inspire and motivate grade four and five students to study instruments. A spring concert was presented by M.S.M.S. instrumental groups on May 2. On May 7, the M.S.M.S. Stage Band, a big band jazz group, participated in the International Association of Jazz Educators' Middle School Jazz Competition held at Danvers High School. Top middle school jazz bands from across the State performed for professional adjudicators. Our M.S.M.S. Stage Band was awarded the first place gold plaque by the judges - a singular and prestigious honor. The Burlington School Committee celebrated the group's achievement during a soptlight on excellence segment at their June 11 meeting. On May 9, M.S.M.S. instrumentalists and their families attended a band banquet offering a roast chickent or prime rib dinner followed by an award ceremony in the auditorium honoring the accomplishments of all participating students.

It should also be noted that throughout the school year M.S.M.S. instrumental musicians provided special music for numerous school activities like grade assemblies, scholar's brunches, night of vaudeville, etc.

The M.S.M.S. Chorus and 8th Grade Select Chorus, under the direction of Christine LaVoie, also enjoyed a busy schedule during '96. Choral groups began the year with a January 11 Winter Concert, and when the many snowstorms of the year finally melted away, the chorus rang in the warm weather with a May 2 spring concert. The group enjoyed a special field trip to Whalom Park on June 6. On December 18, the M.S.M.S. Chorus made its annual trip to Quincy Market to perform during the holiday season. In addition to concert performances, select chorus groups also displayed their talents at school activities like grade assemblies, scholar's brunches, and night of vaudeville. Teacher Christine LaVoie received recognition for her tremendous effort and talent when the eighth grade class dedicated its spring '96 graduation ceremony to her.

On January 20, seventeen M.S.M.S. band and chorus students auditioned for the Northeast Junior District Festival at Sudbury High School. Six chorus and three band students were chosen to perform with the state-level "all star" band and choral ensembles in a concert at Gordon College on March 9.

Director Matthew Lovell and the BHS Band enjoyed a busy and rewarding performance schedule during '96. The year began with a recruitment concert for M.S.M.S. eighth graders on January 25. Vocalists Greg Robinson, Shawna O'Brien, and Darren Ranalli performed at the Senior District Festival in January. Darren Ranalli also garnered the singular honor of being chosen to sing with the All State Chorus in March. The BHS Band also performed at evening concerts on March 7, May 9, and December 12. Band members and their families attended awards banquets on June 4 and December 5. During the April vacation, the entire marching band and squads flew to Florida to perform at Disney World and enjoy the sunshine. The last two weeks of August found BHS instrumentalists preparing for the marching season at band camp. During the football season, the BHS band was one of only two conference bands to perform at all games, both home and away. Other appearances included Memorial, Halloween, and Veteran's Day parades. Additional performances included a pep rally and BHS graduation exercises.

The Department continued to upgrade the Theory Lab with the addition of new equipment and construction of a new wall to enlarge the room. During the spring, choral and instrumental students combined on two Friday afternoons to present special recitals highlighting soloists, small ensembles, and original compositions for a student/faculty audience.

BHS musicians played a big role in this year's musical, "Li'l Abner," which was presented by the Drama Department on March 28, 29, and 30 to enthusiastic audiences. Choral performances during the year included concerts on March 7, May 9, and the annual "Spring Sing" on June 5. During the holiday season there was an evening program on December12. Mrs. Ferretti and her choral students also provided holiday concerts at Baldwin Landing, Woburn Mall, the Western Hotel, the Rotary Club, and the Senior Center. Chorus members received recognition for their accomplishments at an awards banquet on June 4th.

During 1996, the Burlington Music Department continued to maintain a quality music classroom program for all students in grades one through seven. Elementary students received two periods per week of music instruction. BHS students received two periods per week of music instruction. BHS students were offered electives in Theory I, II, and III, piano lab, voice class, and music drama workshop. The importance of this invaluable component of the music curriculum cannot be underestimated, and represents an important part of our continuing mission to provide quality music instruction for all our students.

Respectfully submitted,

Douglas McIntosh
Music Coordinator

DEPARTMENT OF ATHLETICS

The focus of the Athletic Program continues to be to strive to maintain a highly competitive interscholastic program in the outstanding Middlesex League, while constantly fostering a safe and healthy atmosphere for each student athlete involved. In every program within the Department, the values of sportsmanship, health, and academic excellence are stressed by each member of the coaching staff. This is accomplished while always placing the proper emphasis and value on being competitive and winning.

Many of the student athletes, coaches, and teams enjoyed highly successful seasons throughout the year. As the winter season began its post season, the Boys Gymnastic Team won their third consecutive state championship behind the leadership of Rick DeConto and Brian Hayes. The winter months also saw the Girls Basketball Team go undefeated during the regular season, winning the League title and advancing to the Division II North Sectional Championship game. In wrestling, Adam Royds took the All-State championship in his weight class. The Hockey Team put together another fine season, finishing second in our own Ed Cahoon Tournament and qualifying for the State Tournament.

During the spring, seniors Peter Chen and Sean McGee helped lead the Lacrosse Team to their best ever record, good enough to host a State Tournament game. Behind the strong play of Seth Ferracane and Dennis Baden, the Boys Tennis Team contended for the League Championship and qualified for post season play. Jen Jordan and Jocelyn Lewis led the Girls Tennis Team to an impressive second place League finish and a first time home match in the State Tournament. The Boys and Girls Spring Track Teams saw many outstanding individual performances.

In the fall, the Girls Soccer Team provided its fans with season-long excitement, waiting until the last game of the season to qualify for the State Tournament. The Boys Soccer Team again proved itself to be among the elite of EMASS, qualifying for the State Tournament and advancing to the third round. For his efforts with the team, senior Nick Vamivakas was selected to the All-State Team and competed against some of the best soccer talent in the area. The Football Team bounced back in 1996, remaining near the top of the league standings throughout the season. The Football Cheerleaders competed in the Woburn Cheerleading Competition and came away with first place honors. The Boys and Girls Cross Country, Girls Swimming, and Golf Teams had many individual student athletes complete excellent seasons and compete in the M.I.A.A. Sectional and State Championships.

Again in 1996, in each coach's continuing efforts to promote athletic and academic excellence to their student athletes, thirty-seven (37) of the individual athletic teams, at the varsity, junior varsity, and freshman levels, qualified for M.I.A.A. Academic Excellence Awards.

The Burlington Booster Club, under the direction of President Kathy Sherburne, continued throughout the year to work with coaching staffs and student athletes in promoting sportsmanship and positive school spirit for the entire Burlington High School community. A special highlight of the Club's efforts was the sponsoring of the first Annual Senior Athletic Banquet.

Respectfully submitted,

Donald J. Dabenigno
Director

SUPERVISOR OF NURSES

Each school has a full time RN to provide emergency and medical care for their students.

Student health room visits for the 1995/96 year:	1,913,176
Staff encounters:	1,221
Student dismissals	1,544

All children were screened for hearing and vision problems and children in grades 5 - 9 were screened for postural problems. The following are referrals for additional evaluation:

Hearing: 48 Vision: 76 Postural: 56

We would like to thank Dr. Goldfarb for his help and advice on various subjects. He is always available for the students welfare. He has conducted 4th, 7th, 10th and High School sports physicals at our schools.

With the help of Kevin Foley, Director of Pupil Services, the nurses wrote an updated Medication Policy. It was approved this year by the School Committee.

The State of Massachusetts funded a volunteer program for the 6th graders to be immunized against Hepatitis B and Burlington took advantage of this opportunity. Hepatitis B is a virus that attacks the liver. This vaccine is a series of three immunizations. 180 students participated in this project and we were very impressed with the way they conducted themselves. We would like to thank Mr. Connors and Mrs. Abati for their help in organizing the children, and Judy Baggs, RN and Debra Hanna, RN, our Public Health Nurses, for their assistance in vaccinating the students. We are again in the process of immunizing the incoming 6th graders.

There were 18 students diagnosed positive with Pertussis in the Francis Wyman, Marshall Simonds and High School. Again, we would like to thank Judy Baggs and Deborah Hannah for their assistance.

We have students with severe allergies to animal dander, nut protein and insect bites. The nurses have written Individual Health Care Plans that enable these children, as well as others with specific health needs, to participate in school.

The nurses have taught the following subjects in our classrooms: Aids Awareness, Dental Health, Head Lice, Disability Awareness, Epi Pen Designation, Hand Washing, Hygiene, Pertussis, Puberty, and Tobacco Cessation. The nurses have run Staff Development programs on CPR rectification, Teaching Hygiene in the Classroom, and Universal Precautions.

We are members of the Burlington Health Advisory Committee, Physical Education Curriculum Committee, and the Health Assessment Development Committee for the Massachusetts Department of Education.

We appreciate the time allotted us by the Administration to attend pertinent workshops and seminars. We have attended workshops on the following subjects: Pediatric Assessment, Pediatric Diabetes, Asthma Awareness, MA Immunizations Requirements, the Enhanced School Health Program, and Peer Mediation.

We would like to thank the Principals and Administration for their support. We look forward to serving the children, parents and staff again in 1997.

Respectfully submitted,

Paula Hayes, RN
Supervisor of Nurses

SUPERVISOR OF ATTENDANCE

The primary focus of the Supervisor of Attendance is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 years are required to be enrolled in a public, private, or school committee approved home-schooled program. Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absenteeism result in further intervention by the Administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 years seeking part-time employment may obtain Employment Permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When a student seeks another position, a new permit must be obtained. It is the responsibility of the Supervisor of Attendance to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student employment. Copies of these booklets are available to students in the Office of Pupil Services.

The Burlington School System participates in the National School Lunch Program. Eligibility for the program is determined by income guidelines published by the federal government. Any student attending grades K-12 may make application for free or reduced price meals. These applications are available at the schools. Applications are accepted and processed at anytime during the school year.

The Department of Education requests that Spring and Fall Statistical Reports be filed each year. It is the responsibility of the Supervisor of Attendance to coordinate the filing of these reports which incorporate data relative to student enrollment.

Respectfully submitted

Monica Curtin
Supervisor of Attendance

SCHOOL PHYSICIAN

All physical exams and sports physicals at the high school are now completed for the year. The elementary and middle school physicals will commence in the spring.

I would like to thank all the nurses who have diligently organized these examination sessions.

My congratulations to the football team and their coaches for another exciting season.

A special thanks goes to the School Department and Mr. Dabenigno for allowing me to be part of their proud team.

Respectfully submitted,

Gary L. Goldfarb, MD, F.A.A.P.
School Physician

BUILDINGS & GROUNDS

Burlington High School

The stage floor in the auditorium was refinished. The walls, ceilings, and rafters in the small gym were painted. Miscellaneous interior and exterior painting was completed throughout the school. A new roof vent was installed in the kiln room. The Guidance office was enlarged. A wall was constructed in the music area. Walls were constructed to secure the library. A section of wall was removed in the library to connect to the resource room. A wall with shelving was constructed in the telephone room. A masonry security wall was installed in the boys' locker room. Fifteen white boards were installed in various classrooms. A partition was installed in the photo classroom. Flame retardant room darkening draperies were installed in rooms 220, 221, 222, 223. Three sets of new exterior doors were installed. Roof flashing was replaced at several locations to seal leaks. A bathroom was reconstructed in B House with six lavatory faucets, six chrome traps, twelve new shut off valves and new flushometers. Floor tile was installed in three classrooms and

walls were repaired and painted. A hazardous waste room with a containment area was constructed.

Marshall Simonds Middle School

The gym floor was refinished. Roof leaks were repaired. Ceiling tiles were installed in two corridors and twenty-three classrooms. White boards were installed in seventeen rooms. The rear gym wall was repaired due to a structural problem. The interior lining of the chimney was repaired and the upper exterior of the chimney was recapped and repainted. Two new exterior steel doors were installed. A new intercom system was installed. Miscellaneous painting throughout the school was completed. The rear stage wall was painted and new carpet was installed. New stage curtains were purchased.

Fox Hill

Bathroom partitions were installed. Roof leaks were repaired. Ceiling tile was installed in various classrooms. New carpet was installed in the Library. Cork boards were purchased. A new intercom system was installed. Shelving was constructed.

Memorial

The exterior doors were painted to match the Kalwall windows. A new gym floor was installed. Asbestos abatement was performed in the crawl space under the building. New heat pipes in the south side of the school were installed. Floor tiles were replaced in three classrooms. The interior lining of the chimney was repaired and the exterior chimney was recapped and repointed.

Pine Glen

Ceiling tile was installed in the front lobby and in the administration offices. New bathroom partitions were installed on the second floor. The roof was patched and gutters were repaired. New windows are being installed and will be completed by the middle of February.

Francis Wyman

Miscellaneous items such as coat racks, flag holders, signs, bookcases, pencil sharpeners, soap dispensers, paper towel dispensers, mounted wall brackets, and bulletin boards were installed. Book units were removed from the Wildwood Elementary School and installed in the library at the Francis Wyman School. Shelving was installed in the library, conference room, and kitchen. Partitions were installed in bathrooms. Classroom telephones were installed. Wall pads in the gym were installed. The folding divider in the gym was removed and was replaced by a roll-up curtain wall. The gym floor was sanded and refinished. Two basketball back boards were removed from the Wildwood School and installed in the gym. Doors were sanded, and sealer was applied. New interior and exterior locks were installed.

Respectfully submitted,

Office of Buildings & Grounds

SHAWSHEEN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

School Committee Representatives

Elected representatives of the Regional School Committee are: Mark Trifiro and Peter Russo from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington.

Shawsheen ValleyTechnical High School is one of twenty-six regional vocational school districts located in Massachusetts. Its primary purpose is to provide students with a high school education and ensure students receive technical training to enter work immediately after high school graduation. Two hundred and sixteen students graduated in 1996 and ninety-five percent of these graduates either entered college or were gainfully employed as experienced technicians or craftsmen. The school provides technical training in twenty occupations with those programs monitored by two hundred and fifty local business persons to ensure relevancy and oversight. Residents of the district may visit the school by making an appointment with the Guidance Department or visit the school's WEB site at www.shawsheen.tec.ma.us.

There were a number of highlights in 1996 that deserve special comment.

1. **Accreditation**

In early 1996 Shawsheen faculty completed an intensive self-study in preparation for the decennial on-site visit by the New England Association of Schools and Colleges, the accreditation agency for local high schools.

In October, twenty-three educators from schools throughout New England conducted an on-site visit. In November the chairperson of the visiting team presented the final report to the Commission for positive approval at its biannual Board meeting. Shawsheen Valley Technical received full accreditation status from the Commission on Vocational Technical Educational.

Among highlights of the visiting team report, the following were noted:

a. Shawsheen enjoys the services of a highly dedicated and professional faculty and administrative staff who bring a great deal of care and expertise to their students.
b. The school should be commended for an excellent placement rate for its graduates.

c. The Commission noted with satisfaction the seriousness with which the school's administration and staff take the school's relationship with the Commission. The self-study which preceeded the site visit was very well done.

d. The Commission further notes that the school is very well managed and makes good use of its limited funds.

e. The facility is well maintained and in good condition.

f. A marked achievement of the school is the large number of students at work sites through the co-op program. The high standards required in both shop and academic areas to be eligible for the program, not only acts as an incentive for seniors to achieve, but also assures the employer a committed, serious, and capable student worker.

g. The innovations in the school are marked by the increased number of computers available at the school for both students and staff. The modern, up-to-date equipment and texts in almost every department exemplify the school's commitment to maintaining its pace with industry advances. Of special note, is the newly established web-site which was developed and is maintained by students. The site contains a number of pages which have information from sports to school promotions on them.

h. As part of the administration's five-year plan to advance the equipment and educational programs of the school, the faculty and administration embarked on an extensive project to rewrite all curricular areas of the school. The process, which is in various stages of development, uses the Massachusetts Curriculum Frameworks and the Common Core of Learning as its basis. The faculty has demonstrated their commitment to their students and the school by the investment of their time and expertise in this challenging project.

i. A School Council was established and has developed a School Improvement Plan. Members are working in a most positive direction, and as a result, Shawsheen Valley Regional Technical High School is making great strides toward the future.

j. The Visiting Committee commended the School Committee that is "devoted to meeting the needs of the school district"

The Visiting Committee also listed many other commendations which it identified and to which the Commission referred during its deliberations. Recommendations included the need to upgrade science laboratories. In December, the administration presented a plan to the School Committee to ensure all accepted recommendations of the Commission will be implemented during the next two years.

2. **Community Projects**

Various community projects were completed during 1996 that deserve special note:

a. The masonry students constructed the base to the Welcome to Burlington sign located on the Burlington Town Common. In addition, cement and masonry repairs were made on the Manning Park wading pool in Billerica so that the pool could be enjoyed by residents during the summer season.

b. Winchester Hospital and the Town of Wilmington requested and received assistance from the electrical, carpentry, plumbing, and heating, ventilation and air conditioning students to make repairs and modifications to a building located at 10 Church Street in Wilmington Center. This building will be used by the Wilmington Community Roundtable Foundation, Inc.

c. Shawsheen students and teachers participated in the Wilmington Expo 96 sponsored by the Wilmington Chamber of Commerce. The Culinary Arts Department put on cooking, baking, and cake decorating demonstrations while the Cosmetology Department demonstrated the latest fashion techniques, makeup, facials, and offered manicures to the public.

d. Shawsheen staff and students once again participated in the Town of Billerica "Yankee Doodle" celebration.

e. The plumbing department installed and revamped piping and plumbing at the Pinehurst Fire Station in Billerica. Improvements made will facilitate the filling of the pumper for the fire trucks.

f. The carpentry department constructed beautiful sitting benches at the Hajjar Elementary School in Billerica. These benches will be used by students participating in physical education classes at the Hajjar Elementary School.

g. Shawsheen formed a district-wide Technology Committee comprised of representatives from member town school and municipal staff to coordinate and facilitate technology planning and training. Police, firefighters, town employees, and/or school employees from Bedford, Billerica, Tewksbury, and Wilmington received all-day training on Windows 95 and other computer applications at Shawsheen Valley Technical.

3. **Athletics**

Four hundred and ninety Shawsheen Valley Technical students participated in interscholastic athletics. Commonwealth Athletic Conference Championships were captured in Cross Country, Ice Hockey, Girls Basketball, and Baseball. The Wrestling Team won the state wrestling vocational championship. The

Girls Swim Team won the league swim meet title, and the Girls Volleyball Team, Soccer Team, Girls Basketball Team, Baseball Team, Ice Hockey Team, and the Softball Team all qualified for State Tournament play. The Football Cheering Squad placed second in league competition.

Conclusion

The aforementioned is a small example of the highlights of 1996 at Shawsheen Valley Technical High School. The school is a free public high school available to students from five member communities. The school's success is directly attributable to the support received from parents, taxpayers, and community leaders from the member municipalities. The School Committee gratefully appreciates the support received from local Town Administrators, Finance Committees, and Town Meeting Members.

Eleven hundred and ninety eight full time students were enrolled at Shawsheen in 1996, while another seven hundred part time students took advantage of adult training opportunities. The school is dedicated to ensure local businesspersons continually receive student graduates well equipped to be successful in chosen careers and occupations.

BURLINGTON COMMUNITY SCHOLARSHIP FOUNDATION

As we move into our ninth year, I am pleased to report a balance in our endowment fund of approximately $172,000, the precise balance to be found in the Treasurer's report attached. The tax check-off contributions from both the real estate and personal property tax bills continue to be a steady and increasing source of revenue as residents become more familiar with our organization and our goal to provide scholarship assistance to Burlington residents through time.

Our second telethon on B.C.A.T. in October raised approximately $16,000 in pledges. We are indebted to Ernie DeMartinis, who produces the telethon; to Jack Ferren and Dan Brothers, who act as host and whose enthusiasm keeps the telethon moving and the pledges coming in; to the entire B.C.A.T. staff, especially Sarah Twiss and Dick Linder, who mastermind the technical aspects; to Jack Dillon of Prime Telecommunications, who supplies and sets up the telephones; to our Adopt-A-Class Business partners, who kick-off the pledging with sizable contributions; to the MC's of the different telethon segments; to the enthusiastic students and adults who made calls during the telethon and on two other evenings; and to those community residents who responded by pledging.

We were pleased to present the Wellesley Symphony Orchestra in the third Holiday Pops Concert at Burlington High School's Fogelberg Auditorium on December 13th and thank the Burlington Cultural Council for its financial support. The concert this year featured soprano Michelle French, a delightful elementary school chorus from the Francis Wyman School under the direction of Kerry Hennessey, and a reading of Elijah's Angel, which celebrates both Christmas and Hanukkah, by Burlington High School Senior and BCSF student representative, Mark Wishneusky. The audience was enthusiastic but smaller than that of a year ago, perhaps because of its cancellation the previous Saturday because of the weather and the difficulty that would have imposed on the musicians, some of whom travel from considerable distance from Burlington.

To-date the Foundation has awarded $25,500 in scholarship assistance to eighteen graduating high school seniors and eight adult residents for a total of twenty-six residents of this community. The Carl Cyr Memorial Awards of $1000 were awarded this year to high school graduating senior, Greg Robinson (Boston University) and to adult resident, Christopher DeChiara (University of Lowell). Greg is pursuing a premed course and Christopher is a Performance Major in Music. The Brendan Curtin Memorial Scholarships of $500 were awarded to two graduating high school seniors, Alicia Pattison (Cornell University) and Reshma Patil (MIT). Alicia will be pursuing a career in Medicine and Foreign Language and Reshma will major in Biology and Chemical Engineering. The Charles Curtin Memorial Scholarship of $500 was awarded to a graduating high

school senior, Kristin Reilly (Boston College). Kristin will pursue a career in Finance. The two Continental Cablevision Adopt-A-Class Awards of $1500 each were won by Matthew Towers (Boston University) and Julie Corbo (Colby College), both graduating high school seniors. Matthew, who is the first student representative to the Foundation to win an award, had not settled on a major field but knew he wanted to get a "good, solid education and prepare fully for his future". Julie will pursue a career as a research chemist. The BCSF Scholarship of $500, established this year for a student who plans to attend a vocational school or community college, was awarded to Jason DiChiara (Culinary Institute of America). He plans to get his Associate's Degree and at some time to go on to get a BA in Professional Studies. Jason is an Eagle Scout. A $1000 NYNEX Dollars for Scholars Scholarship to be distributed to minority students in selected Dollars for Scholar Chapters throughout the Northeast Region was won by Hetal Dave (Tufts University). Hetal plans to be a biology/premed major and looks forward to a career in medicine.

The Foundation is proud of the fact that all classes in the Burlington School System with the exception of one, the Class of 2006 or this year's third grade, have been adopted by a business or organization in our Adopt-A-Class BCSF-Business Partnership. The Class of 2006 had been adopted by a business whose internal structure did not lend itself to performing well in meeting the requirements of the program. In fairness to this class, the Foundation is currently actively seeking a new business sponsor and would appreciate any suggestions parents of students in this class or anyone in the community might have to make that we might pursue. Our Adopt-A-Class Business Partners are Continental Cablevision, Class of 2009 (Kindergarten) Police Patrolman's Association, Class of 2008 (Grade 1); Waterstone Books, Class of 2007; (Grade 2); Lahey Hitchcock Clinic, Class of 2005 (Grade 4); Somerset Bank, Class of 2004 (Grade 5); Gibson & Behman, Class of 2003 (Grade 6); Vining Disposal, Class of 2002 (Grade 7); Harvard Pilgrim Health, Class of 2001 (Grade 8); Reimer & Braunstein, Class of 2000 (Grade 9); Phillips & Curtin, Class of 1999 (Grade 10); Burlington Firefighters, Class of 1998 (Grade 11); BayBank, Class of 1997 (Grade 12). These Partners agree to run one fund-raising event a year for the classes they have adopted, the funds allocated to the adopted class, invested, and awarded in the spring of the class's graduation year. The success of this program depends on the mutual involvement of the business and the parents of the children of each class, kindergarten through grade 8, in annual fund-raising events. At the high school level, it requires students, Class Advisor and the adopting business working together. We are most grateful to the forty-four parents who are already involved and who see the advantages in this program for their children, and we encourage others to join the program by communicating their interest to either of the Co-Chairs, Nancy Jones at Gibson & Behman or Juliette Mott at Somerset Bank.

The Foundation received a bequest of $72,000 from the estate of Ann Mulhearn Ellis. The bequest, for which the Foundation is profoundly grateful to the Ellis family, establishes a scholarship in memory of Harold R. Ellis, the donor's husband who was a custodian in the Burlington School System in the late 1960's. The distribution of the bequest will be administered by the Foundation. It will establish two $1500 grants which will be awarded annually to two Burlington High School seniors who have been admitted to and will be attending a four year college or university. The recipients will be selected by the Awards Committee of the Foundation from applications submitted. Throughout her life Ann Ellis maintained a strong interest in education and has perpetuated that interest in this memorial scholarship in honor of her husband.

, Once again, we appreciate the dedication and hard work of our Awards Committee in distributing and processing applications for scholarship awards and convey our thanks to Linda Collins, who chairs the committee, and to members Ann Marie Baden, Deirdre Carr, Diane Cortese, Susan Eby, James Dolan, Sherry Fitzpatrick, Louise Jordan, Marilyn Langley, and Nancy Mooney. We accept with regret the resignation of Kenneth Landin, who was the Awards Committee's first Chairman and had much to do with establishing the process for selection. We welcome to the committee Donna Murray and Wes Simon, who is the appointee of the Superintendent of Schools as stipulated in the By-Laws.

Citizens Scholarship Foundation of America, Inc., of which BCSF-Dollars for Scholars is a chapter, continues its decentralization plans with the appointment of Joe Phelan, a former CSFA President, to assist David Duncan, Director of the Eastern Territory, in the New England regionalization effort. The idea is to service local chapters more expeditiously and to establish new chapters that more dollars for scholars may be generated for more students across this region and this nation. The regional office serving Burlington is in Cambridge, Massachusetts. Another item of note is that Senator Robert Havern has filed legislation that would allow chapters to receive matching incentive grants from the State. This has the potential for doubling scholarship funds raised here in Burlington.

We accepted with regret the resignations from the Board of Directors of Ann MacNamara, Sally Nisenson, Donna Griebe, and Alice Pedersen. We welcomed to the Board Ernie DeMartinis, Juliette Mott, and Deborah Keene.

In closing, I wish to express my deep appreciation to the members of the Foundation Board for their continuing commitment to encouraging postsecondary education for all Burlington residents through building a scholarship endowment fund. They are Vice President Vita Cyr, Treasurer Brian Curtin, Secretary Joan Corrao, and members Nancy Jones, Miriam Malkasian, Arthur Fallon, Steve Miles, Ann Holmquest, Jean Arin, Paul Cabral, Maynard Suffredini, Lucy Damiani, Ernie DeMartinis, Juliette Mott, and Debbie Keen.

Joan F. Miles, President

B-LINE ANNUAL REPORT

One benefit of living in Burlington is its economical public transportation. In its eighth year of operation the Burlington B-Line continues providing inexpensive transportation to the residents and employees of Burlington. During 1996 the B-Line transported passengers to their destinations safely and efficiently.

The three buses, with their six routes, cover all sections of town. Buses leave the Human Services Building every hour and a half between 8:00 a.m. and 6:30 p.m., Monday through Friday. During the holiday season the B-Line also operates on Saturdays from 11:00 a.m. - 5:30 p.m. as a gift from the Burlington Mall.

The B-Line also connects with LexPress, the M.B.T.A. the Lowell Regional Transit Authority, and the Bedford bus which goes to and from the VA Hospital five days a week, twice a day (at 12:30 & 3:00 p.m.)

The B-Line is especially useful and appreciated during stormy weather, as well as during the holidays, when driving and parking can be particularly difficult. Its state-of-the-art wheelchair accessibility makes it possible for otherwise homebound residents to get around town, a wonderful service.

Schedules and yearly, three and six month passes are available at the B-Line office, Room 103, 61 Center Street (in the Human Services Building.) The cost per ride is 50 cents for Adults and 25 cents for students and seniors. During the month of December, riding the B-Line is free.

Maps of all B-Line routes are available at the Mall, in stores, the library, schools and town hall. If you have a question or need more information, please phone 270-1965.

Special thanks to the B-Line Advisory Committee for its support and continued interest in increasing ridership and making public transportation more efficient.

Respectfully submitted,

Eleanor O'Connell
Transportation Coordinator



TOWN BEAUTIFICATION COMMITTEE

The Beautification Committee completed its forth year since its reactivation and the following projects:

1. Recognition of Burlington landscapers, who voluntarily gave their time and materials in the planting and care of flowers at designated sites, were publicly acknowledged by the Board of Selectmen They were:
 Burlington Landscaping – Ron Given
 Imperial Services – Frank Mirabito
 Marchese Landscaping – Steve Marchese
 Prato Associates – Davis Prato
 RH Rich Landscaping – Robert/Robert Jr. Rich
 Runyan Landscaping – Michael Runyan

2. Between the years of 1993 and 1996 the following companies have been the proud recipients of annual awards presented by the Burlington Beautification Committee. This award recognizes those companies for their eforts in enhancing the appearance of their properties by controlling litter, and in the planting of flowers and shrubs.

American Legion, Post No. 273
Bank of Boston
Bickford's
Boston Properties, Inc.
Burger King
Burlington Auto Sales & Service
Burlington Exxon
Burlington Medical Clinic
Burlington Senior Citizens
Burlington Studio of Photography
Burlington Shell
Chili's Grill & Bar
Condo Assoc. (178 Cambridge St.)
Connolly Associates
Crossroads Plaza Shopping Center
Nordblom Management, Inc.
Northern Bank & Trust
Northern Business Machines
Papa Gino's
Prudential Suburban Realty
Radionics
Ron's Mobile
D's Shell Station
D'Angelo's
Cafe Escdrille
Gochis Insurance
Grants Service Center
Hajjar's Mens Clothing
Herb Chambers Honda
Hewlett Packard
RJ Kelley
Lahey Hitchcock Clinic
Landmark Properties
Marketplace (Spaulding Associates)
Marriott Hotel
McDonald & Vaccaro Insurance
New England Executive Park
St. Margaret's Catholic Church
Sullivan Funeral Home
Telltabs Wireless, Inc.
3A Auto Service
CN Wood
Zodiac Travel

3. The Committee wishes to recognize and thank Gulde Insurance for their generous donations for the purchase of plantings at the island on Olympian Way at Cambridge Street.

4. We continue to work with the Burlington Business Round Table to solicit funding for seasonal banners to hang along the Mall Road. The Beautification Committee prepared a bid listing, a company was chosen, and the Recreation Maintenance Department has volunteered to hang and change the banners each season.

5. We continue to work on the Dilorio Green located on Cambridge Street at the Mall Road. The R.H. Rich Landscaping Company continues to voluntarily maintain the area, planting flowers and shrubs. We have purchased the missing letters and a resistant epoxy, hopeful that the letters will remain intact.

6. We continue to write "one on one" letters to several merchants encouraging them to improve their properties.

7. The Committee, in conjunction with the Building Inspector, has prepared for the Selectmen and Town Meeting a nuisance by law which addresses unkempt residential properties.

8. We still await the State Lottery Commission's commitment to minimize the littering of scratch tickets.

9. The Committee is preparing, along with an arborist volunteering his time, a five year plan to enhance the Town Common. The plan will be presented to the Board of Selectmen in the Spring of 1997.

10. The Committee regretfully accepted the resignations of Julie Saia who has moved out of town and Michael Runyan whose time and work commitments did not enable him to continue as a member. We are pleased that we were able to replace them with Burlington residents Carolyn Engel and Joan McSweeney.

Respectfully submitted,

George M. Major, Chairman

BICENTENNIAL COMMISSION



Burlington's Bicentennial Commission is in the middle stages of preparing our community's 200th Anniversary celebration. We are still developing historical information, adding to our list of souvenirs, and publicizing the approach of our Bicentennial with participation in town functions such as the July Fourth Parade, Pride Day, and the Tree-Lighting. During 1996 we initiated several fundraising activities to increase community involvement and to help raise money at the same time. Also in 1996, we have finalized our calendar for the Bicentennial Year. We have scheduled events in the months of February, March, April, May, June, September, October, and December 1999.

This year we published our first issue of our newsletter, which was mailed to every resident inviting the town to join in the festivities. The lead story of our 1996 Burlington News established the historical basis for our plans to begin the Bicentennial calendar on February 28, 1999, with an Ecumenical church service. This will be followed by a Grand Supper Dance in March, as was held in 1799 to celebrate Burlington's Incorporation. Also in keeping with our town's historical background, we have scheduled a Minutemen Encampment/Reenactment for April 1999 about the time of Patriot's Day. We appreciate the assistance from Burlington High School history students as we compiled this first newsletter, and we are very grateful to the Burlington Junior Woman's Club who have volunteered to sponsor the Grand Supper Dance. We plan to publish more newsletters, and in them we will describe other calendar events of which other town groups might want to become sponsors.

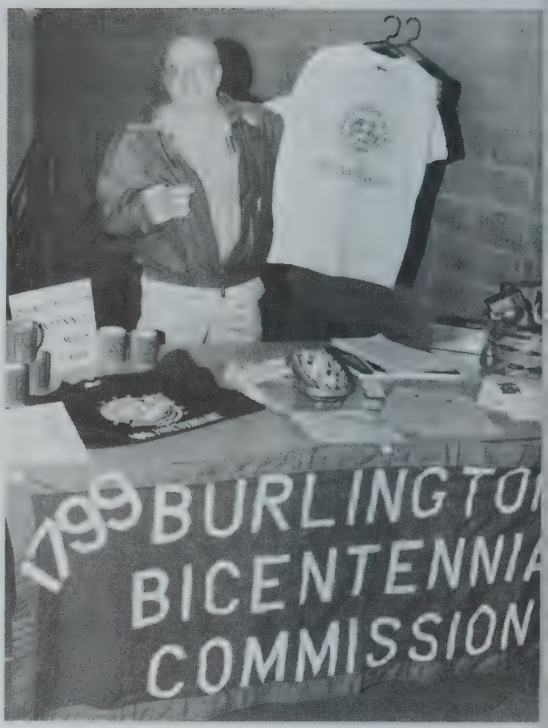
Historical Group

Our historical group has been fortunate to be joined by the co-chairmen of Burlington's Historical Commission this year. We are working toward publishing an expanded Bicentennial edition of John "Ed" Fogelberg's "Burlington Part of a Greater Chronicle", which is out-of-print and which ended at Burlington's 175th Anniversary year. We are also are working toward a Bicentennial Ad book and are hoping to provide videos of both historic and modern Burlington to be used in the schools and to be sold as keepsakes. Several residents have volunteered to assist us with computerizing Burlington maps and manuscripts. Other residents have given our group the use of photo and press collections.

Souvenirs

During 1996 our Commission continued to appear at town events especially on the town common, to introduce ourselves and sell Bicentennial souvenirs. In October we were granted use of the Old Police Station Lobby for a Bicentennial Shop. For the public's convenience, we put our "Open" flag out Thursdays 4:30 to 7:00 p.m. coinciding with hours when the Town Hall is open. We "Open" also on Saturdays from 9:00 a.m. to noon. Our stock expanded in 1996 from our first souvenirs of Town Seal buttons and Entering Burlington magnets. We added Bicentennial mugs, frisbees, coozies, and water bottles with a 200th Anniversary logo. Plus, we have Town Seal logo tee-

shirts for adults and children in three colors. Just in time for holiday shopping at the end of 1996, we introduced sweat-shirts for both adults and children with a third Bicentennial logo. Our 1996 pewter ornament showing the historic Old Meeting House has been very well received but a few are still available for collectors. More items are expected at our shop early in Spring 1997 to help support the Bicentennial Spirit in our town.



Fundraising

Our fundraising activities for 1996 included a hayride, a barbecue at the town's annual Block Dance, raffles, and our sold-out Breakfast with Santa. We anticipate that these will be repeated in coming years. In keeping with our approach of having diverse events, with something that appeals to everyone, we completed plans for an additional fundraiser which will be a dinner-theater party for adults only.

During 1996 our Commission began a campaign for corporate and civic groups to become our partners, helping with the financial responsibilities of our fundraisers and the 1999 events of celebration. The donations could consist of hosting an event, the use of manpower and/or space, or making a contribution of materials or funds to help cover the costs related to Burlington's Bicentennial. Our 1996 fundraisers were each assisted by contributions of materials, and the Burlington Senior Citizens Organization was the first civic organization to contribute funds to Burlington's celebration. Funds were also received from the Burlington Historical Society and the Burlington Rotary this year.

Individuals also are beginning to contribute under our "It takes TWO; It takes YOU" precious metals categories of contributors. We received one Gold contribution and forty Bronze donations to help us toward our Bicentennial festivities, As this program continues, contributors will be listed in our yearly publications.

The Commission's monthly meetings at the end of 1996 were devoted to our 1999 calendar events for the months of May and June, a Bicentennial Parade in May and Bicentennial Fireworks in June. To be successful, we will need the help of many donors and contributors for such costly events.

This Commission wishes to express its appreciation to the Board of Selectmen, and to Town Meeting for the support and encouragement provided us in 1996, as well as for future support as we continue working toward Burlington's 200th Birthday Year.

Respectfully submitted,

Wayne Higden, Commission Chairman
Robert Costa, Historical Group
Robert Paulsen, Souvenirs Chr.
Maureen Schuler, Fundraising Chr.

BURLINGTON HOUSING AUTHORITY



The BHA enjoyed significant success in 1996. Our success was due in large part to a willingness to examine new ideas, to encourage innovation and to implement bold initiatives in the community.

Throughout the past year, the Board of Commissioners and The Newton Group worked to develop a 110-unit assisted living facility known as Longmeadow Place on BHA-owned property along Mall Road. The BHA is particularly grateful to the Senior Housing Options Study Committee and Selectmen George Judge and Robert Marrano for their support in amending the Town's zoning by-law to allow assisted living and other forms of continuing care residences. We are happy to report that by year's end, we have received zoning approval and are awaiting site plan approval from the Planning Board. We anticipate construction to commence at Longmeadow Place by the Spring/ Summer of 1997.

The Authority's other successes include the sale of two single family homes through the first-time homeowners program; financing the de-leading of the Carpenter House; and acquisition of a condominium unit at Hallmark Gardens. The Hallmark Gardens unit was acquired by the BHA from Boston Federal Savings Bank. The bank provided 100% purchase financing under the Community Reinvestment Act. The BHA is particularly grateful to Dennis Kilduff and Claire DiRosario of Boston Federal Savings Bank for their support of our affordable housing efforts.

For the eighth consecutive year, state auditors reported that the Authority has been managed in full and satisfactory compliance with applicable state and federal regulations. The BHA also received state funding for fire alarm improvements at Birchcrest Arms and roof replacement at Tower Hill. The Commissioners wish to express their sincere thanks to BHA Executive Director Lillian Buckley and the entire staff for their outstanding contributions to the success of our housing programs.

The Board of Commissioners look forward to continuing their attempts to increase housing opportunities and enhance housing options for seniors, families and the disabled in the coming year.

Sincerely,

John J. Leary, Chairman

METROPOLITAN AREA PLANNING COUNCIL

MAPC's list of activities and accomplishments for 1996 is a long and varied one. The agency is completing one of its most productive years with both staff and council members continuing to work hard to keep up with the opportunities and challenges as they are presented.

Perhaps the single most notable achievement in 1996 was the successful restructuring of the Metropolitan Planning Organization (MPO). The MPO which has been composed of six agencies (four state agencies plus the MBTA Advisory Board and MAPC) is responsible for allocating financial resources from the federal government to various transportation projects in the metropolitan region. MAPC has argued for years that the organization needed to be changed in order to have better representation by local communities. When a 1995 federal review of the organization found substantial deficiencies in the existing process, the agency played a major leadership role in working with the other five MPO members to design the new organization. In addition to the existing members, the new MPO will include the city of Boston, the Turnpike Authority and three cities and three towns. The new agreement also provides that at least $400,000,000 will be made available for local highway projects. The community representatives to the MPO will have the decision making power for how that money is to be spent.

Elections to fill the six new community positions will take place in early 1997 at a MAPC Council meeting. Candidates must obtain the nomination of the CEOs from five communities to be on the ballot. With the exception of the Inner Core subregion, no subregion may have more than one community on the MPO. Local communities now have a voice and a vote in this important transportation process.

MAPC's GIS lab has continued to grow and provide new services to its communities. The staff conducted a series of eight workshops on GIS data automation. The focus of the workshops was on assessor map automation. In addition to working on defining policy areas for MetroPlan 2000, the staff is also putting together a map of existing and potential bike paths throughout the MAPC region.

The agency continues to produce the Planner's Exchange series. This year there were two reports: "Community Reuses of Failed Septic Systems" and "Development Guides."

Among the several hundred meetings that the agency sponsors each year, there were several of particular note. MAPC brought in a noted national authority on Transit Oriented Development (TOD). As a result of that meeting, the agency has formed a TOD advisory committee that will be working to encourage more concentrated development throughout the region. Another of these special meetings was an informational session on the Governor's Executive Order 384 which provided for the sunsetting of state regulations after a review process to determine which regulations were determined to be outdated or obsolete.

The agency continued its affiliation with the Challenge to Leadership program. This program sponsors a forum every fall for business, educational, religious, labor and government leaders to explore civic issues. The forum for this year was "Youth and Jobs in the 21st Century: Is Massachusetts Ready for the New Millennium?".

Another in the series of MAPC sponsored Community Dialogues was presented. The focus was also on job training. MIT, UMass, the Federal Reserve Bank of Boston and Boston Edison were partners with the agency for this event.

MAPC's efforts in the legislative arena continued to be productive. Many of the agency's priority legislation were passed into law. The agency also continued to work with the Massachusetts Audubon Society to draft legislation which will serve to coordinate and streamline the participation of federal, state, regional and municipal agencies in a statewide land information system institution utilizing Geographic Information Systems (GIS). On the federal level MAPC began working with other organizations across the country on the process of reauthorizing the Intermodal Surface Transportation Efficiency Act (ISTEA).

Planning continues on the Inner Circumferential Project and the North and South Rail Link. MAPC is active in both of these projects. The agency also continues to expand its help to communities on a diversity of transportation projects such an the Enhancement Grant Program and Transportation Demand Management Grant Program.

The eight subregions of the agency also continued working on their numerous projects. Several documents were produced this year as part of the Subregional Special Project program. Among those reports of region wide interest are: "The MAPC Grant Source," "Revitalizing Inner Core Commercial Areas and Squares" and "Environmental Tourism Strategies for the North Shore." Copies of these reports are available at the agency.

The nine communities of the North Suburban Planning Council meet monthly to discuss issues of mutual concern. One of the priority issues for the group for this past year has been updating their subregional water supply protection study. The group also continues its very active interest in transportation issues. Route 3 North, the interchange at Rte. 128 and 93, and the Route 1/114 Corridor study continue to be issues of critical concern for the group. Additionally, NSPC reviewed the TIP, the regional transportation plan and the new bicycle plan. The group heard special presentations on the new DEP initiatives and economic development issues at their regular meeting. They have also continued to hold some of their meetings in the evening to

make it possible for more local officials to attend.

Staff sent the DPW superintendent information on its pavement management program. Staff has attended several communities meetings related to the Route 3 widening project proposals. MAPC has also responded to several requests for information including a request for grant guidelines for funding a bicycle path project. Additionally, the agency invited community leaders to participate in discussions of urban truck routing issues. The discussions focused on the impacts of trucks on urban and residential neighborhoods, truck exclusions from some regional roads and cargo prohibitions in tunnels. The goal of the project is to resolve any problem issues and at the same time support continued economic development in the region.

David C. Soule
Executive Director

TOWN ACCOUNTANT

Subject: Financial Statements Fiscal 1996

Enclosed are the audited financial statements of the Town of Burlington for the period ending June 30, 1996.

These statements have been prepared by this office and our independent auditor Arthur Anderson LLP.

Patrick J. Mullin
Town Accountant

ARTHUR ANDERSEN LLP

REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

To the Honorable Board of Selectmen,
Town of Burlington, Massachusetts:

We have audited the accompanying general purpose financial statements of the various funds and account group of the Town of Burlington, Massachusetts (the Town) as of June 30, 1996, and for the year then ended, as listed in the foregoing index. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* (1994 Revision), issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Consistent with the practice of most municipalities in the Commonwealth of Massachusetts, the Town has neither capitalized the cost of general fixed assets in a General Fixed-Asset Account Group (see Note 1(f)) nor has it reported in the General Long-Term Obligations Account Group its unfunded pension liability, as determined by an acceptable and up-to-date actuarial valuation (see Note 3), as required by generally accepted accounting principles. The amounts that should be recorded in the General Fixed-Asset Account Group and the General Long-Term Obligations Account Group are not readily determinable.

In our opinion, except for the effects on the general purpose financial statements of (1) not capitalizing general fixed assets in a General Fixed-Asset Account Group and (2) not reporting the unfunded pension liability in the General Long-Term Obligations Account Group, as determined by an acceptable and up-to-date actuarial valuation, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Burlington, Massachusetts as of June 30, 1996, and the results of the Town's operations and the cash flows of the Enterprise Fund and its Nonexpendable Trust Funds for the year then ended, in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued a report on our consideration of the Town's internal control structure and a report on its compliance with laws and regulations, both dated September 26, 1996.

Arthur Andersen LLP

Boston, Massachusetts
September 26, 1996

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1996

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	Combined
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-Term Obligations	Total (Memorandum Only)
ASSETS:							
Cash and temporary investments, including interest-bearing accounts of $12,030,714	$ 12,532,298	$ 151,657	$ -	$ 213,753	$ 468,554	$ -	$ 13,366,262
Investments	-	-	-	-	204,468	-	204,468
Property taxes receivable–							
Current year's levy	729,467	-	-	-	-	-	729,467
Prior years' levies	347,905	-	-	-	-	-	347,905
	1,077,372	-	-	-	-	-	1,077,372
Other receivables and tax titles–							
Motor vehicle excise	393,000	-	-	-	-	-	393,000
Water and sewer	370,374	906,015	-	-	-	-	1,276,389
Tax titles, possessions and other liens	2,673,503	-	-	-	-	-	2,673,503
Federal and state grants	90,420	-	-	-	-	-	90,420
Departmental, interest and other	119,241	-	-	-	-	-	119,241
	3,646,538	906,015	-	-	-	-	4,552,553
Prepaid expenses	1,018,249	-	-	-	-	-	1,018,249
Due (to) from other funds	(6,161,421)	988,619	3,757,871	33,807	1,381,124	-	-
Property, plant and equipment, net of accumulated depreciation of $280,451	-	-	-	1,269,633	-	-	1,269,633
Amount to be provided for the payment of sick leave benefits	-	-	-	-	-	1,248,327	1,248,327
Amount to be provided for the retirement of debt from tax levy	-	-	-	-	-	18,051,000	18,051,000
Amount to be provided for payment of environmental settlement	-	-	-	-	-	832,305	832,305
Total assets	$ 12,113,036	$ 2,046,291	$ 3,757,871	$ 1,517,193	$ 2,054,146	$ 20,131,632	$ 41,620,169

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1996

(Continued)

	Governmental Fund Types			*Proprietary Fund Type*	*Fiduciary Fund Types*	*Account Group*	Combined Total
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust and Agency Funds	General Long-Term Obligations	(Memorandum Only)
LIABILITIES AND RESERVES:							
Warrants payable	$ 312,134	$ -	$ -	$ -	$ -	$ -	$ 312,134
Accrued payroll and payroll withholdings	2,098,991	79,357	-	46,294	1,191,180	-	3,415,822
Accrued vacation and sick leave benefits	738,008	-	-	-	-	1,248,327	1,986,335
Reserve for abatements	1,087,172	-	-	-	-	-	1,087,172
Deferred revenue	4,157,569	728,131	-	-	-	-	4,885,700
Bonds payable	-	-	-	1,439,000	-	18,051,000	19,490,000
Environmental settlement payable	-	-	-	-	-	832,305	832,305
Other liabilities	-	-	-	-	220,851	-	220,851
Total liabilities and reserves	8,393,874	807,488	-	1,485,294	1,412,031	20,131,632	32,230,319
COMMITMENTS AND CONTINGENCIES							
FUND/EQUITY BALANCES:							
Unreserved	1,329,218	-	-	-	-	-	1,329,218
Designated for subsequent year's expenditures	1,347,205	-	-	-	-	-	1,347,205
Reserved	-	1,238,803	-	-	642,115	-	1,880,918
Continued appropriations	1,042,739	-	3,757,871	-	-	-	4,800,610
Municipal contributed capital	-	-	-	152,580	-	-	152,580
Accumulated deficit	-	-	-	(120,681)	-	-	(120,681)
Total fund/equity balances	3,719,162	1,238,803	3,757,871	31,899	642,115	-	9,389,850
	$ 12,113,036	$ 2,046,291	$ 3,757,871	$ 1,517,193	$ 2,054,146	$ 20,131,632	$ 41,620,169

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND CHANGES IN FUND BALANCES— ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1996

	Governmental Fund Types				
	General Fund	Special Revenue Funds	Capital Projects Funds	Expendable Trust Funds	Combined Total (Memorandum Only)
REVENUES:					
Property taxes	$ 36,554,115	$ -	$ -	$ -	$ 36,554,115
Motor vehicle excise taxes	2,058,262	-	-	-	2,058,262
Water and sewer	1,253,281	3,421,365	-	-	4,674,646
Intergovernmental	5,671,488	570,985	200,000	6,795	6,449,268
Interest and dividends	617,905	3,560	-	11,108	632,573
Departmental and other	2,778,974	1,532,480	20,000	35,596	4,367,050
	48,934,025	5,528,390	220,000	53,499	54,735,914
TRANSFERS (TO) FROM OTHER FUNDS	889,446	(706,301)	(164,284)	-	18,861
EXPENDITURES:					
Education	21,645,939	1,210,165	-	16,050	22,872,154
Public safety	7,487,073	-	-	-	7,487,073
Health and human services	891,492	-	-	-	891,492
Public works	7,706,320	2,782,002	-	-	10,488,322
Recreation	1,414,076	441,770	-	5,798	1,861,644
Debt service	2,007,909	-	-	-	2,007,909
Pension costs	1,945,709	-	-	-	1,945,709
General government	5,662,511	-	-	-	5,662,511
State and county assessments	801,749	-	-	-	801,749
Other	-	452,250	-	-	452,250
Capital outlay	-	-	5,241,104	-	5,241,104
	49,562,778	4,886,187	5,241,104	21,848	59,711,917
Excess (deficiency) of revenues and transfers over expenditures	260,693	(64,098)	(5,185,388)	31,651	(4,957,142)
OTHER FINANCING SOURCES:					
Proceeds from Wyman School Bonds	-	-	5,755,000	-	5,755,000
Proceeds from sale of military housing	-	-	285,294	-	285,294
FUND BALANCES, BEGINNING OF YEAR	3,458,469	1,302,901	2,902,965	254,361	7,918,696
FUND BALANCES, END OF YEAR	$ 3,719,162	$ 1,238,803	$ 3,757,871	$ 286,012	$ 9,001,848

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES— BUDGET AND ACTUAL—GENERAL FUND—BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 1996

	General Fund	
	Budget	**Actual***
REVENUES:		
Property taxes	$ 37,004,709	$ 36,527,893
Motor vehicle excise taxes	2,117,000	2,143,989
Water	1,330,000	1,306,390
Intergovernmental	4,985,998	5,671,488
Interest and dividends	353,000	617,905
Departmental and other	2,017,500	2,778,211
	47,808,207	49,045,876
OTHER SOURCES OF FUNDS:		
Transfers from other funds	514,162	514,162
Surplus revenue (free cash)	182,135	182,135
	696,297	696,297
EXPENDITURES:		
Education	21,681,054	21,991,024
Public safety	7,437,074	7,522,802
Health and human services	716,060	704,269
Public works	6,535,611	7,622,126
Recreation	1,527,239	1,414,076
Debt service	2,050,100	2,007,909
Pension costs	1,824,115	1,945,709
General government	5,924,234	5,630,561
State and county assessments	809,017	801,749
	48,504,504	49,640,225
Excess of revenues and other sources of funds over expenditures	$ -	$ 101,948

**Actual amounts also include amounts expended from June 30, 1995 continued appropriations.*

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF REVENUES, EXPENSES, TRANSFERS AND CHANGES IN FUND/EQUITY BALANCES—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1996

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
OPERATING REVENUES:		
Skating revenues	$ 561,356	$ -
Interest and investment income	-	25,942
Other revenues	79,785	1,524
Total operating revenues	641,141	27,466
OPERATING EXPENSES:		
Depreciation	85,759	-
Insurance	35,658	-
Repairs and maintenance	32,380	-
Salaries	136,870	-
Utilities	144,191	-
Concessions	35,727	-
Other expenses	89,403	-
Total operating expenses	559,988	-
OPERATING INCOME	81,153	27,466
NONOPERATING INCOME (EXPENSE):		
Interest and investment income	3,574	-
Interest expense	(73,138)	-
Other	(10,000)	-
Total nonoperating income (expense)	(79,564)	-
Income before transfers	1,589	27,466
TRANSFERS TO OTHER FUNDS	-	(18,861)
Net income	1,589	8,605
(ACCUMULATED DEFICIT) FUND BALANCE, BEGINNING OF PERIOD	(122,270)	347,498
(ACCUMULATED DEFICIT) FUND BALANCE, END OF PERIOD	$ (120,681)	$ 356,103

The accompanying notes are an integral part of these financial statements.

TOWN OF BURLINGTON, MASSACHUSETTS

STATEMENT OF CASH FLOWS—ENTERPRISE FUND AND NONEXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 1996

	Proprietary Fund Type Enterprise Fund	*Fiduciary Fund Types* Nonexpendable Trust Funds
OPERATING ACTIVITIES:		
Operating income	$ 81,153	$ 27,466
Adjustments to reconcile operating income to net cash provided by (used in) operating activities–		
Depreciation	85,759	-
Interest and investment income	-	(25,942)
Transfers to other funds	-	(18,861)
Decrease in due from other fund	8,822	-
Increase in accrued expenses	8,054	-
Net cash provided by (used in) operating activities	183,788	(17,337)
CAPITAL AND RELATED FINANCING ACTIVITIES:		
Repayment of bonds	(60,000)	-
Interest on bonds	(73,138)	-
Capital equipment for ice rink	(4,477)	-
Other	(10,000)	-
Net cash used in capital and related financing activities	(147,615)	-
INVESTING ACTIVITIES:		
Purchases of investments	-	(6,819)
Interest and investment income	3,574	25,942
Net cash provided by investing activities	3,574	19,123
NET INCREASE IN CASH AND CASH EQUIVALENTS	39,747	1,786
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	174,006	198,834
CASH AND CASH EQUIVALENTS, END OF YEAR	$ 213,753	$ 200,620

The accompanying notes are an integral part of these financial statements.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town of Burlington, Massachusetts (the Town) are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town. The statements exclude transactions involving the Burlington Housing Authority, the Middlesex County Retirement System and the Simonds Park Trust, which are activities independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or account group:

1. The General Fund reflects the financial transactions related to general governmental activities that are not otherwise accounted for in another fund. The water department activities are recorded as part of the General Fund because the Town's policy is to fund the operations of the water department through a combination of user charges and property tax levies. Water rates are approved by the Board of Selectmen.

 Included within the General Fund is the unreserved fund balance (surplus revenue), which is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.

2. Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. These sources include gifts and grants from outside sources, which must be expended in accordance with the provisions of the grants, and funds related to specific activities of the Town that are available to fund future operations as prescribed by the Town.

 The activities of the sewer department are included in the books and records of the Town as part of the Special Revenue Funds. It is the Town's policy to set sewer use rates at a level to recover costs on a budgetary basis. Revenues and expenditures are recorded on a modified accrual basis consistent with the governmental nature of these activities.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(b) Fund Accounting (Continued)

3. The Capital Projects Funds account for the financial resources used in the acquisition of or improvements to capital facilities. Capital facility expenditures are distinguished as capital project expenditures if at least two of the following conditions are met:

 - Financing is provided in whole or in part by the issuance of bonds.
 - Expenditures are made during more than one fiscal year.
 - Expenditures are "project-oriented" and, thus, are not a part of the ongoing operations of the Town.

 Other capital facility expenditures are reflected as expenditures in the General Fund.

4. The Enterprise Fund reflects the revenues and expenditures pertaining to the operations and maintenance of the Town's public ice skating rink.

5. The Trust and Agency Funds account for money and securities received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies. Trust and Agency Funds also include, under the custody of the Town Treasurer, monies appropriated by the Town to fund supplemental contributions to the Middlesex County Retirement System.

 Trust and Agency Funds are classified as expendable or nonexpendable depending on whether the principal portion of the fund balance may be expended for the specified purpose or whether only investment income may be used.

6. The General Long-Term Obligations Account Group reflects the liabilities for accumulated sick leave benefits (see Note 1 (d)), long-term debt (see Note 4) and an environmental settlement payable (see Note 6). The balance payable is offset by resources to be provided through taxation or user fees in future years.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Accounting for Revenues

Real estate and personal property taxes and other governmental receipts such as excise taxes, departmental fees and federal and state grants are recognized on a modified accrual basis whereby receipts during the July 1 to August 31 period allocable to the preceding fiscal year are reflected as revenue for that year.

Revenues from the Enterprise Fund activities and interest on investments are recorded on the accrual basis.

(d) Accounting for Expenditures

General Fund expenditures are recorded on the modified accrual basis. Disbursements for material and supply inventories are considered to be expenditures rather than assets at the time of purchase. Prepayments are generally recorded as expenditures when paid. Interest cost is recognized when interest is due and is not accrued over time. The repayment of governmental fund debt is recorded as an expenditure of the General Fund when it is paid.

Expenditures from Enterprise Fund activities are recorded on the accrual basis.

Employees earn vacation and, in certain cases, sick leave pursuant to collective bargaining agreements. Accrued vacation benefits can exceed 12 months of an individual's entitlement and are fully vested and payable upon retirement or termination. Accumulated sick leave benefits are vested in that they are payable upon retirement, but are forfeited if the employee terminates employment prior to normal retirement age. The sick leave liability has been calculated using assumptions that consider employee turnover experience. The obligation for earned vacation not yet taken is accounted for as a liability in the General Fund. Estimated sick leave benefits at June 30, 1996 are presented as a liability in the General Long-Term Obligations Account Group.

(e) Temporary Investments

Temporary investments consist of investments in money market accounts and are stated at cost, which approximates market value.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Accounting for Fixed Assets

With the exception of the Enterprise Fund, general fixed assets are not recorded in an asset account in the Town's general ledger at the time of acquisition. Fixed-asset acquisitions are recorded as expenditures at the time purchases are made. Fixed-asset purchases for the Town's ice rink are capitalized and accounted for in the Enterprise Fund. The ice skating rink is being depreciated on a straight-line basis over its estimated 20-year useful life.

(g) Budgetary—GAAP Reporting Reconciliation

Accounting principles applied for purposes of developing data on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis accounting for the general fund follows:

Excess of revenues and transfers over expenditures—budgetary basis	$ 101,948
Effect of use of modified accrual method for recognizing revenue	(111,851)
Timing differences in recognizing expenditures	452,731
Surplus revenue (free cash)	(182,135)
Excess of revenues and transfers over expenditures—GAAP basis	$ 260,693

The Town also budgets for sewer charges. Budget and actual information for sewer revenues and expenditures are as follows:

	Budget	Actual
Revenues	$ 3,150,484	$ 3,341,836
Expenditures	$ 2,826,109	$ 2,738,379

Massachusetts law does not require preparation of a budget for capital projects or for grants accounted for in the Special Revenue Funds. Since capital projects and grants are not budgeted, budgetary comparisons with actual results of operations are not presented in the accompanying financial statements.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Presentation of Combined Totals

Total columns on combined statements are captioned *Memorandum Only* to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with GAAP, nor are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of these data.

(i) Statement of Cash Flows

For the purpose of the accompanying statement of cash flows, the Enterprise Fund and Nonexpendable Trust Funds consider all highly liquid investments (including restricted assets) with maturities of three months or less to be cash equivalents.

(j) Pending Accounting Standard

In November 1994, the Governmental Accounting Standards Board issued Statements of Governmental Accounting Standards (SGAS) No. 27, *Accounting for Pensions by State and Local Governmental Employers*, which establishes standards for the measurement, recognition and display of pension expenditures/expense and related liabilities, assets, note disclosures and, if applicable, requires supplementary information in the financial statements of state and local governmental employers. Recognition should be on the modified-accrual or accrual basis, depending on the fund type. Pension liabilities and assets result from the difference between contributions required and contributions made. In addition to descriptive information about the plan and its funding policy, the required disclosures include three years of information about the employer's required contributions and the percentage contributed. This new standard is effective for the Town beginning July 1, 1997.

The Town is studying the effects on its financial statements of adopting this new standard.

(2) DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

The Town's assets include cash and investments that are available for use by all funds. In addition, operating cash and investments are separately held by various funds of the Town. Each fund type's portion of cash and investments is presented on the combined balance sheet under Governmental Fund Types as cash and investments.

(a) Deposits

At year-end, the carrying amount of the Town's deposits of $13,366,262 differed from bank balances totaling $13,355,641 because of outstanding checks and other normal reconciling items. Of the total bank balances, $4,969,931 was not covered by depository insurance or collateralized. Due to the volume of property tax collections in certain months of the year, the deposit balances of those months not covered by federal depository insurance were higher than the uninsured balance at June 30, 1996. In addition, $3,524,833 was held in the Massachusetts Municipal Depository Trust, a local governmental investment pool, which is considered to be fully collateralized.

(b) Investments

State statutes authorize the Town to invest public funds in term deposits or certificates of deposit of trust companies, national banks, savings banks or banking companies, or in obligations issued or unconditionally guaranteed by the United States Government or an agency thereof, having maturities of less than one year. The statutes also authorize the Town to invest in repurchase agreements and in participation units in a combined investment fund.

Funds that are the result of a grant, gift or trust must be invested in accordance with the terms of such grant, gift or trust. Trust funds can be placed in interest-bearing accounts at national banks or at savings, trust or FDIC banking companies that are incorporated under the laws of the Commonwealth. Funds can also be invested in participation units in a combined investment fund or in bonds, notes or securities, which are legal investments for savings banks.

The Town's investments consist of U.S. Government and corporate bonds, which are held in the Town's name. These investments are accounted for at cost, which approximates market value.

(3) RETIREMENT PLANS

Teachers, certain administrative personnel and other professional employees of the Town's school department individually participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

(3) RETIREMENT PLANS (Continued)

Substantially all other Town employees participate in the Middlesex County Retirement System (the System). In 1995, the Town began funding its contributions to the System on an actuarial basis. This funding includes both current year service and the amortization of prior service cost over a 35-year period. This funding schedule has been approved by the State Division of Public Employee Retirement Administration (PERA).

Current Town employees contribute 5%, 7% or 8% (depending on date of employment) of their regular compensation, as defined. Members joining the System after January 1, 1979 must contribute an additional 2% of salary rates in excess of $30,000 annually. The Town also contributes the amount necessary for the System's administrative expenses. The Town's actual contributions were approximately $1,945,700 for 1996 and $1,850,500 for 1995, which represented 17.2% and 17.3% of annual covered payroll in 1996 and 1995, respectively. The Town's payroll for employees covered by the System for the year ended June 30, 1996 was approximately $11,300,000, which was 41.0% of the total Town payroll.

Massachusetts Contributory Retirement System benefits are uniform from system to system. The system provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based on a member's age, length of creditable service, level of compensation and group classification.

Members become vested after 10 years of creditable service. A superannuation retirement allowance may be received upon the completion of 20 years of service or upon reaching the age of 55 with 10 years of service. Normal retirement for most employees occurs at age 65 (for certain hazardous duty and public safety positions, normal retirement is at age 55).

A retirement allowance consists of two parts: an annuity and a pension. A member's accumulated total deductions and a portion of the interest generated constitute the annuity. The differential between the total retirement benefit and the annuity is the pension. The average retirement benefit is currently approximately 80% to 85% pension and 15% to 20% annuity.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the System on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due and make comparisons among public

(3) RETIREMENT PLANS (Continued)

employee retirement systems and employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the System. The System does not make separate measurements of assets and pension benefit obligations for individual employers.

The pension benefit obligation was computed for the Middlesex County Retirement System as a whole as part of the most recent actuarial valuation performed as of January 1, 1993. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8-1/2 % per year and (b) a projected salary increase rate of 6 % per year.

Generally accepted accounting principles require the disclosure of benefit plan information based on an up-to-date actuarial valuation. The date of the most recent valuation is January 1, 1993.

The total unfunded pension benefit obligation for the System, as a whole, was $235,216,175 at January 1, 1993, as follows:

Pension benefit obligation–	
Retirees and beneficiaries receiving benefits and terminated employees not yet receiving benefits	$ 224,404,769
Current employees–	
Accumulated employee contributions and terminated employees not yet receiving benefits	115,088,299
Employer-financed, vested	71,062,622
Employer-financed, nonvested	88,947,649
Total pension benefit obligation	499,503,339
Net assets available for benefits, at market value	264,287,164
Unfunded pension benefit obligation	$ 235,216,175

The contribution made by the Town in 1993 represented 7.7% of total contributions made by all participating entities.

(3) RETIREMENT PLANS (Continued)

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is as follows:

	Sources of Funds				*Uses of Funds*			
Calendar Year	Employee Contributions	Employer Contributions	Investment Earnings*	Total	Benefits	Administrative Expenses	Refunds	Total
1986	$ 8,107,198	$ 15,050,713	$ 12,818,284	$ 35,976,195	$ 18,482,084	$ 448,653	$ 2,207,833	$ 21,138,570
1987	8,977,520	18,668,926	6,464,493	34,110,939	19,177,666	560,822	2,076,615	21,815,103
1988	10,400,416	19,564,609	15,134,989	45,100,014	21,277,930	551,539	2,369,740	24,199,209
1989	11,557,826	18,607,041	20,934,981	51,099,848	23,039,032	541,320	2,286,191	25,866,543
1990	12,348,592	23,527,323	2,751,481	38,627,396	22,723,284	597,046	3,296,327	26,616,657
1991	13,059,160	27,273,517	35,425,060	75,757,737	26,980,911	640,320	2,147,789	29,769,020
1992	13,837,353	27,369,704	18,622,596	59,829,653	28,222,360	745,446	2,411,942	31,379,748
1993	14,097,315	26,234,630	31,283,233	71,615,178	32,512,264	791,278	2,608,282	35,911,824
1994	15,247,877	30,655,250	11,114,946	57,018,073	37,710,891	830,516	2,448,610	40,990,017
1995	16,520,207	23,900,316	56,472,079	96,892,602	35,374,076	895,620	2,908,901	39,178,597

* *Investment earnings includes net unrealized appreciation on investments of $24,275,712. and $901,255 in 1995 and 1994, respectively.*

(3) RETIREMENT PLANS (Continued)

Date of Actuarial* Valuation	(1) Net Assets Available for Plan Benefits	(2) Pension Benefit Obligation	(3) Percentage Funded (1) ÷ (2)	(4) Unfunded Pension Benefit Obligation (2) – (1)	(5) Annual Covered Payroll	(6) Unfunded Pension Benefit Obligation as a Percentage of Covered Payroll (4) ÷ (5)
January 1, 1987	$ 119,999,000	$ 329,035,000	36.5%	$ 209,036,000	$ 118,575,000	176.3%
January 1, 1988	131,621,000	339,919,000	38.7	208,298,000	128,109,000	162.6
January 1, 1991	189,848,540	433,523,249	43.8	243,674,709	169,144,813	144.1
January 1, 1992	235,837,000	461,667,000	51.1	225,830,000	174,107,000	129.7
January 1, 1993	264,287,164	499,503,339	52.9	235,216,175	182,151,809	129.1

**Actuarial valuations are not available for 1986, 1989, 1990, 1994, 1995 and 1996.*

In addition, the Town has provided supplemental funding under Chapter 559 of the Acts of 1977 and Chapter 661 of the Acts of 1983 to reduce the Town's actuarial past service cost. As of June 30, 1996, the Town had available supplemental funding amounting to $181,247.

(a) Other Postemployment Benefits

In addition to providing pension benefits, the Town provides certain health care and life insurance benefits for retired employees and their spouses. Substantially all Town and School employees may become eligible for these benefits if they reach normal retirement age while working for the Town. The costs of providing these benefits are shared by the Town and the members receiving the benefits. The Town recognizes its share of these costs by expensing the annual insurance premiums as they are paid. For the year ended June 30, 1996, the Town's share of these costs was approximately $665,283. At June 30, 1996, 369 retired employees were receiving health care benefits and 420 retired employees were receiving life insurance benefits.

(4) LONG-TERM DEBT

The following is a summary of long-term debt transactions for the year ended June 30, 1996:

Long-term debt as of July 1, 1995	$ 14,940,000
Debt additions	5,755,000
Debt retired	(1,205,000)
Long-term debt as of June 30, 1996	$ 19,490,000

As of June 30, 1996, the Town had the following outstanding long-term debt:

	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1996
Inside Debt Limit:					
Land acquisition #1	01/15/90	2010	$ 8,200,000	6.80%	$ 2,460,000
Land acquisition #2	04/15/90	2005	1,700,000	7.17	680,000
Ice Palace	12/15/91	2012	1,550,000	6.17	655,000
Police station	12/15/91	2012	2,725,000	6.17	1,305,000
Library	01/15/94	2014	2,993,000	4.74	2,690,000
Land acquisition #1	02/15/94	2010	3,831,000	4.86	3,735,000
Land acquisition #2	02/15/94	2005	401,000	4.86	388,000
Ice Palace	02/15/94	2012	797,000	4.86	784,000
Police station	02/15/94	2012	956,000	4.86	938,000
Wyman School	11/01/95	2016	5,755,000	5.90	5,755,000
Total inside debt limit			28,908,000		19,390,000
Outside Debt Limit:					
Wastewater debt– Sewerage #3	02/01/68	1997	3,000,000	4.20	100,000
Total outside debt limit			3,000,000		100,000
Total debt			$ 31,908,000		$ 19,490,000

(4) LONG-TERM DEBT (Continued)

Debt service for future years consists of the following:

For the Year Ending June 30,	Annual Debt Service	Cumulative Liability		
		Total	Principal	Interest
1997	$ 2,348,754	$ 25,436,933	$ 18,155,000	$ 7,281,933
1998	2,180,230	23,256,703	16,910,000	6,346,703
1999	2,112,273	21,144,430	15,660,000	5,484,430
2000	2,043,778	19,100,652	14,405,000	4,695,652
2001	1,970,093	17,130,559	13,150,000	3,980,559
2002	1,903,730	15,226,829	11,890,000	3,336,829
2003	1,833,425	13,393,404	10,630,000	2,763,404
2004	1,770,325	11,623,079	9,375,000	2,248,079
2005	1,711,200	9,911,879	8,120,000	1,791,879
2006	1,535,863	8,376,016	6,980,000	1,396,016
2007	1,478,203	6,897,813	5,845,000	1,052,813
2008	1,419,290	5,478,523	4,715,000	763,523
2009	1,359,485	4,119,038	3,590,000	529,038
2010	1,298,798	2,820,240	2,470,000	350,240
2011	807,577	2,012,663	1,785,000	227,663
2012	508,140	1,504,523	1,365,000	139,523
2013	486,240	1,018,283	945,000	73,283
2014	453,995	564,288	535,000	29,288
2015	292,000	272,288	265,000	7,288
2016	272,288	-	-	-

(a) Authorized and Unissued Debt

As of June 30, 1996, the Town had the following authorized long-term debt that had not been issued:

Description	Date Authorized	Authorized Amount	Amount Authorized and Unissued
Water Treatment Plant (see Note 6 (b))	05/18/87	$ 7,600,000	$ 7,600,000
Frances Wyman School Renovations	11/09/94	5,760,000	5,000
			$ 7,605,000

(4) LONG-TERM DEBT (Continued)

(b) Overlapping Debt

The Town pays assessments to other local governmental units providing services within the Town's boundaries that represent the Town's share of the other governmental unit's debt service payments (commonly referred to as overlapping debt). The primary overlapping debt relates to the Massachusetts Bay Transportation Authority (MBTA), Middlesex County, Massachusetts Water Resources Authority (MWRA), and Shawsheen Valley Regional Vocation-Technical School District (SVRSD). The following summary sets forth the long-term debt of each entity at June 30, 1996, the estimated share of such debt being serviced by the Town, and the estimated 1997 portion of its indirect debt service:

	Long-Term Debt Outstanding (Unaudited)	Burlington's Estimated Share	Burlington's Estimated Indirect Debt Service
MBTA	$ 2,727,335,000	.5457%	$ 14,884,190
Middlesex County	1,835,000	2.63%	48,261
MWRA Sewer	2,651,177,000	1.20%	31,900,006
SVRSD	1,394,250	10%	139,425

(5) 1997 BUDGET

The Town has authorized a fiscal 1997 operating and capital budget totaling $54,305,701. There are additional expenditures of $1,553,893 for state reimbursable items, state and county assessments, and fiscal 1997 overlay, which are not subject to Town Meeting authorization. The total expenditures will be financed from the following sources:

1997 Tax levies, state grants, departmental receipts, etc.	$ 50,149,176
Sewer charges	3,372,900
Surplus revenue	1,347,205
Other	990,313
	$ 55,859,594

(5) 1997 BUDGET (Continued)

In addition, the Town has carried forward appropriations totaling $5,565,175 from 1996 and prior years for projects authorized by the Town Meeting but not yet completed. Amounts carried forward include General Fund appropriations of $1,807,304 and Capital Projects Funds appropriations of $3,757,871.

(6) COMMITMENTS AND CONTINGENCIES

(a) Environmental Settlement

In 1989, the Town and other municipalities were named as third-party defendants in a lawsuit filed by the United States of America and the Commonwealth of Massachusetts against a trucking company and others. The towns were alleged to have arranged with the trucking company and others for the transportation, disposal, storage or treatment of hazardous substances and materials at the trucking company's landfill. The Town has agreed to settle this lawsuit. The Town's portion of the settlement, less recovery from insurance companies, is $1,189,000, which is being paid over 10 years at 4% interest per annum, which began in fiscal 1994. The annual payments will be raised and appropriated each year. This estimated liability remaining at June 30, 1996 is reflected in the accompanying financial statements in the General Long-Term Obligations Account Group.

(b) Water Treatment Plant

During fiscal 1994, the Town reached an agreement with twelve business entities under which the twelve entities agreed to pay the Town $2,950,000 to settle a claim brought by the Town and the Commonwealth of Massachusetts against them for the contamination of the Vine Brook Aquifer, the Town's main source of drinking water. On September 12, 1994, the Special Town Meeting voted to appropriate $2,950,000 from this settlement for the purposes of partially financing the construction of a water treatment plant. Previously, the Town had authorized the issuance of bonds amounting to $7,600,000 for the construction of the water treatment plant (see Note 4(a)). It is currently estimated that the water treatment plant will cost approximately $6,000,000, which will be funded from the $2,950,000 Vine Brook settlement and from bond issues amounting to approximately $3,000,000. Construction is expected to begin in late Spring of 1997.

(c) Other

The Town has been named a defendant in a number of other lawsuits at June 30, 1996. In the opinion of Town management and legal counsel, the ultimate resolution of these legal actions will not result in a material loss to the Town.

TOWN OF BURLINGTON
TELEPHONE DIRECTORY

DEPARTMENT	TELEPHONE	E-MAIL
TOWN OF BURLINGTON		
Information/Connecting All Departments	270-1600	info@burlmass.org
TDD for the Deaf (Info Only)	270-1934	
Burlington Public Meeting Information	270-1604	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
Board of Health		
Public Nurse	270-1957	nurses@burlmass.org
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.or
Council on Aging	270-1950	coa@burlmass.org
C.O.A. Lunch Order Line	270-1952	
Dog Pound	270-1698	
Emergency Management Agency	270-1699	
Fire		
Emergency/Ambulance	911	
TDD for the Deaf	270-1913	
Business	270-1925	fire@burlmass.org
Library	270-1690	library@burlmass.org
Mini Bus Coordinator	270-1965	
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
TDD for the Deaf	270-1913	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dpw@burlmass.org
Cemetery	270-1685	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Garage	270-1676	
Water & Sewer Utilities Division		
Water & Sewer	270-1683	
Water Treatment Plant	270-1680	
Recreation		
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
Selectmen	270-1630	selectmen@burlmass.org
School Department	270-1800	school@burlmass.org
Burlington High School	270-1800	
Fox Hill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Tax Collector	270-1625	tax@burlmass.org
Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1620	
Veterans' Agent	270-1959	veterans@burlmass.org

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